



City of  
**LAUNCESTON**

# **COUNCIL AGENDA**

**COUNCIL MEETING  
THURSDAY 13 JUNE 2024  
1.00PM**

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**Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers, Town Hall, St John Street, Launceston:**

**Date: 13 June 2024**

**Time: 1.00pm**

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### **Certificate of Qualified Advice**

#### **Background**

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
  - (a) the general manager certifies, in writing -
    - (i) that such advice was obtained; and
    - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

#### **Certification**

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



**Shane Eberhardt  
Acting Chief Executive Officer**

### AUDIO of COUNCIL MEETINGS

An audio recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Council Meetings - Audio Recording Policy - 14-Plx-008.

This Council Meeting will be streamed live to and can be accessed at:  
[www.launceston.tas.gov.au/Council/Meetings/Listen](http://www.launceston.tas.gov.au/Council/Meetings/Listen).

### PUBLIC QUESTION TIME - AGENDA ITEM 8

A limit of three questions received in writing by Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at [contactus@launceston.tas.gov.au](mailto:contactus@launceston.tas.gov.au), PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting, or Taken on Notice and answered at a later Council Meeting.

### PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

## LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *general manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

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**ORDER OF BUSINESS**

<b>1. OPENING OF MEETING - ATTENDANCE AND APOLOGIES.....</b>	<b>7</b>
<b>2. MAYORAL ACKNOWLEDGEMENTS .....</b>	<b>7</b>
<b>3. DECLARATIONS OF INTEREST .....</b>	<b>7</b>
<b>4. CONFIRMATION OF MINUTES.....</b>	<b>7</b>
<b>5. COUNCIL WORKSHOPS .....</b>	<b>8</b>
<b>5.1. Council Workshops Report - 30 May 2024 and 6 June 2024 .....</b>	<b>8</b>
<b>6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS .....</b>	<b>11</b>
<b>7. COMMUNITY REPORTS .....</b>	<b>11</b>
<b>8. PUBLIC QUESTION TIME .....</b>	<b>12</b>
<b>8.1. Public Questions on Notice.....</b>	<b>12</b>
<b>8.1.1. Public Questions on Notice - Robin Smith - Parking Infringements -                 22 May 2024 .....</b>	<b>12</b>
<b>8.1.2. Public Questions on Notice - Robin Smith - Graffiti and Traffic                 Infringements Data - 5 June 2024.....</b>	<b>13</b>
<b>8.2. Public Questions Without Notice.....</b>	<b>14</b>
<b>9. PETITIONS.....</b>	<b>15</b>
<b>10. DEPUTATIONS .....</b>	<b>15</b>
<b>11. PLANNING AUTHORITY .....</b>	<b>16</b>
<b>11.1. No Planning Items .....</b>	<b>16</b>
<b>12. ANNOUNCEMENTS BY THE MAYOR.....</b>	<b>17</b>
<b>12.1. Mayor's Announcements.....</b>	<b>17</b>
<b>13. COUNCILLORS' REPORTS .....</b>	<b>19</b>
<b>14. QUESTIONS BY COUNCILLORS .....</b>	<b>20</b>
<b>14.1. Councillors' Questions on Notice.....</b>	<b>20</b>
<b>14.1.1. Councillors' Questions On Notice - Councillor A G Harris - Bike                 Centre at the Transport &amp; Road Safety Centre, and Recreation                 Reserves - 30 May 2024.....</b>	<b>20</b>

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14.1.2. Councillors Questions on Notice - Councillor D C Gibson - 25th Symposium of Australian Gastronomy; Launceston Flood Authority; Bourke Street Premises - 3 June 2024.....	23
14.2. Councillors' Questions Without Notice.....	25
15. NOTICES OF MOTION .....	26
15.1. Notice of Motion - Establishing an Inclusion Action Plan and Community Consultation - Councillor A E Dawkins.....	26
16. COMMUNITY AND PLACE NETWORK.....	30
16.1. Homelessness Statement of Commitment .....	30
16.2. Major Event Sponsorship Round 1 2024/2025.....	34
16.3. Small Event Sponsorship Round 1 2024/2025.....	39
16.4. Community Grants Round 2 2023/2024.....	44
18. INFRASTRUCTURE AND ASSETS NETWORK.....	50
18.1. Proposed New Street Name - Fawdry Court.....	50
19. ORGANISATIONAL SERVICES NETWORK .....	52
19.1. Lease - Tamar Yacht Club .....	52
19.2. 2023/2024 Budget - Budget Amendments.....	56
19.3. Public Consultation Feedback - 2024/2025 Budget and Annual Plan .....	65
20. CLOSED COUNCIL .....	68
20.1. Confirmation of Minutes .....	68
20.2. Periodic Standing Contracts Tender .....	68
20.3. Provision of Supplementary Contract Labour CD048/2023 .....	68
21. MEETING CLOSURE.....	69
22. NEXT COUNCIL MEETING DATE.....	69

**1. OPENING OF MEETING - ATTENDANCE AND APOLOGIES**

**2. MAYORAL ACKNOWLEDGEMENTS**

**3. DECLARATIONS OF INTEREST**

*Local Government Act 1993 (Tas) - section 48*

*(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).*

**4. CONFIRMATION OF MINUTES**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)*

**RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 30 May 2024 be confirmed as a true and correct record.

**5. COUNCIL WORKSHOPS**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)*

**5.1. Council Workshops Report - 30 May 2024 and 6 June 2024**

**FILE NO:** SF4401

**AUTHOR:** Lorraine Wyatt (Council and Committees Officer)

**GENERAL MANAGER APPROVAL:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To consider Council Workshops conducted since the last Council Meeting.

**RELEVANT LEGISLATION:**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)*

**RECOMMENDATION:**

That Council, pursuant to Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Pre-Council Workshop conducted on 30 May 2024:

**CARP Project Status Update**

*Councillors received an update in relation to the Corporate Applications Replacement Project (CARP).*

**Risk Review**

*Councillors received a briefing on workplace health and safety obligations, and the approach to the upcoming psychosocial risk review.*

*In Attendance:* Acting Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton  
*Apologies:* Mayor Councillor M K Garwood, Councillor A E Dawkins and Councillor J J Pentridge

2. Council Workshop conducted on 6 June 2024:

**NTCA Facility Management Update**

*Councillors were provided a summary of the history of the site, current issues and management, results and feedback from a recent survey of tenant clubs and the NTCA Inc. and recommendations for future management of the facility for Council to discuss and consider.*

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**Mona Foma - Summary of Outcomes from 2018 - 2024**

*Councillors were provided an overview of outcomes from 6 years of sponsorship for Mona Foma and provided the opportunity to discuss ways to support summer-time events or concerts in Launceston.*

**Rates Modelling - Budget 2024/2025**

*Councillors received a presentation on the proposed rates for 2024/2025 by each rating category.*

**Northern Tasmanian Development Corporation (NTDC) - Annual Update**

*Councillors received an update from the NTDC Chair and CEO, proposed actions for 2024/2025 and an update on the City of Gastronomy designation.*

**UTas Stadium Transfer**

*Councillors received an update on the Stadium transfer negotiations and advice on term sheet expectations.*

*In Attendance:* Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahan, Councillor S Cai and Councillor A J Britton  
*Apologies:* Deputy Mayor Councillor D H McKenzie and Councillor A E Dawkins

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**REPORT:**

Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015* says that the Agenda of an Ordinary Council Meeting is to include the date and purpose of any Council Workshops held since the last Meeting.

Attendance is recorded for noting and reporting in the Council's Annual Report.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

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**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

**6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS**

**No Councillors' Leave of Absence Applications have been identified as part of this Agenda.**

**7. COMMUNITY REPORTS**

*(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors).*

**No Community Reports have been identified as part of this Agenda**

**8. PUBLIC QUESTION TIME**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31*

**8.1. Public Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)*

**8.1.1. Public Questions on Notice - Robin Smith - Parking Infringements - 22 May 2024**

**FILE NO:** SF6381

**AUTHOR:** Lorraine Wyatt (Council and Committees Officer)

**ACTING CHIEF EXECUTIVE OFFICER:** Shane Eberhardt

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**QUESTIONS AND RESPONSES:**

The following question, submitted to Council on 22 May 2024 by Robin Smith, has been answered by Chelsea van Riet (General Manager Community and Place).

**Questions:**

1. Does council not recognise that it should perhaps not start the clock on the 14 days to pay a parking infringement under the Local Government (Highways) Act (before fines and sanctions are added) until the HOW TO PAY method, option 1) online at [www.launceston.tas.gov.au](http://www.launceston.tas.gov.au) is actually capable of being paid by this method, including the half day it takes to conclude the uploading on the next business day?

**Response:**

*This question has been answered previously. Please refer to the answer provided in the Council Meeting Agenda of 16 May 2024.*

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**8.1.2. Public Questions on Notice - Robin Smith - Graffiti and Traffic Infringements Data - 5 June 2024**

**FILE NO:** SF6381

**AUTHOR:** Lorraine Wyatt (Council and Committees Officer)

**ACTINGCHIEF EXECUTIVE OFFICER:** Shane Eberhardt

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**QUESTIONS AND RESPONSES:**

The following questions, submitted to Council on 5 June 2024 by Robin Smith, have been answered by Amanda Heather (Customer Service Consultant - Parking, Community and Place) and Dan Robinson (Team Leader Building Asset Management).

**Questions:**

1. Thank you to the council yet again for removing all of the graffiti from its property at 118-120 Brisbane Street Mall. Did council report the offence to Tasmania Police or Crimestoppers please?

**Response:**

*In this instance, Council Officers determined not to report the matter.*

2. How many traffic infringements did council issue under Road Rule 179 for the loading zone in Paterson Street, Launceston (South side near corner with 63 St. John St.) between 7.30am and 10am Monday to Friday in 2023 please?

**Response:**

*There were 274 infringement issued.*

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**8.2. Public Questions Without Notice**  
*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)*

**9. PETITIONS**

**No Petitions have been identified as part of this Agenda**

**10. DEPUTATIONS**

**No Deputations have been identified as part of this Agenda**

**11. PLANNING AUTHORITY**

**Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 11 - Planning Authority.**

**No Planning Items have been identified as part of this Agenda**



## 12. ANNOUNCEMENTS BY THE MAYOR

### 12.1. Mayor's Announcements

FILE NO: SF2375

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#### **Saturday, 1 June 2024**

- Officiated at the McGrath Launceston Running Festival

#### **Sunday, 2 June 2024**

- Attended the Little Long Walk NTFA Aboriginal Round football
- Attended the Aboriginal Round pre-game Function Football event
- Attended McGrath Launceston Running Festival

#### **Monday, 3 June 2024**

- Attended the Northern Trails bike ride tour

#### **Tuesday, 4 June 2024**

- Attended Exhibition Opening: Homage to Leonardo (1974 - 75)

#### **Wednesday, 5 June 2024**

- Spoke at the Prospect Ladies Probus Club Luncheon

#### **Thursday, 6 June 2024**

- Officiated at the Launceston Music Competition Trophy Presentation event

#### **Friday, 7 June 2024**

- Attended the Soul Sister's Cancer Support Group morning tea

#### **Saturday, 8 June 2024**

- Attended the AFL match - Hawks v Giants

#### **Tuesday, 11 June 2024**

- Attended Hope Discovery Play Centre - Community Play Date event
- Attended Art Exhibition opening - Legacy House

#### **Wednesday, 12 June 2024**

- Attended the opening for Disability Expo Australia Launceston Conference Center
-

**13. COUNCILLORS' REPORTS**

*(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended).*

**14. QUESTIONS BY COUNCILLORS**

**14.1. Councillors' Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 30*

*(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the Chief Executive Officer of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be provided in writing).*

**14.1.1. Councillors' Questions On Notice - Councillor A G Harris - Bike Centre at the Transport & Road Safety Centre, and Recreation Reserves - 30 May 2024**

**FILE NO:** SF6381

**AUTHOR:** Lorraine Wyatt (Council and Committees Officer)

**ACTING CHIEF EXECUTIVE OFFICER:** Shane Eberhardt

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**QUESTIONS AND RESPONSES:**

The following questions, submitted to Council on 30 May 2024 by Councillor A G Harris have been answered by Karen Heathcote (Project Manager Design and Construction), and Kathryn Pugh (Manager Parks and Sustainability).

**Questions:**

1. When is the Bike Centre at the Transport and Road Safety Centre likely to be finished and more importantly when can ratepayers start to make bookings for functions to be held in the refurbished facility?

**Response:**

*The construction activities are scheduled to be complete by the end of November 2024. At this point in time there are no obvious impediments to achieving this timeframe and the project is proceeding in accordance with the contractual schedule.*

*A date for opening will be established in September and there will be appropriate media to let the community know bookings have commenced. At this stage is not likely that the new online booking system will be available upon opening with an expected go live date of February 2025.*

Oakden Park at Youngtown opposite Bunnings Kings Meadows has, over the past few years, had more than 200 blocks sold and nearly that number of houses now built and occupied. Council has a recreation reserve at Raglan St and my questions relate to that.

2. What activities are currently in our planning to be included in this reserve?

For example:

- Will there be a child's playground;
- room to kick a ball;
- a court to play basketball and/or futsal;
- walking or cycling pathways;
- trees to create shade for users; and
- Seats or a BBQ?

**Response:**

*Oakden Park in Kings Meadows will be a local park (approx. 2,500sqm), with land contributions from two residential developers. Currently, the City of Launceston has only received one half of the park. Council officers have established a path through the park and planted trees in advance of a playground that is planned for construction during the 2024/25 financial year. Concept plans for the park include a playground, seating and room to kick a ball, but there is neither sufficient budget, nor available space, for the addition of a court for basketball or futsal. In line with Council's open space hierarchy, there is no intent to install a barbeque. A path network suitable for young children can be included in the landscaping plans for installation now, or in future years, dependent upon budget constraints.*

3. Will a pedestrian and cycle access alongside Connector Park Drive, be extended to provide a safe connection pathway for the residents of the Mount Pleasant subdivision to the Raglan St Reserve?

**Response:**

*Oaken Park, in the new Raglan St residential area, will be a local park intended to service the residents in the immediate area (within a 400m walk). Residents within the Mount Pleasant subdivision have local access to Southgate Drive Park and Lakeside Park. There is currently no budget allocation to provide a connection pathway between these areas. Given there is an industrial precinct between two residential areas, there are potential safety concerns with providing such access which would need to be assessed in significant detail.*

4. Do we have a timeline of when the community consultation on this reserve might occur and more importantly, when Oakden Park residents will be able to enjoy these new facilities?

**Response:**

*The development of Oakden Park is budgeted for a 2024/25 construction. Community consultation will be limited, as this local park will contain a small modular playground and associated landscaping. The playground will be designed by experienced playground developers, and we will provide a suitable, fun playground for the surrounding demographic. We anticipate the park will be open for the public to enjoy within 12 months.*

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**14.1.2. Councillors Questions on Notice - Councillor D C Gibson - 25th Symposium of Australian Gastronomy; Launceston Flood Authority; Bourke Street Premises - 3 June 2024**

**FILE NO:** SF6381

**AUTHOR:** Lorraine Wyatt (Council and Committees Officer)

**ACTING CHIEF EXECUTIVE OFFICER:** Shane Eberhardt

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**QUESTIONS AND RESPONSES:**

The following questions, submitted to Council on 3 June 2024 by Councillor D C Gibson have been answered by Shane Eberhardt (Acting Chief Executive Officer), Chelsea van Riet (General Manager Community and Place), and Leanne Purchase (Manager Governance).

**Questions:**

1. Excitement regarding Launceston hosting the 25th Symposium of Australian Gastronomy is growing; so, how will our Tourism and Community Development Teams be working to leverage the best possible outputs from this significant event?

**Response:**

*The Tourism and Events Team Leader has been representing the City of Launceston as a member of the organising committee.*

*We are supplying lanyards for delegate name tags and providing reusable boxes for returns. The conference will also have utilisation of destination video and pull-up banners where appropriate throughout the conference. The Symposium marketing assets have also been shared with the council's Communications team for promotion. Delegates will receive the Launnie place brand canvas gift bags, reusable cutlery, and our City of Gastronomy Guide as part of our Business Events and Conference merchandise initiative. Council has also approved conference incentive delegate, which at the time of this response being drafted is awaiting acceptance from the VNT CEO.*

2. Can we invite the Launceston Flood Authority (LFA) to present a Deputation in Open Council, regarding their work (past, present and future) and how the LFA works and co-exists with the City of Launceston?

**Response:**

*The Launceston Flood Authority will be invited to provide a Deputation.*

3. What is the status, ownership and plans for the Hall in Bourke Street, West Launceston that was previously operated as the Lifelink facility?

***Response:***

*The building at 34 Bourke Street is vacant. The site is owned by the Tasmanian Government and is leased to the City of Launceston. Council officers are working with officers from the Department of Natural Resources and Environment Tasmania to hand the premises back to the Tasmanian Government.*

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**14.2. Councillors' Questions Without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 29*

*(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting).*



**15. NOTICES OF MOTION**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)*

**15.1. Notice of Motion - Establishing an Inclusion Action Plan and Community Consultation - Councillor A E Dawkins**

**FILE NO:** SF5547

**AUTHOR:** Chelsea van Riet (General Manager Community and Place)

**ACTING CHIEF EXECUTIVE OFFICER APPROVAL:** Shane Eberhardt

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**DECISION STATEMENT:**

To consider a Notice of Motion submitted by Councillor A E Dawkins regarding establishing an Inclusion Action Plan and Community Consultation.

**RELEVANT LEGISLATION:**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)*

**RECOMMENDATION:**

That Launceston City convene a round table of LGBTIQ+ residents and their allies to discuss and recommend further action by the City to foster LGBTIQ+ equity and inclusion with the goal of developing an Inclusion Action Plan.

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**REPORT:**

**Motion**

I move that Launceston City convene a round table of LGBTIQ+ residents and their allies to discuss and recommend further action by the City to foster LGBTIQ+ equity and inclusion with the goal of developing an Inclusion Action Plan.

**Background**

Equality Tasmania is seeking support for the adoption of an LGBTIQ+ Action Plan by the City of Launceston Council.

Research commissioned by the State Government shows continued discrimination and stigma directed towards the LGBTIQ+ community. Some other Tasmanian municipalities have addressed this through the adoption of commitments or actions plans based on LGBTIQ+ community consultation.

Equality Tasmania have met with Launceston Council officials who have expressed in-principle support for LGBTIQ+ inclusive policies.

The rationale for supporting this motion is laid out in the following information, provided by Equality Tasmania.

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### **Continued problems facing LGBTIQ+ Tasmanians**

In 2022 the Tasmanian Government asked the University of Tasmania to undertake the largest survey of the state's LGBTIQ+ community ever conducted. The *Telling Us The Story* survey of over 800 LGBTIQ+ Tasmanians found:

- 35% always or often avoid public displays of same-sex affection
- 17% feel somewhat/very unsafe in Tasmania
- 34% experienced verbal abuse or threats of violence at school
- 75% always or sometimes hide identity for fear of abuse in public
- 1/3 experienced abuse at home

One of the many recommendations was:

*"We must embrace LGBTIQ Tasmanians as valued members of communities who require equal dignity, respect, and recognition."*

The Tasmanian Project survey by the University of Tasmania also contains an alarming message about LGBTIQ+ disadvantage. It shows that LGBTIQ+ Tasmanians have lower incomes and higher housing risk than other Tasmanians because of stigma and discrimination.

The discrimination, stigma and abuse outlined above have a very negative impact on LGBTIQ+ mental health. The national Writing Themselves In survey found that LGBTIQ+ Tasmanians have below average levels of mental health and higher levels of suicide ideation than other LGBTIQ+ Australians.

One way we account for this is the fact that Tasmania was the last state to decriminalise homosexuality and the only state to criminalise cross-dressing (and hence trans women). Both these laws have left a legacy of deep discrimination that continues to disadvantage LGBTIQ+ people today.

### **What other Tasmanian councils have done**

In response to continued discrimination against LGBTIQ+ Tasmanians, a number of municipalities have demonstrated their support for the LGBTIQ+ community. This support includes:

- flying the pride and transgender flags on appropriate days
- apologising for past discrimination and funding artwork, unveiling plaques and/or planting trees to commemorate greater inclusion
- conducting staff training in LGBTIQ+ issues including staff delivering services
- establishing LGBTIQ+ reference groups
- consulting with the LGBTIQ+ community in the municipality
- developing Action Plans based on the above consultation

Action Plans typically include commitments to council and staff training, support for LGBTIQ+ community initiatives and groups, promotion of LGBTIQ+ visibility and inclusion in the broader community and symbolic support through flag raising ceremonies and social media posts. Both Hobart and Kingborough Councils have enacted action plans and made commitments to support the LGBTIQ+ community.

### **The benefits for Launceston**

Fostering inclusion and equity for LGBTIQ+ people will have a positive social impact not only on LGBTIQ+ people themselves but also their families, friends and workplaces.

When the City of Launceston sends a message that it is **welcoming and inclusive** there will be an economic benefit through LGBTIQ+ people and others staying in or moving to the city.

### **Building on existing council commitments**

The City of Launceston Corporate Strategic Plan 2014 - 2024 says:

“Strategic Priority 5: We serve and care for our community by providing equitable and efficient services that reflects needs and expectations of our community.”

### **OFFICER COMMENTS:**

*Chelsea van Riet, General Manager Community and Place*

The work of the City of Launceston to support the inclusion of the LGBTQAI+ community includes:

1. Illumination of town hall to celebrate Australian LGBTQAI+ recognition, and advocacy events (Feb-March 2024)
2. Working with Northern Pride and the Launceston Library civic square event for Pride (June 2023)
3. NYCC community grant support for Launceston PCYC Youth Pride ball: Planet Queer (2022)
4. Pride month celebrated at QVMAG (2023): performance event and My World: Voice and Visibility exhibition featuring artists of the Queer Artist Collective (QAC)
5. Living libraries books and librarians whose lived experience significantly contributes to community and school audiences' understanding of diversity and human rights
6. Staff attendance at the Kentish regional clinic LGBTIQ+ Professional development (2023)
7. Distribution of [Red Thread](#) magazines quarterly at our customer service centre and in staff rooms
8. Inclusion of LGBTIQ support information resource in staff health and wellbeing resources.

There are no current financial or human resources allocated to achieve actions arising from, or involving the development of, proposed suggestions for fostering inclusion and equity for the Launceston LGBTQAI+ community. The peak body for LGBTQAI+ education, support and advocacy, [Working it Out](#), now have a staff presence in Launceston (since mid-2023). This is increasing and formalising the direct professional expertise and support offered to our community members.

The LGBTQAI+ community and under-represented demographic groups, such as the culturally and linguistically diverse (CALD) community, people of non-Christian religious affiliation, and people living with disability, face both visible and less visible discrimination. The criticality of this discrimination experienced by the LGBTQAI+ community is illustrated in the state-funded Telling us the story research outlined in the notice of motion. To the best of officers' knowledge, there is no current City of Launceston strategic framework or

plan that explicitly outlines our practical contribution to upholding the [Tasmanian Anti-Discrimination Act 1998](#) with regard to our commitment to under-represented communities.

The City's values aligned commitment to access and equity as human rights underlines a clear opportunity to work with the community to foster greater inclusion and equity for all people across the municipality. It is proposed that officers investigate the resources required to develop a City of Launceston inclusion and equity strategy, which would necessitate thorough, person-centred community consultation. Any strategy would be brought to life with corresponding action plans co-designed with members of the LGBTQAI+ community (and potentially their allies). Similar co-designed action plans under an inclusion and equity strategy would need to be developed with other under-represented demographic community groups who may identify as stakeholders under a proposed inclusion and equity strategic document.

The community development team would be best positioned to lead the response action, however, this work would require leadership consideration of human and fiscal resource allocation and deferral of other annual plan items (and expiring strategies) to prioritise this significant program of work.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014-2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and Chief Executive Officer have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

**16. COMMUNITY AND PLACE NETWORK**

**16.1. Homelessness Statement of Commitment**

**FILE NO:** SF7447

**AUTHOR:** Nindarra Wheatley (Community Development Officer Inclusion)

**APPROVER:** Chelsea van Riet (General Manager Community and Place)

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**DECISION STATEMENT:**

To endorse and adopt the Homelessness: Statement of Commitment.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

*Anti-discrimination Act 1998 (Tas)*

*Police Offences Act 1935 (Tas)*

**PREVIOUS COUNCIL CONSIDERATION:**

Workshop - 18 January 2024 - Homelessness Strategy Presentation

Council Meeting - 8 February 2024– 12.1. Homelessness: Statement of Commitment

Workshop - 9 May 2024 - 1.2. Homelessness: Statement of Intent Community

Consultation Outcomes.

**RECOMMENDATION:**

That Council endorse the Homelessness Statement of Commitment included as attachment 1 to this report (ECM Doc Set ID 5023626).

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**REPORT:**

The Council has committed to playing an important leadership role in addressing homelessness in Launceston. The *Homelessness: Statement of Commitment* sets out the vision for a united and cohesive approach to addressing homelessness in Launceston. It follows other council initiatives that respond to homelessness including establishing, in September 2022, the Homeless Advisory Committee following reports of increased people experiencing homelessness in Launceston. Council's work in homelessness was further supported through the employment of a Community Development Officer – Inclusion in January 2023.

In August 2023, best practice examples of how local governments can act responsively and respectfully when addressing homelessness were investigated by the Community Development team to inform development of the statement of commitment.

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This *Homelessness: Statement of Commitment* has been developed within the framework of the City of Launceston's Corporate Strategic Plan 2014 – 2024. It is the product of a collaborative process developed with many stakeholders. In early 2024 the first draft of the statement of commitment was released for feedback from stakeholders working in and around Launceston in the homelessness field. Those involved in the development of this document have included outreach workers, people with lived experience of homelessness, interest groups, the homelessness advisory committee, the northern community action group and non-profit organisations.

Feedback was also sought from the broader community through a facilitated four-week community consultation process in March 2024.

The statement of commitment has been informed by current research into homelessness and presents a contemporary and dignity-first approach to responding to homelessness in Launceston. Officers have also acquired the artwork of a local Tasmanian Aboriginal artist, Rod Gardener, who has lived experienced of homelessness around the streets of Launceston for many years. The artwork represents Rod's interpretations of Launceston and provide a unique story to support our statement of commitment.

Key council milestones related to homelessness:

- Oct 2021: Homelessness response group established: Weather event/COVID focus.
- Sep 2022: Homelessness Advisory Committee formalised (strategic purpose).
- Jan 2023: Recruitment of full time Community Development Officer Inclusion (2-year contract working on homelessness, Access and the Aboriginal Partnership Plan).
- Feb 2023: Appointment of Team Leader – Community Development.
- Mar 2023: Creation of the Northern Community Action Group (direct action by service providers and council officers).
- Aug 2023: Council became a Member of the National local government community of practice for homelessness.
- Oct 2023: Draft homelessness strategy presented to Homelessness Advisory Committee for feedback.
- Nov 2023: Draft homelessness strategy presented to Northern Community Action Group for feedback.
- Nov 2023: Draft Homelessness Statement of Commitment presented to Senior Leadership Team for feedback.
- Nov 2023: Draft Homelessness Statement of Commitment presented to Executive Leadership Team.
- Jan 2024: Draft Homelessness Statement of Commitment presented to Council workshop.
- Feb 2024: Draft Homelessness Statement of Commitment presented to Council meeting before public consultation commenced.
- March 2024: Draft Homelessness Statement of Commitment community consultation period (4 weeks).
- May 24: Homelessness Statement of Commitment presented to Council workshop to share feedback and updates to the document following community consultation.
- June 24: Draft Homelessness Statement of Commitment presented to Council for endorsement and adoption.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT**

The Homelessness: Statement of Commitment allows the City of Launceston to act consciously with a person-centred dignity first focus, empowering the City of Launceston to conscientiously address homelessness. Adoption will have positive social impacts, promote health and wellbeing, bolster social interaction, reduce incivility, and increase a sense of place for all who call Launceston home.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 1: We connect with our community and our region through meaningful engagement, cooperation and representation.

10-Year Goal: To seek out and champion positive engagement and collaboration to capitalise on the major opportunities and address the future challenges facing our community and region.

Focus Areas:

1. To develop and consistently utilise contemporary and effective community engagement processes.
3. To advocate and collaborate to enhance regionally significant services and infrastructure for the benefit of our communities.

Strategic Priority 5: We serve and care for our community by providing equitable and efficient services that reflects needs and expectations of our community.

10-Year Goal: To offer access to services and spaces for all community members and to work in partnership with stakeholders to address the needs of vulnerable communities.

Focus Areas:

1. To plan for and provide services and facilities that recognises the changing demographics and needs of our community.
2. To define and communicate our role in promoting social inclusion and equity.
3. To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community.
4. To support the delivery of programs and events for people to connect with each other through participation in community activities and civic life.
6. To enhance community awareness of the impacts of uncertain weather patterns, natural and other disasters, and build community resilience.

**BUDGET AND FINANCIAL IMPLICATIONS**

The 2024/2025 operational budget reflects a total budget of \$190,000 comprising \$140,000 for operational maintenance related to homelessness (such as portable toilets), and \$50,000 for the adoption of the action items in the statement of commitment.

**DISCLOSURE OF INTERESTS:**

The Author and General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

1. Co L Homelessness- Statement-of- Commitment FINAL (1) [16.1.1 - 28 pages]



**16.2. Major Event Sponsorship Round 1 2024/2025**

**FILE NO:** SF7570

**AUTHOR:** Kate Schindler (Grants and Sponsorship Officer)

**APPROVER:** Chelsea van Riet (General Manager Community and Place)

**DECISION STATEMENT:**

To consider event sponsorship support for major events (round 1) in 2024/2025.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**RECOMMENDATION:**

That Council:

- Approves the following major event sponsorship applications to receive the recommended sponsorship amount, from the 2024/2025 major event sponsorship budget.

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Tasmanian Agrifood Networks Ltd	agriCULTURED (Level 2)#	82%	\$20,000	\$20,000	\$20,000
Lions Club City of Launceston	Lions Club City of Launceston Christmas Parade (Level 1)	80%	\$12,500	\$12,500	\$9,375
Launceston Carols by Candlelight INC	**Launceston Carols by Candlelight (Level 2)	77%	\$20,000	\$20,000	\$15,000
Launceston Musical Society	Charlie and the Chocolate Factory (Level 1)	75%	\$12,500	\$12,500	\$9,375
AusCycling	Tour of Tasmania (Level 1)	75%	\$10,000	\$10,000	\$7,500
*Launceston City Cycling Club Inc	Launceston Christmas Cycling Classic (Level 1)	71%	\$20,000	\$12,500	\$9,375
***Trevallyn Bowls & Community Club	Launceston International Bowls Classic (Level 2)#	69%	\$16,900	\$16,900	\$3,375
<b>Total</b>			<b>\$119,000</b>	<b>\$104,400</b>	<b>\$74,000</b>

# Note - there are two levels in this category: Level 1 events receive funding between \$5,001 - \$12,500, and Level 2 events receive funding between \$12,500 - \$20,000.

\* Application assessed at level 1 (\$12,500) and not level 2 (\$20,000) as the panel deemed the events to be level 1 events.

\*\* Mayor Garwood abstained from the assessment of Launceston Carols by Candlelight

\*\*\* Although the Launceston International Bowls Classic is recommended to receive 75% of funding, there is only \$3,375 of funding remaining in the allocated budget.

2. Notes the following major event sponsorship applications will not be funded by Council as the available funding has been fully allocated to higher scoring applications.

<b>Organisation</b>	<b>Event</b>	<b>Score</b>	<b>\$Request</b>	<b>\$Assess</b>	<b>\$Recom</b>
*Joseph Chromy Wines	Effervescence Tasmania 2024 (Level 1)#	68%	\$20,000	\$12,500	\$0
Community Peace Network Pty Ltd	**2024 Tamar Valley Peace Festival (Level 1)	66%	\$12,500	\$12,500	\$0
Veteran Car Club of Australia (Tasmania) Inc	National Veteran Vehicle Tour (Level 1)	66%	\$8,000	\$8,000	\$0
The ReDress Hub	ReDressed: ReFashion Competition and Show (Level 1)	60%	\$9,500	\$9,500	\$0
Rotary Club of Central Launceston	Sally's Ride 2024 (Level 1)	59%	\$12,500	\$12,500	\$0
<b>Total</b>			<b>\$62,500</b>	<b>\$55,000</b>	<b>\$0</b>

# Note - there are two levels in this category: Level 1 events receive funding between \$5,001 - \$12,500, and Level 2 events receive funding between \$12,500 - \$20,000.

\* Application assessed at Level 1 (\$12,500) not Level 2 (\$20,000) as the panel deemed the event to be a level 1 event.

\*\* Alina Bain (Chamber of Commerce) abstained from the assessment of the 2024 Tamar Valley Peace Festival.

## **REPORT:**

The annual major events sponsorship program provides event sponsorship to major events held in the Launceston municipality where local, intrastate, interstate and international attendees are the main audience. Funding is allocated through two rounds covering two distinct periods each year (Round 1: August to December, 40% of total budget; Round 2: January to July, 60% of total budget).

Two levels of funding are available under the major event sponsorship program:

1. Level 1 - up to \$12,500 for an event held in the Launceston municipality attracting audiences from local and intrastate areas.
2. Level 2 - up to \$20,000 for an event held in the Launceston municipality attracting larger audiences from local, intrastate, interstate and/or from overseas.

The major event sponsorship program has an annual total value in 2024/2025 of \$185,000.

The events sponsorship assessment panel assessed each application within the sponsorship levels and against the assessment criteria (detailed below) and provided recommendations.

### Assessment criteria

The event sponsorship assessment panel assessed each application against the assessment criteria:

- **Participation** - Enables social connections to take place within the community, including volunteering and participation opportunities.
- **Creativity and innovation** - Encourages and supports creativity, innovation and local talent.
- **Community Spirit** - Builds community spirit, fosters pride and a sense of place.
- **Economic** - Demonstrates positive economic benefits through visitor spend, employment and/or investment.
- **Tourism and profile** - Demonstrates positive tourism benefits, through the promotion of Launceston and the region, building our profile and reputation.
- **Asset usage** - Utilisation and activation of community facilities including cultural, entertainment, sport and recreation venues, including Council owned and managed facilities.
- **\*New events** – Demonstrate strategies for sustainability and a vision for growth.

*\*Note: To encourage new events (events that have not been held in the City of Launceston municipality previously) there is an additional question in the application. Answers to the additional question are assessed and enable bonus points to be awarded to applications proposing new events.*

### Distribution of funding

The normal distribution of funds (according to score) is as follows:

<b>Score</b>		<b>Funding amount</b>
81-100%	=	100% of requested funds
61-80%	=	75% of requested funds
50-60%	=	50% of requested funds
<50%	=	No funding provided

The Event Sponsorship Policy (05-PI-012) states that Round 1 covers a five-month period (1 August - 31 December) and will be allocated 40% for the annual budget. The proposed available funds for Round 1 of the 2024/2025 major event sponsorship program is \$74,000.

The total funds requested from Round 1 of the major event sponsorship in 2024/2025 is \$174,400. Based on the assessment results, the recommended allocation of funds is \$74,000 (recommendation 1).

Due to the requested levels of funding being significantly higher than the allocated budget, five applications are recommended not to receive funding as the funding available has been fully allocated to the higher scoring applications (recommendation 2).

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Approval of the recommended event sponsorship will:

- result in a positive economic impact to the Launceston community through delivering tourism and economic returns to the Launceston community, building the city's profile and reputation as a great place to live, visit and invest.
- will have minimal negative impact on the environment.
- provide a number of valuable social impacts for our community through community participation, building of community spirit and inclusiveness.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 2: We facilitate prosperity by seeking out and responding to opportunities for growth and renewal of our regional economy.

10-Year Goal: To have realised opportunities that grow and sustain our economy and foster creative and innovative people and industries.

Focus Areas:

1. To actively market the City and region and pursue investment.
3. To provide an environment that is supportive to business and development within the municipality.
4. To promote tourism and the development of a quality tourism offering for Launceston.

Strategic Priority 4: We value our City's unique identity by celebrating our special heritage and culture and building on our competitive advantages to be a place where people choose to live, work and visit.

10-Year Goal: To sustain and promote Launceston as a unique place to live, work, learn and play.

Focus Areas:

2. To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston.
3. To promote and attract national and international events and support the sector to ensure a diverse annual events calendar.
4. To support the central business district (CBD) and commercial areas as activity places during day and night.
5. To support sustainable population growth in the Northern Region.

Strategic Priority 5: We serve and care for our community by providing equitable and efficient services that reflects needs and expectations of our community.

10-Year Goal: To offer access to services and spaces for all community members and to work in partnership with stakeholders to address the needs of vulnerable communities.

Focus Areas:

3. To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community.
4. To support the delivery of programs and events for people to connect with each other through participation in community activities and civic life.
5. To promote and support active and healthy lifestyles of our community.

**BUDGET AND FINANCIAL IMPLICATIONS:**

The proposed budget for round 1 of the 2024/2025 major events sponsorship program is as follows:

<b>Event</b>	<b>Proposed budget for Round 1</b>	<b>Pre-committed</b>	<b>Recommendations for Round 1</b>	<b>Balance for Round 1</b>
2024/2025 major event sponsorship budget - round 1	\$74,000	\$0	\$74,000	\$0
<b>Proposed 2024/2025 Round 2 major event sponsorship budget (60% of total budget)</b>				<b>\$111,000</b>

The proposed 2024/2025 Round 1 budget for major event sponsorship is \$74,000. Should the recommendation of \$74,000 be approved, the major event sponsorship budget for Round 1 will be fully expended, leaving \$111,000 (60% of total budget) for round 2 in line with program guidelines.

The budget consideration of this item has been approved by the General Manager Community and Place Network.

**DISCLOSURE OF INTERESTS:**

The author and General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

**16.3. Small Event Sponsorship Round 1 2024/2025**

**FILE NO:** SF7571

**AUTHOR:** Kate Schindler (Grants and Sponsorship Officer)

**APPROVER:** Chelsea van Riet (General Manager Community and Place)

**DECISION STATEMENT:**

To consider committing to event sponsorship support for small events (Round 1) 2024/2025.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**RECOMMENDATION:**

That Council:

1. approves the following small event sponsorship applications to receive the recommended sponsorship amount from the 2024/2025 small event sponsorship budget.

<b>Organisation</b>	<b>Event</b>	<b>Score</b>	<b>\$Request</b>	<b>\$Assess</b>	<b>\$Recom</b>
Bus Stop Films	Bus Stop Films 2024 Launceston Showcase	83%	\$5,000	\$5,000	\$5,000
Cancer Council Tasmania	Women's 5km Walk/Run	81%	\$5,000	\$5,000	\$5,000
*Launceston Festival of Dance Inc	Launceston Festival of Dance	78%	\$5,000	\$5,000	\$3,750
Alive After 5	Alive After 5	73%	\$5,000	\$5,000	\$3,750
Three River Theatre	End Game	73%	\$5,000	\$5,000	\$3,750
The Launceston Players Society Inc.	The Curious Incident of the Dog in the Night-Time	71%	\$5,000	\$5,000	\$3,750
Tasmanian Poetry Festival Inc	Tasmanian Poetry Festival	70%	\$5,000	\$5,000	\$3,750
St Cecilia Productions Tasmania Inc	St Cecilia Performance Challenge 2024	70%	\$5,000	\$5,000	\$3,750
Kentish Regional Clinic - CORES	LGBTIQA+ Forums	69%	\$4,260	\$4,260	\$3,195

DARE Collective	Puffs Or Seven Increasingly Eventful Years at a Certain School of Magic	68%	\$5,000	\$5,000	\$3,750
**Tasmanian Fashion Festival Inc	Tasmanian Fashion Festival	66%	\$5,000	\$5,000	\$555
<b>Total</b>			<b>\$54,260</b>	<b>\$54,260</b>	<b>\$40,000</b>

\* Mayor Garwood abstained from the assessment of Launceston Festival of Dance.

\*\* Although the Tasmanian Fashion Festival was recommended to receive 75% of funding, there was only \$555 of funding remaining in the allocated budget for this event.

2. notes the following small event sponsorship application will not be funded by Council as all available funding has been fully allocated to the higher scoring applications.

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Launceston PCYC	End of Year Kids Celebration - PCYC	62%	\$5,000	\$5,000	\$0
<b>Total</b>			<b>\$5,000</b>	<b>\$5,000</b>	<b>\$0</b>

## REPORT:

The annual small event sponsorship program provides event sponsorship to small events held in the Launceston municipality where the local community is the main audience. Funding is allocated through two rounds covering two distinct periods each year (Round 1: August to December, valued at \$40,000; Round 2: January to July, valued at \$60,000). The small event sponsorship program has an annual total value of \$100,000.

### Assessment criteria:

The event sponsorship assessment panel assessed each application against the assessment criteria:

- **Participation** - Enables social connections to take place within the community, including volunteering and participation opportunities.
- **Creativity and innovation** - Encourages and supports creativity, innovation and local talent.
- **Community spirit** - Builds community spirit, fosters pride and a sense of place.
- **Inclusiveness** - Inclusive and accessible to residents within our community.
- **Asset usage** - Utilisation and activation of community facilities including cultural, entertainment, sport and recreation venues, including Council owned and managed facilities.
- **\*New events** - Demonstrate strategies for sustainability and a vision for growth.

*\*Note: To encourage new events (events that have not been held in the City of Launceston municipality previously) there is an additional question in the application. Answers to the additional question are assessed and enable bonus points to be awarded to applications proposing new events.*

### Distribution of funding

The normal distribution of funds (according to score) is as follows:

<b>Score</b>		<b>Funding amount</b>
81-100%	=	100% of requested funds
61-80%	=	75% of requested funds
50-60%	=	50% of requested funds
<50%	=	No funding provided

### Funding allocation

The Event Sponsorship Policy (05-PI-012) states that Round 1 of the small event sponsorship program covers a five-month period (1 August - 31 December) and will be allocated 40% of the annual budget.

Based on the 2024/2025 budget, available funds for Round 1 of the small event sponsorship is \$40,000.

The total funds requested from Round 1 of the 2024/2025 small event sponsorship is \$59,260. Based on the assessment results the recommended allocation of funds is \$40,000 (recommendation 1).

Due to the requested levels of funding being higher than the allocated budget, one application is recommended not to receive funding as the funding available has been fully allocated to the higher scoring applications (recommendation 2).

### RISK IMPLICATIONS:

Not considered relevant to this report.

### ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Approval of the recommended event sponsorship will:

- result in a positive economic impact to the Launceston community through delivering tourism and economic returns to the Launceston community, building our profile and reputation as a great place to live, visit and invest.
- have minimal negative impact on the environment.
- provide a number of valuable social impacts for our community through community participation including building of community spirit and inclusiveness.



**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 2: We facilitate prosperity by seeking out and responding to opportunities for growth and renewal of our regional economy.

10-Year Goal: To have realised opportunities that grow and sustain our economy and foster creative and innovative people and industries.

Focus Areas:

1. To actively market the City and region and pursue investment.
3. To provide an environment that is supportive to business and development within the municipality.
4. To promote tourism and the development of a quality tourism offering for Launceston.

Strategic Priority 4: We value our City's unique identity by celebrating our special heritage and culture and building on our competitive advantages to be a place where people choose to live, work and visit.

10-Year Goal: To sustain and promote Launceston as a unique place to live, work, learn and play.

Focus Areas:

2. To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston.
3. To promote and attract national and international events and support the sector to ensure a diverse annual events calendar.
4. To support the central business district (CBD) and commercial areas as activity places during day and night.
5. To support sustainable population growth in the Northern Region.

Strategic Priority 5: We serve and care for our community by providing equitable and efficient services that reflects needs and expectations of our community.

10-Year Goal: To offer access to services and spaces for all community members and to work in partnership with stakeholders to address the needs of vulnerable communities.

Focus Areas:

3. To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community.
4. To support the delivery of programs and events for people to connect with each other through participation in community activities and civic life.
5. To promote and support active and healthy lifestyles of our community.

**BUDGET AND FINANCIAL IMPLICATIONS:**

	<b>Proposed budget</b>	<b>Pre-committed</b>	<b>Recommended round 1</b>	<b>Balance \$</b>
2024/2025 small event sponsorship budget	\$40,000	\$0	\$40,000	\$0
<b>Proposed 2024/2025 Small Event Sponsorship Budget (remaining for Round 2 - 60%)</b>				<b>\$60,000</b>

The proposed budget for 2024/2025 round 1 small event sponsorship is \$40,000. Should the recommendation of \$40,000 be approved, the small event sponsorship for round 1 will be fully expended, leaving \$60,000 (60% of total budget) for round 2 in line with program guidelines.

The budget consideration of this item has been approved by the General Manager Community and Place Network.

**DISCLOSURE OF INTERESTS:**

The author and general manager have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

**16.4. Community Grants Round 2 2023/2024**

**FILE NO:** SF7569

**AUTHOR:** Kate Schindler (Grants and Sponsorship Officer)

**APPROVER:** Chelsea van Riet (General Manager Community and Place)

**DECISION STATEMENT:**

To consider applications for Community Grants received in Round 2, 2023/2024.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**RECOMMENDATION:**

That Council:

1. approves that the following organisations receive the recommended grant amounts:

Organisation	Project/activity	Score	\$Request	\$Recom
GroWaverley	Growing our Neighbourhood impact	86%	\$5,000	\$5,000
Reclink Australia	Reclink Youth Adventure, Resilience and Wellbeing Program	82%	\$4,970	\$4,970
Just Cats Inc.	Community Desexing Project	81%	\$5,000	\$5,000
Sawtooth ARI Inc	SAW: Sawtooth Artist Workshops	81%	\$5,000	\$5,000
The ReDress Hub	ReDress: ReGift - Sharing the skills to keep clothing in use for longer	68%	\$4,600	\$3,450
<b>Total</b>			<b>\$24,570</b>	<b>\$23,420</b>

2. notes the following community grant (organisations) applications will not be funded by the council as the applications received a score less than the recommended level for funding (<50%):

Organisation	Project/activity	Score	\$Request	\$Recom
Women's Legal Service Tasmania	Number Blocks	49%	\$5,000	0
<b>Total</b>			<b>\$5,000</b>	<b>\$0</b>

3. notes the following community grant (organisations) applications will not be funded by the council as the applications received were deemed ineligible by the assessment panel.

<b>Organisation</b>	<b>Project/Activity</b>	<b>Score</b>	<b>\$Request</b>	<b>\$Recom</b>
Black Box Theatre Co.	Spring Awakening	0%	\$5,000	0
Design Tasmania	Women in Design	0%	\$5,000	0
Three River Theatre Inc	The Laramie Project	0%	\$5,000	0
<b>Total</b>			<b>\$15,000</b>	<b>\$0</b>

**REPORT:**

**Organisation applications**

The Community Grants Assessment Panel assessed each application against the assessment criteria (detailed below):

**Assessment criteria:**

- Identifies a clear community need for the project.
- Outcomes directly benefit the Launceston community.
- Outlines clear engagement and collaboration with the community, enabling social connections and community participation.
- Project plan demonstrates good organisational planning for the project/activity.
- The project budget is detailed, realistic and:
  - demonstrates the applicant is co-contributing at least 20% towards the project in addition to the funding requested (co-contribution can be either in-kind or financial); and
  - outlines how the City of Launceston funding will be utilised.

The normal distribution of funds (according to score) is as follows:

<b>Score</b>	<b>Funding amount</b>
81-100%	= 100% of requested funds
61-80%	= 75% of requested funds
50-60%	= 50% of requested funds
<50%	= No funding provided

**Assessment method**

The total budget for community grants for 2023/2024 is \$70,000. There are two funding rounds per year and each round is allocated \$35,000.

Due to a surplus of \$863 in Round 1 of the 2023/2024 community grant (organisations) allocation, the available funds for Round 2 in 2023/2024 is \$35,863.

The total value of eligible requests received for Round 2 of the community grants in 2023/2024 is \$29,570. Based on the assessment results, the recommended allocation of funds for Round 2 in 2023/2024 is \$23,420 (recommendation 1).

**Individual/team/group applications**

In accordance with the policy for Community Grants (Individuals/Teams/Groups) (05-PI-017), the following community grant applications (individual/team/group) have been approved.

**Community grant applications (individuals/teams/groups) approved from 1 July 2023:**

Individual/Team	Activity	Approved \$
CGP702 - Individual	Australian Under 18 National Bowls Championships, Western Australia	\$100
CGP705 - Individual	School Sports Australia Swimming Championships, Sydney	\$100
CGP713 - Individual	School Sports Australia Swimming Championships, Sydney	\$100
CGP714 - Individual	School Sports Australia Swimming Championships, Sydney	\$100
CGP718 - Individual	Interschools Equestrian National Competition, Werribee	\$100
CGP715 - Individual	School Sports Australia Swimming Championships, Sydney	\$100
CGP704 - teams	Futsal Tasmania Under 12 Girls - Futsal Nationals, Queensland	\$150
CGP471 - teams	U16 Basketball Tas State Men's team, Perth	\$75
CGP711 - teams	Tasmanian U18 Girls State Touch Football team, National Youth Championships, Sunshine Coast	\$225
CGP712 - teams	Stompin - 'Meet Up' is a festival for Australian Youth Dance	\$150
CGP722 - Individual	School Sports Australia Swimming Championships, Sydney	\$100
CGP724 - Individual	Australian All Schools Cross Country Championship, Canberra	\$100
CGP728 - Individual	2023 Interschools Nationals Championships, Werribee Vic	\$100
CGP734 - Individual	Bruce Cup (Tennis), Brisbane	\$100
CGP593 - Teams	Basketball Australia Footlocker U14 Club Championships, Victoria	\$75
CGP726 - Teams	Under 12 Girls - National Touch Football Youth Championships, Sunshine Coast Queensland	\$300
CGP733 - Teams	Under 16 Girls Tasmania Touch Football Team, Sunshine Coast Queensland	\$450
CGP748 - Teams	U16 Girls Tasmanian State Soccer Team - National Youth Football Championships - Wollongong	\$150
CGP743 - Teams	Tasmania Under 14 Girls Touch Football Team - National Youth Championships, Sunshine Coast	\$375

CGP720 - Teams	Touch Football Under 14 Boys - National Youth Championships, Sunshine Coast	\$300
CGP757 - Teams	Confluence 2023 Subs In Schools State Final	\$150
CGP766 - Teams	U14 National Club Championship Basketball, Victoria	\$75
CGP761 - Teams	NTJSA U11 Boys Representative Team - Sydney International Cup - Sydney, NSW	\$450
CGP746 - Teams	U12 Tasmania Touch Football Team - National Touch Football Youth Championships, Queensland	\$300
CGP777 - Individuals	Windeward Bound - Youth Development Program	\$100
CGP780 - Individuals	2023 National Final of the Australian Poetry Slam, Sydney	\$100
CGP789 - Individuals	Junior Darts State Representative, South Australia	\$100
CGP793 - Teams	State Under 14 Football Team - 2023 National Youth Titles for Soccer, Wollongong	\$75
CGP721 - Teams	Science and Engineering Challenge National Final, Sydney	\$450
CGP795 - Teams	State Under 14 Football Team - 2023 National Youth Titles for Soccer, Wollongong	\$75
CGP792 - Teams	State Under 14 Football Team - 2023 National Youth Titles for Soccer, Wollongong	\$75
CGP799 - Individuals	2023 Chemist Warehouse Australian All Schools Athletics Championships, Western Australia	\$100
CGP803 - Teams	Synergy - Students will be attending the F1 in Schools National final, Adelaide	\$375
CGP801 - Teams	Crescent - Students will be attending the F1 in Schools National final, Adelaide	\$150
CGP800 - Teams	kanamaluka Ranger Girl Guides, Japan	\$600
CGP798 - Teams	The Tasmanian Showcase team - Showcase National Dance Championships - Qld	\$450
CGP829 - Individual	2024 Coles Australian Little Athletics Championships - Adelaide	\$100
CGP830 - Individual	2024 Coles Australian Little Athletics Championships - Adelaide	\$100
CGP831 - Teams	2024 National Indoor Cricket Championships - Victoria	\$75
CGP832 - Individual	2024 Coles Australian Little Athletics Championships - Adelaide	\$100
CGP842 - Team	Australian Junior Basketball Championships - Brisbane	\$75
CGP846 - Individual	2024 Coles Australian Little Athletics Championships - Adelaide	\$100
CGP848 - Individual	Australian Athletics Championships - Adelaide	\$100

CGP850 - Individual	2024 Coles Australian Little Athletics Championships - Adelaide	\$100
CGP851 - Individual	School Sports Australia Swimming Championships - Gold Coast	\$100
CGP852 - Individual	School Sports Australia Swimming Championships - Gold Coast	\$100
CGP855 - Team	Tasmanian State Rugby Union Team - South Australia	\$75
CGP858 - Teams	Judo Australia Nationals - Gold Coast	\$150
<b>Total requests</b>		<b>\$8,050</b>
<b>Funds available</b>		<b>\$10,000</b>
<b>Funds remaining</b>		<b>\$1,950</b>

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Approval of the recommended grants will result in a positive economic impact for those individuals/teams/groups and organisations by enabling projects and activities to be undertaken. The recommended grants will have minimal impact on the environment and will provide a number of valuable educational, social, health and lifestyle benefits to the Launceston community.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

1. To provide for the health, safety and welfare of the community.

Strategic Priority 4: We value our City's unique identity by celebrating our special heritage and culture and building on our competitive advantages to be a place where people choose to live, work and visit.

10-Year Goal: To sustain and promote Launceston as a unique place to live, work, learn and play.

Focus Areas:

1. To promote and enhance Launceston's rich heritage, culture and natural environment.
2. To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston.

Strategic Priority 5: We serve and care for our community by providing equitable and efficient services that reflects needs and expectations of our community.

10-Year Goal: To offer access to services and spaces for all community members and to work in partnership with stakeholders to address the needs of vulnerable communities.

Focus Areas:

1. To plan for and provide services and facilities that recognises the changing demographics and needs of our community.
2. To define and communicate our role in promoting social inclusion and equity.
3. To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community.
4. To support the delivery of programs and events for people to connect with each other through participation in community activities and civic life.
5. To promote and support active and healthy lifestyles of our community.

**BUDGET AND FINANCIAL IMPLICATIONS:**

<b>Community grants - organisations</b>	<b>\$</b>
Available funds for Round 2 of 2023/2024	\$ 35,863
Amount recommended for Round 2 of 2023/2024	\$ 23,420
<b>Balance</b>	<b>\$ 12,443</b>

<b>Community grants - individual/team/group</b>	<b>\$</b>
Available funds for Round 2 of 2023/2024	\$ 10,000
Amount recommended for Round 2 of 2023/2024	\$ 8,050
<b>Balance</b>	<b>\$ 1,950</b>

The budget consideration of this item has been approved by the General Manager Community and Place Network.

**DISCLOSURE OF INTERESTS:**

The author and General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

Nil



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**18. INFRASTRUCTURE AND ASSETS NETWORK**

**18.1. Proposed New Street Name - Fawdry Court**

**FILE NO:** DA0458/2022 / SF0621

**AUTHOR:** Jaclyn Galea (Infrastructure Development Officer)

**GENERAL MANAGER APPROVAL:** Michael Newby (Infrastructure and Assets Network)

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**DECISION STATEMENT:**

To consider approval for a new street name being Fawdry Court, Newnham.

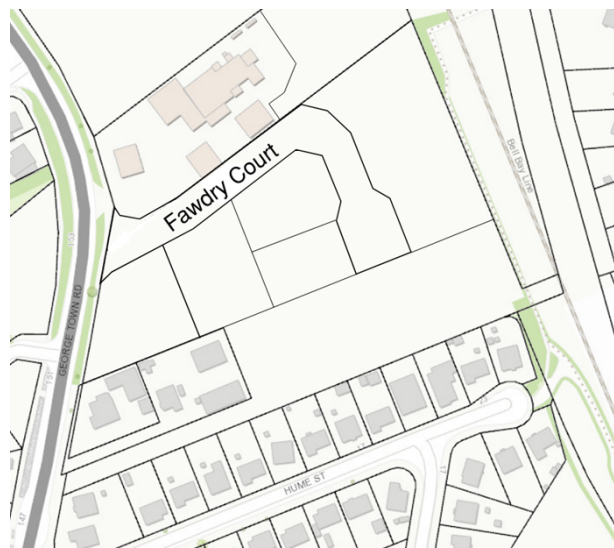
**RELEVANT LEGISLATION:**

*Local Government (Highways) Act 1982*

*Survey Co-ordination Act 1944*

**RECOMMENDATION:**

That Council, pursuant to the provisions of section 54 of the *Local Government (Highways) Act 1982* and section 20E of the *Survey Co-ordination Act 1944*, approves the name Fawdry Court for a cul de sac in the subdivision located at 176 George Town Road, Newnham:



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**REPORT:**

The proposed street name, Fawdry Court, Newnham has been provided by the subdivider.

The justification provided for the proposed name is that it honours William Fawdry who rose to state manager of Besser Bricks which operated from 178 George Town Road (the neighboring property) from 1967. In the 1980's Mr Fawdry left to set up Island Block and Paving.

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Mr. Fawdry passed away about five years ago. Permission has been granted to use the name Fawdry by Mr Fawdry's widow and immediate family who were honored with the proposal.

There are no instances of the name Fawdry being used in Tasmania for any streets or roads recorded in the statewide database administrated by the State Government.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 7: We are a City planning for our future by ensuring our approach to strategic land-use, development and infrastructure is coordinated, progressive and sustainable.

10-Year Goal: To facilitate appropriate development via integrated land-use planning, infrastructure investment and transport solutions within our municipality and region.

Focus Areas:

3. To improve and maintain accessibility, transport options and infrastructure within the Launceston area, including its rural areas.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

**19. ORGANISATIONAL SERVICES NETWORK**

**19.1. Lease - Tamar Yacht Club**

**FILE NO:** SF0866, SF2967

**AUTHOR:** Michelle Grey (Properties and Legal Officer)

**APPROVER:** Louise Foster (General Manager Organisational Services Network)

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**DECISION STATEMENT:**

To consider leasing the land situated at 11 Park Street and part of Kings Park, 88-96 Paterson Street, Launceston (Folios 49784/1, 49745/2 and part of 159106/1) adjacent to Royal Park as marked on the attached map, to the Tamar Yacht Club.

This decision requires an absolute majority of Council.

**RELEVANT LEGISLATION:**

Sections 177A and 179 *Local Government Act 1993* (Tas)

**PREVIOUS COUNCIL CONSIDERATION:**

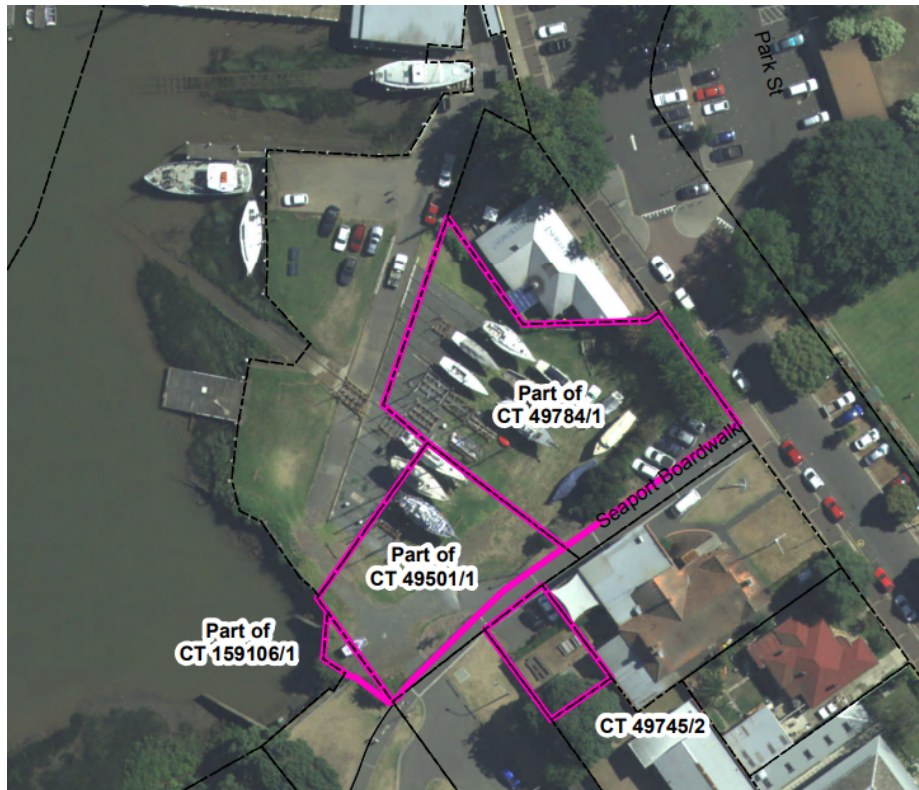
Council Meeting - 28 July 2014 - Item 17.1 - Lease - Tamar Yacht Club

Council Meeting - 26 May 2014 - Item 17.1 - Lease - Tamar Yacht Club

**RECOMMENDATION:**

That Council, by absolute majority:

1. Resolves to lease public land situated at 11 Park Street and part of Kings Park, 88-96 Paterson Street, Launceston (Folios 49784/1, 49745/2 and part of 159106/1) adjacent to Royal Park, to the Tamar Yacht Club Incorporated in accordance with subsection 179 of the *Local Government Act 1993* (Tas) as indicated on the plan below.



2. authorises the Chief Executive Officer to enter into a formal lease under the following terms:
  - the term shall be five years commencing 1 July 2024 or as determined by the Chief Executive Officer.
  - the lease amount shall be \$8,000.00 plus GST per annum for the first year;
  - tenant to be responsible for:
    - energy costs;
    - volumetric and connection charges for water; and
    - other service charges if any.
  - tenant shall continuously maintain:
    - the property in good and reasonable order;
    - and keep clear all noxious growth from premises;
    - hold public liability insurance of at least \$20 million.
  - the exact dimensions of land to be leased and all remaining terms to be determined by the Chief Executive Officer.
  - Tenant to comply with the *Environmental Guidelines for Boat Repair and Maintenance*, EPA 2024
3. authorises the Chief Executive Officer to exercise any right, option or discretion exercisable by Council under the lease.
4. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas).

**REPORT:**

The current Lessee, Tamar Yacht Club (the Lessee) is a community-based organisation and is the oldest yacht club in the southern hemisphere, formed in 1837 when the first regatta was held on the occasion of the Queen's birthday. After this event the Lessee went on to establish a clubhouse and jetty at Park Street which resulted in a significant increase in its membership. Council has leased the land situated at 11 Park Street adjacent to Royal Park as shown on the attached plan, to the Lessee for now more than seventy years. The property is used by the Lessee as a slip yard.

In 1955 the Lessee purchased a new clubhouse at 7 Park Street next door to the property. The Lessee conducts training for adult and junior sailors and has a fleet of 'club' boats for more experienced sailors to use. It also facilitates inter-school team racing with Tamar sailors having represented the Lessee at the Australian Schools Team Racing Championships.

The Lessee has requested that Council renew the lease of this area to enable it to continue housing large and small boats.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.

Strategic Priority 5: We serve and care for our community by providing equitable and efficient services that reflects needs and expectations of our community.

10-Year Goal: To offer access to services and spaces for all community members and to work in partnership with stakeholders to address the needs of vulnerable communities.

Focus Areas:

4. To support the delivery of programs and events for people to connect with each other through participation in community activities and civic life.
5. To promote and support active and healthy lifestyles of our community.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

1. Attachment 1 - Lease Tamar Yacht Club - Copy [19.1.1 - 1 page]
2. L G 24 1704 11 Park Street Launceston Valuation Report [19.1.2 - 12 pages]

**19.2. 2023/2024 Budget - Budget Amendments**

**FILE NO:** SF6817/SF7334

**AUTHOR:** Samuel Kelty (Manager Finance)

**APPROVER:** Louise Foster (General Manager Organisational Services Network)

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**DECISION STATEMENT:**

For Council to:

1. consider changes to the Council's 2023/2024 Statutory Estimates.

*A decision for Recommendation 1. requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas).*

2. consider adjustments made during 1 May to 31 May 2024 by the Chief Executive Officer to the 2023/2024 Budget.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**RECOMMENDATION:**

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993 (Tas)* and by an absolute majority, approves the following changes to the 2023/2024 Statutory Estimates:
    - (a) Revenue
      - i. the net increase in revenue from external grants and contributions of \$2,518,714.
    - (b) Expenses
      - i. the net increase in operations expenditure of \$266,000.
    - (c) Capital Works Expenditure
      - i. the net increase in expenditure from external funds of \$2,518,714.
      - ii. the decrease in the Council's funded expenditure of \$266,000.
  2. notes that amendments from Recommendation 1. result in:
    - (a) the operating surplus being amended to \$15,734,796 (including capital grants of \$21,100,118) for 2023/2024.
    - (b) the capital budget being increased to \$45,491,699 for 2023/2024.
  3. pursuant to section 82(7) of the *Local Government Act 1993 (Tas)*, receives the Chief Executive Officer's report on adjustments to the 2023/2024 budget for the period 1 May to 31 May 2024.
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**REPORT:**

**1. Budget Amendments**

The budget amendments are changes to the Statutory Estimates which require a Council decision. The changes relate to external grant revenue and transfers between Operations and Capital projects.

	<b>Operations \$'000</b>	<b>Capital \$'000</b>
<b>Statutory Budget as 01/07/2023</b>	(2,406)	20,636
Adjustments Approved by Council to 30/04/2024	15,888	22,603
Balance Previously Advised as at 30/04/2024	<u>13,482</u>	<u>43,239</u>
<b>Amendments</b>		
Council Funds	0	0
Capital to Operations	(266)	(266)
Operations to Capital	0	0
External Funds	2,519	2,519
External Funds Not Received	0	0
<b>Statutory Budget as at 31/05/2024</b>	<u><b>15,735</b></u>	<u><b>45,492</b></u>
Deduct Capital Grants and Contributions	<u>(21,100)</u>	
<b>Underlying Operating Budget Surplus/(Deficit)</b>	<u><b>(5,365)</b></u>	
<b>Underlying Result Adjustments</b>		
Tamar Estuary River Health Action Plan Contribution	4,500	
South Esk Road Retaining Wall Project	1,080	
<b>Underlying Operating Budget Surplus/(Deficit)</b>	<u><b>215</b></u>	

The table summarises all other Budget Agenda Items and includes reconciliations of the budgeted operating result and capital expenditure.

Details of the amendments are as follows:

**1(a) The following items need to be reallocated from Capital to Operations:**

<b>Project Number</b>	<b>Project Description</b>	<b>Current Approved Amount</b>	<b>Transfer From</b>	<b>Transfer To</b>	<b>New Budget</b>
CP24152	Hillside Crescent Pavement Rehabilitation	\$1,200,000	\$75,000	\$0	\$1,125,000
OPM25372	OPM High Friction Coating	\$0	\$0	\$75,000	\$75,000
	<b>TOTALS</b>	<b>\$1,200,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$1,200,000</b>

**The project scope of works:**

Project CP24152 has been delivered for less than the budgeted amount. The excess budget funds have allowed the application of a high friction surface coating to Lawrence St at the peanut roundabout and Howick St at the intersection of High St. This will improve



safety for motorists as it will increase skid resistance. The excess budget will be transferred to a newly created major operational project, OPM25372. Hillside Cr will also be treated with this surface coating as it was part of the original design. It was opted to package this with the other sites due to the specialist nature of the coating and it is more cost effective to do so.

<b>Project Number</b>	<b>Project Description</b>	<b>Current Approved Amount</b>	<b>Transfer From</b>	<b>Transfer To</b>	<b>New Budget</b>
CP24576	On Street Parking Machine Upgrade 23/24	\$257,701	\$71,000	\$0	\$186,701
OPM25326	OPM2024 Parking Meter 3G Modem Upgrade	\$0	\$0	\$71,000	\$71,000
	<b>TOTALS</b>	<b>\$257,701</b>	<b>\$71,000</b>	<b>\$71,000</b>	<b>\$257,701</b>

**The project scope of works:**

The City of Launceston is in a position where it is required to upgrade 28 older parking meters within the city, due to the shut-down of the 3G network.

It was anticipated the upgrade could be funded within capital, however, the expenditure will not satisfy Council's capitalisation framework. As such, it is proposed that a new Major Operational project is created and the required budget is transferred from the capital project onto the newly created operational project.

<b>Project Number</b>	<b>Project Description</b>	<b>Current Approved Amount</b>	<b>Transfer From</b>	<b>Transfer To</b>	<b>New Budget</b>
CP23887	Newnham Creek Stabilisation/Remediation	\$982,982	\$120,000	\$0	\$862,982
OPM25378	Newnham Creek Stabilisation/Remediation	\$0	\$0	\$120,000	\$120,000
	<b>TOTALS</b>	<b>\$982,982</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$862,982</b>

**The project scope of works:**

Work undertaken on Capital Project 23887 Newnham Creek Stabilisation/Remediation does not meet the requirements under Council's Capitalisation Framework Document. As these works cannot be capitalised, actuals have been moved into the operations area and requires the matching budget amount to be transferred to the applicable operations project.

<b>Capital to Operations</b>	<b>Operations</b>	<b>Capital</b>
Hillside Crescent Pavement Rehabilitation	\$75,000	(\$75,000)
On Street Parking Machine Upgrade 23/24	\$71,000	(\$71,000)
Newnham Creek Stabilisation/Remediation	\$120,000	(\$120,000)
<b>TOTAL</b>	<b>\$266,000</b>	<b>(\$266,000)</b>

**1(b) The following items have been affected by external funding changes and affect both the Capital and Operations budgets:**

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
GL10.0.1043.10 00.12734	Flood Mitigation Capital Grants - State	\$0	\$200,500	\$0	(\$200,500)
CP24456	Flood Intelligence System	\$244,885	\$0	\$200,500	\$445,385
	<b>TOTALS</b>	<b>\$244,885</b>	<b>\$200,500</b>	<b>\$200,500</b>	<b>\$244,885</b>

**The project scope of works:**

Council has been successful in obtaining grant funding under the Disaster Ready fund program through the Department of Premier and Cabinet. As such, Council need to recognise these grant funds as budget.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
GL10.0.1067 .1000.12743	Parks & Gardens Capital Grants - Federal	(\$817,022)	\$1,006,930	\$0	(\$1,823,952)
CP24571	Road Safety Centre Stabilisation Stg 3/4	\$1,188,492	\$0	\$1,006,930	\$2,195,422
GL10.0.1062 .1000.12746	Community Halls Capital Grants - Federal	(\$9,800,000)	\$200,000	\$0	(\$10,000,000)
CP24609	St Leonards Sports Hall Access Ramp	\$0	\$0	\$200,000	\$200,000
GL10.0.1075 .1000.12741	Roads Capital Grants - Federal	(\$2,156,882)	\$696,184	\$0	(\$2,853,066)
CP24613	Lilydale & Golconda Road Safety Improvement Program	\$0	\$0	\$696,184	\$696,184
	<b>TOTALS</b>	<b>(\$11,585,412)</b>	<b>\$1,903,114</b>	<b>\$1,903,114</b>	<b>(\$11,585,412)</b>

**The project scope of works:**

This budget amendment allocates budget to the above projects for the funding which has been approved under Local Roads and Community Infrastructure (LRCI) grant funding program - Phase 4.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
GL.10.0.1067.1 000.12733	Parks and Gardens - State Capital Grant	(\$200,000)	\$150,000	\$0	(\$350,000)
GL.10.0.1067.1 000.12565	Parks and Gardens - Capital Cash Contributions	\$0	\$5,100	\$0	(\$5,100)
CP24570	Workers Memorial Garden Upgrade Project	\$25,000	\$0	\$155,100	\$180,100
	<b>TOTALS</b>	<b>(\$175,000)</b>	<b>\$155,100</b>	<b>\$155,100</b>	<b>(\$175,000)</b>

**The project scope of works:**

External grant funding has been allocated to Council for upgrade of the Workers Memorial Garden. As such, Council need to recognise these grant funds as budget.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
GL.10.0.1075.1000.12731	Roads - State Capital Grant	(\$127,000)	\$260,000	\$0	(\$387,000)
CP24423	Forster Street Shared Path	\$0	\$0	\$260,000	\$260,000
	<b>TOTALS</b>	<b>(\$127,000)</b>	<b>\$260,000</b>	<b>\$260,000</b>	<b>(\$127,000)</b>

**The project scope of works:**

Council has been successful in achieving grant funding under the Better Active Transport in Tasmania grant funding program through the Department of State Growth to fully fund the Forster Street Shared Path project. As such, Council need to recognise these grant funds as budget.

External Funding	Operations	Capital
Flood Intelligence System	(\$200,500)	\$200,500
Road Safety Centre Stabilisation Stg 3/4	(\$1,006,930)	\$1,006,930
St Leonards Sports Hall Access Ramp	(\$200,000)	\$200,000
Lilydale & Golconda Road Safety Improvement Program	(\$696,184)	\$696,184
Workers Memorial Garden Upgrade Project	(\$155,100)	\$155,100
Forster Street Shared Path	(\$260,000)	\$260,000
<b>TOTAL</b>	<b>(\$2,518,714)</b>	<b>\$2,518,714</b>

## 2. Chief Executive Officer's Report on Adjustments

Pursuant to section 82(6) of the *Local Government Act 1993* (Tas), Council has authorised the General Manager (Chief Executive Officer) to adjust budgets up to \$500,000 so long as the adjustments do not alter revenue, expenditure, borrowings or capital works estimates in total. The Budget Management Policy (12-PI-001), adopted by Council on 13 October 2014, refers to section 82(7) of the *Local Government Act 1993* (Tas) which requires the Chief Executive Officer to report any adjustment and an explanation of the adjustment at the first Ordinary Meeting of the Council following the adjustment.

Project Number	Project Description	Budget Before This Adjustment	Adjustment	Revised Budget	Type of Change
CP24434	Princess Theatre and Earl Arts Centre Masterplan	\$1,700,000	\$30,000	\$1,730,000	Increase
CP24319	Princess Theatre Sign Replacement	\$30,000	(\$30,000)	\$0	Decrease
CP23732	LWC Russells Plains Clay Pit Rehab	\$2,800,000	(\$345,000)	\$2,455,000	Decrease
CP24587	OPF Pad Replacement Stage 2	\$100,000	\$150,000	\$250,000	Increase
CP24600	Launceston Waste Centre - Cribb Room & Amenities	\$50,000	\$50,000	\$100,000	Increase
CP24400	LWC Construction/Demolition Sort Pad	\$50,000	\$15,000	\$65,000	Increase
CP24475	LWC - R3/R6 Side Wall Treatment	\$724,609	\$50,000	\$774,609	Increase
CP24615	Roads Reconstruction Program 24/25	\$0	\$80,000	\$80,000	Increase
CP24339	LCH Brisbane Street Mall	\$380,000	(\$191,597)	\$188,403	Decrease
CP24141	Albert Hall Upgrade and Refurbishment	\$17,104,396	\$191,597	\$17,295,993	Increase
CP24397	Flood Defence Infrastructure Works 23/24	\$64,001	(\$64,001)	\$0	Decrease
CP24431	Levee - Concrete Earth Interfaces	\$400,000	(\$400,000)	\$0	Decrease
CP24362	Flood Levee Defect Rectification	\$1,200,000	\$464,001	\$1,664,001	Increase
CP24329	Kings Meadows Rivulet Land Acquisition	\$134,078	(\$134,078)	\$0	Decrease
CP24362	Flood Levee Defect Rectification	\$1,664,001	\$134,078	\$1,798,079	Increase
	<b>TOTALS</b>	<b>\$26,401,085</b>	<b>\$0</b>	<b>\$26,401,085</b>	

The following capital project adjustments have occurred in the period 1 May to 31 May 2024:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24434	Princess Theatre and Earl Arts Centre Masterplan	\$1,700,000	\$0	\$30,000	\$1,730,000
CP24319	Princess Theatre Sign Replacement	\$30,000	\$30,000	\$0	\$0
	<b>TOTALS</b>	<b>\$1,730,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$1,730,000</b>

**The project scope of works:**

This budget amendment is to consolidate the budget from the Princess Theatre Neon Sign Replacement with the Princess Theatre and Earl Arts Centre masterplan project. Any works to the signage will be undertaken on the masterplan project.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23732	LWC Russells Plains Clay Pit Rehab	\$2,800,000	\$345,000	\$0	\$2,455,000
CP24587	OPF Pad Replacement Stage 2	\$100,000	\$0	\$150,000	\$250,000
CP24600	Launceston Waste Centre - Cribb Room & Amenities	\$50,000	\$0	\$50,000	\$100,000
CP24400	LWC Construction/Demolition Sort Pad	\$50,000	\$0	\$15,000	\$65,000
CP24475	LWC - R3/R6 Side Wall Treatment	\$724,609	\$0	\$50,000	\$774,609
CP24615	Roads Reconstruction Program 24/25	\$0	\$0	\$80,000	\$80,000
	<b>TOTALS</b>	<b>\$3,725,000</b>	<b>\$345,000</b>	<b>\$345,000</b>	<b>\$3,725,000</b>

**The project scope of works:**

Capital Project LWC Russells Plains Clay Pit Rehab is underspent and some of these underspent funds can be reallocated to various projects. Capital Project 24587 the renewal works are more extensive than initially determined. Capital Project 24600 the Building Asset Management team have requested additional funding to cover applications and the contaminated land assessment. Capital Project 24615 Cavalry Road has been identified as a road renewal for FY24/25, to enable to road works to continue through into the waste centre road assets have requested additional funding to continue the work through to this area. Capital Project 24400 has an overspend. Capital Project 24475 has an overspend.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24339	LCH Brisbane Street Mall	\$380,000	\$191,597	\$0	\$188,403
CP24141	Albert Hall Upgrade and Refurbishment	\$17,104,396	\$0	\$191,597	\$17,295,993
	<b>TOTALS</b>	<b>\$17,484,396</b>	<b>\$191,597</b>	<b>\$191,597</b>	<b>\$17,484,396</b>

**The project scope of works:**

Capital Project 24141 Albert Hall Upgrade and Refurbishment - the site electrical mains were found to clash with the new accessible corridor between the lift and basement dressing rooms and will need to be relocated. There are also a series of mains and sub-mains for the hall and other local buildings that cross through the construction area and will need to be relocated. This is an unforeseen legacy issue and additional funding is required. This funding will be reallocated from Capital Project 24339 LCH Brisbane Street Mall, and this project will be resubmitted for consideration in a future budget period.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24397	Flood Defence Infrastructure Works 23/24	\$64,001	\$64,001	\$0	\$0
CP24431	Levee - Concrete Earth Interfaces	\$400,000	\$400,000	\$0	\$0
CP24362	Flood Levee Defect Rectification	\$1,200,000	\$0	\$464,001	\$1,664,001
	<b>TOTALS</b>	<b>\$1,664,001</b>	<b>\$464,001</b>	<b>\$464,001</b>	<b>\$1,664,001</b>

**The project scope of works:**

Capital Projects 24397, 24431 and 24362 budgets are to be combined into Capital Project 24397. This is where all costs have been captured.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24329	Kings Meadows Rivulet Land Acquisition	\$134,078	\$134,078	\$0	\$0
CP24362	Flood Levee Defect Rectification	\$1,664,001	\$0	\$134,078	\$1,798,079
	<b>TOTALS</b>	<b>\$1,798,079</b>	<b>\$134,078</b>	<b>\$134,078</b>	<b>\$1,798,079</b>

**The project scope of works:**

The Kings Meadows Rivulet Land Acquisition Project is no longer a priority for Council, and resources are not available to complete it in the near future.

The Invermay Levee Reinstatement project will require an increase in budget due to additional work requirements associated with a layer of rock-rip scour protection in the existing levee that was unknown at the time of project scoping.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

**BUDGET AND FINANCIAL ASPECTS:**

As per the report.

**DISCLOSURE OF INTERESTS:**

The Author and General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

**19.3. Public Consultation Feedback - 2024/2025 Budget and Annual Plan**

**FILE NO:** SF6937

**AUTHOR:** Nathan Williams (Chief Financial Officer)

**GENERAL MANAGER APPROVAL:** Louise Foster (General Manager Organisational Services Network)

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**DECISION STATEMENT:**

To consider the 2024/2025 proposed Budget and Annual Plan public consultation process, the responses submitted and the Council's response to each submission.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 4 April 2024 - Agenda Item 15.4 - Proposed 2024/2025 Annual Plan and Statutory Estimates

Workshop - 23 May 2024 – Annual Plan and Budget 2024/2025 Public Consultation Feedback

**RECOMMENDATION:**

That Council:

- 1 receives the submissions as outlined in attachment 1 provided (ECM Doc Set ID 5077750) and provides the accompanying responses
  2. notes that the proposed Capital Program for 2024/2025 has been updated to include a project to scope the Lilydale Pool refurbishments. No other amendments are proposed to the Draft 2024/2025 Annual Plan or Budget resulting from the submissions received
  3. notes that the Council Meeting of 27 June 2024 is the intended date at which the 2024/2025 Annual Plan and Budget will be adopted and the rate struck.
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**REPORT:**

On 4 April 2024 Council approved the release of the Proposed 2024/2025 Annual Plan and Statutory Estimates, which included the Capital Program and Major Operational Projects.

The Council invited feedback from the community, with submissions and proposed responses presented to Councillors at a Workshop on 23 May 2024.

The City of Launceston issued a media release regarding the submission period, with relevant information placed on Council's website. Physical copies were available on request in Customer Service at Town Hall. Social media and print advertising were also utilised. Various stakeholders in the community were contacted directly inviting feedback.

Engagement with the community through the website landing page included:

- 826 views from 637 users
- 2409 events (link clicks/downloads/clicks on YouTube explainer video)

Engagement via Facebook included:

- Appeared 97,692 times in people's feeds
- Reached 25,145 individual people
- 658 link clicks to the City of Launceston's budget webpage

20 submissions were received in total. They are provided as an attachment with the accompanying responses to be provided.

**RISK IMPLICATIONS:**

Not considered relevant to this report. The risk implications for the Budget and Annual Plan process will be discussed in the report presented to Council on 27 June 2024.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

The Council has a significant economic impact in the region through revenue raising and expenditure. The Budget and Annual Plan contain specific projects and ongoing programs to improve environmental outcomes. The Budget and Annual Plan contain specific projects and ongoing programs to improve social outcomes.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Feedback from community consultation informs the Council's ongoing budgeting process.

**DISCLOSURE OF INTERESTS:**

The Author and General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

1. Budget Submissions and Responses [19.3.1 - 19 pages]

**20. CLOSED COUNCIL**

*This decision requires an absolute majority of Council*

**RECOMMENDATION:**

That Council moves into Closed Session to consider the following matters:

**20.1. Confirmation of Minutes**

**REASON FOR CLOSED COUNCIL:**

Regulation 35(6) of the *Local Government (Meeting Procedures) Regulations 2015* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

**20.2. Periodic Standing Contracts Tender**

**REASON FOR CLOSED COUNCIL:**

This item is **CONFIDENTIAL** in accordance with regulation 15(2) (d) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

- (d) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

**20.3. Provision of Supplementary Contract Labour CD048/2023**

**REASON FOR CLOSED COUNCIL:**

This item is **CONFIDENTIAL** in accordance with regulation 15(2) (d) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

- (d) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

**20.4. End Closed Session**

*(To be determined in closed session)*

**21. MEETING CLOSURE**

**22. NEXT COUNCIL MEETING DATE**

**The next Ordinary Meeting of Council will be held at 1.00pm on 27 June 2024 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.**