



City of
LAUNCESTON

COUNCIL MINUTES

**COUNCIL MEETING
THURSDAY 7 SEPTEMBER 2023
1.00PM**

The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 7 September 2023

Time: 1.00pm

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the general manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



**Michael Stretton
Chief Executive Officer**

AUDIO of COUNCIL MEETINGS

An audio recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Council Meetings - Audio Recording Policy - 14-Plx-008.

This Council Meeting was streamed live to and can be accessed at:
www.launceston.tas.gov.au/Council/Meetings/Listen.

The following information was provided to members of the public in respect of attendance at the Council Meeting.

PUBLIC ATTENDANCE AT THE COUNCIL MEETING

At the Council Meeting, please take care to follow signage and the directions of Council Officers to ensure that physical distancing and other COVID-19 safe behaviour is observed.

PUBLIC QUESTION TIME - AGENDA ITEM 8

Questions received in writing by close of business Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at contactus@launceston.tas.gov.au, PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting, or Taken on Notice and answered at a later Council Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *general manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

Present:

**Mayor Councillor M K Garwood
Deputy Mayor Councillor D H McKenzie
Councillor D C Gibson
Councillor A G Harris
Councillor T G Walker
Councillor Dr G Razay
Councillor J J Pentridge
Councillor A J Palmer
Councillor L M McMahon
Councillor S Cai
Councillor A J Britton**

In Attendance:

**Michael Stretton (Chief Executive Officer)
Dan Ryan (General Manager Community and Place Network)
Leanne Purchase (Acting General Manager Organisational Services Network)
Shane Eberhardt (General Manager Infrastructure and Assets Network)
Richard Jamieson (Manager City Development) (Agenda Item 9.1)
Chloe Lyne (Consultant Planner) (Agenda Item 9.1)
Samuel Kelty (Manager Finance) (Agenda Item 15.1)
Simon Tennant (Team Leader Communications)
Duncan Campbell (Acting Manager Governance)
Anthea Rooney (Council and Committees Officer)**

Apologies:

Councillor A E Dawkins

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1. OPENING OF MEETING - ATTENDANCE AND APOLOGIES

The Mayor, Councillor M K Garwood, opened the Meeting at 1.00pm and noted an apology from Councillor E A Dawkins.

2. MAYORAL ACKNOWLEDGEMENTS

There were no Mayoral Acknowledgements for this Meeting

3. DECLARATIONS OF INTEREST

Local Government Act 1993 (Tas) - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).

Mayor, Councillor M J Garwood, declared an interest in Agenda Item 14.2 - Small Events Sponsorship Round 2 2023/2024 (Carols by Candlelight)

Deputy Mayor, Councillor D H McKenzie, declared an interest in Agenda Item 14.2 - Small Events Sponsorship Round 2 2023/2024 (Cancer Council of Tasmania)

4. CONFIRMATION OF MINUTES

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 24 August 2023 be confirmed as a true and correct record.

DECISION: 7 September 2023

MOTION

Moved Councillor A J Palmer, seconded Councillor A G Harris.

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 24 August 2023 be confirmed as a true and correct record.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

5. COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)

5.1. Council Workshops - 24 and 31 August 2023

FILE NO: SF4401

AUTHOR: Anthea Rooney (Council and Committees Officer)

ACTING GENERAL MANAGER APPROVAL: Leanne Purchase (Organisational Services Network)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)

RECOMMENDATION:

That Council, pursuant to Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. pre-Council Workshop conducted on 24 August 2023:

Greater Launceston Plan Review Report

Councillors received a presentation on the Greater Launceston Plan Review Report.

In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

2. Workshop conducted on 31 August 2023:

City of Launceston Values

Councillors were provided with an update on the work City of Launceston Values Champions are doing to promote Our Values.

State of the City Report

Councillors were provided with an overview of the 2023 State of the City Report.

Tamar Estuary River Health Action Plan (TERHAP)

TasWater delivered a presentation to Councillors on the TERHAP program of works.

Northern Tasmanian Cricket Association Masterplan

Councillors were provided with a briefing on the Draft Northern Tasmanian Cricket Association Masterplan.

Pump Track Update

Councillors received an update regarding further work undertaken to refine the location of the pump track that is to be delivered in this financial year with a budget of \$400,000.

Launceston College Parking

Councillors received an update on discussions to date around parking options for Launceston College students.

Disposal of Interest in Land - 12 Trevallyn Road, Trevallyn

Councillors discussed a proposal to consider the disposal of an interest in Council land at 12 Trevallyn Road, Trevallyn.

In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

DECISION: 7 September 2023

MOTION

Moved Councillor D C Gibson, seconded Councillor A J Britton.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS

No Councillors' Leave of Absence Applications have been identified as part of this Agenda.

7. COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors).

**7.1. Community of St Patricks River District (Tas) Inc. - Ian Dalton
(Secretary/Treasurer) and Ron Reinhard (Vice President)**

FILE NO: SF6368

AUTHOR: Anthea Rooney (Council and Committees Officer)

CHIEF EXECUTIVE OFFICER APPROVAL: Michael Stretton

SUMMARY OF PRESENTATION

Ian provided Council with information regarding the St Patricks River District Inc. noting that the Association represents community members residing in rural areas to the east of Launceston around the Tasman Highway. Information was provided regarding the Association's activities and future plans.

8. PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

8.1. Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

8.1.1. Public Questions on Notice - Ray Norman - House Design, City Architect and Landfill Facility

FILE NO: SF6381

AUTHOR: Anthea Rooney (Council and Committees Officer)

CHIEF EXECUTIVE OFFICER: Michael Stretton

QUESTIONS AND RESPONSES:

The following questions, submitted to the Council in writing on 30 August 2023 by Ray Norman, have been answered by Richard Jamieson (Manager City Development) and Shane Eberhardt (General Manager Infrastructure and Assets Network).

Questions:

1. Will [Council] take a leadership role in its planning authority role by initiating a competition that encourages architects and building designers to submit model designs and/or for a more diverse cohort of homemakers and that: is a competition juried and transparently, by a Citizen's jury or like Committee; is open to contributors from anywhere in Australia; is one that is done collaboratively with adjoining Councils; and is directed towards engaging with [the] Council's constituency towards achieving more sustainable and more amenable urban landscapes?

Response:

The Council, acting in its role as a Planning Authority, has no plans to initiate a competition as proposed. It is noted that there are several competitions in Tasmania with categories for various types of residential constructions including competitions run by the Institute of Architects and the Master Builders Association.

2. Will Council now reconsider its role in its planning authority role by appointing a certified practicing City Architect who can: operate at arm's length from [the] Council's management structure; is open to receiving from and providing advice to the City's developers - private and corporate; is one who works collaboratively with [the] Council's management; and is directed towards engaging with [the] Council's constituency towards achieving more sustainable and more amenable urban landscapes and cultural landscapes?

Response:

In the same way municipalities were required to appoint a City Engineer, a building surveyor and a building inspector, the 1962 Local Government Act required each municipality in Tasmania to appoint a City Architect to perform a range of statutory functions.

Since 1962 the legislative requirements of Local Government have grown considerably and a far greater skill set is required to undertake the Council's statutory duties. Currently, the City of Launceston employs Architects, Town Planners, Building Surveyors, Environmental Health Officers, Traffic Engineers, Hydraulic Engineers, Environmental Scientists, a Place Making team and many other specialists. These Officers work within the scope of the legislation and collaboratively with the development community, to achieve the best possible community outcomes.

For this reason, the role of a City Architect, as proposed, is considered redundant in a modern Local Government structure and it is not proposed to be reinstated at this time.

3. Will [the] Council please explain how and why ratepayers' fund have been expended on a landfill facility that does not meet Tasmanian EPA standards?

Response:

The City of Launceston operates the Launceston Waste Centre (LWC), a Category B landfill, as prescribed by the Landfill Sustainability Guide, 2004 which can be found at https://epa.tas.gov.au/Documents/Landfill_Sustainability_Guide_2004.pdf.

This facility is considered a Level 2 activity and is regulated by the EPA through an Environmental Protection Notice. The LWC has been designed to accept putrescible in accordance with the EPA's EPN and best practice.

The material in question, which is classified as controlled waste, as defined by the Environmental Management and Pollution Control Act 1994, is typically material that is not permitted to be disposed of with putrescible waste. It requires a specifically constructed cell of which the Council understands the waste facility at Copping is the only such cell in the State.

Given the location of the LWC in relation to the municipality's urban area and the inherent risk of accepting such controlled wastes, it is not a waste stream that would be consistent with the objectives of the LWC.

8.2. Public Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

**8.2.1. Public Questions Without Notice - Jillian Koshin - Braemer Homestead -
7 September 2023**

- 1. Are Councillors familiar with Braemar?**
- 2. Is Councillor Pentridge's idea of setting up a building restoration apprenticeship or similar, something the Council would consider?**

The Mayor, Councillor M K Garwood advised that it is an accepted function of external Committees of the Council to present recommendations to Council for consideration. Michael Stretton (Chief Executive Officer) noted that the Council currently employs a number of apprentices, however, the City of Launceston does not employ builders so there would be limited scope to be able to train apprentices in that space. Being raised through the Committee, matters such as this can certainly be investigated further, however, the most obvious difficulty would be the lack of a suitably qualified professional to train that person.

**8.2.2. Public Questions Without Notice - Ian Goninon - Flood Mitigation -
7 September 2023**

- 1. Could the Council make it easier for ratepayers to be proactive prior to and after a flood event?**
- 2. In addition to providing advance warning that a flood is coming, what is the Council doing regarding flood mitigation in Launceston?**

The Mayor, Councillor M K Garwood, advised that this question would be Taken on Notice and a response provided in the Council Agenda of 21 September 2023. The Mayor also noted that during the term of this Council there have been a number of opportunities for stakeholders from emergency services, community leaders and groups to come together to receive presentations and discuss ongoing work to mitigate flood risk and appreciates the feedback that this information is often difficult for ratepayers to access.

9. PLANNING AUTHORITY

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 9 - Planning Authority.

9.1. DA0331/2023 - 23 Lytton Street, Invermay - Residential - Construction of an Additional Building

FILE NO: DA0331/2023

AUTHOR: Chloe Lyne (Consultant Planner)

GENERAL MANAGER APPROVAL: Dan Ryan (Community and Place Network)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PLANNING APPLICATION INFORMATION:

Applicant:	Design To Live Pty Ltd
Property:	23 Lytton Street, Invermay
Zoning:	General Residential
Receipt Date:	19/07/2023
Validity Date:	31/07/2023
Further Information Request:	28/07/2023
Further Information Received:	31/07/2023
Deemed Approval:	11/09/2023
Representations:	14

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

PREVIOUS COUNCIL CONSIDERATION:

Council - 21 October 2021 - Agenda Item 9.1 - 23 Lytton Street, Invermay - Residential - Construction of an Additional Dwelling - Refused

That decision was appealed to the Tasmanian Civil and Administrative Tribunal (the Tribunal) which upheld the refusal (*M Cubitt and T Powell versus Launceston City Council and Ors [2022] TASCAT 47*), albeit only on one ground.

The Tribunal granted leave on 30 June 2023 to submit a new application that is substantially the same as the previous application pursuant to section 62(2) of the *Land Use Planning and Approvals Act 1993* 1 (*Cubitt and Powell versus Launceston City Council [2023] TASCAT 125*)

STANDARDS REQUIRING PLANNING DISCRETION:

- 8.4.1 P1 - Residential density for multiple dwellings
- 8.4.3 P2 - Site coverage and private open space for all dwellings
- 8.4.6 P1 and P2 - Privacy for all dwellings
- C2.5.1 P1.2 - Car parking numbers
- C2.6.2 P1 - Design and layout of parking areas

RECOMMENDATION:

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted pursuant to a delegation from Council, for Residential - construction of an additional dwelling at 23 Lytton Street, Invermay subject to the following conditions:

1. ENDORSED PLANS AND DOCUMENTS

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Site Plan, Prepared by Design to Live, Drawing 2/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- b. Ground Floor, Prepared by Design to Live, Drawing 3/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- c. First Floor, Prepared by Design to Live, Drawing 4/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- d. External Services, Prepared by Design to Live, Drawing 5/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- e. Elevations NW-SW, Prepared by Design to Live, Drawing 6/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- f. Elevations SE-NW, Prepared by Design to Live, Drawing 7/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- g. Perspectives, Prepared by Design to Live, Drawing 8/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- h. Landscape Plan, Prepared by Design to Live, Drawing 9/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- i. Private Open Space Plan, Prepared by Design to Live, Drawing 10/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- j. Parking and Turning 1, Prepared by Design to Live, Drawing 11/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- k. Parking and Turning 2, Prepared by Design to Live, Drawing 12/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- l. Strata Plan, Prepared by Design to Live, Drawing 13/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.

2. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

3. TASWATER

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2023/00983-LCC, dated 28/07/2023 and attached to the permit.

4. HOURS OF CONSTRUCTION

- a. Unless otherwise approved in writing by the Manager Health and Compliance construction activities must only be carried out between the hours of:
 - i. Monday to Friday - 7am to 6pm; and
 - ii. Saturday - 8am to 6pm.
- b. Notwithstanding the above paragraph, construction activities must not be carried out on public holidays that are observed state-wide (Easter Tuesday excepted).

5. DRIVEWAY AND PARKING AREA CONSTRUCTION

Before the use commences, areas set aside for parking vehicles and access lanes as shown on the endorsed plans must:

- a. Be properly constructed to such levels that they can be used in accordance with the plans;
- b. Be surfaced with an impervious all weather seal;
- c. Be adequately drained to prevent stormwater being discharged to neighbouring property;
- d. Be line-marked or otherwise delineated to indicate each car space and access lanes.

Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the development.

6. ON-SITE DETENTION (TASWATER ADVICE TO DRAINAGE AUTHORITY)

On-site detention storage must be provided to limit the peak rate of piped stormwater discharge and overland flows, from the site to that generated by the site at its current level of development for a 1 in 5 storm event of one hour duration. The volume of the detention structure must be the difference between the above discharge (pre-development) and the discharge from the site post development.

Prior to the commencement of works, the plans and calculations must be submitted to the General Manager Infrastructure and Assets Network for approval. On completion, an as *constructed* plan complete with levels, must be submitted, complete with a certification that the storage and adjacent floor levels have been constructed in accordance with the approved design.

7. DAMAGE TO THE COUNCIL'S INFRASTRUCTURE

The developer is liable for all costs associated with the repair of damage to the Council's infrastructure resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to the Council's infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

8. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of General Manager Infrastructure and Assets Network is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

9. APPLICATION TO ALTER A STORMWATER SERVICE

An application must be made using the Council's eServices web portal, or on the approved form and accompanied by the prescribed fee to install a new connection, or physically remove/relocate or alter an existing service connection.

All work must be carried out by a suitably experienced contractor and in accordance with the Council's standards. All costs associated with these contractors are to be borne by the applicant.

10. SOIL AND WATER MANAGEMENT PLAN

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

11. FACILITIES AND HIGHWAYS BY-LAW

Prior to the placement of any skip bin, security fencing, hoarding, shipping containers, site offices or amenities within a local highway, the person, corporation or other legal entity must seek and have issued a permit pursuant to the Facilities and Highways By-Law (No. 1 of 2021). The payment of the scheduled Occupation Fee (comprising a minimum base fee and a square metre weekly rate) is required prior to the occupation commencing. No occupation of the road reserve is permitted without approval.

12. AMENITY

The construction of the development permitted by this permit must not adversely affect the amenity of the site and the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; the presence of vermin or otherwise.

13. NO BURNING OF WASTE

No burning of any waste materials, including removed vegetation, generated by the development to be undertaken on-site. Any such waste materials are to be removed to a licensed waste disposal facility (eg. Launceston Waste Centre), reclaimed or recycled.

14. DEMOLITION

The developer must:

- a. protect property and services which are to either remain on or adjacent to the site from interference or damage;
- b. not undertake any burning of waste materials or removed vegetation;
- c. remove all rubbish from the site for disposal at a licensed waste disposal site;
- d. dispose of any asbestos found during demolition in accordance with the Safe Work Australia *How to Safely Remove Asbestos: Code of Practice, July 2020*, or any subsequent versions of the document.

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0331/2023. You should contact the Council with any other use or developments, as they may require the separate approval of Council. The Council's planning staff can be contacted on 6323 3000.

This permit takes effect after:

- a. *The 14 day appeal period expires; or*
- b. *Any appeal to the Tasmanian Civil and Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. *Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to the Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal (TASCAT).

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil and Administrative Tribunal (TASCAT) website www.tascat.tas.gov.au <<http://www.tascat.tas.gov.au>>.

D. Permit Commencement

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

E. Fixed Equipment Use

Use of fixed equipment (eg. heat pumps, water pumps, swimming pool pumps) is subject to the Environmental Management and Pollution Control (Noise) Regulations 2016 or any subsequent versions of this regulation.

Alison Green spoke against the Recommendation

Alison Green (on behalf of other speakers) spoke against the Recommendation

Jillian Koshin spoke against the Recommendation

Jillian Koshin (on behalf of other speakers) spoke against the Recommendation

George Walker (on behalf of the applicant) spoke for the Recommendation

DECISION: 7 September 2023

MOTION 1

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That the Motion, as per the Recommendation to Council, be adopted.

NO VOTE WAS TAKEN AS AN AMENDMENT WAS PUT

DECISION: 7 September 2023

MOTION 2

Moved Councillor D C Gibson, seconded Councillor A J Britton.

That the Item lay on the Table to allow the Consultant Planner to confer with the Architect.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

The Item was laid on the table at 1.58pm

Council adjourned for a break at 1.59pm

Council resumed following the break at 2.14pm

DECISION: 7 September 2023

MOTION 3

Moved Councillor D C Gibson, seconded Councillor T G Walker.

That the Item return to the Table.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

The Item returned to the Table at 2.15pm

DECISION: 7 September 2023

AMENDED MOTION 4

Moved Councillor D C Gibson, seconded Councillor A J Britton.

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted pursuant to a delegation from Council, for Residential - construction of an additional dwelling at 23 Lytton Street, Invermay subject to the following conditions:

1. ENDORSED PLANS AND DOCUMENTS

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Site Plan, Prepared by Design to Live, Drawing 2/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- b. Ground Floor, Prepared by Design to Live, Drawing 3/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- c. First Floor, Prepared by Design to Live, Drawing 4/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- d. External Services, Prepared by Design to Live, Drawing 5/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- e. Elevations NW-SW, Prepared by Design to Live, Drawing 6/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- f. Elevations SE-NW, Prepared by Design to Live, Drawing 7/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- g. Perspectives, Prepared by Design to Live, Drawing 8/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- h. Landscape Plan, Prepared by Design to Live, Drawing 9/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- i. Private Open Space Plan, Prepared by Design to Live, Drawing 10/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- j. Parking and Turning 1, Prepared by Design to Live, Drawing 11/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- k. Parking and Turning 2, Prepared by Design to Live, Drawing 12/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
- l. Strata Plan, Prepared by Design to Live, Drawing 13/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.

2. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street. Confirmation from a licensed land surveyor must be provided to the Council prior to the works commencing that the buildings meet the minimum prescribed setbacks from the title boundaries as shown on the endorsed plans.

3. TASWATER

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2023/00983-LCC, dated 28/07/2023 and attached to the permit.

4. HOURS OF CONSTRUCTION

- a. Unless otherwise approved in writing by the Manager Health and Compliance construction activities must only be carried out between the hours of:
 - i. Monday to Friday - 7am to 6pm; and
 - ii. Saturday - 8am to 6pm.
- b. Notwithstanding the above paragraph, construction activities must not be carried out on public holidays that are observed state-wide (Easter Tuesday excepted).

5. DRIVEWAY AND PARKING AREA CONSTRUCTION

Before the use commences, areas set aside for parking vehicles and access lanes as shown on the endorsed plans must:

- a. Be properly constructed to such levels that they can be used in accordance with the plans;
- b. Be surfaced with an impervious all weather seal;
- c. Be adequately drained to prevent stormwater being discharged to neighbouring property;
- d. Be line-marked or otherwise delineated to indicate each car space and access lanes.

Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the development.

6. ON-SITE DETENTION (TASWATER ADVICE TO DRAINAGE AUTHORITY)

On-site detention storage must be provided to limit the peak rate of piped stormwater discharge and overland flows, from the site to that generated by the site at its current level of development for a 1 in 5 storm event of one hour duration. The volume of the detention structure must be the difference between the above discharge (pre-development) and the discharge from the site post development.

Prior to the commencement of works, the plans and calculations must be submitted to the General Manager Infrastructure and Assets Network for approval. On completion, an *as constructed* plan complete with levels, must be submitted, complete with a certification that the storage and adjacent floor levels have been constructed in accordance with the approved design.

7. DAMAGE TO THE COUNCIL'S INFRASTRUCTURE

The developer is liable for all costs associated with the repair of damage to the Council's infrastructure resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to the Council's infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

8. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of General Manager Infrastructure and Assets Network is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

9. APPLICATION TO ALTER A STORMWATER SERVICE

An application must be made using the Council's eServices web portal, or on the approved form and accompanied by the prescribed fee to install a new connection, or physically remove/relocate or alter an existing service connection.

All work must be carried out by a suitably experienced contractor and in accordance with the Council's standards. All costs associated with these contractors are to be borne by the applicant.

10. SOIL AND WATER MANAGEMENT PLAN

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

11. FACILITIES AND HIGHWAYS BY-LAW

Prior to the placement of any skip bin, security fencing, hoarding, shipping containers, site offices or amenities within a local highway, the person, corporation or other legal entity must seek and have issued a permit pursuant to the Facilities and Highways By-Law (No. 1 of 2021). The payment of the scheduled Occupation Fee (comprising a minimum base fee and a square metre weekly rate) is required prior to the occupation commencing. No occupation of the road reserve is permitted without approval.

12. AMENITY

The construction of the development permitted by this permit must not adversely affect the amenity of the site and the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; the presence of vermin or otherwise.

13. NO BURNING OF WASTE

No burning of any waste materials, including removed vegetation, generated by the development to be undertaken on-site. Any such waste materials are to be removed to a licensed waste disposal facility (eg. Launceston Waste Centre), reclaimed or recycled.

14. DEMOLITION

The developer must:

- a. protect property and services which are to either remain on or adjacent to the site from interference or damage;
- b. not undertake any burning of waste materials or removed vegetation;
- c. remove all rubbish from the site for disposal at a licensed waste disposal site;
- d. dispose of any asbestos found during demolition in accordance with the Safe Work Australia *How to Safely Remove Asbestos: Code of Practice, July 2020*, or any subsequent versions of the document.

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0331/2023. You should contact the Council with any other use or developments, as they may require the separate approval of Council. The Council's planning staff can be contacted on 6323 3000.

This permit takes effect after:

- a. *The 14 day appeal period expires; or*
- b. *Any appeal to the Tasmanian Civil and Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. *Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to the Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

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D. Permit Commencement

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

E. Fixed Equipment Use

Use of fixed equipment (eg. heat pumps, water pumps, swimming pool pumps) is subject to the Environmental Management and Pollution Control (Noise) Regulations 2016 or any subsequent versions of this regulation.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

THE AMENDED MOTION BECOMES THE SUBSTANTIVE MOTION

DECISION: 7 September 2023

MOTION 5

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted pursuant to a delegation from Council, for Residential - construction of an additional dwelling at 23 Lytton Street, Invermay subject to the following conditions:

1. ENDORSED PLANS AND DOCUMENTS

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Site Plan, Prepared by Design to Live, Drawing 2/13, Job Number LYTT23, Revision 1, Dated 18/05/2022.
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This permit takes effect after:

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- b. *Any appeal to the Tasmanian Civil and Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
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The permit lapses after a period of two years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to the Council.

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D. Permit Commencement

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E. Fixed Equipment Use

Use of fixed equipment (eg. heat pumps, water pumps, swimming pool pumps) is subject to the Environmental Management and Pollution Control (Noise) Regulations 2016 or any subsequent versions of this regulation.

CARRIED 8:3

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon and Councillor A J Britton

AGAINST VOTE: Councillor T G Walker, Councillor Dr G Razay and Councillor S Cai

10. ANNOUNCEMENTS BY THE MAYOR

10.1. Mayor's Announcements

FILE NO: SF2375

Thursday 24 August 2023

- Attended the *Teach Her 100* launch, Tatler Lane

Friday 25 August 2023

- Attended the Clifford Craig Women's Health Brunch, Country Club
- Attended the BLAZE fundraiser for Winter Relief Appeal, Minister Finlay's carpark
- Attended *Reflections of Love*, Princess Theatre

Saturday 26 August 2023

- Attended the City Park Radio Annual General Meeting, Hotel Grand Chancellor
- Attended the Northern Tasmania Junior Football Association Grand final series, UTAS Stadium
- Attended the BEAST Gala Ball - JCP Youth, Tailrace Centre

Sunday 27 August 2023

- Attended the Northern Tasmania Junior Football Association Grand final series, UTAS Stadium

Monday 28 August 2023

- Attended the Northern Tasmanian Alliance for Resilient Councils launch, Riverside
- Attended the TasICT and Launceston Chamber of Commerce Tapas and Technology Event, Tramsheds

Tuesday 29 August 2023

- Attended the UTAS Event on achieving relevance of research, Inveresk

Thursday 31 August 2023

- Attended *The End of Winter*, Earl Art Centre

Friday 1 September 2023

- Officiated at the Red Carpet Opening of *Breath Of Fresh Air* Film Festival, Plough Inn

Monday 4 September 2023

- Officiated at the Migrant Resource Centre Graduation Morning Tea for Aged Care and Hospitality Program, Door of Hope

Tuesday 5 September 2023

- Attended The Tasmanian Fashion Festival - opening night, The Star Theatre

Wednesday 6 September 2023

- Visited the Sandhill Aged Care Facility, South Launceston and spoke with residents
-

Prior to the Meeting, the Mayor, Councillor M K Garwood, advised that he had attended the following additional events and functions:

- **Tuesday, 29 August 2023 - Donated blood as part of the Local Government blood drive**
- **Friday, 1 September 2023 - Attended the Ribbons of Reflections Community Recognition of the delivery of the Commission of Inquiry Report**
- **Monday, 4 September 2023 - Officiated at Sally's Ride Sponsor Appreciation evening at the Motors Hyundai Showroom**
- **Wednesday, 6 September 2023 - Visited the YMCA Kings Meadows building for an in depth tour of the facilities being operated by St Vincent de Paul**
- **Wednesday, 6 September 2023 - Participated in the National Multicultural Framework Review at the Department of Health**

Prior to the Meeting, the Mayor also advised that the visit planned to the Sandhill Aged Care Facility has been rescheduled

11. COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended).

Councillor J J Pentridge left at 2.55pm

Councillor J J Pentridge returned to the Meeting at 2.56pm

11.1. Councillor A G Harris

- **Attended the Franklin House Committee Meeting**
- **Attended the Child Sexual Assault Report Rally**

11.2. Councillor T G Walker

- **Attended the Child Sexual Assault Report Rally and acknowledged the work of Lawrence Johnson**

11.3. Councillor S Cai

- **Advised that online professional development course, consisting of three modules had been completed**

12. QUESTIONS BY COUNCILLORS

12.1. Councillors' Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the Chief Executive Officer of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be provided in writing).

No Councillors' Questions on Notice were identified as part of these Minutes

12.2. Councillors' Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting).

12.2.1. Councillors' Questions Without Notice - Councillor S Cai - Parking Issues - 7 September 2023

- 1. Can the Council revert to the early bird payment system related to parking infringements in order to lessen the impact of parking fines?**

The Mayor, Councillor M K Garwood, indicated that this question would be Taken on Notice and a response would be provided in the Council Agenda of 21 September 2023.

12.2.2. Councillors' Questions Without Notice - Councillor T G Walker - Traffic Concerns - 7 September 2023

- 1. There are ongoing traffic issues with the off-ramp to Kings Meadows from the Midland Highway and there has been talk of a more substantial truck lay area. Is there an update from the State Government regarding traffic movements and improvements for the off-ramp?**

The Mayor, Councillor M K Garwood, indicated that this question would be Taken on Notice and a response would be provided in the Council Agenda of 21 September 2023.

13. COMMITTEE REPORTS

13.1. Heritage Advisory Committee Meeting - 26 July 2023

FILE NO: SF2965

AUTHOR: Marcus Grantham (Team Leader Place Making)

GENERAL MANAGER APPROVAL: Dan Ryan (Community and Place Network)

DECISION STATEMENT:

To receive and consider a report from the Heritage Advisory Committee Meeting held on 26 July 2023.

RECOMMENDATION:

That Council receives the report from the Heritage Advisory Committee Meeting held on 26 July 2023.

DECISION: 7 September 2023

MOTION

Moved Councillor S Cai, seconded Councillor J J Pentridge.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

13.2. Tender Review Committee Meeting - 24 August 2023

FILE NO: SF0100/CD.012/2023/CD.029/2023

AUTHOR: Kelsey Hartland (Team Leader Governance)

ACTING GENERAL MANAGER APPROVAL: Leanne Purchase (Organisational Services Network)

DECISION STATEMENT:

To receive a report from the Tender Review Committee.

RECOMMENDATION:

That Council notes the decision of the Tender Review Committee to accept the tenders submitted by:

1. SBLA Studio Pty Ltd / Realm Studio Pty Ltd for City Park Play Space - Landscape Architecture and Play Equipment Design, Contract No: CD.012/2023 be accepted at a cost of \$188,150.00 (exclusive of GST).
 2. The Baker Group for Edinburgh Street (Nunamina Avenue to Quarantine Road) - Pavement rehabilitation, Contract No: CD.029/2023 be accepted for \$408,563.13 (exclusive of GST).
-

DECISION: 7 September 2023

MOTION

Moved Councillor T G Walker, seconded Councillor A G Harris.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

14. COMMUNITY AND PLACE NETWORK

14.1. Cultural Advisory Committee - Terms of Reference (07-ToRx-001)

FILE NO: SF7357

AUTHOR: Mengda Liu (Cultural Development Officer)

GENERAL MANAGER APPROVAL: Dan Ryan (Community and Place Network)

DECISION STATEMENT:

The Cultural Advisory Committee terms of reference (07-ToRx-001) are due for review and this report will consider endorsement of the recommended updates.

PREVIOUS COUNCIL CONSIDERATION:

Council - 26 November 2020 - Agenda Item 17.2 - *City of Launceston Cultural Strategy 2020-2030*

Council - 20 May 2021 - Agenda Item 16.1 - Cultural Advisory Committee - *Terms of Reference*

RECOMMENDATION:

That Council endorses the Cultural Advisory Committee Terms of Reference (07-ToRx-001) as set out below:

Cultural Advisory Committee - Terms of Reference

The Cultural Advisory Committee is a Special Committee of Council convened under section 24(1) of the *Local Government Act 1993* (Tas).

PURPOSE:

The primary purpose of the Cultural Advisory Committee (the Committee) is to work in collaboration with the Council to provide Councillors and employees with strategic advice and informed feedback on matters pertaining to cultural development in the City of Launceston and the implementation of the Cultural Strategy. It also assists in promoting awareness and understanding of arts and culture in the City.

OBJECTIVES:

Objectives of the Cultural Advisory Committee are to:

- provide advice and support for cultural development within the municipal area, consistent with the Council's strategies and policies, including the implementation of City of Launceston's *Cultural Strategy 2020-2030*.
- advocate for the arts in Launceston.

- facilitate communication and joint initiatives between local business and industry, educational institutions, community groups and the Council in arts and cultural related disciplines.
- provide high-level advice to the Council on matters relating to public art and other commissions in the City of Launceston.
- advise the Council on delivering inclusive and diverse cultural services.
- promote integration across other committees and advisory groups of Council such as, but not limited to, the Heritage Advisory Committee, the Youth Advisory Group, the Access Advisory Committee and the Aboriginal Reference Group.

MEMBERSHIP:

The Cultural Advisory Committee will consist of the following positions:

- Two City of Launceston Councillors, nominated and endorsed by Council, one of whom will be the Chair. If the Chair is not present at a Meeting, the other Councillor who has been appointed to the Committee, shall Chair the Meeting.
- A maximum of up to eight skills-based members appointed by the City of Launceston will reflect:
 - a diverse range of expertise to provide a balance of cultural disciplines.
 - the capacity to consider the direction of cultural opportunities in a fair and equitable manner.
 - the ability to consider issues in a wider community context.
 - the awareness of arts and cultural activities, priorities and organisations in the municipality.
 - a mix of skills and attributes to complement other members of the Committee.
 - the diversity of the broader Launceston community.

All members are expected to use their experience, expertise and influence for the benefit of the wider Launceston community and not for their individual gain or for the gain of a particular organisation.

The Committee will be supported by:

- General Manager Creative Arts and Cultural Services Network;
- General Manager Community and Place Network;
- Cultural Place Development Officer; and
- One administration support staff officer.

The Council's Officers from the Creative Arts and Cultural Services Network and/or Liveable Communities will provide advice and/or assistance to the Committee. From time to time advice and support may be sought from other officers within the Council when their expertise is required.

SELECTION CRITERIA:

Aside from the two Councillor roles, which will be appointed by the Council, eligible members of the Cultural Advisory Committee will be selected based on the following criteria:

- practising artist and/or professional experience working in a field such as Cultural Development, Place Making, Cultural Tourism, Cultural Events, Recreation and Leisure, Arts and Culture Marketing and Promotions, Community Arts or Community Engagement.
- a thorough understanding of the key issues and challenges experienced by community based arts and cultural groups and organisations, and local cultural service providers.
- a deep understanding and experience of the arts and cultural scene locally, nationally and/or internationally.
- knowledge of local social, economic, cultural factors impacting the wider Launceston community.
- ability to work with the Council to shape policy direction and identify opportunities to grow and promote arts and culture across the City of Launceston Council.
- ability to work as part of a team.

SELECTION PROCESS:

The selection panel will include the Council's General Manager Community and Place Network, General Manager Creative Arts and Cultural Services Network, Manager Liveable Communities and the Cultural Place Development Officer. The Committee will assess the nominations against the selection criteria and recommend appointments to Council for endorsement.

TERMS OF APPOINTMENT:

- The term of appointment will be for a two year period.
- Members completing a two year term may re-apply for a further two year term. Appointments beyond four years are not supported.
- Members are appointed following a publicly advertised Expressions of Interest process, which will be advertised for a minimum of 14 days.
- Any member may resign at any time by advising their resignation to the Committee in writing.
- If a Committee member is absent without notification for two consecutive meetings, the Committee can request that Council declare the position vacant. When a vacancy occurs, the Chair is to report this to the Chief Executive Officer, who will determine the process for filling the vacancy.
- Members are not remunerated for their service to the Committee.

MEETING ARRANGEMENTS:

- The Committee's work will be guided by an annual work plan, established at the first meeting of the calendar year and reviewed at the last Meeting of the calendar year.
- The Cultural Advisory Committee will meet every two months and other times as required according to arrangements agreed to by the Committee. The schedule will be published following this agreement.

- Critical non-scheduled Meetings may take place if the matter warrants the urgency. The Committee will be notified of these as soon as possible by the Committee Officer/s. These Meetings should meet quorum requirements to proceed.
- Meetings will not exceed two hours in duration, unless otherwise advised.
- Agendas will be forwarded to members at least five working days prior to each Meeting.
- Minutes of the Meeting will be circulated to all members within 10 working days of each Meeting.

MEETING QUORUM:

Quorum pertains to Councillors and current community representative members only. An absolute majority, including at least one Councillor, is considered a quorum for Meetings of the Cultural Advisory Committee.

MEETING NOTICES:

Meeting Agendas, Minutes and Meeting papers will be distributed to all Committee members electronically at least four clear days of the scheduled Meeting.

HOW THE COMMITTEE WILL OPERATE:

The Cultural Advisory Committee:

- is an advisory body only that provides non-binding strategic guidance to the Council. The Committee does not have delegated authority from Council.
- will be coordinated by the Cultural Place Development Officer.
- may establish working groups as needed to address specific projects and may include additional people from the community where there is a specific need. Meetings for these groups will be held when required.

CODE OF CONDUCT:

All Committee members must adhere to the Code of Conduct for Committees. Councillors and the Council's Officers must also adhere to their relevant Code of Conduct. Members will demonstrate our values in action. The City of Launceston is a values-based organisation and it is expected the members of advisory committees support the organisation's values.

ORGANISATIONAL VALUES:



**Our people
matter**



**We care about
our community**



**We bring an
open mind**



**We go home
safe and well**

CONFLICT OF INTEREST:

If a Committee member has an actual or perceived interest in a matter to be considered by the Committee, they must declare that interest prior to any discussion of the matter. Interests will be managed in a way that respects the Committee member and the operation of the Committee. In some circumstances, this will mean that a Committee member with a declared interest will be required to withdraw from the Meeting during the discussions of the matter.

The declaration of interest will be noted in the Committee's report to Council.

RESOURCES:

The Council will provide an officer to organise meetings, take minutes and distribute follow-up actions to other officers.

RELATED POLICIES AND PROCEDURES:

14-Plx-033 Code of Conduct for Members of Special Committees

22-PI-030 Code of Conduct Policy

14-Plx-029 Community Appointments to Advisory Committees Policy

REVIEW:

The Terms of Reference, including membership, will be reviewed at least every two years from the date of adoption of this version.

Councillor L M McMahon withdrew from the Meeting at 3:20pm

The item was withdrawn at the Meeting in order to investigate consistency of wording with other Terms of Reference documents.

14.2. Small Events Sponsorship Round 2 2023/2024

FILE NO: SF7539

AUTHOR: Stephanie Berns (Grants and Sponsorship Officer)

GENERAL MANAGER APPROVAL: Dan Ryan (Community and Place Network)

DECISION STATEMENT:

To consider committing event sponsorship support for small events (Round 2) 2023/2024.

PREVIOUS COUNCIL CONSIDERATION:

Council - 24 January 2019 - Agenda Item 15.2 - Event Sponsorship Policy Review (05-PI-012)

RECOMMENDATION:

That Council approves the following small event sponsorship applications to receive the recommended sponsorship amounts:

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Launceston Carols by Candlelight Inc.*	Launceston Carols by Candlelight	83%	\$5,000	\$5,000	\$5,000
Rock Challenge Tasmania	Riverbend Rock Challenge	83%	\$5,000	\$5,000	\$5,000
Cancer Council Tasmania	Relay For Life	82%	\$5,000	\$5,000	\$5,000
Northern Tasmanian Croquet Centre Inc.	Northern Tasmanian Croquet Easter Tournament	81%	\$1,000	\$1,000	\$1,000
IO Performance Tasmanian Rock Challenge^	Launceston Summer Series	81%	\$10,000	\$5,000	\$5,000
Tasmanian Brick Enthusiasts Inc.	Brixhibition Launceston	79%	\$5,000	\$5,000	\$3,750
Tamar Bicycle Users Group Inc.*	Bike Week 2024	74%	\$2,500	\$2,500	\$1,875
RSPCA Tasmania	RSPCA Tasmania Million Paws Walk	73%	\$5,000	\$5,000	\$3,750
Launceston and Henley Regatta Association	The Launceston and Henley Regatta	70%	\$5,000	\$5,000	\$3,750

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Community of St Patricks River District (Tas) Inc.	St Patricks River District Day	69%	\$5,000	\$5,000	\$3,750
Backyard Projections	Dinner And A Movie	67%	\$5,000	\$5,000	\$3,750
Total			\$53,500	\$48,500	\$41,625
2023/2024 Small Event Sponsorship Budget - Round 2					\$60,000
Balance					\$18,375

[^] Application assessed as a small event, not a major event level 1 (\$12,500) as the Panel deemed the event to be a small event.

* Mayor Matthew Garwood abstained from the assessment of Launceston Carols by Candlelight

* Madi Biggelaar (Launceston Central) abstained from the assessment of Bike Week 2024

The Mayor Councillor M K Garwood withdrew from the Meeting at 3.36pm

The Deputy Mayor Councillor D H McKenzie assumed the Chair at 3.36pm

DECISION: 7 September 2023

MOTION 1

Moved Councillor A J Palmer, seconded Councillor Dr G Razay.

That Council approves the following small event sponsorship application to receive the recommended sponsorship amount:

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Launceston Carols by Candlelight Inc.	Launceston Carols by Candlelight	83%	\$5,000	\$5,000	\$5,000
Total			\$5,000	\$5,000	\$5,000
2023/2024 Small Event Sponsorship Budget - Round 2					\$60,000
Balance					\$55,000

CARRIED 10:0

FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

ABSENT DUE to DECLARATION of INTEREST: Mayor Councillor M K Garwood

The Mayor Councillor M K Garwood re-attended and the Meeting at 3.42pm

The Mayor Councillor M K Garwood resumed the Chair at 3.42pm

The Deputy Mayor Councillor D H McKenzie withdrew from the Meeting at 3.42pm

DECISION: 7 September 2023

MOTION 2

Moved Councillor D C Gibson, seconded Councillor A G Harris.

That Council approves the following small event sponsorship application to receive the recommended sponsorship amount:

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Cancer Council Tasmania	Relay For Life	82%	\$5,000	\$5,000	\$5,000
Total			\$5,000	\$5,000	\$5,000
2023/2024 Small Event Sponsorship Budget - Round 2					\$55,000
Balance					\$50,000

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

ABSENT DUE to DECLARATION of INTEREST: Deputy Mayor Councillor D H McKenzie

Deputy Mayor Councillor D H McKenzie re-attended the Meeting at 3.44pm

DECISION: 7 September 2023

MOTION 3

Moved Councillor A J Palmer, seconded Councillor D C Gibson.

That Council approves the following small event sponsorship applications to receive the recommended sponsorship amounts:

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Rock Challenge Tasmania	Riverbend Rock Challenge	83%	\$5,000	\$5,000	\$5,000
Northern Tasmanian Croquet Centre Inc.	Northern Tasmanian Croquet Easter Tournament	81%	\$1,000	\$1,000	\$1,000
IO Performance Tasmanian Rock Challenge [^]	Launceston Summer Series	81%	\$10,000	\$5,000	\$5,000
Tasmanian Brick Enthusiasts Inc.	Brixhibition Launceston	79%	\$5,000	\$5,000	\$3,750
Tamar Bicycle Users Group Inc.*	Bike Week 2024	74%	\$2,500	\$2,500	\$1,875
RSPCA Tasmania	RSPCA Tasmania Million Paws Walk	73%	\$5,000	\$5,000	\$3,750
Launceston and Henley Regatta Association	The Launceston and Henley Regatta	70%	\$5,000	\$5,000	\$3,750
Community of St Patricks River District (Tas) Inc.	St Patricks River District Day	69%	\$5,000	\$5,000	\$3,750
Backyard Projections	Dinner And A Movie	67%	\$5,000	\$5,000	\$3,750
Total			\$43,500	\$43,500	\$36,625
2023/2024 Small Event Sponsorship Budget - Round 2					\$55,000
Balance					\$18,375

[^] Application assessed as a small event, not a major event level 1 (\$12,500) as the Panel deemed the event to be a small event.

* Madi Biggelaar (Launceston Central) abstained from the assessment of Bike Week 2024

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

14.3. Major Event Sponsorship Round 2 2023/2024

FILE NO: SF7538

AUTHOR: Stephanie Berns (Grants and Sponsorship Officer)

GENERAL MANAGER APPROVAL: Dan Ryan (Community and Place Network)

DECISION STATEMENT:

To consider pre-committing event sponsorship support for major events (Round 2) 2023/2024.

PREVIOUS COUNCIL CONSIDERATION:

Council - 24 January 2019 - Agenda Item 15.2 - Event Sponsorship Policy Review (05-PI-012)

RECOMMENDATION:

That Council:

1. approves the following major event sponsorship applications to receive the recommended sponsorship amounts:

Organisation	Event	Score	\$Request	\$Assess	\$Recom
LAFM/ChilliFM	Symphony Under the Stars Launceston (Level 2)	81%	\$20,000	\$20,000	\$20,000
Launceston Competitions Association Inc.	Launceston Competitions (Level 1)	81%	\$10,000	\$10,000	\$10,000
Tasmanian Turf Club Inc.	Ladbrokes Launceston Cup and Carnival (Level 2)	81%	\$50,000	\$20,000	\$20,000
Golf Australia	2024 Men's and Women's Tasmanian Open (Golf) and 2024 Tasmanian Inclusive Championship (Level 2)	73%	\$20,000	\$20,000	\$15,000
Jacqueline Anifandis	Launceston Ukulele Jamboree (Level 2)	72%	\$15,000	\$15,000	\$11,250

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Tasmanian Marching Association Inc. trading as DrillDance Tasmania	2024 Australian DrillDance Championships (Level 2)	70%	\$20,000	\$20,000	\$15,000
Smash Attack Studios Pty Ltd	Fighting Island State Tasmania (F.I.S.T) (Level 1)	69%	\$12,500	\$12,500	\$9,375
Multicultural Council of Tasmania	Celebrating Harmony (Level 1)	68%	\$12,000	\$12,000	\$9,000
Motorsport Australia	Rally Launceston (Level 2)	66%	\$15,000	\$15,000	\$11,250
Total			\$174,500	\$144,500	\$120,875
2023/2024 Major Event Sponsorship Budget - Round 2					\$111,000
Balance					-\$9,875

* Madi Biggelaar (Launceston Central) abstained from the assessment of Celebrating Harmony.

2. notes the following major event sponsorship application will not be funded by Council, as the application received a score less than the recommended level for funding (<50%):

Organisation	Event	Score	\$Request	\$Assess	\$Recom
THEIRS INC	Jazz Thornton and THEIRS Tasmanian Tour	48%	\$15,600	\$15,600	\$0
Total			\$15,600	\$15,600	\$0

Note - there are two levels in this category

Level 1 - \$5,001 up to \$12,500 and Level 2 - \$12,500 up to \$20,000

DECISION: 7 September 2023

MOTION

Moved Councillor A J Palmer, seconded Councillor D C Gibson.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

14.4. Launceston Residential Land Review June 2023

FILE NO: SF2301

AUTHOR: Richard Jamieson (Manager City Development)

GENERAL MANAGER APPROVAL: Dan Ryan (Community and Place Network)

DECISION STATEMENT:

To consider the Launceston Residential Land Review prepared in 2022/2023 for the Launceston City Council by Renaissance Planning Pty Ltd.

RECOMMENDATION:

That Council endorses the Launceston Residential Land Review Report (Doc Set ID 4945651) and the Launceston Land Review Attachment to the Report (Doc Set ID 4945650).

DECISION: 7 September 2023

MOTION

Moved Councillor T G Walker, seconded Councillor A G Harris.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

Council adjourned for a break at 4.15pm

Council resumed following the break at 4.24pm

15. ORGANISATIONAL SERVICES NETWORK

15.1. 2023/2024 Budget - Budget Amendments

FILE NO: SF6940/SF7558

AUTHOR: Samuel Kelty (Manager Finance)

ACTING GENERAL MANAGER APPROVAL: Leanne Purchase (Organisational Services Network)

DECISION STATEMENT:

For Council to:

1. consider changes to the Council's 2023/2024 Statutory Estimates.

A decision for Recommendation 1. requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas).

2. consider adjustments made during 1 July to 31 July 2023 by the Chief Executive Officer to the 2023/2024 Budget.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993 (Tas)* and by an absolute majority, approves the following changes to the 2023/2024 Statutory Estimates:
 - (a) Revenue
 - i. the net increase in revenue from external grants and contributions of \$10,500.
 - (b) Capital Works Expenditure
 - i. the net increase in expenditure from external funds of \$10,500.
 2. notes that amendments from Recommendation 1. result in:
 - (a) the operating surplus being amended to \$13,984,641 (including capital grants of \$17,803,544) for 2023/2024.
 - (b) the capital budget being increased to \$37,026,544 for 2023/2024.
 3. pursuant to section 82(7) of the *Local Government Act 1993 (Tas)*, receives the Chief Executive Officer's report on adjustments to the 2023/2024 budget for the period 1 July to 31 July 2023.
-

DECISION: 7 September 2023

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED BY ABSOLUTE MAJORITY 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

15.2. Remission of Rates and Fees - 316-320 Invermay Road, Mowbray

FILE NO: SF7573/SF0523

AUTHOR: Nathan Williams (Chief Financial Officer)

ACTING GENERAL MANAGER APPROVAL: Leanne Purchase (Organisational Services Network)

DECISION STATEMENT:

To consider the remission of rates levied on the property and the remission of the development application lodged for the property located at 316-320 Invermay Road, Mowbray.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council remits the following rates and fees:

1. \$13,402.27 levied against the property in respect of the Council's rates for the 2023/2024 year. This includes the General Charge and the General Rate Industrial. The State Government Fire Service Contribution of \$2,150.06 is not proposed for remission.
 2. \$34,786.00 for the Development Application and Advertising, which is in line with the Council's adopted Fees and Charges for 2023/2024.
-

DECISION: 7 September 2023

MOTION

Moved Councillor D C Gibson, seconded Councillor A G Harris.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

Councillor L M McMahon re-attended the Meeting at 4:35 pm

16. CHIEF EXECUTIVE OFFICER NETWORK

16.1. Code of Conduct Panel Determination Report

FILE NO: SF2213

AUTHOR: Leanne Purchase (Acting General Manager Organisational Services Network)

CHIEF EXECUTIVE OFFICER: Michael Stretton

DECISION STATEMENT:

To consider a Code of Conduct Panel Determination Report.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council, pursuant to section 28ZK(7) of the *Local Government Act 1993 (Tas)*, receives the Code of Conduct Panel Determination Report dated 2 August 2023 (ECM Doc Set ID 4945552) in relation to a complaint against Councillor Joe Pentridge.

DECISION: 7 September 2023

MOTION

Moved Councillor T G Walker, seconded Deputy Mayor Councillor D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

17. CLOSED COUNCIL

This decision requires an absolute majority of Council

RECOMMENDATION:

That Council moves into Closed Session to consider the following matters:

17.1 Confirmation of the Minutes

Regulation 35(6) of the *Local Government (Meeting Procedures) Regulations 2015* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

17.2 Hardship and Other Remissions 2022/2023

Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015* states that a part of a meeting may be closed to the public to discuss:

- (g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.
- (j) the personal hardship of any person who is resident in, or is a ratepayer in, the relevant municipal area.

17.3 Charitable Organisations 2022/2023

Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015* states that a part of a meeting may be closed to the public to discuss:

- (g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

17.4 End of Closed Session

To be determined in Closed Council.

DECISION: 7 September 2023

MOTION

Moved Councillor A J Palmer, seconded Councillor A G Harris.

That Council moves into Closed Session.

CARRIED BY ABSOLUTE MAJORITY 11:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

Council moved into Closed Session at 4.49pm

Council returned to Open Session at 5.13pm

17.4 End of Closed Session

RECOMMENDATION:

That, pursuant to Regulation 34(1)(b) of the *Local Government (Meeting Procedures) Regulations 2015*, resolves to report in Open Session that it has considered the following matters in Closed Session:

Agenda Item	Matter	Brief Description
17.1	<i>Closed Council Minutes - 27 July 2023</i>	<i>Confirmation of the Minutes of the Closed Meeting of the City of Launceston Council held on 26 July 2023.</i>
17.2	<i>Hardship and Other Remissions 2022/2023</i>	<i>Councillors endorsed hardship and other remissions for 2022/2023.</i>
17.3	<i>Charitable Remissions 2022/2023</i>	<i>Councillors endorsed charitable remissions for 2022/2023.</i>

DECISION: 7 September 2023

MOTION

Moved Councillor A J Britton, seconded Councillor A G Harris.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

18. MEETING CLOSURE

19. NEXT COUNCIL MEETING DATE

The next Ordinary Meeting of Council will be held at 1.00pm on 21 September 2023 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.