



City of
LAUNCESTON

COUNCIL AGENDA

**COUNCIL MEETING
THURSDAY 6 MARCH 2025
1.00PM**

Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 6 March 2025

Time: 1:00 pm

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A General Manager must ensure that any advice, information or recommendation given to the council, or a council committee, is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the General Manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the General Manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the General Manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



**Sam Johnson OAM
Chief Executive Officer**

VIDEO and AUDIO STREAMING of COUNCIL MEETINGS

The video and audio of open sessions of ordinary Council meetings and special Council meetings that are held in the Council Chambers at Town Hall, will be streamed live via the Council's meeting stream channel on YouTube.

Video and audio streaming and recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Video and Audio Streaming of Meetings Policy - 17-Plx-017.

This Council Meeting will be streamed live to and can be accessed at:
www.launceston.tas.gov.au/Council/Meetings/Watch-and-Listen

The audio-visual recording equipment will be configured in a way which avoids coverage of the public gallery area and Council will endeavour to ensure images in this area are not streamed. However, Council expressly provides no assurances to this effect and by entering or exiting the Council Chamber or by remaining in the public gallery area, it is assumed that consent has been given to the Council to broadcast images and audio recordings.

The Mayor or their representative will provide notice that the meeting will be recorded through live streaming. By attending a Council meeting, attendees will be taken to have consented to their image, speech or statements being live streamed.

For further information, please refer to our Video and Audio Streaming of Meetings Policy and our Privacy Policy available at:
<https://www.launceston.tas.gov.au/Council-Region/Legislation-and-Policy/Policy>

PUBLIC QUESTION TIME - AGENDA ITEM 8

A limit of three questions received in writing by Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at contactus@launceston.tas.gov.au, PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting, or Taken on Notice and answered at a later Council Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

ORDER OF BUSINESS

1. OPENING OF MEETING - ATTENDANCE AND APOLOGIES.....	8
2. MAYORAL ACKNOWLEDGEMENTS	8
3. DECLARATIONS OF INTEREST	8
4. CONFIRMATION OF MINUTES.....	8
4.1. Confirmation of Minutes	8
5. COUNCIL WORKSHOPS	9
5.1. Council Workshops Report - 20 February 2025 and 27 February 2025.....	9
6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS	12
7. COMMUNITY REPORTS	13
8. PUBLIC QUESTION TIME	14
8.1. Public Questions on Notice.....	14
8.1.1. Public Questions on Notice - Colin Burns (Chair of Trevallyn Parks and Improvement Association) - Cottage on Trevallyn Parks - 13 February 2025.....	14
8.1.2. Public Questions on Notice - Ray Norman - Councils Greening Launceston Policy - 25 February 2025.....	15
8.1.3. Public Questions on Notice - Robin Smith - Parking Tickets and Infringements - 24 February 2025.....	17
8.1.4. Public Questions on Notice - Robin Smith - Active Transport - 26 February 2025.....	19
8.2. Public Questions Without Notice.....	21
9. PETITIONS	22
10. DEPUTATIONS	22
11. PLANNING AUTHORITY	22
12. ANNOUNCEMENTS BY THE MAYOR.....	23
12.1. Mayor's Announcements.....	23
13. COUNCILLORS' REPORTS	25

14. QUESTIONS BY COUNCILLORS	26
14.1. Councillors' Questions on Notice.....	26
14.1.1. Councillors' Questions on Notice - Councillor L M McMahon - Carols By Candlelight and Events Sponsorship and Acquittals - 13 February 2025	26
14.1.2. Councillors' Questions on Notice - Councillor A G Harris - Boxing Day 2024 Non-Operation of Car Parks - 13 February 2025	28
14.1.3. Councillors' Questions on Notice - Councillor D C Gibson - Event Strategy and Updated Budget Expenditure for Representation at the UNESCO Creative Cities of Gastronomy Annual Conference 2024 - 13 February 2025.....	29
14.2. Councillors' Questions Without Notice.....	30
15. NOTICES OF MOTION	31
16. COMMITTEE REPORTS.....	31
17. CONNECTIONS AND LIVEABILITY	32
17.1. Approval of Grant to City Mission for Community Champions Project.....	32
18. QVMAG (QUEEN VICTORIA MUSEUM AND ART GALLERY)	37
19. COMMUNITY ASSETS AND DESIGN.....	38
19.1. Draft Launceston Housing Plan 2025-2040.....	38
19.2. Northern Tasmania Cricket Association Sports Complex - Redevelopment Project	41
19.4. Launceston Flood Authority Quarterly Report - October to December 2024 	53
19.5. Vehicular Crossing (Driveway) Policy (27-Plx-013).....	55
20. DELIVERY AND PERFORMANCE.....	62
20.1. Monthly Financial Performance Report	62
20.2. Delegation of Mayoral Duties 12 to 19 March 2025.....	65
20.3. Intention to Lease Basement Level of Macquarie House 92 to 94 Cameron Street, Launceston	67

22. CHIEF EXECUTIVE OFFICER NETWORK	72
22.1. Status Report on Council Decisions	72
22.2. Status Report on Notices of Motions	93
22.3. Attendance of Councillor Tim Walker at the Local Government Tech Leadership Summit in Sydney 12 March 2025	109
22.4. Correspondence - Minister for Local Government - Call for Comment - Tasmanian Government's Local Government Electoral Bill	111
22.5. Correspondence - Standing Committee on Regional Development, Infrastructure and Transport's Interim Report for the Inquiry into Local Government Sustainability	113
22.6. Northern Tasmania Regional Land Use Strategy Review Steering Committee	115
23. LATE ITEMS	119
24. CLOSED COUNCIL	120
24.1. Confirmation of the Minutes.....	120
24.2. Albert Hall Redevelopment Project	120
24.3. Councillors' Leave of Absence - Councillor A G Harris	120
24.4. Response to Notice of Motion Councillor T J Walker - Paterson Barracks - 23 March 2023.....	120
24.5. End of Closed Session	121
25. MEETING CLOSURE	122
26. NEXT COUNCIL MEETING DATE.....	122

1. OPENING OF MEETING - ATTENDANCE AND APOLOGIES

2. MAYORAL ACKNOWLEDGEMENTS

3. DECLARATIONS OF INTEREST

Local Government Act 1993 (Tas) - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).

4. CONFIRMATION OF MINUTES

4.1. Confirmation of Minutes

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 13 February 2025 be confirmed as a true and correct record.

5. COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)

5.1. Council Workshops Report - 20 February 2025 and 27 February 2025

FILE NO: SF4401

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)

RECOMMENDATION:

That Council, pursuant to Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Workshop conducted on 20 February 2025:

Denison Road - One Way Section

Councillors received a presentation about traffic safety on the one way section of Denison Road and workshopped next steps.

Henry to Hoblers Link Road

Councillors were provided a confidential update on the Henry to Hoblers Link Road.

Punchbowl Playground Update

Councillors were provided with an update on the Punchbowl Playground design.

Parking: By-Law No.2 of 2023, Fees & Charges, Operational Matters

Councillors received a presentation regarding the status of the Parking Facilities By-Law No.2 2023 and provided input into updates to the infringement schedule.

Draft Launceston Housing Strategy - Update and Public Exhibition

Councillors received a presentation on the draft Launceston Housing Strategy and the proposed engagement plan for the draft Housing Strategy.

Albert Hall Redevelopment

Councillors were provided with an update on the Albert Hall Redevelopment project.

In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
Apologies: Councillor A E Dawkins

2. Workshop conducted on 27 February 2025

City of Launceston 10-year Strategic Plan 2025-2034 (DRAFT)

Councillors received a presentation about the Draft 10-year Strategic Plan and led discussion on the strategic directions followed by required revisions and public consultation.

Annual Plan and Budget 2025/2026 Update

Councillors received a briefing on the preparation of the 2025/2026 Budget and Annual Plan.

Parklands Parade

Councillors received a confidential briefing on the proposed amendment to Sealed Plan 164783 - 62 Parklands Parade, Newnham.

Hawthorn Football Club

Councillors received a presentation from Jo Gilbert (Chief Commercial Officer).

Gorge Restaurant, Basin Cafe and Albert Hall Cafe Leases

Councillors were provided an update on the expression of interest campaign for the leases to operate the Gorge Restaurant, First Basin Cafe, and Albert Hall Cafe.

In Attendance: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, and Councillor A J Britton
Apologies: Deputy Mayor Councillor D H McKenzie, Councillor L M McMahon and Councillor S Cai

REPORT:

Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015* says that the Agenda of an Ordinary Council Meeting is to include the date and purpose of any Council Workshops held since the last Meeting.

Attendance is recorded for noting and reporting in the Council's Annual Report.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

Nil

6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS

Councillors' Leave of Absence Applications will be considered in Closed Council at Agenda Item 24.2 - Councillors' Leave of Absence.

7. COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors).

No Community Reports have been identified as part of this Agenda

8. PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

8.1. Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

8.1.1. Public Questions on Notice - Colin Burns (Chair of Trevallyn Parks and Improvement Association) - Cottage on Trevallyn Parks - 13 February 2025

FILE NO: SF6381, SF2967

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 13 February 2025 by Colin Burns, have been answered by Michelle Grey (Properties and Legal Officer).

Questions:

1. When will the building report be available for the cottage at 62 Gorge Road?
2. When will structural repairs at 62 Gorge Road occur and be completed?
3. What financial compensation will be provided to the TPIA for loss of rent during the period of vacancy?

Response:

These are matters for discussion in accordance with the terms of the Lease. Council officers will seek to meet with the Trevallyn Parks and Improvement Association.

ATTACHMENTS:

Nil

8.1.2. Public Questions on Notice - Ray Norman - Councils Greening Launceston Policy - 25 February 2025

FILE NO: SF6381

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 25 February 2025 by Ray Norman, have been answered by Leanne Purchase (Acting Executive Leader Connections and Liveability).

Questions:

1. Will the City of Launceston's Councillors take a leadership role and update Launceston's '**Greening Policy**' and request that the CEO:
 - Provide Councillors with a report on the possible implementation of an offset dollar charge for the removal of any tree in the municipality; and
 - Set out a rate of charges relative to litrage in volume a tree to be removed; and
 - Provide advice on when and where Councillors may reduce these charges and under what circumstances.

Response:

Council's Urban Greening Strategy 2023-2040 was adopted on 30 November 2023. While work on delivering the strategy has commenced, a scoped and costed implementation plan is close to being finalised to inform the allocation of Council resources to the ambitious greening targets proposed by the strategy. Council has a Tree Management Policy 26-Plx-005 which explains Council's approach to tree management for trees that are owned and/or managed by Council. Council does not have general jurisdiction to intervene in relation to trees on private property, except in some circumstances where statutory powers may be, or are required to be, exercised.

2. Will Councillors reconsider requesting the CEO to report to the city's Councillors and ratepayers on the feasibility of:
 1. Establishing *kanamuluka***WOODbank** to serve residents, makers, et al in the region of the valley served as it is by several Councils; and
 2. Council's **WASTE MANAGEMENT CENTRE** being the venue for such an enterprise; and
 3. Such an operation being cost effective.

Response:

At this time, Council has no plans to establish a wood bank. Currently, suitable wood is recovered at the recycling centre, walking floor and the greenwaste area and sold through Uptipity.

3. *Will Councillors please now consider taking a strategic position that requires management to take on positive positions relative to bamboo and **CULTURAL** landscaping and for Council as whole to see bamboo as an environmental asset rather than its current default negative status?*

Response:

To date, Council has not taken any position – positive or negative – in relation to bamboo. Bamboo is used incidentally by Council in landscaping e.g. the City Park Macaque enclosure.

ATTACHMENTS:

1. Public Questions on Notice - Ray Norman - Councils Greening Launceston Policy - 25 February 2025 Red [8.1.2.1 - 5 pages]

8.1.3. Public Questions on Notice - Robin Smith - Parking Tickets and Infringements - 24 February 2025

FILE NO: SF6381

AUTHOR: Kelsey Hartland (Team Leader Governance)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 24 February 2025 by Robin Smith have been answered by Lee Simmons (Team Leader Parking) and Kate Woodland (Team Leader Customer Service).

Questions:

1. How many 'warning notice' (in lieu of infringement) were issued by parking officers?

Response:

Assuming the same period from 1st February 2024 to 31st January 2025, there were 1680 warning notices issued.

2. How many completed 'Application to Withdraw Infringement Notice' forms were received by Council?

Response:

There were 2731 Applications to Withdraw Infringement Notices received from 1 February 2024 to 31 January 2025.

3. How many of those applications resulted in withdrawal of the infringement notice?

Response:

Of those applications 1707 resulted in withdrawal of the infringement notice.

4. Is there a 'grace period' after the parking time expires to allow drivers to pay or move their vehicles before an infringement is issued?

Response:

The decision whether to issue an infringement notice is made at the relevant time after considering the relevant facts of each situation. There are many factors that contribute. For example, length of parking control zone, whether payment has been issued, offence history etc.

5. From the time an infringement is to be issued, at what stage during the process does a parking officer have the discretion to 'back-out', withdraw or cancel an infringement, according to council policy or training guidelines?

Response:

A Parking Officer may use their discretion to not issue an infringement notice up until the infringement notice has been served. After this point an application to withdraw the infringement would be required.

6. How many infringements were referred to the Monetary Penalties Enforcement Service?

Response:

4,104 were referred to the Monetary Penalties Enforcement Service.

7. Council's 'Reminder to be Kinder' was a highly successful programme for hospitality and retail staff. That leads to the question: should it be run again; would consideration be given to including other front-line staff such as parking officers too?

Response:

At this time, Council has no plans to re-run the program with the marketing that occurred at its launch. The Reminder to be Kinder campaign information and resources are still available on Council's website for use by local businesses. The program was intended to support people working in any role that involves customer service, including our Parking Officers. Council will consider whether this could be made clearer when the program is reviewed.

ATTACHMENTS:

1. Public Questions on Notice - Robin Smith - Parking Tickets and Infringements - 24 February 2025 Reda [8.1.3.1 - 1 page]

8.1.4. Public Questions on Notice - Robin Smith - Active Transport - 26 February 2025

FILE NO: SF6381

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 26 February 2025 by Robin Smith, has been answered by Steve Tanchik (Team Leader Transport).

Questions:

Clarification - Council General Meeting Questions on Notice - Active Transport For the avoidance of doubt about those answers' council officers provided to council meeting 13 February 2025 (agenda item 8.1.6. Public Questions on Notice), would you please be kind enough as to clarify the following?

I asked in question No 1: 'Are PMD's allowed to be ridden in bicycle lanes on roads in the Launceston area?'. The answer given was: PMDs (Personal Mobility Devices) are currently permitted for use on footpaths, shared paths, bicycle paths and local roads which have a speed limit of 50km/h or less, no dividing lines or median strip and no multiple lanes if a one-way road.

1. Where it is answered 'bicycle paths', did you intend this to mean the same as where I had written 'bicycle lane'?

Response:

For clarification, Personal Mobility Devices (PMD's) are permitted for use on separated bicycle paths. Bicycle lanes on roads are not permitted for PMD's where dividing lines are present, has a median strip or the posted speed is greater than 50kp/h. Bicycle lanes refer to on the roadway and are separated from other vehicles by line marking, bicycle paths refer to a buffered zone setback from vehicles.

2. With question No 3., are we at somewhat cross purposes, as I talk of "bicycle storage areas (painted on-street holding area before traffic lights) or other markings in the city?" whereas, the answer referred to "bike racks and currently offers bicycle cages...?"

Response:

In relation to bicycle boxes, where cyclists are permitted to filter to the front of the traffic at signalised intersections during red light phases. No projects are currently planned with bicycle boxes at this time.

ATTACHMENTS:

1. Public Questions on Notice - Robin Smith - Active Transport - 26 February 2025
Redacted [8.1.4.1 - 1 page]

8.2. Public Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

9. PETITIONS

No Petitions have been identified as part of this Agenda

10. DEPUTATIONS

No Deputations have been identified as part of this Agenda

11. PLANNING AUTHORITY

No Planning Items have been identified as part of this Agenda

12. ANNOUNCEMENTS BY THE MAYOR

12.1. Mayor's Announcements

FILE NO: SF2375

Friday, 14 February 2025

- Officiated Civic Function, World Croquet Championship and Shield Presentation

Saturday, 15 February 2025

- Attended Lonely Planet, Region Best in Travel, live cross with Channel 7's Sunrise, Harvest Market
- Attended the TLP18 (Tasmanian Leaders Program) Graduation Celebration

Sunday, 16 February

- Attended World Croquet Federation Event, St Leonards Athletic Centre

Wednesday, 19 February 2025

- Meeting with Minister Bridget Archer and Senator Anne Ruston re: NTCA Redevelopment
- Officiated at the Release of ABCDE Learning Site Social Impact Report

Thursday, 20 February 2025

- Attended the Hot Water Documentary Premiere, Tim Whybrow Star Theatre

Friday, 21 February 2025

- Attended the Tasmania Football Club, Stakeholder Breakfast, Peppers Silo

Saturday, 22 February 2025

- Officiated at the Riverbend Pump Track launch
- Attended the World Croquet Federation Finals, St Leonards Athletic Centre
- Officiated and presented Awards for 2025 Theatre Awards, Princess Theatre

Monday, 24 February 2025

- Attended the National Trust Tasmania Garden Party, Franklin House
- Attended the Northern Focus (Tourism Industry Council Tasmania), Josef Chromy

Tuesday, 25 February 2025

- Attended the 2025 Launceston Cup Eve Party, Boags Brewery

Wednesday, 26 February 2025

- Officiated at the Ladbrokes Launceston Cup Carnival - Mowbray Racecourse

Friday, 28 February 2025

- Attended the Cape Hope @ 2025 Launceston Tennis International event

Saturday, 1 March 2025

- Attended the Friends of the Library Book Sale
- Officiated the Queer Market - Max Fry Hall

Sunday, 2 March 2025

- Attended the Cars for Kidz - 20th Anniversary National Automobile Museum of Tasmania

Tuesday, 4 March 2025

- Attended the International Women's Day Lunch - Country Club Casino
- Attended the Jackson KIA Dealership Opening

Wednesday, 5 March

- Attended the IO Performance X by Alistair McDowall - Opening Night
-

13. COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended).

14. QUESTIONS BY COUNCILLORS

14.1. Councillors' Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the Chief Executive Officer of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be provided in writing).

14.1.1. Councillors' Questions on Notice - Councillor L M McMahon - Carols By Candlelight and Events Sponsorship and Acquittals - 13 February 2025

FILE NO: SF2375

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 13 February 2025 by Councillor L M McMahon, have been answered by Michelle Ogulin (Senior Leader Liveable Communities).

Questions:

1. What is the process once an applicant has been successful in receiving event funding, how and when the funds are dispersed, and why was no funding allocated to the Carols by Candlelight event?

Response:

Successful applicants are notified by an email from the Grants and Sponsorship officer. In this email is a funding agreement which formalises the funding. Once signed, the applicant is sent a checklist outlining their sponsorship obligations and is asked to raise an invoice for 80% of the awarded funding. Within 90 days of the event concluding the applicant submits an acquittal report. Once the acquittal is deemed satisfactory the applicant is paid the final 20% of the awarded funding.

A funding agreement was sent to the Carols by Candlelight committee after they secured funding. However, no signed funding agreement was received by Council from the Carols by Candlelight committee and therefore no funding was dispersed.

2. The total event cost was listed on the application as \$60,000 and the organising committee had requested \$20,000 to assist in bringing an event to the community. Did they no longer require funding support, and if so, did they notify Council of this, noting that the Launceston International Bowls Classic didn't receive full funding due to funds being exhausted, and five other events missing out altogether?

Response:

Council was not notified that funding support was no longer required.

3. What checks and balances are in place to ensure successful applicants report back on project plans that are part of their initial application?

Response:

Applicants are required to comply with an acquittal process which seeks to verify that funding has been used in a manner that complies with the funding agreement.

ATTACHMENTS:

Nil

**14.1.2. Councillors' Questions on Notice - Councillor A G Harris - Boxing Day 2024
Non-Operation of Car Parks - 13 February 2025**

FILE NO: SF2375

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 13 February 2025 by Councillor A G Harris, have been answered by Lee Simmons (Team Leader Parking).

Questions:

[Regarding the response given at Agenda Item 8.1.5 Public Questions on Notice - Robin Smith - Parking Matters including Parking Operations, Christmas Arrangements - 31 January 2025]

1. In regard to the Boxing Day 2024 non-operation of our car parks, where it says that there were several technological issues before it could function independently, as a result the car parks remain closed. Are we able to find out what those issues are and whether they will in fact be able to be resolved?

Response:

Regarding the Boxing Day 2024 non-operation of Council's car parks, the after-hours service provider was engaged but City of Launceston encountered connectivity issues that prevented remote access to the car park management system by our Parking Technicians. As a result, Parking Technicians were unable to reliably connect to the car parks to resolve any issues that may have arisen. This technical issue has since been addressed by our IT team, and the car parks are now fully operational.

2. In reading further into the report, is it normal practice that on a public holiday, Council staff are not used and that an after hours service provider is being used? If so, is that normal business practice?

Response:

With respect to staffing arrangements, it is standard practice for the council-engaged after-hours service provider to manage car park operations outside of Council's standard operating hours. This arrangement has been in place for several years and applies to current public holiday operations.

ATTACHMENTS:

Nil

14.1.3. Councillors' Questions on Notice - Councillor D C Gibson - Event Strategy and Updated Budget Expenditure for Representation at the UNESCO Creative Cities of Gastronomy Annual Conference 2024 - 13 February 2025

FILE NO: SF2375

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 13 February 2025 by Councillor D C Gibson, have been answered by Leanne Purchase (Acting Executive Leader Connections and Liveability) and Samuel Kelty (Senior Leader Finance).

Questions:

1. Pertaining to our Event Strategy, how far are we and when will we receive the updated event strategy? Any timelines around that piece of work?

Response:

Councillors will receive a draft Events Strategy by 30 April 2025.

2. Noting the great report regarding the Western Australia Council visit, when can Council receive a detailed report on updated budget expenses on the representation this Council endorsed for the Representation at the UNESCO Creative Cities of Gastronomy Annual Conference 2024?

Response:

More time is needed to collate financial information, once gathered these will come back to Council in a report.

ATTACHMENTS:

Nil

14.2. Councillors' Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting).

15. NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

No Notices of Motion have been identified as part of this Agenda

16. COMMITTEE REPORTS

No Committee Reports have been identified as part of this Agenda

17. CONNECTIONS AND LIVEABILITY

17.1. Approval of Grant to City Mission for Community Champions Project

FILE NO: SF7573

AUTHOR: Maryanne Mitchell (Community Development Officer - Northern Suburbs)

APPROVER: Leanne Purchase (Acting Executive Leader Connections and Liveability)

DECISION STATEMENT:

To approve a \$30,000 grant to City Mission to support the implementation of the *Community Champions Project*, with payments to be made in three instalments as required in the grant deed between City Mission and the Tasmanian Community Fund.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. receives the report; and
 2. approves a \$30,000 grant to City Mission to support the implementation of the *Community Champions Project*. This amount fulfills the required 10% cash contribution towards the project as stipulated by the Tasmanian Community Fund (TCF) in their grant deed with City Mission and is to be paid in three instalments of \$10,000 per year for three years.
-

REPORT:

Background Information

In December 2024 City Mission, in partnership with the City of Launceston, secured \$267,000 in funding from TCF for the *Community Champions Project*. As part of the funding conditions, TCF requires a minimum 10% cash contribution for all grant applications. It is proposed this contribution be provided through the existing *My Place My Future* budget given the alignment of the *Community Champions Project* with the existing work occurring under *My Place My Future*.

For the *Community Champions Project*, City Mission (as the grant recipient) will enter into a grant deed with TCF and will be required to submit annual financial reports as part of their funding requirements.

The *Community Champions Project*

The *Community Champions Project* presents an exciting opportunity for the Northern Suburbs of Launceston. This place-based community capacity-building initiative aligns strongly with the existing work undertaken as part of *My Place My Future* and will achieve the following five outcomes:

1. **Enhanced skills and confidence:** Training and skills development will strengthen community competence and capacity, empowering individuals to take on greater roles and involvement within their local community.
2. **Strengthened partnerships:** Strengthened partnerships and collaborations formed between community members, service organisations, action groups, businesses and government agencies, amplifying a collective voice in community and ensuring program sustainability beyond the funding and into the future.
3. **Financial sustainability:** A social investment program will be established to support local projects, enable local investment and to build resources for local projects.
4. **Empowering resource:** Community members will be equipped with the tools they need, whenever they need them, to foster ongoing empowerment and self-sufficiency through a community resource hub and skills exchange.
5. **A culture of celebration created:** Community members will feel an increased sense of value through recognition and regular celebrations to create a strong sense of belonging.

To finalise arrangements for this project, Council is asked to approve a \$30,000 three-year contribution to City Mission, as the lead TCF grant recipient, to support the initiative.

RISK IMPLICATIONS:

If the City of Launceston does not approve the \$30,000 contribution towards the *Community Champions Project*, the following risk implications may arise:

1. **Reputational damage to City of Launceston:** The decision could reflect negatively on the City of Launceston's commitment to community development and supporting local initiatives, potentially harming its reputation within the community.
2. **Loss of external funding:** The TCF requires a minimum cash contribution of 10% for the *Community Champions Project*. Without this funding from the City of Launceston, the partnership between City Mission and the City of Launceston (*My Place My Future*) could be jeopardised, and the \$267,000 grant may not be awarded.
3. **Missed capacity-building opportunities:** The community would lose out on approximately \$300,000 worth of capacity-building, training, skills development and empowerment programs, limiting the ability of individuals to acquire critical leadership and project management skills.

4. **Undermined community trust:** Residents and stakeholders might perceive the City of Launceston as not prioritising grassroots development or the needs of its most vulnerable populations, potentially eroding trust in future community-focused initiatives.
5. **Missed social impact:** Without the funding, the projected social outcomes such as improved resilience, leadership, and connection within the Northern Suburbs of Launceston may not be realised, depriving the community of vital social and economic growth.
6. **Economic impact on local business and service providers:** Reduced funding could prevent local businesses and service providers from engaging in the project, potentially resulting in a loss of economic activity and collaboration opportunities in the region.
7. **Increased social inequality:** The program is designed to empower and upskill individuals in marginalised communities. Denying funding could exacerbate existing inequalities, particularly for those who would have benefited from increased access to resources and training.
8. **Missed collaboration and mentorship opportunities:** The project involves mentorship from local leaders and experts. Not funding the initiative could prevent valuable knowledge transfer and limit the development of local talent, reducing opportunities for community members to connect with mentors.

These risk implications highlight the broader consequences of not supporting the project, which may not only impact City Mission but also the community at large.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

The *Community Champions Project* presents a unique opportunity to accelerate training and skills development within the Northern Suburbs. With a focus on empowering individuals through capacity-building training and development, project management and resilience-building, this initiative will equip community members with the tools they need to drive positive change in their own neighbourhoods.

The *My Place My Future* initiative, with an annual budget of \$30,000, is already a vital resource for the community. However, the addition of the TCF grant significantly expands its potential. By leveraging this external funding, we can multiply the impact of every dollar invested, providing more training, more resources and more opportunities for residents to grow their skills.

This collaboration between City Mission, the City of Launceston and the TCF will lead to a transformative cycle of growth and empowerment. As individuals gain valuable skills, they will not only improve their own lives but also uplift the community. The ripple effect of this training will foster stronger leadership, better social cohesion, and greater economic resilience, benefiting everyone in the region.

It's a win-win situation: by supporting the *Community Champions Project*, the City of Launceston ensures that its residents can thrive, while simultaneously building a stronger, more vibrant community. This is an investment in the future, one that will create lasting social, economic and cultural benefits for years to come.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 5: We serve and care for our community by providing equitable and efficient services that reflects needs and expectations of our community.

10-Year Goal: To offer access to services and spaces for all community members and to work in partnership with stakeholders to address the needs of vulnerable communities.

Focus Areas:

3. To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community.

4. To support the delivery of programs and events for people to connect with each other through participation in community activities and civic life.

My Place My Future Strategic Plan (endorsed August 2019 - a City Deal Initiative)

My Place My Future seeks to enhance the liveability of residents in the Northern Suburbs by focusing on infrastructure improvements, public spaces, transportation, and supporting better lifestyle, social and economic outcomes for the community.

The following action areas support this project:

Strategic Action Area 3 - Celebration of Community Strengths

3.5 Within a strengths-based framework, facilitate opportunities for community leaders to build upon their skills.

Strategic Action Area 4 - Liveability

3.5 Increase civic participation.

BUDGET AND FINANCIAL IMPLICATIONS:

- City Mission will receive a \$30,000 grant from the City of Launceston for the Community Champions Project. The grant will be paid in three \$10,000 instalments over a three-year period. The funds will come from the *My Place My Future* budget, noting that budgets beyond the current financial year are yet to be adopted by the Council.
- The total annual budget for *My Place My Future* is currently \$30,000 per annum. The annual \$10,000 payment for the Community Champions Project will leave sufficient funds within the *My Place My Future* budget for other annual activities and initiatives in the northern suburbs focusing on food security, digital inclusion, road safety and business connect projects.

- The total cost of the *Community Champions Project* is estimated at \$420,000, broken down as follows:

TCF funding	\$267,000
City of Launceston contribution	\$30,000
In-kind COL Community Development Officer (one day/week)	\$52,000
In-kind City Mission Project North Officer (one day/week)	\$71,000
TOTAL	\$420,000

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

Nil

18. QVMAG (QUEEN VICTORIA MUSEUM AND ART GALLERY)

No items have been identified as part of this Agenda

19. COMMUNITY ASSETS AND DESIGN

19.1. Draft Launceston Housing Plan 2025-2040

FILE NO: SF7000

AUTHOR: Fintan Langan-Clarke (Senior Town Planner)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider the Draft Launceston Housing Plan 2025-2040 for public consultation for a period of 28 calendar days prior to adoption.

PREVIOUS COUNCIL CONSIDERATION:

Workshop – 20 June 2024 – 1.4 Launceston Future Housing Discussion

Workshop – 14 November 2024 – Launceston Housing Strategy

Council – 14 November 2024 - Agenda Item 17.1 – Launceston Local Housing Strategy Update

RECOMMENDATION:

That Council:

1. endorse the draft Launceston Housing Plan 2025-2040 (ECM Document Set ID 5196825) for a public exhibition period of 28 calendar days.
-

REPORT:

On 20 June 2024, Executive Leader Community Assets and Design (formerly General Manager Community and Place Network) presented a case to Councillors at a workshop for the preparation of a new Housing Plan to direct growth in Launceston over the next 15 years.

Following this, multi-disciplinary consultancy, REMPLAN, was engaged on 23 October 2024 to prepare the draft Launceston Housing Plan 2025-2040 (the Housing Plan). During the preparation of the Housing Plan, REMPLAN sought input at an internal workshop from various Council representatives and engaged with Tasmanian Community Housing Providers via face-to-face meetings and online surveys. REMPLAN also presented initial findings and emerging strategic direction for the Housing Plan to Councillors at a workshop on 14 November 2024 to seek input and advice.

Based on this input and feedback, REMPLAN and Council staff developed the draft Launceston Housing Plan 2025-2040. The Housing Plan provides an overarching plan to guide dwelling growth in the municipality over the next 15 years and will seek to address changing needs and enshrine resilience within the local community.

Council staff presented an overview of the draft Housing Plan, including vision, principles and actions, to Councillors at a workshop on 20 February 2025.

The draft Housing Plan will be placed on public exhibition for a period of 28 days seeking community feedback via Council's Tomorrow Together webpage (online) and physical copies at Town Hall (in-person). The public exhibition will also be supported by online content, including a community survey, explanatory video, and in-person information sessions at Town Hall.

Following public exhibition, the feedback received will be reviewed and collated into a Feedback Summary document, with changes or amendments to be made to the Housing Plan accordingly.

Adoption of the Housing Plan will be sought at a future Council Meeting in 2025.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 1: We connect with our community and our region through meaningful engagement, cooperation and representation.

10-Year Goal: To seek out and champion positive engagement and collaboration to capitalise on the major opportunities and address the future challenges facing our community and region.

Focus Areas:

1. To develop and consistently utilise contemporary and effective community engagement processes.

Strategic Priority 2: We facilitate prosperity by seeking out and responding to opportunities for growth and renewal of our regional economy.

10-Year Goal: To have realised opportunities that grow and sustain our economy and foster creative and innovative people and industries.

Focus Areas:

5. To understand and support the establishment and growth of new and creative industries and businesses in Launceston.

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

3. To ensure decisions are made on the basis of accurate and relevant information.

Strategic Priority 4: We value our City's unique identity by celebrating our special heritage and culture and building on our competitive advantages to be a place where people choose to live, work and visit.

10-Year Goal: To sustain and promote Launceston as a unique place to live, work, learn and play.

Focus Areas:

5. To support sustainable population growth in the Northern Region.

Strategic Priority 7: We are a City planning for our future by ensuring our approach to strategic land-use, development and infrastructure is coordinated, progressive and sustainable.

10-Year Goal: To facilitate appropriate development via integrated land-use planning, infrastructure investment and transport solutions within our municipality and region.

Focus Areas:

2. To take a strategic approach to development sites and infrastructure investment within the municipality to maximise public benefit and encourage development and investment.
4. To ensure our suite of strategic planning initiatives are coordinated and representative of our community's needs and aspirations.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. Draft Launceston Housing Plan V 5- Council Meeting [**19.1.1** - 86 pages]

19.2. Northern Tasmania Cricket Association Sports Complex - Redevelopment Project

FILE NO: SF7448

AUTHOR: Michael Newby (Senior Leader Infrastructure Planning)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To endorse the Northern Tasmania Cricket Association Sports Complex Master Planning Massing Concept and note project progress.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)
Local Government (General) Regulations 2015

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 5 September 2024 – NTCA Sports Complex Management
Workshop - 6 June 2024 - NTCA Facility Management Update
Workshop - 23 November 2023 - Councillor site visit NTCA Sports Complex

RECOMMENDATION:

That Council:

1. endorses the Northern Tasmania Cricket Association (NTCA) Sports Complex - Master Planning Massing Concept (ECM Document Set ID 5196948); and
 2. notes project progress.
-

REPORT:

In 2023, Council began consultation with the NTCA Sports Complex facility management group to develop a new master plan that captures the strategic objectives and future requirements of the facility.

In January of 2024, the City of Launceston released a concept master plan to enable further engagement and refinement. The refinement process was completed in September 2024, with the revised *Master Planning Massing Concept: Option 1B* being accepted by the facility management group and officers as the preferred option.

Councillors received an update regarding the Master Planning Massing Concept in Council Workshop on 5 September 2024.

This Master Planning Massing Concept will form the basis of a redevelopment project for the site.

The redevelopment of the NTCA Sports Complex aims to:

- Redevelop the site to provide users and visitors a high-quality experience and fit-for-purpose assets including facilities, grounds and social areas;
- Increase the diversity of users associated with the ground;
- Decrease the financial burden to Council and rate payers associated with the renewal and upgrade of existing, depreciated amenities and facilities; and thus reduce the financial burden to Council associated with operational and maintenance activities;
- To contribute toward broader Council strategies and plans, namely the Sustainability Action Plan, Northern Tasmania Sports Facility Plan, Urban Greening Strategy and utilisation of the Urban Design Guide; and
- Maintain the heritage and values of the site, including user and association membership.

The project will deliver a redeveloped site that includes:

- Buildings that serve the users and each of the grounds;
- A functional area for cricket performance and outdoor training;
- A range of social, open landscaped spaces that facilitates visitor and member interactions including a variety of seating options;
- A site that is accessible, inclusive, nurtures belonging and promotes diversity;
- Maximised car parking opportunities;
- Retention and enhancement of existing desirable built and green assets;
- Built form that aligns to other City of Launceston strategic goals and guidance materials; and
- Suitable facilities for our workforce stationed at the NTCA Sports Complex.

The project is also included in the *Launceston: A City Building Its Future* advocacy prospectus. The prospectus highlights the need for funds of \$61M to fully implement the master plan. It is the current intent that the \$61M includes:

- The existing State Government commitment of \$21M for upgrades to the Elphin Sports Centre (basketball);
- A City of Launceston commitment of \$20M;
- And to fully implement the redevelopment, an additional \$20M is still required.

Officers are exploring opportunities to secure the additional \$20M external funding for the project via grant or partnership with other levels of government.

These costs are based upon the known funding commitment for the Elphin Sports Centre (basketball) and an indicative estimate produced as part of the Master Planning Massing Concept process.

With respect to the project progress, the goal is to finalise the necessary Development Application documents by the end of September 2025.

To meet this target, officers released a request for quotation in November 2024 to procure project management services. After reviewing submissions, the procurement panel identified Commercial Project Delivery (CPD) as the preferred consultant and they were engaged in December 2024.

In January 2025, a design brief and tender package was produced to procure the required architectural services to progress Development Application documents. This architectural process will further refine and mature the redevelopment project. It is forecast that the Council will consider the architectural services tender at the 27 March 2025 Council meeting in closed session.

Further, Councillors will also receive quarterly updates with respect to the NTCA Sports Complex - Redevelopment Project moving forward.

RISK IMPLICATIONS:

The key risks if the master plan is not endorsed and the redevelopment project does not proceed include:

- All costs associated with renewal and upgrade of the existing facilities will be borne by the Launceston community (excluding the Elphin Sports Centre upgrades);
- An ad-hoc approach to these renewal and upgrade activities will occur without a definitive approved vision for the site. This will result in additional disruption to the Complex users and expenditure that is misaligned to the future of the facility;
- The site will continue to offer a less than equitable offering to our community with particular reference to spectator and player access; and
- The facilities will not enable participation growth for women and children and thus the full potential for this facility to positively contribute to community health and wellbeing outcomes cannot occur.

These present as significant, potential financial and reputational risks for the Council.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

A full economic and social impact will be documented in a formal business case. City of Launceston officers are currently progressing this activity and it is forecast that this will be completed by June 2025. This report will be presented to Council when it becomes available as part of a quarterly update.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 – 2024

Strategic Priority 4: We value our City's unique identity by celebrating our special heritage and culture and building on our competitive advantages to be a place where people choose to live, work and visit.

10-Year Goal: To sustain and promote Launceston as a unique place to live, work, learn and play.

Focus Areas:

2. To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston.

Strategic Priority 5: We serve and care for our community by providing equitable and efficient services that reflect the needs and expectations of our community.

10-Year Goal: To offer access to services and spaces for all community members and to work in partnership with stakeholders to address the needs of vulnerable communities.

Focus Areas:

5. To promote and support active and healthy lifestyles of our community.

BUDGET AND FINANCIAL IMPLICATIONS:

The forecast budget implication associated with the redevelopment project is consistent with the information presented in the *Launceston: A City Building Its Future* advocacy prospectus for future capital expenditure requirements.

As per the prospectus, \$61M is needed to fully implement the master plan. It is the intent that the \$61M includes:

- The existing State government commitment of \$21M for upgrades to the Elphin Sports Centre (basketball);
- A City of Launceston commitment of \$20M;
- And to fully implement the redevelopment, an additional \$20M is still required.

The current approved Council budget for this project is \$700,000 in the 2024/25 financial year. A proportion of these funds will be used to further refine and mature the redevelopment project; including the architectural services tender and business case activities. Future budget implications and requirements will be considered by Council, either through the annual budgetary process or as required.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. 241101 NTCA Ground Master Planning Massing Concept RE V 01 [19.2.1 - 20 pages]

19.3. Response to Notice of Motion - Councillor J J Pentridge - Emergency Management Response - 19 September 2024

FILE NO: SF7690, SF7692, SF6766

AUTHOR: Debbie Pickett (Personal Assistant)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To note plans for improving backup power provisions at key operational sites.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)
Emergency Management Act 2006 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council - 5 December 2024 - Agenda Item 15.2 - Notice of Motion - Emergency Management Response - Councillor J J Pentridge

RECOMMENDATION:

That Council:

1. notes the progress and intended next steps to improve organisational preparedness for power supply interruptions and outages; and
2. notes a funding request will be submitted through appropriate mechanisms to implement actions.

REPORT:

Two power outage events during 2024 tested Council's systems and the learnings can now be used to improve redundancy to manage operations during power outages. The operational impacts on council operations have been grouped into three main categories: pump stations; Information technology (IT) systems and backup; and buildings and evacuation centres.

Officers have reviewed the events of 2024 and determined that there are opportunities to improve back up power supply at key locations. Officers now require expert input from an electrical engineer to advise on feasibility, size and budgetary cost for backup power options at each site.

Upgrading another four (4) key evacuation centre sites with a connection point and manual switchover for mobile generator would improve response to emergency situations and coverage be it a fire, flood or storm event.

REVIEW OF 2024 EVENT

Current arrangements

The City of Launceston currently has the following options in place for managing network power outage situations:

- Town Hall / Annexe standby diesel generator (380kVa, permanent install)
- LWC weighbridge standby generator (6kVa, permanent install)
- Remount Rd depot has a few small (6KVa) mobile generators in the plant fleet
- 3 x emergency management response trailer mounted diesel pumps
- Lilydale Memorial Hall and Windmill Hill Hall have generator plugs and switchovers mounted on the outside of the switchboards (reliant on mobilising hire company mobile generator).

Outage event 2024

During August 2024 Council operations experienced two significant network power outage events. On the morning of 20 August 2024, a network power outage impacted large areas of the CBD and Invermay. Areas of Invermay experienced a prolonged outage through to 23 August 2024.

From 30 August - 2 September 2024, a storm with wind gusts of more than 100 kilometres per hour hit the state causing damage including fallen trees over transmission lines and mass power outages. TasNetworks reported damage to more than 20 percent of its network, with 150,000 customers experiencing outage at some stage. Given the scale of damage there were lengthy delays to power reconnections. At its peak Tasmania experienced its worst outage.

In times of unplanned network power outages, it is usually unknown if an outage will be prolonged or power restored within the time required to supply and connect a mobile generator. This event impacted Council's operations grouped into three main categories:

- pump stations
- Information technology (IT) systems and backup
- buildings and evacuation centres.

The information in this report details the different considerations for each category. The power demand varies amongst these categories and the backup power requirements are generally site specific, meaning that 1-2 mobile generators will not suitably support all sites.

Pump Stations

TasWater is responsible for all public water and sewerage infrastructure in Tasmania. Through a service agreement with the City of Launceston, TasWater also perform and provide the stormwater services for the combined drainage system, which exists in the older urban area of Launceston. Further detail on this is included in Attachment 2.

TasWater respond to network power outages impacting these services and along with large standby generator installations at the Ti Tree Bend wastewater treatment plant and Margaret St Sewer pump station they own 8 portable generators in the wastewater and pumping group for Greater Launceston (capacity of units: 400kVA, 275kVa, 2 x 110kVa, 100 kVa, 80 kVa, 35 kVa, 30kVa).

TasWater operators maintain and monitor the associated pump stations as part of a commercial arrangement, however in a significant citywide outage it is expected that priority be given to the TasWater pump station assets in response due to criticality. It is important to note that there are also some City of Launceston buildings that have pump stations not included within this list as they do not form part of the current maintenance arrangements with TasWater.

This investigation has focused on the 17 Council owned 'private' pump stations, so named as they service only 1 customer (i.e. Council) and therefore do not form part of TasWater's public infrastructure network. The 17 City of Launceston pump stations are:

- Churchill Park SPS
- First Basin SPS
- Gorge Cliffgrounds SPS
- Home Point SPS
- Inveresk North Carpark SPS
- Inveresk North SPS
- Inveresk South SPS
- Lamont St SPS
- Punchbowl Reserve SPS
- Remount Rd Leachate SPS
- Remount Rd Leachate Overflow Pond SPS
- Remount Rd Transfer Station SPS
- St Leonards SPS
- Racecourse Crescent SWPS
- Inveresk SWPS
- York Park East SWPS (to be transferred to State), York Park West SWPS (to be transferred to State).

SPS - Sewer pump station

SWPS - Storm water pump station

The August/September network power outage impacted City of Launceston pump stations, the most notable being the Racecourse Crescent stormwater pump station where records show the power was out for almost 24 hours (from 1 September 2024 21:40 to 2 September 2024 20:04). The Bureau of Meteorology rainfall records for Launceston list 10mm for the 24 hours to 9am 1 September 2024, and 24.6mm for the 24hrs to 9am 2 September 2024.

The Racecourse Crescent storm water pump station serves a separated stormwater network outside of Launceston's 'combined system' area and is the responsibility of the City of Launceston. During the outage stormwater flooding developed in the low-lying areas of Boland St and the Council's emergency management response pumps were deployed. It is known that at least one property in the Boland St area suffered stormwater flood damage and is making an associated insurance claim through their insurer.

Sewer

There were no reported overflows from Council's sewer pump stations as closure of these 'private' sites is a response option available to Council during a power outage or other failure. Whilst the inflow to the Launceston Waste Centre Leachate system and pump station cannot be managed through a closure (it is a result of rainfall and infiltration

through waste cells to the leachate drainage system), there is a 1ML storage pond providing some resilience. The early September event was predominately a high wind and treefall response, and there was no reported overflow. The pump station is small enough it is expected a TasWater or hire company mobile generator can support if operationally required.

During the power outage of 20-23 August 2024, TasWater staff mobilised generators, or manual removal of waste through pumping truck, to some of the aforementioned pump stations to manage prolonged outages at Inveresk.

The Gorge Cliffgrounds and First Basin sewer pump stations were impacted for several days during the September storm event. The power to this site can be impacted by tree fall in high winds and access for TasNetworks repair is difficult. The site was 'closed' for several days to manage sewerage inflow. As the toilets were not operational this resulted in temporary closure of the leasehold food outlets. The access road was impacted by treefall on the Trevallyn side also limiting visitor/business access and provision of any mobile generator to site.

Stormwater Flooding

Stormwater pump stations are designed to mitigate flooding by efficiently removing excess rainwater from urban areas. Design considerations include hydraulic capacity, debris management and resilience to extreme weather events. For a stormwater pumpstation, drainage overflow will generally only occur if power outage coincides with sufficient rainfall event/s.

The Council have three trailer mounted emergency response pumps that can be deployed to address flooding issues. The specifications for the pumps are duty pumping up to 180 L/s, 40 m lay flat discharge line and 6 m pickup per machine. The pumps have been put to use addressing floodwaters, including during the September 2024 event, as well as in previous flood events to pump stormwater from the gravity network on the 'dry' side of the levee when the stormwater network penstocks are closed. The pumps have also been used to promptly empty the First Basin pool following flooding due to flooding on the South Esk River and enable re-opening in haste. It has been reported that in recent use at Boland St the full capacity of the pumps could not be utilised due stability issues with the lay flat hosing pickup at high output. It is important the operation of the emergency management response pumps and associated lay flat lines be tested and altered as necessary in order to maximise efficiency in response.

For stormwater systems the higher the peak inflow or required pumping rate, the higher the cost. Detention or retention basins are commonly used to handle the entire storm event, the pump station empties the storm basin at a slower rate as there is enough capacity in the basin to hold a large storm event without flooding impacts. Bioswales and wetlands can also work in conjunction with pump stations and help mitigate pollution in stormwater before it enters the receiving waterway.

For the Racecourse Crescent stormwater pump station this is a developed catchment so it would be difficult and costly to introduce a large enough storage now to improve resilience to extreme weather events.

The options available for investigation to increase resilience at Racecourse Crescent stormwater pump station include:

- Introduce a permanent standby generator. This would require space for a suitable concrete slab laydown area and footings as required. This option would provide immediate response to outages but comes with maintenance responsibility and cost.
- Purchase a Council mobile generator of sufficient capacity to power at least 1 of the 3 110kW pump sets onsite. This would require provision of a suitable laydown area that can be accessed by truck and trailer from Glebe Farm Rd, reconfiguration of the switchboard for a new generator connection point with manual switchover and possibly a variable speed drive (VSD) control to enable soft start and lower the required generator capacity/size. This is a manual switchover and requires an electrician to setup and connect the genset each time. The response times for this activity that TasWater use in emergency response planning is 3 hours.
- Undertake switchboard reconfiguration upgrades to the site and establish a commercial services memorandum of understanding (MOU) with a local plant hire company (Coates, Clennett) to secure supply of mobile generator/s at times of need. The emergency planning response time is 3 hours.
- Undertake switchboard reconfiguration upgrades to the site and source generator/s on as required basis. There is no security of supply in this option and it is known that other organisations seek backup power in these events, eg Racecourse Crescent Coles complex locally hired a large generator during the September network outage. The emergency planning response time is 3 hours.

In order to size a backup generator to power the Racecourse Crescent SWPS and work through these options an electrical engineering consultant will need to review the configuration and power demands. The expected minimum generator size necessary for this site is in the order 300-400kVa.

Trailer mounted mobile generators are available up to 50kVa, larger units are mounted on skids and require truck transport on a flat tray. Local plant hire companies (Coates, Clennett) hire portable generators - sizes confirmed November 2024 up to 300kVa in Launceston and 375kVa in Tasmania.

Information Technology (IT) systems and backup

The Council's IT systems are based at the Town Hall and Windmill Hill Hall site facilities. Town Hall has a permanent backup generator as listed earlier in this report.

The power outage on 20th August 2024 had a major impact on IT services. Town Hall lost network power and the generator onsite failed after a brief runtime, disrupting connectivity to all Council sites relying on on-premise IT services. Efforts to resolve the generator issues further compounded IT challenges. As network power was available at Windmill Hill Hall the IT team successfully transitioned IT infrastructure to this secondary site to mitigate the impact, ensuring continued service for the areas of the business that remained operational.

Windmill Hill Hall is configured for with a connection and manual switchover for mobile generator. This arrangement relies on sourcing a suitable generator from a hire company and connection requires an electrician. The planned response time for emergency management is 3 hours. Subject to total demand a 50kVa trailer mounted generator will support this site.

Emergency management / evacuation centres

An emergency evacuation centre is a facility that may be established to coordinate and meet the immediate needs of people evacuated from an emergency-affected area.

There are 10 evacuation centres listed in the City of Launceston Municipal Emergency Management Plan January 2024. The Municipal Coordinator advises that 6 of these sites are relevant for Council to consider back up power provisions, and 2 are already configured with a connection and manual switchover. The 6 sites are:

- Karoola Hall
- Lilydale Memorial Hall - configured with connection point and manual switchover
- Myrtle Park hall
- Rocherlea Hall
- St Catherine's Hall
- Windmill Hill Hall - configured with connection point and manual switchover

The Lilydale Memorial Hall evacuation centre was used during the early September 2024 event to offer battery recharging for the community as there was a prolonged power outage in this area of 1-2 weeks. This site is configured for mobile generator connection and a hire company mobile generator was sourced at the time by Council officers. Windmill Hill Hall doubles as an evacuation centre and IT systems site.

Upgrading another 4 key evacuation centre sites with a connection point and manual switchover for a mobile generator would improve response to emergency situations and coverage be it a fire, flood or storm event. Power demand at these sites is expected to be similar and Council can hire or own 1 or more suitably sized mobile generators to support emergency response.

Buildings

The August 2024 power outages impacted a number of Council buildings.

At Town Hall, network power was disrupted and the backup generator onsite experienced a breakdown leading to disruption in services. The fault was since remedied however as the unit is 25 years old, a timely renewal is required. This unit is listed in Council's asset register as providing a 380kVa power output, and has an asset valuation of \$162,404. The renewal will likely require installing a higher output unit to ensure Council's needs are met, and a higher overall cost than the valuation figure.

The Remount Rd depot lost power impacting staff access and lighting to some of the site facilities. There is a small generator supply arrangement onsite to power computers and some lighting for the emergency management function.

QVMAG Inveresk Museum was impacted by a prolonged power outage and closed to the public from 20th August 23rd August 2024. A number of serious issues were experienced, posing risk to the collections and building. These have been documented in a debrief between Building Assets and QVMAG staff, and these teams continue to connect on system and process improvements.

- door management
- security and alarm system controls
- fire panels and management system
- air quality and temperature control (particularly relevant for collections)
- point of sale, network system and exhibition media displays.

The QVMAG exhibitions (including touring exhibitions under contractual terms) and collections are acutely dependent on appropriate and reliable temperature control and feasibility. There is a current Council project to investigate and inform future renewal needs for the QVMAG heating, ventilation and air conditioning (HVAC) systems at Inveresk Museum and Royal Park Art Gallery sites. System redundancy including backup generators may be required for reliable operation. The feasibility, size and cost of backup power provisions are to be investigated further.

RISK IMPLICATIONS:

Network power outages present a risk to business continuity and ability to provide services. In addition, during emergency situations the organisation performs a supportive role for the community.

The purpose of redundancy planning for network power outage events is to mitigate risks to operation associated with prolonged outage. Redundancy through a backup power system can support the primary in the event of failure.

For pump stations redundancy needs vary depending on the site design and criticality of the pump station. All pump station assets under the Council's direct responsibility and management will be assessed for inclusion in a critical assets register. This assesses and documents the predicted time until overflow and consequence ranking at each site where there is failure. The register to inform any relevant upgrade actions along with emergency / failure response priority amongst assets based on ranking. Attachment 3 provides information on criticality assessment.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

In power outages there is risk of overflow either at pump station sites or within the upstream gravity catchment. In Tasmania the Environment Protection Authority (EPA) document *Sewage Pumping Station Environmental Guidelines October 2019* set the requirements and standards for pump station performance. An assessment of location sensitivity to overflow is necessary given the potential to harm the environment and/or human health. Sewer pump stations present the greatest harm or impact due the associated raw sewage and therefore are rated higher priority response than separated stormwater.

During emergency situations the organisation performs a supportive role for the community and power outages present risk to this function.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

1. To provide for the health, safety and welfare of the community.
2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.

Strategic Priority 6: We protect our environment by caring for our unique natural assets and amenity and sensitively managing future development opportunities.

10-Year Goal: To enhance the unique natural character, values and amenity of our City by minimising the impacts of our organisations and our community's activities in the environment.

Focus Areas:

1. To reduce our and the community's impact on the natural environment.
3. To manage the risks of climate-related events, particularly in the area of stormwater management and riverine flooding.

BUDGET AND FINANCIAL IMPLICATIONS:

Any investment in additional backup power provisions will be subject to future budget consideration. Council owned backup generators require an ongoing maintenance regime and associated budget to ensure reliability in times of need.

DISCLOSURE OF INTERESTS:

The Author and General Manager have no interests to declare in this matter.

ATTACHMENTS:

1. Emergency Management Repsonse Attachment 1 [19.3.1 - 2 pages]
2. Emergency Management Response Attachment 2 [19.3.2 - 4 pages]
3. Emergency Management Response Attachment 3 [19.3.3 - 2 pages]

19.4. Launceston Flood Authority Quarterly Report - October to December 2024

FILE NO: SF4493

AUTHOR: Debbie Pickett (Personal Assistant)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To receive the Launceston Flood Authority Quarterly Report - October to December 2024.

RELEVANT LEGISLATION:

Launceston Flood Authority Rules, April 2020

RECOMMENDATION:

That Council:

1. in accordance with Rule 26 of the *Launceston Flood Authority Rules, April 2020*, receives the Launceston Flood Authority Quarterly Report, October to December 2024 (ECM Document Set ID 5184371).
-

REPORT:

In accordance with the Rule 26 of the *Launceston Flood Authority Rules, April 2020*, the Authority must submit a quarterly report to the Council for the periods ending March, June, September and December.

The report for the period ending 31 December 2024 provides an overview of the Launceston Flood Authority's operational activities, financial position and key priorities for the next quarter (Attachment 1).

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. Launceston Flood Authority Quarterly Report @ 31 December 2024 [19.4.1 - 4 pages]

19.5. Vehicular Crossing (Driveway) Policy (27-Plx-013)

FILE NO: SF1051

AUTHOR: Sonia Smith (Team Leader infrastructure Development)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To endorse the Vehicular Crossing (Driveway) Policy (27-Plx-013). (ECM Doc Set ID 5192689)

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)
Local Government (Highways) Act 1982 (Tas)
Roads and Jetties Act 1935 (Tas)
Facilities and Highways By-Law Number 1 of 2021 (Tas)
Vehicle and Traffic Act 2001 (Tas)
Road Rules 2019 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 30 January 2025 – Vehicular Crossing (Driveway) Policy

RECOMMENDATION:

That Council:

1. endorses the Vehicular Crossing (Driveway) Policy as follows:

Vehicular Crossing (Driveway) Policy

PURPOSE

To define the responsibilities and design requirements for the construction, maintenance and renewal of vehicular crossings (driveways and property access). This Policy establishes a consistent approach for people wishing to carry out works in the road reserve. The aim is to ensure all vehicular crossings onto City of Launceston (Council) roads are constructed in accordance with Council's Standards and Specifications.

SCOPE

This policy applies to all individuals, builders, contractors, businesses and organisations seeking to undertake works within a road reserve under the ownership, care and/or control of the Council to provide, modify or remove a vehicular crossing to a property boundary from the road.

Council is the authority for local roads throughout the Municipality as governed by the *Local Government (Highways) Act 1982*. Roads maintained by Council are shown on

publicly available maps maintained by Council pursuant to Section 208 of the *Local Government Act 1993*.

Approval is required from Council prior to carrying out works on or occupying a Council road reserve, including for construction works associated with driveways. A Vehicular Crossing Permit is the usual permit/authorisation given, however the works may also be incorporated into a detailed engineering drawing approval. The requirement for a permit or authorisation under the Road, Parks and Public Reserves Occupation Policy (27-Plx-012) does not apply to Private Driveway Permit Vehicular Crossing Works where there is no additional occupation of the roads occurs during the works.

Council requires compliance with specific design and construction criteria to obtain approval. This ensures that the following aspects are addressed:

- **Safety:** Minimise and ensure vehicular crossings over footpaths are safe to reduce pedestrian conflicts, ensure predictable movements for vehicles, pedestrians, and cyclists and provide access to off-street parking areas.
- **Open Spaces / Public Infrastructure:** Minimise the number and width of vehicular crossings to maximise nature strips for streetscape planting and public infrastructure.
- **Street Trees:** Maintain existing street trees without impacting their health, size, stability, or future growth, and avoid locating crossings where they could be affected by the growth of street trees.
- **Character of the Area:** Maintain and enhance the street character.
- **On-Street Parking:** Optimising on-street parking spaces.
- **Drainage:** Maintain existing stormwater drainage functions and minimise runoff from impervious surfaces.

This policy does not apply to roads managed by the Department of State Growth.

POLICY

1. Responsibility for a Vehicular Crossing (Driveway)

Landowners are responsible for vehicular crossings servicing their land pursuant to *Section 35 of the Local Government (Highways) Act 1982*, which empowers Council to require a landowner to undertake works to construct or repair a vehicular crossing from the road carriageway to the property boundary. Further, landowners are responsible for culverts under vehicular crossings pursuant to *Section 44 Roads and Jetties Act 1935*.

Council requires all property owners to meet the full cost of providing any identified works relating to vehicular crossings from the road carriageway to the property boundary. If required works are not completed then the City of Launceston may complete the works and recover the cost from the owner of the land.

2. New or Modified Vehicular Crossings

An owner can apply to install a new crossing or modify an existing crossing. The application must demonstrate that the crossing achieves the following requirements:

- a) The minimum width is to be 3.6 m and the maximum width for a double crossing is 6 m. Any driveway width over 3.6 m will be classed as a double driveway.

- b) The driveway apron must be a uniform width between the kerb and the property boundary.
- c) The driveway apron must be located a minimum of 1.25 m from the side property boundary.
- d) The driveway apron must be located at least 1 m from any street light, power pole or other above ground infrastructure.
- e) The levels for an internal driveway must match any existing footpath. Footpath levels will not be changed to facilitate an internal driveway.
- f) The vehicular crossing provides access a suitably constructed driveway and/or parking pad with a minimum area of 6 m in length and 3 m wide.

Additional information (e.g. swept paths and design vehicle dimensions in accordance with Australian standards) may be required when considering commercial/industrial vehicular crossings.

Applications for double vehicular crossings for properties with frontages less than 15 m will be required to demonstrate that there is a minimum distance of 8 m between the vehicular crossing and the side boundary of the property when measured across the frontage.

Shared driveways will only be permitted where properties are accessed via a right of carriageway, or the terrain or geometry prevents alternatives.

3. Secondary Crossings

A second crossing will be considered on a case-by-case basis. A minimum distance of 8 m is required between crossovers on the same property frontage to facilitate the provision of an on-street parking space.

For corner lots a minimum distance of 6 m is required from the tangent point of the kerb to the start of the transition wing, to provide a minimum setback of 10 m from the intersecting road.

Requests for a secondary crossing on a property with dual frontage will be evaluated as if the secondary frontage were the sole frontage.

4. Redundant Crossing

A redundant crossing is a crossing that is no longer required as it no longer connects (or will not connect) with an internal driveway. Redundant crossings reduce availability of on street parking and can impact stormwater network function. Where a redundant crossing is present, it must be removed as part of proposed crossing works. The cost of removing the existing crossover and the reinstatement of street assets (i.e. footpath, nature strip, kerb and channel and road pavement) is borne by the property owner.

5. Construction Material

Urban vehicular crossings are to be constructed from broom finished concrete or asphalt over a suitably constructed pavement. It is Council's preference is that the crossing material matches the adjacent footpath, where such exists. In rural areas, the driveway will be constructed from the same material as the intersecting road pavement.

The use of exposed aggregate concrete, pavers, coloured concrete, stencilled or stamped concrete or all other material are not permitted within the road reserve.

6. Street Trees

The installation of vehicular crossings can have a negative impact on street trees. New vehicle crossings will not be permitted within:

- 2 m from the centre of a new tree (planted within the last 18 months), or
- 3 m from the centre of a mature tree.

In addition to this a street tree will not be removed or re-planted to facilitate a new crossover or widening of an existing crossover.

7. Heritage Crossover

Launceston retains many of its historical bluestone gutters. Where bluestone kerb and channel exist, all new or altered crossovers are required to be constructed in matching materials. In areas of high preservation value, Council may seek the advice of Heritage Tasmania to the full extent of construction required.

8. Grades, Crossfall and Sightlines

Topography must be carefully considered in driveway design to ensure pedestrian safety and functional access while minimising impact on the public assets. When situated on hills or bends, driveways need to provide adequate sightlines for drivers to enter and exit safely.

To ensure safe and functional access, the following is required:

- a) Where a footpath longitudinal grade is equal or less than 5% the driveway must match to the existing footpath level.
- b) Where the footpath longitudinal grade is greater than 5%, the accepted grade change to the footpath is within a 2% tolerance of the existing grade.
- c) Where a footpath grade is above 5%, a cross section or existing footpath level must be provided as part of the driveway crossover application.
- d) The crossfall of the footpath must be no more than 2% or must match to the existing footpath levels.
- e) In rural areas, a cross section of the driveway, from the edge of the road pavement to the property boundary, may be required to ensure a functional access.
- f) Sightlines must adhere to Australian Standard AS2890; Parking facilities.

9. Vehicular Crossing Permit

Vehicular Crossing Permit must be obtained prior to construction, alteration or removal of a crossover. An application can be made through the City of Launceston's website or by contacting the Customer Service Centre.

10. Traffic and pedestrian safety management

Any works within the road reserve must be undertaken to ensure the proper management of pedestrian and vehicular traffic to maintain safety. This includes ensuring appropriate and compliant worksite and traffic management is in place during the works.

PRINCIPLES

Council's Organisational Value; *We care about our community* applies to this policy:



We care about our community

- we take pride in our work and pursue a standard of excellence
- we genuinely listen, and value collaborative relationships
- we strive towards the best outcome for our community
- we make responsible and sustainable decisions

RELATED POLICIES & PROCEDURES

- 26-Plx-005 Tree Management Policy
- 26-Plx-019 Nature Strip Policy
- 26-HLPr-005 Guidelines for Nature Strips
- City of Launceston Accessibility Framework 2020-2024

RELATED LEGISLATION

- Local Government Act 1993
- Local Government (Highways) Act 1982
- Roads and Jetties Act 1935
- Facilities and Highways By-Law Number 1 of 2021
- Vehicle and Traffic Act 2001
- Road Rules 2019

REFERENCES

- IPWEA-LGAT Tasmanian Standard Drawings
- Austroads Guide to Temporary Traffic Management
- AS 1742.3:2019 Manual of uniform traffic control devices, Part 3: Traffic control for works on roads
- AS 4970-2009 Protection of trees on development sites
- Traffic Control for Works on Roads – Tasmania Guide (Department of State Growth)

DEFINITIONS

Dual Frontage Lot:

A lot where two boundaries abut a road.

Tangent Point:

The point at which a straight section of road touches, but does not intersect, a curved section of road.

Vehicular Crossing (also known as a driveway):

The constructed access from the carriageway of the street, including the kerb and channel where such exists, to the property boundary. Where the vehicular crossing incorporates (or passes over) a footpath, the footpath forms part of the vehicular crossing.

REVIEW

This policy will be reviewed no more than 5 years after the date of approval (version) or more frequently, if dictated by operational demands and with Council's approval.

REPORT:

Property owners are responsible for the construction and maintenance of the access from the public road to their property. Providing clear guidance regarding the approval of new and altered driveways ensures property owners are aware of their obligations and enables consistent approach to the assessment of applications.

The policy reflects current practice and details the matters that are considered when assessing a vehicular crossing application.

Adoption of a clear policy will enable a consistent approach to enforcement where this is necessary due to unapproved works being undertaken or where works do not comply with Council standards. Unapproved and poor-quality works can negatively impact on public assets, including increased maintenance costs, and divert resources from programmed activities.

RISK IMPLICATIONS:

The lack of a clear policy position adopted by Council exposes the organisation to claims of unfair or inconsistent decision making.

Additionally, unapproved works or poor-quality works can result in damage to public assets that reduce their effectiveness or lifespan, resulting in increased maintenance costs, or costs associated with early replacement.

The public and Council staff can be exposed to physical hazards that can result in injury to people or property.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

The policy provides consideration of the environmental and social impact of vehicular crossings within the streetscape by balancing the need for safe access with the advancement of Council's strategic goals and outcomes including the Urban Greening Strategy, the Launceston Transport Strategy, and the Sustainability Strategy.

Economically, the policy ensures that the cost of installing and/or modifying vehicular crossings is borne by the beneficiary of that access and ensuring that Council resources are not diverted from the attainment of the goals set out within the Strategic Asset Management Plan.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.

BUDGET AND FINANCIAL IMPLICATIONS:

Indirectly, ensuring that non-compliant works affecting Council assets are effectively addressed through enforcement action against the property owner will reduce the cost burden to the community.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

Nil

20. DELIVERY AND PERFORMANCE

20.1. Monthly Financial Performance Report

FILE NO: SF7694

AUTHOR: Samuel Kelty (Senior Leader Finance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider the January 2025 Capital and Operational financial reports against budget.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. notes the report outlining both Capital and Operational results to the period ending 31 January 2025.
-

REPORT:

Operational Result January 2025

Detail is provided in Attachment 1 - Monthly Financial Performance Report Jan 2025.

The financial year 2025 year to date (YTD) budget has an underlying deficit of \$1,348,898. The YTD actual position is \$284,116 surplus. This results in a favourable YTD variance of \$1,633,014. This excludes any capital grants received, or loss on disposal of fixed assets. Rates revenue is expected to meet budget across the course of the year, as supplementary valuations begin to be received through the Office of the Valuer-General this is commonly slower to begin following a Municipal Revaluation. The unfavourable variance is trending towards breaking even in recent months.

User Fees & Charges are unfavourable to budget at \$23,936 and Statutory Fees & Charges are favourable to budget, at \$962,683. The major variance is due to a temporary invoicing error in subdivision plan inspection fees. The error is addressed February and the variance will reduce by \$723k in February's result.

Other Operational Grants is \$416,078 unfavourable to budget. The variance is attributable to grants for state roads and flood drainage. Grants are expected to be receipted in coming months and the variance is expected to reduce.

Interest revenue to budget is currently unfavourable as cash balances are lower than budgeted and there has been a timing difference between the processing and reporting of January interest revenue around \$330k which will be reflected in the February report. Investment revenue from A.P.A.L. is unfavourable to the budget, falling below projected expectations. TasWater dividends distribution is below budget due to timing difference and the variance is reducing as the financial year progresses.

Employee costs are lower than the budget by \$1.64M due to vacant positions. Material and Services expenses are favorable by \$162,716.

The State Landfill levy costs show a favourable variance of \$307,885 which is expected to even be closer to budget as the year progresses. Loss on Disposal of Fixed Assets has also resulted in a favorable variance of \$264,179 driven by timing factors. This variance is anticipated to be reduced by the end of the financial year.

Capital Expenditure January 2025

Total capital expenditure budget for 2024/2025 is made up of carried forward budget funds of \$48,237,904, Current Year Council Funds of \$24,070,510 and External Funding of \$19,178,656 for a total budget of \$91,487,070.

The Council currently has a total of 180 capital projects with 32 (17.78%) not started. This is a change from the December period where there was a total of 179 capital projects and 31 (17.32%) not started.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

1. To fairly and equitably discharge our statutory and governance obligations.
2. To ensure decisions are made on the basis of accurate and relevant information.
3. To maintain a financially sustainable organisation.

BUDGET AND FINANCIAL IMPLICATIONS:

As per the report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. Monthly Financial Performance Report Jan 2025 [20.1.1 - 3 pages]

20.2. Delegation of Mayoral Duties 12 to 19 March 2025

FILE NO: SF0113

AUTHOR: Matt Morgan (Acting Senior Leader Governance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To note the delegation of functions of Mayor from 12 to 19 March 2025.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas) - Section 27 (2A)

RECOMMENDATION:

That Council:

1. notes in the absence of the Mayor and Deputy Mayor;
 2. pursuant to section 27 (2A) of the *Local Government Act 1993 (Tas)* the Mayor delegates the functions described at section 27(1)(e) and (f) of the Act to Councillor Alan Harris, for the period 12 March 2025 to 19 March 2025.
-

REPORT:

Due to the Mayor and Deputy Mayor being absent from council for the period 12 March 2025 to 19 March 2025 inclusive, Mayor Councillor Matthew Garwood, as required, has provided notice in writing of his intention to delegate the described functions of the Mayor to Councillor Alan Harris.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. Delegations of Functions of Mayor [**20.2.1** - 1 page]

20.3. Intention to Lease Basement Level of Macquarie House 92 to 94 Cameron Street, Launceston

FILE NO: SF2967

AUTHOR: Sharin Imlach (Lease Officer)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider forming an intention to lease Part of Macquarie House

This decision requires an absolute majority of Council.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council – 22 August 2019 – 16.1 - Lease of basement – Macquarie House

RECOMMENDATION:

That Council:

1. pursuant to section 178 of the *Local Government Act 1993* and by absolute majority, forms the intention to lease the basement level in the property known as Macquarie House, located within Civic Square at 92-94 Cameron Street, Launceston, part of Certificate Title 118059/1, for a period of up to ten years as identified on the plan below:



2. requires that formal notice is given of the intention to lease the property, as required by section 178(4) of the *Local Government Act 1993* (Tas);
3. notes that, following the statutory objection period and completion of expression of interest processes, the selection of the lessee for the property listed above will be made at a future Council meeting, along with the terms upon which the lease will be offered.

REPORT:

It is intended that a future Expression of Interest (EOI) campaign will be conducted for the lease of the basement of Macquarie House, in Civic Square.

The basement area is vacant after undergoing previous renovations and has been identified as potentially suitable for future community or commercial use.

The EOI process will be conducted for up to 8 weeks, and members of the public can register their interest.

An assessment of the submissions will then be made by Council officers, with a recommendation on the preferred lessee to be put to Council for decision in a future Council meeting.

The recommendation at that time will also set out the basis upon which the lease should be offered, to be informed by any in-principle agreement reached with the preferred lessee.

Legislative requirements for leasing Council owned land

The City of Launceston is able to offer leases of public land for a period of up to five years without a formal public notification process, by reason of section 179 of the Act.

To ensure that the City of Launceston is able to respond to market demands for leases that may exceed five years, it is necessary that formal notice of such intent is provided to the public, as required by section 178 of the Act.

If the Recommendation is carried out, the City of Launceston will be entitled to offer a lease of up to ten years.

Legislative requirements for leases exceeding five years, and future decision making

Section 178 of the Local Government Act 1993 (Tas) requires that, where the Council intends to lease public land, the Chief Executive Officer is to;

- a) publish that intention at least twice in The Examiner newspaper;
- b) display a copy of the notice on any boundary of the public land that adjoins a public highway (road); and
- c) notify the public that objection to the proposed lease may be made within 21 days of the date of first publication.

Following the public objection period, and completion of the applicable EOI processes, further recommendations will be put to Council, setting out the preferred lessee for the property, and the terms upon which a lease should be offered. This will occur whether or not an objection is received.

Where an objection is received as part of the public objection process, the Council is required to formally consider the objection in coming to its decision whether or not to lease the land. Formal notice of that decision is then required to be given to the objector.

An objector has a right to appeal the Council's decision under section 178A of the Act, on the basis that the decision of the Council is not in the public interest in that –

- a) the community may suffer undue hardship due to the loss of access to, and the use of, the public land; or
- b) there is no similar facility available to the users of that facility.

Council is unable to proceed with any lease whilst an objection is being considered, or whilst any appeal has not yet been determined.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.

Strategic Priority 5: We serve and care for our community by providing equitable and efficient services that reflects needs and expectations of our community.

10-Year Goal: To offer access to services and spaces for all community members and to work in partnership with stakeholders to address the needs of vulnerable communities.

Focus Areas:

4. To support the delivery of programs and events for people to connect with each other through participation in community activities and civic life.
5. To promote and support active and healthy lifestyles of our community.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

Nil

21. STRATEGY AND INNOVATION

No items have been identified as part of this Agenda

22. CHIEF EXECUTIVE OFFICER NETWORK

22.1. Status Report on Council Decisions

FILE NO: SF2346

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the Status Report on Council Decisions made up to, and as at, 13 February 2025.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2015

RECOMMENDATION:

That Council:

1. receives the Status Report on Council Decisions made as at 13 February 2025.
-

REPORT:

It is important that Councillors and community members are informed on an ongoing basis of progress in relation to the implementation of Council decisions and addresses outstanding items.

The Status Report is a document that is used to track the progress of Council decisions, providing a history which can be used for evaluation and reviewing purposes.

The Report will continue to be refined, and items marked as completed within this report will be removed from future reports.

Meeting Date/Item	Council Decision	Owner/Network	Status
13 February 2025			
11.1. DA0536/2024 228 Golconda Road, Lilydale - Food Services - Change of Use to Operate One Food Van at Lilydale Falls Reserve	That the item lay on the table.	Executive Leader Community Assets and Design	Council officers are collating information for Councillors to support the matter being brought back to Council.
20.4. Delegation under the Local Government (Highways) Act 1982	That Council: 1. pursuant to section 124 of the Local Government (Highways) Act 1982 (Tas): (a) revokes any previous delegation made by Council in respect of the Local Government (Highways) Act 1982 (Tas). (b) delegates to the holder(s) of the position(s) in Column One of the schedule listed at Recommendation 3, the powers and functions under the sections of the Local Government (Highways) Act 1982 (Tas) specified in Column Two of that schedule, subject to restrictions (if any) referred to in Column Three of that schedule. 2. pursuant to section 23AA(2)(b) of the Acts Interpretation Act 1931 (Tas), authorises the Mayor to evidence the delegations made by this decision, by signing an instrument of delegation referring to this decision and replicating, either exactly or in substance, the terms of the delegations effected by these Recommendations. 3. notes that the following table is the schedule referred to at Recommendation 1. 4. notes, for the avoidance of doubt, that the term Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the Local Government Act 1993 (Tas).	Executive Leader Delivery and Performance	Completed
20.5. Business Excellence Awards 2025 - Sponsorship	That Council: 1. approves the sponsorship request of \$4,700 (plus GST) for the Launceston Chamber of Commerce Business Excellence Awards 2025 – in the category of the Exceptional Event Award.	Executive Leader Delivery and Performance	

23 January 2025			
20.3. Delegation under the Land Use Planning and Approvals Act 1993 (Tas)	<p>That Council:</p> <ol style="list-style-type: none"> 1. pursuant to section 6 of the Land Use Planning and Approvals Act 1993 (Tas): <ol style="list-style-type: none"> (a) revokes any previous delegation made by Council in respect of the Land Use Planning and Approvals Act 1993 (Tas) and the Land Use Planning and Approvals Regulations 2014. (b) delegates to the holder(s) of the position(s) in Column One of the schedule listed at Recommendation 2, the powers and functions under the sections of the Land Use Planning and Approvals Act 1993 (Tas) and the Land Use Planning and Approvals Regulations 2014 (Tas) specified in Column Two of that schedule, subject to restrictions (if any) referred to in Column Three of that schedule. 2. pursuant to section 23AA(2)(b) of the Acts Interpretation Act 1931 (Tas), authorises the Mayor to evidence the delegations made by this decision, by signing an instrument of delegation referring to this decision and replicating, either exactly or in substance, the terms of the delegations effected by these Recommendations. 3. notes that the following table is the schedule referred to at Recommendation 1. 	Executive Leader Delivery and Performance	Completed
20.4. Delegation under the Local Government (Highways) Act 1982	<p>That Council:</p> <ol style="list-style-type: none"> 1. pursuant to section 124 of the <i>Local Government (Highways) Act 1982</i> (Tas): <ol style="list-style-type: none"> (a) revokes any previous delegation made by Council in respect of the <i>Local Government (Highways) Act 1982</i> (Tas). (b) delegates to the holder(s) of the position(s) in Column One of the schedule listed at Recommendation 3, the powers and functions under the sections of the <i>Local Government (Highways) Act 1982</i> (Tas) specified in Column Two of that schedule, subject to restrictions (if any) referred to in Column Three of that schedule. 2. pursuant to section 23AA(2)(b) of the <i>Acts Interpretation Act 1931</i> (Tas), authorises the Mayor to evidence the delegations made by this decision, by signing an instrument of delegation referring to this decision and replicating, either exactly or in substance, the terms of the delegations effected by these Recommendations. 3. notes that the following table is the schedule referred to at Recommendation 1. 	Executive Leader Delivery and Performance	Not progressed

<p>20.5. Delegation from Council to Chief Executive Officer - Neighbourhood Disputes About Plants Act 2017</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. pursuant to section 22(1) of the <i>Local Government Act 1993</i>, delegates its functions and powers under section 27 of the <i>Neighbourhood Disputes About Plants Act 2017</i> to the Chief Executive Officer. 2. pursuant to section 64(1)(b) of the <i>Local Government Act 1993</i>, authorises the Chief Executive Officer to delegate the functions and powers delegated in Recommendation 1. to an employee or employees of the Council. 3. pursuant to section 23AA(2)(b) of the <i>Acts Interpretation Act 1931</i>, authorises the Mayor to evidence the delegations made by this decision, by signing an instrument of delegation referring to this decision and replicating, either exactly or in substance, the terms of the delegations effect by these Recommendations. 4. notes, for the avoidance of doubt, that the term Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the <i>Local Government Act 1993</i>. 	<p>Executive Leader Delivery and Performance</p>	<p>Completed</p>
<p>20.6. Lease - Kings Meadows Community Men's Shed</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. by absolute majority pursuant to section 179 of the Local Government Act 1993 (Tas), decides to lease part of the land situated at 1-33 Nunamina Avenue, Kings Meadows (CT 15638/1), as identified on the plan below: 2. requires the lease to be on the following basis: <ol style="list-style-type: none"> a. the lease will commence on 1st February 2025 for a period of 5 years; b. the commencing rent will be \$340.34 per annum; c. The Lessee to be responsible for: <ol style="list-style-type: none"> i. energy costs; ii. volumetric and connection charges for water; iii. contents insurance; and iv. other service charges if any. d. The Lessee will continuously maintain: <ol style="list-style-type: none"> i. building in good and reasonable order; ii. and keep clear all noxious growth from premises; iii. public liability insurance of at least \$20 million. 3. requests the Chief Executive Officer to: <ol style="list-style-type: none"> a. determine the exact dimensions of the land to be leased and all remaining terms and conditions; b. exercise any of Council's rights, options, or discretions necessary for the proper administration of the lease; 	<p>Executive Leader Delivery and Performance</p>	<p>In progress</p>

	<p>4. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the <i>Local Government Act 1993 (Tas)</i>.</p>		
<p>20.8. Lease - Aquatic Centre Cafe</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. by absolute majority, pursuant to section 178 of the Local Government Act 1993 (Tas), decides to lease part of the land situated at 18 High Street, Launceston, Certificate of Title 50902/1 known as the Launceston Leisure and Aquatic Centre Cafe, as identified on the plan below: 2. requires the lease to be on the following basis: <ol style="list-style-type: none"> a. The Lessee is to be to Dolle Hospitality Services Pty Ltd. b. the commercial lease will commence on or soon as possible after on 23 January for a period of 5 years + 5-year option. c. the commencing rent is to be the amount advised to Councilors by an email dated 20 January 2025. d. The Lessee to be responsible for: <ol style="list-style-type: none"> i. contents insurance; and ii. building insurance where applicable; and iii. other service charges if any. e. The Lessee will continuously maintain: <ol style="list-style-type: none"> i. the leased area in good and reasonable order; ii. and keep clear all noxious growth from premises; iii. public liability insurance of at least \$20 million. f. Council is to be responsible for structural maintenance of the building. 3. requests the Chief Executive Officer to: <ol style="list-style-type: none"> a. determine the exact dimensions of the land to be leased and all remaining terms and conditions; b. exercise any of Council's rights, options, or discretions necessary for the proper administration of the lease; <p>notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the <i>Local Government Act 1993 (Tas)</i>.</p>	<p>Executive Leader Delivery and Performance</p>	<p>In progress</p>
<p>21.3. Notice of Motion - Annual General Meeting - Robin Smith - Signage for Personal Mobility Devices - 3 December 2024</p>	<p>That City of Launceston Council:</p> <ol style="list-style-type: none"> 1. review the rules and signage as they relate to the operation of PMDs (e-scooters) in the Launceston Central Business District. 	<p>Chief Executive Officer</p>	<p>Ongoing</p>

<p>21.5. Notice of Motion - Annual General Meeting - Robin Smith - Free Parking Promotion Advertised Available Seven Days Per Week - 3 December 2024</p>	<p>That City of Launceston:</p> <ol style="list-style-type: none"> 1. establish a consistent approach to it's promotion of offering free parking 3.30pm-5.30pm 	<p>Chief Executive Officer</p>	<p>Ongoing</p>
<p>12 December 2024</p>			
<p>17.1. In-Kind Support Proposal for Able Australia</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. notes the request as outlined within this report is a result of the Community Grants Committee; 2. notes that Able Australia submitted a grant application in Round One of the 2024/2025 Community Grant (Organisations) program. While the application was deemed eligible, it was not funded as the available budget was fully allocated to higher-scoring applications; and 3. agrees to provide in-kind support to Able Australia by providing twenty (20) adult concession aquatic ten (10)-visit passes, valued at \$1,206. 	<p>Executive Leader Connections and Liveability</p>	<p>Complete. The passes have been issued and are being used.</p>
<p>19.1. Lilydale Golconda Memorandum of Understanding (MoU)</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. authorises the Chief Executive Officer to enter into a formal Memorandum of Understanding (MoU) under the following terms: <ol style="list-style-type: none"> a. duration shall be from the date of signing until the collaboration outlined within the MOU is complete, or until such time as either council determines the MoU is no longer applicable b. nothing in the MoU creates or implies any obligations on the part of either council to enter into any contract, agreement, commitment or other arrangement, nor are the provisions intended to give rise to legal rights, obligations or liabilities on the part of either council; c. areas of collaboration shall include: <ol style="list-style-type: none"> I. shared understanding II. advocacy and lobbying III. road and pavement improvements IV. data sharing and analysis V. community engagement d. periodic reporting to Council on progress; and 2. authorises the Chief Executive Officer to exercise any right, option or discretion exercisable by Council under the Memorandum of Understanding. 	<p>Executive Leader Community Assets and Design</p>	<p>In progress: meeting with Dorset Council was held on 18 February 2025.held 18/02</p>

<p>19.2. Action in Respect of a Grant from the Tasmanian Government for Projects in Lilydale</p>	<p>That Council: 1. determines to: I. decline the component of the grant related to Clause 1.1 (a): the design and construction of a pedestrian and cycle pathway between Lilydale Falls and Lilydale; II. accept the component of the grant related to Clause 1.1 (b): council-led improvements to better integrate the Lilydale pool, playground, toilet and BBQ areas. III. (iii) write to the State Government seeking to purpose the remaining funds for the purpose of the Lilydale community.</p>	<p>Executive Leader Connections and Liveability</p>	<p>In progress: awaiting a response from the Office of the Premier in relation to point iii.</p>
<p>19.3. City Park Macaques</p>	<p>That Council: 1. receives and notes the report; 2. determines that in respect of the reproductive, genetic and social management of the City Park Japanese macaques, action is to be taken to prevent all breeding within the troop; 3. if recommendation 2 above is resolved in the affirmative: a) notes that a consequence of that resolution will be that attrition will occur over an estimated 20-25 years, until no Japanese macaques remain in City Park; and b) requests the Mayor communicates the Council decision to the Mayor of Ikeda, Japan.</p>	<p>Executive Leader Connections and Liveability</p>	<p>Ongoing</p>
<p>20.9. Intention to Lease Four Hospitality Venues at the Launceston Leisure and Aquatic Centre, Gorge Reserve, and Albert Hall</p>	<p>That Council: 1. pursuant to section 178 of the Local Government Act 1993: (a) forms the intention to lease the property currently known as the Aquatic Cafe, located within the Launceston Leisure and Aquatic Centre, Certificate Title 246404/1, as identified in blue on the plan below, for a period of up to ten years; (b) forms the intention to lease approximately 108m2 of space within the extension to the Albert Hall, which is currently under construction, Certificate of Tittle 50902/1, as identified on the plan below, for a period of up to ten years; (c) forms the intention to lease the property currently known as the Gorge Restaurant, located within the Cataract Gorge Reserve, Certificate Title 235401/1, as identified in blue on the plan below, for a period of up to ten years; (d) forms the intention to lease the property currently known as the First Basin Cafe, located within the Cataract Gorge Reserve, Certificate Title 243968/1, as identified on the plan below, for a period of up to ten years; 2. requires that formal notice is given of the intention to lease each of the four properties, as required by section 178(4) of the Local Government Act 1993 (Tas); 3. notes that, following the statutory objection period and completion of expression of interest processes, the selection of the lessee for each of the properties listed above will be made at a future Council meeting, along with the terms upon which each lease will be offered.</p>	<p>Executive Leader Connections and Liveability</p>	<p>Ongoing</p>

<p>21.1. Proposal to Establish a Public Register of Interests</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Indicates its support for the development of a policy, which may be similar to the proposed policy outline document which is attachment 1 (ECM Doc Set ID 5162592) to this report, requiring: <ol style="list-style-type: none"> 1.1 the Chief Executive Officer to maintain a publicly available register containing details of certain interests of Councillors; and 1.2 Councillors to proactively disclose outside interests to the Chief Executive Officer for the purpose of inclusion in that register; 2. Instructs the Chief Executive Officer to: <ol style="list-style-type: none"> 2.1 convene a workshop or workshops at which the Councillors may engage in discussion and provide comments and guidance regarding the development of the policy described above; 2.2 bring to a future meeting of the Council, after those workshop/s, a proposed policy which the Council may adopt. 	<p>Chief Executive Officer</p>	<p>Ongoing</p>															
<p>21.2. Tasmanian Government Response to the Future of Local Government Review Final Report Recommendations</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. notes the Tasmanian Government Response to the Future of Local Government Review Final Report Recommendations; and 2. upon release of the discussion paper, prepares a submission. 	<p>Chief Executive Officer</p>	<p>Ongoing: Submission to be prepared</p>															
<p>22.2. St Leonards and Waverley Neighbourhood Plan Update</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. notes the content of the report providing an update on progress toward developing the St Leonards and Waverley Neighbourhood Plan and Infrastructure Funding Framework. 	<p>Executive Leader Community Assets and Design</p>	<p>Completed</p>															
<p>14 November 2024</p>																		
<p>17.1. Launceston Local Housing Strategy Update</p>	<p>That Council notes the content of the report providing an update on commencement of drafting a Local Housing Strategy that will outline long-term dwelling growth within the City of Launceston municipality.</p>	<p>Executive Leader Community Assets and Design</p>	<p>Completed</p>															
<p>31 October 2024</p>																		
<p>17.1. Community Grants Round 1 2024-2025</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approves the following Community Grant Program applications to receive the recommended grant amounts: <table border="1" data-bbox="539 1155 1413 1345"> <thead> <tr> <th>Organisation</th> <th>Project/Activity</th> <th>Score</th> <th>\$Request</th> <th>\$Recommend</th> </tr> </thead> <tbody> <tr> <td>Cancer Council Tasmania</td> <td>Improving Access and Awareness of Cancer Wellbeing Services*</td> <td>87%</td> <td>\$5,000</td> <td>\$5,000</td> </tr> <tr> <td>Rotary Club of Tamar Sunrise</td> <td>Books for Kinder</td> <td>84%</td> <td>\$1,400</td> <td>\$1,400</td> </tr> </tbody> </table>	Organisation	Project/Activity	Score	\$Request	\$Recommend	Cancer Council Tasmania	Improving Access and Awareness of Cancer Wellbeing Services*	87%	\$5,000	\$5,000	Rotary Club of Tamar Sunrise	Books for Kinder	84%	\$1,400	\$1,400	<p>Executive Leader Connections and Liveability</p>	<p>In progress.</p>
Organisation	Project/Activity	Score	\$Request	\$Recommend														
Cancer Council Tasmania	Improving Access and Awareness of Cancer Wellbeing Services*	87%	\$5,000	\$5,000														
Rotary Club of Tamar Sunrise	Books for Kinder	84%	\$1,400	\$1,400														

Starting Point Neighbourhood House	Ravenswood Connect Program**	81%	\$4,970	\$4,970
Mainly Music	Launceston Salvation Army Mainly Music	81%	\$5,000	\$5,000
Cancer Patients Foundation	Look Good Feel Better	80%	\$5,000	\$3,750
Care Flight Limited	Increasing the Trauma Care Skills of Launceston's First Responders	76%	\$5,000	\$3,750
LGH Historical, Visual and Performing Arts Committee	LGH Music Program	75%	\$5,000	\$3,750
STOMPIN	Primary STOMPIN Courageous Creatures	74%	\$5,000	\$3,750
COTA Tasmania	Live Well Live Long Launceston	73%	\$3,200	\$2,400
DadLAN Ltd.	DadLAN	72%	\$2,000	\$1,500
Karinya Young Women's Service	Fresh Start Food Program***	70%	\$5,000	\$1,357
Total			\$46,570	\$36,627
2024-2025 Community Grant (Organisations) Budget - Round 1				\$35,000
Balance				-\$1,627
<i>Note: Some Scores have been rounded</i>				
Organisation	Project/Activity	Score	\$Request	\$Recom
Able Launceston	Able Launceston Festivale & Fitness for all!	69%	\$4946	0
Town Team Movement	Loveable Launnie	58%	\$4200	0
Total			\$9,146	\$0
<i>Note: Some Scores have been rounded</i>				

<p>19.2. Flood Mitigation Strategy - Scoping Study</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. endorses the Flood Mitigation Strategy - Scoping Strategy (ECM Doc Set ID 5145101); and 2. Includes the required additional resourcing in the draft 2025/26 financial year budget. 	<p>Executive Leader Community Assets and Design</p>	<p>Recruitment process has been commenced. Will be included in the 2025/2026 draft budget.</p>
<p>19.3. Queen Victoria Jubilee Drinking Fountain Restoration Project - Non Application of Public Tender Process</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. notes the Conservation Report for the Children’s Jubilee Drinking Fountain (ECM Doc Set ID 5138081), included as attachment 1 to this report; 2. pursuant to regulation 27(i)(iii) of the Local Government (General) Regulations 2015, resolves by absolute majority that: <ol style="list-style-type: none"> a. it is highly desirable that restoration of the Queen Victoria Jubilee Drinking Fountain takes place within Tasmania to avoid the expense and risk associated with custom crating and shipping of component parts to a location outside Tasmania b. City of Launceston has an interest in ensuring local contractors are supported to develop and use the specialised skills required for cast iron repair c. Glasgow Engineering has incurred costs of \$99,193.64 to date, to progress restoration of the Queen Victoria Jubilee Drinking Fountain to a point where the balance of work required to complete the restoration can be communicated to the Council d. The nature of the work still to be done on the Queen Victoria Jubilee Drinking Fountain is such that a final cost cannot be estimated, and it seems possible that the total cost of the project will approximate our tender threshold of \$250,000 e. with reference to the reasons listed at 2a-d above, a satisfactory result will not be achieved by inviting tenders for the restoration of the Queen Victoria Jubilee Drinking Fountain because of extenuating circumstances and the unavailability of competitive or reliable tenderers 3. authorises the Chief Executive Officer to engage Glasgow Engineering to complete the restoration of the Queen Victoria Jubilee Drinking Fountain, with a final report on outcomes including cost to be prepared for the Council on completion of the works. 	<p>Executive Leader Connections and Liveability</p>	<p>Restoration work is continuing.</p>

<p>20.3. 2 Invermay Road - Limited Access Licence for Infrastructure Tasmania</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approves the granting of a non-exclusive access licence to undertake matchday facility upgrades at the Carlton United Breweries (CUB) stand at York Park/UTAS Stadium, 2 Invermay Road, Invermay. 2. Requires the access licence to be on the following terms: <ol style="list-style-type: none"> a) the licensee is to be the Crown in Right of Tasmania, represented by the Department of State Growth; b) the licence is to commence at the earliest available opportunity for a period of up to eighteen months; c) the fee is to be \$1 if demanded; d) the works may be carried out by the licensee's contractors; e) ownership of the works will vest with the landowner upon completion; 3. Requests the Chief Executive Officer to: <ol style="list-style-type: none"> a) determine the dimensions of the land to be licensed and all remaining terms and conditions; b) exercise any of the Council's rights, options or discretions necessary for the proper administration of the licence; 4. Notes, for the avoidance of doubt, that Chief Executive Officer is a term of reference for the General Manager within the meaning of the Local Government Act 1993 (Tas). 	<p>Executive Leader Community Assets and Design</p>	<p>Completed</p>
<p>21.1. City Heart Place Plan</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. endorses the City Heart Place Plan (ECM Doc Set Id 5146501). 	<p>Executive Leader Strategy and Innovation</p>	<p>Completed Endorsed by Council 31.10.24</p>
<p>17 October 2024</p>			
<p>20.1. Proposed amendments to Sealed Plan 164783 - 62 Parklands Parade, Newnham</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. pursuant to section 103(1)(a) of the Local Government (Building and Miscellaneous Provisions) Act 1993 (Tas), proposes to amend Sealed Plan 164783 by excepting Lot 902 from the restrictions contained within paragraph 2.4 of the relevant Schedule of Easements, so that the paragraph 2.4 would then read (without italics): <p>2.4 The owner of each Lot on the Plan (except for Lots 902 and 903) covenants with the subdivider, The Grange (Launceston) Limited ACN 117 923 565 and the owner for the time being of every other Lot shown on the Plan (with the exception of Lots 902 and 903) to the intent that the burden of this covenant may run with and bind the covenantor's Lot and every part thereof and that the benefit thereof shall be annexed to and devolve with each and every part of every other Lot shown on the Plan to observe the following stipulations:</p>	<p>Executive Leader Community Assets and Design</p>	<p>Ongoing</p>

	<p>[remainder of paragraph to remain unchanged]</p> <p>2. requests the Chief Executive Officer to give notice of the proposed amendment to all relevant people, as required by section 103(2) of the Local Government (Building and Miscellaneous Provisions Act) 1993 (Tas).</p> <p>3. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the Local Government Act 1993 (Tas).</p>																				
5 September 2024																					
<p>17.2. Special Event Sponsorship 2024/2025</p>	<p>That Council approves the following Special Event to receive the recommended sponsorship amount from the 2024/2025 Special Event Sponsorship Budget.</p> <table border="1" data-bbox="521 624 1413 751"> <thead> <tr> <th>Organisation</th> <th>Event</th> <th>Score</th> <th>\$Request</th> <th>\$Assess</th> <th>\$Recom</th> </tr> </thead> <tbody> <tr> <td>Touch Football Australia</td> <td>Cold Climate Classic</td> <td>78%</td> <td>\$20,000</td> <td>\$20,000</td> <td>\$15,000</td> </tr> </tbody> </table> <p><i>* Mayor Garwood abstained from the assessment of this event.</i></p>	Organisation	Event	Score	\$Request	\$Assess	\$Recom	Touch Football Australia	Cold Climate Classic	78%	\$20,000	\$20,000	\$15,000	<p>Executive Leader Connections and Liveability</p>	<p>In progress.</p>						
Organisation	Event	Score	\$Request	\$Assess	\$Recom																
Touch Football Australia	Cold Climate Classic	78%	\$20,000	\$20,000	\$15,000																
<p>17.3. Major Event Sponsorship Round 2 2024/2025</p>	<p>That Council:</p> <p>1. Approves the following major event sponsorship applications to receive the recommended sponsorship amount, from the 2024/2025 major event sponsorship budget.</p> <table border="1" data-bbox="521 1007 1373 1374"> <thead> <tr> <th>Organisation</th> <th>Event</th> <th>Score *</th> <th>\$Request</th> <th>\$Asses s</th> <th>\$Reco m</th> </tr> </thead> <tbody> <tr> <td>Tennis Australia (Tennis Tasmania)</td> <td>Launceston International Tennis - (Level 2)</td> <td>78%</td> <td>\$20,000</td> <td>\$20,000</td> <td>\$15,000</td> </tr> <tr> <td>Jacqueline Anifandis</td> <td>Launceston Ukulele Jamboree (Level 1)</td> <td>78%</td> <td>\$12,500</td> <td>\$12,500</td> <td>\$9,375</td> </tr> </tbody> </table>	Organisation	Event	Score *	\$Request	\$Asses s	\$Reco m	Tennis Australia (Tennis Tasmania)	Launceston International Tennis - (Level 2)	78%	\$20,000	\$20,000	\$15,000	Jacqueline Anifandis	Launceston Ukulele Jamboree (Level 1)	78%	\$12,500	\$12,500	\$9,375	<p>Executive Leader Connections and Liveability</p>	<p>In progress.</p>
Organisation	Event	Score *	\$Request	\$Asses s	\$Reco m																
Tennis Australia (Tennis Tasmania)	Launceston International Tennis - (Level 2)	78%	\$20,000	\$20,000	\$15,000																
Jacqueline Anifandis	Launceston Ukulele Jamboree (Level 1)	78%	\$12,500	\$12,500	\$9,375																

	Tennis Australia (Tennis Tasmania)	Launceston Junior ITF - Tennis (Level 2)**	78%	\$20,000	\$20,000	\$15,000		
	Tasmanian Turf Club Inc.	Ladbroke's Launceston Cup (Level 2)	76%	\$20,000	\$20,000	\$15,000		
	Launceston Competitions Association	Launceston Competitions (Level 1)**	75%	\$10,000	\$10,000	\$7,500		
	Golf Australia	2025 Men's & Women's Tasmanian Open & Inclusive Championships (Level 2)	73%	\$20,000	\$20,000	\$15,000		
	IO Performance	Launceston Summer Series (Level 1)	72%	\$10,000	\$10,000	\$7,500		
	Fungi the Festival	Fungi the Festival (Level 2)	71%	\$17,000	\$17,000	\$12,750		
	Social Social Pty Ltd	Alleyways - (Level 2)**	70%	\$20,000	\$20,000	\$15,000		
	Multicultural Council of Tasmania	Celebrating Harmony (Level 1)	68%	\$7,830	\$7,830	\$5,873		
	Assembly 197	BEACON (Level 1)	66%	\$12,500	\$12,500	\$9,375		

	<table border="1" data-bbox="524 220 1370 304"> <tr> <td>TOTAL</td> <td></td> <td></td> <td>\$169,830</td> <td></td> <td>\$127,373</td> </tr> </table> <p>Note - there are two levels in this category. Level 1 events receive funding between \$5,001 - \$12,500. Level 2 events receive funding between \$12,500 - \$20,000. *Some scores have been rounded ** Mayor Garwood abstained from the assessment of the Launceston Junior ITF, the Launceston Competitions and Alleyways.</p>	TOTAL			\$169,830		\$127,373																																																		
TOTAL			\$169,830		\$127,373																																																				
<p>17.4. Small Event Sponsorship Round 2 2024/2025</p>	<p>That Council</p> <p>1. Approves the following small event sponsorship applications to receive the recommended sponsorship amount from the 2024/2025 small event sponsorship budget.</p> <table border="1" data-bbox="524 695 1395 1412"> <thead> <tr> <th>Organisation</th> <th>Event</th> <th>Score*</th> <th>\$Request</th> <th>\$Assess</th> <th>\$Recom</th> </tr> </thead> <tbody> <tr> <td>Lilydale District Progress Association</td> <td>Lilydale Winter Solstice Lantern Walk</td> <td>89%</td> <td>\$2,000</td> <td>\$2,000</td> <td>\$2,000</td> </tr> <tr> <td>**Social Social Pty Ltd</td> <td>World Street Eats</td> <td>88%</td> <td>\$5,000</td> <td>\$5,000</td> <td>\$5,000</td> </tr> <tr> <td>Tasmanian Brick Enthusiasts Inc.</td> <td>Brixhibition Launceston 2025</td> <td>86%</td> <td>\$5,000</td> <td>\$5,000</td> <td>\$5,000</td> </tr> <tr> <td>Social Social Pty Ltd</td> <td>Friday Night Eats</td> <td>85%</td> <td>\$5,000</td> <td>\$5,000</td> <td>\$5,000</td> </tr> <tr> <td>Launceston Lions Sport Club Incorporated.</td> <td>Sri Lankan New Year Festival 2025</td> <td>83%</td> <td>\$5,000</td> <td>\$5,000</td> <td>\$5,000</td> </tr> <tr> <td>**Cancer Council Tasmania</td> <td>Relay for Life Launceston</td> <td>81%</td> <td>\$5,000</td> <td>\$5,000</td> <td>\$5,000</td> </tr> <tr> <td>Northern Tasmanian Croquet Centre Inc.</td> <td>Northern Tasmanian Croquet Easter Tournament</td> <td>77%</td> <td>\$1,000</td> <td>\$1,000</td> <td>\$750</td> </tr> <tr> <td>RSPCA Tasmania</td> <td>Million Paws Walk</td> <td>77%</td> <td>\$5,000</td> <td>\$5,000</td> <td>\$3,750</td> </tr> </tbody> </table>	Organisation	Event	Score*	\$Request	\$Assess	\$Recom	Lilydale District Progress Association	Lilydale Winter Solstice Lantern Walk	89%	\$2,000	\$2,000	\$2,000	**Social Social Pty Ltd	World Street Eats	88%	\$5,000	\$5,000	\$5,000	Tasmanian Brick Enthusiasts Inc.	Brixhibition Launceston 2025	86%	\$5,000	\$5,000	\$5,000	Social Social Pty Ltd	Friday Night Eats	85%	\$5,000	\$5,000	\$5,000	Launceston Lions Sport Club Incorporated.	Sri Lankan New Year Festival 2025	83%	\$5,000	\$5,000	\$5,000	**Cancer Council Tasmania	Relay for Life Launceston	81%	\$5,000	\$5,000	\$5,000	Northern Tasmanian Croquet Centre Inc.	Northern Tasmanian Croquet Easter Tournament	77%	\$1,000	\$1,000	\$750	RSPCA Tasmania	Million Paws Walk	77%	\$5,000	\$5,000	\$3,750	<p>Executive Leader Connections and Liveability</p>	<p>In progress.</p>
Organisation	Event	Score*	\$Request	\$Assess	\$Recom																																																				
Lilydale District Progress Association	Lilydale Winter Solstice Lantern Walk	89%	\$2,000	\$2,000	\$2,000																																																				
**Social Social Pty Ltd	World Street Eats	88%	\$5,000	\$5,000	\$5,000																																																				
Tasmanian Brick Enthusiasts Inc.	Brixhibition Launceston 2025	86%	\$5,000	\$5,000	\$5,000																																																				
Social Social Pty Ltd	Friday Night Eats	85%	\$5,000	\$5,000	\$5,000																																																				
Launceston Lions Sport Club Incorporated.	Sri Lankan New Year Festival 2025	83%	\$5,000	\$5,000	\$5,000																																																				
**Cancer Council Tasmania	Relay for Life Launceston	81%	\$5,000	\$5,000	\$5,000																																																				
Northern Tasmanian Croquet Centre Inc.	Northern Tasmanian Croquet Easter Tournament	77%	\$1,000	\$1,000	\$750																																																				
RSPCA Tasmania	Million Paws Walk	77%	\$5,000	\$5,000	\$3,750																																																				

	<table border="1"> <tr> <td>Community of St Patricks River District (Tas) Inc.</td> <td>St Patricks River District Day</td> <td>75%</td> <td>\$5,000</td> <td>\$5,000</td> <td>\$3,750</td> </tr> <tr> <td>Croquet Tasmania</td> <td>2025 Golf Croquet World Team Championship</td> <td>72%</td> <td>\$4,000</td> <td>\$4,000</td> <td>\$3,000</td> </tr> <tr> <td>Dobson Guitar Services</td> <td>Riverbend Blues 2025</td> <td>66%</td> <td>\$5,000</td> <td>\$5,000</td> <td>\$3,750</td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td>\$47,000</td> <td>\$47,000</td> <td>\$42,000</td> </tr> </table> <p><i>*Some scores have been rounded</i> <i>**Mayor Garwood abstained from the assessment of Relay for Life and World Street Eats.</i></p>	Community of St Patricks River District (Tas) Inc.	St Patricks River District Day	75%	\$5,000	\$5,000	\$3,750	Croquet Tasmania	2025 Golf Croquet World Team Championship	72%	\$4,000	\$4,000	\$3,000	Dobson Guitar Services	Riverbend Blues 2025	66%	\$5,000	\$5,000	\$3,750	Total			\$47,000	\$47,000	\$42,000		
Community of St Patricks River District (Tas) Inc.	St Patricks River District Day	75%	\$5,000	\$5,000	\$3,750																						
Croquet Tasmania	2025 Golf Croquet World Team Championship	72%	\$4,000	\$4,000	\$3,000																						
Dobson Guitar Services	Riverbend Blues 2025	66%	\$5,000	\$5,000	\$3,750																						
Total			\$47,000	\$47,000	\$42,000																						
<p>19.1. Princess Theatre and Earl Arts Centre</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approves the refurbishment of the Princess Theatre and Earl Art Centre for an estimated present value construction cost of up to \$30m to be undertaken from January 2026 for a period of approximately 18-24 months. 2. Advocate for Federal and State Government funding to support Councils contribution. 3. Include the projected value of the works in the Long-term Financial Plan. 4. Request the Chief Executive Officer to prepare a detailed project management plan for presentation to Council by December 2024. The plan is to include as a minimum: <ol style="list-style-type: none"> a. Detailed scope of works b. Program scheduling c. Financing and procurement strategy d. Stakeholder management plan e. Risk management plan 5. Work with Theatre North and community users of the facility to determine what support is required to ensure sustainability of the cultural sector during extended closure periods. 	<p>Executive Leader Community Assets and Design</p>	<p>Ongoing Items 1 and 2 complete.</p>																								
<p>17.1. 213-215 and 217-229 Wellington Street, Launceston - Request to Waive Planning Permit Fees</p>	<p>That Council determines to apply a 50% discount to the Development Fee for each of the three proposed separate applications for the development and use of the Launceston Private Hospital at 213-215 and 217-229 Wellington Street, Launceston. This discount does not apply to fees required for development advertising or planning scheme amendments that may also be necessary.</p>	<p>Executive Leader Community Assets and Design</p>	<p>Complete</p>																								

8 August 2024			
20.4. Launceston Central - Funding Variation 2024/2025	<p>That Council:</p> <ol style="list-style-type: none"> 1. notes the previous decision of Council made on 16 June 2022, Agenda Item 15.6 Cityprom Reform - Central Launceston Marketing Inc. - Operational Agreement (ECM Doc Set ID 4735743) agreeing to fund \$563,862 exclusive of GST per annum to Central Launceston Marketing Inc. for the provision of services; 2. notes that Central Launceston Marketing Inc. is now known as Launceston Central; and 3. approves an additional 4.5 % increase to the funding contribution to Launceston Central under the Launceston Central Operational Agreement for the financial year 2024/2025, noting that the operational agreement is for a three-year term and this proposed increase is for the final year of this agreement. 	Executive Leader Delivery and Performance	Completed
11 July 2024			
16.2 Disposal of Interest in Land - 16-30 Waverley Road, Waverley	<p>That Council:</p> <ol style="list-style-type: none"> 1. (a) decides, by absolute majority pursuant to section 177 of the Local Government Act 1993 (Tas) to dispose of an interest in land by agreeing to cancel the existing easements over Certificate of Title Volume 179043 Folio 2 as shown in the plan below; and (b) decides, pursuant to sections 175 of the Local Government Act 1993 (Tas) to acquire easements to contain stormwater and drainage infrastructure as shown in the plan below. 2. makes Recommendation 1 subject to the owner of 16-30 Waverley Road, Waverley paying the following costs: <ol style="list-style-type: none"> a. \$3,152 (plus GST) for Council's fee for a disposal of an interest in Council land; b. \$800 (plus GST) for the cost of obtaining the valuation; c. \$1 for the easement if demanded; and d. all associated costs with Land Titles Office registration. 3. notes the valuation advice at Attachment 1 (ECM Doc Set ID No. 5088282) 4. permits the Chief Executive Officer to do all things and exercise all functions and/or powers necessary to cause the easements to be amended in accordance with these Recommendations. 5. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the Local Government Act 1993 (Tas). 	Executive Leader Delivery and Performance	Completed

27 June 2024													
13.1 New Year's Eve Event Sponsorship 2024 - 2026	<p>That Council:</p> <ol style="list-style-type: none"> 1. pursuant to the Events Sponsorship Policy 05-PI-012 - <ol style="list-style-type: none"> a. notes that the Launceston BeerFest New Year's Eve event has been identified as a Major Signature Event; and b. approves the application by BeerFest No 1 Pty Ltd to receive sponsorship recommended below for the Launceston BeerFest New Year's Eve event: <table border="1" data-bbox="591 485 1350 699"> <thead> <tr> <th>Financial year</th> <th>Recommended sponsorship</th> </tr> </thead> <tbody> <tr> <td>2024/2025</td> <td>\$46,000</td> </tr> <tr> <td>2025/2026</td> <td>\$46,000</td> </tr> <tr> <td>2026/2027</td> <td>\$46,000</td> </tr> <tr> <td>Total</td> <td>\$138,000</td> </tr> </tbody> </table> 2. notes that the amounts listed at Recommendation 1 will be included in budget estimates for 2024/2025, 2025/2026 and 2026/2027 which are yet to be adopted by the Council. 	Financial year	Recommended sponsorship	2024/2025	\$46,000	2025/2026	\$46,000	2026/2027	\$46,000	Total	\$138,000	Executive Leader Connections and Liveability	In progress.
Financial year	Recommended sponsorship												
2024/2025	\$46,000												
2025/2026	\$46,000												
2026/2027	\$46,000												
Total	\$138,000												
2 May 2024													
14.1. Cataract Gorge Chairlift Renewal Request	<p>That Council:</p> <ol style="list-style-type: none"> 1. Provides in principle support for the renewal of the Gorge Chairlift and welcomes the proponents to work with the Council to obtain: <ol style="list-style-type: none"> a. Disposal of an interest in land under section 178 of the <i>Local Government Act 1993</i>. b. A new licence or easement for operation of the site. c. Provision of consent under section 52(1B)(b) of the <i>Land Use Planning and Approval Act 1993</i> to lodge a development application on Council managed land. 2. Notes the land owner consent, disposal of an interest in land and licence all require separate decisions of Council. 	Executive Leader Delivery and Performance											

4 April 2024			
15.2. Next steps in expression of interest process - 56 Frederick Street, Launceston	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses the proposal submitted by the Launceston History Centre Inc. as its preferred proposal for the future use of 56 Frederick Street, Launceston; 2. Authorises the Chief Executive Officer to work with the Launceston History Centre Inc. to progress a lease in alignment with the Council's Lease and Licence Policy 19-Plx-002 for managing the ongoing use of 56 Frederick Street, Launceston; and 3. Notes that the Council will be asked to formally consider granting the lease with appropriate terms at a future meeting of the Council. 	Executive Leader Delivery and Performance	Items 1 and 2 completed
21 March 2024			
15.1. Transfer of York Park to Stadiums Tasmania	<p>That Council:</p> <ol style="list-style-type: none"> 1. notes the intention that it formed on 15 December 2022 to transfer York Park and associated land and assets at 2 Invermay Road, Invermay to Stadiums Tasmania for nominal consideration. 2. considers each of the three objections appearing at Attachments 1, 2 and 3, received as part of the public advertising process commencing on 18 November 2023, noting the officer response to each of the three objections as documented as part of the report to this agenda item. 3. by absolute majority, pursuant to section 178 of the Local Government Act 1993, approves the transfer of York Park and associated land and assets at 2 Invermay Road, Invermay to Stadiums Tasmania for nominal consideration, with the dimensions of that land being set out at Attachment 4 and the following plan. (Image removed) 4. notes that the transfer of the land pursuant to these Recommendations, will not occur until each of the following events has occurred: a) where an appeal is made by an objector to the Tasmanian Civil and Administrative Appeals Tribunal, the determination of such appeal; and, b) a planning permit has been issued by the Council in its capacity as Planning Authority to subdivide the relevant land; and, c) the exact dimensions of the land have been confirmed by way of final survey. 5. requests the Chief Executive Officer to determine the exact dimensions and parameters of the land and assets to be transferred and to exercise Council's powers in respect of the Local Government Act 1993 and the Stadiums Tasmania Act 2022 in order to facilitate the transfer to Stadiums Tasmania. 6. Requests the Chief Executive Officer to negotiate a term sheet with Stadiums Tasmania which is consistent with the letter of intent received on 2 February 2024 and attached to this report (ECM Doc Set ID 5020948), which will require a further specific decision of the Council. 	Chief Executive Officer	

	7. notes that the term Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the Local Government Act 1993.		
16.2. Memorandum of Understanding - AFL and AFLW in Launceston	That Council endorses the Memorandum of Understanding with the State Government for AFL and AFLW in Launceston (ECM Doc Set ID 4979719) with the addition of the words at least before four of its matches (Clause 2.3 - page 2 of Draft Deed).	Chief Executive Officer Executive Leader Delivery and Performance	
15.1. Petition Response - Riverdale Grove, Newstead - Parking Restrictions	That the Council's Officers meet with and request Scotch Oakburn College to develop methods to ensure that students park within the provided on-ground school parking where possible. Document Set ID 4987325	Executive Leader Community Assets and Design	Completed. Meeting held April 2024.
5 October 2023			
14.1. Disposal of Interest in Land - Easement at 26 Beverley Hills Road, Newstead	That Council: 1. notes the valuation advice of LG Valuation Services Pty Ltd relating to the relevant easements (ECM Document Set ID 4952651, Attachment 1). 2. decides, by absolute majority pursuant to section 177 of the Local Government Act 1993 (Tas), to dispose of an interest in land by reducing the width of a Council easement existing over Certificate of Title 40967/17 from 8.52m wide to 4m wide. (Image removed) 3. makes Recommendation 2 subject to the owner of 26 Beverley Hills Road, Newstead paying the following costs: (a) \$3,152 (plus GST) for Council's fee for a disposal of an interest in Council land; (b) \$720 (plus GST) for the cost of obtaining a valuation; (c) \$1 for the easement if demanded; and (d) all associated costs with land titles office registration. 4 permits the Chief Executive Officer to do all things and exercise all functions and/or powers necessary to cause the easement to be amended in accordance with these recommendations. 5. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the Local Government Act 1993 (Tas).	Executive Leader Delivery and Performance	Completed

<p>14.2. Section 75CA Agreement for Protrusions over a Footpath at 59-61 Frederick Street, Launceston</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. decides, pursuant to Section 75CA of the Conveyancing and Law of Property Act 1884 (Tas), that the protrusions currently extending from the building façade at 59-61 Frederick Street, Launceston, located more than 2.4m above the footpath (the protrusions), and not extending over the footpath by more than 11cm, may remain so long as the building remains. (Image removed) 2. requests the Chief Executive Officer to do all things and exercise all functions and/or powers necessary to execute a deed declaring that the protrusions may remain so long as the building remains. 3. makes Recommendations 1 and 2 conditional upon the owner of 59-61 Frederick Street, Launceston paying any costs associated with preparing the relevant deed and registering the deed in the Registry of Deeds or with the office of the Recorder of Titles. 4. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by the Council pursuant to section 61 of the Local Government Act 1993 (Tas) 	<p>Executive Leader Delivery and Performance</p>	<p>Completed</p>
<p>18.1. 126-128 Russells Plains Road, Rocherlea</p>	<p>MOTION 1 That Council:</p> <ol style="list-style-type: none"> 1. determines that the dwelling at 126-128 Russells Plains Road, Rocherlea not be made available for leasing due to safety concerns that exist for tenants from persons regularly trespassing on the site; and 2. given the extensive theft and damage that has occurred to the dwelling on the site, that it be demolished. <p>MOTION 2 That Council:</p> <ol style="list-style-type: none"> 1. prioritises making a decision on whether the site at 126-128 Russells Plains Road, Rocherlea will be required to house a new landfill site once the current landfill at the Remount Road site is closed; and 2. in the event that it is determined that the site is not required for a future landfill, undertake a land use study to investigate options for its potential development. 	<p>Executive Leader Delivery and Performance Chief Executive Officer</p>	<p>Ongoing</p>

RISK IMPLICATIONS:

Tracking Council decisions will also identify potential risks ensuring strategies can be put in place to manage them.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

This has already been considered when the individual items were presented to Council.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

1. To provide for the health, safety and welfare of the community.
2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
4. To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains and adopting technological and other process innovations.
5. To maintain a financially sustainable organisation.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

Nil

0022.2. Status Report on Notices of Motions

FILE NO: SF5547

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the updated Status Report – Notices of Motion.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2015

RECOMMENDATION:

That Council:

1. receives the Status Report of Notices of Motions.
-

REPORT:

In accordance with s16 (5) of the *Local Government (Meeting Procedures) Regulations 2015*, a Councillor may give to the Chief Executive Officer a written notice of motion, (at least 7 days before a meeting), together with supporting information and reasons, to be included on the agenda of that meeting.

To ensure decisions are made in a transparent and accountable way, updates regarding the Status Report - Notice of Motions will be reported to each Council meeting.

Items marked as 'completed' will be removed from the list following the meeting at which this is reported.

Notices of Motions Status Report

Date	Project/Initiative Notice of Motion	Owner	Progress
<p>11 February 2021 Councillor A E Dawkins</p>	<p>Traffic Calming on Gorge and Trevallyn Roads <i>That Council investigates and implements traffic calming measures, including speed reduction, physical barriers to speeding like speed humps and roundabouts, as well as safe pedestrian crossings on Trevallyn and Gorge Roads.</i></p>	<p>Chief Executive Officer</p>	<p>An investigation report was presented at Council Workshops on 13 May 2021 and 2 December 2021. At the Council Meeting on 10 February 2022 the matter was formally considered and fifteen recommendations were endorsed. Of these recommendations, six are complete.</p> <p>Three recommendations have been actioned but will not be able to progress due to technical constraints or other considerations:</p> <ul style="list-style-type: none"> • Request the Transport Commission to reduce the speed limit on Gorge Road and Trevallyn Road to 40km/h. - This was requested, but the request was denied due to inconsistencies with statewide approaches to speed management. • Identify feasible opportunities to widen footpaths. - This was considered, but determined there were no feasible options for widening. • Identify a suitable location for a formal pedestrian crossing point in the vicinity of Trevallyn Road/South Esk Road, Trevallyn. - This was considered, but determined there was no suitable location. <p>Two recommendations were delivered in January 2025:</p> <ul style="list-style-type: none"> • Install centreline reflectors; and • Investigate accelerating the reseal of Gorge Road hill with skid resistant asphalt. <p>Resourcing for the remaining six recommendations will be considered during 2025:</p> <ul style="list-style-type: none"> • Develop an education campaign referencing driving on narrow and hilly city streets as part of the broader education campaign in the Launceston Transport Strategy Work Plan. • Undertake improvements to existing safety barriers to ensure safe operation in line with current standards. • Monitor vehicle speeds following completion of short term improvements. • Develop initial design concepts and test feasibility of a raised junction at South Esk Road, Trevallyn.

			<ul style="list-style-type: none"> • Dependent on initial feasibility findings, undertake further design work for the construction of a raised intersection platform at the Trevallyn Road/South Esk Road junction. • improve lighting on the flat section of Trevallyn Road, Trevallyn.
<p>10 March 2022 Councillor D C Gibson</p>	<p>Windermere/Swan Bay Roads <i>That Council acknowledges the concerns of the residents and requests the Chief Executive Officer to investigate the issues raised and provide a detailed report to Council for consideration in April 2022.</i></p>	<p>Chief Executive Officer</p>	<p>An investigation report was presented at Council Workshop on 14 April 2022 and the Council Meeting on 5 May 2022, where thirteen recommendations were endorsed. Nine of these are complete.</p> <p>Outstanding actions remain as follows, with updates included below.</p> <ul style="list-style-type: none"> • Provide Entry/Gateway signage to give warning advice to drivers upon entry to the Windermere area. • Provide select, targeted geometric and pedestrian warning signage on Windermere Road. <i>A comprehensive review of all signage along Windermere Road is scheduled for completion in 2025, with any necessary changes to be implemented. While concept options for entry signage have been explored, further consideration of broader implications for other "settlements" is required.</i> • Produce rural residential road design standards for new developments. <i>This will be considered as part of the statewide "Tasmanian Development Manual" project currently underway to ensure statewide consistency. The working group includes City of Launceston staff.</i> • Collaborate with bus service operators to determine high-use formal bus stops for provision of bus stop infrastructure, including signage and hard stands. <i>City of Launceston are currently improving bus stops across the LGA through the State funded all-access all-weather bus stop upgrade program. Round 2 is currently underway. This has been prioritised based on need and usage, however the bus stops in the Windermere area have not featured within these rounds due to low patronage.</i>

<p>11 August 2022 Councillor D C Gibson</p>	<p>Launceston Skate Park <i>That the Council requests the Chief Executive Officer to:</i></p> <ol style="list-style-type: none"> 1. <i>immediately investigate operational issues at the Launceston Skate Park at Royal Park, such as drainage and initiate immediate works to address any identified problems.</i> 2. <i>within three months, advise the renewal planning timeline for this important facility, to ensure the recreational needs and expectations of our community are continued through replacement.</i> 3. <i>investigate and report in 2022/2023 the upgrade options to this loved facility, including necessary budget costings.</i> 	<p>Chief Executive Officer</p>	<p>Completed.</p> <p>The design of the Royal Park Skatepark extension has been completed by Convic.</p> <p>The design included extensive community engagement through surveys and community workshops, and doubles the footprint of the current skatepark, blending the existing skatepark with new features that focus on beginner and family friendly features. A tender for construction is in the market. Council officers are very happy with early interest shown by contractors in the project.</p>
<p>11 August 2022 Councillor T G Walker</p>	<p>Suburban Business District Green Spaces <i>In support of, and complimentary to, the City of Launceston's recent Memorandum of Understanding with the Launceston Chamber of Commerce regarding the urban greening of the City, that the Council agrees to pursue the following initiatives:</i></p> <ol style="list-style-type: none"> 1. <i>provides its in-principle support for the provision of additional green spaces adjacent to and/or within suburban business districts such as (but not limited to) Kings Meadows, Mowbray, St Leonards and Newstead; and</i> 2. <i>requests the Chief Executive Officer to ensure that current review process for the Greater Launceston Plan includes a framework to promote the opportunity and identify suitable spaces for this provision, either currently held land, or prospective sites that may be available for this purpose; and</i> 	<p>Chief Executive Officer</p>	<p>Completed</p> <p>The Strategy was endorsed in November 2023, with the following identified actions to retain and increase canopy cover:</p> <p>T1.1 Increase upper, mid and low canopy cover in the City of Launceston in parks, recreation and open space areas, civic spaces, streets and road corridors and in residential areas, including private and public areas; and</p> <p>T1.5 Promote nature-based solutions to greening areas of high density, such as green roofs, vertical gardens, arbours and structures.</p> <p>The Launceston Urban Greening Implementation Plan specifically identifies actions within high traffic areas and suburban business districts:</p> <p>O-9 Explore partnership with privately owned car parks to install cascading or street level plantings.</p> <p>Priorities:</p> <ol style="list-style-type: none"> 1. Kings Meadows shopping precinct 2. Mowbray shopping precinct 3. Central Business District (CBD) <p>O-14 Implement urban greening opportunities for traffic calming applications, including planting in medians, outstands and chicanes.</p>

	<p>3. <i>following the review of the GLP, that the Council develop an implementation plan which identifies and provides the necessary actions and resourcing to deliver the green spaces. The implementation plan would need to include a community engagement process with, amongst other objectives, the need to determine the extent and scope of infrastructure that would be desirable in these spaces; and</i></p> <p>4. <i>that priority be given to maximising the greening of the area, but that additional facilities such as playgrounds or toilets be considered desirable additions if possible.</i></p>		
<p>25 August 2022 Councillor A G Harris</p>	<p>Short Term Rental Accommodation Review <i>That Council requests the Chief Executive Officer to investigate and review the growth of short-term accommodation rental properties in the City of Launceston area and report back to Council in a timely manner after the election has been completed.</i> <i>The report should consider, but not be limited to, the following:</i></p> <ol style="list-style-type: none"> 1. <i>undertake a baseline analysis of 2011 and 2016 census data to establish the number of dwellings in the City of Launceston that are owner occupied and the number that are rented long term, in both actual numbers and as a percentage of the market, for each of these two census periods.</i> 2. <i>compare this data with similar data from the 2021 census, including identifying the number of new dwellings built and occupied between 2016 and 2021.</i> 	<p>Chief Executive Officer</p>	<p>Completed</p> <p>A report titled: <i>Review of the Impacts of Short Stay Accommodations on the Rental Market in the City of Launceston</i> was considered by Council at the meeting on 23 March 2023.</p> <p>The Local Government Association of Tasmania (LGAT) convened an expert reference group at its June 2023 meeting.</p> <p>In March 2024, LGAT supported the below Housing Reference Group sectoral position and the LGAT Housing Position Statement (November 2024) states: <i>Councils seek economic measures, such as land tax, stamp duty, capital gains tax, and negative gearing, to incentivise helpful market behaviours and return commercially let residences back to residential use.</i></p>

	<ol style="list-style-type: none"> 3. <i>identify the number of whole of property short-term accommodation licences that have been issued by the Council since October 2019 after the declaration of the Short-Term Accommodation Act of 2019 by the Tasmanian State Government.</i> 4. <i>review the actual number of whole of properties and short term rental properties that currently exist in the short-term rental marketplace in the City of Launceston Council area on the various short term rental platforms.</i> 5. <i>investigate and, if it is found to be warranted, make recommendations on what options exist for the City of Launceston Council to help slow, stop or even reverse the trend of existing long-term rental properties being migrated to short-term rental accommodation properties.</i> 		
<p>15 December 2022 Councillors D H McKenzie and A E Dawkins</p>	<p>Clean Air Strategy <i>That Council agrees that Launceston City Council develop a Clean Air Strategy, which should not be limited to but will include:</i></p> <ol style="list-style-type: none"> 1. <i>review of current State and Federal Government legislation to determine its effectiveness in supporting a clean air strategy and where there are improvements required develop a plan to lobby for change;</i> 2. <i>review of the effectiveness of past Council programs to improve air quality outcomes, such as the Wood Heater buy-back program;</i> 3. <i>compilation of baseline data to provide a base to measure improvements;</i> 4. <i>engagement of Northern Councils to achieve shared actions where possible;</i> 	<p>Executive Leader Delivery and Performance</p>	<p>The Clean Air Strategy was presented to Councillors for their guidance and direction in November 2024.</p> <p>The Strategy is likely to be delivered in-house, so we need to ensure the additional FTE is approved by the new EL D&P before we can recruit.</p> <p>Pending successful recruitment happening before July 2025 we anticipate the following as a reasonable timeline (and we anticipate tasks can be undertaken concurrently):</p> <ul style="list-style-type: none"> • Recruitment of Environmental Health Officer: End June 2025 • Review and finalisation of project plan and stakeholder engagement plan: August 2025 • Review of data and precedent studies: December 2025 • - Gap analysis: March 2025 • Stakeholder engagement: June 2026 • Data collation: December 2026 • Draft strategy and action plan: February 2027

	<p>5. <i>education of industry and the broader community on better environmental practices;</i></p> <p>6. <i>investigation of more effective enforcement processes; and</i></p> <p>7. <i>recommendations to Council regarding means to improve outcomes. Report back to Council should occur in reasonable time outlining next steps and to enable progress to be achieved ahead of next winter.</i></p>		<ul style="list-style-type: none"> • Stakeholder review draft strategy and action plan (incl. Councillor workshops prior to going out to broader stakeholder group): June 2027 <p>Finalise strategy and action plan (incl. Councillor meeting to endorse): December 2027.</p>
<p>23 March 2023 Councillor T G Walker</p>	<p>Paterson Barracks <i>That the Council:</i></p> <ol style="list-style-type: none"> 1. <i>agrees in principle that there is value in retaining the Paterson Barracks for community ownership and public use;</i> 2. <i>continue liaising with the Department of Defence in relation to the site;</i> 3. <i>request the CEO to develop a pre-feasibility study assessing the value in preparing a business case for the City of Launceston to activate the site in accordance with the objectives of the City Deal, including assessing opportunities for community groups, events, meeting space, markets and commercial and/or retail use;</i> 4. <i>within 12 months, make a final decision on whether to develop a business case and prepare a formal proposal to submit to the Department of Defence, seeking a concessional sale of the Paterson Barracks to the City of Launceston;</i> 5. <i>if it is decided to proceed with a business case and proposal, write to the Defence Department, relevant Minister and any other related parties expressing initial interest in potential ownership of</i> 	<p>Chief Executive Officer</p>	<p>Completed</p> <p>Refer to Closed Council Agenda Item 24.4 Response to Notice of Motion Councillor T J Walker - Paterson Barracks 23 March 2023.</p>

	<p><i>the site on behalf of the Launceston community; and</i></p> <p>6. <i>acknowledge that the Launceston Historical Society, the Tasmanian Family History Society, the Friends of the Launceston Mechanics' Institute and the Royal Australian Artillery Association have all expressed a keen desire in having a permanent presence at the site</i></p>		
<p>4 May 2023 Councillor A E Dawkins</p>	<p>Financial support for Veterinary Practices Treating Injured Animals <i>That Council requests the Chief Executive Officer to:</i></p> <ol style="list-style-type: none"> 1. <i>modify the Draft Council 2023/2024 Fees and Charges to set a \$0 fee at the Launceston Waste Centre for veterinary services to drop off native animals that are killed on our roads; and</i> 2. <i>investigate other measures available to City of Launceston to reduce the financial impost on veterinary practices tasked with treating sick and injured wildlife.</i> 	<p>Chief Executive Officer</p>	<p>Completed</p> <ol style="list-style-type: none"> 1. The 2023/2024 Fees and Charges were amended in accordance with the motion. 2. The City of Launceston provides an annual contribution to Justcats and also provides a facility to work from at the pound site at Mowbray. We also have a contract for service with Dogs Home of Tasmania to operate the pound facility on behalf of the City of Launceston. This contract on a 5 + 5 agreement with an annual/monthly ongoing fee.
<p>29 June 2023 Councillor L M McMahon</p>	<p>Reinstatement of the State Government's Financial Contribution to the Active Launceston Program <i>That Council requests the Chief Executive Officer write to the Premier and request the reinstatement of the State Government's financial contribution to the Active Launceston program.</i></p>	<p>Executive Leader Connections and Liveability</p>	<p>Correspondence was sent to the Premier on 6 July 2023. A response was received by way of a \$20,000 one off grant that Council had been allocated by the State Government, in recognition of the Active Launceston Program.</p> <p>The recurring funding that Council previously received has not been reinstated. The Liveable Communities Team is assessing next steps.</p>

<p>21 September 2023 Councillor A E Dawkins</p>	<p>Establishing a Leadership Role for the City of Launceston in the Prevention of Child Sexual Abuse <i>To show local community leadership and responsiveness to the revelations of widespread historic and contemporary child sexual abuse in Launceston, as evidenced in the recent Commission of Inquiry* hearings, it is moved that Council:</i></p> <ol style="list-style-type: none"> 1. <i>investigates opportunities to acknowledge victim/survivors of child sexual abuse through the inclusion of an appropriate public art installation in the next stage of the City Heart development.</i> 2. <i>engages with the organisers of the National Child Sexual Abuse Survivors Day to support community events planned for the Launceston municipality.</i> 3. <i>includes an assessment criterion for grant applications to the Council requiring respondent entities (clubs, associations, etc.) to demonstrate how they comply with the Child and Youth Safe Standards.</i> 4. <i>requests the Council's Officers report to a future Council Meeting on:</i> <ol style="list-style-type: none"> a) <i>the feasibility of conducting site visits to two peer communities** where the councils have assumed a Child Sexual Abuse Prevention role and make recommendations as to how the City of Launceston can show further leadership***.</i> b) <i>progress against compliance with the National Principles for Child Safe Organisations, including</i> 	<p>Executive Leader Connections and Liveability</p>	<p>Progress against delivery of this motion will be reported to Council at the Council Meeting to be held on 27 March 2025, at which time we will also report on progress towards compliance with the Child and Youth Safe Organisations Framework.</p>
--	--	---	---

	<p><i>Child Sexual Abuse prevention awareness for Councillors.</i></p> <p>* Commission of Inquiry (COI) into the Tasmanian Government's Responses to Child Sexual Abuse in Institutional Settings.</p> <p>** Possible peer communities include Ballarat, Victoria and Maitland, New South Wales.</p> <p>*** Examples of further leadership roles for local government might include: - Co-delivery of Child Sexual Abuse Prevention Community Awareness Campaigns in conjunction with the Child Safe Regulator. - Co-convening standards compliance workshops for local clubs, associations and businesses with the Regulator. - Auspicing and participating as part of a Launceston consortium of community organisations committed to Child Sexual Abuse prevention in non-institutional settings</p>		
<p>7 March 2024 Councillor A J Britton</p>	<p><i>That Council:</i></p> <p><i>1. Acknowledges the urgent need for a comprehensive flood mitigation strategy that recognises the existential risks associated with major floods and addresses current and future vulnerabilities and risks associated with flooding in our City.</i></p> <p><i>2. Directs the Chief Executive Officer to develop a scope and detailed project plan to deliver a comprehensive Flood Mitigation Report using all available research, flood modelling, economic analysis, and historic data, to provide an assessment of potential flood risk mitigation options and their relative costs and benefits within our jurisdiction.</i></p> <p><i>3. The Report is to identify and evaluate these flood mitigation measures, including large scale infrastructure projects (e.g.,</i></p>	<p>Executive Leader Community Assets and Design</p>	<p>A Flood Mitigation Strategy - Scoping Study was presented and endorsed at Council 31 October 2024.</p> <p>Recruitment processes are currently underway, specifically the development of a position description for a resource to deliver the project.</p>

	<p><i>levees, barrages, drainage improvements), natural solutions (e.g., wetland restoration, riparian buffers), and policy measures (e.g., zoning changes, building codes).</i></p> <p><i>4. The project is to be considered as part of annual plan and budget discussions.</i></p> <p><i>5. a. The Chief Executive Officer is to pursue external funding opportunities, including state and federal grants, to support the implementation of the flood mitigation strategy.</i></p> <p><i>b. Prepare a briefing statement on flood risk – Immediately a briefing paper prepared is sent to all major parties prior to the coming state election asking for their support in the creation of this strategy</i></p> <p><i>6. The council will engage with community stakeholders, including residents, business owners, environmental groups, and indigenous communities, to gather input and ensure a collaborative approach.</i></p>		
<p>16 May 2024 Councillor A J Palmer</p>	<p>Family Violence <i>That Council:</i></p> <ol style="list-style-type: none"> <i>1. acknowledges that family and domestic violence has never, and will never be tolerated in our community; and</i> <i>2. recognises the strategies and programs Council has in place to support victims of domestic and family violence; and</i> <i>3. implement a respectful relationships program, for all Staff and Councillors (presently employed), to commence within the 2024/2025 financial year and that it is included as part of the on boarding and induction for new staff and future Councillors, starting July 1 2024.</i> 	<p>Executive Leader Delivery and Performance</p>	<ol style="list-style-type: none"> 1. The City of Launceston acknowledges that family and domestic violence have no place in our community or workplace. 2. Community Development works in this space by supporting 16 Days of Activism and other initiatives as they arise. Council's Enterprise Agreement specifically references victims of family violence (section 6.17) and seeks to support impacted employees by way of leave provisions, financial support, access to the Employee Assistance Program, changes to working patterns and contact details. 3. Further work is required as to the appropriateness of the respectful relationships program, specifically whether it is trauma informed, and whether there might be more appropriate ways to raise awareness with staff and Councillors. There are survivors of family and domestic violence at council and care needs to be taken not to trigger or retraumatize those who are victim survivors of family and domestic violence.

			<p>The Human Resources Team has reviewed the Family Violence Loan procedure and is finalising an updated document. The Organisational Development Team are researching training options.</p> <p>This Notice of Motion in in the Organisational Development and People and Culture Team Plans as a priority.</p>
<p>13 June 2024 Councillor A E Dawkins</p>	<p>Establishing an Inclusion Action Plan and Community Consultation <i>That Launceston City convene a round table of LGBTIQ+ residents and their allies to discuss and recommend further action by the City to foster LGBTIQ+ equity and inclusion with the goal of developing an Inclusion Action Plan</i></p>	<p>Executive Leader Connections and Liveability</p>	<p>As a first step, a meeting has been sought with representatives of Equality Tasmania.</p>
<p>22 August 2024 Mayor Councillor M K Garwood</p>	<p>Increase Housing Diversity in the Municipality <i>That Council explores an opportunity to increase housing diversity in the municipality by:</i></p> <ul style="list-style-type: none"> • <i>Investigating the use of a CBD or inner-city landholding for the development of community housing as well as retaining public car parking facilities;</i> • <i>Engage a Registered Community Housing Provider (CHP) or a private developer with demonstrable experience partnering with the community housing sector, following due process, to devise plans for the identified site that result in affordable housing at a high-density in line with desirable heights for the CBD; and</i> • <i>Support the proponent to apply for funding in a future round of the Federal Government's Housing Australia Future Fund to develop the site for affordable housing</i> 	<p>Executive Leader Connections and Liveability</p>	<p>This project is awaiting consultant availability. The original consultant withdrew from Phase 2 works and an alternative consultant is being sourced in addition to internal discussions about Phase 2 in the context of other strategic projects to ensure there is no duplication of effort.</p>

<p>19 September 2024 Councillor J J Pentridge</p>	<p>Emergency Management Response <i>That Council</i></p> <ol style="list-style-type: none"> 1. <i>Explore options for the purchase of mobile power units (generators) for use in events of power outages, and to support Council's emergency management response; and</i> 2. <i>A report be presented to Council outlining these options for Council's consideration.</i> 	<p>Executive Leader Community Assets and Design</p>	<p>Completed</p> <p>Refer to Agenda Item 19.3 Response to Notice of Motion - Councillor J J Pentridge - Emergency Management Response - 19 September 2024</p>
<p>19 September 2024 Mayor Councillor M K Garwood</p>	<p>CCTV (Closed Circuit Television) System Within Launceston Central Business <i>That Council:</i></p> <ol style="list-style-type: none"> 1. <i>Undertakes a review of the current CCTV (Closed Circuit Television) system within the Launceston Central Business District, to provide options for system improvement, and a focus on community safety; and</i> 2. <i>A report be presented to Council summarising the review, including any future options for system improvement and investment.</i> 	<p>Executive Leader Community Assets and Design</p>	<p>Council will engage with an external consultant, via a Request for Quotation process, to perform the review of the current CCTV system.</p> <p>A report will be provided to Council in due course upon completion of the review.</p>
<p>12 December 2024 Councillor A G Harris</p>	<p>City of Launceston to Establish a Memorandum of Understanding with Dorset Council to Facilitate the Development of Stage 3 of the North East Rail Trail <i>That Council:</i></p> <ol style="list-style-type: none"> 1. <i>Provides in-principle support of the North East Rail Trail Stage 3 – Lilydale Falls to Scottsdale in concept only;</i> 2. <i>approves providing Dorset Council a letter of support outlining Council's in-principle support for the project; and</i> 3. <i>be provided with a project report to better understand implications to</i> 	<p>Executive Leader Connections and Liveability</p>	<p>This work is under way. Council officers have met with representatives of Dorset Council to progress item 3.</p>

	<i>Council, such as costs, ownership and technical challenges.</i>		
<p>12 December 2024 Mayor Councillor M K Garwood</p>	<p>Bicycle Donation to Tasmania Police <i>That Council:</i></p> <ol style="list-style-type: none"> <i>purchase two (2) fit-for-purpose bicycles, to a combined maximum value of \$15,000 (excluding GST), to be donated to Tasmania Police for the sole purpose of reintroducing the bike patrols within the Launceston Central Business District.</i> 	<p>Executive Leader Connections and Liveability</p>	<p>Officers will develop an MOU with Tasmania Police which will set out the expectations for:</p> <ul style="list-style-type: none"> • how often the bicycles will be used • where the bicycles will be used • maintenance responsibilities • ownership of the bikes • transfer of bikes back to CoL in the event the bike patrols are not deemed feasible by TasPol. <p>Work on the MOU is continuing. To Lorraine from Leanne – can you please check with Sam on this one? Sam spoke about it at ELT on Tuesday and he may have more information than me.</p>
<p>12 December 2024 Mayor Councillor M K Garwood</p>	<p>Mobile LED Screen <i>That Council:</i></p> <ol style="list-style-type: none"> <i>investigates the procurement of a large mobile LED screen to support City activation, and events; and</i> <i>the project is to be considered as part of annual plan and budget discussions.</i> 	<p>Executive Leader Connections and Liveability</p>	<p>Officers will commence more detailed investigations into fixed and mobile screens and also projection options, with a report to be tabled to council in the first half of 2025.</p>
<p>12 December 2024 Mayor Councillor M K Garwood</p>	<p>Street Art Festival and Street Art Laneways <i>That Council:</i></p> <ol style="list-style-type: none"> <i>pursuant to the City of Launceston Public Art Strategy 2023-2031, prioritises the Opportunity - City Centre Laneways recommendation for a Street Art Laneway Gallery to be developed for delivery in FY2024/2025, and a second gallery for delivery in FY2025/2026; and</i> <i>pursuant to the City of Launceston Public Art Strategy 2023-2031, prioritises the Opportunity - City Centre Laneways recommendation for a Laneway Festival to be developed in</i> 	<p>Executive Leader Connections and Liveability</p>	<p>Work has commenced on the laneway festival and laneway gallery. A Councillor briefing will be provided in early 2025 once a site has been identified.</p>

	<i>conjunction with each gallery described in the above recommendation.</i>		
<p>12 December 2024 Councillor S Cai</p>	<p>Graffiti Removal from Private Dwellings Within the Launceston Municipality <i>That Council:</i></p> <ol style="list-style-type: none"> 1. <i>considers expanding graffiti removal to include private dwellings and infrastructure by:</i> <ul style="list-style-type: none"> • <i>reviewing and amending the City of Launceston's graffiti policy framework to expand to removal of graffiti in all locations throughout the municipality.</i> 	<p>Executive Leader Community Assets and Design</p>	<p>Work has commenced and we are seeking advice on council employees entering and working on private property for the purposes of graffiti removal. We are waiting on this advice to understand if the request is legally possible. Costings have been drafted and are currently undergoing review whilst we await legal advice.</p>
<p>23 January 2025 Councillor T J Walker</p>	<p>Provision of Multi-storey Parking in the CBD on Boxing Day <i>That Council:</i></p> <ol style="list-style-type: none"> 1. <i>notes the demand for parking on Boxing Day in the Central Business District;</i> 2. <i>investigate options for providing parking in the Central Business District on Boxing Day at the following locations:</i> <ol style="list-style-type: none"> a) <i>Paterson Street East Car Park, located at 1-15 Paterson Street, Launceston</i> b) <i>Paterson Street West Car Park, located at 79-83 Paterson Street, Launceston</i> c) <i>Elizabeth Street Car Park, located at 32 Elizabeth Street, Launceston;</i> 3. <i>investigate the feasibility of providing parking on other public holidays; and</i> 4. <i>report findings back to a Council meeting within three months of this motion.</i> 	<p>Executive Leader Delivery and Performance</p>	<p>Work is scheduled to commence in February 2025, with the intention of providing the report back to Council within the three-month timeframe noted with the Notice of Motion.</p>

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

1. To provide for the health, safety and welfare of the community.
2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
4. To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains and adopting technological and other process innovations.
5. To maintain a financially sustainable organisation.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

Nil

22.3. Attendance of Councillor Tim Walker at the Local Government Tech Leadership Summit in Sydney 12 March 2025

FILE NO: SF0121

AUTHOR: Liz Lynch (Personal Assistant – Councillor Rooms)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To consider the attendance of Councillor Tim Walker at the Local Government Tech Leadership Summit in Sydney, 12 March 2025.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. approve the attendance of Councillor Tim Walker at the Local Government Tech Leadership Summit in Sydney, 12 March 2025.
-

REPORT:

Councillor Tim Walker has expressed an interest in attending the Local Government Tech Leadership Summit in Sydney, 12 March 2025.

With the current discussion around the CARP project, attendance at this Summit would be beneficial.

The key conference themes for this Summit are:

- Digital Transformation
- AI and Local Government
- Cyber Security
- Local Government and Data

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
4. To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains and adopting technological and other process innovations.
5. To maintain a financially sustainable organisation.

BUDGET AND FINANCIAL IMPLICATIONS:

Costs associated with attendance at this Summit are -

Registration \$295

Airfares approx. \$500

Accommodation \$490

These costs can be accommodated within existing travel and conference budgets.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

1. ALGA Tech Leadership Summit 2025 [22.3.1 - 4 pages]

**22.4. Correspondence - Minister for Local Government - Call for Comment -
Tasmanian Government's Local Government Electoral Bill**

FILE NO: SF7493

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To note the correspondence from the Minister for Local Government Hon. Kerry Vincent MLC regarding the availability of the discussion paper for reforms to the Local Government Electoral Bill.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. notes the correspondence from Minister for Local Government Hon. Kerry Vincent MLC regarding the availability of the discussion paper for reforms to the Local Government Electoral Bill.
-

REPORT:

The Minister for Local Government Hon. Kerry Vincent MLC released a discussion paper for the Tasmanian Government's Local Government Electoral Bill and is inviting public comment until 4 April 2025.

The Electoral Bill is a core component of the Government's Priority Reform Program for 2024-2026, namely pillar three: improving local democracy and representation.

The discussion paper is organised around five key outcomes:

1. a more flexible and accessible format for local government elections
2. a better voting franchise for electors and changes to eligibility to run for office
3. better quality of public information at elections
4. strengthened donations disclosure and electoral advertising requirements
5. other changes to support the integrity of elections.

The Priority Reform Program is the implementation phase of the Future of Local Government Review and earlier Local Government Legislation Review. Alongside the Electoral Bill, Government is to introduce a targeted package of legislative reforms to the *Local Government Act 1993* and new general and meeting procedures regulations in 2025.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Engagement with the

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
4. To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains and adopting technological and other process innovations.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

1. Letter - Minister for Local Government to Cr Garwood [22.4.1 - 2 pages]
2. DISCUSSION PAPER - Local Government Electoral Bill [22.4.2 - 40 pages]
3. AT A GLANCE - Local Government Electoral Bill Discussion Paper [22.4.3 - 2 pages]

22.5. Correspondence - Standing Committee on Regional Development, Infrastructure and Transport's Interim Report for the Inquiry into Local Government Sustainability

FILE NO: SF4814

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To consider the Standing Committee on Regional Development, Infrastructure and Transport's interim report for the inquiry into local government sustainability.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. notes the Standing Committee on Regional Development, Infrastructure and Transport's interim report for the inquiry into local government sustainability
-

REPORT:

On 14 February 2025, the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport presented its interim report for the inquiry into local government sustainability.

The inquiry received over 280 submissions and held 16 public hearings in regional areas. Emerging themes highlighted in the report include how the role of local government has evolved significantly from administering roads, rates and rubbish to navigating complex regulatory environments, managing limited financial resources, and addressing diverse and sometimes competing community needs and expectations.

The interim report makes no formal policy recommendations at this time.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

3. To ensure decisions are made on the basis of accurate and relevant information.
4. To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains and adopting technological and other process innovations.
5. To maintain a financially sustainable organisation.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

1. Interim Report into Local Government Sustainability [22.5.1 - 63 pages]

22.6. Northern Tasmania Regional Land Use Strategy Review Steering Committee

FILE NO: SF5468

AUTHOR: Debbie Pickett (Personal Assistant)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To consider the nomination of the Executive Leader Community Assets and Design as the City of Launceston's representative on the Northern Tasmania Regional Land Use Strategy Review Steering Committee (NTRLUS).

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council

1. endorses the nomination of the Executive Leader Community Assets and Design, Chelsea van Riet, as the City of Launceston's representative on the Northern Tasmania Regional Land Use Strategy Review Steering Committee as its first preference.
 2. endorses the nomination of Councillor Walker as the second preference as its representative on the Northern Tasmania Regional Land Use Strategy Review Steering Committee as its first preference.
-

REPORT:

Regional Land Use Strategies are an important part of the Tasmanian Planning System. They plan up to 30 years ahead and set the direction for how land use change, growth and development in Tasmania's regions will be managed. The main purpose of the Regional Land Use Strategies is to:

- Implement the objectives of the Tasmanian Resource Management and Planning System (RMPS), and Tasmanian Planning Policies at a regional scale, and in ways that are appropriate to each of Tasmania's regions; and
- Guide local strategic planning and the preparation of Local Provision Schedules in the councils that make up each region. Local Provision Schedules must be consistent with the relevant Regional Land Use Strategy.

The Tasmanian Minister for Planning can declare Regional Land Use Strategies under the Land Use Planning and Approvals Act 1993 (LUPAA). The LUPAA also sets out how Regional Land Use Strategies should be prepared and amended, and requires periodic reviews and updates.

The Northern Tasmania Regional Land Use Strategy (NTRLUS) is one of three Regional Land Use Strategies in Tasmania. The existing NTRLUS, which has a planning horizon to 2032, was first declared in October 2011, with revised editions declared in October 2013, January 2016, June 2018 and more recently in June 2021. Since the preparation of the existing NTRLUS, the Northern Tasmania Region has experienced a surge in migration-based population growth and changes in economic, social and environmental conditions. There have also been reforms and change to planning policy and legislation, including the introduction of the Tasmanian Planning Scheme and the draft Tasmanian Planning Policies.

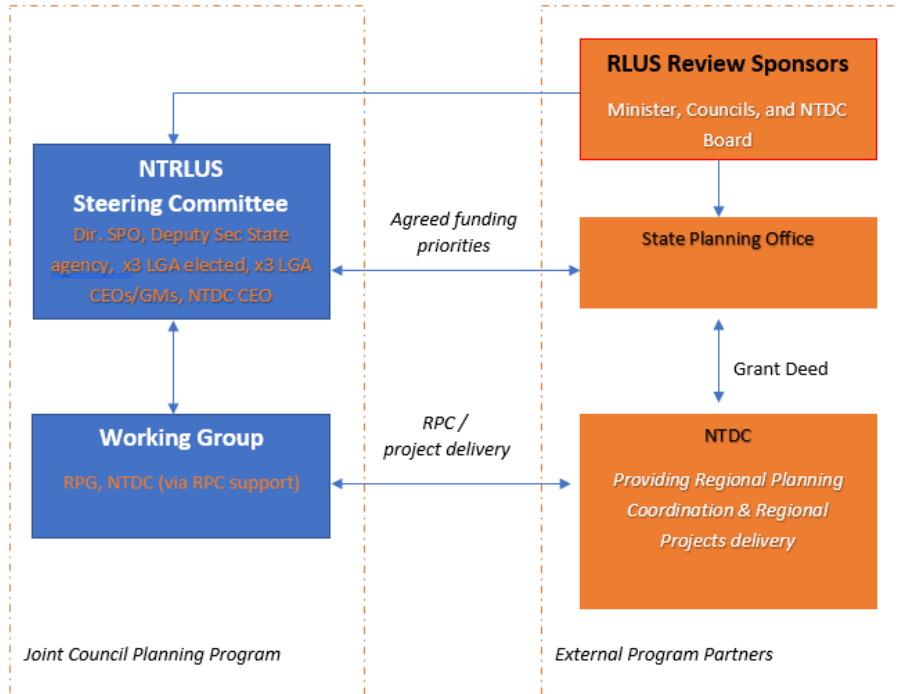
The intention of preparing a new NTRLUS is to better align it with the current and intended land use outcomes over the next 30 years, to implement State policies, projects and initiatives within the Region and to guide local land use planning. The new NTRLUS is intended to be prepared through a collaborative process that brings together the eight local governments of Northern Tasmania, the Tasmanian Government State Planning Office, other State Departments and utilities companies. This collaborative and coordinated approach to preparation and governance of the NTRLUS offers opportunities to better coordinate implementation. The NTRLUS is intended to be a living document that is periodically reviewed and amended to respond to changes that are likely to occur over the next 30 years.

Attached to this report is the Northern Tasmania Regional Land Use Strategy - State of Play Report (Attachment 1) and draft NTRLUS Governance Structure and Terms of Reference (Attachment 2).

As outlined in the Terms of Reference, the proposed governance structure for the Committee will be -

Northern Tasmania Regional Land Use Strategy Review
Governance Structure & Terms of Reference

NEW GOVERNANCE STRUCTURE



It is recommended that the Executive Leader Community Assets and Design be endorsed as the City of Launceston's representative on the Northern Tasmania Regional Land Use Strategy Review Steering Committee. Councils can nominate an elected representative or a CEO/General Manager.

In the instance of Launceston, given the volume of strategic land use planning in development, the representation of our interests is best served by an officer with ease of access to subject matter experts. The briefing of a Councillor representative for the Steering Committee meetings will reduce responsiveness of input and increased workload for officers.

In recommending an officer representative as the first preference, we suggest that regular updates post-meeting be provided back to Councillors. In addition, strategic issues that require Council input will be sought as needed noting that many of council's major policy positions are in advanced stages of preparation (e.g. Corporate Strategic Plan, Housing Plan, Building Heights and Massing Project, St Leonards-Waverley Neighbourhood Plan). Any officer feedback given to the Steering Committee will be consistent with these draft plans and any adopted strategies.

RISK IMPLICATIONS:

There is a risk to Council that if its position on key land use planning matters is not articulated in timely and clear manner in this forum that the final NTRLUS will not support the strategic direction of City of Launceston and pose challenges to achieving its intended land use and economic development objectives.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Strategic land use planning creates the pattern of development, which includes zones that support economic and social outcomes. In order for Launceston to thrive and evolve in line with its Corporate Strategic Plan it needs the freedom and licence to act as it sees fit to support its community. On this basis, it is imperative the final NTRLUS does not impede or stymie the City's efforts or plans. This can only be avoided by ensuring the NTRLUS is consistent with our goals.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014 - 2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. Attachment 1 - Northern Tasmania Regional Land Use Strategy - State of Play Report [22.6.1 - 100 pages]
2. Attachment 2 NTRLUS Review Governance Framework Dec24 [22.6.2 - 4 pages]

23. LATE ITEMS

No Closed Items have been identified as part of this Agenda

24. CLOSED COUNCIL

This decision requires an absolute majority of Council

RECOMMENDATION:

That Council moves into Closed Session to consider the following matters:

24.1. Confirmation of the Minutes

REASON FOR CLOSED COUNCIL:

Regulation 35(6) of the Local Government (Meeting Procedures) Regulations 2015 states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

24.2. Albert Hall Redevelopment Project

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation (15(2)(b) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

(b) information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business

24.3. Councillors' Leave of Absence - Councillor A G Harris

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 15(2) (h) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

(h) applications by councillors for a leave of absence.

24.4. Response to Notice of Motion Councillor T J Walker - Paterson Barracks - 23 March 2023

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 15(2) (f) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

- (f) proposals for the council to acquire land or an interest in land or for the disposal of land.

24.5. End of Closed Session

25. MEETING CLOSURE

26. NEXT COUNCIL MEETING DATE

The next Ordinary Meeting of Council will be held at 1.00pm on 27 March 2025 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.