

# New commercial vehicle parking permit application

A Commercial Vehicle Parking Permit may be used within the **metered area for the pickup or delivery of goods for work purposes only**.

A permit is valid for the maximum time indicated by the parking meter. **Permits may only be used on 1-hour & 3-hour meters.**

The annual permit fee for 2024/2025 is \$595.00 per vehicle.

*Note: please do not use this form if you are an existing permit holder (a renewal tax invoice is sent prior to the expiry of your permit/s).*

Business Name

**CONTACT PERSON**

Title  Given Name/s

Surname

**BUSINESS CONTACT DETAILS**

Unit/Street No  Street

Suburb  State  Postcode

Postal Address (if different from street address)

Suburb  State  Postcode

Phone H  M

Email

Number of Commercial Parking Permits required for this period

List details for all vehicles requiring a permit. If additional space is required, please attach a separate list.

| Make<br>(e.g. Holden) | Type<br>(e.g. sedan) | Registration<br>No. | Office Use only<br>Permit No. |
|-----------------------|----------------------|---------------------|-------------------------------|
|                       |                      |                     |                               |
|                       |                      |                     |                               |
|                       |                      |                     |                               |
|                       |                      |                     |                               |

Commercial Parking Permits must be permanently affixed to the bottom left hand corner of the windscreen of the vehicle and clearly displayed at all times.

Your Signature \_\_\_\_\_ Date \_\_\_\_\_

Please lodge your completed form and payment at the Customer Service Centre, Town Hall, 18-28 St John Street, Launceston (Monday to Friday, 8.30am to 5pm), or by post to the address below.

Please note - a permit may be withdrawn without refund if permit conditions are breached.

**Personal Information Protection Statement**  
 As required under the *Personal Information Protection Act 2004*

|    |   |
|----|---|
| 1. | Personal information is managed in accordance with the <i>Personal Information Protection Act 2004</i> and may be accessed by the individual to whom it relates, on request to Launceston City Council.   |
| 2. | Information can be used for other purposes permitted by the Local Government Act 1993 and regulations made by or under that Act, and, if necessary, may be disclosed to other public sector bodies, agents or contractors of Launceston City Council, in accordance with Council's Personal Information Protection Policy (17-Plx-005). |
| 3. | Failure to provide this information may result in your application not being able to be accepted or processed.  |

|                                |                                     |           |                          |            |                          |
|--------------------------------|-------------------------------------|-----------|--------------------------|------------|--------------------------|
| <b>File No. SF0539</b>         |                                     |           |                          |            |                          |
| <b>EO</b>                      | <input checked="" type="checkbox"/> | <b>OD</b> | <input type="checkbox"/> | <b>Box</b> | <input type="checkbox"/> |
| <b>Doc. No.</b>                |                                     |           |                          |            |                          |
| <b>Action Officer</b>          |                                     |           | <b>Date Received</b>     |            |                          |
| <b>Customer Service Centre</b> |                                     |           |                          |            |                          |

|                          |                     |
|--------------------------|---------------------|
| <b>Receipt No. (CRM)</b> | <b>CSC Initials</b> |
|                          |                     |