



City of  
**LAUNCESTON**

# **COUNCIL AGENDA**

**COUNCIL MEETING  
THURSDAY 29 JUNE 2023  
1.00PM**

---

**Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers, Town Hall, St John Street, Launceston:**

**Date: 29 June 2023**

**Time: 1.00pm**

---

### **Certificate of Qualified Advice**

#### **Background**

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
  - (a) the general manager certifies, in writing -
    - (i) that such advice was obtained; and
    - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

#### **Certification**

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



**Michael Stretton  
Chief Executive Officer**

### **AUDIO of COUNCIL MEETINGS**

An audio recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Council Meetings - Audio Recording Policy - 14-Plx-008.

This Council Meeting will be streamed live to and can be accessed at:  
[www.launceston.tas.gov.au/Council/Meetings/Listen](http://www.launceston.tas.gov.au/Council/Meetings/Listen).

### **PUBLIC ATTENDANCE AT THE COUNCIL MEETING**

At the Council Meeting, please take care to follow signage and the directions of Council Officers to ensure that physical distancing and other COVID-19 safe behaviour is observed.

### **PUBLIC QUESTION TIME - AGENDA ITEM 8**

A limit of three questions received in writing by Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at [contactus@launceston.tas.gov.au](mailto:contactus@launceston.tas.gov.au), PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting, or Taken on Notice and answered at a later Council Meeting.

## PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

## LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *general manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas). For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993* (Tas) and all other legislation administered by or concerning Council.



---

**ORDER OF BUSINESS**

<b>1. OPENING OF MEETING - ATTENDANCE AND APOLOGIES.....</b>	<b>7</b>
<b>2. MAYORAL ACKNOWLEDGEMENTS .....</b>	<b>7</b>
<b>3. DECLARATIONS OF INTEREST .....</b>	<b>7</b>
<b>4. CONFIRMATION OF MINUTES.....</b>	<b>7</b>
<b>5. COUNCIL WORKSHOPS .....</b>	<b>8</b>
<b>5.1. Council Workshop Report - 15 and 22 June 2023 .....</b>	<b>8</b>
<b>6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS .....</b>	<b>11</b>
<b>7. COMMUNITY REPORTS .....</b>	<b>11</b>
<b>8. PUBLIC QUESTION TIME .....</b>	<b>12</b>
<b>8.1. Public Questions on Notice.....</b>	<b>12</b>
<b>8.1.1. Public Questions on Notice - Rosalie Tsorvas - Stormwater Run-Off,                 Strahan Road, Newstead .....</b>	<b>12</b>
<b>8.1.2. Public Questions on Notice - Jim Dickenson - Albert Hall Renewal..</b>	<b>14</b>
<b>8.1.3. Public Questions on Notice - Ray Norman - Housing Crisis, City                 Architect and Public Liability Insurance.....</b>	<b>15</b>
<b>8.1.4. Public Questions on Notice - Ron Baines, City Architect, Tree                 Removal and e-Scooter Safety .....</b>	<b>17</b>
<b>8.2. Public Questions Without Notice.....</b>	<b>19</b>
<b>9. ANNOUNCEMENTS BY THE MAYOR.....</b>	<b>20</b>
<b>9.1. Mayor's Announcements.....</b>	<b>20</b>
<b>10. COUNCILLORS' REPORTS .....</b>	<b>21</b>
<b>11. QUESTIONS BY COUNCILLORS .....</b>	<b>22</b>
<b>11.1. Councillors' Questions on Notice .....</b>	<b>22</b>
<b>11.1.1. Councillors Question on Notice - Councillor A G Harris - Short Term                 Personal Mobility Device Hire.....</b>	<b>22</b>
<b>11.2. Councillors' Questions Without Notice .....</b>	<b>24</b>

---

<b>12. NOTICES OF MOTION .....</b>	<b>25</b>
<b>12.1. Notice of Motion - Councillor L M McMahon - Reinstatement of the State         Government's Financial Contribution to the Active Launceston Program...</b>	<b>25</b>
<b>13. COMMITTEE REPORTS .....</b>	<b>30</b>
<b>13.1. Cultural Advisory Committee Meeting - 7 June 2023.....</b>	<b>30</b>
<b>14. COMMUNITY AND PLACE NETWORK .....</b>	<b>32</b>
<b>14.1. Heritage Advisory Committee Representative Ratification.....</b>	<b>32</b>
<b>15. INFRASTRUCTURE AND ASSETS NETWORK.....</b>	<b>35</b>
<b>15.1. Concessional Entry to the Council's Waste Disposal Facilities .....</b>	<b>35</b>
<b>16. ORGANISATIONAL SERVICES NETWORK .....</b>	<b>41</b>
<b>16.1. Lease - Lilydale Courthouse .....</b>	<b>41</b>
<b>16.2. 2023/2024 Statutory Estimates (Budget).....</b>	<b>44</b>
<b>16.3. 2023/2024 Fees and Charges Amendments.....</b>	<b>69</b>
<b>16.4. Budget 2023/2024 - Rating Framework .....</b>	<b>72</b>
<b>16.5. Rates and Charges Policy (23-Plx-010) .....</b>	<b>79</b>
<b>16.6. City of Launceston Annual Plan 2023/2024 .....</b>	<b>97</b>
<b>16.7. Local Government Association of Tasmania - Annual General Meeting - 30         June 2023 .....</b>	<b>136</b>
<b>16.8. Local Government Association of Tasmania - General Meeting - 30 June         2023 .....</b>	<b>202</b>
<b>17. CHIEF EXECUTIVE OFFICER NETWORK .....</b>	<b>297</b>
<b>17.1. Launceston Flood Authority - Appointment of Director .....</b>	<b>297</b>
<b>18. CLOSED COUNCIL .....</b>	<b>300</b>
<b>18.1. Confirmation of the Minutes.....</b>	<b>300</b>
<b>18.2. Albert Hall Renewal Project.....</b>	<b>300</b>
<b>18.3. End of Closed Session.....</b>	<b>300</b>
<b>19. MEETING CLOSURE.....</b>	<b>300</b>
<b>20. NEXT COUNCIL MEETING DATE.....</b>	<b>300</b>

---

**1. OPENING OF MEETING - ATTENDANCE AND APOLOGIES**

**2. MAYORAL ACKNOWLEDGEMENTS**

**3. DECLARATIONS OF INTEREST**

*Local Government Act 1993 (Tas) - section 48*

*(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).*

**4. CONFIRMATION OF MINUTES**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)*

**RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 15 June 2023 be confirmed as a true and correct record.

**5. COUNCIL WORKSHOPS**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)*

**5.1. Council Workshop Report - 15 and 22 June 2023**

**FILE NO:** SF4401

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**ACTING GENERAL MANAGER APPROVAL:** Leanne Purchase (Organisational Services Network)

---

**DECISION STATEMENT:**

To consider Council Workshops conducted since the last Council Meeting.

**RELEVANT LEGISLATION:**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)*

**RECOMMENDATION:**

That Council, pursuant to Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. pre-Council Workshop conducted on 15 June 2023:

**Petition to Amend Sealed Plan**

*Councillors discussed the process regarding a petition to amend a sealed plan.*

**Albert Hall Project Update**

*Councillors received an update on the Albert Hall Project.*

*In Attendance:* Acting Mayor Councillor M K Garwood, Acting Deputy Mayor Councillor A E Dawkins, Councillor D H McKenzie, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon and Councillor S Cai.

*Apologies:* Councillor D C Gibson, Councillor A G Harris and Councillor A J Britton

2. Workshop conducted on 22 June 2023:

**Tasmanian Community Fund**

*Councillors were provided with information on the new strategic plan and funding strategy of the Tasmanian Community Fund.*

**Launceston Flood Recovery Exercise**

*Councillors received a briefing on the recently conducted Launceston Recovery Exercise.*

---

---

**The Future of Local Government Review - Tamar Valley Community Catchment Information Pack**

*Councillors discussed a draft submission on the Future of Local Government Review Stage 3 Tamar Valley Community Catchment Information Pack.*

**Budget 2023/2024**

*Councillors received an update on changes to the 2023/2024 Budget since the release for public consultation in May 2023.*

**Homelessness Update**

*Councillors received an update on activities and actions undertaken by the City of Launceston to support homelessness within the municipality.*

*In Attendance:* Acting Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor Dr G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton.

*Apologies:* Acting Deputy Mayor Councillor A E Dawkins

---

**REPORT:**

Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015* says that the Agenda of an Ordinary Council Meeting is to include the date and purpose of any Council Workshops held since the last Meeting.

Attendance is recorded for noting and reporting in the Council's Annual Report.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

**6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS**

**No Councillors' Leave of Absence Applications have been identified as part of this Agenda**

**7. COMMUNITY REPORTS**

*(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors).*

**No Community Reports have been identified as part of this Agenda**

**8. PUBLIC QUESTION TIME**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31*

**8.1. Public Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)*

**8.1.1. Public Questions on Notice - Rosalie Tsorvas - Stormwater Run-Off, Strahan Road, Newstead**

**FILE NO:** SF6381

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**CHIEF EXECUTIVE OFFICER:** Michael Stretton

---

**QUESTIONS AND RESPONSES:**

The following question, asked at the Council Meeting on 15 June 2023 by Rosalie Tsorvas, has been answered by Shane Eberhardt (General Manager Infrastructure and Assets Network).

**Questions:**

1. [With regard to continuing flooding issues in Strahan Road, Newstead] is anyone from the Council actually going to have a look at the amount of stormwater that flows down Strahan Road from Lennon Rise and the developments behind it so that flooding does not occur?

**Response:**

*It is acknowledged that over the past 30+ years there has been incremental infill development in the area west of Strahan Road, Newstead. This area drains in two different directions. Stormwater generated from properties within Lennon Rise and Harrison Way is directed to the stormwater network in Amy Road. Stormwater generated from properties in Roman Court drain to the stormwater network in Walden Street. There are some properties that drain directly to the stormwater network in Strahan Road, either through a piped connection to the stormwater mains, or via a kerb connection to the street drainage. This stormwater then flows past 19 Strahan Road into Walden Street.*

*The impact of a specific development on the stormwater network is considered at the time of application. For example, detailed analysis was completed for DA0413/2003 (creation of 17 lots - Lennon Rise and Harrison Way) and DA0202/2010 (creation of 10 lots - Roman Court/Junction Street) to ensure there was adequate capacity in the drainage mains. Any drainage system augmentation identified is completed as part of the relevant developments.*

*For any recent development applications, the information provided as part of a development application is considered against the City of Launceston's stormwater network modelling and known problem areas of flooding, generally as identified within*

---



*the stormwater modelling. Where necessary, controls are applied to the development such as onsite stormwater detention to limit the impacts of increased runoff on the downstream network. As part of the development application process, all nearby landowners are contacted. If concerns are raised about stormwater runoff as part of the representation process, these representations are considered prior to approval of any applications. No representations regarding stormwater runoff were submitted for DA0622/2021, construction of the units at 24-26 Strahan Road, as referenced in the question.*

*More broadly, the City of Launceston's stormwater modelling has been used to inform the Stormwater System Management Plan. The Stormwater System Management Plan prioritises infrastructure upgrades for locations experiencing urban flooding based on the modelled flood risk and associated impacts on property and public safety. The stormwater pipe network is designed to accommodate the 20% Annual Exceedance Probability (AEP) storm event. This a storm that has a 20% chance of happening in any one year. When significant downpours impact the City, the stormwater pipe network reaches capacity and water flows overland to natural low points. Storms such as those experienced in Launceston in January 2016, December 2020, October 2021, January 2022 and recently in March and May 2023 exceeded the design capacity of the network at some locations.*

*During these events many residents experienced overland flow (stormwater flooding) of their properties. The Council's operations team respond in a timely manner to any urgent requests for assistance due to urban flooding. However, in significant downpours when the network capacity is exceeded, there is limited ability to make a significant difference in these matters. It is noted that the stormwater pit immediately upstream of the driveway at 19 Strahan Road was upgraded in 2014 in an effort to reduce blinding of the grate and reduce flooding.*

*The City of Launceston will undertake an analysis of the stormwater catchment in the immediate vicinity of 19 Strahan Road to confirm the design capacity of the network. If it is deemed works are required to improve network capacity, these will be will be prioritised against other drainage works and scheduled accordingly. It is important to note that there will continue to be storm events in which the design capacity of the network is exceeded and urban flooding will continue to impact properties across the urban area.*

---

**8.1.2. Public Questions on Notice - Jim Dickenson - Albert Hall Renewal**

**FILE NO:** SF6381

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**CHIEF EXECUTIVE OFFICER:** Michael Stretton

---

**QUESTIONS AND RESPONSES:**

The following questions, submitted in writing to the Council on 20 June 2023 by Jim Dickenson, have been answered by Shane Eberhardt (General Manager Infrastructure and Assets Network).

**Questions:**

1. Shape Australia were required to provide their revised price for the work by the end of May 2023. Did Shape Australia provide that revised price by the end of May and if so did the Council find the price acceptable?

**Response:**

*Due to the commercially sensitive nature of the pricing, this item will be discussed in Closed Council for consideration. An update will be provided in due course.*

2. Has Shape Australia been paid any further monies since the Tender Review Committee decision of September 2022? It is noted in the report of May 2023 that the Council has not committed any funding to the project.

**Response:**

*Shape Australia has not been paid monies other than consulting fees approved at the Tender Review Committee Meeting of September 2022.*

3. The report mentions that obtaining a building workforce is difficult under present conditions. From where then, does Shape propose to get its manpower? Or, by way of interaction, has the Council enquired of Shape that if the project might proceed and Shape becomes the contractor, from where will its workforce be drawn? Assuming that major Tasmanian contractors did not, or cannot, tender the works because of this problem.

**Response:**

*The successful construction contractor will be required to demonstrate that it can adequately resource the project. Ideally, where appropriate, local sub-contractors will be utilised to support the project.*

---

---

**8.1.3. Public Questions on Notice - Ray Norman - Housing Crisis, City Architect and Public Liability Insurance**

**FILE NO:** SF6381

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**CHIEF EXECUTIVE OFFICER:** Michael Stretton

---

**QUESTIONS AND RESPONSES:**

The following questions, submitted in writing to the Council on 21 June 2023 by Ray Norman, have been answered by Dan Ryan (General Manager Community and Place Network) and Leanne Purchase (Acting General Manager Organisational Services Network).

**Questions:**

1. Given the circumstances that have brought on the City's, indeed the region's, housing crisis and its deplorable and lamentable outcomes, will the City of Launceston initiate an arm's length Citizen's Assembly or like forum, ideally in collaboration with adjoining jurisdictions, to interrogate the options and the opportunities available plus the social and cultural circumstances within which planning schemes can be developed to meet current circumstances?

**Response:**

*City of Launceston is an active participant in the development of the Tasmanian Housing Strategy that has been initiated by the State Government. This is being developed in collaboration with expert representation across a variety of sectors including government, research, business, construction, and community. This strategy is in draft form and is currently open for public consultation. City of Launceston believes that this represents an appropriate forum for the community to contribute feedback and raise suggestions.*

2. Given the apparent and strategic consequences of holding to a position that, on the apparent advice of the Council's management that is demonstrably at its best is highly questionable, will the Council now, and with some urgency, be proactive in regard to securing the services of a certified practicing architect who is indemnified and qualified to practice by the Australian Institute of Architects?

**Response:**

*As previously advised, the Council currently employs several qualified Architects and also contracts in specific Architectural expertise as and when it is required. The Council has an extremely qualified and experienced workforce, particularly in the Land Use Planning discipline, and therefore the views expressed in the question are not accepted.*

3. Given the report and its circumstances, and that it is factual, will the Councillors initiate an investigation into the outrageous requirement that a guest speaker must take out their own public liability and accident insurance if invited to speak at a Council event and consequently put in place protocols that are designed to ensure this class of bureaucratic excess is not repeated? Additionally, will Council identify the person in question in this reported instance and unreservedly apologise?

**Response:**

*Any person or business seeking to supply services to the Council for payment is required to provide the Council with information that varies depending on the nature and extent of the transaction. In most circumstances, the Council requires evidence of public liability cover, as it goes some way towards protecting the Council and community resources against claims arising from a breach of a supplier's duty of care to third parties. It is recognised that this is not appropriate in every situation and so General Managers are provided with a discretion to waive the requirement if appropriate.*

---

---

**8.1.4. Public Questions on Notice - Ron Baines, City Architect, Tree Removal and e-Scooter Safety**

**FILE NO:** SF6381

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**CHIEF EXECUTIVE OFFICER:** Michael Stretton

---

**QUESTIONS AND RESPONSES:**

The following questions, submitted in writing to the Council on 21 June 2023 by Ron Baines, have been answered by Dan Ryan (General Manager Community and Place Network), and Shane Eberhardt (General Manager Infrastructure and Assets Network).

**Questions:**

1. Does Council agree that having a suitably fully qualified architect on staff would have brought the Albert Hall refurbishment in on budget or maybe less?

**Response:**

No.

2. As I missed the answer to my question regarding the removal of nine trees from City Park and adjacent to the Albert Hall, could this be clarified as to Council's stance on this issue.

**Response:**

*This question was asked at the Council Meeting held on 15 June 2023. A copy of the response is reproduced below:*

*The assumption is that Mr Baines is referring to the Albert Hall Renewal Project (the project). The trees to be removed were considered in the assessment of the required Development Application (DA0108/2022). Although the Council's policy is not to unnecessarily remove trees, it is considered that the benefit to be delivered by the project outweighed the removal of the trees. In summary a total of 10 existing trees are to be completely removed; two will be transplanted and relocated to a location off site and a further one tree will be transplanted within the project area. The removal and relocation of the selected trees will open up the vista between the Albert Hall and City Park. The majority of trees and plantings in the immediate northeast area of the Albert Hall, were planted after 1955. None of the trees identified for removal have listed significant heritage value. There are four trees identified within the Albert Hall surrounds that date back prior to 1920 and these trees will all be retained.*

3. The Council will now charge a fee to the company that owns [and operates] e-Scooter in our City. Will it, in the interest of safety, keep them off our footpaths?

***Response:***

*The agreement includes the need to educate users and take appropriate actions when poor behaviours are observed. Where and how e-scooters operate is empowered by State Government legislation.*

---

**8.2. Public Questions Without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)*

**9. ANNOUNCEMENTS BY THE MAYOR**

**9.1. Mayor's Announcements**

**FILE NO:** SF2375

---

**Thursday 15 June 2023**

- Attended the *Game of Tiara's* by Launceston Youth Theatre Ensemble, Earl Art Centre

**Friday 16 June 2023**

- Assisted with leading the Walk Against Elder Abuse
- Hosted a civic function to mark the Sacred Heart College 150th anniversary

**Saturday 17 June 2023**

- Officiated at the opening of *Australia in Space* exhibition at Queen Victoria Museum and Art Gallery, Inveresk

**Monday 19 June 2023**

- Participated in the LGAT Tamar Valley Catchment Local Government Review - Stage 3 Assessment
- Attended the *Circle of Silence* film, Village Cinema

**Thursday 22 June 2023**

- Participated in the Vinnies CEO Sleepout event, UTAS Stadium

**Friday 23 June 2023**

- Officiated at the RISE Exhibition launch at Queen Victoria Museum and Art Gallery, Royal Park
-



**10. COUNCILLORS' REPORTS**

*(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended).*

## 11. QUESTIONS BY COUNCILLORS

### 11.1. Councillors' Questions on Notice

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 30*

*(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the Chief Executive Officer of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be provided in writing).*

#### 11.1.1. Councillors Question on Notice - Councillor A G Harris - Short Term Personal Mobility Device Hire

**FILE NO:** SF6381

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**CHIEF EXECUTIVE OFFICER:** Michael Stretton

---

### QUESTIONS AND RESPONSES:

The following question, submitted to the Council in writing on 17 June 2023 by Councillor A G Harris, has been answered by Cameron Smith (Acting Team Leader Strategy, Economic Development and Analytics).

#### **Questions:**

1. During the initial PMD [personal mobility device] trial discussions, there was a proposal to investigate the potential for a short term bicycle hire operator to be established in Launceston, once the PMD trial was concluded.

Can the Chief Executive Officer or Council Officer update the community whether any discussions on this matter have occurred as yet and if there is a timeline to having such a service established in Launceston if an operator can be found?

#### **Response:**

*Beam Mobility has been approached by the Council regarding the viability of adding e-Bikes to their existing e-Scooter deployment in Launceston. Beam have advised that e-Bikes do not suit their business model for small deployments such as Launceston.*

*In other markets where Beam have mixed-fleet operations, the demand for e-Scooters out numbers e-Bikes, generally at a ratio of 4:1. If they were to add e-Bikes to Launceston, the outcome may be more idle vehicles on the street which would not be a positive outcome for the City.*

*The current permit does not give exclusive rights to Beam to operate in Launceston. The Council is currently open to other operators approaching with bikes or other micro mobility options seeking a permit, but do not plan to actively promote the concept at this stage. During the trial there was interest from other operators, however, it is*

---

*suspected appetite was lost when Neuron were not able to make their operation viable. Since the completion of the trial, no other operators have expressed an interest.*

---

**11.2. Councillors' Questions Without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 29*

*(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting).*

**12. NOTICES OF MOTION**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)*

**12.1. Notice of Motion - Councillor L M McMahon - Reinstatement of the State Government's Financial Contribution to the Active Launceston Program**

**FILE NO:** SF5547/SF4512

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**CHIEF EXECUTIVE OFFICER APPROVAL:** Michael Stretton

---

**DECISION STATEMENT:**

To consider a Notice of Motion submitted by Councillor L M McMahon regarding the reinstatement of the State Government's financial contribution to the Active Launceston program.

**RELEVANT LEGISLATION:**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)*

**RECOMMENDATION:**

That Council requests the Chief Executive Officer write to the Premier and request the reinstatement of the State Government's financial contribution to the Active Launceston program.

---

**REPORT:**

I have been a mental health advocate in our community for quite some time and one of my focuses, if I was elected, was to find ways to improve our community's mental health. In a recent Workshop we heard lots of statistics around the health and well-being within our community. Numbers do not always show the real impact or translate to real people. Accompanying today's motion is a picture, a picture of 85 pairs of shoes lining the steps of Town Hall, the number of Tasmanians lost to suicide in 2016. On average we lose 72 Tasmanians each year to suicide, they are not just numbers, they are real people. A pair of those shoes represent my husband who we lost to suicide on 18 June 2014 and just under two years ago I also lost one of my best friends.

The reason I am talking about this today is because I am seeking your support for a motion that requests our Chief Executive Officer writes to the State Government requesting the reinstatement of a financial contribution to our Active Launceston Program so that it can be held all year round. The City of Launceston currently funds a summer program after both the University of Tasmania and State Government pulled their funding in recent history.

The Council contributed \$75,000 (\$49,000 from 2018) to the program on an annual basis and previously both the Tasmanian Government (\$75,000) and the University of Tasmania

---

(\$75,000) provided financial support to the program annually. However, in 2016 the Tasmanian Government made a decision to cease its funding of the program.

Active Launceston is a success story, a model born here in Launceston and a program we should be proud of. Since 2008 they have delivered 246 community programs, engaged 13,644 attendees attending 37,716 sessions, amounting to 45,148.5 hours of physical activity as of December 2022. We are seeing it implemented across many municipalities because of its continuing success.

All year round programs foster changing habits and continuity establishes consistency, improving physical, social and mental health. We need to further embed these programs into our community and research has shown the social connections are even more beneficial than the physical aspect. Research also shows an increase in declining mental health during the winter months, a time of the year that makes these programs even more critical within our community. With the increased stress of the cost of living pressures it is even more crucial to be able to offer these programs for free to our community.

The City of Launceston, as we know, does many great things to support our community's health and well-being and programs like Active Launceston deserve our support but it also deserves further support from our State Government, our community deserves their support.

Our State Government's Healthy Tasmania Five-Year Strategic Plan's priority is to bring together communities, services and all levels of government to work in partnership for improved health and well-being and with a renewed focus on mental health.

Our Premier states *All Tasmanians should have the opportunity to live their best lives for as long as possible in our communities that support connections to people, place and culture.*

Active Launceston fulfils so many aspects and expectations of the Healthy Tasmania Five-Year Strategic Plan and we need to take effective action in preventative health to keep people healthy and well. I hope I can count on your support for this motion, for our community's mental, social and physical well-being.

#### **OFFICER COMMENTS:**

*(Natasha Tempest Team Leader Recreation and Parks)*

In 2008, as part of the *Active Healthy Australia Grant*, the University of Tasmania, the City of Launceston and Sport and Recreation Tasmania formed a partnership to promote and deliver health initiatives through the Active Launceston program. It was set up as an 18 month pilot program with the mission to mobilise the community and increase their participation in physical activity by; filling gaps in provision, providing pathways, reducing barriers and targeting those with the highest needs. The pilot was deemed a resounding success and attracted further funding for a period of nine years. According to the Australian Government Department of Health, Active Launceston is the only remaining project across the country of those that were funded by the national *Active Healthy Australia Grant Program* back in 2008 - a notable achievement for the community.

Active Launceston has been delivering initiatives to improve the health and wellbeing of the Launceston community through physically activity programs for 15 years. Prior to 2016 the programs, which included; Active Parks, Active Defence, Active Blokes, Active Dance and Active Technology, were run throughout the year and were aimed at:

- older community members;
- disengaged young people;
- children;
- under 5s;
- sedentary adults;
- adults suffering from a chronic condition; and
- those recovering from illness/injury.

In 2017 the City of Launceston focused on delivering the Active Launceston program to the Northern Suburbs to align with the Launceston City Deal and associated Northern Suburbs Revitalisation Plan and the Northern Suburbs Strategy.

The Tasmanian Government discontinued their funding for the program in 2016, with the University of Tasmania stepping away from funding and engagement in the program in 2017. The reduction in funding and partnerships had a detrimental impact on the capacity and engagement of the program and ultimately hampered its success.

The current funding from the City of Launceston of \$49,000 per annum for Active Launceston supports a summer program that operates from October to April and comprises of Active Armchairs, Yoga and Tai Chi in the parks and gentle exercise programs. This year the majority of people participating in the classes reside in Newnham, Trevallyn and Newstead, the average age range of 60 - 64 years and females are the primary group of attendees at 84% of participant numbers.

The City of Launceston has received numerous requests over the years from Active Launceston participants to extend the program to a year round community service. The ongoing preventative and positive health and wellbeing benefits to the Launceston community would be far reaching and significant value for money. With an economic study conducted by Menzies Institute in 2015 using a Return on Investment of 1.61 (based on a meta-analysis of 51 studies) and a total investment of \$1.9 million from 2008 to 2015, the cost to deliver Active Launceston was \$160 per participant and the estimated economic benefit and return of Active Launceston was \$416 and \$257 per participant respectively (Andrews and Roach, 2016).

The introduction of a 12 month trail to free active classes in Launceston by the Live Life Get Active health promotion charity in 2022, which was funded through Sports Australia, is a further demonstration of the value of access to free health and wellbeing programs.

The Recreation and Parks Team supports the recommendation to seek additional funding towards Active Launceston as this would strengthen the service and enable the program to be delivered throughout the year and meet the needs of the community and those vulnerable community members. It would be advantageous for funding between parties to be matched to deliver the best value for money for our community.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014-2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and Chief Executive Officer have no interests to declare in this matter.

**ATTACHMENTS:**

1. Councillor L M McMahon - Notice of Motion Support Picture [12.1.1 - 1 page]





---

### 13. COMMITTEE REPORTS

#### 13.1. Cultural Advisory Committee Meeting - 7 June 2023

**FILE NO:** SF7357

**AUTHOR:** Mengda Liu (Cultural Place Development Officer)

**GENERAL MANAGER APPROVAL:** Dan Ryan (Community and Place Network)

---

#### **DECISION STATEMENT:**

To receive a report from the Cultural Advisory Committee Meeting held 7 June 2023.

#### **RECOMMENDATION:**

That Council receives the report from the City of Launceston Cultural Advisory Committee Meeting held on 7 June 2023.

---

#### **REPORT:**

The Cultural Advisory Committee (the Committee) Meeting was held on 7 June 2023. The Chair acknowledged the resignation of Kim Seagram AM from the Committee.

Marcus Grantham (Acting Team Leader Place Making) presented on Place Making initiatives including the development of a place making framework, the opportunity for Macquarie House basement activation, an update on planning for Christmas in the City and other public art projects.

The Chair offered an opportunity for the Committee to discuss the Committee's Terms of Reference.

Open discussion on matters pertaining to arts space in Launceston followed a proposal from Committee Member, Dr Kim Lehman, that the Council considers the establishment of a community arts centre for Launceston.

Mengda Liu (Cultural Place Development Officer) provided an update on current Art in Public Space proposals and thanked the Committee for attending the Arts Fundraising Workshop held at the Queen Victoria Museum and Art Gallery on 9 May 2023. Liu also provided a briefing regarding the potential collaboration between the City of Launceston and *Vibrance* in creating a large-scale street mural art in Launceston.

A range of actions were noted for follow up including:

- preparation of a letter thanking Kim Seagram AM for her time on the Committee
- recruitment of new Cultural Advisory Committee members
- feedback on the community arts centre
- circulating findings from an audit of Launceston's cultural institutions
- feedback on the Committee's current Terms of Reference
- a presentation on the proposed Queen Victoria Museum and Art Gallery plans
- preparation of a rolling list of actions from the Committee meetings.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 1: We connect with our community and our region through meaningful engagement, cooperation and representation.

10-Year Goal: To seek out and champion positive engagement and collaboration to capitalise on the major opportunities and address the future challenges facing our community and region.

Focus Areas:

1. To develop and consistently utilise contemporary and effective community engagement processes.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

---

## 14. COMMUNITY AND PLACE NETWORK

### 14.1. Heritage Advisory Committee Representative Ratification

**FILE NO:** SF2965

**AUTHOR:** Marcus Grantham (Team Leader Place Making)

**GENERAL MANAGER APPROVAL:** Dan Ryan (Community and Place Network)

---

#### **DECISION STATEMENT:**

To consider the appointment of community representatives to the Heritage Advisory Committee.

#### **PREVIOUS COUNCIL CONSIDERATION:**

Council - 9 March 2023 - Agenda Item 15.2 - Heritage Advisory Committee - Appointment of Community Representatives

#### **RECOMMENDATION:**

That Council endorses the appointment of Geoff Counsell as a new Community Representative member of the Heritage Advisory Committee.

---

#### **REPORT:**

The primary purpose of the Heritage Advisory Committee is to provide advice to the Council on heritage matters and to promote the value of heritage places within the Municipality in line with the role and objectives set out in the Committee's Terms of Reference.

The Terms of Reference also states that the membership should include:

- Two City of Launceston Councillors (Councillors S Cai and Councillor J J Pentridge)
- Representatives from:
  - Heritage Tasmania
  - the National Trust of Australia (Tasmania)
  - UTAS School of Architecture and Design
  - the Real Estate Institute of Tasmania (REIT)
  - the Launceston Historical Society (LHS)
- At least two Community Representative members.

Community Representatives are appointed by Council with the initial term being up to two years. Community Representatives may re-apply and be considered for further terms.

Nominations for at least two vacant Community Representative positions were sought from community members through a publicly advertised Expression of Interest (EoI) process. A notice seeking EoI submissions was advertised in *The Examiner* on Saturday, 20 January 2023, with written submissions closing on Monday, 6 February 2023.

---

An Assessment Panel consisting of Michelle Ogulin (Manager Liveable Communities), Marcus Grantham (Acting Team Leader Place Making) and Fiona Ranson (Place and Heritage Officer) recommended the appointment of four applicants. The applicants were accepted and ratified by Council at its Meeting on Thursday, 9 March 2023.

On Wednesday, 19 April 2023, Community Representative, Les Penzes resigned from the Committee, upon which he had served since February 2019.

To maintain the current level of community representation, the Assessment Panel reconvened to revisit the applications received from the most recent Eol advertised on Saturday, 20 January 2023. The Panel considered the application tendered by University of Tasmania PhD candidate, Geoff Counsell, as notable for bringing valuable and diverse skills and experience to the Committee and recommended that he be appointed as the most suitable candidate to fill the vacated position.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 1: We connect with our community and our region through meaningful engagement, cooperation and representation.

10-Year Goal: To seek out and champion positive engagement and collaboration to capitalise on the major opportunities and address the future challenges facing our community and region.

Focus Areas:

1. To develop and consistently utilise contemporary and effective community engagement processes.

Strategic Priority 4: We value our City's unique identity by celebrating our special heritage and culture and building on our competitive advantages to be a place where people choose to live, work and visit.

10-Year Goal: To sustain and promote Launceston as a unique place to live, work, learn and play.

Focus Areas:

1. To promote and enhance Launceston's rich heritage, culture and natural environment.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

**15. INFRASTRUCTURE AND ASSETS NETWORK**

**15.1. Concessional Entry to the Council's Waste Disposal Facilities**

**FILE NO:** SF0628

**AUTHOR:** Michael Attard (Team Leader Sustainability)

**GENERAL MANAGER APPROVAL:** Shane Eberhardt (Infrastructure and Assets Network)

**DECISION STATEMENT:**

To allocate the value of concessions to approved charitable organisations for waste disposal at the Launceston Waste Centre for the 2023/2024 financial year.

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 14 July 2022 - Agenda 15.1 - Concessional Entry to Council's Waste Disposal Facilities 2022/2023

Council - 4 May 2023 - Agenda 13.1 Notice of Motion - Councillor A E Dawkins - Financial Support for Veterinary Practices Treating Injured Wildlife

**RECOMMENDATION:**

That Council, in respect of clause 4(e) of the *Concessional Entry to Council's Waste Disposal Facilities* Policy (12-Plx-014), approves the participating charitable organisations and their recommended concessional entry values for the 2023/2024 financial year, as listed below:

**Table 1: List of charitable organisations that applied for the concessional entry program and their recommended subsidy values, for the 2023/2024 financial year:**

Organisation Name	2023/2024 Recommendation (\$)
Connections Op Shop Inc.	347.22
Door of Hope Christian Church	855.26
Launceston Benevolent Society Inc.	270.58
Launceston City Mission	21,502.10
Lions Club of Kings Meadows	150.00
New Horizons Club Inc.	150.00
PCYC	150.00
Salvos Store	1,033.18
SelfHelp Workplace	3,976.24
St Michaels Association	500.50
Veterans and Community Wood Centre Inc.	150.00
Starting Point Neighbourhood House	150.00

Worldview	162.23
Just Cats Tasmania	150.00
Community Housing Limited	6,720.61
Community Care Tasmania	357.97
Rotary Punchbowl Community Gardens	150.00
Karinya Young Women's Service	516.98
Launceston VFC Services Inc.	330.83
Citizen Advocacy Launceston	150.00
Litter Free Launnie	150.00
Launceston Bowls and Community Club	211.54
Teen Challenge Tasmania	150.00
Launceston Players Society	150.00
GroWaverly	150.00
Friends of the Library Launceston	150.00
Vets - Native Animal Disposal (NoM)*	2,000.00
<b>TOTAL</b>	<b>40,735.22</b>

\* *Vets - Native Animal Disposal (NoM) is a new, and separate, waste disposal program which will be consuming a portion of this allocated budget. However, it is not related to the concessional entry program and, therefore, does not adhere to its conditions/constraints.*

---

**REPORT:**

The 14<sup>th</sup> *Concessional Entry to Waste Disposal Facilities* application was open for six-weeks in total, with the initial program commencing 1 May and closing 1 June 2023. However, due to decreased engagement, all previous applicants, who had not re-engaged as at 6 June 2023, were contacted by telephone and offered an additional three days to apply, with applications officially closing 9 June 2023 at 5pm.

This program is offered to existing as well as new applicants, with advertising in the form of newspaper promotions, radio segments and social media posts being the primary source of engagement for new participants this year. This campaign acquired two new participants.

Applicants from previous years were initially contacted via e-mail, receiving the electronic application link in conjunction with data on their previous years' expenditure and deposited tonnages. Providing returning applicants with their expenditure for the latest financial year assists them in calculating a reasonable amount to request for the approaching year. Including the organisations' tonnages sent to landfill over the past five years assists the organisations in obtaining a more informed understanding of the quantity of waste which they are depositing to landfill. This knowledge and understanding has ultimately aided organisations in developing their waste management plans for subsequent years.

The budgeted amount for 2023/2024 is \$46,942. This has increased from the 2022/2023 budget of \$40,000. Of this allocated budget, it is recommended that \$38,735.22 be



distributed between 26 applicants, with an additional \$2,000 being allocated to the Vets - Native Animal Disposal Notice of Motion for 2023/2024.

### **Policy Details**

The policy requires organisations to meet certain criteria which enables them to be deemed charitable and, in turn, be considered for a subsidy to offset their waste disposal charges at the Launceston Waste Centre, by up to 80%. The charitable assessment can be satisfied in one of two ways - either by providing an ATO Exemption Certificate, or by proving community and charitable benefit. Each of the listed charities in Table 1 of the Recommendation satisfies the charitable test criteria required by the Council.

Attachment 1 lists all applicants for the 2023/2024 program and outlines relevant elements of their application and previous year's activity to help guide their recommended subsidy values for the approaching year.

The assessment, completed by the Council's Team Leader Sustainability and Waste Management Officer, was endorsed by the Community Grants Committee on 6 June 2023.

### **Application Assessment**

The first step in the assessment process was confirming each organisation's charitable status against the two test, as mentioned above. Firstly, the policy automatically accepts organisations where an ATO Exemption Certificate is provided. This certificate must comply with the public benevolent institution classification. Secondly, organisations pursuing the alternate test are required to provide proof of community good and community benefit, as well as be deemed non-government. Additionally, the Australian Charities and Not-for-profits Commission resource ([www.acnc.gov.au](http://www.acnc.gov.au)) is used to verify the status of the organisations.

The Committee then considered the justifiability of the claims for the upcoming financial year, 2023/2024, based on the history of the organisation and the percentage of the approved claim utilised in the previous financial year, 2022/2023. All applicants were required to submit a detailed waste reduction plan in order to be considered for a subsidy. In this section of the application, a written statement outlining current and future measures to prevent waste being sent to landfill was submitted. This statement was assessed by two staff from waste management and rated out of four. This rating guided the recommendation and outlined where assistance was required from the Council to further reduce waste to landfill.

As per the Council's Policy, *Concessional Entry to the Council's Waste Disposal Facilities Policy* (12-PI-014), subsidies shall not exceed 80% of the organisation's 2022/2023 spend, which means that the amount recommended in this report is mathematically calculated. However, due to the under-allocation of funds and there being a misunderstanding of how the grant operates on some organisation's behalf, officers are recommending that all organisations qualifying for less than \$150 instead be allocated the \$150 as a one-off grace. This exception applies to 11 organisations which have been shaded in red (Attachment 1).

To avoid this confusion in the future, the notification letters for this round have been updated to include a paragraph about how funding is calculated for subsequent years and the necessity to use the allocated funds within the relevant financial year. The officers

also intend to contact each organisation allocated the \$150 by telephone, upon successful application to ensure they understand this is a one-time offer.

Whilst there were some exceptional applications, the Committee is recommending all organisations, with a comment relating to resource recovery and/or application quality (Attachment 1), meet with waste management officers to correct their waste reduction plans in preparation for the approaching financial year. These meetings allow the Council to inform the participating organisations on strategies and facilities including the FOGO service and the resource recovery centre.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

There is an economic benefit to the charitable organisations as money is saved on waste fees, providing the organisations with greater availability within their funds to support community programs. From the Council's perspective, there is a reduction in operational costs for the Launceston Waste Centre through the program's encouragement of waste reduction.

By encouraging organisations to reduce their waste, the Council is extending landfill life, reducing the quantity of harmful methane gas entering the atmosphere, and reducing the creation of toxic landfill leachate. Also, through the application process, the Council is able to recognise and salvage valuable resources, such as precious metals, being lost to landfill.

The policy treats concessions to charitable organisations as a community service obligation. The fabric of the community is enhanced by the charitable and benevolent work of these organisations.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

3. To ensure decisions are made on the basis of accurate and relevant information.

Strategic Priority 6: We protect our environment by caring for our unique natural assets and amenity and sensitively managing future development opportunities.

10-Year Goal: To enhance the unique natural character, values and amenity of our City by minimising the impacts of our organisations and our community's activities in the environment.

Focus Areas:

1. To reduce our and the community's impact on the natural environment.

**BUDGET AND FINANCIAL IMPLICATIONS:**

The draft budget for 2023/2024 provides an allowance of \$46,942.

**DISCLOSURE OF INTERESTS:**

The Author and General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

1. Concessional entry values [**15.1.1** - 1 page]

Proposed Concessional Entry To LWC 2023/2024								
Organisation Name	Value Spent of approved Budget 22/23	Total Value Spent 22/23 (13/06/23)	Tonnes sent to landfill 22/23 (13/06/23)	% Spent	Value Sought 23/24	Value Proposed (80% of 22/23 spend)	Waste Management Plan	Comments
ADRA - Connections Op Shop	\$340.39	\$434.02	2.9	128%	\$300.00	\$347.22	✓✓	Discuss recycling of cardboard & electrical items
Door of Hope Christian Church	\$299.28	\$1,069.07	8.25	357%	\$1,000.00	\$855.26	✓✓	Discuss recycable solutions - food and drink including containers, paper towel, paper, and card
Launceston Benevolent Society Inc.	\$301.60	\$338.22	2.12	112%	\$600.00	\$270.58	✓✓	Diversion of cardboard and food should be discussed
Launceston City Mission	\$13,637.58	\$26,877.63	208.54	197%	\$25,000.00	\$21,502.10	✓✓✓	
Lions Club of Kings Meadows	\$88.58	\$183.47	1.36	207%	\$300.00	\$150.00	✓✓	
New Horizons Club Inc.	\$55.20	\$55.20	0.48	37%	\$150.00	\$150.00	✓✓	
PCYC	\$103.27	\$129.24	1	125%	\$120.00	\$150.00	✓✓	They have stated 22/23 funding was used to dispose of recyclable material - need to discuss more desirable alternatives
Salvos Store	\$0.00	\$1,291.47	7.02	188%	\$1,000.00	\$1,033.18	✓	For the past 7 years, they have submitted the same paperwork - Funding was reduced last year until they meet with us which was not arranged. Need to meet with someone local
SelfHelp Workplace	\$4,970.30	\$4,970.30	43.22	85%	\$10,000.00	\$3,976.24	✓✓	
St Michaels Association	\$507.42	\$625.62	5.2	123%	\$800.00	\$500.50	✓✓	May be worth chatting to in regards to building waste ready as part of C&D business case. Implented green waste and compost on site (Jess been trying to get them to do this for years)
Veterans & Community Wood Centre Inc.	\$165.66	\$172.50	1.36	104%	\$300.00	\$150.00	✓✓	
Starting Point Neighbourhood House	\$74.07	\$116.25	0.8	157%	\$500.00	\$150.00	✓✓	Would be worth discussing the resource recovery options with them as most of their proposed waste can be recovered - great waste management plan though
Worldview	\$0.00	\$202.79	0.57	310%	\$300.00	\$162.23	✓	They are not filling the form correctly - potential need for information flyer with application
Just Cats Tasmania	\$11.36	\$11.36	0.08	27%	\$250.00	\$150.00	✓	Mention green waste as one of the waste types being brought in, it would be worthwhile inquiring whether they have a FOGO bin
Community Housing Limited	\$8,400.76	\$8,400.76	63.36	91%	\$8,000.00	\$6,720.61	✓✓	Typo on registration \$200 - Contacted Sueanne who confirmed asking amount should be \$8,000 - 02.06.23 MA
Community Care Tasmania	\$447.46	\$447.46	3.02	90%	\$2,200.00	\$357.97	✓✓	
Rotary Punchbowl Community Garden	\$43.33	\$86.58	0.74	200%	\$150.00	\$150.00	✓	Not clear on the materials being disposed of - they mentioned recycables (need to define this better in the form we its re-done next year)
Karinya Young Women's Service	\$526.10	\$646.23	4.71	123%	\$800.00	\$516.98	✓✓	Estimating to only bring in 1 tonne of waste - reconsider the amount proposed
Launceston VFC Services Inc.	\$127.05	\$413.54	3.26	325%	\$255.95	\$330.83	✓✓	
Citizen Advocacy Launceston	\$61.96	\$61.96	0.46	41%	\$150.00	\$150.00	✓	Were under the impression the money carried over - did not understand the conditions of the
Litter Free Launnie	\$123.31	\$123.31	0.49	82%	\$150.00	\$150.00	✓✓	
Launceston Bowls and Community Club	\$150.00	\$264.42	2.26	176%	\$150.00	\$211.54	✓✓	
Teen Challenge Tasmania Inc.	\$144.34	\$144.34	1.02	36%	\$400.00	\$150.00	✓✓	
Launceston Players Society	\$0.00	\$0.00	0	0%	\$450.00	\$150.00	✓	Discussion with organisation regarding their inelligibility due to lack of utilisation 22/23 financial year - subsidy to be granted under the provision that they will utilise it?
GroWaverly	N/A	N/A	N/A	N/A	\$150.00	\$150.00	✓	Excess general waste and building materials - need to discuss the oppurtunity to take building materials to the resource recovery centre
Vets - Native Animal Disposal (NOM)	N/A	N/A	N/A	N/A	N/A	\$2,000.00	N/A	
Friends of the Library Launceston	N/A	N/A	N/A	N/A	\$150.00	\$150.00	✓✓	They have acknowledged that they could remove covers from books to recycle the pages, need to discuss if the covers will produce as much weight as they suspect
<b>TOTAL</b>	<b>\$31,759.88</b>	<b>\$48,812.67</b>	<b>373.86</b>		<b>\$53,475.95</b>	<b>\$40,735.22</b>		
<b>BUDGET</b>	<b>\$40,000.00</b>					<b>\$46,942.00</b>		
<b>SURPLUS</b>	<b>\$8,240.12</b>					<b>\$6,206.78</b>		

**Waste Management Plan**

- Not Acceptable (no recycling being done or insufficient information) x
- Acceptable (some recycling occuring - conditional funding should be considered) ✓
- Really Good (Very Little going to landfill) ✓✓
- Excellent (no recycable items going to landfill) ✓✓✓

## 16. ORGANISATIONAL SERVICES NETWORK

### 16.1. Lease - Lilydale Courthouse

**FILE NO:** SF7439

**AUTHOR:** Michelle Grey (Lease and Licensing Officer)

**ACTING GENERAL MANAGER APPROVAL:** Leanne Purchase (Organisational Services Network)

#### DECISION STATEMENT:

To consider leasing part of an area of land situated at 1949 Main Road, Lilydale part of CT 124851/1 known as the old Lilydale Courthouse to the Upper Piper Arts and Craft Co-op Inc.

*This decision requires an absolute majority of Council.*

#### RELEVANT LEGISLATION:

*(Reference any Local Government Act 1993 (Tas))*

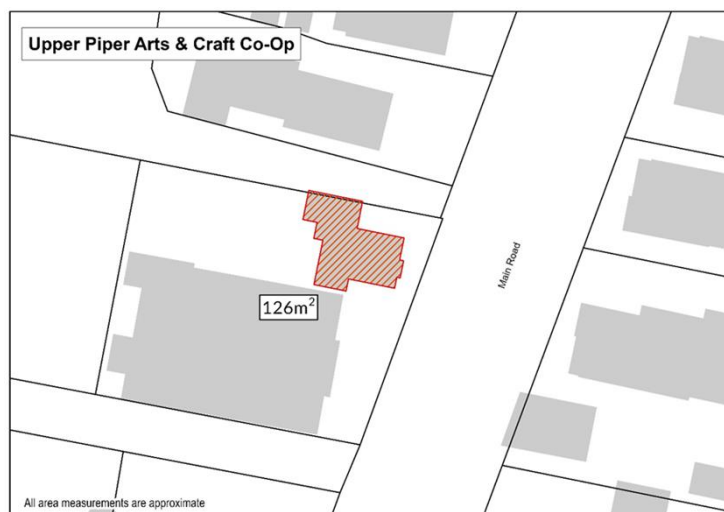
#### PREVIOUS COUNCIL CONSIDERATION:

Council - 21 April 2022 - Agenda Item 14.4 - Lease - Lilydale Courthouse

#### RECOMMENDATION:

That Council, by absolute majority, pursuant to section 178 of the *Local Government Act 1993 (Tas)*:

1. leases a parcel of land situated at 1949 Main Road, Lilydale part of CT124851/1 known as the old Lilydale Courthouse to the Upper Piper Arts and Craft Co-op Inc. as indicated on the plan below:



2. authorises the Chief Executive Officer to enter into a formal lease under the following terms:
    - the term shall be five years commencing on 1 May 2023 or as determined by the Chief Executive Officer.
    - the lease amount for the first year shall be \$309.40 per annum based on 182 fee units;
    - tenant to be responsible for:
      - i. energy costs;
      - ii. volumetric and connection charges for water;
      - iii. contents insurance; and
      - iv. other service charges if any.
    - tenant shall continuously maintain:
      - i. building in good and reasonable order;
      - ii. and keep clear all noxious growth from premises;
      - iii. public liability insurance of at least \$20 million.
    - the exact dimensions of land to be leased and all remaining terms to be determined by the Chief Executive Officer.
  3. authorises the Chief Executive Officer to exercise any right, option or discretion exercisable by Council under the lease.
  4. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas).
- 

## **REPORT:**

Since 2011, the Upper Piper Art and Crafts Co-op Inc have used what is known as the Lilydale Courthouse building as a way to display local artists' and crafts people's work and talent. It provides an outlet for the local community to meet, teach and share with others their skills and creativity.

There are currently 20 members in a group which allows people isolated by illness or disability to have an accessible venue next to the Lilydale Memorial Hall.

The Council's Officers undertook a review of the occupation and use of the Council's land assets across the municipality. As part of this process, an opportunity has presented itself to formalise the occupation of the Upper Piper Art and Crafts Co-op Inc by way of a community lease. A new lease will provide certainty to the lessee moving forward and set out the expectations of both parties, as they apply to rent and outgoings.

Pursuant to the Council's Lease and Licence Policy, community users must pay an annual fee based on 182 fee units, which for the 2022/2023 financial year is \$304.30, plus additional charges such as outgoing services for water and electricity.

Section 179 of the *Local Government Act 1993* (Tas) provides that Council may lease public land for a period not exceeding five years without advertising.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

1. To provide for the health, safety and welfare of the community.
2. To fairly and equitably discharge our statutory and governance obligations.

Strategic Priority 5: We serve and care for our community by providing equitable and efficient services that reflects needs and expectations of our community.

10-Year Goal: To offer access to services and spaces for all community members and to work in partnership with stakeholders to address the needs of vulnerable communities.

Focus Areas:

3. To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community.
5. To promote and support active and healthy lifestyles of our community.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and Acting General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

---

**16.2. 2023/2024 Statutory Estimates (Budget)**

**FILE NO:** SF6940

**AUTHOR:** Nathan Williams (Chief Financial Officer)

**ACTING GENERAL MANAGER APPROVAL:** Leanne Purchase (Organisational Services Network)

---

**DECISION STATEMENT:**

To consider the adoption of the Council's Statutory Estimates for the financial year ending 30 June 2024.

*This decision requires an absolute majority of Council.*

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 15 June 2023 - Agenda Item 14.5 - Public Consultation Feedback - 2023/2024 Budget and Annual Plan

Workshop - 25 May 2023 - Public Consultation Feedback

Council - 4 May 2023 - Agenda Item 16.1 - Proposed 2023/2024 Annual Plan and Statutory Estimates

Workshop - 30 March 2023 - Waste Charges and Waste Rate

Workshop - 2 March 2023 - Budget and Annual Plan Discussion

Workshop - 19 January 2023 - Budget 2023/2024

**RECOMMENDATION:**

That Council, by absolute majority:

1. pursuant to section 82(20) of the *Local Government Act 1993* (Tas), adopts:
    - (a) Estimated Revenue (including Capital Grants) \$133.0m
    - (b) Estimated Expenditure
      - Operating \$135.4m
      - Capital \$20.6m
    - (c) Estimated Borrowings
      - Loans - LGLP\* \$6.0m
    - (d) Estimated Capital Works
      - Council Funded \$19.2m
      - Externally Funded \$1.4m
-



\* *Local Government Loans Program - administered by the Department of Treasury and Finance on behalf of the Tasmanian Government. This borrowing was scheduled for 2021/2022 but did not proceed.*

2. pursuant to section 82(3)(a) of the *Local Government Act 1993* (Tas), adopts the Proposed Statutory Estimates for the financial year ending 30 June 2024 as detailed in Attachment 1 (Doc Set ID 4908640).

	<b>2024 (\$m)</b>	<b>2023 (\$m)</b>
Revenue	133.0	122.4
Revenue (excluding Capital Funds)	131.6	120.8
Expenditure	135.4	127.3
Expenditure (excluding non-cash costs)	107.5	101.8
Capital Funds (Council and External funded)	20.6	16.7
Council Funded Capital Works	19.2	15.1
External Funded Capital Works	1.4	1.6
Loan Borrowings (LGLP)	6.0	6.0**
Loan Repayments (LGLP)	20.0	0.0

*\*\*Loan borrowing did not proceed as planned and as such has been rolled forward into 2023/2024.*

3. pursuant to section 82(3)(a) of the *Local Government Act 1993* (Tas), adopts the Proposed Capital Projects and Major Operational Projects for the financial year ending 30 June 2023 as detailed in Attachment 2 (Doc Set ID 4906200) and Attachment 3 (Doc Set ID 4906201) respectively.

---

## **REPORT:**

The City of Launceston operates as a large and diverse organisation, dedicated to delivering a balanced budget that upholds both current day affordability and intergenerational equity. With a substantial annual budget and a workforce of 581 employees, the City of Launceston strives to meet the expectations of its community by providing high quality services and facilities.

The City of Launceston's annual budget, exceeding \$130 million, is a critical aspect of its operations. This substantial financial allocation enables the City to undertake and sustain a wide variety of projects and services. It is essential that the budget strikes a balance between meeting community expectations and maintaining fiscal responsibility.

The Council engaged in a community consultation process prior to the final determination of the Annual Plan, Annual Budget and rating resolution for the 2023/2024 financial year. Two submissions were received during this consultation period and were formally considered at the Council Meeting held on 25 June 2023.

The Proposed Statutory Estimates for 2023/2024 forecasts an Underlying Surplus of \$0.681m. Including externally funded Capital Grants of \$1.413m and the \$4.500m

contribution to the Tamar Estuary River Health Action Plan (TERHAP), an Operating Deficit of \$2.406m is forecast.

The Council regularly reviews its Long Term Financial Plan with a view to maintaining a small underlying surplus annually.

The Council has budgeted for a general rate increase of 4.50% in 2023/2024, in line with the Council's Long Term Financial Plan along with 0.75% of growth in the rating base. This proposed increase is well below the latest Consumer Price Index figure available for Hobart, which was a 6.90% increase over the 12 months to March 2023.

The Council is facing rising costs of materials and other expenses, which have exceeded the proposed 4.50% rate increase for 2023/2024, however, the Council has decided not to transfer the full burden of these cost increases to the ratepayers during this period. Instead, the Council plans to address the issue of rising costs and maintaining financial sustainability by implementing more gradual rate increases and conducting level of service reviews, in line with the Long Term Financial Plan.

By opting for more gradual rate increases, the Council aims to alleviate the immediate financial impact on ratepayers while still ensuring the delivery of quality services. This approach is in recognition of the fact that the Council acknowledges the need to balance the financial sustainability of the organisation with affordability for ratepayers.

The Council's decision indicates a commitment to long term financial sustainability and a consideration for the well-being of ratepayers. By implementing gradual rate increases and conducting service reviews, the Council aims to strike a balance between providing quality services and managing the financial challenges posed by increasing costs.

The Council has a significant and varied Capital Works program for 2023/2024 of \$20.6m.

Some significant inclusions in the Capital Works program are:

- Major Plant Replacement Purchases - \$1,610,000
- Road Reseal Program - \$1,600,000
- Alexandra Suspension Bridge Stage 2 - \$1,500,000
- Roads Reconstruction Program - \$1,415,000
- City Park Play Space and Duck Pond Renewal - \$1,400,000
- Princess Theatre and Earl Arts Centre Redevelopment - \$1,200,000
- Footpath Reconstruction Program - \$1,020,000
- Addition of a new Pump Track - \$500,000
- South Prospect Development Roads Network - \$500,000
- Launceston Aquatic Centre various works - \$440,000
- Sport Facility Renewal Program - \$300,000
- Community Halls Renewal Program - \$300,000
- YMCA Upgrade - \$250,000
- Royal Park Amenities Upgrade - \$250,000
- Christmas Tree and Decorations - \$115,000
- Royal Park Skate Park Upgrade - \$20,000

The Waste Management Charges will increase by \$21.70 per 85 litre bin to \$170.00, \$23.40 per 140 litre bin to \$215.00, and \$50.60 per 240 litre bin to \$368.00. The increases

are due to cost increases associated with the collection, disposal and processing of landfill, recycling and FOGO (Food Organics and Garden Organics) of approximately 14%. This increase is in line with Local Government trends both in Tasmania and nationally, and are tied to a number of factors such as the price of fuel, Consumer Price Index increases, the Council's new Sustainable Pricing Model and growth in the Municipality.

Under the State Government *Waste and Resource Recovery Act 2022* a charge of \$20 per tonne (plus annual indexation) must be collected by the Council for any waste disposed to the Council's operated landfill facilities. The average tonnage of waste disposed of per property that receives the kerbside waste service is 0.49 tonne per annum and as a result the Council needs to recover \$10.50 per property to offset this levy, an increase of \$0.90 from the prior year. This levy will be shown on rates notices as a separate line beneath the State Government Fire Service Contribution charge and will be called State Government Waste Levy (Offset) which will equate to \$10.50 per property that receives a kerbside waste service in 2023/2024.

Fees and Charges have generally increased by 3% and the details are provided in the list of Fees and Charges for 2023/2024 which were approved by Council at its Meeting held on 4 May 2023. This increase is well below recent CPI increases.

Interest Revenue is expected to increase on recent years in 2023/2024, primarily due to further increases predicted to the Official Cash Rate and resultant investment returns on offer. The Council continually monitors investment returns on offer and will continue to utilise Green Deposits for a percentage of the Council's cash holdings.

A full TasWater dividend, and additional repayment of dividends not paid at the height of the pandemic, has been budgeted for. The Council has budgeted for no dividend from its ownership stake in the Launceston Airport Corporation, based on advice received from airport management.

Labour costs have increased as compared to the previous year, as a salary increase has been included for a new proposed Enterprise Agreement along with the addition of new roles within the organisation. Workers Compensation costs have been budgeted to increase in line with industry trends.

Depreciation is a significant non-cash expense and will continue to be affected by revaluation changes, revised estimates of the asset useful lives and the creation of new assets of the Council or externally funded projects that create new assets. Given the Council's substantial asset portfolio, depreciation continues to be a significant cost in each operational budget. As the price of consumables and inputs into the Council's assets increase, driving up the value of these assets, depreciation is expected to increase in line with these external factors.

Loan interest expense relates to interest free loans received from the State Government. There is a corresponding revenue line which negates this expense, meaning there is no overall net cost to the Council.

Further commentary can be found in the detailed Statutory Estimates.

**RISK IMPLICATIONS:**

In order to minimise risk, the use of a common framework to assess priorities, sound, transparent and defensible financial decisions and recommendations are possible. The risk program provides an effective and transparent prioritisation tool for decision making when long term and annual financial resource allocations are decided. This process contributes to the quality of the longer term financial plans of the Council (including the capital works and asset management programs) and assists in effective decision making in strategic planning which in part need to recognise the future implications of decisions.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

The Council has a significant economic impact on the region through its revenue raising and expenditure. The budget contains specific projects and ongoing programs to improve environmental and social outcomes.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

**BUDGET AND FINANCIAL IMPLICATIONS:**

As per the Statutory Estimates, Capital Projects Budget listing and Major Operational Projects Budget listing.

**DISCLOSURE OF INTERESTS:**

The Author and Acting General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

1. Statutory Budget 2023/2024 [**16.2.1** - 17 pages]
2. Capital Projects 2023/2024 [**16.2.2** - 2 pages]
3. Major Operational Projects 2023/2024 [**16.2.3** - 1 page]

## City of Launceston

### Proposed Statutory Estimates Year Ending 30 June 2024

The Proposed Statutory Estimates for 2023/24 forecasts an Underlying Surplus of \$0.681M. Including externally funded Capital Grants of \$1.413M and the \$4.500M contribution to the Tamar Estuary River Health Action Plan (TERHAP), an Operating Deficit of \$2.406M is forecast.

Council regularly reviews its Long Term Financial Plan with a view to maintaining a small underlying surplus annually.

Council has budgeted for a general rate increase of 4.50% in 2023/2024, in line with Council's Long Term Financial Plan along with 0.75% of growth in the rating base. This proposed increase is well below the latest Consumer Price Index figure available for Hobart, which was a 6.90% increase over the 12 months to March 2023.

The Waste Management Charges will increase by \$21.70 per 85 litre bin, \$23.40 per 140 litre bin, and \$50.60 per 240 litre bin. The increases are due to cost increases associated with the collection, disposal and processing of landfill, recycling and FOGO (Food Organics & Garden Organics) of approximately 14%. This increase is in line with Local Government trends both in Tasmania and nationally, and are tied to a number of factors such as the price of fuel, Consumer Price Index increases, Council's new Sustainable Pricing Model and growth in the municipality.

Under the State Government Waste and Resource Recovery Act 2022 a charge of \$20 per tonne (plus annual indexation) must be collected by Council for any waste disposed to Council operated landfill facilities. The average tonnage of waste disposed of per property that receives the kerbside waste service is 0.49 tonne per annum and as a result the Council needs to recover \$10.50 per property to offset this levy, an increase of \$0.90 from the prior year. This levy will be shown on rates notices as a separate line beneath the State Govt Fire Service Contribution charge and will be called State Govt Waste Levy (Offset) which will equate to \$10.50 per property that receives a kerbside waste service in 2023/24.

Fees & Charges have generally increased by 3% and the details are provided in the list of Fees & Charges for 2023/24, which is well below recent CPI increases.

Interest Revenue is expected to increase on the previous years budget, primarily due to increases to the Official Cash Rate and resultant investment returns on offer. Council continually monitors investment returns on offer and will continue to utilise Green Deposits for a percentage of Council's cash holdings within the parameters of Council's Investment Policy & Strategy.

A full TasWater dividend, and additional repayment of dividends not paid at the height of the pandemic, has been budgeted for. The Council has budgeted for no dividend from its ownership stake in the Launceston Airport Corporation, based on advice received from airport management.

Loan interest expense relates to interest free loans received from the State Government. There is a corresponding revenue line which negates this expense, meaning there is no overall net cost to Council.

University of Tasmania Stadium has been included in the budget for part of the financial year, ahead of the potential ownership transfer to Stadiums Tasmania.

Net cash expended of \$9.115M is comprised of the forecast underlying surplus of \$0.800M, a \$4.500M contribution to the TERHAP, a Capital Works program of \$20.636M (Council and External funds), an interest free loan repayment of \$20.000M and anticipated borrowings of \$6.000M.

Some significant inclusions in Council's proposed Capital Works program for 2023/24 are;

- Major Plant Replacement Purchases - \$1,610,000
- Road Reseal Program - \$1,600,000
- Alexandra Suspension Bridge Stage 2 - \$1,500,000
- Roads Reconstruction Program - \$1,415,000
- City Park Play Space & Duck Pond Renewal - \$1,400,000
- Princess Theatre & Earl Arts Centre Redevelopment - \$1,200,000
- Footpath Reconstruction Program - \$1,020,000
- Addition of a new Pump Track - \$500,000
- South Prospect Development Roads Network - \$500,000
- Launceston Aquatic Centre various works - \$440,000
- Sport Facility Renewal Program - \$300,000
- Community Halls Renewal Program - \$300,000
- YMCA Upgrade - \$250,000
- Royal Park Amenities Upgrade - \$250,000
- Christmas Tree and Decorations - \$115,000
- Royal Park Skate Park Upgrade - \$20,000

## Statements and Schedules

<b>Operating Statement</b>	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
<u>Revenues (Excluding Capital Revenue)</u>		
Rates and Charges	74,568	70,148
Fire Service Levy	8,977	8,785
Statutory Fees and Fines	5,440	4,694
User Fees	25,404	23,034
Grants and Contributions - Subsidised Loans Interest	278	278
Grants and Contributions - Other	7,590	7,371
Interest Earnings	4,946	1,668
Investments	3,269	3,569
Bequests and Donations	120	115
Other Income	999	1,113
	<u>131,591</u>	<u>120,775</u>
<u>Expenses</u>		
Labour	53,418	50,573
Materials and Services	22,146	21,172
Depreciation	27,182	25,043
Administrative	6,165	6,119
Combined Drainage - TasWater	1,657	1,626
Electricity and Gas	2,793	2,872
Contributions and Events Support	3,024	2,996
Water, Rent and Land Tax	2,044	1,717
Remissions and Abatements	300	277
Fire Commission Levy	8,977	8,785
State Government Waste Levy (Offset)	2,179	1,710
Interest Expense - Subsidised Loans	278	278
Interest Expense - Other Loans	-	-
Interest Expense - Leases	2	6
Amortised Rehabilitation	50	50
Asset Disposal Loss	695	400
	<u>130,910</u>	<u>123,624</u>
Underlying Operating Surplus (Deficit)	681	( 2,849)
Capital Grants and Interest	1,413	1,621
TERHAP Contribution	<u>( 4,500)</u>	<u>( 3,700)</u>
Operating Surplus (Deficit)	<u>( 2,406)</u>	<u>( 4,928)</u>

*Minor difference to Funds (Cash) Statement arise from rounding.  
Comparative figures are taken from the previous statutory budget and are not updated to reflect budget changes made during the year.*

<b>Funds (Cash) Statement</b>	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
<u>Source of Funds</u>		
Net Cash from Operating Activities	25,521	20,566
Loan Proceeds	<u>6,000</u>	<u>6,000</u>
	<u>31,521</u>	<u>26,566</u>
<u>Application of Funds</u>		
Capital Expenditure		
Council Funds	19,223	15,116
Grant Funds	<u>1,413</u>	<u>1,621</u>
	<u>20,636</u>	<u>16,737</u>
Loan Repayments		
Standard Loans	-	-
ALGCP Loans	<u>20,000</u>	-
	<u>40,636</u>	<u>16,737</u>
Net Cash Generated (Expended)	<u>( 9,115)</u>	<u>9,829</u>

<b>Reconciliation of Net Cash from Operating Activities</b>	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
Underlying Operating Surplus (Deficit)	681	( 2,849)
TERHAP Contribution	( 4,500)	( 3,700)
Asset Disposal Loss	695	400
Capital Grants and Contributions	<u>1,413</u>	<u>1,621</u>
Change in Net Assets from Operations	( 1,711)	( 4,528)
Reserves Funding Transfers	-	-
Depreciation and Amortisation		
Infrastructure	18,315	17,451
Buildings	4,691	3,923
Plant and Equipment	3,817	3,187
Data Systems	359	483
Amortised Rehabilitation	50	50
Other	-	-
Net Cash from Operating Activities	<u>25,521</u>	<u>20,566</u>



**Expenditure Analysis**

Labour

Council has an ongoing commitment to workplace health and safety, employee training and professional development which are all included in the overall labour cost. Workers Compensation Insurance is included in labour costs, and has increased in line with industry trends.

An increase of 3.50%, in line with Council's Enterprise Agreement, has been budgeted for staff salaries.

Materials and Services

These costs relate to the operation and maintenance of the Council's facilities; they include consumables such as fuel and utilities, support and contributions for community events and regional bodies, administrative costs (insurance, printing, postage etc) plant, contractors and materials.

Depreciation

Depreciation is a significant non-cash expense and will continue to be affected by revaluation changes, revised estimates of the asset useful lives and the creation of new Council assets or externally funded projects that create new assets. Given the Council's substantial asset portfolio, depreciation continues to be a significant cost in each operational budget. As the price of Council assets increase in line with inflationary pressures and an annual revaluation cycle, depreciation is expected to increase in line with these factors.

A review of Council's Road Asset Lives has recently been conducted and as a result some categories of assets have increased useful lives. This will result in a decrease in Council's overall depreciation expenditure.

Administrative

	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
General Administration	853	960
Advertising and Promotion	223	262
Computer and Communications	556	545
Election Expense and Roll Maintenance	280	410
Expert Advice	714	698
Insurance (Excludes Workers Comp)	1,253	1,105
Maintenance	226	209
Payment Fees and Debt Recovery	456	404
Postage, Printing and Stationery	369	375
Councillors	616	602
Audit Fees	119	104
Vehicles	501	444
	<b>6,166</b>	<b>6,118</b>

General Administration includes a range of expenses including committee costs, bank fees, security services and safety services etc. The other sub-categories are self-explanatory.

TasWater

	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
<u>Combined Drainage</u>		
Operating Cost Contribution	897	866
Capital Contribution Provision	760	760
	<u>1,657</u>	<u>1,626</u>
Tamar Estuary River Health Action Plan Contribution	4,500	3,700
	<u>6,157</u>	<u>5,326</u>

Contributions have been budgeted for based on advice from TasWater. Council's contribution to the TERHAP is \$4.500M in 2023/2024 and forms part of an \$11.000M commitment over three years. This will be excluded from Council's underlying result. An actual contribution of \$1.500M has been paid in 2022/2023, based on revised estimates provided by TasWater.

Electricity and Gas

	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
Utilities Gas	170	142
Utilities Electricity	2,624	2,730
	<u>2,794</u>	<u>2,872</u>

Contributions and Events Support

	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
<u>Regional Cooperation</u>		
Northern Tasmania Development Corp	208	208
Environment & Sustainability	26	23
Tamar Region NRM	142	132
NRM North	71	65
Tourism Northern Tasmania Inc	170	170
	<u>617</u>	<u>598</u>

Internal Service Provision

Launceston Flood Authority	182	182
	<u>182</u>	<u>182</u>

Provision of Services

NTCA	400	400
Business Events Tasmania	50	50
Theatre North	124	114
	<u>574</u>	<u>564</u>

Contributions

L.G.A.T.	79	76
C.B.D. Promotional	564	564
Conference & Business Incentives	15	31
Community & Economic Assistance	218	221
Community Grants	80	80
	<u>956</u>	<u>972</u>

Events Support

Small Signature Event Sponsorship	20	20
Major Event Sponsorship	185	210
Signature Event Sponsorship	200	225
Small Event Sponsorship	100	109
New Years Eve Sponsorship	46	46
Special Event Sponsorship	70	70
Partnership Agreements Sponsorship	75	-
	<b>696</b>	<b>680</b>

Total Contributions and Events Support	<b>3,025</b>	<b>2,996</b>
--	--------------	--------------

Water, Rent and Land Tax

	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
Water Fixed Charges	800	710
Water Volumetric Charges	414	362
External Rent	82	65
Land Tax	748	580
	<b>2,044</b>	<b>1,717</b>

Remissions and Abatements

	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
Remission Rates	300	277
	<b>300</b>	<b>277</b>

Council Concessions

	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
Pensioner Concessions		
Garbage Disposal	542	317
Parking, Off Street	127	128
	<b>669</b>	<b>445</b>

Garbage Disposal concessions have increased with the increase in charges at the Launceston Waste Centre. The Council provides a range of other concessions through its fee structures.

**Debt Levels**

\$6.000M was borrowed with a five year repayment term in the 2019/2020 financial year for a property purchase under the Accelerated Loan Program.

In 2020/2021 two loans of \$10.000M each with a three year repayment term were borrowed under the Local Government Loan Program as part of the Covid-19 Stimulus Package. This money will be used for both Capital and Operational purposes. Interest on the Accelerated Loan Program and the Local Government Loan Program borrowings are fully subsidised by the State Government.

A \$6.000M borrowing scheduled for the 2022/2023 financial year did not proceed. Borrowing of \$6.000M is proposed for 2023/2024, which is a carry forward of the 2022/2023 subsidised borrowing that did not occur.

Council has the capacity to repay all debts as they fall due.

<b>Loan Schedule Extract</b>	<b>Interest (Net) \$000</b>	<b>Borrowing \$000</b>	<b>Repayment \$000</b>	<b>Balance \$000</b>
2019/2020 Actual	-	6,000	-	15,000
2020/2021 Actual	-	20,000	-	35,000
2021/2022 Actual	-	-	9,000	26,000
2022/2023 Actual	-	-	-	26,000
2023/2024 Proposed	-	6,000	20,000	12,000

It is expected that any borrowings that are not subsidised would be used to fund projects that produce an economic return and/or generate sufficient revenue to service any loan interest charges.

**Capital Works Program**

The following table provides an extract from the Capital Works Program for 2023/2024. Council has budgeted for \$19.223M (of Council funded) capital projects in 2023/2024, which is less than previous years due to a significant backlog of works which has accumulated over several years. Council will seek to address this backlog in 2023/2024 and beyond, while allocating funding for additional projects where necessary and appropriate. Council seeks to prioritise the renewal and upgrade of existing assets, with 91% of Capital funding being allocated to these projects in 2023/2024.

	<b>2024 \$'000</b>	<b>%</b>
<b>Source of Funds</b>		
Council Funds	19,223	93.15%
Grant Funds	<u>1,413</u>	<u>6.85%</u>
Total Funds	20,636	100.00%
 <b>Category</b>		
Renewal and Upgrade	18,711	90.67%
Additions	<u>1,925</u>	<u>9.33%</u>
Total Program	20,636	100.00%

	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>OPERATING and CAPITAL Expenditure Summary</b>		
<b>(Excluding Non-Cash Expenses - Depreciation and Asset Disposal Losses)</b>		
Governance	3,002	2,888
Organisational Support	16,954	14,845
Technical & Logistics Support	3,042	2,751
Cultural Facilities	10,207	9,458
Economic Development & Promotion	6,673	6,665
Other Community Amenities	2,978	4,180
Public Order & Safety	798	786
Health	1,455	1,407
Environmental Protection	513	425
Community Development	1,237	1,236
Planning Approvals	2,525	2,417
Building Control	1,247	1,228
Garbage Collection & Disposal	11,680	10,747
Fire Levy	8,982	8,790
Flood Mitigation	1,429	3,347
Cemetery & Crematoria	1,458	1,439
Recreational Facilities	25,211	19,928
Roads & Traffic	13,116	12,922
Street Lighting	1,119	1,129
Street Cleaning	3,170	2,662
Parking Facilities	3,492	3,111
Stormwater Drainage	7,550	5,930
Interest Expense	278	278
Loan Repayments	20,000	-
	<b><u>148,116</u></b>	<b><u>118,568</u></b>
Financed by:		
Operating Revenues (Excluding Capital Revenues)	131,591	120,775
Capital Grants and Contributions	1,413	1,621
Total Operating Revenues	<u>133,004</u>	<u>122,396</u>
Loan Proceeds (Gross)	6,000	6,000
	<u>139,004</u>	<u>128,396</u>
Net Cash Generated (Expended)	<u>( 9,112)</u>	<u>9,828</u>

*Minor differences to Funds (Cash) Statement are a result of rounding.*

*Comparative figures are taken from the previous statutory budget and not updated to reflect budget changes made during the year.*

	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>OPERATING and CAPITAL Expenditure Detail</b>		
<b>(Excluding Non-Cash Expenses - Depreciation and Asset Disposal Losses)</b>		
Governance	<b>3,002</b>	<b>2,888</b>
Operations Expenditure Other	1,713	1,656
LGAT Contribution	79	76
Election Costs	250	380
Pensioner Concessions-Parking	127	128
Pensioner Concessions-Refuse	470	317
Pensioner Concessions-Waste Levy	72	62
General Rate Remissions	292	269
Capital Expenditure	-	-
 Organisational Support	 <b>16,954</b>	 <b>14,845</b>
Operations Expenditure	15,604	13,419
Capital Expenditure	1,350	1,425
 Technical & Logistics Support	 <b>3,042</b>	 <b>2,751</b>
Operations Expenditure	1,315	1,526
Capital Expenditure	1,727	1,225
 Cultural Facilities	 <b>10,207</b>	 <b>9,458</b>
Operations Expenditure Total	7,822	7,595
Capital Expenditure Total	2,385	1,863
 Princess Theatre		
Operations Expenditure	417	386
Capital Expenditure	1,200	500
QVMAG		
Operations Expenditure	7,389	7,196
Capital Expenditure	1,185	1,363
Auto Museum		
Operations Expenditure	16	13
Capital Expenditure	-	-
 Economic Development & Promotion	 <b>6,673</b>	 <b>6,665</b>
Operations Expenditure	6,558	6,665
Capital Expenditure	115	-
 Other Community Amenities	 <b>2,978</b>	 <b>4,180</b>
Operations Expenditure Other	1,620	2,676
Public Toilets (Excl Parks Facilities)	298	299
Capital Expenditure	1,060	1,205
 Public Order & Safety	 <b>798</b>	 <b>786</b>
Operations Expenditure Other	552	530
Pound & RSPCA Funding	246	256
Capital Expenditure	-	-

Health	<b>1,455</b>	<b>1,407</b>
Operations Expenditure Other	1,389	1,342
Immunisations	66	65
Capital Expenditure	-	-
Environmental Protection	<b>513</b>	<b>425</b>
Operations Expenditure	513	425
Capital Expenditure	-	-
Community Development	<b>1,237</b>	<b>1,236</b>
Operations Expenditure	1,237	1,236
Capital Expenditure	-	-
Planning Approvals	<b>2,525</b>	<b>2,417</b>
Operations Expenditure	2,525	2,417
Capital Expenditure	-	-
Building Control	<b>1,247</b>	<b>1,228</b>
Operations Expenditure	1,247	1,228
Capital Expenditure	-	-
Garbage Collection & Disposal	<b>11,680</b>	<b>10,747</b>
Garbage Collection	7,655	6,674
Hard Goods Collection	62	60
Garbage Collection Rate Remissions	2	2
Garbage Disposal	3,481	3,961
Capital Expenditure	480	50
Fire Levy	<b>8,982</b>	<b>8,790</b>
Operations Expenditure	8,978	8,786
Fire Levy Rate Remissions	5	5
Capital Expenditure	-	-
Flood Mitigation	<b>1,429</b>	<b>3,347</b>
Operations Expenditure	1,429	1,422
Capital Expenditure	-	1,925
Cemetery & Crematoria	<b>1,458</b>	<b>1,439</b>
Operations Expenditure	1,368	1,284
Capital Expenditure	90	155
Recreational Facilities	<b>25,211</b>	<b>19,928</b>
Operations Expenditure Total	19,172	18,143
Capital Expenditure Total	6,039	1,785
Swimming Pools		
Operations Expenditure	5,466	5,297
Capital Expenditure	440	175

Community Halls		
Operations Expenditure	236	205
Capital Expenditure	550	300
Albert Hall		
Operations Expenditure	145	200
Capital Expenditure	-	-
Sporting Grounds		
Operations Expenditure	2,267	2,426
Capital Expenditure	300	455
Parks & Gardens		
Operations Expenditure	11,059	10,016
Capital Expenditure	4,749	855
<b>Roads &amp; Traffic</b>	<b>13,116</b>	<b>12,922</b>
Operations Expenditure Other	3,428	2,754
Roads & Bridges Maintenance	3,293	3,198
Capital Expenditure	6,395	6,970
<b>Street Lighting</b>	<b>1,119</b>	<b>1,129</b>
Operations Expenditure	1,119	1,129
Capital Expenditure	-	-
<b>Street Cleaning</b>	<b>3,170</b>	<b>2,662</b>
Operations Expenditure	3,170	2,662
Capital Expenditure	-	-
<b>Parking Facilities</b>	<b>3,492</b>	<b>3,111</b>
Operations Expenditure Other	3,010	2,685
Park & Ride (Tiger Bus)	342	342
Capital Expenditure	140	85
<b>Stormwater Drainage</b>	<b>7,550</b>	<b>5,930</b>
Operations Expenditure	6,695	5,880
Capital Expenditure	855	50
<b>Interest Expense</b>	<b>278</b>	<b>278</b>
<b>Loan Repayments</b>	<b>20,000</b>	<b>-</b>
	<b><u>148,116</u></b>	<b><u>118,568</u></b>



**Trading & Major Facilities**

	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>PARKING FACILITIES</b>		
<b>Income</b>		
Trading & Fee Income	8,174	7,423
Concessions Reinstated	127	128
Other	62	79
	<b>8,363</b>	<b>7,630</b>
<b>Expenses</b>		
Operations	3,384	3,164
Depreciation	728	652
Full Cost Attribution	599	583
	<b>4,711</b>	<b>4,399</b>
<b>Net Income/(Expenses)</b>	<b>3,652</b>	<b>3,231</b>
<b>Capital Expenditure</b>	<b>140</b>	<b>85</b>

	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>LAUNCESTON WASTE CENTRE</b>		
<b>Income</b>		
Trading & Fee Income	9,180	7,429
Concessions Reinstated	470	317
	<b>9,650</b>	<b>7,746</b>
<b>Expenses</b>		
Operations	1,737	1,196
Rehabilitation Interest	50	50
Depreciation	1,822	1,558
Full Cost Attribution	248	240
	<b>3,857</b>	<b>3,044</b>
<b>Net Income/(Expenses)</b>	<b>5,793</b>	<b>4,702</b>
<b>Capital Expenditure</b>	<b>480</b>	<b>50</b>

	2024	2023
	\$'000	\$'000
<b>QUEEN VICTORIA MUSEUM and ART GALLERY</b>		
<b>Income</b>		
Trading & Fee Income	458	349
Grants & Donations	1,963	1,807
	<u>2,421</u>	<u>2,156</u>
<b>Expenses</b>		
Operations	7,389	7,196
Depreciation	1,078	863
Full Cost Attribution	388	375
	<u>8,855</u>	<u>8,434</u>
<b>Net Income/(Expenses)</b>	<u>( 6,434)</u>	<u>( 6,278)</u>
<b>Capital Expenditure</b>	1,185	1,363

	2024	2023
	\$'000	\$'000
<b>LAUNCESTON AQUATIC CENTRE</b>		
<b>Income</b>		
Trading & Fee Income	4,790	4,698
	<u>4,790</u>	<u>4,698</u>
<b>Expenses</b>		
Operations	5,344	5,237
Depreciation	1,118	956
Full Cost Attribution	178	172
	<u>6,640</u>	<u>6,365</u>
<b>Net Income/(Expenses)</b>	<u>( 1,850)</u>	<u>( 1,667)</u>
<b>Capital Expenditure</b>	440	175

	2024	2023
	\$'000	\$'000
<b>YORK PARK and INVERESK PRECINCT</b>		
<b>Income</b>		
Trading & Fee Income	957	963
Other	68	69
	<u>1,025</u>	<u>1,032</u>
<b>Expenses</b>		
Operations	774	1,378
Depreciation	1,629	1,423
Full Cost Attribution	168	168
	<u>2,571</u>	<u>2,969</u>
<b>Net Income/(Expenses)</b>	<u>( 1,546)</u>	<u>( 1,937)</u>
<b>Capital Expenditure</b>	-	-

	2024	2023
	\$'000	\$'000
<b>CARR VILLA CEMETERY and CREMATORIA</b>		
<b>Income</b>		
Trading & Fee Income	1,450	1,371
	<u>1,450</u>	<u>1,371</u>
<b>Expenses</b>		
Operations	1,355	1,284
Depreciation	204	172
Full Cost Attribution	77	74
	<u>1,636</u>	<u>1,530</u>
<b>Net Income/(Expenses)</b>	<u>( 186)</u>	<u>( 159)</u>
<b>Capital Expenditure</b>	90	155

	2024	2023
	\$'000	\$'000
<b>VISITOR INFORMATION CENTRE</b>		
<b>Income</b>		
Trading & Fee Income	86	76
Grants & Donations	120	120
	<u>206</u>	<u>196</u>
<b>Expenses</b>		
Operations	617	610
Depreciation	3	3
Full Cost Attribution	51	49
	<u>671</u>	<u>662</u>
<b>Net Income/(Expenses)</b>	<u>( 465)</u>	<u>( 466)</u>
<b>Capital Expenditure</b>	-	-

**Valuation and Rating Details**

	<b>2024</b>	<b>2023</b>
The Assessed Annual Value (AAV) upon which the Estimates are calculated:	<b>\$'000</b>	<b>\$'000</b>
<i>Based on values from 1st July, 2016</i>	663,962	657,290
<i>Adjusted AAV from 1 July, 2016</i>	889,221	880,097
	<b>Cents/ \$AAV</b>	<b>Cents/ \$AAV</b>
<u>General Rates applied to AAV</u>		
General	6.1721	5.8975
Residential	6.1721	5.8975
Commercial	7.3587	7.0265
Commercial (CBD)	8.0842	8.0647
Industrial	6.8145	6.5288
Primary Production	5.8539	5.5864
Public Service	7.3572	7.0315
Quarry and Mining	5.3303	5.0871
Sport and Recreation	7.3832	7.0497
Vacant (non-use)	5.7790	5.4642
<u>Service Rates on behalf of State Fire Commission</u>		
Urban Fire Levy	1.1795	1.1670
Lilydale Country Fire District Levy	0.3100	0.3261
Rural Fire Levy	0.0300	0.2987
<u>Other Rates Charges</u>	<b>\$</b>	<b>\$</b>
Fixed General Rates	326.80	312.80
Fire Levy Minimum Charge	48.00	44.00
<u>Service Charges</u>	<b>\$</b>	<b>\$</b>
Waste Management - per 85 litre bin	170.00	148.30
Waste Management - per 140 litre bin	215.00	191.60
Waste Management - per 240 litre bin	368.00	317.40
<i>As of the 2016/2017 year the 85 litre bin is no longer available</i>		
<u>Rates and Charges Summary</u>	<b>\$'000</b>	<b>\$'000</b>
General Rate		
Residential	33,692	31,740
Commercial	11,732	11,168
Industrial	3,479	3,310
Public Service	3,423	3,255
Primary Production	1,098	1,043
Quarry and Mining	7	7
Sport and Recreation	287	275
Vacant (non-use)	641	632
General Charge	<u>11,873</u>	<u>11,277</u>
	66,232	62,707

Waste Management Charge	7,564	6,561
CBD Promotional Services	295	423
Budgeted Growth	477	456
	<u>74,568</u>	<u>70,147</u>
Fire Levy	8,977	8,785
Total Rates and Charges	<u>83,545</u>	<u>78,932</u>
<u>Rate Remissions</u>	<b>\$'000</b>	<b>\$'000</b>
General	295	272
Fire General	5	5
Total Rate Remissions	<u>300</u>	<u>277</u>
<u>CBD Promotional Budget</u>	<b>\$'000</b>	<b>\$'000</b>
Income		
City Rates (CBD Differential Component)	295	423
General Rates	269	141
Expenses		
Operations	564	564
Surplus/(Deficit)	<u>-</u>	<u>-</u>

Council is phasing out the CBD Commercial Rate over a four year period, with the balance of the contribution to Central Launceston Marketing Inc (previously CityProm) being funded from General Rates. 2022/2023 was the first year of this transition, with the amount budgeted from General Rates being 25% of the overall contribution. This will increase to 50% in 2023/2024, and so on.

	<b>Cents/ \$AAV</b>	<b>Cents/ \$AAV</b>
<u>Variation in General Rate (cents per \$AAV)</u>		
Commercial CBD From Residential	1.9121	2.1672
Commercial CBD From Commercial	0.7255	1.0382
<u>State Fire Commission</u>	<b>\$'000</b>	<b>\$'000</b>
Income		
Fire Levy	8,977	8,785
Interest	22	22
	<u>8,999</u>	<u>8,807</u>
Expenses		
Fire Levy	8,977	8,785
Remissions	5	5
	<u>8,982</u>	<u>8,790</u>
Surplus/(Deficit)	<u>17</u>	<u>17</u>

*The Council is required under legislation to collect the fire levy on behalf of the State Fire Commission.*

Capital Projects - 2023-2024			
Row Labels	Council Funds	External Funds	Total Amount
<b>RENEWAL</b>	<b>15,298,000</b>	<b>1,113,000</b>	<b>16,411,000</b>
<b>Community and Place</b>	<b>650,000</b>	<b>0</b>	<b>650,000</b>
<b>Cemeteries</b>	<b>55,000</b>	<b>0</b>	<b>55,000</b>
Carr Villa Drainage Works Renewal 23/24	25,000	0	25,000
Carr Villa Road Surface Renewal 23/24	30,000	0	30,000
Parking Programs	40,000	0	40,000
Parking Officer Hand Held Machines	40,000	0	40,000
<b>Swimming Centres</b>	<b>440,000</b>	<b>0</b>	<b>440,000</b>
LA Internal Finishes & Fittings Renewal 23/24	65,000	0	65,000
LA Plant & Equipment Renewal 23/24	65,000	0	65,000
LAFit Cardio equipment	130,000	0	130,000
LAFit Strength Equipment Replacement	100,000	0	100,000
LA Water Treatment Plant	80,000	0	80,000
<b>Tourism Programs</b>	<b>115,000</b>	<b>0</b>	<b>115,000</b>
Christmas Decorations	90,000	0	90,000
Christmas Tree	25,000	0	25,000
<b>Creative Arts and Cultural Services</b>	<b>360,000</b>	<b>0</b>	<b>360,000</b>
<b>Museums</b>	<b>360,000</b>	<b>0</b>	<b>360,000</b>
QVMAG Minor Exhibition Hardware Renewal Program 23/24	50,000	0	50,000
QVMAG Planetarium Show Renewal 23/24	10,000	0	10,000
QVMAG Plant and Equipment Renewal 23/24	300,000	0	300,000
<b>Infrastructure and Assets</b>	<b>12,938,000</b>	<b>1,113,000</b>	<b>14,051,000</b>
<b>Community Halls</b>	<b>335,000</b>	<b>0</b>	<b>335,000</b>
Community Hall Renewal Program 23/24	300,000	0	300,000
Keying System Implementation	35,000	0	35,000
<b>Fleet Replacement</b>	<b>1,727,000</b>	<b>0</b>	<b>1,727,000</b>
Light Vehicle Replacement 23/24 Purchases	330,000	0	330,000
Light Vehicle Replacement 23/24 Sale	-99,000	0	-99,000
Major Plant Replacement 23/24 Purchases	1,610,000	0	1,610,000
Major Plant Replacement 23/24 Sale	-274,000	0	-274,000
Minor Plant Replacement 23/24 Purchases	160,000	0	160,000
<b>Museums</b>	<b>600,000</b>	<b>0</b>	<b>600,000</b>
QVMAG Gas Boiler Replacement to Electric	600,000	0	600,000
<b>Parks Bridge Replacement</b>	<b>1,614,000</b>	<b>0</b>	<b>1,614,000</b>
Parks Bridge Renewal Program 23/24	114,000	0	114,000
Alexandra Suspension Bridge Stage 2	1,500,000	0	1,500,000
<b>Parks Improvements</b>	<b>420,000</b>	<b>0</b>	<b>420,000</b>
City Park Fence	100,000	0	100,000
Irrigation System Renewal 23/24	100,000	0	100,000
Lighting Structure Renewal Program 23/24	100,000	0	100,000
Parks BBQ Renewal Program 23/24	40,000	0	40,000
Parks Furniture Replacement Program 23/24	30,000	0	30,000
Parks Road and Carpark Reseal Program 23/24	50,000	0	50,000
<b>Parks Playground</b>	<b>1,195,000</b>	<b>0</b>	<b>1,195,000</b>
City Park Play Space & Duck Pond Renewal	1,150,000	0	1,150,000
City Wide Play Space Equipment Renewal 23/24	45,000	0	45,000
<b>Parks Sporting Facility</b>	<b>300,000</b>	<b>0</b>	<b>300,000</b>
Sport Facility Renewal Program 23/24	300,000	0	300,000
<b>Roads Footpath</b>	<b>1,090,000</b>	<b>0</b>	<b>1,090,000</b>
Footpath Reconstruction Program 23/24	1,020,000	0	1,020,000
Footpath Reseal Program 23/24	70,000	0	70,000
<b>Roads Resealing</b>	<b>2,100,000</b>	<b>0</b>	<b>2,100,000</b>
Resheeting Program 23/24	500,000	0	500,000
Road Reseal Program 23/24	1,600,000	0	1,600,000
<b>Roads Urban</b>	<b>892,000</b>	<b>1,113,000</b>	<b>2,005,000</b>
Centre Way Lane Surface Rehabilitation	60,000	0	60,000
Roads Reconstruction Program 23/24	302,000	1,113,000	1,415,000
Transport - Other Asset Renewal 23/24	280,000	0	280,000
Trevallyn Road Kings Bridge Retaining Wall Reconstruction	250,000	0	250,000
<b>Stormwater Urban Programs</b>	<b>275,000</b>	<b>0</b>	<b>275,000</b>
Stormwater Main Renewal Program 23/24	275,000	0	275,000
<b>Theatres</b>	<b>1,200,000</b>	<b>0</b>	<b>1,200,000</b>
Princess Theatre and Earl Arts Centre Redevelopment	1,200,000	0	1,200,000
<b>Town Hall/Annexe Buildings</b>	<b>540,000</b>	<b>0</b>	<b>540,000</b>
Town Hall and Annexe Refurbishment 23/24	500,000	0	500,000
Town Hall Annexe Plant & Equipment Renewal 23/24	40,000	0	40,000
<b>Trails &amp; Bikeways</b>	<b>350,000</b>	<b>0</b>	<b>350,000</b>
Track/Footpath/Trail Renewal Program 23/24	350,000	0	350,000
<b>Waste Programs</b>	<b>300,000</b>	<b>0</b>	<b>300,000</b>
Perimeter Fencing and Entry Gate	300,000	0	300,000

<b>Organisational Services</b>	<b>1,350,000</b>	<b>0</b>	<b>1,350,000</b>
<b>Information Technology</b>	<b>640,000</b>	<b>0</b>	<b>640,000</b>
IT Infrastructure Renewal Program 23/24	554,000	0	554,000
Teams Telephony and Contact Centre Solution	86,000	0	86,000
<b>Other Corporate Programs</b>	<b>710,000</b>	<b>0</b>	<b>710,000</b>
CoL Printer Renewal Program 23/24	30,000	0	30,000
Municipal Revaluation	680,000	0	680,000
<b>UPGRADE</b>	<b>2,000,000</b>	<b>300,000</b>	<b>2,300,000</b>
<b>Community and Place</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>
Parking Programs	100,000	0	100,000
Multi-Storey Car Park Access Management System	100,000	0	100,000
<b>Infrastructure and Assets</b>	<b>1,900,000</b>	<b>300,000</b>	<b>2,200,000</b>
<b>Community Halls</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>
YMCA Provision for Upgrade	250,000	0	250,000
<b>Parks Playground</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>
City Park Play Space & Duck Pond Upgrade	250,000	0	250,000
<b>Parks Sporting Facility</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>
Royal Park Skate Park Upgrade	20,000	0	20,000
<b>Public Conveniences</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>
Royal Park Amenity Upgrade	250,000	0	250,000
<b>Roads Blackspot</b>	<b>100,000</b>	<b>100,000</b>	<b>200,000</b>
Black Spot Program 23/24	100,000	100,000	200,000
<b>Roads Rural</b>	<b>50,000</b>	<b>100,000</b>	<b>150,000</b>
Safer Rural Roads 23/24	50,000	100,000	150,000
<b>Roads Urban</b>	<b>200,000</b>	<b>0</b>	<b>200,000</b>
Invermay / Lindsay St - Traffic Signals	200,000	0	200,000
<b>Roads Vulnerable Road User</b>	<b>50,000</b>	<b>100,000</b>	<b>150,000</b>
Vulnerable Road User	50,000	100,000	150,000
<b>Stormwater Urban Programs</b>	<b>480,000</b>	<b>0</b>	<b>480,000</b>
Water/ Development - Gallopers Rise	480,000	0	480,000
<b>Town Hall/Annexe Buildings</b>	<b>170,000</b>	<b>0</b>	<b>170,000</b>
Gallagher Mobile Connect	50,000	0	50,000
Town Hall / Annex Switchboard Upgrade	120,000	0	120,000
<b>Waste Programs</b>	<b>80,000</b>	<b>0</b>	<b>80,000</b>
Lilydale Waste Transfer Station	80,000	0	80,000
<b>ADDITION</b>	<b>1,925,000</b>	<b>0</b>	<b>1,925,000</b>
<b>Community and Place</b>	<b>35,000</b>	<b>0</b>	<b>35,000</b>
<b>Cemeteries</b>	<b>35,000</b>	<b>0</b>	<b>35,000</b>
Carr Villa Drainage Works New 23/24	15,000	0	15,000
Carr Villa Road Works New 23/24	20,000	0	20,000
<b>Creative Arts and Cultural Services</b>	<b>225,000</b>	<b>0</b>	<b>225,000</b>
<b>Museums</b>	<b>225,000</b>	<b>0</b>	<b>225,000</b>
QVMAG Display Furniture	200,000	0	200,000
QVMAG General Storage	25,000	0	25,000
<b>Infrastructure and Assets</b>	<b>1,665,000</b>	<b>0</b>	<b>1,665,000</b>
<b>Parks Improvements</b>	<b>400,000</b>	<b>0</b>	<b>400,000</b>
Street Tree Strategy & Urban Implementation	400,000	0	400,000
<b>Parks Sporting Facility</b>	<b>500,000</b>	<b>0</b>	<b>500,000</b>
Pump Track	500,000	0	500,000
<b>Roads Urban</b>	<b>500,000</b>	<b>0</b>	<b>500,000</b>
South Prospect Growth Area New Roads	500,000	0	500,000
<b>Stormwater Urban Programs</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>
Parklands Parade Detention Basin - Spillway Works	100,000	0	100,000
<b>Town Hall/Annexe Buildings</b>	<b>65,000</b>	<b>0</b>	<b>65,000</b>
Town Clock Automation	65,000	0	65,000
<b>Waste Programs</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>
LWC R1 and R5 Cell Liner Design and Construct	100,000	0	100,000
<b>Grand Total</b>	<b>19,223,000</b>	<b>1,413,000</b>	<b>20,636,000</b>

## Major Operational Projects 2023/2024

Row Labels	Sum of Council Funds	Sum of Grants Funds	Sum of Total Funds
<b>Organisational Services Network</b>	<b>1,883,521</b>		<b>1,883,521</b>
<b>Other Corporate Programs</b>	<b>40,000</b>		<b>40,000</b>
CoL Enterprise Agreement Negotiations	40,000		40,000
<b>Information Technology</b>	<b>1,843,521</b>		<b>1,843,521</b>
Corporate Applications Replacement Project (CARP)	1,843,521		1,843,521
<b>Community and Place Network</b>	<b>145,000</b>	-	<b>145,000</b>
<b>Other Corporate Programs</b>	<b>145,000</b>	-	<b>145,000</b>
Regional Planning	70,000	-	70,000
Building Heights	25,000	-	25,000
South Prospect Project	50,000	-	50,000
<b>Grand Total</b>	<b>2,028,521</b>	-	<b>2,028,521</b>



---

**16.3. 2023/2024 Fees and Charges Amendments**

**FILE NO:** SF2968

**AUTHOR:** Samuel Kelty (Acting Manager Finance)

**ACTING GENERAL MANAGER APPROVAL:** Leanne Purchase (Organisational Services Network)

---

**DECISION STATEMENT:**

To consider amendments to the adopted 2023/2024 Fees and Charges

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 4 May 2023 - Agenda Item 16.2 - Fees and Charges 2023/2024

**RECOMMENDATION:**

That Council approves the changes made to the adopted Fees and Charges for 2023/2024 as listed below:

Line No.	Fee Name	GST Status	2023/2024 Fee
	<b>COMMUNITY AND PLACE</b>		
	<b>Launceston Aquatic Centre</b>		
New	Complete Health and Fitness Single Visit Concession	Taxable	\$16.80
New	Complete Health and Fitness 10 Visit Pass	Taxable	\$189.00
New	Complete Health and Fitness 10 Visit Pass Concession	Taxable	\$151.20
	<b>ORGANISATIONAL SERVICES</b>		
613	Public Liability Insurance for Busking - per annum fee	Taxable	\$29.00

---

**REPORT:**

The following changes to adopted fees and charges have been identified by the Council's Officers and require the approval of Council:

**New Fees**

Line No.	Fee Name	GST Status	2023/2024 Fee
	<b>COMMUNITY AND PLACE</b>		
	<b>Launceston Aquatic Centre</b>		
New	Complete Health and Fitness Single Visit Concession	Taxable	\$16.80
New	Complete Health and Fitness 10 Visit Pass	Taxable	\$189.00
New	Complete Health and Fitness 10 Visit Pass Concession	Taxable	\$151.20

These fees are currently charged by the Launceston Aquatic Centre but were excluded from the adopted 2023/2024 fees and charges due to administrative error.

**Changed Fees**

	<b>ORGANISATIONAL SERVICES</b>		
613	Public Liability Insurance for Busking - per annum fee	Taxable	\$29.00

This fee was approved by Council on 4 May 2023 as GST free. The Council's Officers have since identified that GST treatment of Fee Number 613 is taxable.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and Acting General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

#### 16.4. Budget 2023/2024 - Rating Framework

**FILE NO:** SF6940/SF0521

**AUTHOR:** Nathan Williams (Chief Financial Officer)

**ACTING GENERAL MANAGER APPROVAL:** Leanne Purchase (Organisational Services Network)

---

#### **DECISION STATEMENT:**

To consider adoption of the Rating Framework for the financial year ending 30 June 2024.

*Pursuant to Part 9 of the Local Government Act 1993 (Tas), this decision requires an absolute majority of Council.*

#### **RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*  
*Valuation of Land Act 2001 (Tas)*  
*Fire Service Act 1979 (Tas)*  
*Waste and Resource Recovery Act 2022 (Tas)*

#### **PREVIOUS COUNCIL CONSIDERATION:**

Considered annually.

Workshop - 25 May 2023 - Rates and Public Consultation Feedback

#### **RECOMMENDATION:**

That Council, by absolute majority, pursuant to Part 9 of the *Local Government Act 1993* (Tas), adopts the following Rating Framework for the financial year ending 30 June 2024:

#### ***Rating Resolution***

##### **1. General Rate:**

1.1 Pursuant to sections 90 and 91 of the *Local Government Act 1993* (Tas), Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provisions of section 87) within the municipal area of Launceston for the period commencing 1 July 2023 and ending 30 June 2024, which consists of two components as follows:

- (a) a rate of **6.1721** cents in the dollar of the assessed annual value of the land; and
- (b) a fixed charge of **\$326.80**.

1.2 Pursuant to section 107(1) and (2) of the *Local Government Act 1993* (Tas), by reason of:

- (a) the use or non-use of any land which is within the municipal area; and
  - (b) the locality of the land;
-

Council declares, by absolute majority, that component 1.1(a) of the General Rate is varied for the financial year as follows:

- (i) for land used for commercial purposes, that is not located within the area known as the CBD Rate Variation Locality, the rate is varied by **increasing** it by **1.1866** cents in the dollar to **7.3587** cents in the dollar of the assessed annual value of the land;
- (ii) for land used for commercial purposes and which is located within the area known as the CBD Rate Variation Locality, the rate is varied by **increasing** it by **1.9121** cents in the dollar to **8.0842** cents in the dollar of the assessed annual value of the land;
- (iii) for land used for industrial purposes, the rate is varied by **increasing** it by **0.6424** cents in the dollar to **6.8145** cents in the dollar of the assessed annual value of the land;
- (iv) for land used for public purposes, the rate is varied by **increasing** it by **1.1851** cents in the dollar to **7.3572** cents in the dollar of the assessed annual value of the land;
- (v) for land used for primary production purposes, the rate is varied by **decreasing** it by **0.3182** cents in the dollar to **5.8539** cents in the dollar of the assessed annual value of the land;
- (vi) for land used for sporting or recreation facilities, the rate is varied by **increasing** it by **1.2111** cents in the dollar to **7.3832** cents in the dollar of the assessed annual value of the land;
- (vii) for land used for quarrying or mining, the rate is varied by **decreasing** it by **0.8418** cents in the dollar to **5.3303** cents in the dollar of the assessed annual value of the land; and
- (viii) for land which is vacant land, the rate is varied by **decreasing** it by **0.3931** cents in the dollar to **5.7790** cents in the dollar of the assessed annual value of the land.

### Definition CBD Rate Variation Locality

- 1.3 That pursuant to section 107(1)(c) of the *Local Government Act 1993* (Tas), Council declares by absolute majority, that the location of any land which is within the following parts of the municipal area shall be defined as within the **CBD Rate Variation Locality** for the purposes of clause 1.2 above, namely:
- (a) that portion of the City of Launceston as is bounded by Wellington, Cameron, George and York Streets;
  - (b) those properties having a frontage on the Eastern side of George Street from numbers 37 to 115 (both inclusive);
  - (c) those properties having a frontage on the Southern side of York Street from numbers 45 to 123 (both inclusive);
  - (d) those properties having a frontage on the Northern side of Cameron Street from numbers 44 to 70 (both inclusive) and on the Southern side of that Street from numbers 41 to 93 (both inclusive);
  - (e) those properties having a frontage on the Eastern side of St John Street from numbers 119 to 153 (both inclusive) and on the Western side of that Street from numbers 116 to 128 (both inclusive);
  - (f) those properties having a frontage on the Eastern side of Charles Street from numbers 179 to 205 (both inclusive) and on the Western side of that Street from numbers 126 to 156 (both inclusive); and
  - (g) those properties having a frontage on the Northern side of Brisbane Street from numbers 36 to 60 (both inclusive) and those having a frontage on the Southern side of that Street from numbers 43 to 65 (both inclusive).

## Maximum Percentage Increase

- 1.4 Pursuant to section 88A of the *Local Government Act 1993* (Tas), Council by absolute majority, sets a maximum percentage increase cap on component 1.1(a) of the general rate of 500% where that increase has occurred as a result of municipal revaluation undertaken in accordance with section 20 of the *Valuation of Land Act 2001*.
- 1.5 That pursuant to section 107 of the *Local Government Act 1993* (Tas), Council declares by absolute majority, that the maximum percentage cap referred to in 1.4 above is varied to 20% for all land which is used or predominantly used for residential purposes.

## 2. Service Charges - Waste Management Service:

Pursuant to section 94, of the *Local Government Act 1993* (Tas), Council makes the following service charges on all rateable land within the municipal area of Launceston (including land which is otherwise exempt from rates pursuant to section 87 but excluding land owned by the Crown to which the Council does not supply any of the following services) for the period commencing 1 July 2023 and ending on 30 June 2024, namely:

2.1 Service charges for waste management in respect of all land to which the Council supplies different waste management services comprising:

- (i) the supply of mobile garbage bins;
- (ii) the supply of a recycling service;

as follows:

- (a) (i) **\$170.00** for an existing 85 litre mobile garbage bin and one recycle bin;
- (ii) **\$215.00** for a 140 litre mobile garbage bin and one recycle bin;
- (iii) **\$368.00** for a 240 litre mobile garbage bin and one recycle bin; and

2.2 Pursuant to section 94(3) of the *Local Government Act 1993* (Tas), Council by absolute majority, varies each of the charges at clause 2.1(a) above within different parts of the municipal area for land used or predominantly used for commercial or industrial purposes, public purposes, primary production, sporting or recreation facilities and/or quarrying or mining purposes as follows:

- (i) **\$170.00** for an existing 85 litre mobile garbage bin;
- (ii) **\$215.00** for a 140 litre mobile garbage bin;
- (iii) **\$368.00** for a 240 litre mobile garbage bin.

2.3 In respect of the service charges for waste management:

- (a) if any land to which the waste management service is supplied is the subject of separate rights of occupation which are separately valued by the Valuer-General pursuant to section 11(3)(c) of the *Valuation of Land Act 2001*, then the charge applies to each such separate occupation;
- (b) pursuant to section 94(3) of the *Local Government Act 1993* (Tas), Council by absolute majority, declares that the service charge varies within different parts of the municipal area by reference to the use or predominant use of land as follows:
  - (i) for all land used for residential purposes where there is more than one separate right of occupation which is separately valued in the valuation list prepared under the

*Valuation of Land Act 2001*, and where the rate payer has elected by notice in writing delivered to the Chief Executive Officer on or before the 1 July 2023, not to have a waste management service, then the service charge is varied to **Nil**;

- (ii) for all land which is used or predominantly used for commercial or industrial purposes, public purposes, primary production, sporting or recreation facilities, quarrying and mining purposes and where the rate payer in respect of that land elects by notice in writing delivered to the Chief Executive Officer on or before the 1st day of July 2023 not to have a waste management service, then the service charge is varied to **Nil**.

- 2.4 A service charge for waste management services to offset a levy payable by the Council to the State Government under the *Waste and Resource Recovery Act 2022* (a Waste Management Levy Offset Service Charge) as follows:

\$10.50 in respect of all land to which the service charge for waste management applies pursuant to 2.1 and 2.3(a).

### 3. Service Rates - Fire Service:

- 3.1 Pursuant to section 93A of the *Local Government Act 1993* (Tas), Council makes the following service rates in respect of the fire service contributions it must collect under the *Fire Service Act 1979* for the rateable parcels of land within the municipal area of Launceston (excluding land which is exempt pursuant to the provisions of section 87 of the *Local Government Act 1993* (Tas)) for the period commencing 1 July 2023 and ending on 30 June 2024, as follows:

District	Cents in the dollar of Assessed Annual Value
Launceston Permanent Brigade Rating District	1.17950
Lilydale Volunteer Brigade Rating District	0.31000
General Land	0.03000

- 3.2 Pursuant to section 93(3) of the *Local Government Act 1993* (Tas), Council sets a minimum amount payable in respect of this service rate of **\$48.00** for each rateable parcel of land within the municipal area of Launceston (excluding land which is exempt pursuant to the provisions of section 87 of the *Local Government Act 1993* (Tas)).

### 4. Separate Land:

- 4.1 Except where it is expressly provided to the contrary, for the purposes of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*.

**5. Adjusted Values:**

- 5.1 For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to sections 89 and 89A of the *Local Government Act 1993* (Tas).

**6. Instalment Payment:**

- 6.1 Pursuant to section 124 of the *Local Government Act 1993* (Tas), Council:
- (a) decides that all rates are payable by all rate payers by four instalments which must be of approximately equal amounts.
  - (b) determines that the dates by which instalments are to be paid shall be as follows:
    - (i) the first instalment on or before 31 August, 2023;
    - (ii) the second instalment on or before 30 November, 2023;
    - (iii) the third instalment on or before 31 January, 2024; and
    - (iv) the fourth instalment on or before 30 April, 2024 .
  - (c) if a ratepayer fails to pay any instalment within 21 days from the date on which it is due, the ratepayer must pay the full amount owing.

**7. Penalty and Interest:**

- 7.1 Pursuant to section 128 of the *Local Government Act 1993* (Tas), if any rate or instalment is not paid on or before the date it falls due then:
- (a) there is payable a penalty of **3.0%** of the unpaid rate or instalment; and
  - (b) there is payable a daily interest charge of **0.02054795% (7.5% per annum)** in respect of the unpaid rate or instalment for the period during which it is unpaid.

**8. Words and Expressions:**

Words and expressions used both in these resolutions and in the *Local Government Act 1993* (Tas) or the *Fire Service Act 1979*, have in these resolutions the same respective meanings as they have in those Acts.

---

**REPORT:**

This resolution serves the purpose of translating budgeted rates revenue for 2023/2024 into rates and charges.

In 2023/2024, the Council proposes to increase rates revenue by 4.50% which is in line with Council's adopted Long Term Financial Plan and well below the most recent published annual Hobart Consumer Price Index (CPI) figure to March 2023 of 6.90%.

The Council is facing rising costs of materials and other expenses, which have exceeded the proposed 4.50% rate increase for 2023/2024, however, the Council has decided not to transfer the full burden of these cost increases to the ratepayers during this period. Instead, the Council plans to address the issue of rising costs and maintaining financial sustainability by implementing more gradual rate increases and conducting level of service reviews, in line with the adopted Long Term Financial Plan.



By opting for more gradual rate increases, the Council aims to alleviate the immediate financial impact on ratepayers while still ensuring the delivery of quality services. This approach is evidence of the fact that the Council recognises the need to balance the financial sustainability of the organisation with the affordability for the community.

The Council's decision indicates a commitment to long term financial sustainability and a consideration for the well-being of ratepayers. By implementing gradual rate increases and conducting service reviews, the Council aims to strike a balance between providing quality services and managing the financial challenges posed by increasing costs.

The State Government Valuer-General reviews rental data every two years to determine whether property values have increased. If they note an increase in rental income (AAV) they determine adjustments that Council is mandated to apply to property values. No adjustment was required for City of Launceston for AAV for 2023/2024, as this data was provided the previous year. It is worth noting that a full municipal revaluation will be conducted of the City of Launceston (as is the case every six years) next financial year and will be implemented for the 2024/2025 rating framework.

The Waste Management Charge continues to recover the cost of providing the service of collection, disposal and processing of landfill, recycling and FOGO (Food Organics and Garden Organics) within the municipality and at the Launceston Waste Centre.

The Waste Management Charges will increase by \$21.70 per 85 litre bin to \$170.00, \$23.40 per 140 litre bin to \$215.00, and \$50.60 per 240 litre bin to \$368.00. The increases are due to cost increases associated with the collection, disposal and processing of landfill, recycling and FOGO (Food Organics and Garden Organics) of approximately 14%. This increase is in line with Local Government trends both in Tasmania and nationally, and are tied to a number of factors such as the price of fuel, Consumer Price Index increases, Council's new Sustainable Pricing Model and growth in the Municipality.

The Fire Service Rate Charge and the Waste Management Levy Offset are levies imposed by the State Government and are charged by Council on a cost recovery basis.

Under the State Government *Waste and Resource Recovery Act 2022* (Tas) a charge of \$20 per tonne (plus annual indexation) must be collected by Council for any waste disposed to Council operated landfill facilities. The average tonnage of waste disposed of per property that receives the kerbside waste service is 0.49 tonne per annum and as a result the Council needs to recover \$10.50 per property to offset this levy, an increase of \$0.90 from the prior year. This levy will be shown on rates notices as a separate line beneath the State Government Fire Service Contribution charge and will be called State Government Waste Levy (Offset) which will equate to \$10.50 per property that receives a kerbside waste service in 2023/2024.

In June 2021, Council resolved to redistribute the Central Business District Levy over a period of four years. The second year of this transition is 2023/2024, with \$147,000 of additional revenue raised across the other rating categories, effectively an additional 0.27% of an increase.

This Agenda Item has been reviewed by an independent legal practitioner to ensure it complies with the *Local Government Act 1993* (Tas), the *Waste and Resource Recovery Act 2022* (Tas) and the *Fire Service Act 1979* (Tas).

**RISK IMPLICATIONS:**

The Rating Framework sets out the rates and charges for the 2023/2024 financial year and thus allows for the Council to raise the required revenues to fund its capital and operation programs. Failure to adhere to this would mean the Council does not deliver the level service expected by the community.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

The Council has a significant economic impact in the region through its revenue raising and spending. The budget contains specific projects and ongoing programs to improve environmental outcomes. The budget contains specific projects and ongoing programs to improve social outcomes. The structure distributes the rates accordingly to property values.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

**BUDGET AND FINANCIAL IMPLICATIONS:**

The rate resolution provides the legal authority to levy the rates as detailed in the Council's Statutory Estimates.

**DISCLOSURE OF INTERESTS:**

The Author and Acting General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

**16.5. Rates and Charges Policy (23-Plx-010)**

**FILE NO:** SF6940/SF0521

**AUTHOR:** Nathan Williams (Chief Financial Officer)

**ACTING GENERAL MANAGER APPROVAL:** Leanne Purchase (Organisational Services Network)

---

**DECISION STATEMENT:**

To consider the revised Rates and Charges Policy (23-Plx-010).

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*  
*Valuation of Land Act 2001 (Tas)*  
*Fire Services Act 1979 (Tas)*  
*Waste and Resource Recovery Act 2022 (Tas)*

**PREVIOUS COUNCIL CONSIDERATION:**

Considered annually.

**RECOMMENDATION:**

That Council, pursuant to section 86B of the *Local Government Act 1993 (Tas)*, adopts the revised Rates and Charges Policy (23-Plx-010) as set out below:

***Rates and Charges Policy***

***PURPOSE:***

This Policy provides the rating framework that the Council has adopted for rates and charges.

The Policy is prepared in accordance with section 86B of the *Local Government Act 1993 (Tas)* (LGA 1993) and provides an overview of the rating framework that Council has adopted.

The Policy reflects the fundamental premise as set out in section 86A of the LGA 1993 that:

- (a) rates are a tax and not a fee for service; and
- (b) the value of land is an indicator of the capacity to pay.

The Council through the application of this Policy primarily levies rates based on property values with a contribution through fixed and service charges. The Policy also outlines the Council's approach to the provision of remissions and the management of the rate debt.

***SCOPE:***

---

The Policy sets out the Council's rates and charges (taxation) objectives in regard to:

- (a) Statutory compliance; and
- (b) Discretionary matters.

This document is a statement of policy and intent, it does not supersede or overrule the specific rating resolutions and policies that are determined by resolution of the Council.

***POLICY:***

**Rating Objectives**

To maintain an appropriate distribution of rates and charges consistent with the principles stated in this Policy with the objectives of:

- (a) Consistent and equitable treatment of all residents and ratepayers;
- (b) Achieving an appropriate mix and distribution of taxation from
  - i. rates based on property values, fixed and service charges and revenue from other sources; and
  - ii. different sectors (including land use categories and localities) within the municipality.
- (c) Managing the impact on ratepayers of changes in
  - i. the Council's funding requirements; and
  - ii. property valuations as reflected in municipal revaluations.
- (d) Using rate settings to support the achievement of strategic objectives.

**Rating Strategies and Methodologies**

The strategies and methodologies that have been developed consistent with the principles and rating objectives are as follows.

The valuation methodology is based on assessed annual value.

The inclusion of a general fixed charge (that is not based on a property's value) as a component of the general rate.

The use of service charges for waste management (collection and processing) based on the capacity of the service provided.

Transitional arrangements through the capping of rate increases for residential ratepayers when municipal revaluations occur. Transitional arrangements are also considered in other circumstances where there is the potential for a significant change in rates from a change in the Council's rating structure.

Debt management policies and disincentives intended to encourage the timely payment of rates.

The minimisation of rate remissions to support equitable outcomes for all ratepayers and for the remissions to be strategically targeted to address unintended consequences of legislation and policy.

Exemptions based solely on the legislative provisions of section 87 of the LGA 1993.

### **Valuation Methodologies**

The Council has determined to use assessed annual value as the basis of rates (section 89A(2) of the LGA 1993) within the municipality. Valuations are arranged by the Office of the Valuer General. Municipal valuations occur on a six yearly cycle, with indexation adjustments made between the full revaluation every two years.

Supplementary valuations occur when additions or significant alterations are made to a property. The values are determined as though the alterations existed at the date of the last municipal revaluation, with effect from the date the works are completed.

### **Rating Structures and Differential Rates**

The Council uses the power provided by section 107 of the LGA 1993 to vary the rate based on property use and also by location for properties within a defined area of the city centre. The property usage categories are residential, commercial, industrial, primary production, public (community) service, quarrying or mining, sport or recreation and vacant land (non-use).

The location variation or differential is applied to raise an additional rate for promotional activities within the city centre.

### **Contribution Methodology**

Assessed annual value (AAV) is a differential valuation system where the AAV varies with the use and capital value of the property. Through this differential valuation system together with differential rates based on property usage the contribution from sectors of the municipality varies with changes in property values. The use of assessed annual value is consistent with the rating principles contained in section 86A of the LGA 1993.

### **Fixed Charge**

The Council has resolved to impose a fixed charge (section 91 of the LGA 1993) on each rateable property or tenancy, consistent with the legislation a minimum rate is not also levied. The application of a fixed charge recognises that all rateable properties should make a fixed contribution to the cost of the Council's operations and services. The application of a fixed charge reduces the rates that are raised based on property values. The Council recognises the regressive taxation effect of fixed charges and so limits the amount of the fixed charge. The total revenue raised from the fixed charge must not exceed an amount equal to 50% of the Council's general rates in each rating year.

### **Service Charges**

The Council imposes a service charge (section 94(1) of the LGA 1993) for waste management services. Waste management (the collection of waste and recycling materials) is a defined service for which a pay for use charge is appropriate.

Private operators provide specific services to a limited number of organisations where for operational reasons it is not practical or efficient to provide the Council managed service. These organisations are able to opt out of the Council arranged service.

The Council varies or applies different charges based on the capacity of the bins that are now available, this pricing strategy is intended to provide incentives to reduce waste, encourage recycling and reflect the cost of waste disposal.

The Council also imposes a service charge (section 94(1) of the LGA 1993) for waste management services to offset a levy payable by the Council to the State Government under the *Waste and Resource Recovery Act 2022* (the Waste Management Levy Offset Service Charge). The State Government imposed levy will commence at \$20.00 per tonne of waste disposed to the Council's operated landfill facilities, then \$40.00 per tonne after two years, and \$60.00 per tonne after two more years. The Waste Management Levy Offset Service Charge will be subject to CPI increases to ensure its purpose is maintained in real terms to offset the State Government imposed levy into the future. The City of Launceston will impose the Waste Management Levy Offset Service Charge on each property that has one or more bins on a per property basis only. Data collected indicates that on average, each property disposes 0.49 tonnes to landfill per year and at \$21.36 per tonne (in line with CPI increases) this equates to a charge of \$10.50 per property with one or more bins for 2023/24. This amount is disclosed separately on rates notices for properties to which this Waste Management Levy Offset Service Charge applies.

#### Rating Independent Living Units (Retirement Villages)

##### *General Rate*

Residential Independent Living Units within retirement villages which are owned by a charitable organisation and operated exclusively for charitable purposes are exempt from the general rate (section 87(1)(d) of the LGA 1993).

##### *Fire Rate*

Residential Independent Living Units within retirement villages which are owned by a charitable organisation and operated exclusively for charitable purposes are exempt from being charged the fire rate.

The appropriateness of discretionary remissions is subject to ongoing monitoring by the Council.

Residential properties or units owned commercially or by private individuals are not exempt from being charged the general rate or fire rate.

#### Residential Rate Cap (Transitional Arrangements)

The Council supports the fundamental principle, subject to any differential rating structures and remissions, that properties with the same value (in the same usage category) should pay the same rate.

The Council recognises that the municipal revaluation may produce circumstances where the rates on individual properties increase or decrease significantly. In order to assist residential ratepayers to transition to the new rating levels the Council has determined to cap the amount that the general rate (the value based component) can increase at 20 percent per annum following a municipal revaluation.

#### Debt Management

The Council recognises that some members of the community may not pay the applicable rates and charges either because

- (a) they choose not to, or
- (b) they are unable to due to financial difficulties.

The Council provides financial disincentives through interest and penalty charges and undertakes commercial debt collection practices to ensure that the payment of rates and charges is given appropriate priority.

The Council seeks to assist those members of the community in genuine financial difficulty through payment arrangements. It also understands that the failure to take appropriate and timely action can have a greater adverse consequence for the ratepayer than the debt collection action.

Unpaid Council rates and charges are a debt that is secured (similarly to a mortgage) against the property (section 119 of the LGA 1993). Thus, any debt must be repaid when the property is sold. The Council has the power to sell a property when debts are outstanding for more than three years (section 137 of the LGA 1993).

#### **Postponement of Payments**

Section 125 of the LGA 1993 provides the power for the Council to defer or postpone the payment of rates on the grounds of hardship. The Council has determined that it will not offer this long term debt management facility as there are other commercial facilities that should be used in these circumstances. The Council provides short term payment arrangements.

#### **Rate Remissions**

Under section 129 of the LGA 1993, Council by absolute majority, may grant a remission of all or part of any rates, penalty or interest paid or payable by the ratepayer and/or class of ratepayers. The Interim Rates and Charges Hardship Policy (23-Plx-011) sets out the process for applications in respect of remissions or postponement of rates, penalties or interest on the basis of financial hardship.

The Council is also required to exempt under section 87 of the LGA 1993 some properties from rates.

Without limiting the application of section 129 of the LGA the Council has resolved to provide rating remissions via the following policy documents:

- Crown leases/licences for jetties and slipways (Policy 23-PI-008)
- Charitable organisations (Policy 23-Plx-002)
- Small balances (Policy 23-PI-006)
- Interim Rates and Charges Hardship (Policy 23-Plx-011)

#### **Other Rates**

##### **CBD Promotional Rate**

Council, based on the request of the effected businesses, applies a differential rate to properties used for commercial purposes to fund promotional activities within the central business area (details of the area are specified in the annual rates resolution).

The delivery of the promotional outcomes is provided by Launceston Central Marketing Inc. under a service agreement with the Council.

This rate is being phased out over a four year period, with 2023/2024 being the second year of this transition. The additional revenue is collected across the rest of the rating base.

### State Government Departments and Business Enterprises

State Government properties, with some exceptions related to parks and infrastructure, are subject to rates and charges on the same basis as other properties (section 87(1)(b) of the LGA 1993).

### Construction Rates

Construction rates can be levied (sections 97 and 98 of the LGA 1993) related to drainage infrastructure works. The Council uses developer contribution arrangements in preference to construction rates due to limitations contained in section 98 regarding the amount that can be charged.

### Separate Rates

Separate rates can be levied (section 100 of the LGA 1993) where the Council believes the services provided are of particular benefit to the *affected land; or the owners or occupiers of that land*.

There are currently no separate rates.

### Fire Service Rates

The Council as required by legislation raises rates on behalf of the State Fire Commission (section 93A of the LGA 1993). The amount of the rate revenue is determined by the State Fire Commission. The Council receives an administrative fee for the provision of the service.

### Payments

The Council has spread the payment dates across the year with the instalments due.

Instalment 1 - 31 August

Instalment 2 - 30 November

Instalment 3 - 31 January

Instalment 4 - 30 April

Penalty charges apply when instalments are not paid by the due date, interest applies on unpaid balances.

Rates can be paid in full, by four instalments or by more frequent payments so long as the instalments are paid by the due date, penalty and interest will not be incurred.

### Payment Methods

The Council provides a range of payment facilities that include the use of modern technologies and in person.

### Discounts

The Council does not provide payment discounts (section 130 of the LGA 1993) due to the additional cost imposed on those who are unable to take advantage of such a facility (the estimated cost of discount significantly exceeds the additional interest earnings that would result from the take up of the discount.)



### Application of Payments

Payments are applied to outstanding debts in accordance with the sequence prescribed in the legislation (section 131 of the LGA 1993).

### Objection

Objections to rates notices can only be made based on the grounds specified in section 123 of the LGA 1993. The grounds broadly relate to factual or calculation errors.

Objections to valuation can be made under section 28 of the *Valuation of Land Act 2001* (VLA 2001) only on the grounds specified and within 60 days of the date of notice issue. Application can be made for the correction of errors of fact at any time.

### Disclaimer

This Policy is a general statement of the Council intent it is not a statement of legislative compliance. The Policy provisions do not provide a legal basis for a challenge or objection to any rating matters. The Policy is updated from time to time, consistent with the legislation (section 86B(4) of the LGA 1993).

### **PRINCIPLES:**

The Council's rating policies are formed within a framework that includes:

- (a) The *Local Government Act 1993* (Tas);
- (b) Established taxation principles;
- (c) Organisational Values;
- (d) The Council's Long Term Financial Plan; and
- (e) The Council's Rating Resolution.

### **RELATED POLICIES AND PROCEDURES:**

23-PI-003 Private Use of Council Land Policy  
23-PI-006 Property Debt (Small Charge) Remission Policy  
23-PI-008 Rating Exemptions and Remissions for Crown Lease Jetties and Slipways  
23-Plx-002 Rating Exemptions and Remissions for Charitable Organisations Policy  
23-Plx-011 Interim Rates and Charges Hardship Policy

### **RELATED LEGISLATION:**

*Local Government Act 1993* (Tas) (Part 9 - Rates and Charges)  
*Valuation of Land Act 2001*  
*Fire Services Act 1979* (Tas)  
*Waste and Resource Recovery Act 2022* (Tas)

### **REFERENCES:**

Access Economics/Henry Review (**Error! Hyperlink reference not valid.**)  
Taxation Policy Criteria (Oakes Committee April 1990)

- Equity or Fairness
- Simplicity and Efficiency
- Accountability or Visibility
- Acceptability
- Benefits Derived
- Capacity to Pay

Local Government Rates and Charges - Guidance paper for policy development April 2012

---

**DEFINITIONS:**

Economic Efficiency

- Does the rating methodology distort property ownership and development decisions in a way that results in significant efficiency costs?

Simplicity

- Is the system practical and cost-effective to administer?
- Is the system simple to understand and comply with?

Equity

- Does the tax burden fall appropriately across different classes of ratepayers?

Capacity to Pay (is the tax progressive or regressive?)

- Those with a greater capacity to pay contribute more.

Benefit Principle

- Should those who benefit more, contribute more?

Sustainability

- Does the system generate sustainable and reliable revenues?
- Is it durable and flexible in changing conditions?

Cross-border Competitiveness

- Does the rating system undermine the Council as a business location?

**REVIEW:**

This Policy will be brought for approval as part of the annual budgeting and planning cycle.

This Policy is required to be at a minimum reviewed as required by legislation. Section 86B(4) of the LGA 1993 requires that:

A Council must review its rates and charges policy -

- (a) by the end of each successive four-year period after 31 August 2012.

There are other provisions in the legislation that trigger a policy review.

---

**REPORT:**

The Council's Rating Framework and the Rates and Charges Policy are reviewed annually, with only minor updates made to the version contained in the recommendation as pertain to the relevant year or naming convention.

This policy has been reviewed by an independent legal practitioner to ensure it complies with the *Local Government Act 1993* (Tas), the *Fire Services Act 1979* and the *Waste and Resource Recovery Act 2022*.

**RISK IMPLICATIONS:**

If sufficient revenue is not raised by rates, the Council's capital and operational programs delivering the levels of service expected by the community could not be funded.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

The application of sound taxation principles in the formulation of the Policy should produce a neutral overall economic impact. The broad alignment of the rating distribution and the valuation of properties underpins this framework. The investment by the Council of funds raised (not just from rates) in the community, provides an economic stimulus. The

application of rate revenue rather than the raising of revenue delivers environmental improvements. The application of the taxation principles is key to an equitable outcome for the community.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

**BUDGET AND FINANCIAL IMPLICATIONS:**

The Policy underpins the Council's overall budget. Revenue received from rates accounts for approximately 63% of the overall revenue base.

**DISCLOSURE OF INTERESTS:**

The Author and Acting General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

1. 23-Pix-010 - Rates and Charges Policy 2023/2024 [**16.5.1** - 9 pages]

## Rates and Charges policy

### **PURPOSE:**

This Policy provides the rating framework that the Council has adopted for rates and charges.

The Policy is prepared in accordance with section 86B of the *Local Government Act 1993* (Tas) (LGA 1993) and provides an overview of the rating framework that Council has adopted.

The Policy reflects the fundamental premise as set out in section 86A of the LGA 1993 that:

- (a) rates are a tax and not a fee for service; and
- (b) the value of land is an indicator of the capacity to pay.

The Council through the application of this Policy primarily levies rates based on property values with a contribution through fixed and service charges. The Policy also outlines the Council's approach to the provision of remissions and the management of the rate debt.

### **SCOPE:**

The Policy sets out the Council's rates and charges (taxation) objectives in regard to:

- (a) Statutory compliance; and
- (b) Discretionary matters.

This document is a statement of policy and intent, it does not supersede or overrule the specific rating resolutions and policies that are determined by resolution of the Council.

### **POLICY:**

#### **Rating Objectives**

To maintain an appropriate distribution of rates and charges consistent with the principles stated in this Policy with the objectives of:

- (a) Consistent and equitable treatment of all residents and ratepayers;
- (b) Achieving an appropriate mix and distribution of taxation from
  - i. rates based on property values, fixed and service charges and revenue from other sources; and
  - ii. different sectors (including land use categories and localities) within the municipality.
- (c) Managing the impact on ratepayers of changes in
  - i. the Council's funding requirements; and
  - ii. property valuations as reflected in municipal revaluations.
- (d) Using rate settings to support the achievement of strategic objectives.

#### **Rating Strategies and Methodologies**

The strategies and methodologies that have been developed consistent with the principles and rating objectives are as follows.

The valuation methodology is based on assessed annual value.

The inclusion of a general fixed charge (that is not based on a property's value) as a component of the general rate.

The use of service charges for waste management (collection and processing) based on the capacity of the service provided.

Transitional arrangements through the capping of rate increases for residential ratepayers when municipal revaluations occur. Transitional arrangements are also considered in other circumstances where there is the potential for a significant change in rates from a change in the Council's rating structure.

Debt management policies and disincentives intended to encourage the timely payment of rates.

The minimisation of rate remissions to support equitable outcomes for all ratepayers and for the remissions to be strategically targeted to address unintended consequences of legislation and policy.

Exemptions based solely on the legislative provisions of section 87 of the LGA 1993.

#### **Valuation Methodologies**

The Council has determined to use assessed annual value as the basis of rates (section 89A(2) of the LGA 1993) within the municipality. Valuations are arranged by the Office of the Valuer General. Municipal valuations occur on a six yearly cycle, with indexation adjustments made between the full revaluation every two years.

Supplementary valuations occur when additions or significant alterations are made to a property. The values are determined as though the alterations existed at the date of the last municipal revaluation, with effect from the date the works are completed.

#### **Rating Structures and Differential Rates**

The Council uses the power provided by section 107 of the LGA 1993 to vary the rate based on property use and also by location for properties within a defined area of the city centre. The property usage categories are residential, commercial, industrial, primary production, public (community) service, quarrying or mining, sport or recreation and vacant land (non-use).

The location variation or differential is applied to raise an additional rate for promotional activities within the city centre.

#### **Contribution Methodology**

Assessed annual value (AAV) is a differential valuation system where the AAV varies with the use and capital value of the property. Through this differential valuation system together with differential rates based on property usage the contribution from sectors of the municipality varies with changes in property values. The use of assessed annual value is consistent with the rating principles contained in section 86A of the LGA 1993.

### Fixed Charge

The Council has resolved to impose a fixed charge (section 91 of the LGA 1993) on each rateable property or tenancy, consistent with the legislation a minimum rate is not also levied. The application of a fixed charge recognises that all rateable properties should make a fixed contribution to the cost of the Council's operations and services. The application of a fixed charge reduces the rates that are raised based on property values. The Council recognises the regressive taxation effect of fixed charges and so limits the amount of the fixed charge. The total revenue raised from the fixed charge must not exceed an amount equal to 50% of the Council's general rates in each rating year.

### Service Charges

The Council imposes a service charge (section 94(1) of the LGA 1993) for waste management services. Waste management (the collection of waste and recycling materials) is a defined service for which a pay for use charge is appropriate.

Private operators provide specific services to a limited number of organisations where for operational reasons it is not practical or efficient to provide the Council managed service. These organisations are able to opt out of the Council arranged service.

The Council varies or applies different charges based on the capacity of the bins that are now available, this pricing strategy is intended to provide incentives to reduce waste, encourage recycling and reflect the cost of waste disposal.

The Council also imposes a service charge (section 94(1) of the LGA 1993) for waste management services to offset a levy payable by the Council to the State Government under the *Waste and Resource Recovery Act 2022* (the Waste Management Levy Offset Service Charge). The State Government imposed levy will commence at \$20.00 per tonne of waste disposed to Council operated landfill facilities, then \$40.00 per tonne after two years, and \$60.00 per tonne after two more years. The Waste Management Levy Offset Service Charge will be subject to CPI increases to ensure its purpose is maintained in real terms to offset the State Government imposed levy into the future. The City of Launceston will impose the Waste Management Levy Offset Service Charge on each property that has one or more bins on a per property basis only. Data collected indicates that on average, each property disposes 0.4~~89~~ tonnes to landfill per year and at \$~~201.3060~~ per tonne (in line with CPI increases) this equates to a charge of \$~~910.650~~ per property with one or more bins for 20~~23~~/~~234~~. This amount is disclosed separately on rates notices for properties to which this Waste Management Levy Offset Service Charge applies.

### Rating Independent Living Units (Retirement Villages)

#### *General Rate*

Residential Independent Living Units within retirement villages which are owned by a charitable organisation and operated exclusively for charitable purposes are exempt from the general rate (section 87(1)(d) of the LGA 1993).

#### *Fire Rate*

Residential Independent Living Units within retirement villages which are owned by a charitable organisation and operated exclusively for charitable purposes are exempt from being charged the fire rate.

The appropriateness of discretionary remissions is subject to ongoing monitoring by Council.

Residential properties or units owned commercially or by private individuals are not exempt from being charged the general rate or fire rate.

#### Residential Rate Cap (Transitional Arrangements)

The Council supports the fundamental principle, subject to any differential rating structures and remissions, that properties with the same value (in the same usage category) should pay the same rate.

The Council recognises that the municipal revaluation may produce circumstances where the rates on individual properties increase or decrease significantly. In order to assist residential ratepayers to transition to the new rating levels Council has determined to cap the amount that the general rate (the value based component) can increase at 20 percent per annum following a municipal revaluation.

#### Debt Management

The Council recognises that some members of the community may not pay the applicable rates and charges either because

- (a) they choose not to, or
- (b) they are unable to due to financial difficulties.

The Council provides financial disincentives through interest and penalty charges and undertakes commercial debt collection practices to ensure that the payment of rates and charges is given appropriate priority.

The Council seeks to assist those members of the community in genuine financial difficulty through payment arrangements. It also understands that the failure to take appropriate and timely action can have a greater adverse consequence for the ratepayer than the debt collection action.

Unpaid Council rates and charges are a debt that is secured (similarly to a mortgage) against the property (section 119 of the LGA 1993). Thus, any debt must be repaid when the property is sold. The Council has the power to sell a property when debts are outstanding for more than three years (section 137 of the LGA 1993).

#### Postponement of Payments

Section 125 of the LGA 1993 provides the power for the Council to defer or postpone the payment of rates on the grounds of hardship. The Council has determined that it will not offer this long term debt management facility as there are other commercial facilities that should be used in these circumstances. The Council provides short term payment arrangements.

#### Rate Remissions

Under section 129 of the LGA 1993 the Council by absolute majority, may grant a remission of all or part of any rates, penalty or interest paid or payable by the ratepayer and/or class of ratepayers. The Interim Rates and Charges Hardship Policy (23-Plx-011) sets out the process for applications in respect of remissions or postponement of rates, penalties or interest on the basis of financial hardship.

The Council is also required to exempt under section 87 of the LGA 1993 some properties from rates.

Without limiting the application of section 129 of the LGA the Council has resolved to provide rating remissions via the following policy documents:

- Crown leases/licences for jetties and slipways (Policy 23-PI-008)
- Charitable organisations (Policy 23-Pxl-002)
- Small balances (Policy 23-PI-006)
- Interim Rates and Charges Hardship (Policy 23-Plx-011)

### **Other Rates**

#### CBD Promotional Rate

Council, based on the request of the effected businesses, applies a differential rate to properties used for commercial purposes to fund promotional activities within the central business area (details of the area are specified in the annual rates resolution).

The delivery of the promotional outcomes is provided by ~~Cityprom Ltd~~[Launceston Central Marketing Inc](#) under a service agreement with the Council.

#### State Government Departments and Business Enterprises

State Government properties, with some exceptions related to parks and infrastructure, are subject to rates and charges on the same basis as other properties (section 87(1)(b) of the LGA 1993).

#### Construction Rates

Construction rates can be levied (sections 97 and 98 of the LGA 1993) related to drainage infrastructure works. The Council uses developer contribution arrangements in preference to construction rates due to limitations contained in section 98 regarding the amount that can be charged.

#### Separate Rates

Separate rates can be levied (section 100 of the LGA 1993) where the Council believes the services provided are of particular benefit to the "affected land; or the owners or occupiers of that land".

There are currently no separate rates.

#### Fire Service Rates

The Council as required by legislation raises rates on behalf of the State Fire Commission (section 93A of the LGA 1993). The amount of the rate revenue is determined by the State Fire Commission. The Council receives an administrative fee for the provision of the service.

### **Payments**

The Council has spread the payment dates across the year with the instalments due.

Instalment 1 - 31 August

Instalment 2 - 30 November

Instalment 3 - 31 January



#### Instalment 4 - 30 April

Penalty charges apply when instalments are not paid by the due date, interest applies on unpaid balances.

Rates can be paid in full, by four instalments or by more frequent payments so long as the instalments are paid by the due date, penalty and interest will not be incurred.

#### Payment Methods

The Council provides a range of payment facilities that include the use of modern technologies and in person.

#### Discounts

The Council does not provide payment discounts (section 130 of the LGA 1993) due to the additional cost imposed on those who are unable to take advantage of such a facility (the estimated cost of discount significantly exceeds the additional interest earnings that would result from the take up of the discount.)

#### Application of Payments

Payments are applied to outstanding debts in accordance with the sequence prescribed in the legislation (section 131 of the LGA 1993).

#### Objection

Objections to rates notices can only be made based on the grounds specified in section 123 of the LGA 1993. The grounds broadly relate to factual or calculation errors.

Objections to valuation can be made under section 28 of the *Valuation of Land Act 2001* (VLA 2001) only on the grounds specified and within 60 days of the date of notice issue. Application can be made for the correction of errors of fact at any time.

#### Disclaimer

This Policy is a general statement of Council intent it is not a statement of legislative compliance. The Policy provisions do not provide a legal basis for a challenge or objection to any rating matters. The Policy is updated from time to time, consistent with the legislation (section 86B(4) of the LGA 1993).

#### **PRINCIPLES:**

The Council's rating policies are formed within a framework that includes:

- (a) The *Local Government Act 1993* (Tas);
- (b) Established taxation principles;
- (c) Organisational Values;
- (d) The Council's Long Term Financial Plan; and
- (e) The Council's Rating Resolution.

#### **RELATED POLICIES & PROCEDURES:**

23-PI-003 Private Use of Council Land Policy

23-PI-006 Property Debt (Small Charge) Remission Policy

23-PI-008 Rating Exemptions and Remissions for Crown Lease Jetties and Slipways

23-Plx-002 Rating Exemptions and Remissions for Charitable Organisations Policy  
23-Plx-011 Interim Rates and Charges Hardship Policy

***RELATED LEGISLATION:***

*Local Government Act 1993 (Tas) (Part 9 - Rates and Charges)*  
*Valuation of Land Act 2001*  
*Fire Services Act 1979 (Tas)*  
*Waste and Resource Recovery Act 2022 (Tas)*

**REFERENCES:**

Access Economics/Henry Review (www.taxreview.treasury.gov.au)

Taxation Policy Criteria (Oakes Committee April 1990)

- Equity or Fairness
- Simplicity and Efficiency
- Accountability or Visibility
- Acceptability
- Benefits Derived
- Capacity to Pay

Local Government Rates and Charges - Guidance paper for policy development April 2012

**DEFINITIONS:**

Economic Efficiency

- Does the rating methodology distort property ownership and development decisions in a way that results in significant efficiency costs?

Simplicity

- Is the system practical and cost-effective to administer?
- Is the system simple to understand and comply with?

Equity

- Does the tax burden fall appropriately across different classes of ratepayers?

Capacity to Pay (is the tax progressive or regressive?)

- Those with a greater capacity to pay contribute more.

Benefit Principle

- Should those who benefit more, contribute more?

Sustainability

- Does the system generate sustainable and reliable revenues?
- Is it durable and flexible in changing conditions?

Cross-border Competitiveness

- Does the rating system undermine the Council as a business location?

**REVIEW:**

This Policy will be brought for approval as part of the annual budgeting and planning cycle.

This Policy ~~is required to~~ will be at a minimum reviewed as required by legislation. Section 86B(4) of the LGA 1993 requires that:

A Council must review its rates and charges policy -

- (a) by the end of each successive four-year period after 31 August 2012~~....~~.

There are other provisions in the legislation that trigger a policy review.

CITY OF LAUNCESTON - Rates and Charges policy

**DOCUMENT INFORMATION**

<b>Reference number</b>	23-Plx-010
<b>Version</b>	<del>16</del> 29/06/2023
<b>Review</b>	<del>28</del> 30/06/2024
<b>Key function</b>	Properties
<b>System</b>	Rates
<b>Document type</b>	Policy
<b>Responsible Network</b>	Organisational Services
<b>Approved by</b>	Council
<b>Action Officer</b>	<del>Louise Foster</del> Nathan Williams
<b>Text search key words</b>	Rates remission exemption value

<b>To be communicated to</b> <i>(To be identified by Approver)</i> (Insert ✓ in relevant row)		Department/Area only
		Directorate via Director and Managers
		Specific Areas:
	✓	• Organisation-wide
	✓	Website
		Intranet (via a link)

<b>Hard copy distribution</b>	N/A
-------------------------------	-----

**NOTE:** Always check to ensure you have the latest version of the document.  
Printed: 23/06/2023

Document Information Page 1 of 1

**16.6. City of Launceston Annual Plan 2023/2024**

**FILE NO:** SF6937

**AUTHOR:** Courtney Osborne (Team Leader Performance and Planning)

**ACTING GENERAL MANAGER APPROVAL:** Leanne Purchase (Organisational Services Network)

---

**DECISION STATEMENT:**

To consider adoption of the City of Launceston Annual Plan 2023/2024.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 4 May 2023 - Agenda Item 16.1 - Proposed 2023/2024 Annual Plan and Statutory Estimates

Workshop - 30 March 2023 - Waste Charges and Waste Rate

Workshop - 2 March 2023 - Budget and Annual Plan Discussion

Workshop - 19 January 2023 - Budget 2023/2024

**RECOMMENDATION:**

That Council:

1. pursuant to section 71 of the *Local Government Act 1993 (Tas)*, adopts the City of Launceston Annual Plan 2022/2023 (ECM Doc Set ID 4731503); and
  2. notes that, pursuant to section 71(3) of the *Local Government Act 1993 (Tas)*, a copy of the City of Launceston Annual Plan 2023/2024 adopted at Recommendation 1. will be made available for public inspection and provided to the Directors of Local Government and Public Health.
-

**REPORT:**

**Annual Plan**

Section 71 of the *Local Government Act 1993* (Tas) (the Act), reproduced below for reference, requires Council to prepare an Annual Plan:

**71 Annual plan**

- (1) *A council is to prepare an annual plan for the municipal area for each financial year.*
- (2) *An annual plan is to –*
  - (a) *be consistent with the strategic plan; and*
  - (b) *include a statement of the manner in which the council is to meet the goals and objectives of the strategic plan; and*
  - (c) *include a summary of the estimates adopted under section 82 ; and*
  - (d) *include a summary of the major strategies to be used in relation to the council's public health goals and objectives.*
- (3) *As soon as practicable after a council adopts an annual plan, the general manager is to –*
  - (a) *make a copy of the annual plan available for public inspection at the public office during ordinary business hours; and*
  - (b) *provide the Director and the Director of Public Health with a copy of the annual plan.*

The City of Launceston Annual Plan actions have one or more of the following features:

- close alignment with the strategic intent defined in the City of Launceston Corporate Strategic Plan 2014-2024: 2019 Review;
- may include internal and external items;
- any internal and external strategy, key policy or plans due for review appearing as an annual plan action to complete the review;
- any action to do work on advocacy projects;
- any work proposed that has a significant impact on the Council or the community.

The 41 actions listed in the City of Launceston Annual Plan 2023/2024 are clearly aligned with the Strategic Priorities, 10-Year Goals and Focus Areas from the Corporate Strategic Plan 2014-2024.

The actions detailed in this Annual Plan link to 24 of the 32 Focus Areas in the Corporate Strategic Plan 2014-2024, however, all the Focus Areas will be addressed over the life of the Corporate Strategic Plan 2014-2024.

A statement of the manner in which the Council is to meet the goals and objectives of the Corporate Strategic Plan 2014-2024 is included on the inside front cover and is further expanded in the Executive Summary on page 4.

A summary of the estimates adopted under section 82 of the *Local Government Act 1993* (Tas) is published at page 25. City of Launceston's major strategies in relation to public health goals and objectives is published at page 30.

Progress against the City of Launceston Annual Plan 2023/2024 actions will be reported quarterly to Council. Summarised progress for the full 2023/2024 reporting year will be included in 2023/2024 Annual Report.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Consideration is contained in the City of Launceston Annual Plan 2023/2024.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

5. To maintain a financially sustainable organisation.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Consideration is contained in the City of Launceston Annual Plan 2023/2024.

**DISCLOSURE OF INTERESTS:**

The Author and Acting General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

1. City of Launceston Annual Plan 2023/2024 [**16.6.1** - 36 pages]

# CITY OF LAUNCESTON ANNUAL PLAN

2023-24





Acting Mayor's Executive Summary	4
Executive Summary	6
How we plan for the future	8
Strategic Priority 1	10
Strategic Priority 2	12
Strategic Priority 3	14
Strategic Priority 4	16
Strategic Priority 5	18
Strategic Priority 6	20
Strategic Priority 7	22
Statutory Estimates	27
Public Health Goals and Objectives	30

### **About the Annual Plan**

In addition to the operational activities undertaken by the City of Launceston, the Annual Plan 2023/24 sets out the high level actions officers will undertake to achieve the goals and strategies from the Corporate Strategic Plan 2014-2024. These 41 high level actions are considered to be of greatest significance and interest to the community and our stakeholders. Our Summary of Estimates 2023/24 is presented at the conclusion of this document, along with an explanation of public health goals and objectives.

Summarised progress for the full reporting year will be published in the City of Launceston's 2023/24 Annual Report.

### **How to read the Annual Plan**

The seven strategic priorities, 10-year goals and focus areas presented in the Corporate Strategic Plan 2014-2024 are listed within this Annual Plan. Under this, Annual Plan Actions for the 2023/24 financial year are then grouped. Connecting our Annual Plan Actions to our Focus Areas, 10-Year Goals and Strategic Priorities allows us to demonstrate how we are working towards achieving our strategic objectives.

The actions detailed in this Annual Plan link to 24 of the 32 Focus Areas in the Corporate Strategic Plan 2014-2024. However, all of the Focus Areas will be addressed over the life of the Corporate Strategic Plan.

In addition, the City of Launceston also undertakes various key services (Business as Usual activities) which support the achievement of the Corporate Strategic Plan's strategic objectives. Key services are captured in the City of Launceston's Four Year Delivery Plan and therefore are not recorded in the Annual Plan.



# CITY OF LAUNCESTON **ANNUAL PLAN**

**2023-24**

## Acting Mayor's Executive Summary



The past year has been a time of some pretty big changes at the City of Launceston.

In 2022 we welcomed a new Mayor, a new Deputy Mayor and seven new Councillors, adding to the five re-elected officials around the Council table at the City of Launceston.

More recently, it has been my honour to step into the role of Acting Mayor of the city, working with my fellow Councillors, staff and the wider community to fully realise Launceston's true potential.

I would like to sincerely thank everyone at the City of Launceston for their support and assistance in my time as Acting Mayor. I can honestly say there has not been a time in which I have felt overwhelmed or out of my depth due to the support and knowledge that surrounds the role.

Over the next four years this Council will face hundreds of decisions - whether that's acting as a planning authority, setting strategic priorities, or rolling out new capital works programs.

Some decisions will be easier than others, but that's the job the community elected us to do, to the best of our abilities.

The City of Launceston's 2023/24 Annual Plan provides the Councillors with an evidence-based roadmap towards a prosperous and vibrant future.

Through considered strategic planning, Councillors will be able follow this document to tackle challenges and embrace opportunities.

It will assist them to consider the type of outcomes and results they want to achieve and provide them with a guide to success as they plan out the steps required to achieve their strategic goals.

There's a lot of exciting work ahead.

Over the next 12 months, we will continue to implement the Council's Public Art Strategy, which was endorsed unanimously in 2021, we'll progress an exciting redevelopment of the Albert Hall, and continue activating our Central Business District, alongside the Council's committed Urban Greening Strategy.

To further support our business and tourism sector, the Council will undertake a review of its events strategy.

Launceston has always had an extremely busy events calendar, particularly over the summer months and increasingly throughout winter.

I'm certainly proud of the role the City of Launceston plays as a significant supporter of many of these events, investing more than \$600,000 every year across more than 50 separate events.

Given the impact and importance of events in Launceston, a review of the City's events strategy seems timely and appropriate.

This is just a snapshot of what lies ahead for the City of Launceston in 2023/24.

I'm proud of what we have achieved together so far, and I look forward to continuing to work alongside my Council team and the Launceston community as we seek to make our city an even better place to live, work and invest.

**Matthew Garwood**  
Acting Mayor







## Executive Summary



I am proud to present the City of Launceston's Annual Plan for 2023/24.

The Annual Plan and Budget is the Council's key roadmap for delivering the strategic objectives determined by the elected members to enable the Council to achieve the targets it has prioritised in the financial year ahead.

The Plan includes the key actions that the City of Launceston will undertake over the next financial year, as it works towards achieving the goals and strategies from the Council's 10-year Corporate Strategic Plan 2014-2024.

The Plan is consistent with the strategic direction for the Council over the coming 12 months in accordance with the overall community vision, as laid out in the Greater Launceston Plan (GLP).

One of the most significant and pressing challenges we face as a city is managing our residential growth. That is, providing the means by which people can build new homes - whether that's private residential houses or social housing.

Over the next 12 months, the Council will work towards the delivery of a strategy and masterplan for significant residential growth south of the city near Prospect.

Equally important is the work we will undertake to deliver a masterplan for St Leonards. Both of these areas have the capacity to provide sufficient land for the next 35 to 50 years for Launceston.

Council is also an advocate and key collaborator with its regional local government stakeholders to develop a region-wide Sports Facility implementation program.

We know that there is a recognised undersupply of facilities, particularly for indoor sports, across Northern Tasmania such as basketball, netball and futsal.

Over the next decade, however, there will be significant pressures on other sports, particularly with the growth of women's competitions with football, soccer and cricket. Our existing facilities are simply not equipped to provide the necessary amenities for the expected growth.

Once delivered, that report will assist all northern councils to identify and prioritise what sports require the necessary support.

Other notable priorities for the City of Launceston over the coming 12 months include our ongoing engagement with our Aboriginal

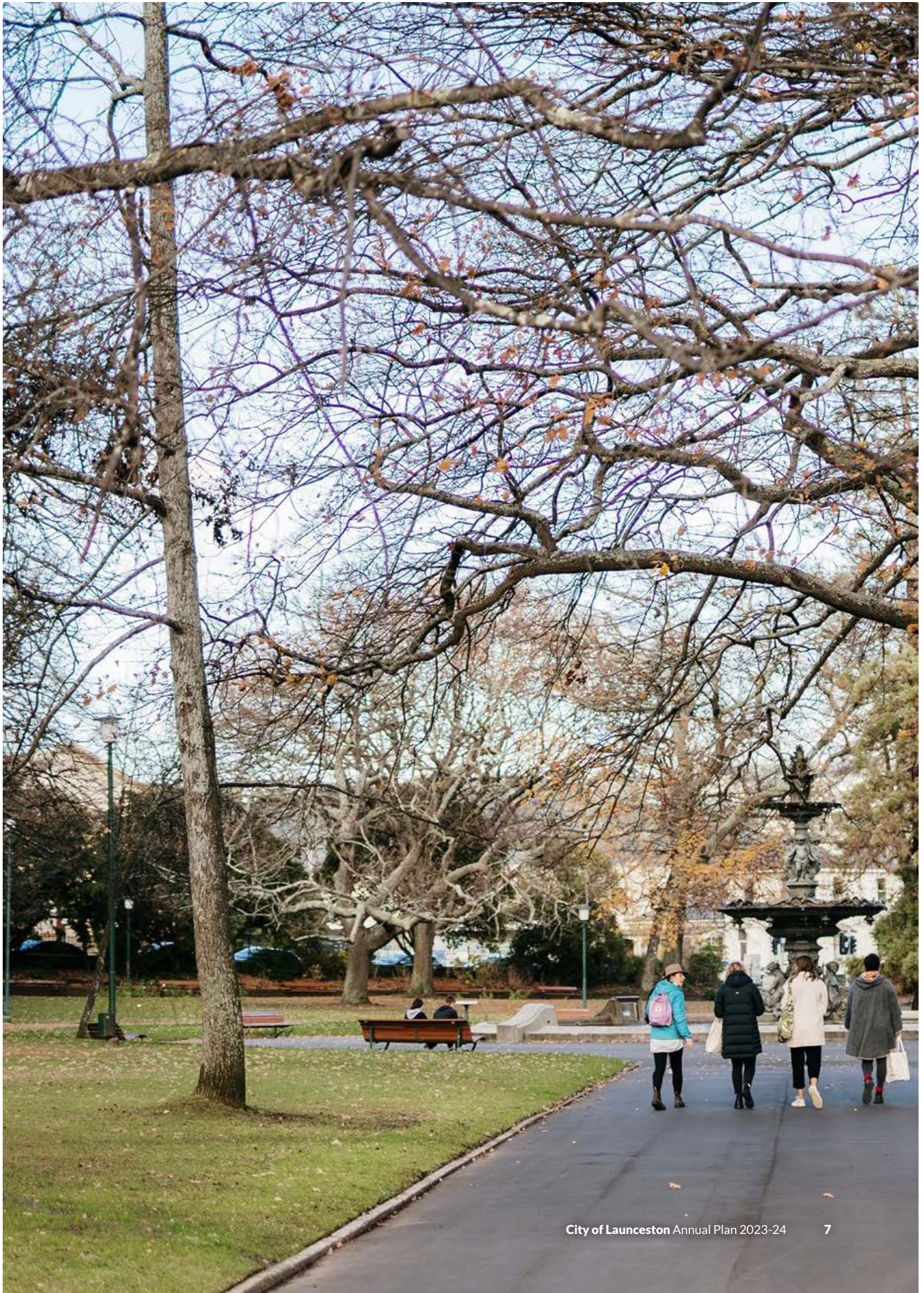
Partnership Plan, as well as a number of key infrastructure projects such as the redevelopment of the former Birchalls and Katie's building in the Brisbane Street Mall and the staged implementation of an improvement plan for the Princess Theatre and Earl Arts Centre, to name but a few.

Operationally, the Council has budgeted for an underlying surplus of \$0.928m which is a significant milestone in the organisation's recovery from the COVID-19 Pandemic. The Council continues to be in a sound financial position consistent with our Long-Term Financial Plan.

A handwritten signature in black ink, appearing to read 'Michael Stretton'. The signature is stylized and somewhat abstract, with a circular flourish at the beginning.

**Michael Stretton**  
Chief Executive Officer







## How we plan for the future

The City of Launceston has a strong Integrated Corporate Planning Framework that aligns short and medium term strategies and goals to our community's long-term regional vision.

Our framework allows for holistic planning that is guided by our stakeholders. It helps us develop our people and resources to meet community needs. Additionally, the monitoring and reporting of our performance gives us the information we need to adapt and respond to our changing operating environment.

Our cycle of strategic and operational planning, doing, monitoring and reviewing is represented in the following diagram.

The Local Government Act 1993 (Tas) requires the City of Launceston, in consultation with the community, to

prepare a 10-year Strategic Plan that will be reviewed at least every four years. The same Act requires us to prepare an Annual Plan that is consistent with the Strategic Plan.

Our Annual Plan must state the manner in which we will meet the goals and objectives of our Strategic Plan. It must include estimates of the City of Launceston's revenue and expenditure for the financial year. It must also include a summary of the major strategies to be used in relation to the City of Launceston's public health goals and objectives.

This Annual Plan is informed by our Corporate Strategic Plan 2014-2024 and, in turn, by the Greater Launceston Plan (GLP).

### Integrated Corporate Planning Framework







STRATEGIC  
PRIORITY

1

We connect with our  
Community and our  
Region through meaningful  
engagement, cooperation  
and representation.

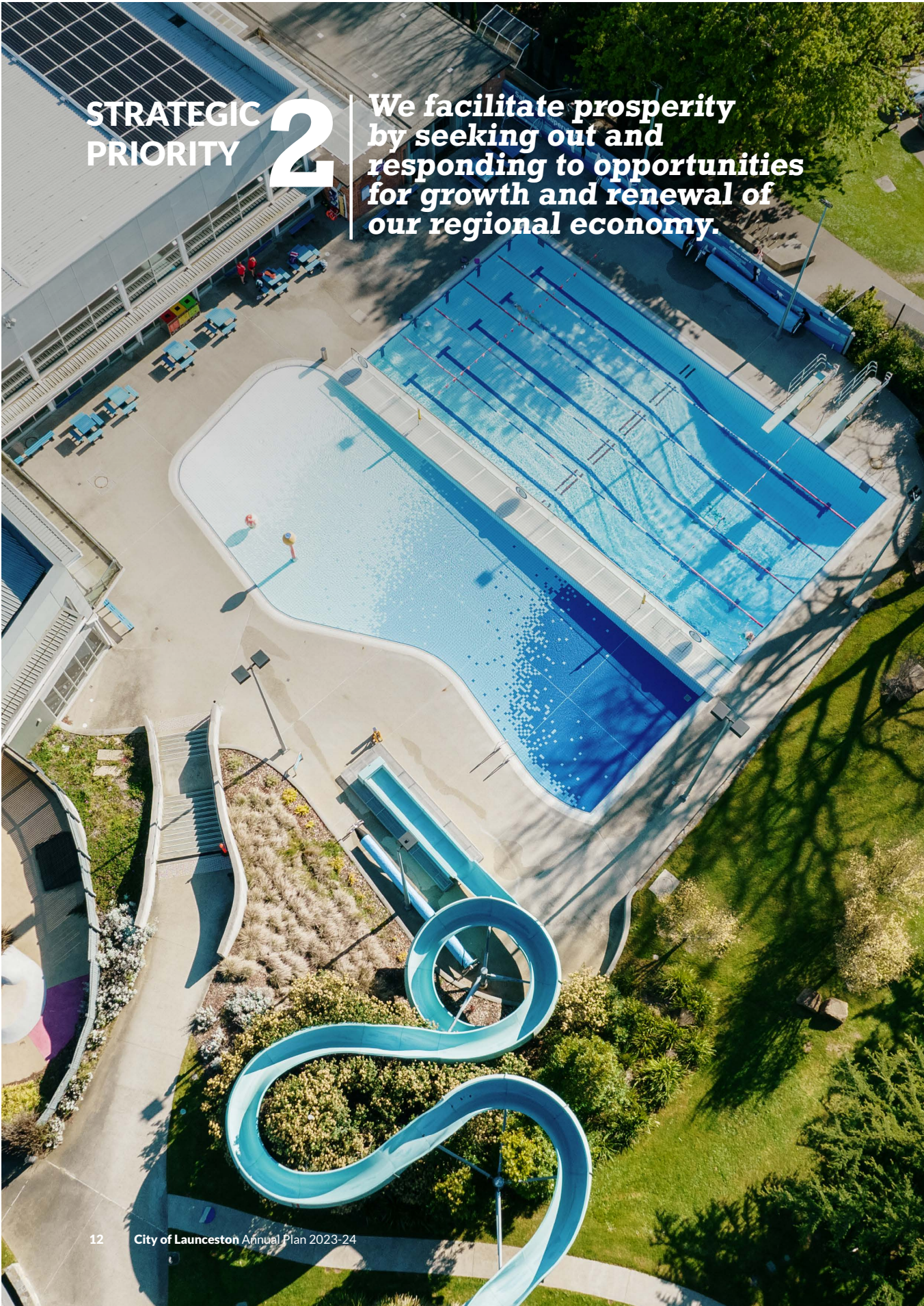


Our interactions with our community are authentic, timely, accurate and open. We want to build strong and productive relationships with our community and regional partners.

**10-Year Goal: To seek out and champion positive engagement and collaboration to capitalise on the major opportunities, and address the future challenges facing our community and region.**

Focus Area	Annual Plan Action/s 2023-24	Lead Network	Our Role
To advocate and collaborate to enhance regionally significant services and infrastructure for the benefit of our communities.	Develop a City of Launceston Regional Sports Facility four-year implementation program and where possible, commence addressing identified areas of need.	Infrastructure and Assets	Leader
To develop and consistently utilise contemporary and effective community engagement processes.	Continue to engage with our community on: <ul style="list-style-type: none"> <li>• Aboriginal Partnership Plan</li> <li>• Tomorrow Together themes</li> <li>• Key infrastructure projects</li> <li>• Key projects and initiatives of community impact</li> </ul>		Leader





**STRATEGIC  
PRIORITY 2**

**We facilitate prosperity  
by seeking out and  
responding to opportunities  
for growth and renewal of  
our regional economy.**



We use our influence and resources to deliver the foundations for ongoing economic development. We want Launceston to be the heart of a thriving regional economy.

**10-Year Goal: To have realised opportunities that grow and sustain our economy, and foster creative and innovative people and industries.**

Focus Area	Annual Plan Action/s 2023-24	Lead Network	Our Role
To promote tourism, and the development of a quality tourism offering for Launceston.	Partner with the State Government's International Engagement Program where there are clear benefits to the City of Launceston which are aligned with our Sister City relationships.	Chief Executive Officer	Advocate
To facilitate direct investment in the local economy to support its growth.	Implement Economic Development Strategy including Business Friendly Council and night-time economy initiatives.	Organisational Services	Leader
To actively market the City and Region and pursue investment.	Finalise and progress Smart Cities Strategy.	Organisational Services	Leader
To promote tourism, and the development of a quality tourism offering for Launceston.	Update Launceston Strategic Tourism Plan.	Community and Place	Leader
To provide an environment that is supportive to business and development within the municipality.	Work with Stadiums Tasmania to finalise the transfer of UTAS Stadium and to embed key agreements with respect to content and events.	Chief Executive Officer	Leader
To provide an environment that is supportive to business and development within the municipality.	Work with Northern Tasmania Development Corporation (NTDC) to implement the Northern Economic Development Strategy.	Chief Executive Officer	Leader



STRATEGIC  
PRIORITY

3

We are a progressive leader  
that is accountable to our  
governance obligations and  
responsive to our community.





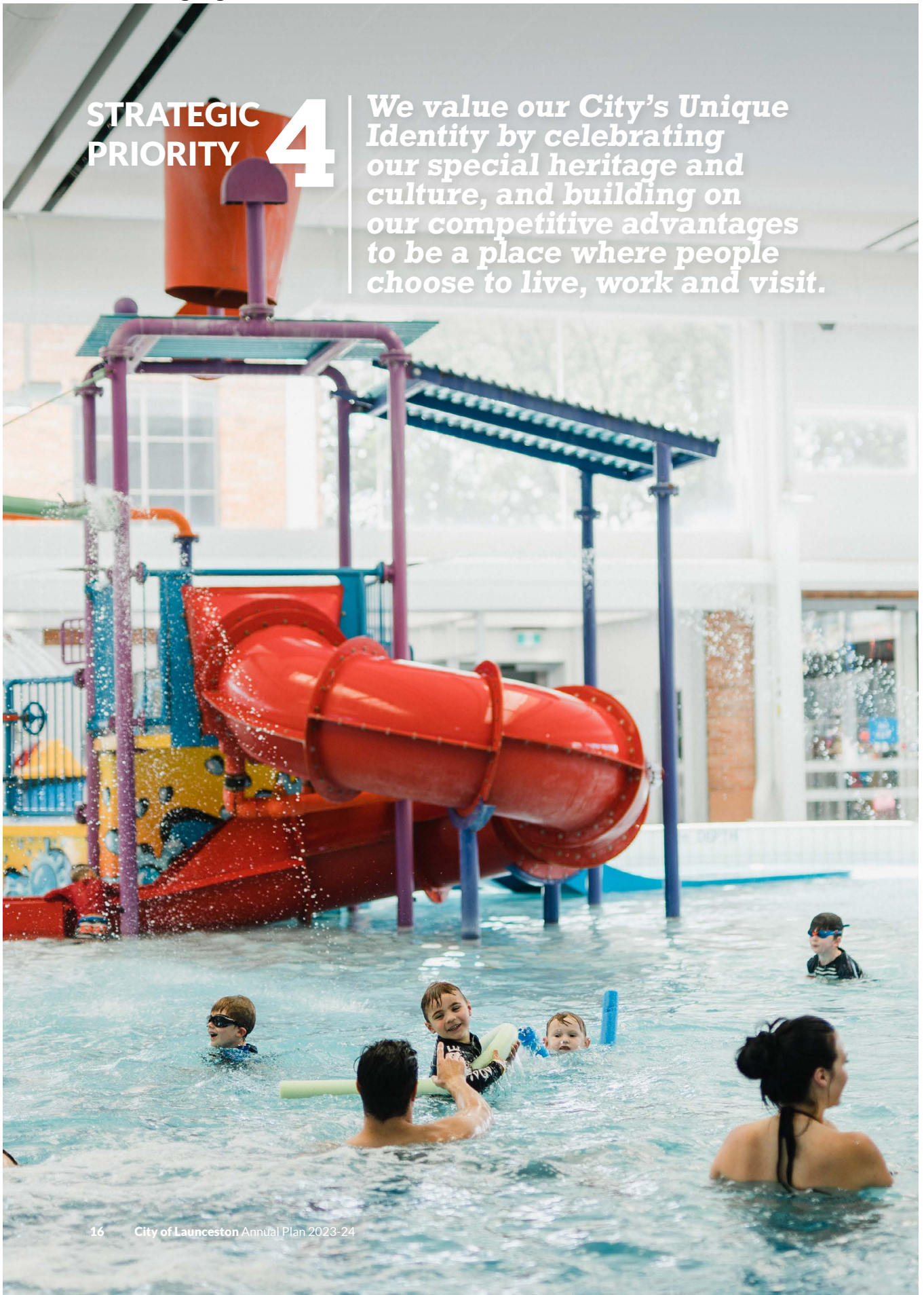
Our decision-making and actions are evidence-based, strategic, transparent and considered. We are ethical, fair and impartial in complying with, and enforcing the law.

**10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.**

Focus Area	Annual Plan Action/s 2023-24	Lead Network	Our Role
To maintain a financially sustainable organisation.	Implement recommendations of the QVMAG Futures Plan.	Chief Executive Officer	Leader
To provide for the health, safety and welfare of the community.	Develop and implement a flood resilient community program.	Community and Place	Leader
To ensure decisions are made on the basis of accurate and relevant information.	Continue the level of service project.	Organisational Services	Leader
To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains, and adopting technological and other process innovations.	Update the Cultural Roadmap based on findings and insights from our Organisation Cultural Inventory Survey.	Organisational Services	Leader
To fairly and equitably discharge our statutory and governance obligations.	Commence a review of the Corporate Strategic Plan.	Organisational Services	Leader
To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains, and adopting technological and other process innovations.	Undertake the Corporate Application Replacement Program.	Organisational Services	Leader

**STRATEGIC  
PRIORITY 4**

*We value our City's Unique Identity by celebrating our special heritage and culture, and building on our competitive advantages to be a place where people choose to live, work and visit.*



We facilitate our community’s sense of place by enhancing local identity. We want people to be proud to say that Launceston is “my city”.

**10-Year Goal: To sustain and promote Launceston as a unique place to live, work, learn and play.**

Focus Area	Annual Plan Action/s 2023-24	Lead Network	Our Role
To support the central business district (CBD) and commercial areas as activity places during day and night.	Develop and commence implementation of Stage 2 Launceston City Heart Project which includes the following key areas of investment: <ul style="list-style-type: none"> <li>• Greening of our City</li> <li>• Improved public transport infrastructure</li> <li>• Creating greater opportunities for pedestrianisation of the CBD</li> </ul>	Community and Place	Leader
To promote and enhance Launceston’s rich heritage, culture and natural environment.	Launceston Heritage List Review and Precincts - continue the review of the City of Launceston’s local heritage list.	Community and Place	Leader
To promote and enhance Launceston’s rich heritage, culture and natural environment.	Implement the first year of the four year action plan from the Cultural Strategy.	Community and Place	Leader
To promote and attract national and international events and support the sector to ensure a diverse annual events calendar.	Undertake a review of the City of Launceston Events Strategy.	Community and Place	Leader
To promote and enhance Launceston’s rich heritage, culture and natural environment.	Implement the Public Art Strategy.	Community and Place	Leader
To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston.	Undertake review of the City of Launceston Open Space Strategy.	Infrastructure and Assets	Leader
To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston.	Develop and commence staged implementation of an improvement plan for the Princess Theatre and Earl Arts Centre upgrade.	Infrastructure and Assets	Leader



**STRATEGIC  
PRIORITY 5**

**We Serve and Care for our  
Community by providing  
equitable and efficient services  
that reflects needs and  
expectations of our community.**



We are invested in our community’s long term health, well-being, safety and resilience. We want to be trusted and respected by our community.

**10-Year Goal: To offer access to services and spaces for all community members, and to work in partnership with stakeholders to address the needs of vulnerable communities.**

Focus Area	Annual Plan Action/s 2023-24	Lead Network	Our Role
To plan for and provide services and facilities that recognise the changing demographics and needs of our community.	Implement Council commitments from the My Place My Future Plan, and support State and Federal Governments on implementation of their actions.	Community and Place	Leader
To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community.	Implement the action plan for the Access Framework.	Community and Place	Leader
To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community.	Continue to roll out the ABCDE Learning Sites community development program, including the conclusion of the Invermay Learning Site in December 2023.	Community and Place	Leader
To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community.	Develop and implement the Homelessness Action Plan through collaboration with the Homelessness Advisory Committee.	Community and Place	Leader
To plan for and provide services and facilities that recognise the changing demographics and needs of our community.	Finalise and commence implementing a master plan for Northern Tasmanian Cricket Association (NTCA) precinct and associated action plan.	Infrastructure and Assets	Leader



**STRATEGIC  
PRIORITY**

**6**

***We Protect our environment by caring for our unique natural assets and amenity, and sensitively managing future development opportunities.***



We strive to minimise the impact of our actions on the environment, while planning for, adapting to and managing the impact of climate change. We want to protect the special character and values of our city for future generations.

**10-Year Goal: To enhance the unique natural character, values, and amenity of our city by minimising the impacts of our organisations and our community's activities in the environment.**

Focus Area	Annual Plan Action/s 2023-24	Lead Network	Our Role
To contribute to air and river quality improvements in Launceston.	Support the Tamar Estuary Management Taskforce including supporting the implementation of the 10-year vision for the kanamaluka/Tamar Estuary.	Chief Executive Officer	Service Provider Part
To contribute to air and river quality improvements in Launceston.	Support TasWater and NRM North with the implementation of the \$129.2M River Health Action Plan to improve catchment management and reduce overflows from the combined system.	Infrastructure and Assets	Service Provider Part
To contribute to air and river quality improvements in Launceston.	Develop a Clean Air Strategy and a supporting implementation plan.	Community and Place	Leader
To reduce our and the community's impact on the natural environment.	Implement Urban Waterway Health Management Program.	Infrastructure and Assets	Leader
To manage the risks of climate-related events, particularly in the area of stormwater management and riverine flooding.	Review Stormwater System Management Plan.	Infrastructure and Assets	Leader
To manage the risks of climate-related events, particularly in the area of stormwater management and riverine flooding.	Integrate development policy and assessment to facilitate best practice stormwater management, including consideration of water quality.	Infrastructure and Assets	Leader
To reduce our and the community's impact on the natural environment.	Implement the City of Launceston Urban Greening Action Plan.	Infrastructure and Assets	Leader
To reduce our and the community's impact on the natural environment.	Continue to implement the City of Launceston Sustainability Action Plan.	Infrastructure and Assets	Leader





**STRATEGIC  
PRIORITY 7**

**We are a City Planning for our Future by ensuring our approach to strategic land-use, development and infrastructure investment is coordinated, progressive, and sustainable.**

We play a leading role in balancing the enviable amenity of our municipality with the needs of future development and growth. We want to influence the delivery of the right investment for our City and Region.

**10-Year Goal: To facilitate appropriate development via integrated land-use planning, infrastructure investment, and transport solutions within our municipality and region.**

Focus Area	Annual Plan Action/s 2023-24	Lead Network	Our Role
To ensure our suite of strategic planning initiatives are coordinated, and representative of our community's needs and aspirations.	City Deal Agreement:  Continue to work with the Commonwealth and State Governments to successfully implement commitments and projects under the City Deal program that deliver a range of economic and social benefits to the City.	Chief Executive Officer	Service Provider Part
To ensure our suite of strategic planning initiatives are coordinated, and representative of our community's needs and aspirations.	Implementation Review:  A review of each City Deal is scheduled every three years.  Plan and deliver the Review from Council's perspective.	Chief Executive Officer	Service Provider Part
To take a strategic approach to development sites and infrastructure investment within the municipality to maximise public benefit and encourage development and investment.	Continue work on St Leonards Residential Growth Strategy and Masterplan.	Community and Place	Leader
To take a strategic approach to development sites and infrastructure investment within the municipality to maximise public benefit and encourage development and investment.	Continue work on "South Prospect "Residential Growth Strategy and Masterplan and initiate planning scheme amendments to facilitate development with the South Prospect Growth Corridor.	Community and Place	Leader

To ensure that our application of the land use planning system at a local and regional level is effective and efficient.	Participate in the Northern Regional Land Use Strategy Review.	Community and Place	Service Provider Part
To take a strategic approach to development sites and infrastructure investment within the municipality to maximise public benefit and encourage development and investment.	Finalise Building Bulk and Massing Report (Building Heights).	Community and Place	Leader
To improve and maintain accessibility, transport options, and infrastructure within the Launceston area, including its rural areas.	Action the 2022-2025 Launceston Transport Strategy Implementation Plan.	Infrastructure and Assets	Leader











# ANNUAL PLAN STATUTORY ESTIMATES

**2023-24**

**Statutory Estimates Year Ending 30 June 2024**

Statements and Schedules

Operating Statement 2023-2024	2024	2023
	\$'000	\$'000
<b>Revenues (Excluding Capital Revenue)</b>		
Rates and Charges	74,568	70,148
Fire Service Levy	8,977	8,785
Statutory Fees and Fines	5,440	4,694
User Fees	25,404	23,034
Grants and Contributions - Subsidised Loans Interest	278	278
Grants and Contributions - Other	7,590	7,371
Interest Earnings	4,946	1,668
Investments	3,269	3,569
Bequests and Donations	120	115
Other Income	999	1,113
	131,591	120,775
<b>Expenses</b>		
Labour	53,418	50,573
Materials and Services	22,146	21,172
Depreciation	27,182	25,043
Administrative	6,165	6,119
Combined Drainage - TasWater	1,657	1,626
Electricity and Gas	2,793	2,872
Contributions and Events Support	3,024	2,996
Water, Rent and Land Tax	2,044	1,717
Remissions and Abatements	300	277
Fire Commission Levy	8,977	8,785
State Government Waste Levy (Offset)	2,179	1,710
Interest Expense - Subsidised Loans	278	278
Interest Expense - Other Loans	-	-
Interest Expense - Leases	2	6
Amortised Rehabilitation	50	50
Asset Disposal Loss	695	400
	130,910	123,624
Underlying Operating Surplus (Deficit)	681	(2,849)
Capital Grants and Interest	1,413	1,621
TERHAP Contribution	(4,500)	(3,700)
Operating Surplus (Deficit)	(2,406)	(4,928)

*Minor difference to Funds (Cash) Statement arise from rounding.  
Comparative figures are taken from the previous statutory budget and are not updated to reflect budget changes made during the year.*

<b>Funds (Cash) Statement</b>	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Source of Funds</b>		
Net Cash from Operating Activities	25,521	20,566
Loan Proceeds	6,000	6,000
	<u>31,521</u>	<u>26,566</u>
<b>Application of Funds</b>		
Capital Expenditure		
Council Funds	19,223	15,116
Grant Funds	1,413	1,621
	<u>20,636</u>	<u>16,737</u>
<b>Loan Repayments</b>		
Standard Loans	-	-
ALGCP Loans	20,000	-
	<u>40,636</u>	<u>16,737</u>
Net Cash Generated (Expended)	<u>( 9,115)</u>	<u>9,829</u>

<b>Reconciliation of Net Cash from Operating Activities</b>	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
Underlying Operating Surplus (Deficit)	681	( 2,849)
TERHAP Contribution	( 4,500)	( 3,700)
Asset Disposal Loss	695	400
Capital Grants and Contributions	1,413	1,621
Change in Net Assets from Operations	<u>( 1,711)</u>	<u>( 4,528)</u>
Reserves Funding Transfers	-	-
Depreciation and Amortisation	18,315	17,451
Infrastructure Buildings	4,691	3,923
Plant and Equipment	3,817	3,187
Data Systems	359	483
Amortised Rehabilitation	50	50
Other	-	-
Net Cash from Operating Activities	<u>25,521</u>	<u>20,566</u>

<b>OPERATING and CAPITAL Expenditure Summary (Excluding Non-Cash Expenses - Depreciation and Asset Disposal Losses)</b>	<b>2024</b>	<b>2023</b>
	<b>\$'000</b>	<b>\$'000</b>
Governance	3,002	2,888
Organisational Support	16,954	14,845
Technical & Logistics Support	3,042	2,751
Cultural Facilities	10,207	9,458
Economic Development & Promotion	6,673	6,665
Other Community Amenities	2,978	4,180
Public Order & Safety	798	786
Health	1,455	1,407
Environmental Protection	513	425
Community Development	1,237	1,236
Planning Approvals	2,525	2,417
Building Control	1,247	1,228
Garbage Collection & Disposal	11,680	10,747
Fire Levy	8,982	8,790
Flood Mitigation	1,429	3,347
Cemetery & Crematoria	1,458	1,439
Recreational Facilities	25,211	19,928
Roads & Traffic	13,116	12,922
Street Lighting	1,119	1,129
Street Cleaning	3,170	2,662
Parking Facilities	3,492	3,111
Stormwater Drainage	7,550	5,930
Interest Expense	278	278
Loan Repayments	20,000	-
	<u>148,116</u>	<u>118,568</u>
<b>Financed by:</b>		
Operating Revenues (Excluding Capital Revenues)	131,591	120,775
Capital Grants and Contributions	1,413	1,621
Total Operating Revenues	133,004	122,396
Loan Proceeds (Gross)	6,000	6,000
	<u>139,004</u>	<u>128,396</u>
Net Cash Generated (Expended)	<u>( 9,112)</u>	<u>9,828</u>

*Minor differences to Funds (Cash) Statement are a result of rounding.  
Comparative figures are taken from the previous statutory budget and not updated to reflect budget changes made during the year.*







---

## Public Health Statement

### GOALS AND OBJECTIVES

The City of Launceston protects and promotes the health of its residents and visitors. The Council's Health and Compliance department has statutory responsibilities under the *Public Health Act 1997 (Tas)*, *Environmental Management and Pollution Control Act 1994 (Tas)*, *Food Act 2003 (Tas)*, *Dog Control Act 2000 (Tas)* and *Local Government Act 1993 (Tas)*.

As part of the City of Launceston's public health goals and objectives, in 2023/24 the Health and Compliance department will seek to:

- Continue to improve public awareness of responsible dog ownership and our Dog Management policy.
- Help residents reduce their wood smoke impacts by providing information and education on correct wood heater operation.
- Protect public health by regulating Launceston's food businesses to make sure they are handling food safely. As part of this, we will consider establishing education forums for food businesses on best practice food handling and food safety.
- Reduce the incidence of preventable illnesses by providing immunisations to our community and by regulating public health risk businesses, such as tattooists and body piercers.
- Provide planning conditions on developments within the city that will maintain and improve the local amenity for residents.
- Provide advice to the community on the water quality of our recreational waterways, including the Cataract Gorge, by undertaking regular monitoring of water quality.



32 City of Launceston Annual Plan 2023-24

### List of photography

- **Front Cover Image**  
Launceston  
Photo credit: Ness Vanderburg and Brand Tasmania
- **Page 5**  
Riverbend Park  
Photo credit: City of Launceston
- **Page 7**  
Prince's Square  
Photo credit: Launceston Place Brand
- **Page 9**  
QVMAG Inveresk  
Photo credit: Queen Victoria Museum and Art Gallery
- **Page 10**  
Launceston Night Market  
Photo credit: Ness Vanderburgh and Tourism Tasmania
- **Page 12**  
Launceston Leisure and Aquatic Centre  
Photo credit: Nick Hanson
- **Page 14**  
Launceston  
Photo credit: Emilie Ristevski and Tourism Tasmania
- **Page 16**  
Launceston Leisure and Aquatic Centre  
Photo credit: Nick Hanson
- **Page 18**  
Civic Square  
Photo credit: Ness Vanderburgh and Tourism Tasmania
- **Page 20**  
Cataract Gorge Reserve  
Photo Credit: Dearn Bondand Tourism Tasmania
- **Page 22**  
Prince's Square  
Photo credit: Launceston Place Brand
- **Page 25**  
Launceston City Park  
Photo credit: Launceston Place Brand
- **Page 31**  
Launceston Gorge Reserve - Cantilever  
Photo credit: Chris Crerar
- **Page 34**  
Boat on Tamar  
Photo credit: Brand Tasmania
- **Back Cover Image**  
Civic Square  
Photo credit: Ness Vanderburgh and Tourism Tasmania









Town Hall, 18-28 St John Street Launceston  
T 03 6323 3000  
E [contactus@launceston.tas.gov.au](mailto:contactus@launceston.tas.gov.au)  
[www.launceston.tas.gov.au](http://www.launceston.tas.gov.au)



**16.7. Local Government Association of Tasmania - Annual General Meeting - 30 June 2023**

**FILE NO:** SF0331/SF2218

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**ACTING GENERAL MANAGER APPROVAL:** Leanne Purchase (Organisational Services Network)

**DECISION STATEMENT:**

To provide voting direction to the Council delegate for the items listed for decision at the Local Government Association of Tasmania Annual General Meeting on 30 June 2023.

**RECOMMENDATION:**

That Council, in respect of items listed for decision at the Local Government Association of Tasmania's Annual General Meeting on 30 June 2023, directs the Council's delegate to vote as follows:

<b>Ag Item</b>	<b>Pg. No</b>	<b>Items for Noting/Decision</b>	<b>Submitting Body</b>	<b>City of Launceston Comment</b>
1	4	<b>Minutes</b> That the Minutes of the 110 <sup>th</sup> Annual General Meeting, held on 1 July 2022 be confirmed.	LGAT	Agree
2	4	<b>President's Report</b> That the President's report be received.	LGAT	Agree
3	5	<b>Financial Statements to 30 June 2019</b> That the Financial Statements for the period 1 July 2021 to 30 June 2022 be received and adopted.	LGAT	Agree
4	5	<b>2020/2021 LGAT Budget and Subscriptions</b> That Members endorse the 2023/2024 LGAT Budget and Subscriptions, with an overall subscription increase for councils.	LGAT	Agree

5	7	<b>President and Vice President Honorariums</b> That the President's and Vice President's allowance for the period 1 July 2023 to 30 June 2024 be adjusted in accordance with the movement in the Wages Price Index.	LGAT	Agree
6	8	<b>LGAT Annual Plan</b> That Members note the report against the LGAT Annual Plan.	LGAT	Note
7	8	<b>Reports from Board Representatives</b> (a) That the reports from representatives on various bodies be received and noted. (b) That Members acknowledge the time and effort put in by all Association representatives on boards, working parties, advisory groups and committees, etc.	LGAT	(a) Note (b) Acknowledge

**REPORT:**

The Local Government Association of Tasmania (LGAT) Annual General Meeting (AGM) will be held on 30 June 2023. An outline of the AGM's Agenda Items, with recommended voting direction for consideration of Councillors, is included in this report's Recommendation.

The full AGM Agenda and related Attachments is provided as Attachment 1.

The purpose of this report is to provide Councillors with an opportunity to comment on these items and to direct the vote of the City of Launceston's delegate at the AGM.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and Acting General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

1. Local Government Association of Tasmania Agenda and Attachments - 30 June 2023 [16.7.1 - 63 pages]



## **ANNUAL GENERAL MEETING**

# **AGENDA**

**To be submitted to the**

**ONE HUNDRED AND ELEVENTH SESSION  
OF THE ASSOCIATION**

**will be held on  
30 June 2023**

**Commencing at  
2.00pm**

**Crowne Plaza, Hobart**

TABLE OF CONTENTS

---

FORMAL NOTICE OF MEETING

1	MINUTES OF 110 <sup>TH</sup> ANNUAL GENERAL MEETING *	4
2	PRESIDENT'S REPORT	4
3	FINANCIAL STATEMENTS TO 30 JUNE 2022 *	5
4	2023-2024 LGAT BUDGET AND SUBSCRIPTIONS *	5
5	PRESIDENT AND VICE PRESIDENT HONORARIUMS	7
6	LGAT ANNUAL PLAN *	8
7	REPORTS FROM BOARD REPRESENTATIVES *	8
8	CLOSURE	8

\* Denotes Attachment



***FORMAL NOTICE OF MEETING***

***NOTICE IS GIVEN THAT THE  
One Hundred and Eleventh Annual General Meeting  
of the Association  
will be held on  
30 June 2023  
Commencing at  
2.00pm  
Crowne Plaza, Hobart***

***Dion Lester  
CHIEF EXECUTIVE OFFICER***

## 2023 ANNUAL GENERAL MEETING

The President, Mayor Christina Holmdahl, will welcome Members and acknowledge and pay respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of this land.

### 1 MINUTES OF 110<sup>TH</sup> ANNUAL GENERAL MEETING \*

#### Decision Sought

**That the Minutes of the 110<sup>th</sup> Annual General Meeting, held 1 July, 2022 be confirmed.**

The Minutes of the 110<sup>th</sup> Annual General Meeting of the Local Government Association of Tasmania, held in Hobart on 1 July 2022, as circulated, are submitted for confirmation.

The Minutes are at **Attachment to Item 1.**

### 2 PRESIDENT'S REPORT

#### Decision Sought

**That the President's report be received.**

The President will present her report to the 2023 Annual General Meeting.

**3 FINANCIAL STATEMENTS TO 30 JUNE 2022 \***

**Decision Sought**

**That the Financial Statements for the period 1 July 2021 to 30 June 2022 be received and adopted.**

The General Management Committee recommends consideration and adoption of the Association's Financial Statements for the period 1 July 2021 to 30 June 2022, an abridged version of which are included at **Attachment to Item 3**.

A full version is available from the Association's offices on request.

A copy of the Association's Profit and Loss report for the period 1 July 2022 to 12 June 2023 is also included at **Attachment to Item 3** to provide members with an indication of the current financial position of the Association, noting that there are a number of known costs still to accrue before the end of this financial year.

**4 2023-2024 LGAT BUDGET AND SUBSCRIPTIONS \***

**Decision Sought**

**That Members endorse the 2023/2024 LGAT Budget and Subscriptions, with an overall 3% subscription increase for councils.**

**Income**

LGAT relies on four main sources of revenue – subscriptions, procurement, events and interest on reserves. With strengthening of procurement, events and interest revenue streams we are able to apply a modest increase (3%) in subscriptions while still maintaining sufficient revenue to provide a continued high level of service to councils.

LGAT Procurement revenue continues to increase steadily. For this financial year income is likely to be in excess of at least \$100,000 more than budgeted. This growth is expected to continue, albeit at a more modest rate. For the year ahead we are budgeting for income of \$220,000.

The Annual Conference and also general professional development activities have exceeded expected income over the past year. This is largely due to a very successful Elected Representative Induction Day and also the recent Planning Authority and Managing Growth workshops. Attendance and revenue levels have returned to pre-COVID levels. We have budgeted a modest increase in revenue for the 2023/2024 financial year.

The historically low interest rates of recently begun to rise. We are expecting modest increases for next year.

#### **Expenditure**

The most significant expenditure item in the LGAT budget is staff wages. During the past 12 months LGAT has seen some delays in replacing staff or recruiting to new positions. This has resulted in savings in the order of \$60,000.

The Hobart Consumer Price Index (CPI) is currently sitting at 6.9% and the Tasmanian Wage Price Index (WPI) at 3.6%. This year a 5.5% salary increase is proposed.

Other changes to expenditure items include:

- Additional “network and internet” costs associated with introduction of a customer relationship management platform.
- Additional superannuation costs associated with a 0.5% increase to the minimum superannuation guarantee, noting LGAT pays the guarantee plus 3.5%.
- Travel expenses are expected to return to pre-COVID levels given the expected increase in face to face meetings.

#### **Other Matters**

In addition to the budgeted staff salaries, LGAT has two staff members fully or partially (80%) funded by State Government Grants – the Regional CCTV Project Manager and Health and Wellbeing Project Manager.

#### **Net Result**

The proposed budget will deliver an anticipated deficit of \$9,205. However, a solid surplus for this year will more than offset this deficit.

#### **Subscriptions**

This LGAT subscription formula comprises a flat fee of 40% and population and revenue fees of 30% each, eight revenue categories and eight population categories and a 10% collar and cap.

While a 3% increase in overall subscriptions has been budgeted for 2023/24, there are a number of councils that have had category movements, although the impact of this movement is mitigated by the cap and collar adjustments. The changes involve Flinders Council going down a population category and Hobart, Glamorgan and West Tamar Councils all going up a population category.

A copy of the Budget and subscriptions for the 2023/2024 financial year are at **Attachment to 4**.

**5 PRESIDENT AND VICE PRESIDENT HONORARIUMS**

**Decision Sought**

**That the President's and Vice President's allowance for the period 1 July 2023 to 30 June 2024 be adjusted in accordance with the movement in the Wages Price Index.**

The Rules of the Association provide that the Annual General Meeting will grant an annual allowance to the President and Vice President.

In the past an independent review of allowances was undertaken in the same financial year as the review of allowances for Local Government Elected Members, with the last review undertaken in 2009. The result of that review was to retain the basis of the present allowances unchanged for the two positions with movements to be in conjunction with the wages price index. This brought the escalation factor for allowances in line with Elected Member allowances across councils.

The escalation factor used for elected member allowances remains the wages price index and it is deemed appropriate that the President and Vice President Honorariums continue to escalate on the same basis.

The resultant application of the wages price index meant allowances for 2021/22 were:

- President allowance \$53,153 per annum.
- Vice President allowance \$13,287 per annum.

GMC sitting fees will also be adjusted by the wages price index.

**6 LGAT ANNUAL PLAN \***

**Decision Sought**

**That Members note the report against the LGAT Annual Plan.**

**Background**

At **Attachment to Item 6** is a report against the LGAT Annual Plan for consideration.

**Budget Implications.**

Within current budget.

**7 REPORTS FROM BOARD REPRESENTATIVES \***

**Decision Sought**

- (a) That the reports from representatives on various bodies be received and noted.**
- (b) That Members acknowledge the time and effort put in by all Association representatives on boards, working parties, advisory groups and committees etc.**

The Association has representatives on a wide variety of boards and committees and in order to acknowledge all, a full list is at **Attachment to Item 7**.

Representatives on statutory boards are requested to provide reports to be included in the Annual General Meeting papers of the Association and these are also available at **Attachment to Item 7**.

**8 CLOSURE**



## **ANNUAL GENERAL MEETING**

# **Minutes**

Of the

**ONE HUNDRED AND TENTH SESSION  
OF THE ASSOCIATION**

Held

**1 July 2022**

**RACV Hobart Hotel  
154 – 156 Collins Street**



TABLE OF CONTENTS

---

FORMAL NOTICE OF MEETING

1	MINUTES OF 109 <sup>TH</sup> ANNUAL GENERAL MEETING *	5
2	PRESIDENT'S REPORT	5
3	FINANCIAL STATEMENTS TO 30 JUNE 2021 *	9
4	2022/2023 LGAT BUDGET AND SUBSCRIPTIONS *	10
5	PRESIDENT AND VICE PRESIDENT HONORARIUMS	12
6	LOCAL GOVERNMENT ELECTION CAMPAIGN	13
7	LGAT ANNUAL PLAN *	15
8	REPORTS FROM BOARD REPRESENTATIVES *	16
9	CLOSURE	17

\* Denotes Attachment

**FORMAL NOTICE OF MEETING**

**NOTICE IS GIVEN THAT THE  
One Hundred and Tenth Annual General Meeting  
of the Association  
will be held on  
1 July 2022  
Commencing at  
12.30  
RACV Hobart Hotel**

**NOTICE IS ALSO GIVEN THAT THE  
Association's General Meeting  
will be held on  
16 September 2022  
To consider  
Local Government Policy and Motions  
from Member Councils**

**Dion Lester  
CHIEF EXECUTIVE OFFICER**

## 2022 ANNUAL GENERAL MEETING

The President, Mayor Christina Holmdahl, welcomed Members declaring the meeting open at 1.35pm.

The Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of this land were acknowledged.

Apologies were received from -

Mayor Albert van Zetten	City of Launceston
Mr Michael Stretton	City of Launceston
Mayor Greg Kieser	George Town Council
Acting Mayor Sally Doyle	Huon Valley Council
Mr John Jordan	Meander Valley Council
Mayor Annie Revie	Flinders Council
Mr Warren Groves	Flinders Council
Mr Tim Watson	Dorset Council
Mrs Lyn Eyles	Central Highlands Council
Mayor Daryl Quilliam	Circular Head Council
Mr Des Jennings	Northern Midlands Council
Mr Gerald Monson	Kentish/Latrobe Councils
Mayor Paula Wriedt	Kingborough Council
Mr David Midson	West Coast Council
Mayor Shane Pitt	West Coast Council
Lord Mayor Reynolds	City of Hobart
Ms Kelly Grigsby	City of Hobart
Mayor Julie Arnold	King Island Council
Ms Kate Mauric	King Island Council
Deputy Mayor Joy Allen	West Tamar Council
Mr Rolph Vos	West Tamar Council
Clr Geoff Lyons	West Tamar Council
Mrs Kim Hossack	Tasman Council
Ms Jess Dallas	Tasman Council
Mr John Brown	Break O'Day Council

**1 MINUTES OF 109<sup>TH</sup> ANNUAL GENERAL MEETING \***

**Burnie City Council/Derwent Valley Council**

**That the Minutes of the 109<sup>th</sup> Annual General Meeting, held 30 June, 2021 be confirmed.**

**Carried**

The Minutes of the 109<sup>th</sup> Annual General Meeting of the Local Government Association of Tasmania, held in Hobart on 30 June 2021, as circulated, are submitted for confirmation.

The Minutes are at **Attachment to Item 1.**

**2 PRESIDENT'S REPORT**

**Central Highlands Council/Northern Midlands Council**

**That the President's report be received.**

**Carried**

It has been another interesting year for us all as we continue to return much closer to business as usual from the immense changes forced upon us by COVID.

In recent months we have seen a new Tasmanian Premier and two Ministers for Local Government. That makes five different Ministers since 2019! The new Minister, the Hon. Nic Street, wasted no time in getting down to business. With his first major announcement being that the Government would be tabling legislation the next day to introduce compulsory voting in local government elections, commencing this October. This came as somewhat of a surprise for all of us!

The sector had previously considered compulsory voting in local government elections in 2013, 2015 and 2016. On each occasion it was defeated, but with the margin narrowing each time, culminating in it going down by one council on the last occasion.

It was very disappointing that the Minister had not consulted with our sector ahead of the changes and this message was conveyed directly to the Minister and also through the Parliamentary debate. Further scrutiny on the lack of engagement in Budget Estimates resulted in the Minister making a commitment to honour the five week consultation period going forward.

This lack of consultation on compulsory voting was in contrast to the highly consultative approach the Government had taken with the Future of Local Government Review. Members would

remember that in October last year the Government abandoned the process outlined in the PESRAC Final Report, instead electing to work directly with us on scoping and undertaking the review.

We welcomed this opportunity and the LGAT GMC spent the next couple of months working with the then Minister on the terms of reference and scope of the review. We had significant input into the final make up of the Local Government Board and were successful in securing funding from the Government for a Policy Officer to support LGATs work on the review.

To date, both the Government and also the Board have made it clear that this review is not about council amalgamations, but rather investigating council functions and services and if they can be improved to support the community today and into the future.

We know from other states that successful local government reviews are community-led, seeking to understand each community's challenges and strengths to identify the right services for them now and into the future.

Stage one of the review, which focused on community and council engagement, is now complete. We expect the Local Government Board to be releasing a report later this month on the feedback from the engagement and also identifying the opportunities for reform, which will be tested throughout stage two over the next six months.

LGATs focus for stage one was to understand the views and aspirations of the local government sector for the future. Your feedback was collected via an online submissions portal, conversation toolkit and 18 regional forums.

The most frequently identified future focus areas for local government across both the Elected Representative and staff groups were:

- Climate change, health and wellbeing.
- Workforce, which included attraction and retention of professional staff.
- Elected Representatives capacity, including calls for fewer councillors and greater remuneration.

Minor differences include staff more frequently speaking about waste, infrastructure, and asset management. Elected Representatives, on the other hand, spoke more about the Code of Conduct and protection of councillors, and community expectations on the role of councils.

We still have a long way to go with the Future of Local Government Review and so I look forward to talking to you each more about it as the next stage of the process unfolds.

Over the past 12 months we have secured some solid wins on behalf of the sector across two of our advocacy priority areas.

Waste and resource recovery has been a sustained area of LGAT's advocacy over several years. Indeed, many broader stakeholders' credit LGAT with driving the current agenda adopted by the State Government. The last 12 months has seen the State Government introduce legislation for a Statewide waste levy, which commences today by coincidence, and also a Container Refund Scheme.

In both instances the pathway the Government is following is strongly aligned with our advocacy. Nevertheless, we continue to scrutinize the details to ensure the implementation does not disadvantage councils.

Like waste, planning has been a key advocacy area for LGAT for many years now. While we cannot claim to have had the same big ticket wins in this space as we have with waste, our persistence is finally starting to pay off. While a very diverse policy area, involving many notable successes, I would like to highlight two achievements:

- LGAT has been acting on strong council feedback that all three Regional Land Use Strategies are substantially outdated and need updating to address a variety of community needs, particularly land for housing. Councils are being held back by the outdated nature of the strategies so it was great to see the Tasmanian Government finally fund the critical work on the strategies.
- The Tasmanian Government has also commenced engagement on the Tasmanian Planning Policies. These will sit alongside the regional strategies in informing how each council's planning scheme will be implemented to achieve our development goals across Tasmania.

While only initial steps in the right direction, the fact that the Government has moved on from its obsession with planning regulation to a focus on the missing strategic elements of our planning system is a testament to the persistence of the team at LGAT on this important priority.

The residual effects of COVID continued to impact on our ability to run face to face events, with us limiting the number of events and having to postpone the Elected Member weekend from early this year until tomorrow. However, our Annual Conference last year was a sell out and feedback was overwhelmingly positive. We also ran a very successful one day climate change conference last month with over 70 delegates. We will be running a similar event for elected members and senior staff on liveability at the end of August. With the success of these events we expect to continue to run one day policy specific events for members on an on-going basis. Planning is also progressing well for our Annual Conference in December, so keep an eye out for registration details.

LGAT Procurement continues to expand its offerings to councils. During the past 12 months councils spent over \$10 million under the contracts. This represents a 52% increase in spend by councils on the previous year and amounts to total savings for councils of in excess of \$1.4 million.

In addition, councils have also saved a significant amount of money through participating in the LGAT aggregated tender for street lighting. This saving is particularly significant given the current energy market situation.

Beyond the savings, during the past 12 months, LGAT has increased its efforts in supporting council procurement with the delivery of nine training sessions and establishing the LGAT Procurement Network, in which all council officers who have a role to play in procurement can participate.

The benefits to councils of LGAT Procurement are significant and that is why you will see in next years budget we are investing additional resources into this area out of LGATs reserves to enable us to grow the support we can provide to each of you.

Looking to the year ahead, all of us have a lot to deal with. We have the elections later this year and at the same time the ongoing future of local government review. These come with a backdrop of a level of turmoil that I have not seen in my time as a councillor. We have the behaviour of elected representatives dominating media commentary. And while this is limited to a small number of high profile issues, I know what many of you are experiencing is major changes in how many in our community are engaging with councillors, whether that be via online abuse, or in some instances, unabashed aggressive behaviour at council meetings.

Frankly, it has never been harder to be an elected representative. I think this may be a reason why since the 2018 elections we have seen 38 councillors and 9 Mayors leave the sector. And I know many of you are not standing again, albeit for a variety of reasons.

LGAT is aware of these issues and we are doing our best to support current and future elected representatives. Later today we will hear from David Dilger from Edge Legal on the initial results from the workplace health and safety review of elected representatives that LGAT is undertaking with the support of the Office of Local Government.

We continue to advocate for the Code of Conduct review and legislative changes to be progressed and hopefully the Director of Local Government will be able to provide a timeline for this when he presents later today.

In addition to these two important initiatives, we will also be commencing a campaign next week to encourage a diverse range of people to consider nominating for council and we have also worked with the Office of Local Government on a new education framework for prospective candidates and councillors after the elections later this year. We are under no illusion that these actions will be a panacea to all the issues you are facing as elected representatives, particularly the vexatious members of the public. But they at least provide a good foundation for further work throughout next year and beyond.

The last 12 months have been very significant and I would like to take this opportunity to thank my colleagues on the GMC for their hard work and sage counsel. In particular I would like to thank LGATs Vice President, Mick Tucker, for his support throughout the most challenging aspects of the past 12 months.



In closing I would like to particularly acknowledge the significant contribution that the small, but highly dedicated, team at LGAT make to supporting our sector. The team is highly respected amongst State and local government staff and consistently delivers for our sector with passion, enthusiasm and commitment.

Thank you all for your ongoing support and I wish those of you re-contesting, good luck for the elections, and those moving on, all the best for your next phase.

**3 FINANCIAL STATEMENTS TO 30 JUNE 2021 \***

**Waratah Wynyard Council/Southern Midlands Council**

**That the Financial Statements for the period 1 July 2020 to 30 June 2021 be received and adopted.**

**Carried**

The General Management Committee recommends consideration and adoption of the Association's Financial Statements for the period 1 July 2020 to 30 June 2021, an abridged version of which are included at **Attachment to Item 3**.

A full version is available from the Association's offices on request.

A copy of the Association's Profit and Loss report for the period 1 July 2021 to 31 May 2022 is also included at **Attachment to Item 3** to provide members with an indication of the current financial position of the Association, noting that there are a number of known costs still to accrue before the end of this financial year.

When preparing the 2021/22 budget there was still some uncertainty around the ongoing impacts of COVID-19 and a small deficit was anticipated however, due to the below comments, and considering the costs still to accrue to the Profit and Loss report between 31 May and 30 June, a \$42,000 surplus is estimated, noting that -

- Deliberately delayed recruitment of staff to fill the Communications Manager and Events Coordinator roles resulted in reduced wages and superannuation across the year.
- Interstate travel continued to be impacted by COVID-19 and, intrastate travel was also below budget with the continued use of online meetings resulting in underspends.
- The special projects work to support the TasWater Expert Advisory Group was not required as this work was handled by the LGAT secretariat, resulting in a considerable underspend.
- Concentrated efforts to promote Procurement increased this revenue stream.
- There has been investment of \$50,000 into the building maintenance fund to cover future liabilities.

**4 2022/2023 LGAT BUDGET AND SUBSCRIPTIONS \***

**Devonport City Council/Glenorchy City Council**

**That the 2022/2023 LGAT Budget and Subscriptions are endorsed, with a 3.5% increase in subscriptions.**

**Carried**

**Background**

While the year ahead is likely to be returning to a typical (or pre-COVID) year there is still a level of uncertainty.

LGAT's revenue related to events, training and sponsorship has been difficult to predict during the past two years and this remains the case for the year ahead. Although, the uncertainty is likely to be related to it being a local government election year, rather than the impacts of COVID. For this financial year we were able to deliver a better result (\$18,000) than budgeted on the conference, but other professional development activities were well below budget on income (and expenses). The budget includes no significant changes to revenue from events and training on last year.

LGAT Procurement income has steadily increased over the past five years. In the year to 31 May income is already \$30,000 more than budgeted for the full financial year. This growth is expected to continue, particularly given the additional investment in staff resources proposed further below. For the year ahead we are budgeting for income of \$115,000.

The historically low interest rates have continued to negatively impact on income and while we expect this to remain the case for the year ahead, commercial interest rates are rising and are modelled for this to continue, albeit modestly.

The Community Satisfaction Survey will continue to have an annual allocation for the year ahead, but it will also be expended in 2023.

**Expenditure**

The most significant expenditure item in the LGAT budget is staff wages. During the past 12 months LGAT has seen some staff changes, with the departures of our Communication Director and Events Manager in 2021. Given the timing of the departures and also the need to review the organisational structure, there was a delay in replacing these staff, resulting in substantial savings against budget on staff costs.

At the time of writing the Hobart Consumer Price Index (CPI) was sitting at 5.8% and the Tasmanian Wage Price Index (WPI) at 3.81%. This year a 5.1% salary increase is proposed. As councils would be aware, it has become increasingly difficult to attract staff, with the employment market extremely tight. In light of this and the substantial intellectual capital that rests with the current staff it is imperative that we retain our current employees.

Last year, LGAT staff received a 2.0% salary rise, slightly above the WPI of 1.41%. Prior to 2021 LGAT staff consistently received salary increases that were less than the CPI (the previous three years) and the WPI (the previous five years).

Other changes to expenditure items include:

- Staff resourcing is proposed to be increased to support the growth in LGAT Procurement. This targeted additional investment is expected to be offset within two years with the projected revenue growth.
- ALGA subscription increase by 3.5%.
- The Special Projects item to support the TasWater Expert Advisory Group (\$20,000) has been removed, as it was not expended this financial year.
- Insurance costs continual to rise and an additional \$9,000 has been budgeted.
- We are continuing to see savings related to changes in telephone and data contracts through increased scrutiny of these cost areas .
- Travel expenses are expected to return to pre-COVID levels given the expected increase in face to face meetings.
- An additional \$30,000 is required to deliver the Community Satisfaction survey however this will be offset by member contributions paid in previous years.

#### Other Matters

LGAT successfully negotiated \$100,000 from the State Government to support the Future of Local Government Review. The majority of this will be used to offset the costs of a Project Officer to support our activities on the Review.

#### Net Result

The 5.1% wage increase would deliver an anticipated deficit of \$103,724. However, this deficit is entirely as a result of the proposed investment in additional resources for procurement this year. Outside of this strategic investment from reserves, the budgeted income will cover the budgeted operational expenditure.

A likely surplus in 2021/22 will also offset some of the deficit.

#### Subscriptions

This is the fifth year of applying our new subscription formula agreed at the 2017 AGM. That formula comprises a flat fee of 40 per cent and population and revenue fees of 30 percent each, 8 revenue categories and 8 population categories and a 10 per cent collar and cap.

A 3.5% increase in overall subscriptions has been budgeted for 2022/23. In addition, there are a number of councils that have had category movements, although the impact of this movement is mitigated by the cap and collar adjustments. The changes involve four councils that have gone down a category. They are Dorset (revenue), Hobart (population), Latrobe and Tasman (revenue).

A copy of the Draft Budget and subscriptions for the 2022/23 financial year are at **Attachment to Item 4.**

**5 PRESIDENT AND VICE PRESIDENT HONORARIUMS**

President Mayor Christina Holmdahl and Vice President, Mayor Mick Tucker left the room to allow debate of this item with Mayor Annette Rockliff taking the Chair to allow debate.

**Devonport City Council/Waratah Wynyard Council**

**That the President's and Vice President's allowance for the period 1 July 2022 to 30 June 2023 be adjusted in accordance with the movement in the Wages Price Index.**

**Carried**

At the conclusion of discussion for Item 5, the President and Vice President returned to the meeting and the President resumed the Chair.

The Rules of the Association provide that the Annual General Meeting will grant an annual allowance to the President and Vice President.

In the past an independent review of allowances was undertaken in the same financial year as the review of allowances for Local Government Elected Members, with the last review undertaken in 2009. The result of that review was to retain the basis of the present allowances unchanged for the two positions with movements to be in conjunction with the wages price index. This brought the escalation factor for allowances in line with Elected Member allowances across councils.

The escalation factor used for elected member allowances remains the wages price index and it is deemed appropriate that the President and Vice President Honorariums continue to escalate on the same basis.

The resultant application of the wages price index meant allowances for 2021/22 were:

- President allowance \$51,706 per annum.
- Vice President allowance \$12,925 per annum.

GMC sitting fees will also be adjusted by the wages price index.

**6 LOCAL GOVERNMENT ELECTION CAMPAIGN**

**Decision Sought**

**That Members noted the plan for the local government election campaign in 2022.**

**Background**

This paper provides Members with an update on the Association's plan for the Local Government Election Campaign 2022.

We are running a campaign supported by an Agency with a financial investment of 50:50 by the Office of Local Government (OLG) and LGAT. The Tasmanian Electoral Commission (TEC) is responsible for the components noted below.

The campaign aims to increase the number and diversity of candidates who nominate for the local government election in 2022.

It will be:

- Adaptable for councils to implement at a local level.
- Visible to both rural/regional and metro audiences.

The Agency will help us reach a diverse range of audiences, specifically online.

Due to the lack of attendance at in-person regional community information sessions at the last election, the decision has been made to offer the following to the public:

- Online training modules.
- Information for candidates online and within a handbook.
- Frequently Asked Questions on the website.
- An "ask LGAT" function on website.

In addition, the following will be provided to councils to use at a local level:

- Social media tiles.
- Digital (website) banner & email signature.
- Handbook.
- Frequently Asked Questions.
- Potential workshop host.
- Powerpoint and other material to support local community session.

LGAT, OLG and TEC will be available to participate in local community sessions.

The below table identifies the various stages of the campaign:

<b>Stage</b>	<b>What</b>	<b>When</b>	<b>Responsible party</b>
<b>Enrol</b>	You need to be enrolled to vote.	August	TEC
<b>Nominate</b>	Run 'nominate' campaign.	July - September	LGAT/Agency
	Engage with key stakeholders.	Commenced	LGAT
	Engage with under represented groups – ambassadors.	Commenced	LGAT
	Run earned media campaign.	Commenced	LGAT
	Online training modules for potential candidates – website.	Commenced – completion August	OLG
	Provide councils with a suite of editable resources for local use, including: <ul style="list-style-type: none"> <li>- Poster</li> <li>- Brochure/flyer</li> <li>- Digital (website) banner and buttons</li> <li>- Social media tiles</li> <li>- Candidate handbook</li> <li>- FAQs</li> </ul> LGAT website - single source of truth	July	LGAT
<b>Vote</b>	You need to vote – it's compulsory.	September - October 2022	TEC
<b>Post election training of new Elected Representatives</b>	Training and welcome to local government.  Online training modules and in-person.	November 2022	LGAT/OLG

The campaign collateral will direct people to the [Association's website](#) for all information, including links to the OLG and the TEC for further information/how they nominate/vote.

Once the campaign is ready to go, we'll convene an online meeting to go through the campaign material with council communications staff, this is expected to be in the second week of July.

**Budget Impact**

Funding for the local government election campaign will come from equal contributions from the Local Government Office and LGAT. The figure for running this campaign is expected to be \$70,000 in total, which includes campaign and media spend for July – September.

**Current Policy**

This campaign plan will support LGAT Strategic Communications Plan and its goals across advocacy and sector services.

<b>7 LGAT ANNUAL PLAN *</b>
-----------------------------

<b>Decision Sought</b>  <b>That Members noted the report against the LGAT Annual Plan.</b>
--

**Background**

At **Attachment to Item 7** is a report against the LGAT Annual Plan for consideration.

At the beginning of 2022 LGAT switched to a calendar year Annual Plan to better align the planning process with GMC terms, so the current Annual Plan will conclude in December 2022.

**Budget Implications.**

Within current budget.



**8 REPORTS FROM BOARD REPRESENTATIVES \***

**Southern Midlands Council/Clarence City Council**

- (a) That the reports from representatives on various bodies be received and noted.
- (b) That Members acknowledge the time and effort put in by all Association representatives on boards, working parties, advisory groups and committees etc.

Carried

Listed below are the bodies on which the Association had statutory representation in the 2021/2022 financial year.

Representatives on Bodies are requested to provide a report for Conference and are also requested to provide regular reports back to the Association during the year.

- **Animal Welfare Advisory Committee**  
Clr Rob Churchill , Glamorgan Spring Bay
- **Community Support Levy Charitable Organisations Grants Round Advisory Group**  
Mr John Davis, City of Launceston
- **Family Violence Consultative Committee**  
Mayor Mary Knowles OAM, Northern Midlands Council
- **Forest Practices Advisory Council**  
Ms Jo Oliver, Meander Valley Council
- **Premiers' Physical Activity Council**  
Ald Heather Chong, Clarence City Council
- **State Fire Commission**  
Chris Hughes, Break O'Day Council
- **State Fire Management Council**  
Mr John Fisher, City of Hobart
- **State Grants Commission**  
Mr Greg Preece and Ms Katherine Schaefer
- **Tasmanian Heritage Council**  
Clr Michael McLaren, Latrobe Council
- **Tasmanian Library Advisory Board**  
Clr Dick Adams, Northern Midlands Council; D/Mayor Mary Duniam, Waratah Wynyard Council; Ald Beth Warren, Clarence City Council; Clr Jo Westwood, Kingborough Council
- **Tasmanian Planning Commission**  
Mr Nick Heath - didn't export from the list

- **Tasmanian Spatial Information Council**  
Ms Emily Brown, City of Hobart
- **Tasmanian Suicide Prevention Steering Committee**  
Mayor Annette Rockliff, Devonport City Council
- **Tasmanian Waste and Resource Recovery Board**  
Mr Glenn Doyle, City of Hobart
- **Threatened Species Protection Act 1995 - Community Review Committee -**  
Nikki Den Exter, Kingborough Council

The reports received for presentation are at **Attachment to Item 8** and, any further reports received will be made available online as an additional attachment.

<b>9 CLOSURE</b>
------------------

There being no further business the President declared the meeting closed at 2.00pm.

**1: Minutes of the 109<sup>th</sup> Annual General Meeting**

**Total Responses: 52**

1: Minutes OF THE 109<sup>th</sup> Annual General Meeting

Burnie City Council/Derwent Valley Council

That the Minutes of the 109<sup>th</sup> Annual General Meeting held on 30 June 2021 be confirmed.

1. For  52  
 2. Against 0  
 3. Abstain 0



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	For	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	[No Response]	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3

Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	[No Response]	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	[No Response]	1
West Tamar Council	For	3


**2: President's Report**

**Total Responses: 51**

**2: President's Report**

Central Highlands Council /Northern Midlands Council

That the President's report be received.

1. For  51  
 2. Against   
 3. Abstain



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	For	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1

Glenorchy City Council	For	4
Hobart City Council	[No Response]	4
Huon Valley Council	[No Response]	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3
Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	[No Response]	1
West Tamar Council	For	3

**3 Financial Statements to 30- June 2021**

**Total Responses: 51**

**3: Financial Statements to 30 June 2021**

Waratah Wynyard Council/Southern Midlands Council

That the Financial Statements for the period 1 July 2020 to 30 June 2021 be received and adopted.

- 1. For  51
- 2. Against
- 3. Abstain



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3

Central Highlands Council	For	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	[No Response]	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	[No Response]	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3
Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	[No Response]	1
West Tamar Council	For	3

**4: 2022/2023 LGAT Budget and Subscriptions**

**Total Responses: 51**

4: 2022/2023 LGAT Budget and Subscriptions

Devonport City Council/Glenorchy City Council

That the 2022/2023 LGAT Budget and Subscriptions are endorsed, with a 3.5% increase in subscriptions.

1. For  50  
 2. Against  1  
 3. Abstain  0



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	For	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	[No Response]	2
Devonport City Council	For	3
Dorset Council	Against	1
Flinders Council	For	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	[No Response]	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4



Meander Valley Council	For	3
Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	[No Response]	1
West Tamar Council	For	3

**5: President and Vice President Allowances**

**Total Responses: 52**

**5: President and Vice President Allowances**

Devonport City Council/Waratah Wynyard Council

That the President's and Vice President's allowances for the period 1 July 2022 to 30 June 2023 be adjusted in accordance with the movement in the Wages Price Index.

1. For  49  
 2. Against  3  
 3. Abstain  0



Participant	Response	Weight
Break O'Day Council	[No Response]	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	For	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	For	1

Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	[No Response]	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	Against	3
Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	[No Response]	1
West Tamar Council	For	3

### 8 Reports from Board Representatives

**Total Responses: 51**

#### 8: Reports from Board Representatives

Southern Midlands Council/Clarence City Council

- (a) That the reports from representatives on various bodies be received and noted.  
(b) That Members acknowledge the time and effort put in by all Association representatives on boards, working parties, advisory groups and committees etc.

1. For  51  
2. Against   
3. Abstain



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2

Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	For	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	[No Response]	4
Huon Valley Council	[No Response]	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3
Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	[No Response]	1
West Tamar Council	For	3



# Annual Financial Statements

LOCAL GOVERNMENT ASSOCIATION OF TASMANIA  
ABN 48 014 914 743  
For the year ended 30 June 2022

Prepared by WLF Accounting & Advisory



## Statement of Financial Position

### LOCAL GOVERNMENT ASSOCIATION OF TASMANIA As at 30 June 2022

	NOTES	30 JUN 2022	30 JUN 2021
<b>Assets</b>			
<b>Current Assets</b>			
Cash and cash equivalents	3	309,830	608,625
Trade and other receivables	4	148,185	47,417
Financial assets	5	2,943,082	2,285,000
Other assets	6	41,322	41,386
<b>Total Current Assets</b>		<b>3,442,418</b>	<b>2,982,429</b>
<b>Non-Current Assets</b>			
Property, plant and equipment	7	1,515,312	1,203,116
Intangible assets	8	1,363	2,320
<b>Total Non-Current Assets</b>		<b>1,516,675</b>	<b>1,205,436</b>
<b>Total Assets</b>		<b>4,959,093</b>	<b>4,187,865</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and other payables	9	279,555	195,057
Unexpended grant income	10	586,199	349,680
Provisions	11	214,154	183,532
<b>Total Current Liabilities</b>		<b>1,079,908</b>	<b>728,269</b>
<b>Non-Current Liabilities</b>			
Provisions	11	81,883	84,080
<b>Total Non-Current Liabilities</b>		<b>81,883</b>	<b>84,080</b>
<b>Total Liabilities</b>		<b>1,161,791</b>	<b>812,349</b>
<b>Net Assets</b>		<b>3,797,302</b>	<b>3,375,516</b>
<b>Equity</b>			
Retained Earnings		3,143,089	3,064,819
Asset Revaluation Reserve		654,213	310,697
<b>Total Equity</b>		<b>3,797,302</b>	<b>3,375,516</b>

The accompanying notes form part of these financial statements.



The entity manages their exposure to key financial risks, including interest rate and credit risk, by adherence to management policy.

**Credit risk**

Credit risk arises from the financial assets of the Association, which comprise cash, cash assets, trade and other receivables. The exposure to credit risk arises from potential default of the counter party, with a maximum exposure equal to the carrying amount of the financial assets.

The Association does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Association.

The Association's exposure to interest rate risks is limited to the extent that interest revenue provides both operations with material revenue. LGAT does not have any external lending.

Term deposits are managed to maximise the interest revenue to LGAT within the confines of the cashflows of the organisation.

As at 30 June 2022 it is estimated that a decrease of one percentage point in interest rates would decrease the LGAT General's interest received by approximately \$29,430 (2020/21 \$17,850). An increase in an interest rate of one percent would have the same but opposite impact.

**Liquidity risk**

Liquidity risk arises from the financial liabilities of LGAT's ability to meet their obligations to repay their financial liabilities as and when they fall due.

LGAT's liabilities are limited to normal trading and operational liabilities. The organisation is highly liquid and therefore has very limited liquidity risk exposure.

**14. Superannuation**

During the year the Association made the required superannuation contributions for all eligible employees to an appropriate complying superannuation fund as required by the Superannuation Guarantee (Administration) Act 1992.

**15. Subsequent events**

No matters or circumstances have arisen since the end of the financial year which significantly affect the operations or the financial position of the organisation.

2022 2021

**16. Detailed statement of general account - revenue and expenditure**

Revenue	2022	2021
Government grants	220,032	228,332
Fees and commissions	224,130	186,143
Interest - general account	13,343	16,359
Interest - building proceeds	288	405
Interest - Government grants	-	93
Surplus/(Deficit) on disposal of plant and equipment	(672)	(1,399)
Sponsorship & professional development	218,477	78,132
Cost Recoveries	6	-
Secretarial Support	75,000	75,000
Subscriptions	1,270,856	1,245,937
Media Monitoring	4,725	1,800
<b>Total Revenue</b>	<b>2,026,184</b>	<b>1,830,803</b>

Notes to the Financial Statements



	2022	2021
<b>Expenditure</b>		
Accomm exp - GMC	2,018	2,941
Accounts Administration	13,217	14,746
Advertising	2,649	2,842
ALGA	114,056	117,126
Amortisation - computer software	957	1,710
Annual Conference	77,206	20,732
Auditors Remuneration	12,938	12,555
Catering / Entertainment	4,246	1,672
Cleaning and Supplies	12,015	14,012
Consultancy fees	59,385	16,805
Council Advert/Better Councils	-	18,105
Cost recovery - grant administration	(67,440)	(47,703)
Depreciation - Computers	11,754	18,906
Depreciation - Buildings	13,500	9,141
Depreciation - Furn & Fittings	1,232	1,401
Depreciation - Motor Vehicles	12,800	15,779
Fringe Benefits Tax	8,649	11,574
Insurance	63,654	58,953
Land & Buildings Running Costs	3,833	4,876
Media monitoring	20,398	6,800
Members Emoluments	70,829	67,664
Motor vehicle - repairs and maintenance	3,263	3,158
Motor vehicle - running expenses	9,089	7,466
Network & Internet	26,004	11,089
Other expenses	11,108	9,449
Payroll Tax	291	2,241
Postage	1,586	2,672
Power	8,622	7,088
Printing & Publications	4,442	5,662
Procurement Expenses	33,885	10,031
Professional Development Activities	9,341	24,317
Rates & Land Tax	15,256	15,476
Rentals	1,340	1,330
Salaries, wages and employee benefits (incl. grant staff)	1,059,415	1,086,742
Software	10,385	12,463
Stationery	919	1,177
Subscriptions - general account	6,852	5,491
Superannuation (incl. grant staff)	145,224	133,934
Sponsorship/Research/Donations	-	950
Telephone	6,302	7,565
Travelling expenses	9,461	12,464
<b>Government grants expenditure (excl. wages and superannuation)</b>		
CCTV Program	1,042	-
Coastal Adaption	2,714	-



Notes to the Financial Statements



	2022	2021
DHHS Health & Wellbeing	-	67,379
DHHS Health & Wellbeing 2	103,045	5,416
DPAC- Future of LG Review	5,430	-
DPAC - STEWE	-	5,000
Election Campaign	35,000	-
IT Strategies	-	10,976
LG Reform Fund	-	5,105
Royal Flying Doctors Service	-	4,317
SES - Disaster Resilience	-	5,460
Southern Tasmania Waste Management	-	67,252
<b>Total Expenditure</b>	<b>1,947,914</b>	<b>1,902,309</b>
Operating surplus/(deficit)	78,270	(71,507)

Charges incurred for the administration of both the LGAT Assist account and grant projects have been recharged to LGAT Assist or the specific project. The recovery of these costs is then shown as Cost Recovery so that the expenses on the General Account are more accurately reported.

#### 17. Commitments

At 30 June 2022 the Association had no outstanding commitments.

#### 18. Fair Value Measurements

AASB13: *Fair Value Measurement* requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurements into one of three possible levels based on the lowest level that an input that is significant to measure can be categorised into as follows:

Level 1	Measured based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.
Level 2	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.
Level 3	Measurements based on unobservable inputs for the asset or liability.

The following table provides the fair value of the Association's assets and liabilities measured and recognised on a recurring basis after initial recognition and their categorisation within the fair value hierarchy:

	Level 1	Level 2	Level 3	Total
30/06/2021				
<b>Financial assets</b>				
Other financial assets	2,285,000	-	-	2,285,000
<b>Total financial assets recognised as fair value</b>	<b>2,285,000</b>	-	-	<b>2,285,000</b>
<b>Non-financial assets</b>				
Freehold land	-	750,000	-	750,000
Freehold buildings	-	365,625	-	365,625



<b>Total non-financial assets recognised at fair value</b>	-	<b>1,115,625</b>	-	<b>1,115,625</b>
30/06/2022				
<b>Financial assets</b>				
Other financial assets	2,943,082	-	-	2,943,082
<b>Total financial assets recognised as fair value</b>	<b>2,943,082</b>	-	-	<b>2,943,082</b>
	Level 1	Level 2	Level 3	Total
<b>Non-financial assets</b>				
Freehold land	-	910,000	-	910,000
Freehold buildings	-	540,000	-	540,000
<b>Total non-financial assets recognised at fair value</b>	-	<b>1,450,000</b>	-	<b>1,450,000</b>

Amounts disclosed do not include any amortisation, depreciation or impairment and are measured at gross fair value.

## 19. Related Party Transactions

### Key management personnel compensation

The totals of remuneration paid to two key management personnel (KMP) of the Association during the year are as follows:

	2022	2021
<b>Benefits</b>		
Short-term employment benefits	328,041	372,983
Post-employment benefits	41,832	38,464
Other long-term benefits	(1,751)	(19,091)
<b>Total Benefits</b>	<b>368,122</b>	<b>392,356</b>

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the Association, directly or indirectly, excluding any committee member (whether executive or otherwise) of that entity, is considered key management personnel.

### Committee members compensation

The totals of remuneration paid to committee members of the association during the year are as follows:

	2022	2021
<b>Benefits</b>		
Short-term employment benefits	70,829	67,664
<b>Total Benefits</b>	<b>70,829</b>	<b>67,664</b>



# Appendix 1

LGAT ASSIST  
For the year ended 30 June 2022

Prepared by WLF Accounting & Advisory



## Statement of Financial Position

### LGAT ASSIST As at 30 June 2022

	NOTES	30 JUN 2022	30 JUN 2021
<b>Assets</b>			
<b>Current Assets</b>			
Cash and cash equivalents	2	141,869	163,934
Financial assets	3	861,795	861,537
Other assets	4	1,359	486
<b>Total Current Assets</b>		<b>1,005,023</b>	<b>1,025,956</b>
<b>Total Assets</b>		<b>1,005,023</b>	<b>1,025,956</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and other payables	5	10,440	7,277
<b>Total Current Liabilities</b>		<b>10,440</b>	<b>7,277</b>
<b>Total Liabilities</b>		<b>10,440</b>	<b>7,277</b>
<b>Net Assets</b>		<b>994,583</b>	<b>1,018,679</b>
<b>Equity</b>			
Accumulated surplus		994,583	1,018,679
<b>Total Equity</b>		<b>994,583</b>	<b>1,018,679</b>

The accompanying notes form part of these financial statements.

Appendix 1 | LGAT ASSIST

Notes to the Financial Statements



	2022	2021
<b>11. Detailed Statement of Revenue and Expenditure</b>		
<b>Revenue</b>		
Interest on Loans	20,377	20,033
Other Interest Revenue	2,777	3,169
<b>Total Revenue</b>	<b>23,155</b>	<b>23,202</b>
<b>Expenditure</b>		
LGAT Assist Accounts Administration	40,405	44,079
Auditors Remuneration	4,313	3,645
Bad Debts Written Off/(Recovered)	2,532	(486)
Grants to Members - Welfare	-	3,500
Other Expenses - Welfare	1	1,226
<b>Total Expenditure</b>	<b>47,251</b>	<b>51,964</b>
Operating surplus/(deficit)	(24,096)	(28,762)

Local Government Association of Tasmania  
Profit and Loss (Budget Analysis)  
1 July 22 to 12 June 2023

4-000	Income	Selected Period	July - June 2023 Budget	Difference	% Difference
4-0490	Event Sponsorship	0	25,000.00	-25,000.00	-100.00
4-0500	Annual Conf/General Spons	113,881.82	102,000.00	11,881.82	11.65
4-0501	Annual Conf Regos	97,948.18	82,000.00	15,948.18	19.45
4-1000	Professional DMent Activities	79,263.91	50,000.00	29,263.91	58.53
4-1500	Cost Recoveries	-9,073.54		-9,073.54	
4-1505	Deposits Paid	-5,381.82		-5,381.82	
4-2000	Fees & Commissions	3,935.16	120,000.00	-116,064.84	-96.72
4-2010	Fees & Commissions Procurement	205,371.82	115,000.00	90,371.82	78.58
4-3000	Interest	89,536.22	80,000.00	9,536.22	11.92
4-3100	Interest - Building Proceeds	3,177.84	1,700.00	1,477.84	86.93
4-5000	Profit Sale on Plant/Equip.	19,502.91		19,502.91	
4-6000	Subscriptions	1,315,336.02	1,315,336.00	0.02	0.00
4-6115	Subs - Community Sat Survey	12,420.00	12,420.00	0.00	0.00
4-6505	Media Monitoring	6,300.00	6,300.00	0.00	0.00
	<b>Total Income</b>	<b>1,932,218.52</b>	<b>1,909,756.00</b>	<b>22,462.52</b>	<b>1.18</b>
<b>6-0000</b>	<b>Expenses</b>				
6-1050	Accomm exp - GMC	2,189.15	4,000.00	-1,810.85	-45.27
6-1100	Accounts Administration	11,346.13	17,500.00	-6,153.87	-35.16
6-1200	Advertising	4,605.02	2,000.00	2,605.02	130.25
6-1250	ALGA - Meeting expenses	30,925.31	25,000.00	5,925.31	23.70
6-1300	ALGA Subscription	102,142.00	102,500.00	-358.00	-0.35
6-1350	Annual Conference	93,136.04	80,000.00	13,136.04	16.42
6-1400	Auditors Remuneration	0.00	13,000.00	-13,000.00	-100.00
6-1450	Bank Fees & Gov. Charges	-473.77	1,100.00	-1,573.77	-143.07
6-1500	Catering / Entertainment	4,579.36	3,000.00	1,579.36	52.65
6-1600	Cleaning and Supplies	8,193.98	11,500.00	-3,306.02	-28.75
6-1610	Community Satisfaction Survey	0.00	30,000.00	-30,000.00	-100.00
6-1650	Professional Development Activites	33,217.15	32,000.00	1,217.15	3.80
6-1700	Consultants Fees	5,635.49	15,000.00	-9,364.51	-62.43
6-1705	Consultants Fees - HR/IR	5,500.00	6,000.00	-500.00	-8.33
6-1710	Better Councils	4,947.90	0.00	4,947.90	
6-1850	Elections - GMC Bi-annual	89.82	2,000.00	-1,910.18	-95.51
6-1900	Fringe Benefits Tax	9,060.46	13,000.00	-3,939.54	-30.30
6-2000	Depreciation Expense	30,784.59	40,700.00	-9,915.41	-24.36

6-3100	Insurance	69,031.80	67,200.00	1,831.80	2.73
6-3200	Land & Building Running Costs	3,290.07	6,000.00	-2,709.93	-45.17
6-3300	Loss on Write off of Equip			0.00	
6-3400	Members Emoluments	69,961.00	75,000.00	-5,039.00	-6.72
6-3410	President travel expenses	6,142.83	9,000.00	-2,857.17	-31.75
6-3500	Network & Internet	23,153.59	14,000.00	9,153.59	65.38
6-3580	Office Requisites	456.54	1,750.00	-1,293.46	-73.91
6-3600	Other & Miscellaneous	1,308.70	600.00	708.70	118.12
6-3800	Other Employment Entitlements	4,660.10	22,000.00	-17,339.90	-78.82
6-3900	Postage	1,631.99	2,000.00	-368.01	-18.40
6-4000	Power	7,645.87	13,500.00	-5,854.13	-43.36
6-4100	Printing & Publications	4,138.06	5,000.00	-861.94	-17.24
6-4120	Procurement Expenses	22,125.99	40,000.00	-17,874.01	-44.69
6-4300	Rates & Land Tax	16,093.14	18,000.00	-1,906.86	-10.59
6-4310	Rentals	1,547.09	1,750.00	-202.91	-11.59
6-4350	Repairs & Maintenance	15,595.19	4,000.00	11,595.19	289.88
6-4400	Salaries & Wages	1,006,603.39	1,142,000.00	-135,396.61	-11.86
6-4500	Software	16,697.83	13,500.00	3,197.83	23.69
6-4600	Stationery	1,060.91	1,000.00	60.91	6.09
6-4700	Subscriptions - Membership etc	7,047.96	11,000.00	-3,952.04	-35.93
6-4800	Superannuation	136,468.26	159,880.00	-23,411.74	-14.64
6-4900	Sponsorship/Research/Donations	0.00	1,500.00	-1,500.00	-100.00
6-5100	Telephone	8,233.31	6,500.00	1,733.31	26.67
6-5200	Travel - Interstate	1,620.97	5,000.00	-3,379.03	-67.58
6-5205	Travel - Intrastate	1,622.35	5,000.00	-3,377.65	-67.55
6-5250	Staff Training	1,496.60	11,000.00	-9,503.40	-86.39
6-6505	Media Monitoring	17,974.96	23,000.00	-5,025.04	-21.85
6-7000	Motor Vehicle Expense	12,837.74	11,000.00	1,837.74	16.71
6-7960	Grant Cost Recoveries	-80,961.83	-25,000.00	-55,961.83	223.85
6-7970	LGAT ASSIST - Cost recoveries	-30,310.00	-30,000.00	-310.00	1.03
	<b>Expenses</b>	<b>1,693,053.04</b>	<b>2,013,480.00</b>	<b>-320,426.96</b>	<b>-15.91</b>
	<b>Outcome</b>	<b>239,165.48</b>	<b>-103,724.00</b>	<b>342,889.48</b>	<b>-330.58</b>

<b>8-0000</b>	<b>Government Grants Income</b>				
8-1000	Enviro Dispute Resolution	\$11,615.98			
8-1010	DPAC - Future of Local Government	\$94,570.47			
8-1011	DPAC - Workplace Health & Safety	\$60,000.00			
8-1015	DPAC - Development Manual	\$200,000.00			
8-1030	CCTV Program	\$175,585.90			
8-1050	CCTV Implementation	\$249,500.00			
8-1500	Coastal Adaptation Project	\$9,232.37			
8-2150	LG Reform Fund	\$153,169.25			
8-3155	Health & Wellbeing General	\$33,321.67			
8-3170	DHHS - Health & Wellbeing No 2	\$118,797.21			
8-3180	DHHS - Health & Wellbeing No 3	\$73,442.00			
8-4205	Southern Tasmanian Regional Waste	\$118,005.37			
	<b>Total Government Grants Income</b>	<b>1,297,240.22</b>			
<b>9-0000</b>	<b>Government Grants Expenditure</b>				
9-1000	Enviro Dispute Resolution	0.00			
9-1010	DPAC Future of Local Government Review	54,551.39			
9-1025	DPAC Health and Safety Review	54,545.45			
9-1031	CCTV Program	98,875.29			
9-1050	CCTV Implementation	2,280.00			
9-1500	Coastal Adaptation Project	0.00			
9-2150	LG Reform Fund	0.00			
9-3120	Health & Wellbeing General	0.00			
9-3170	DHHS - Health & Wellbeing No 2	118,735.41			
9-3180	DHHS - Health & Wellbeing No 3	9,044.59			
9-6000	LG IT Strategies	0.00			
9-4205	Southern Tasmanian Regional Waste	118,005.37			
	<b>Total Government Grants Expended</b>	<b>456,037.50</b>			
	<b>Operating Profit(Loss)</b>	<b>1,080,368.20</b>			



LOCAL GOVERNMENT ASSOCIATION OF TASMANIA  
ESTIMATES OF INCOME & EXPENDITURE  
FOR FINANCIAL YEAR ENDED 30 JUNE 2024

	2022/23	2023/24	Comparison
<b>Income</b>			
Subscriptions	1,315,336	1,354,796	39,460
Community Satisfaction Survey	12,420	13,500	1,080
Southern Councils Waste	0		0
Interest (Excl. Interest on grants)	80,000	100,000	20,000
Interest on Capital from Building	1,700	3,000	1,300
Project Admin/Cost Recovery	25,000	97,000	72,000
Assist Revenue	30,000	30,000	0
<b>Sector Services</b>			
Annual Conference Registrations	82,000	95,000	13,000
Annual Conference Sponsorship & Trade	102,000	110,000	8,000
General Event Sponsorship	25,000	10,000	-15,000
Professional Development Activities	50,000	60,000	10,000
Fees and Commissions	120,000	120,000	0
Procurement	115,000	220,000	105,000
Media Monitoring	6,300	6,300	0
<b>Total Income</b>	<b>1,964,756</b>	<b>2,219,596</b>	<b>254,840</b>

<b>Expenditure</b>			
GMC Meeting Expenses	4,000	5,000	1,000
Accounts Administration	17,500	20,000	2,500
Advertising	2,000	2,000	0
ALGA Subscriptions	102,500	105,626	3,126
Auditors' Remuneration	13,000	14,500	1,500
Bank Fees and Govt Charges	1,100	1,100	0
Catering, receptions, etc	3,000	4,000	1,000
Cleaning and Supplies	11,500	12,500	1,000
Community Satisfaction Survey	30,000	15,000	-15,000
HR/IR Service	6,000	6,000	0
Consultants' Fees	15,000	15,000	0
Depreciation Building	11,000	10,000	-1,000
Computers	12,000	6,000	-6,000
Furniture & Equip	1,200	3,000	1,800
Motor Vehicles	15,000	18,000	3,000
Amortisation	1,500	1,000	-500
Donations/Research/Scholarships	1,500	1,500	0
Fringe Benefits Tax	13,000	13,000	0
GMC Elections - Bi-annual	2,000	0	-2,000
Insurance Crime Insurance	6,200	6,200	0
General	25,000	28,000	3,000
Public Liability and PI	24,000	25,000	1,000
Workers Compensation	12,000	15,000	3,000
Land & Building Running Costs	6,000	5,000	-1,000
Members Emoluments	75,000	78,000	3,000
Motor Vehicles - Running Costs	8,500	9,500	1,000
Repairs and Maintenance	2,500	1,500	-1,000
Network and Internet	14,000	24,000	10,000
Office Requisites	1,750	1,000	-750
Other and Miscellaneous	600	600	0
Other Employee Entitlements	22,000	20,000	-2,000

Payroll Tax		5,000	5,000
Postage	2,000	1,700	-300
Power	13,500	13,500	0
Printing and Publications	5,000	4,000	-1,000
Rates and Land Tax	18,000	20,000	2,000
Rentals	1,750	0	-1,750
Repairs and maintenance	4,000	4,000	0
Salaries (exc Grant Staff)	1,142,000	1,235,000	93,000
Software	13,500	28,000	14,500
Stationery	1,000	1,000	0
Subscriptions - membership etc	11,000	11,000	0
Superannuation	159,880	179,075	19,195
Telephone	6,500	7,500	1,000
Training	11,000	12,000	1,000
Travelling expenses ALGA	25,000	25,000	0
Intrastate	5,000	4,000	-1,000
Interstate	5,000	4,000	-1,000
President	9,000	10,000	1,000
<b>Sector Services</b> Annual Conference	80,000	85,000	5,000
Professional Development	32,000	32,000	0
Procurement	40,000	60,000	20,000
Media Monitoring	23,000	20,000	-3,000
<b>Total Expenditure</b>	<b>2,068,480</b>	<b>2,228,801</b>	<b>160,321</b>
<b>Net Result</b>	<b>-103,724</b>	<b>-9,205</b>	<b>94,519</b>

All figures are ex GST

LGAT ASSIST  
ESTIMATES OF INCOME & EXPENDITURE  
FOR THE FINANCIAL YEAR TO 30 JUNE 2024

	2022/23	2023/24	Comparison
<b>Income</b>			
Interest	14,500	18,000	3,500
Interest on loans	18,000	15,000	-3,000
Assist Loan Application Fees	2,000	2,000	0
Tasplan Sponsorship	0		0
<b>Total Income</b>	<b>34,500</b>	<b>35,000</b>	<b>500</b>
			0
<b>Expenditure</b>			0
Accounts Administration	40,000	41,000	1,000
Auditors' Remuneration	5,000	5,300	300
Bad Debts	6,000	6,000	0
Bank Fees and Govt Charges	150	150	0
Donations/Research/Scholarships	0	-	0
Grants to members	7,000	7,000	0
Other and Miscellaneous	200	200	0
Welfare Write Offs	200	200	0
Special Projects	0		0
<b>Total Expenditure</b>	<b>58,550</b>	<b>59,850</b>	<b>1,300</b>
<b>Change in net assets from operations</b>	<b>-\$24,050</b>	<b>-24,850.00</b>	<b>-\$800</b>

All figures are ex GST



LGAT 2023/2024 Subscriptions

Council	Previous year subs	Cap/Collar	2023/24 Subs overall	Adjusted	Final Subs Due	\$ Diff from Last FY	% Diff from Last FY
Break O'Day	37,033.73	As Calculated	37,755.53	- 151.13	37,906.66	872.93	1.95
Brighton	49,381.36	As Calculated	50,480.69	- 202.07	50,682.75	1,301.39	2.23
Burnie	54,559.40	As Calculated	55,817.04	- 223.43	56,040.47	1,481.07	2.31
Central Coast	54,559.40	As Calculated	55,817.04	- 223.43	56,040.47	1,481.07	2.31
Central Highlands	22,296.24	As Calculated	22,567.45	- 90.33	22,657.78	361.54	1.22
Circular Head	41,415.15	As Calculated	42,270.91	- 169.20	42,440.11	1,024.97	2.07
Clarence	75,271.55	As Calculated	76,751.97	- 307.23	77,059.20	1,787.65	1.97
Derwent Valley	39,423.59	As Calculated	39,807.98	- 159.35	39,967.32	543.73	0.98
Devonport	62,525.61	As Calculated	64,026.82	- 256.29	64,283.11	1,757.50	2.40
Dorset	35,042.18	As Calculated	35,703.09	- 142.91	35,846.00	803.83	1.89
Flinders Island	22,296.24	As Calculated	21,335.98	- 85.40	21,421.39	-874.85	-4.31
George Town	37,033.73	As Calculated	37,755.53	- 151.13	37,906.66	872.93	1.95
Glamorgan Spring Bay	33,448.94	Cap	36,793.83	- 169.20	36,963.03	3,514.10	10.00
Glenorchy	71,288.44	As Calculated	72,852.33	- 291.62	73,143.94	1,855.50	2.19
Hobart	72,085.06	As Calculated	77,572.95	- 310.51	77,883.46	5,798.39	7.61
Huon Valley	54,559.40	As Calculated	55,817.04	- 223.43	56,040.47	1,481.07	2.31
Kentish	35,042.18	As Calculated	35,703.09	- 142.91	35,846.00	803.83	1.89
King Island	22,296.24	As Calculated	22,567.45	- 90.33	22,657.78	361.54	1.22
Kingborough	67,305.34	As Calculated	68,747.44	- 275.19	69,022.62	1,717.29	2.14
Latrobe	39,423.59	As Calculated	39,807.98	- 159.35	39,967.32	543.73	0.98
Launceston	76,068.17	As Calculated	77,572.95	- 310.51	77,883.46	1,815.29	1.98
Meander Valley	49,381.36	As Calculated	50,480.69	- 202.07	50,682.75	1,301.39	2.23
Northern Midlands	43,805.01	As Calculated	44,323.35	- 177.42	44,500.77	695.76	1.18
Sorell	49,381.36	As Calculated	50,480.69	- 202.07	50,682.75	1,301.39	2.23
Southern Midlands	35,042.18	As Calculated	35,703.09	- 142.91	35,846.00	803.83	1.89
Tasman	22,350.19	As Calculated	22,567.45	- 90.33	22,657.78	307.60	0.97
Waratah Wynyard	43,805.01	As Calculated	44,323.35	- 177.42	44,500.77	695.76	1.18
West Coast	27,075.97	As Calculated	27,493.31	- 110.05	27,603.36	527.40	1.54
West Tamar	54,559.40	As Calculated	59,921.93	- 239.86	60,161.79	5,602.39	9.83
	<b>1,327,756.00</b>		<b>1,362,818.92</b>	- <b>5,477.08</b>	<b>1,368,296.00</b>	<b>40,540.00</b>	

All amounts are ex GST



## LGAT Annual Plan 2023 Progress Report

June 2023

	Commenced		Commenced, but progress delayed
	Completed		Not yet commenced

Area	Focus	KPI – process and outcome	Progress	Comments
Local government reform	Direct and concerted effort to ensure that the Future of Local Government review provides proposals to create a more robust and capable system of local government. These will recognise the challenges and opportunities that councils need to meet, understanding the functions and services, and strengthen trusted local democratic representation.	<p><b>Process</b> LGAT is deeply engaged in the process so that the review is broad, inclusive and appropriately considers democratic representation and function.</p> <p><b>Outcome</b> The review proposals create a more robust and capable system of local government to support and service communities.</p>		<p><b>Process</b> The Local Government Board has released the Stage 2 Interim Report, Information Packs and research papers for review. LGAT advocated strongly for an extension to the consultation period, which was successful in gaining an extra six weeks and funding for council engagement. LGAT has engaged external facilitators to run face-to-face and online workshops for Mayors, elected representatives, General Managers and council staff. The LGAT secretariat is engaging on an ongoing basis with the Board and with the review secretariat.</p> <p><b>Outcome</b> The Stage 2 Interim report and information packs provides a series of recommendations that seek to create a more robust and capable sector. The catchment workshop sessions and individual council views will inform an</p>

Annual Plan Progress Update – June 2023



Area	Focus	KPI – process and outcome	Progress	Comments
				assessment on whether the options meet this outcome.
Workplace health and safety for elected representatives	Implementation of the recommendations from the Workplace Health and Safety Review of Elected Representatives, to ensure that they understand their obligations and are supported in maintaining a safe workplace.	<p><b>Process</b> Implementation of the priority sector endorsed recommendations.</p> <p><b>Outcome</b> A safe and respectful workplace for elected representatives.</p>		<p><b>Process</b> LGAT GMC have prioritised the recommendations to ensure the highest impact. An implementation plan is provided in the Agenda of the General Meeting June 2023.</p> <p><b>Outcome</b> Progressing.</p>
Ready for growth communities	Continue and strengthen our advocacy to State and Federal Governments for the policy settings and funding to support councils in positioning our communities for growth. This will be across the policy areas of strategic land use planning, housing, infrastructure contributions, equitable road funding and consistent development standards.	<p><b>Process</b> State Government engages openly with local government on the opportunities and improvements that are needed.</p> <p><b>Outcome</b> Tasmania has the right, integrated policy and financing arrangements for appropriate, sustainable growth.</p>		<p><b>Process</b> Significant progress has been made in recent months with the State Government improving engagement in areas such as road management, land use planning and housing.</p> <p>We are currently engaging with the State Government on Memorandum of Understanding on housing where we will seek to embed the policy settings that support growth and housing.</p> <p><b>Outcome</b> Progressing.</p>
Waste and resource recovery	Ensure that investment from the waste levy supports local government's role in resource recovery across the state.	<p><b>Process</b> LGAT maintains its role as a leading voice and trusted advisor in the waste and resource recovery policy arena.</p>		<p><b>Process</b> LGAT has supported the process for the establishment of the Waste and Resource Recovery Board and for the</p>

Annual Plan Progress Update – June 2023



Area	Focus	KPI – process and outcome	Progress	Comments
		<p><b>Outcome</b> Statewide waste levy is invested in local government waste and resource recovery initiatives.</p>		<p>Southern Tasmania Regional Waste Authority. The Association continues to be sought out by the State Government for its insight into waste and resource recovery.</p> <p><b>Outcome</b> The Waste and Resource Recovery Board is in the final stages of appointing a CEO, who will lead development of the Waste and Resource Recovery Strategy. The landfill levy funds are now flowing to the three regional waste groups and to EPA Tasmania for illegal dumping compliance work.</p>
Climate change	<p>Advocacy to the State Government for:</p> <ul style="list-style-type: none"> <li>- Support for local government to increase understanding of their climate risks and support for dealing with them.</li> <li>- Collaboration with councils to access the opportunities through reducing emissions, such as shifting energy sources for transport.</li> </ul>	<p><b>Process</b> Strong collaboration with local government on addressing climate risk and opportunities through emissions reduction.</p> <p><b>Outcome</b> Improved council understanding of climate risk and availability of programs for councils to reduce risks and their emissions.</p>		<p><b>Process</b> The Climate Change Action Plan has committed to a new \$500,000 two-year program to build climate change action capability in local government. The new senior-level reference group has now been formed that includes the LGAT CEO, and key State Government agencies.</p> <p><b>Outcome</b> The State Government’s climate change action plan will support this through several actions including the Statewide Risk Assessment, sector-based emissions and risk reduction plans and the local government program noted above.</p>

Annual Plan Progress Update – June 2023





Area	Focus	KPI – process and outcome	Progress	Comments
Emergency management	Advocacy for acknowledgement and support for the role of local government in emergency management.	<p><b>Process</b> Strong collaboration and engagement with local government in supporting capability and capacity in emergency management and the associated legislative reform.</p> <p><b>Outcome</b> Increased State Government support to strengthen local government’s capability and capacity in emergency management.</p>		<p><b>Process</b> LGAT is advocating strongly for robust local government engagement to inform the various reforms, in particular to the Fire Services Act. Refer to Emergency Management item in this agenda, June 2023.</p> <p><b>Outcome</b> The increased support will be a key focus of our advocacy into the emergency management reforms currently underway.</p>
Health and wellbeing	Support for local government officers working in health and wellbeing to connect and share with others in the sector, learn and develop skills.	<p><b>Process</b> Development of a strengthened local government health and wellbeing network that connects council officers with State Government agencies and best practice.</p> <p><b>Outcome</b> Local government leverages the State Government’s Healthy Tasmania funds to improve community health and wellbeing outcomes.</p>		<p><b>Process</b> Four workshops were conducted to support the Lift Local \$20,000 grants for local health and wellbeing initiatives. A further set of workshops is intended for later in the year. Twenty-eight councils have taken up the Lift Local grants.</p> <p><b>Outcome</b> The Lift Local grants will provide a foundation for councils to achieve improved health and wellbeing outcomes. The opportunity for a more formal partnership is highlighted in the Future of Local Government Review <i>Information Pack – Supporting Paper State Government partnership opportunities for Local Government.</i></p>

Annual Plan Progress Update – June 2023



Area	Focus	KPI – process and outcome	Progress	Comments
LGAT Procurement	LGAT procurement to implement year 1 of the business plan supporting increased services and advice to councils.	<p><b>Process</b> Strong collaboration with our members to ensure LGAT procurement activities meet council needs.</p> <p><b>Outcome</b> Year 1 actions completed to support the delivery of best practice procurement services and products that provide value for councils.</p>		<p><b>Process</b> LGAT continues to engage with the reference group to inform key initiatives. During the quarter we engaged directly with seventeen councils, and delivered three procurement training sessions to over 30 staff.</p> <p><b>Outcome</b> Year 1 delivery of the LGAT Procurement business plan is complete.</p>
Sector Development	Support the professional development and capacity of elected representatives.	<p><b>Process</b> Delivery of the elected member learning and development activities.</p> <p><b>Outcome</b> Elected members have enhanced capability and capacity to fulfil their roles.</p>		<p><b>Process</b> LGAT recently delivered face-to-face professional development sessions on councils role as a Planning Authority, on the 5<sup>th</sup> April in Hobart; and the 28<sup>th</sup> of April in Devonport. Over 84 elected members attended the sessions.</p> <p>The Governance Group for the Local Government Learning and Development Framework continues to meet and is progressing the framework and funding options.</p> <p><b>Outcome</b> Elected members that attended the planning authority session have an increased understanding of their role and some of the challenges.</p>



**COMMITTEE/BOARD REPORT**

**COMMITTEE/BOARD: Animal Welfare Advisory Committee** .....

**REPRESENTATIVE: Cllr Rob Churchill** .....

**NUMBER OF MEETINGS HELD DURING 2021:22 4**.....

**OBJECTIVES OF THE COMMITTEE/BOARD:**

To advise the Minister on animal welfare standards and guidelines and to recommend amendments to animal welfare legislation in Tasmania across many animal species and animal production systems. ....

**MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

- Development of Tasmanian animal welfare legislation guided by National Standards and Guidelines for sheep, cattle, exhibited animals and for saleyards and depots.
- Recommendations on dog welfare legislation.
- Recommendations to improve welfare in duck hunting.
- Amendments to the Tasmanian Animal Welfare Act 1993
- Animal welfare in the salmon industry. ( contributing to the 10 year plan)
- Amendments to the Bass Strait livestock shipping guidelines.
- Guidelines for management of cat holding facilities.
- Curriculum for animal welfare education in Tasmanian schools.
- Poultry welfare standards. Consideration of the phasing out of conventional cages for layer hens.
- Equine welfare in the racing industry.



lgat.tas.gov.au

**COMMITTEE/BOARD REPORT**

**COMMITTEE/BOARD: Family and Sexual Violence Consultative Group (FSVCG).....**

**REPRESENTATIVE: Mayor Mary Knowles OAM.....**

**NUMBER OF MEETINGS HELD DURING 2022/23: Dept Communities 5, Workshops x6, Our Watch 1 in person plus 4 online, Housing 7 online, Hobart Womens Shelter 2, Minister's presentation 1 L'ton .....**

**OBJECTIVES OF THE COMMITTEE/BOARD:** To consult, inform and support the state government to develop the 3rd Family and Sexual Violence Action Plan, supported by victim-survivor experience, Our Watch, 'Let's Stop it at the Start' programs, White Ribbon and the National Plan to Reduce Violence Against Women and their Children

**MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

Guest speaker at the Launch of the Tasmanian Family and Sexual Violence Action Plan  
Guest speaker at the International Womens Day Elimination of Violence Against Women Walk, Hobart and attended the Launceston IWD Walk to promote awareness  
Guest speaker at 6 Hearing Lived Experience Workshops continuing the comprehensive consultation process - Services to Children and young People, Regional and Remote Communities, Culturally and Linguistically Diverse Communities, LGBTIQ+, People with Disability, Tasmanian Aboriginal community-controlled organisations, including a focus on diverse communities and priority areas for action  
Hearing Lived Experience survey responses updates and responded to personal contacts made to me as a result of the Hearing Lived Experience Survey  
Invited to attend Tasmanian Leaders event as a guest speaker  
Attended online Launch of the 2022-2032 National Plan to End Violence against Women and Children  
Equal means Equal Tasmanian Women's Strategy 2022 - 2027  
3<sup>rd</sup> Our Watch National Primary Prevention Report  
Attended Our Watch webinar 'Men in Focus, engaging men and boys in primary prevention' and Our Watch webinar 'None a Week' campaign  
Invitation to have input into the eSafety Survey  
Invited to take part in survey to learn about the best ways to support children and young people  
Housing Working meetings led by the Hobart Women's Shelter  
Attended online House of Assembly Formal Apology to Victims and Survivors of Child Sexual Abuse by Premier Rockliff  
Assisted in distributing Glenorchy Can-Do Z-Cards with Family Violence and contact information in 17 languages.  
Forwarded information to all Councils for distribution to relevant stakeholders and community groups.

## COMMITTEE/BOARD REPORT

**COMMITTEE/BOARD:** Tasmanian Library Advisory Board

**REPRESENTATIVE:** Dr Mary Duniam (NW Tasmania)

**NUMBER OF MEETINGS HELD DURING 2021/22:** 6

---

### OBJECTIVES OF THE COMMITTEE/BOARD:

- Promoting universal literacy, including digital, media and information literacy and skills, with the support of dedicated staff;
- Closing gaps in access to information and helping government, civic society and business to understand local information needs better;
- Providing a network of delivery sites for government programs and services;
- Advancing digital inclusion through access to ICT;
- Serving as the heart of the research and academic community; and
- Preserving and providing access to the world's culture and heritage.

Libraries Tasmania comprises the State Library, Tasmanian Archives, Government Records, the Allport Library and Museum of Fine Arts, 45 public lending libraries statewide (plus a library for prisoners at Risdon Prison and a digital access centre on Bruny Island) and the 26TEN team. Individually and as a whole, these units contribute to the United Nations Sustainable Development Goals.

### MAJOR ISSUES DEALT WITH AND DECISIONS MADE:

Library Tasmania Advisory Board continues to meet on a bi-monthly basis.

In the past 12 months, TLAB has undertaken significant lobbying to refurbish/upgrade Library Tasmania Building which may cost in the vicinity of \$55M to fully upgrade. Currently a budget grant of \$800K has allowed for a small first step within Library Tasmania Building to revitalise the ground floor including the ground floor entry and foyer area to create a more inviting and vibrant space.

In December Mary Bent PSM resigned from her role as Chairperson of Library Tasmania Advisory Board and Jan Richards AM was appointed to the role. Bringing people back into our space Post-COVID-19 is a key priority for Libraries Tasmania and an ongoing challenge experienced across the library and archive sector globally. Outreach with pop-up libraries provides an exciting way for the members of our communities to discover what Libraries Tasmania has to offer including provision for new members, borrowing physical items as well as learning how to browse our website online and borrow eResources.

In December 2022 the Tasmanian Archives moved to Geilston Bay, a new facility which provides capacity of up to 28 linear kilometres of shelving, was custom designed with state-of-the-art facilities including climate control systems, security and fire alert systems, a cool store for film and colour photography, and a dedicated room to store magnetic media.

(Further information can be obtained from: <https://libraries.tas.gov.au/news/>)



lgat.tas.gov.au

**COMMITTEE/BOARD REPORT**

**COMMITTEE/BOARD: State Grants Commission .....**

**REPRESENTATIVE: Greg Preece and Kathy Schaefer**

**NUMBER OF MEETINGS HELD DURING 2022-23: 4 plus electronic council hearings and virtual visits. ....**

**OBJECTIVES OF THE COMMITTEE/BOARD:**

The State Grants Commission is an independent statutory body responsible for recommending the distribution of Australian Government Financial Assistance Grant funding to Tasmanian councils. The decisions of the Commission are guided by a set of national principles that are prescribed in the Australian Government *Local Government (Financial Assistance) Act 1995*. The Commission also recommends the distribution of the amount allocated by the Tasmanian Government to councils from heavy vehicle motor tax revenues.

The State Grants Commission consists of three members. Two of those members are nominated from local government and the third is an independent chairperson nominated by the Department of Treasury and Finance and approved by the Treasurer. Current members of the Commission are Chris Lock (Independent Chairman), Greg Preece and Kathy Schaefer (both representing Local Government).

**MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

In the 2022-23 financial year, Tasmania’s entitlement of FA Grant funding was \$87,503,016 consisting of Base Grant funding of \$41,623,840 Road Grant funding of \$45,879,176.

In March 2023, the States Grants Commission conducted its annual hearings and visit programme with Tasmanian councils. All councils were approached and the Commission visited nine councils and held virtual hearings with a further 14 councils.

The Commission has issued two Conversation Starters, the first in December 2022 on the *Allocation of a share of the Base Grant on a per capita basis* and the second, in February 2023 *Adjusting councils assessed expenditure requirements to allow for the service population being greater than the residential population*. The Commission has sought feedback from Councils on these two conversation starters.

The Commission continued its review of the Road Preservation Model with the Project timeframe being extended until June 2023. The Commission released an *Information Paper 2021-22 Review of the Road Preservation Model – Status Report* in December 2022. The Commission engaged a consultant to independently estimate annualised asset preservation costs for maintaining each kilometre of road length by each road category of the Local Government Road Hierarchy (LGRH).



**COMMITTEE/BOARD REPORT**

**COMMITTEE/BOARD:** State Grants Commission .....

**REPRESENTATIVE:** Greg Preece and Kathy Schaefer

**NUMBER OF MEETINGS HELD DURING 2021-22:** 10 plus electronic council hearings and virtual visits. ....

**OBJECTIVES OF THE COMMITTEE/BOARD:**

The State Grants Commission is an independent statutory body responsible for recommending the distribution of Australian Government Financial Assistance Grant funding to Tasmanian councils. The decisions of the Commission are guided by a set of national principles that are prescribed in the Australian Government *Local Government (Financial Assistance) Act 1995*. The Commission also recommends the distribution of the amount allocated by the Tasmanian Government to councils from heavy vehicle motor tax revenues.

The State Grants Commission consists of three members. Two of those members are nominated from local government and the third is an independent chairperson nominated by the Department of Treasury and Finance and approved by the Treasurer. Current members of the Commission are David Hudson (Independent Chairman), Greg Preece and Kathy Schaefer (both representing Local Government).

**MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

In the 2021-22 financial year, Tasmania’s entitlement of FA Grant funding was \$82061111 consisting of Base Grant funding of \$38783248 Road Grant funding of \$43277863.

Due to COVID most of the Commissions meetings were electronic as were the annual hearings and visits for the second year running. A special thanks to all councils for their assistance in using this format of engagement with the Commission.

The Commission has received additional funding to undertake a major review of the Road Preservation Model. This review commenced in August2021 and should be finalized in September 2022. It is being undertaken by a Project Officer Pam Marriot and has involved significant engagement with LGAT and councils engineering and asset management staff.

## COMMITTEE/BOARD REPORT

**COMMITTEE/BOARD:** Tasmanian Planning Commission

**REPRESENTATIVE:** Nick Heath

**NUMBER OF MEETINGS HELD DURING 2022/23:** 11

---

### **OBJECTIVES OF THE COMMITTEE/BOARD:**

The Commission's role includes:

- Assessing interim planning schemes
- Providing planning advice to the Minister for Planning and Local Government
- Assessing projects of regional and State significance
- Reporting on draft State Policies
- Assessing planning schemes
- Assessing planning directives
- Inquiring into the future use of public land, and
- Reviewing reports and representations on draft management plans.

### **MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

- \* Considered and determined applications for Planning scheme amendments
- \* Continued process of receiving and assessing of draft Local Planning Scheme provisions
- \* Received regular updates on the progress of the new Bridgewater Bridge, the North East Wind Project and the North West Transmission Project
- \* Received regular briefings on the development of the State of the Environment Report
- \* Commented on State discussion papers, including the review of the draft Tasmanian Planning Policies, amendments to the Southern Tasmania Regional Land Use Strategy and implementation of the container deposit scheme



#### COMMITTEE/BOARD REPORT

**COMMITTEE/BOARD:** Tasmanian Heritage Council (THC)

**REPRESENTATIVE:** Currently vacant @ 09/05/2023 (formerly Mr Michael McLaren)

**NUMBER OF MEETINGS HELD DURING 2022/23:** 7

---

#### OBJECTIVES OF THE COMMITTEE/BOARD:

The THC is responsible for:

- identifying and assessing places of historic heritage significance for entry in the Tasmanian Heritage Register
- reviewing works to places entered on the Tasmanian Heritage Register to ensure that the heritage values are protected
- providing strategic guidance on the management of historic heritage in Tasmania

#### MAJOR ISSUES DEALT WITH AND DECISIONS MADE:

- The Tasmanian Heritage Register is now available to the public 24/7 via the LIST. The THC is working to further increase the value and accessibility of the Register through the development of a searchability portal (due for launch in 2023-24).
- The THC co-hosted a Historic Heritage Summit in February 2023, which brought together representatives from across the built heritage sector to identify and prioritise challenges and opportunities and develop a pathway towards improved leveraging of Tasmania's built heritage.
  - Outputs from the Summit and planned actions for 2023-24 are available on the Heritage Tasmania website ([www.heritage.tas.gov.au/historic-heritage-summit-2023](http://www.heritage.tas.gov.au/historic-heritage-summit-2023))
  - Actions include a focus group to develop a framework for increasing the maturity of local heritage management across the state
  - A regular update newsletter issued, updating the sector on progress (to subscribe email [sector@heritage.tas.gov.au](mailto:sector@heritage.tas.gov.au))
  - The next Summit is scheduled for 10<sup>th</sup> May 2024 and will be an open invitation event.
- The Minister for Heritage recently announced new funding for the sector with a total of \$4.5 million allocated over the next 3 years. This includes an annual grant scheme and it is expected the THC will play a role in administering that scheme.
- The full Strategic Plan for the THC can be found on the Heritage Tasmania website ([www.heritage.tas.gov.au/tasmanian-heritage-council/strategic-plan](http://www.heritage.tas.gov.au/tasmanian-heritage-council/strategic-plan))

<b>LGAT Local Government Representatives</b>			
<b>Representative Body</b>	<b>Governance Type</b>	<b>Name</b>	<b>Council</b>
Animal Welfare Advisory Committee	Statutory	Rob Churchill	Glamorgan Spring Bay
Community Support Levy Charitable Organisations Grants Round Advisory Group	Statutory	TBC	
Family Violence Consultative Group	Statutory	Mary Knowles OAM	Northern Midlands
Forest Practices Advisory Council	Statutory	TBC	
Place Names Advisory Panel	Statutory	Michael Edrich	LGAT
Premier's Physical Activity Council	Statutory	TBC	
Rural Stakeholders Forum	Statutory	Daryl Quilliam	Circular Head
Rural Water Roundtable	Advisory	Ben Morris	LGAT
State Emergency Management Committee	Statutory	Dion Lester	LGAT
State Emergency Management Committee - Community capacity and resilience	Sub-committee	Vacant - Previously John Fisher	Other
State Emergency Management Committee - EM Sector Capability	Sub-committee	Belinda Loxley	Kingborough
State Emergency Management Committee - Informed Risk Management	Sub-committee	Gerald Monson	Kentish/Latrobe
State Fire Commission	Statutory	Vanessa Adams	Circular Head
State Fire Commission	Statutory	Clr Peter Geard	Brighton
State Fire Management Council	Statutory	John Fisher	Other
State Grants Commission	Advisory	Greg Preece	Other
State Grants Commission	Advisory	Katherine (Kathy) Schaefer	Other
TASCAT Consultative Forum	Advisory	Ben Morris	LGAT
Tasmanian Heritage Council	Statutory	TBC	
Tasmanian Library Advisory Board	Statutory	Dick Adams	Northern Midlands
Tasmanian Library Advisory Board	Statutory	Mary Duniam	Waratah-Wynyard
Tasmanian Library Advisory Board	Statutory	Clr Jo Westwood	Kingborough
Tasmanian Library Advisory Board	Statutory	Ald Beth Warren	Clarence
Tasmanian Planning Commission	Steering Committee	Nick Heath	Other
Tasmanian Spatial Information Council	Statutory	Emily Brown	Hobart City
Tasmanian Suicide Prevention Steering Committee		Annette Rockcliff	Other
Tasmanian Training Consortium Executive	Advisory	Ben Morris	LGAT
Tasmanian Waste and Resource Recovery Board	Statutory	Glenn Doyle	Hobart City
Threatened Species Protection Act 1995 Community Review Committee	Advisory	Niki den Exter	Kingborough
Waste and Resources Ministerial Advisory Group	Statutory	Dion Lester	LGAT

**16.8. Local Government Association of Tasmania - General Meeting - 30 June 2023**

**FILE NO:** SF0331/SF2218

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**ACTING GENERAL MANAGER APPROVAL:** Leanne Purchase (Organisational Services Network)

**DECISION STATEMENT:**

To provide voting direction to the Council's delegate for the items listed for decision at the Local Government Association of Tasmania General Meeting to be held on 29 June 2023.

**PREVIOUS COUNCIL CONSIDERATION:**

Workshop - 8 June 2023 - Motions - Local Government Association of Tasmania General Meeting - 30 June 2023

**RECOMMENDATION:**

That Council, in respect of the items listed for decision at the Local Government Association of Tasmania's General Meeting to be held on 30 June 2023, directs its delegate to vote as follows:

<b>Ag Item</b>	<b>Pg. No</b>	<b>Items for Decision</b>	<b>Submitting Body</b>	<b>City of Launceston Comment</b>
1.1	5	<b>Confirmation of Minutes</b> <i>That the Minutes of the Meetings held on 17 March 2023, as circulated, be confirmed.</i>	LGAT	Confirmed
1.2	5	<b>Business Arising</b> <i>That Members note the information.</i>	LGAT	Noted
1.3	6	<b>Confirmation of Agenda</b> <i>That consideration be given to the Agenda items and the order of business.</i>	LGAT	Confirmed
1.4	6	<b>Follow Up of Motions</b> <i>That Members note the following report.</i>	LGAT	Noted
1.5	6	<b>President's Report</b> <i>That Members note the report on the President's activity from 28 February 2023 until 9 June 2023.</i>	LGAT	Noted

1.6	8	<p><b>Chief Executive Officer's Report</b> That the Meeting note the report on the CEO's activity from 27 February 2023 until 9 June 2023.</p>	LGAT	Noted
1.7	10	<p><b>Council Round Ups</b> That Members note that there will not be a council round up this meeting.</p>	LGAT	Noted
2.1	10	<p><b>Motion - Restrictive Covenants on Use of Land and Property</b> That LGAT lobby the State Government urging legislative change to outlaw the creation of covenants which place restrictions on the use of land and property for: (a) public, social or affordable housing; or (b) tenants or occupants based on their source of income, or social or financial circumstances.</p>	Clarence City	<p><b>Officer Comment:</b> Dan Ryan (General Manager Community and Place Network)</p> <p><b>Supported</b></p> <p>The City of Launceston is supportive of this motion, particularly given the current challenges experienced by community with sourcing affordable housing.</p>
2.2	11	<p><b>Motion - Council Leave of Absence Provisions</b> That LGAT and Member Councils support Clarence City Council's position which: A. Recognises that the current process for requests for leave of absence by councillors is inappropriate as it does not reflect the rights and responsibilities applicable in contemporary work environments. B. Authorises the Chief Executive Officer to write to the Minister for Local Government on behalf of Council to request the Tasmanian Government to introduce updated regulations as soon as practicable to provide for the following: i. That a councillor be able to advise the relevant council of a leave of absence as of right,</p>	Clarence City	<p><b>Officer Comment:</b> Leanne Purchase (Acting Manager Organisational Services Network)</p> <p><b>Not Supported</b></p> <p>The City of Launceston is open to a review of the arrangements in place for leaves of absence for Councillors, however, the review should include consultation with Councils and Councillors to understand which circumstances are not covered by the current framework, which is flexible because of its lack of prescription.</p>

	<p><i>subject to conditions being met (as set out below).</i></p> <p><i>ii. A councillor's request for leave may be for a cumulative period of up to three months in any 12-month period in ordinary circumstances or up to six months in any 12-month period should a councillor or their spouse or domestic partner -</i></p> <p><i>(a) become the natural parent of a child (including any period during pregnancy); or</i></p> <p><i>(b) adopt a child under the age of 16 years - and the councillor has responsibilities for the care of the child during that period.</i></p> <p><i>iii. Any application for extended leave that is greater than three or six months, whichever is applicable, must be supported by evidence that would satisfy a reasonable person that the absence is reasonable in the circumstances, and be approved by the relevant council.</i></p> <p><i>iv. Should a council have concerns regarding a councillor leave of absence, (other than for parental leave), by an absolute majority decision, a council may refer any request for leave of absence to the Minister for Local Government/Director of Local Government for review and determination.</i></p>		<p>The scenarios proposed at B ii. do not consider the myriad of life events that might lead to a request for an extended period of leave. The leave of absence framework should allow for all requests to be considered in context, including recognition of the fact that Councillors are popularly elected public officers for a defined term.</p> <p>Matters that may be referred to the Minister/Director of Local Government at (b) iv. may be better addressed with local dispute resolution processes.</p>
--	--	--	--

2.3	12	<p><b>Motion - Short Stay</b> That LGAT convene an expert reference group from member councils to develop recommendations for the sector to consider on:</p> <ul style="list-style-type: none"> <li>• What further data and support is required to assist local government in responding to the housing crisis.</li> <li>• What changes are required to manage short stay accommodation's contribution to housing availability, local amenity, economic development and equitable rating.</li> <li>• What tools are available to encourage owners of unoccupied dwellings to make their properties available as long term rentals.</li> </ul>	Huon Valley	<p><b>Officer Comment:</b> <i>Michael Stretton (Chief Executive Officer)</i></p> <p><b>Supported</b></p> <p>Earlier this year the Council examined the impact of short stay accommodation on the Launceston rental market and resolved to explore the introduction of a differential rate for short stay accommodations together with options to address the high number of vacant dwelling that exist within the City.</p> <p>This motion is consistent with the Council's current position on short stay accommodation.</p>
4.1	14	<p><b>Future of Local Government Review</b> That Members note the update on the Future of Local Government Review.</p>	LGAT	Noted
4.2	15	<p><b>Workplace Health and Safety Review</b> That Members note the progress on the implementation of the Workplace Health and Safety Review of Elected Representatives (WH&amp;S Review).</p>	LGAT	Noted
4.3	16	<p><b>Local Government Service Awards</b> That Members note the updated LGAT Local Government Service Awards.</p>	LGAT	Noted
4.4	17	<p><b>Infrastructure Contributions</b> That Members note the following report.</p>	LGAT	Noted

4.5	18	<b>Planning Reform</b> <i>That Members note the update on the progress of planning reforms.</i>	LGAT	Noted
4.6	20	<b>Tasmanian Development Manual Project</b> <i>That Members note the work LGAT is undertaking to overhaul the Tasmanian Municipal Standards and inform Tasmania's planning system with the Tasmanian Development Manual Project.</i>	LGAT	Noted
4.7	22	<b>Bus Stop Ownership and Upgrade Grant Program</b> <i>That Members note the update on the Department of State Growth's All-Access All-Weather Bus Stop Upgrade Grant Program and issue of bus stop ownership.</i>	LGAT	Noted
4.8	24	<b>Regional Towns CCTV Project</b> <i>That Members note the update on the Regional Towns CCTV project.</i>	LGAT	Noted
4.9	25	<b>Emergency Management Update</b> <i>That Members note the update on emergency management.</i>	LGAT	Noted
4.10	27	<b>Waste and Resource Recovery</b> <i>That Members note the report on waste and resource recovery.</i>	LGAT	Noted
4.11	28	<b>Environmental Protection Authority Memorandum of Understanding</b> <i>That Members note the report on LGAT's refreshed Memorandum of Understanding with EPA Tasmania.</i>	LGAT	Noted

4.12	30	<b>Child and Youth Safe Organisations</b> <i>That Members note the update on Child and Youth Safe Organisation Bill and Recommendation 6.12 from the Royal Commission into Institutional Responses to Child Sexual Abuse Report.</i>	LGAT	Noted
4.13	32	<b>Community Health and Wellbeing Lift Local Project</b> <i>That Members note the update on the Community Health and Wellbeing Project and Lift Local grants.</i>	LGAT	Noted
4.14	33	<b>Events Overview</b> <i>That the Committee note the report on recent and future events.</i>	LGAT	Noted
4.15	35	<b>Policy Update</b> <i>That Members note the update on a range of policy matters.</i>	LGAT	Noted
4.16	36	<b>LGAT Procurement Update</b> <i>That Members note the update on procurement support to Councils.</i>	LGAT	Noted

**REPORT:**

A Local Government Association of Tasmania General Meeting will be held on 30 June 2023. An outline of the General Meeting's Agenda Items, with recommended voting direction for consideration by Councillors, is included in this report's Recommendation. The Minutes of the General Meeting held on 17 March 2023 is included as Attachment 1.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.



**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and Acting General Manager have no interests to declare in this matter.

**ATTACHMENTS:**

1. Local Government Association of Tasmania - General Meeting Agenda and Attachments - 30 June 2023 [16.8.1 - 88 pages]



# General Meeting

## Agenda

**30 June 2023**

**Commencing at 12.00pm**

**Lunch from 11.30am**

**Crowne Plaza, Hobart**

326 Macquarie Street,  
GPO Box 1521, Hobart, Tas 7000  
Phone: (03) 6146 3740  
Email: [admin@lgat.tas.gov.au](mailto:admin@lgat.tas.gov.au)  
Home Page: <http://www.lgat.tas.gov.au>

**PROCEDURAL MATTERS.  
RULES REGARDING CONDUCT OF MEETINGS**

**13. WHO MAY ATTEND A MEETING OF THE ASSOCIATION**

- (a) Subject to Rule 13(f), each Member shall be entitled to send a Voting Representative to any Meeting of the Association, such Voting Representative exercising the number of votes determined according to Rule 16(a).
- (b) In addition to the requirements set out in Rule 13(f), after each ordinary Council Election, the Chief Executive Officer shall request each Member to advise the name of its Voting Representative and the proxy for the Voting Representative for Meetings of the Association until the next ordinary Council Elections.
- (c) Subject to Rule 13(f), Members may change their Voting Representative or proxy at any time by advising the Chief Executive Officer in writing of the Voting Representative prior to that representative taking his or her position at a Meeting of the Association.
- (d) A list of Voting Representatives will be made available at the commencement of any Meeting of the Association.
- (e) Members may send other elected members or Council officers as observers to any Meeting of the Association.
- (f) Each Member must provide the Association with written notice of the details of the Voting Representative who was by a resolution of the Member lawfully appointed as the Voting Representative of the Member at a Meeting of the Association.

**14. PROXIES AT MEETINGS**

- (a) Up to 1 hour prior to any Meeting of the Association, a Member may appoint another Member as its proxy.
- (b) The form of the proxy is to be provided by the Chief Executive Officer and is to be signed by either the Mayor or General Manager of the Council appointing the proxy.
- (c) The Chair of the meeting is not entitled to inquire as to whether the proxy has cast any vote in accordance with the wishes of the Member appointing the proxy.
- (d) Proxies count for the purposes of voting and quorum at any meeting.

**15. QUORUM AT MEETINGS**

- (a) At any Meeting of the Association, a majority of the Member Councils shall constitute a quorum.
- (b) If a quorum is not present within one hour after the time appointed for the commencement of a Meeting of the Association, the meeting is to be adjourned to a time and date specified by the Chair.

**16. VOTING AT MEETINGS**

- (a) Voting at any Meeting of the Association shall be upon the basis of each Voting Representative being provided with, immediately prior to the meeting, an electronic voting button or placard which is to be used for the purpose of voting at the meeting. The placard will be coloured according voting entitlement and the voting buttons will be coded according to voting entitlement:

Population of the Council Area	Number of votes entitled to be exercised by the voting delegate	Colour placard to be raised by the voting delegate when voting
Under 10,000	1	Red
10,000 – 19,999	2	White
20,000 – 39,999	3	Blue
40,000 and above	4	Green

- (b) Electronic voting buttons will be the first choice for voting on all decisions, with placards only to be used if the technology fails.
- (c) Voting buttons allow councils to vote for or against a motion or formally abstain from voting. An abstain is not to be taken as a negative vote.
- (d) The Chair of the meeting shall be entitled to rely upon the electronic vote or the raising of a coloured placard as the recording of the vote for the Member and as evidence of the number of votes being cast.
- (e) Except as provided in sub-rule (f), each question, matter or resolution shall be decided by a majority of the votes for a motion. If there is an equal number of votes upon any question, it shall be declared not carried.
- (f)
  - (i) When a vote is being taken to amend a Policy of the Association, the resolution must be carried by a majority of the votes capable of being cast by Members present at the meeting.
  - (ii) When a vote is being taken for the Association to sign a protocol, memorandum of understanding or partnership agreement, the resolution must be carried by a majority of votes capable of being cast by Members and by a majority of Members, whether present at the meeting or not.
  - (iii) When a vote is being taken to amend these Rules of the Association, the resolution must be carried by at least two-thirds of the votes capable of being cast by Members, whether present at the meeting or not.
- (g) A Voting Representative or his or her proxy in the name of the Member is entitled to vote on any matter considered at a Meeting of the Association.

**Table of Contents**

<b>1. GOVERNANCE</b> .....	<b>5</b>
ACKNOWLEDGEMENT OF COUNTRY .....	5
WELCOME AND APOLOGIES .....	5
1.1 CONFIRMATION OF MINUTES * .....	5
1.2 BUSINESS ARISING * .....	5
1.3 CONFIRMATION OF AGENDA .....	6
1.4 FOLLOW UP OF MOTIONS * .....	6
1.5 PRESIDENT'S REPORT .....	6
1.6 CHIEF EXECUTIVE OFFICER'S REPORT .....	8
1.7 COUNCIL ROUND UPS .....	10
<b>2. ITEMS FOR DECISION</b> .....	<b>10</b>
2.1 MOTION - RESTRICTIVE COVENANTS ON USE OF LAND AND PROPERTY .....	10
2.2 MOTION – COUNCIL LEAVE OF ABSENCE PROVISIONS .....	11
2.3 MOTION – SHORT STAY .....	13
<b>3. ITEMS FOR DISCUSSION</b> .....	<b>14</b>
THERE ARE NO ITEMS FOR DISCUSSION .....	14
<b>4. ITEMS FOR NOTING</b> .....	<b>14</b>
4.1 FUTURE OF LOCAL GOVERNMENT REVIEW .....	14
4.2 WORKPLACE HEALTH AND SAFETY REVIEW * .....	15
4.3 CLIMATE CHANGE .....	16
4.4 LGAT LOCAL GOVERNMENT SERVICE AWARDS * .....	17
4.5 PLANNING REFORM .....	18
4.6 TASMANIAN DEVELOPMENT MANUAL PROJECT .....	20
4.7 BUS STOP OWNERSHIP AND UPGRADE GRANT PROGRAM .....	22
4.8 REGIONAL TOWNS CCTV PROJECT .....	24
4.9 EMERGENCY MANAGEMENT UPDATE .....	25
4.10 WASTE AND RESOURCE RECOVERY .....	27
4.11 ENVIRONMENTAL PROTECTION AUTHORITY MEMORANDUM OF UNDERSTANDING .....	29
4.12 CHILD AND YOUTH SAFE ORGANISATIONS.....	30
4.13 COMMUNITY HEALTH AND WELLBEING LIFT LOCAL PROJECT .....	32
4.14 EVENTS OVERVIEW .....	33
4.15 POLICY UPDATE.....	35
4.16 LGAT PROCUREMENT UPDATE .....	36
<b>5. Other Business and Close</b> .....	<b>38</b>

\* Denotes Attachment



## GENERAL MEETING SCHEDULE

<b>11.30am</b>	<b>Lunch</b>
<b>12.00pm</b>	<b>Meeting Commences</b>
<b>1.45pm</b>	<b>Meeting concludes</b>



## 1. GOVERNANCE

---

### **Acknowledgement of Country**

The President will acknowledge and pay respect to the Tasmanian Aboriginal community as the traditional and original owners and continuing custodians of this land.

### **Welcome and Apologies**

#### 1.1 CONFIRMATION OF MINUTES \*

**Decision Sought**

**That the Minutes of the meeting held on 17 March 2023, as circulated, be confirmed.**

**Background:**

The Minutes of the General Meeting held on 17 March 2023, as circulated, are submitted for confirmation and are at **Attachment to Item 1.1.**

#### 1.2 BUSINESS ARISING \*

**Decision Sought**

**That Members note the information.**

**Background:**

At **Attachment to Item 1.2** is a schedule of business considered at the previous meeting and its status.

### 1.3 CONFIRMATION OF AGENDA

**Decision Sought**

**That consideration be given to the Agenda items and the order of business.**

**Background:**

Delegates will be invited to confirm the Agenda for the meeting and the order of business.

### 1.4 FOLLOW UP OF MOTIONS \*

**Decision Sought**

**That Members note the following report.**

**Background:**

A table detailing action taken to date in relation to motions passed at previous meetings is at **Attachment to Item 1.4.**

### 1.5 PRESIDENT'S REPORT

**Decision Sought**

**That Members note the report on the President's activity from 28 February 2023 until 9 June 2023.**

**Meetings and events**

- March General Meeting and GMC meeting
- Mayor's workshop March
- Elected Reps Planning Authority Training April; and May
- May GMC Meeting
- ALGA Board Meetings
- Presentation to the LGA South Australia on compulsory voting and reform
- Minister Street on Elected Representative behaviour

**Media and correspondence**

- LGAT News – April

- Local government review
  - Radio interviews
    - LAFM – Tasmania Talks, 2 March
    - ABC Hobart – Breakfast, 15 March
    - 7HOFM – News, 29 March
    - ABC Hobart – Mornings, 17 April
    - ABC Hobart – Drive, 20 April
    - ABC Hobart – News, 20 May
    - ABC Hobart – Breakfast, 31 May
  - TV interview (WIN TV)
  - Media release (20 April)
  - Article (The Mercury)
  - Media release – Timeframe extension (19 May)
  - Articles - Timeframe extension (The Mercury, The Examiner, King Island Courier, Kingborough Chronicle, Kentish Voice, Kingston Classified, Circular Head Chronicle, Derwent Valley Gazette and Southern Midlands Regional News)

**LGAT President nominations**

- Article (The Mercury)

**Visa processing delays**

- Newspaper articles (Tasman Gazette)
- Newspaper articles (Derwent Valley Gazette, Tasman Gazette)

**LRCI Federal Funding Announcement**

- Media release

**Resignation of Danny Gibson as Mayor**

- Radio interview (LAFM)

**Dorothies Awards**

- Media release



## 1.6 CHIEF EXECUTIVE OFFICER'S REPORT

Contact officer: Dion Lester

### Decision Sought

That Members note the report on the CEO's activity from 27 February 2023 until 9 June 2023.

### Advocacy

In the period since my last report our advocacy activity remained high across our key priorities of planning and housing, elected member workplace health and safety, climate change and the Future of Local Government Review.

Some of the activities included:

- Submissions on the Tasmania's Population Strategy and Regional Planning Framework Consultation Papers - full copies of our submissions can be viewed on the LGAT website at: <https://www.lgat.tas.gov.au/lgat-advocacy/reports-and-submissions>
- A meeting with Central Coast Council and Minister Barnett on housing.
- A meeting with the new CEO of Homes Tasmania, Eleri Morgan-Thomas, who also recently presented at the May General Manager's Workshop.
- Discussions have commenced with the Minister's Office on the MOU for housing.
- Ongoing work with the Office of Local Government on managing interests, GM recruitment and performance management, the Code of Conduct.
- A meeting with Minister Street on Elected Representative behaviour.
- A meeting with Minister Jaensch, with regional groups, to discuss climate change funding for local government. This work subsequently resulted in \$500,000 funding for local government climate change activities.
- Participation in the first meeting of the Climate Change Reference Group, tasked with providing the Tasmanian Government with advice and feedback on strategic priorities and emerging opportunities in climate change mitigation and adaptation.
- Negotiating a six-week extension to the Future of Local Government Review consultation period and also funding for independent facilitators to gather sector feedback on the scenarios presented by the Board.

### Sector Services

LGAT Procurement's support for the sector continues to grow, with work on the key initiatives in our business plan all progressing better than our expectations. The procurement update in this agenda provides further details.

In April we delivered two workshops on councillors role as a Planning Authority and Managing Growth. Both sessions received positive feedback, with the format (morning capability session and afternoon policy session) likely to be repeated in future professional development activities.

There has been significant resource efforts in pulling together 36 Future of Local Government Review engagement sessions with the sector – all occurring in June. These constitute 21 face to face sessions and 15 online sessions.

### **Governance and operations**

LGAT operations have focussed on the introduction of the Customer Relationship Management software, office upgrades (new furniture, heating, and lighting) and supporting the induction of new staff members.

### **Media**

Integrity Commission recruitment investigation

- Media query (The Mercury)
- Newspaper article (The Mercury)

Shopping trolleys

- Media query (News Corp)

Conflict of interest register

- Media query (The Examiner, ABC)
- Articles (The Examiner, ABC)

The Voice

- Media query (ABC)

Development applications

- Media query (The Examiner)

Local government review

- Media query (The Examiner)
- Articles (The Examiner, The Advocate, The Mercury)

Skills shortages in local government

- Media query (The Mercury)
- Article (The Mercury)

Tiny Homes

- Media query (ABC)

Population growth

- Article (The Advocate)

Elected Representative mental health support

- Media query (The Examiner)
- Article (The Examiner)

## 1.7 COUNCIL ROUND UPS

### Decision Sought

**That Members note there will not be a council round up this meeting.**

### Background

The session also allows time for questions and provides an opportunity to briefly share and highlight problems or opportunities facing councils and is better suited to a face-to-face meeting.

## 2. ITEMS FOR DECISION

---

### 2.1 MOTION - RESTRICTIVE COVENANTS ON USE OF LAND AND PROPERTY

Council – Clarence City Council

### Decision Sought

**That LGAT lobby the State Government urging legislative change to outlaw the creation of covenants which place restrictions on the use of land and property for:**

- a. public, social or affordable housing; or**
- b. tenants or occupants based on their source of income, or social or financial circumstances.**

### Background

It was reported on ABC News Tasmania and ABC Radio's PM Program on Monday 20 February 2023 that restrictive covenants were being applied to housing estates in Tasmania disallowing the use of properties for public housing or to lease to tenants in receipt of government payments.

Some people including welfare agencies have expressed concern that allowing such covenants makes it more difficult for Tasmanians who are homeless or at risk of homelessness to secure affordable accommodation.

While the regulation of covenants is a matter for the Tasmanian Government and Parliament, it is appropriate for local government to adopt a position on this issue as advocates for the rights of people to access affordable housing. Such restrictive covenants also have the potential to curtail efforts by local government to improve the supply of affordable housing through the instruments available to us.

There appears to be little, if any, legislative restriction on using covenants in this way in either the *Land Titles Act 1980* or other legislation relevant to the administration of land rights. There is also no restriction on covenants being in this way in the *Anti Discrimination Act 1998* because economic circumstances are not a prescribed attribute. It would be prudent of the Attorney-General to consider whether amendments to both legislative instruments are required.

**LGAT comment**

LGAT does not have an existing resolution similar to the motion proposed.

The two primary tools for local government to manage the use of land within its municipality is the *Local Government Act 1993* and the *Land Use Planning and Approvals Act 1993*. These establish the primary role of councils to plan their municipalities now and into the future to provide for the health, safety, and welfare (amongst other things) for their communities. There is a range of other legislation that operates outside this framework that constrains or encourages different land uses.

**2.2 MOTION – COUNCIL LEAVE OF ABSENCE PROVISIONS**  
**Council – Clarence City Council**

**Decision Sought**

**That LGAT and Member Councils support Clarence City Council’s position which:**

- A. Recognises that the current process for requests for leave of absence by councillors is inappropriate as it does not reflect the rights and responsibilities applicable in contemporary work environments.**
- B Authorises the Chief Executive Officer to write to the Minister for Local Government on behalf of Council to request the Tasmanian Government to introduce updated regulations as soon as practicable to provide for the following:**
  - i. That a councillor be able to advise the relevant council of a leave of absence ‘as of right’, subject to conditions being met (as set out below).**

- ii. A councillor's request for leave may be for a cumulative period of up to three months in any 12-month period in ordinary circumstances or up to six months in any 12-month period should a councillor or their spouse or domestic partner—
  - (a) become the natural parent of a child (including any period during pregnancy); or
  - (B) adopt a child under the age of 16 years— and the councillor has responsibilities for the care of the child during that period.
- iii. Any application for extended leave that is greater than three or six months, whichever is applicable, must be supported by evidence that would satisfy a reasonable person that the absence is reasonable in the circumstances, and be approved by the relevant council.
- iv. Should a council have concerns regarding a councillor leave of absence, (other than for parental leave), by an absolute majority decision, a council may refer any request for leave of absence to the Minister for Local Government / Director of Local Government for review and determination”.

#### **Background**

The current arrangements for the requesting, granting or refusal of leave for councillors serving on Tasmanian local councils does not reflect the appropriate balance of rights and responsibilities expected in contemporary work environments. For example, The Fair Work Act provides that an employee's request for annual leave can only be refused by an employer if the refusal is reasonable. There is no such consideration or protection for councillors under the current regulations covering local government in Tasmania. With the exception of Victoria, where a Council must approve all reasonable requests for leave, all other jurisdictions in Australia also fail to adequately address the issue of requests for leave (see Attachment 1). A councillor should be able to expect reasonable requests for leave are granted as a matter of right. In an environment where those assessing leave applications are also elected members of the Council, it is even more important the application process for leave is built upon clearly demonstrated rights and responsibilities that are consistent with the provisions that apply to all other contemporary workplaces.

#### **LGAT comment**

LGAT does not have an existing resolution similar to the motion proposed.

The 2020 review of the local government legislation did not consider this issue.

2.3 MOTION – SHORT STAY

Local Government Association

**Decision Sought**

That LGAT convene an expert reference group from member councils to develop recommendations for the sector to consider on:

- What further data and support is required to assist local government in responding to the housing crisis.
- What changes are required to manage short stay accommodation's contribution to housing availability, local amenity, economic development and equitable rating.
- What tools are available to encourage owners of unoccupied dwellings to make their properties available as long term rentals.

**Background**

LGAT received this motion from Clarence City Council and a request from the City of Launceston to *"investigate and report on the implementation of a vacant residential land tax for unoccupied homes within the State."*

It is further noted that the City of Hobart has unsuccessfully sought amendments to their Local Provision Schedule to limit the number of entire home short stay listings in some parts of the city. A number of councils are also investigating the introduction of a differential rate for short stay accommodation, consistent with the information provided by LGAT at the September 2022 General Meeting ([Item 8.1](#)):

Given the breadth of activity occurring across our sector it is proposed to set up an overarching reference group to develop recommendations for how councils respond in a consistent and constructive way.

Clarence City Council has agreed to withdraw its motion, however the contents of this and also the request from the City of Launceston will form the basis for the reference groups initial considerations.

## 3. ITEMS FOR DISCUSSION

---

There are no Items for Discussion

## 4. ITEMS FOR NOTING

---

### 4.1 FUTURE OF LOCAL GOVERNMENT REVIEW

Contact officer: Dion Lester

#### Decision Sought

**That Members note the update on the Future of Local Government Review.**

#### Background

On the 19<sup>th</sup> of April the Government released the Stage 2 Interim Report from the Local Government Board. The report proposed a reform approach that would result in “boundary changes to deliver larger, more capable councils, supported by mandated shared service arrangements where there is a clear need or benefit”. The details of the proposed changes were not outlined, instead a series of ‘community catchments’ were presented within which future reform scenarios would be based.

On release of the Interim Report local government (and the broader community) was provided until the 21<sup>st</sup> June to provide feedback, with no process outlined for how local government would work through the forthcoming scenarios. LGAT subsequently developed a proposed engagement plan to accompany a request for additional time and funding for independent facilitators. This advocacy was successful, with an additional six weeks being provided by the Government for submissions. In addition, LGAT received funding sufficient to conduct 21 face-to-face sessions and 12 online sessions across the nine ‘community catchments’.

On the 29<sup>th</sup> of May the Board then released a series of scenarios for each ‘community catchment’ outlined in the Interim Report. There were also three supporting discussion documents covering shared service models, State and Local Government partnership opportunities, and supporting strong and empowered local communities.

At the time of writing nine of the face-to-face sessions had been conducted, with good levels of engagement across staff in particular.

On conclusion of the engagement, LGAT will be providing the feedback to each council to support local decision making.

**Budget Impact**

The engagement program has been supported with State Government funding.

**Current Policy**

Strategic Plan

- Advocate

2023 Annual Priority

- Local government reform

**4.2 WORKPLACE HEALTH AND SAFETY REVIEW \***

Contact officer: Dion Lester

**Decision Sought**

**That Members note the progress on the implementation of the Workplace Health and Safety Review of Elected Representatives (WH&S Review).**

**Background**

At the March 2023 General Meeting members resolved:

*That Members discuss and confirm the proposed high level implementation plan for the workplace health and safety review of elected representatives and communicate the key components to their councils.*

*That Members request that the more detailed project implementation plan be reported to the next General Meeting, including any new resources that may be required.*

*That Members request that a summary of the findings and links to the in-depth documents of the review be sent to all Mayors with a request that they table this and report back to their elected members.*

A detailed implementation plan is included as an **Attachment 4.2** to this item. Since the March General Meeting, Members will note that in addition to the summary of findings being sent to all Mayors as sought by the resolution, a number of the other recommendations have been completed.



**Budget Impact**

The original review was undertaken with State Government funding. At this stage implementation is being undertaken with LGATs existing resources.

**Current Policy**

Strategic Plan

- Advocate
- Sector Services

2023 Annual Priority

- Local government reform
- Workplace health and safety for elected representatives

**4.3 CLIMATE CHANGE**

**Contact Officer – Ben Morris**

**Decision Sought**

**That Members note the update on climate change.**

**Background**

In recent months LGAT has been working with council regional groups (Southern Tasmanian Councils Authority, Cradle Coast Authority and northern General Managers group) to develop a proposal for a structured local government climate change program. Thanks to this initiative and direct advocacy to the Minister for Climate Change, Roger Jaensch, the Tasmanian Government’s Climate Change Action Plan<sup>1</sup>, has committed \$500,000 over two years to build climate change action capability in local government. The commitment is for the State Government to work with local government to co-design and implement a program of state-wide climate change action in local government that builds the sector’s capacity to respond to the impacts of a changing climate and reduce greenhouse gas emissions.

In addition, the LGAT CEO is participating in a new State Government-led Climate Change Reference Group. The group is tasked with providing the Tasmanian Government with advice and feedback on strategic priorities and emerging opportunities in climate change mitigation and adaptation. Our seat at this senior table enables local government to have a better voice in climate risk and adaptation and with greenhouse gas emissions.

**Budget Impact**

Being undertaken within current resources.

<sup>1</sup> Available at: [https://recfit.tas.gov.au/climate/climate\\_change\\_action\\_plan](https://recfit.tas.gov.au/climate/climate_change_action_plan)

**Current Policy**

Strategic Plan

- Advocate

2023 Annual Priority

- Climate change

**4.4 LGAT LOCAL GOVERNMENT SERVICE AWARDS \***

**Contact Officer – Ben Morris**

**Decision Sought**

**That Members note the updated LGAT Local Government Service Awards.**

**Background**

The LGAT General Management Committee (GMC) requested that the secretariat review the current suite of awards under our Local Government Service Awards, which are awarded at our Annual Conference.

We reviewed the awards provided by our peer local government associations and considered the key requirements for a set of contemporary awards. These key requirements include that they must:

- encourage and recognise the service of elected representatives and officers to local government
- have distinct eligibility and assessment criteria
- provide proportionate criteria for elected representatives and officers.

The review of our awards found that there was significant overlap and there was not a clear delineation between recognition of service versus excellence.

This resulted in the LGAT GMC endorsing some amendments to our current award structure. The following are the awards endorsed by the GMC:

- Recognition of service – for elected members, recognising service more than ten years in five-year increments.
- Mayor Emeritus – recognition for retiring Mayors who have served two or more terms.

- Outstanding commitment and service to local government – for elected members and officers that have demonstrated outstanding service and contribution to advance Tasmanian local government.
- Life member – for elected members (more than ten years services) and senior officers (more than 15 years' service). Those awarded are recognised leaders and champions of Tasmanian local government and have demonstrated excellence in service and contribution to advance the local government sector – within and beyond Tasmania.

The full details of the awards, eligibility, assessment criteria and nature of recognition are included as an **Attachment to this item 4.2**.

#### **Budget Impact**

Being undertaken within current resources.

#### **Current Policy**

Strategic Plan

- Governance and operations

2023 Annual Priority

- Sector development

### **4.5 PLANNING REFORM**

**Contact Officer – Michael Edrich**

#### **Decision Sought**

**That Members note the update on the progress of planning reforms.**

#### **Background**

The Tasmanian Government's planning reforms continue to progress. There are four major areas of work:

1. preparation of the Tasmanian Planning Policies (TPPs)<sup>2</sup>
2. review of the Regional Planning Framework<sup>3</sup>

<sup>2</sup> TPPs progress: <https://planningreform.tas.gov.au/planning-reforms-and-reviews/tasmanian-planning-policies>

<sup>3</sup> Regional Planning Framework progress: <https://planningreform.tas.gov.au/planning-reforms-and-reviews/regional-planning-framework>

3. review of the Regional Land Use Strategies (RLUSs)
4. review of the State Planning Provisions (SPPs)<sup>4</sup>.

There are several updates since the March 2023 General Meeting update.

The Minister has submitted the Draft Tasmanian Planning Policies (TPPs) to the Tasmanian Planning Commission (TPC) for public exhibition and review. Submissions on the Draft TPPs are due 26 June.

LGAT made a [submission](#) on the Regional Planning Framework Discussion Paper and draft Structure Plan Guidelines. Our key points were the need to:

1. resolve the lack of maintenance of the RLUSs and responsiveness to emerging local issues (e.g., housing and meeting development demand)
2. resolve the lack of clear ownership of the RLUSs and the lack of ability for planning authorities to act decisively and responsively on local planning matters bound to the RLUSs
3. clarify the role and involvement of different state government agencies within the RLUSs, and how these agencies should interface with the RLUSs when they are in operation.

Our submission supported improving consistency between regions, with the framework allowing flexibility for councils to express their region's development narrative and to address local and regional challenges and opportunities.

The State Planning Office (SPO) has met with council planners regarding the State Planning Provisions (SPPs) Review. The SPO has triaged the issues received through consultation and are now inviting local government planning experts to work with them on reviewing and progressing these issues in logical groups. The SPO's detailed work and close collaboration with local government planners has been very well received by councils.

The Local Provisions Schedules of Waratah-Wynyard and Latrobe Councils' have now taken effect. This brings the total to 21 councils having fully transitioned to the Tasmanian Planning Scheme<sup>5</sup>.

#### **Budget Impact**

Being undertaken within current resources

---

<sup>4</sup> SPP Review progress: <https://planningreform.tas.gov.au/planning-reforms-and-reviews/review-of-the-state-planning-provisions>

<sup>5</sup> TPS progress: [https://planningreform.tas.gov.au/planning/scheme/local\\_provisions\\_schedules](https://planningreform.tas.gov.au/planning/scheme/local_provisions_schedules)

**Current Policy**

Strategic Plan

- Advocate

2023 Annual Priority

- Ready for growth communities
- Climate change

**4.6 TASMANIAN DEVELOPMENT MANUAL PROJECT**

**Contact Officer – Michael Edrich**

**Decision Sought**

**That Members note the work LGAT is undertaking to overhaul the Tasmanian Municipal Standards and inform Tasmania’s planning system with the Tasmanian Development Manual Project.**

**Background**

LGAT maintains the Tasmanian Municipal Standards (TMS) documents in collaboration with the Institute of Public Works Engineers Australasia Tasmania (IPWEA Tas) and councils. The TMS is hosted on the LGAT website<sup>[1]</sup> and consists of three documents:

- TMS – Specifications
- TMS – Drawings
- Subdivision Guidelines.

LGAT and IPWEA Tas have recognised the need for these documents to be substantially updated and consolidated. The Tasmanian Planning Scheme (TPS) provides only for the regulation of use and development and doesn’t set out any detailed design guidelines to inform and support development. Addressing these gaps would benefit proponent understanding and councils as planning authorities under the TPS.

LGAT has been successful in advocating to the Tasmanian government to co-fund work to address these gaps. The work will combine all components of the existing TMS and create a comprehensive Development Manual. The manual would include a range of both pre-application design guidelines and post-approval construction standards. Its aim will be a convenient single reference point for developers, and councils, in informing development proposals submitted and compliance requirements for construction.

---

<sup>[1]</sup> See: <https://www.lgat.tas.gov.au/member-services/engineering-local-government-standards-and-guidelines>

### Project Concept

The manual will be modular, allowing councils to adopt or apply the components they choose and allowing the manual to be developed over time, component-by-component, in a prioritised form.

The aim is to provide guidelines, resources and tools that reduce uncertainty and support voluntary uptake of consistent development regulatory approaches, supporting proponents, approvers, and regulators. The manual must be flexible to support widespread uptake and appropriate local application from our major cities to our islands and remote areas.

The scope for the first modules will be confirmed through a local government steering committee, formed by LGAT. Some of the items that may be in the Development Manual include:

- Design guidelines and standards for:
  - urban design
  - footpath and cycleways design
  - transport, access, and parking design
  - water sensitive urban design
  - hazards planning and design – bushfire, coastal, flood
  - stormwater drainage
  - standard drawings and material requirements.
- Administrative and procedural matters, such as:
  - application checklists
  - compliance procedures and checklists
  - plan sealing procedures
  - flexible template conditions.

### Legal Effect

The Development Manual and its requirements will be non-statutory, until called up by councils under their existing legal authority. This will include:

1. under conditions of planning permit approval – [section 51](#) (3A and 4) of the *Land Use Planning and Approvals Act 1993* (LUPAA)
2. requests for additional information – [section 54](#) of LUPAA
3. agreements relating to development and infrastructure – [Part 5](#) of LUPAA.

The Tasmanian Development Manual will sit alongside the Tasmanian Planning Scheme (TPS) in regulating and setting the standards for development. The TPS generally covers which development is regulated and the objective or outcome to be achieved. The Development Manual will provide more detail on how to achieve the objectives or outcomes.

**Budget Impact**

The project is being co-funded by the Tasmanian Government (State Planning Office), all councils (through existing contributions to the TMS), and LGAT. LGAT is contributing in-kind resources for project management and stakeholder engagement support.

**Current Policy**

Strategic Plan

- Advocate
- Sector services

2023 Annual Priority

- Ready for growth communities
- Sector development

**4.7 BUS STOP OWNERSHIP AND UPGRADE GRANT PROGRAM**

Contact Officer – Michael Edrich

**Decision Sought**

**That Members note the update on the Department of State Growth’s All-Access All-Weather Bus Stop Upgrade Grant Program and the issue of bus stop ownership.**

**Background**

Bus stops are an important part of the public transport system across rural and urban areas. In the past, ownership has not been a prominent issue with councils and State Government agencies maintaining and repairing infrastructure as needed. However, the requirement for bus stop infrastructure to be compliant with the Commonwealth *Disability Discrimination Act 1992* (DDA) has meant that an entity must be responsible. The Department of State Growth (DSG) has initiated the All-Access All-Weather Bus Stop Upgrade Program to fund upgrade of bus stops to DDA compliance<sup>6</sup> with costs shared between councils and the State Government.

Today, the ownership, and responsibility that comes with that to upgrade, maintain and renew is a very contested issue. The State Government position has been that bus stop infrastructure on local roads and on state roads within urban areas is owned by and an obligation of local government, irrespective of who constructed it, who manages the transport provider service levels, and who controls the bus route and stop location.

<sup>6</sup> See: [https://www.transport.tas.gov.au/public\\_transport/bus\\_stop\\_upgrade\\_program](https://www.transport.tas.gov.au/public_transport/bus_stop_upgrade_program)

The position of local government has been overall, that the ownership of assets within the road reserve remain owned by the public transport operator and/or the constructor of the asset. Responsibility can be transferred through voluntary agreement to another party for ongoing ownership and/or maintenance, much like any other utility, such as electricity, water supply, wastewater reticulation, and telecommunications.

The All-Access All-Weather Bus Stop Upgrade Program has been welcomed by councils who have wanted to improve the accessibility of bus stops. However, they are very wary of attempts to use the grant to pass ownership and responsibility of bus stops on to councils. DSG was cautioned by councils and LGAT not to attempt this.

However, in March, DSG wrote to councils declaring their intention to have their position on bus stop ownership and maintenance reflected in the program deeds. Several councils immediately reacted against this and alerted LGAT.

As a result, LGAT has written to and met with DSG to separate the bus stop ownership and maintenance issue from the program, to allow the upgrade of bus stops for the benefit of the community. Our advice to DSG is to use a separate negotiated process to work towards resolving the ownership issue, such as through the concurrent Road Management Legislation Review<sup>7</sup>. At the time of writing, it appears that DSG is taking this recommendation and is amending the Grant Program draft deeds.

The local government sector, supported by LGAT, will need to work through a negotiated process for how the public transport stop infrastructure is maintained. It may be that there are certain tasks that councils are better placed to deliver than the State – but only by agreement and with appropriate cost recovery. Councils are critical to the success of a substantially improved public transport delivery and operation system that meets the aspirations of our communities.

**Budget Impact**

Being undertaken within current resources

**Current Policy**

Strategic Plan

- Advocate

---

<sup>7</sup> See:

[https://www.transport.tas.gov.au/projectsplanning/plans\\_strategies\\_and\\_policies/road\\_management\\_legislation\\_review](https://www.transport.tas.gov.au/projectsplanning/plans_strategies_and_policies/road_management_legislation_review)



#### 4.8 REGIONAL TOWNS CCTV PROJECT

Contact Officer – Wade Berry

##### Decision Sought

**That Members note the update on the Regional Towns CCTV project.**

##### Background

As noted in the December General Meeting Agenda<sup>1</sup>, LGAT has commenced a \$4 million program, funded by the Tasmanian Government, to increase community safety in regional towns with closed circuit security cameras (CCTV).

Invitations to participate have been sent to all councils with 21 councils expressing an interest in being part of the project. We have directly engaged all interested councils, including commencing the review of existing CCTV and server infrastructure, and holding meetings and briefings with key infrastructure and IT staff.

Tasmania Police have expressed their full commitment to supporting the project. We have met with District Commanders and Inspectors to discuss the key requirements of this project. Tasmania Police will assist with project guidance at a state-wide level, as well as provide local input into the identification of key CCTV sites. Tasmania Police are also investigating opportunities to link this project into their future automatic number plate recognition projects.

To test the project approach, understand costs and timelines, the project has determined four municipalities as 'proof of concept sites', before rolling the project out to a broader set of municipalities. In each of the four council areas, four contractors have been selected to get the design and installation under way. A kick-off meeting with proof-of-concept councils and Tasmania Police was held on 30 May 2023.

The design is aiming for a consistent state-wide CCTV hardware and software delivery method. The design emphasises existing assets, where councils have invested in suitable infrastructure.

##### Budget Impact

Being undertaken with external grant funds from the Tasmanian Government, via the Department of State Growth.

2023 Annual Priority

- Sector development

#### 4.9 EMERGENCY MANAGEMENT UPDATE

Contact Officer – Bec Stevenson

##### Decision Sought

**That Members note the update on emergency management.**

##### Background

LGAT continues to engage with the State Government on emergency management issues of importance for local government, including several reviews underway.

##### Tasmanian Emergency Management Arrangements Review

In June 2022, the Tasmanian Emergency Management Arrangements (TEMA) Review Project commenced. The *Emergency Management Act 2006* requires that the State Emergency Management Committee (SEMC) review the TEMA and State Special Emergency Management Plans at least once every two years. The TEMA is the guiding document outlining the emergency management arrangements in Tasmania.

We have made two submissions on behalf of the sector; [Issue 2](#) and [Issue 3](#). The draft TEMA was approved by the State Emergency Management Committee (SEMC) at their March 2023 meeting for endorsement by the Minister for Police and Emergency Management. SEMC noted our concerns raised in relation to the level of detail in the recovery section of the TEMA recognising the State Recovery Plan is under review. The TEMA is currently with the Minister for endorsement.

##### State Special Emergency Management Plan – State Recovery Plan

The Department of Premier and Cabinet have commenced a comprehensive review of the State Recovery Plan, with the aim of delivering a Plan to the State Emergency Management Committee in December 2023 for endorsement.

An Issues Paper, endorsed by the State Recovery Committee, has been released that consolidates known issues and gaps in the current recovery arrangements. The paper poses a set of questions to draw further insights and experiences from recovery partners at the local and State Government level, as well as within the NGO sector. The paper was distributed to councils on 27 April 2023 for feedback.

We are preparing a submission on behalf of the local government sector and will provide a link to our final submission at a future meeting.

##### Fire Services Act Review

After six years of comprehensive reviews and public consultation the Tasmanian Government [announced](#) on 24 January 2023 that it would:

- Merge the Tasmania Fire Service and the State Emergency Services to become Tasmania Fire and Emergency Service (TFES).
- The State Fire Commission will become the State Fire and Emergency Services Committee, allowing the membership to grow and include representatives from SES and other key stakeholders.

These changes will be effected through new legislation - the Fire and Emergency Services Act, that will replace the *Fire Services Act 1979*.

We understand a reform project team is being established to implement the recommendations endorsed by Government and work with key stakeholders to inform the development of a draft Bill.

Local government has been confirmed as a key stakeholder in the project and appropriate engagement has been assured as the reform progresses. To date however, no engagement has occurred. We have been and will continue to seek information and sector participation in the review.

#### **Disaster Ready Fund**

The Australian Government [announced](#) on 10 January 2023 the establishment of the [Disaster Ready Fund](#) (DRF). A number of councils nominated projects for consideration during round one. These applications have been assessed by the Tasmanian evaluation panel and referred to the Australian Government for assessment. We are currently waiting on an announcement of the successful projects by the Australian Government, which we understand is imminent.

A review of feedback received following round one will be undertaken prior to the release of round two. The short timeframes that hampered local government participation have been raised by the Australian Local Government Association with the Federal Minister for Emergency Management, Senator the Hon. Murray Watt.

#### **Review of the State Tsunami Plan**

The State Emergency Service has been coordinating a review of the State Tsunami Plan. This has involved the LGAT contact officer participating in an exercise working group delivering a multi-agency exercise event to test the draft Plan. We have also provided a sector response to the review. The revised Plan is expected to be presented to the SEMC meeting scheduled for June for final endorsement.

#### **Budget Impact**

Being undertaken within current resources.

**Current Policy**

Strategic Plan

- Advocate

2023 Annual Priority

- Emergency management

**4.10 WASTE AND RESOURCE RECOVERY**

**Contact Officer – Bec Stevenson**

**Decision Sought**

**That Members note the report on waste and resource recovery.**

**Background**

LGAT continues to engage with the State Government, Waste and Resource Recovery Board and the three Regional Waste Authorities on waste and resource issues of importance for local government. We have also been supporting ReThink Waste<sup>8</sup> to increase their social media reach through our media channels.

**Draft Container Refund Scheme Regulations**

Consultation commenced on 11 May 2023 on the draft *Container Refund Scheme Regulations 2023*. The draft regulations have been developed to provide operational detail around the *Container Refund Scheme Act 2022* including:

- exclusion of the beverage containers from the scheme when it commences (such as unflavoured milk, wine, and spirits)
- the 10 cents per container refund amount
- technical details for barcodes and refund messages to be included on beverage labels
- circumstances where a refund is not payable (such as where a container is broken or contaminated).

The draft regulations are consistent with national efforts to harmonise container types, refund amounts, labelling, and education, providing consistency for beverage producers and simplifying schemes for consumers.

---

<sup>8</sup> A Tasmanian initiative to support communities to reduce, reuse and recycle. It is a joint initiative of the Cradle Coast Waste Management Group, Northern Tasmanian Waste Management Group, and Southern Tasmanian Regional Waste Authority in partnership with the Tasmanian Government. See: <https://rethinkwaste.com.au>

A copy of the draft regulations was provided to the Regional Waste Authorities to review and provide a submission if required.

#### **Landfill Levy Support Program**

We have been advised that consultation on the Waste and Resource Recovery Board (WRRB) Landfill Levy Support Program will commence shortly. The WRRB will engage directly with Councils.

#### **Waste and Resource Recovery Board (WRRB)**

LGAT has continued to engage and support the WRRB, including with the recruitment of their CEO, with the LGAT CEO a member of this recruitment panel.

Engagement on the Draft Waste and Resource Recovery Strategy closed in late February 2023, with submissions currently being considered and the final strategy due to be released soon. A number of councils provided submissions on the draft strategy with a full list available on the Natural Resources and Environment [website](#). LGAT provided a submission on behalf of the sector, available on our [website](#).

#### **Garage Sale Trail**

Since the last update, we have met with, and supported the Garage Sale Trail General Manager to increase their engagement with the local government sector. A case study has been published on our website promoting the Trail and information distributed to councils on joining the Garage Sale Trail.

#### **Regional Waste Authority Support**

We continue to work with the Regional Waste Authorities. In particular, we have supported the formation of the Southern Tasmanian Regional Waste Authority (STRWA), representing the southern councils. This has included foundation governance rules and supporting the board and CEO appointment process. The STRWA is now operating with its own CEO, Paul Jackson, who is leasing office space from LGAT, and we are providing administrative support under a formal fee-for-service arrangement.

We anticipate that with the foundation policy measures, such as the state-wide waste levy and container refund scheme, now in place Tasmania is well positioned to improve our resource recovery rates.

#### **Budget Impact**

Being undertaken within current resources

#### **Current Policy**

Strategic Plan

- Advocate

2023 Annual Priority

- Waste and resource recovery

#### 4.11 ENVIRONMENTAL PROTECTION AUTHORITY MEMORANDUM OF UNDERSTANDING

Contact Officer – Bec Stevenson

##### Decision Sought

**That Members note the report on LGAT's refreshed Memorandum of Understanding with EPA Tasmania**

##### Background

Since 2017, LGAT and the Environmental Protection Authority Tasmania (EPA) have had a Memorandum of Understanding (MoU) to establish and implement a framework for LGAT, councils and the EPA to work together on environmental protection. In particular, so that the parties work more cooperatively in assessing and regulating environmentally relevant activities and responding to events that may cause environmental harm or nuisance.

A new five-year MOU has recently been established that builds on from the previous MoU. The refreshed MoU reflects on the strong relationship between the LGAT and EPA and an ongoing, shared desire to show leadership and engage in a structured, cooperative, and productive way to support councils.

The Strategic Priorities have been informed by engagement with the local government sector and areas that EPA has identified in their work alongside councils. The priorities outlined in the MoU are:

- environmental complaints, incident preparedness and response
- illegal dumping
- environmental investigations and prosecutions
- capability building
- capacity
- national standard implementation
- collaboration on more complex development applications and regulation.

An annual action plan will be produced each year and tabled at the first LGAT General Meeting in the new financial year. This plan will become the workplan for the EPA's Local Government Engagement Program.

A working group will be established comprising of Senior LGAT and EPA officers to develop, oversee and review progress with the annual action plan and address any issues that arise, including new matters that may require consideration as Strategic Priorities.

**Budget Impact**

Being undertaken within current resources.

**Current Policy**

Strategic Plan

- Advocate

**4.12 CHILD AND YOUTH SAFE ORGANISATIONS**

Contact Officer – Lynden Leppard

**Decision Sought**

**That Members note the update on Child and Youth Safe Organisation Bill and Recommendation 6.12 from the Royal Commission into Institutional Responses to Child Sexual Abuse Report.**

**Background**

The Child and Youth Safe Organisation Bill establishes a legislative framework for the regulation of Child and Youth Safe Standards and the establishment of a Reportable Conduct Scheme, including information sharing provisions, aligning with the recommendations of the Royal Commission into Institutional Responses to Child Sexual Abuse. The Bill has now passed the Legislative Council and awaits Royal Assent.

The bill identifies all councils as entities that are required to comply with the Child and Youth Safe Standards (the Standards). Council compliance with the standards will be monitored and enforced by the Independent Regulator. Councils will also be required to comply with the Reportable Conduct Scheme from 1 January 2024.

The Independent Regulator and their office will provide education and advice to councils to support their compliance with the Standards and to undertake their responsibilities under the Reportable Conduct Scheme.

Details about the Standards can be found at [Child and Youth Safe Standards](#) on the Department of Justice website.

Recommendation 6.12 from the Royal Commission into Institutional Responses to Child Sexual Abuse Report is that (emphasis added):

*With support from governments at the national, state and territory levels, local governments should designate child safety officer positions from existing staff profiles to carry out the following functions:*

- a. developing child safe messages in local government venues, grounds and facilities*
- b. assisting local institutions to access online child safe resources*
- c. providing child safety information and support to local institutions on a needs basis*
- d. supporting local institutions to work collaboratively with key services to ensure child safe approaches are culturally safe, disability aware and appropriate for children from diverse backgrounds.*

The Tasmanian Government accepted, in principle, recommendation 6.12 in its response to the Commission's Report. The Office of Local Government (OLG) is responsible for monitoring and implementing recommendation 6.12. Councils are encouraged to implement the recommendations. LGAT is advocating to the OLG on the need for adequate resourcing for individual councils and a coordinated approach to implementation.

LGAT continues to represent council interests as the implementation of recommendation 6.12 and pending regulations in the Child and Youth Safe Organisation Bill. Both have significant resourcing, training, organisational, and community engagement implications for councils.

LGAT is advocating the view that, while local government strongly supports the intent and value of both, effective implementation requires resources and support beyond the sector's capability.

#### **Budget Impact**

Being undertaken within current resources.

#### **Current Policy**

Strategic Plan

- Advocate

2023 Annual Priority

- Health and wellbeing



#### 4.13 COMMUNITY HEALTH AND WELLBEING LIFT LOCAL PROJECT

Contact Officer – Lynden Leppard

##### Decision Sought

**That Members note the update on the Community Health and Wellbeing Project and Lift Local grants.**

##### Background

LGAT has a funding agreement with the Public Health Service (PHS) in the Department of Health with the core purpose to build a state-wide community health and wellbeing network between all councils, LGAT, and PHS.

The funding agreement's focus is in response to feedback from council officers that they wanted support to share good practice, a direct connection with PHS expertise, and opportunities to collaborate across councils. The importance of local government's role in preventative health and improved community wellbeing is recognised in the state government's Healthy Tasmania Five Year Strategic Plan 2022-2026 and the funding agreement is a practical expression of that.

LGAT is collaborating with PHS on building the network and facilitating the development and implementation of the Lift Local Grants program. Feedback from councils during the previous community health and wellbeing project included the view that the Department of Health's grant funding model had to change. The new model, now underway, has been influenced by LGAT's advocacy of that view. Collaboration with PHS in support of that advocacy has resulted in the new program where \$20,000 is available to every council. This is not competitive, and the purpose of the funding is decided by each council's view of what health and wellbeing priority is most relevant to their community.

Twenty-eight councils have expressed interest in participating and many projects have already been funded. Most of these councils attended regional workshops in March facilitated by LGAT and PHS officers. There is strong council interest in repeating these in September. The non-competitive funding and support for what individual councils judge as important to them was very well received.

The network is being developed through collaboration between councils with similar projects and an advisory group of council officers will guide the purposes and approaches of the network.

##### Budget Impact

Being undertaken within current grant resources from the Public Health Service in the Department of Health.

**Current Policy**

Strategic Plan

- Advocate

2023 Annual Priority

- Local government reform
- Health and wellbeing

**4.14 EVENTS OVERVIEW**

**Carly Hay, Events and Training Coordinator**

**Decision Sought**

**That the Committee note the report on recent and future events.**

**Background**

During 2022/2023 LGAT has delivered over 26 events for members with an additional 21 face to face and 12 online consultation sessions organised in June to support the sectors engagement as part of stage three Future of Local Government Review.

**Annual Conference**

The 2023 Annual Conference will be held on Wednesday 1<sup>st</sup> and Thursday 2<sup>nd</sup> November 2023 at the paranable Convention Centre in Devonport. The conference theme has now been finalised and will be “Embracing Change”. LGAT is currently locking in a fantastic line up of speakers and the program will be released as soon as finalised.

The structure of this year’s conference will be slightly different from last year. The first day of the conference will be a full day of conference including the General Meeting. This will be followed by a half day ending at lunch time to allow for travel. This change has been informed by delegate feedback from last year.

Sponsorship opportunities for the conference are available on our website and potential sponsors have been approached.

While the conference is still a few months away, we highly recommend securing accommodation at the Novotel Hotel. This can be done through our [webpage here](#).

**GM's Workshop**

A General Manager's Workshop was held on 30<sup>th</sup> and 31<sup>st</sup> May 2023, at Barnbogle in Bridport.

The session included roundtable discussions with the GM's and discussions with the Office of Local Government, the CEO of Homes Tasmania, and a workshop from Cultural Alchemy on adaptive leadership for evolving organisation.

**Planning Workshops**

As part of the ongoing professional development of elected representatives, LGAT is delivering regular events to supplement the online training modules available through the Learning and Development Framework. The first topic in the series was Managing Growth. The day was split into two parts, the morning session targeted elected members and focused on learning about their role as a planning authority. The afternoon session targeted both elected members and council officers and covered planning for our current and future population. Two sessions were held, one in the South on 5<sup>th</sup> May and one in the North on 28<sup>th</sup> May.

Both sessions were very well attended with 60 delegates at the southern session and 78 at the northern session.

Feedback from the workshops was positive and the format, with learning opportunities for both elected members and officers, was well received. This format will be utilised again as part of the future sessions.

**Budget Impact**

Being undertaken within current resources.

**Current Policy**

Strategic Plan

- Sector services

2023 Annual Priority

- Sector development

#### 4.15 POLICY UPDATE

Contact Officer – Ben Morris

##### Decision Sought

That Members note the update on a range of policy matters.

##### Road Management Legislation Review

The Tasmanian Government has initiated a review of Tasmania's road management legislation<sup>9</sup>, primarily the *Roads and Jetties Act 1935*, the *Local Government (Highways) Act 1982*, and the *Highways Act 1951*. The review is not looking more broadly at road user legislation, such as registration, licencing, road safety or public transport.

This is welcomed as a holistic review of road management legislation has been an important request of local government for some time.

The Department of State Growth (DSG) undertook a series of consultation sessions with local road managers in February 2023, which were very well received. A summary of consultation findings has been provided to councils and attendees.

DSG intends to publish a discussion paper for comment. The intended release has been delayed due to resourcing. However, given the array of concurrent review and reform work affecting local government, the considerate pacing of this review is welcomed and supports better council engagement.

We will update councils when the discussion paper is published.

##### Cybersecurity

The awareness of cybersecurity breaches has increased with recent cases including Optus, Medibank, Latitude Financial, and the Tasmanian Government. These breaches impacted large, well-resourced organisations causing significant, and in some cases ongoing harm to customers.

Local government is also a target, with two Tasmanian councils falling victim to cyber-attacks that impacted on their ability to provide services to their community. Councils provide important services and functions to the community, hold personal and financial information of residents and employees, and have important local and state political influence. Cyber-crime is a multi-billion-dollar business, with an ecosystem of bad actors looking to make money by:

---

<sup>9</sup> Review:

[https://www.transport.tas.gov.au/projectsplanning/plans\\_strategies\\_and\\_policies/road\\_management\\_legislation\\_review](https://www.transport.tas.gov.au/projectsplanning/plans_strategies_and_policies/road_management_legislation_review)

- finding, then selling or renting, software exploits or weaknesses
- using the weaknesses to capture data or systems and then seeking a ransom or other payback for the 'safe' release of the system
- extracting data for on selling

Cyber risk has been identified as a key risk by the major local government insurer, who alongside the community, are putting increasing pressure on councils to make sure that data and local services, and function, are safe and resilient.

LGAT has been working with the Department of Premier and Cabinet' Digital Strategy and Services team and the Australian Government Cyber Security Centre to lift the understanding of the threats to local government and the actions that can be taken. The potential for strengthened formal partnership to build councils' digital capability is highlighted in the Future of Local Government Review discussion paper - *State Government partnership opportunities for Local Government*<sup>10</sup>.

#### **Budget Impact**

Being undertaken within current resources.

#### **Current Policy**

Strategic Plan

- Advocate

2023 Annual Priority

- Ready for growth communities
- Sector development

### **4.16 LGAT PROCUREMENT UPDATE**

**Contact Officer – Georgia Palmer**

#### **Decision Sought**

**That Members note the update on procurement support to councils.**

#### **Background**

Last year, LGAT Procurement had an independent review undertaken of the services it provides to Tasmanian councils. The purpose of the review was to identify how to best

---

<sup>10</sup> Available at: [https://engage.futurelocal.tas.gov.au/information-packs#Supporting\\_Discussions](https://engage.futurelocal.tas.gov.au/information-packs#Supporting_Discussions)

structure this member service to support the current and future needs of Tasmanian councils via the delivery of a five-year strategic/business plan and initiatives.

We are now one year into the strategic/business plan and are progressing well in implementing the initiatives. The new activities implemented in the first year have included:

- The establishment of a reference group to guide LGAT Procurement initiatives.
- Engagement of Business Development manager to build greater understanding of the LGAT Procurement services by councils.
- Investment in a CRM to capture key engagement activity and drive efficiencies.
- Establishing panel criteria to review existing contracts to determine whether we retire some and to inform future panel involvement and development.
- Website update to reflect new services.

The new initiatives have resulted in increased utilisation of the services by councils leading to increased savings and procurement support. During 2022/2023, there has been a 35% increase in use of the panel arrangements compared to 2021/2022.

In addition to the above, more recently our focus has been on the two key initiatives outlined below.

#### **LGAT Procurement Training**

Basic/foundation and intermediate procurement skills training was delivered on the 5<sup>th</sup> and 15<sup>th</sup> of May as a pilot program. These sessions were LGAT hosted (online and onsite) and were attended by 30 participants, with another council committed to in house training in June.

Feedback on the content and trainer has been overwhelmingly positive. Some of the comments were as follows:

- *“Listening to the war stories of actual events or incidents in the past, proves why these training sessions are required more and more.”*
- *“Councils and other organisations would benefit from new employees having a requirement to undertake this training from the beginning.”*
- *“It was engaging, the activities were well organized.”*
- *“Thank you for organising such a good session. I am often dubious about these kinds of training sessions, especially remotely, but the trainer was excellent, and it was well organised with good content.”*

Next steps include understanding the potential barriers to engagement and exploring additional potential units, which could include contract management, risk management and negotiation skills, to name a few.

A suite of procurement training offerings will be provided on the LGAT website in July.

#### **Civil Works and Roads Panel/s**

A local civil works panel or suite of panels was identified through both the review of LGAT Procurement and Future of Local Government Review as being a significant opportunity.

In recent years, we have partnered with Local Buy to provide a Road, Water, Sewerage and Civil Works (BUS 270) panel to councils. We have seen a small but increasing number of requests and spend through the panel but are aware of several barriers to expanding its use, including the lack of Tasmanian suppliers and council involvement in development of the panel.

The new panel will address these barriers as well as:

- Create a contract that reflects the minor and major civil works requirements of councils.
- Secure competitive pricing based on the combined purchasing influence of councils.
- Provide a streamlined approach for councils to engage contractors via a request for quotation rather than a full tender process while meeting legislative obligations.

A working group made up of council staff will be established in the coming weeks to provide expert advice into the process and to form the evaluation team. To support the activity of the working group a survey has been sent to councils with the information provided supporting development of the draft specifications and contract documents. Council engagement in the development of the panel will be crucial to the success of the arrangement.

To develop the civil works panel, legal advice will be required to ensure appropriate contract documentation.

#### **Budget Impact**

The legal advice required to support the development of contractual documents for the civil works panel has been budgeted. Current LGAT procurement staff resourcing will be provided to facilitate the project.

#### **Current Policy**

Strategic Plan

- Sector Services

2023 Annual Priority

- LGAT Procurement

## 5. OTHER BUSINESS AND CLOSE

---







# General Meeting

## Minutes

17 March 2023

10.15am

Coffee on arrival  
from 10.00am

**Tramsheds Function Centre  
Launceston**

326 Macquarie Street,  
GPO Box 1521, Hobart, Tas 7000  
Phone: (03) 6146 3740  
Email: [admin@lgat.tas.gov.au](mailto:admin@lgat.tas.gov.au)  
Home Page: <http://www.lgat.tas.gov.au>

**PROCEDURAL MATTERS.  
RULES REGARDING CONDUCT OF MEETINGS**

**13. WHO MAY ATTEND A MEETING OF THE ASSOCIATION**

- (a) Subject to Rule 13(f), each Member shall be entitled to send a Voting Representative to any Meeting of the Association, such Voting Representative exercising the number of votes determined according to Rule 16(a).
- (b) In addition to the requirements set out in Rule 13(f), after each ordinary Council Election, the Chief Executive Officer shall request each Member to advise the name of its Voting Representative and the proxy for the Voting Representative for Meetings of the Association until the next ordinary Council Elections.
- (c) Subject to Rule 13(f), Members may change their Voting Representative or proxy at any time by advising the Chief Executive Officer in writing of the Voting Representative prior to that representative taking his or her position at a Meeting of the Association.
- (d) A list of Voting Representatives will be made available at the commencement of any Meeting of the Association.
- (e) Members may send other elected members or Council officers as observers to any Meeting of the Association.
- (f) Each Member must provide the Association with written notice of the details of the Voting Representative who was by a resolution of the Member lawfully appointed as the Voting Representative of the Member at a Meeting of the Association.

**14. PROXIES AT MEETINGS**

- (a) Up to 1 hour prior to any Meeting of the Association, a Member may appoint another Member as its proxy.
- (b) The form of the proxy is to be provided by the Chief Executive Officer and is to be signed by either the Mayor or General Manager of the Council appointing the proxy.
- (c) The Chair of the meeting is not entitled to inquire as to whether the proxy has cast any vote in accordance with the wishes of the Member appointing the proxy.
- (d) Proxies count for the purposes of voting and quorum at any meeting.

**15. QUORUM AT MEETINGS**

- (a) At any Meeting of the Association, a majority of the Member Councils shall constitute a quorum.
- (b) If a quorum is not present within one hour after the time appointed for the commencement of a Meeting of the Association, the meeting is to be adjourned to a time and date specified by the Chair.

**16. VOTING AT MEETINGS**

- (a) Voting at any Meeting of the Association shall be upon the basis of each Voting Representative being provided with, immediately prior to the meeting, an electronic voting button or placard which is to be used for the purpose of voting at the meeting. The placard will be coloured according voting entitlement and the voting buttons will be coded according to voting entitlement:

Population of the Council Area	Number of votes entitled to be exercised by the voting delegate	Colour placard to be raised by the voting delegate when voting
Under 10,000	1	Red
10,000 – 19,999	2	White
20,000 – 39,999	3	Blue
40,000 and above	4	Green

- (b) Electronic voting buttons will be the first choice for voting on all decisions, with placards only to be used if the technology fails.
- (c) Voting buttons allow councils to vote for or against a motion or formally abstain from voting. An abstain is not to be taken as a negative vote.
- (d) The Chair of the meeting shall be entitled to rely upon the electronic vote or the raising of a coloured placard as the recording of the vote for the Member and as evidence of the number of votes being cast.
- (e) Except as provided in sub-rule (f), each question, matter or resolution shall be decided by a majority of the votes for a motion. If there is an equal number of votes upon any question, it shall be declared not carried.
- (f)
  - (i) When a vote is being taken to amend a Policy of the Association, the resolution must be carried by a majority of the votes capable of being cast by Members present at the meeting.
  - (ii) When a vote is being taken for the Association to sign a protocol, memorandum of understanding or partnership agreement, the resolution must be carried by a majority of votes capable of being cast by Members and by a majority of Members, whether present at the meeting or not.
  - (iii) When a vote is being taken to amend these Rules of the Association, the resolution must be carried by at least two-thirds of the votes capable of being cast by Members, whether present at the meeting or not.
- (g) A Voting Representative or his or her proxy in the name of the Member is entitled to vote on any matter considered at a Meeting of the Association.

**Table of Contents**

<b>1. GOVERNANCE</b> .....	<b>5</b>
ACKNOWLEDGEMENT OF COUNTRY .....	5
WELCOME AND APOLOGIES .....	5
1.1 CONFIRMATION OF MINUTES * .....	5
1.2 BUSINESS ARISING * .....	6
1.3 CONFIRMATION OF AGENDA .....	6
1.4 FOLLOW UP OF MOTIONS * .....	6
1.5 PRESIDENT'S REPORT .....	7
1.6 CHIEF EXECUTIVE OFFICER'S REPORT * .....	8
1.7 COUNCIL ROUND UPS .....	10
<b>2. ITEMS FOR DECISION</b> .....	<b>11</b>
2.1 WORKPLACE HEALTH AND SAFETY REVIEW * .....	11
<b>3. ITEMS FOR DISCUSSION</b> .....	<b>16</b>
THERE ARE NO ITEMS FOR DISCUSSION.....	16
<b>4. ITEMS FOR NOTING</b> .....	<b>16</b>
4.1 POPULATION AND GROWTH MANAGEMENT .....	16
4.2 PLANNING REFORM UPDATE.....	19
4.3 ROAD MANAGEMENT LEGISLATION REVIEW .....	20
4.4 EMERGENCY MANAGEMENT UPDATE.....	22
4.5 PROCUREMENT UPDATE .....	24
4.6 HEALTH AND WELLBEING .....	25
4.7 CLOSING THE GAP .....	26
4.8 POLICY UPDATE.....	27
4.9 REGIONAL TOWNS CCTV PROJECT .....	30
4.10 EVENTS OVERVIEW .....	31
4.11 ANNUAL PLAN * .....	35
<b>5. Other Business &amp; Close</b> .....	<b>35</b>

\* Denotes Attachment



## GENERAL MEETING SCHEDULE

<b>10.00</b>	<b>Coffee on arrival</b>
<b>10.15</b>	<b>Meeting Commences</b>
<b>12.15</b>	<b>Meeting concludes/Lunch</b>



## 1. GOVERNANCE

---

### **Acknowledgement of Country**

The President will acknowledge and pay respect to the Tasmanian Aboriginal community as the traditional and original owners and continuing custodians of this land.

### **Welcome and Apologies**

The President welcomed Members and declared the meeting open at 10:30am.

### **Apologies were received from**

Mr John Brown	Break O'Day Council
Mayor Gerard Blizzard	Circular Head Council
Mr Ian Nelson	Clarence City Council
Mr Dean Griggs	Derwent Valley Council
Mr John Marik	Dorset Council
Mr Tony McMullen	Glenorchy City Council
Mayor Marcus Blackie	King Island Council
Ms Kate Mauric	King Island Council
Mr John Jordan	Meander Valley Council
Mayor Kerry Vincent	Sorell Council
Mr Robert Higgins	Sorell Council
Ms Jess Dallas	Tasman Council

### 1.1 **CONFIRMATION OF MINUTES \***

**Central Coast Council/Kingborough Council**

**That the Minutes of the meeting held on 8 December 2022, as circulated, be confirmed.**

**Carried**

**Background:**

The Minutes of the General Meeting held on 8 December 2022, as circulated, are submitted for confirmation and are at **Attachment to Item 1.1.**

1.2 **BUSINESS ARISING \***

<p><b>Decision Sought</b></p> <p><b>That Members note the information.</b></p> <p style="text-align: right;"><b>Noted</b></p>
---

**Background:**

At **Attachment to Item 1.2** is a schedule of business considered at the previous meeting and its status.

1.3 **CONFIRMATION OF AGENDA**

<p><b>Brighton Council/Waratah-Wynyard Council</b></p> <p><b>That consideration be given to the Agenda items and the order of business.</b></p> <p style="text-align: right;"><b>Carried</b></p>
--

**Background:**

Delegates will be invited to confirm the Agenda for the meeting and the order of business.

1.4 **FOLLOW UP OF MOTIONS \***

<p><b>Clarence City Council/Break O'Day Council</b></p> <p><b>That Members note the following report.</b></p> <p style="text-align: right;"><b>Carried</b></p>
--

**Background:**

A table detailing action taken to date in relation to motions passed at previous meetings is at **Attachment to Item 1.4.**

1.5 PRESIDENT'S REPORT

Kentish Council/Launceston City Council

That Members note the report on the President's activity from 18 November 2022 until 27 February 2023.

Carried

**Meetings and events**

December General Meeting and GMC meeting  
LGAT Annual Conference  
Mayor's Workshop December  
Premier's Local Government Council meeting  
ALGA Board Meetings

**Media and correspondence**

LGAT News – December and February

HCC operating model

- Media query (The Mercury)

Local government review

- Media release

Bus shelter funding

- TV interview (7 News)

Public transport

- Radio interview (ABC Hobart)

Housing density

- Radio interview (ABC Hobart)

Fire services levy

- Article (ABC)

Emergency management funding

- Media query (ABC News)

Road safety funding

- Media event
- TV interview (WIN TV, 7 News)

Visa processing delays

- Media release
- Article (Derwent Valley Gazette)

**1.6 CHIEF EXECUTIVE OFFICER'S REPORT \***

**Contact officer: Dion Lester**

**Devonport City Council/Meander Valley Council**

**That Members note the report on the CEO's activity from 18 November 2022 until 27 February 2023.**

**Carried**

**Advocacy**

In the period since my last report our advocacy focus has continued to be on making sure the Future of Local Government Review maintains appropriate engagement with our sector, including most recently managing the RSVPs for the Board's direct engagement with council elected representatives and staff. In addition, the General Management Committee (GMC) determined that LGAT would provide a submission in response to the Options Paper. Given the mixed views across our sector on the structural reform and planning authority role reform options in particular, our submission was limited to three important, but uncontentious, areas:

1. Drawing attention to the recent report commissioned by the Australian Local Government Association (ALGA) demonstrating that local government is an efficient provider of government services, when compared to other spheres of government, and is key to building productivity in the wider economy. This is despite some significant financial challenges, generally outside of our sectors control.
2. The important (and often absent) role of state leadership and support in achieving the state's performance goals for the community and across state regulation. If the review can result in a shift to supportive state leadership, it will drive sector performance and consistency while facilitating local ownership.
3. The existing benefits and future opportunities of LGAT Procurement in delivering a more streamlined, simple, and standardised approach to procurement across local government.

A full copy of our submission can be viewed on the [LGAT Website](#).

Activity remains high in three of our key advocacy priorities, being waste and resource recovery, planning and housing.



We recently provided comment on the *Draft Waste and Resource Recovery Strategy*. Our submission noted that while our sector welcomed the release of the draft strategy, it was important to move from planning to tangible on-ground actions as soon as possible, particularly given the State Government released a draft Waste Action Plan in 2019 that has seen little progress beyond the important statewide waste levy and container refund scheme.

To read the full submission please go [here](#).

A critical, but to date missing, component of our state's planning system has been planning policies. So, it was very welcome when the State Government finally released the Draft Tasmanian Planning Policies (TPPs) late last year. This comes after sustained advocacy from LGAT. While councils overwhelmingly welcomed the progress on the strategic elements of Tasmania's planning system, there was significant concern about the limited meaningful two-way engagement with the sector over the preceding 12 months of policy development. LGAT followed up our submission with direct engagement with the State Planning Office, and I am pleased to report that they acted swiftly in responding to our and the sector's consultation concerns and immediately scheduled further detailed workshops with council planning experts. This responsiveness is great to see and very welcomed.

Our full submission to the TPPs can be found [here](#).

The State Government continues with a suite of activities aimed at improving Tasmania's housing crisis. Amongst these we have been participating in the development of the Housing Strategy and the Minister's Housing Reference Group. To date, the work of the reference group has focused on understanding current supply constraints, with a variety of briefings on supply and demand matters, including LGAT presenting on the opportunities associated with Tasmania introducing an infrastructure charging regime. Tasmania's statutory planning system has featured heavily in the discussions, with separate working groups established to "*discuss potential planning reforms to support the delivery of social and affordable housing*". LGAT's presence on the Reference Group has significantly aided the diverse range of stakeholders in better understanding our planning system and council's role within it.

The communiques from the September, December and February meetings are included at **Attachment to Item 1.6**

#### **Sector Services**

Since our last General Meeting in late 2022, LGAT hosted the councillor induction session in Launceston, and participated in a suite of individual council visits to support local inductions. We have begun planning our 2023 events, with the first significant event this year to cover planning and growth. Please refer to the events update in this agenda to find out more.

LGAT Procurement's support for the sector continues to grow, with work on the key initiatives in our business plan all underway. The procurement update in this agenda provides further

details.

#### **Governance and operations**

On the staff front, LGAT has been pleased to welcome a number of new staff over the past few months. They are:

- Bec Stevenson – Senior Policy Advisor
- Belinda Blackburn – Communications Manager
- Melinda Pearce – Executive Assistant
- Will Coats – LGAT Procurement Business Development Manager

#### **Media**

Road safety

- Media query (The Examiner)
- Newspaper article (The Examiner)

Two-term limit for Mayors

- Media query (The Examiner)
- Newspaper article (The Examiner)

Mandatory disclosure for house purchases

- Media query (The Mercury, ABC, WIN TV, 7 News)
- Articles (ABC, The Mercury)
- TV interview (WIN TV, 7 News, ABC)

### **1.7 COUNCIL ROUND UPS**

#### **Decision Sought**

**That Members note there will not be a council round up this meeting.**

**Noted**

#### **Background**

The session also allows time for questions and provides an opportunity to briefly share and highlight problems or opportunities facing councils and is better suited to a face-to-face meeting.

Kingborough Council offered to provide a council update at the next meeting.

## 2. ITEMS FOR DECISION

---

### 2.1 **WORKPLACE HEALTH AND SAFETY REVIEW** \* Contact Officer – Dion Lester

**Glenorchy City Council/Devonport City Council**

**That Members discuss and confirm the proposed high level implementation plan for the workplace health and safety review of elected representatives and communicate the key components to their councils.**

**Amendment Motion**

**City of Hobart/Derwent Valley Council**

**That Members discuss and confirm the proposed high level implementation plan for the workplace health and safety review of elected representatives and communicate the key components to their councils.**

**That Members request that the more detailed project implementation plan be reported to the next General Meeting, including any new resources that may be required.**

**That Members request that a summary of the findings and links to the in-depth documents of the review be sent to all Mayors with a request that they table this and report back to their elected members.**

**Carried**

**City of Hobart/Derwent Valley Council**

**That Members discuss and confirm the proposed high level implementation plan for the workplace health and safety review of elected representatives and communicate the key components to their councils.**

**That Members request that the more detailed project implementation plan be reported to the next General Meeting, including any new resources that may be required.**

**That Members request that a summary of the findings and links to the in-depth documents of the review be sent to all Mayors with a request that they table this and report back to their elected members.**

**The Amended Motion was put and Carried**

### Background

At the December 2022 General Meeting members resolved:

*That Members receive and note the Work Health and Safety Review – Elected Representatives and that the General Management Committee will review the recommendations and prepare an implementation plan for consideration at the General Meeting in March 2023.*

The workplace health and safety review of elected representatives (the Review) produced the following suite of deliverables:

- An Executive Summary of the review, including all recommendations.
- The full report.
- Stand-alone reports on council, elected representatives and council staff responsibilities under the various legislative instruments (e.g., WH&S, Code of Conduct, Anti-Discrimination Act etc.).
- A statewide assessment of the health and safety hazards to elected representatives and appropriate risk mitigation actions (pursuant to the *Work Health and Safety Act 2012*) that can be taken by individual councils, depending on local circumstances.

Each of these documents are available on the LGAT Member Portal under “Elected reps governance”.

The final report included 69 recommendations in total. While many, such as the suite of separate training options, can be grouped together, there are still a substantial number of recommendations. Each recommendation has been reviewed in the **Attachment to Item 2.1**. This assessment categorises each recommendation against the action required (advocacy, LGAT project or council action) and a suggested priority (low, medium, high or on hold). Commentary and a suggested way forward are also provided.

This assessment provides a high-level approach for Member consideration. Once a formal position of the sector is confirmed then a more detailed project plan will be developed to guide implementation.

Importantly, there are a number of existing processes underway that can support the implementation of many of the recommendations and as such they are summarised below according to these opportunities.

### Code of Conduct Review

On the 10 November 2022, the Government introduced the *Local Government Amendment (Code of Conduct) Bill 2022* (the Bill) into Parliament. The Bill progressed some of the key reforms committed to by the Government in its response to prior public consultation about potential targeted legislative changes to the Code of Conduct Framework.

The main changes proposed in the Bill are a standard and more comprehensive code of conduct for councillors, a mandatory local dispute resolution policy and process in councils<sup>1</sup>, an improved process for the initial assessment of complaints, and the disclosure and management of interests by Panel members.

Three further reforms to be progressed as part of the next stage of the Code of Conduct reforms are:

- A review of the model Code of Conduct.
- Assessment of the feasibility of transferring the Code to the Tasmanian Civil and Administrative Tribunal (TasCAT).
- Consideration of options that could better address instances of very serious councillor misconduct that may not fall within the parameters of the current Code of Conduct Framework.

Relevant recommendations from the Review are mapped against each of these reforms below:

<b>Code of Conduct Reform</b>	<b>Recommendation</b>	<b>Summary</b>	<b>Priority</b>
Code of Conduct Bill	1.15a & 1.15b	Introduction of additional council level behavioural policies and processes.	On hold
	1.16a	Initial assessment to be undertaken by expert in behaviour and local government appointed by the GM.	On hold
	1.16b & 1.16c	Initial assessment of complaints	High
	1.16d	Separate process for minor and serious breaches.	On hold
	1.19d	GM training for referrals to respectful conduct advisor.	On hold
Review of the model Code	1.16i & 1.16j	Include additional matters in Code.	Low
Feasibility review of transferring the Code to TasCAT	1.16e	Without fault restrictions on ERs accused of serious misconduct.	Medium
	1.16k	Permitted disclosures.	Low
	1.16l	Awarding of costs.	Low
	1.16o	Statutory protection for witnesses.	Low
	1.15c	Improvements to Performance Improvement Directions.	High

<sup>1</sup> LGAT will prepare a template and also establish a panel of mediators for councils to use.

Review of sanctions for serious misconduct	1.15d	Sanctions for serious misconduct.	High
	1.16f	Sanctions for serious misconduct.	High
	1.16g & 1.16h	Sanctions related to training orders.	Medium / High
	1.16m	Prescribed period.	Medium
	1.16n	Automatic removal.	Low

#### Learning and Development Framework

The Office of Local Government and LGAT are working together to develop a Local Government Learning and Development Framework that aims to increase the knowledge and skills of councillors. Currently the Framework consists of three online learning packages. However, work has commenced in scoping the development of further training and development options to support councillors in their role.

It is proposed that recommendations 1.18a - 1.18s, 1.20 are referred to the recently established governance group to consider as part of the next stages of the Framework.

#### Future of Local Government Review

The recommendations that are proposed to be put on hold pending completion of the Future of Local Government Review and implementation of the Learning and Development Framework are the following, more controversial ones, related to additional training and education, including mandatory requirements:

- 1.21b - Ongoing requirement for Continuing Professional Development (CPD).
- 1.21c - CPD to have a mandatory requirement for appropriate behavioural standards.

#### Review of the Local Government Act

While this has been put on hold pending the completion of the Future of Local Government Review, once re-commenced it offers an opportunity for implementation of some of the lower priority recommendations.

Recommendation	Summary	Priority
1.15e	Introduce provisions for disruption of public meetings.	Low
1.17m	Introduce standardised process for meetings.	Low
1.19a	Clarifying the role of GM as a PCBU.	High

#### Other actions

The remainder of the recommendations relate to either LGAT Projects or specific council actions, which are outlined in the tables below.

Recommendation	LGAT Projects	Priority
1.15f	Amendment of Integrity Commission Act.	Medium

Recommendation	LGAT Projects	Priority
1.17a, 1.17b, 1.17c	Behaviour monitoring process.	Medium
1.17d, 1.17e, 1.17f, 1.17g	Local dispute resolution process.	Medium - High
1.17h, 1.17j, 1.17k, 1.17l, 1.17n	Community education program.	Medium
1.17i	Standard policy for unreasonable community conduct.	High
1.17q	Extend Workplace Behaviour Policies to ERs.	High
1.19b, 1.19c, 1.19d	LGAT training for GMs.	High
1.21c	Introduce coaching / mentor panel.	High
1.17o	Develop and introduce a diversity campaign.	On hold

Recommendation	Council Actions	Priority
1.17p	Extend EAP to ERs.	High
1.17r	Team building.	Medium
1.17s	Internal monitoring of behavioural standards.	Medium
1.17t	Full disclosure of correspondence by ERs.	Low

#### Recommendation 1.21a

The requirement for qualification similar to a Company Director's Course as a mandatory pre-condition for seeking election, will not be progressed given concerns from the sector on mandatory pre-election qualifications. It is further noted that the Future of Local Government Review Options Paper suggests the development of *"an improved councillor training framework which will require participation in candidate pre-election sessions and, if elected, ongoing councillor professional development."*

It is further noted that there has been, and continues to be, significant work by the Office of Local Government and LGAT on the development of the Learning Framework.

#### Budget Impact

The original review was undertaken with State Government funding.

#### Current Policy

Strategic Plan

- Advocate
- Sector Services

2023 Annual Priority

- Local government reform
- Workplace health and safety for elected representatives

### 3. ITEMS FOR DISCUSSION

---

There was a general discussion about housing supply issues and short stay accommodation as well as the difference between planning approvals versus completion rates.

There was also discussion about the whether there is an opportunity to offer both virtual and in person attendance options for future meetings.

### 4. ITEMS FOR NOTING

---

#### 4.1 POPULATION AND GROWTH MANAGEMENT Contact Officer – Michael Edrich

**Huon Valley Council/Dorset Council**

**That Members note the report on Tasmania’s population growth, Treasury’s updated population projections and the implications for local government planning, infrastructure, and services.**

**Carried**

#### **Background**

The signs of intense growth pressures in Tasmania over the last several years have been growing. We are seeing housing shortages, traffic congestion, accommodation pressures and cost of living rises. LGAT has noted these and councils’ experiences of growth pressures and responded in a number of ways<sup>2</sup>, including advocating for:

- Updates to the Regional Land Use Strategies and Tasmania’s strategic planning framework.
- Tasmania to get ready for growth (opinion editorial, The Mercury, 15 December 2021).
- Development of an infrastructure charging framework.
- State budget commitments over several years to support the proper management of the growth task.

Tasmania’s growth is a significant challenge and councils are not properly supported to deal with the multiple impacts and implications this creates. Population increase can bring many economic benefits but, poorly managed can create growth pressures and strain on infrastructure, services, and resourcing.

---

<sup>2</sup> See: <https://www.lgat.tas.gov.au/lgat-advocacy/reports-and-submissions>



In 2015, the Tasmanian Government released its Population Growth Strategy, it self-described the 2050 target as “bold and ambitious”. Instead, the actual growth rate has been double the bold and ambitious target rate. In the five years from 2016 to 2021, Tasmania has grown by the size of two Devonport-sized cities and is expected to add another three over the next decade.

In 2019, the Department of Treasury and Finance (Treasury) published population projections for Tasmania out to the year 2067, and for local government areas out to 2042. These projections were modelled and projected forward from 2017. Low, medium, and high series projections were produced, with Tasmania projected to reach its population target of 650,000 by 2050 only under the 2019 highest projections (high series). However, the results of the 2021 Australian Bureau of Statistics (ABS) Census of Population and Housing showed higher growth than even the highest (2019) projections anticipated.

Consequently, Treasury has recently adjusted its projections using the 2021 census data. The new 2022 projections<sup>3</sup> now see Tasmania reaching its 650,000-population goal a full decade earlier, by 2040, under the high series, as shown in Figure 1 below.

Finally, in January this year, the Australian Government Centre for Population released its own 2022 Population Statement<sup>4</sup> with projections for Tasmania predicting that we will reach our 2050 target of 650,000 in 2032 to 2033, in less than a decade, some 17 to 18 years faster than Treasury’s projections.

---

<sup>3</sup> Further information on the Treasury website:

<https://www.treasury.tas.gov.au/economy/economic-data/2019-population-projections-for-tasmania-and-its-local-government-areas>

<sup>4</sup> Centre for Population: <https://population.gov.au/publications/statements/2022-population-statement>

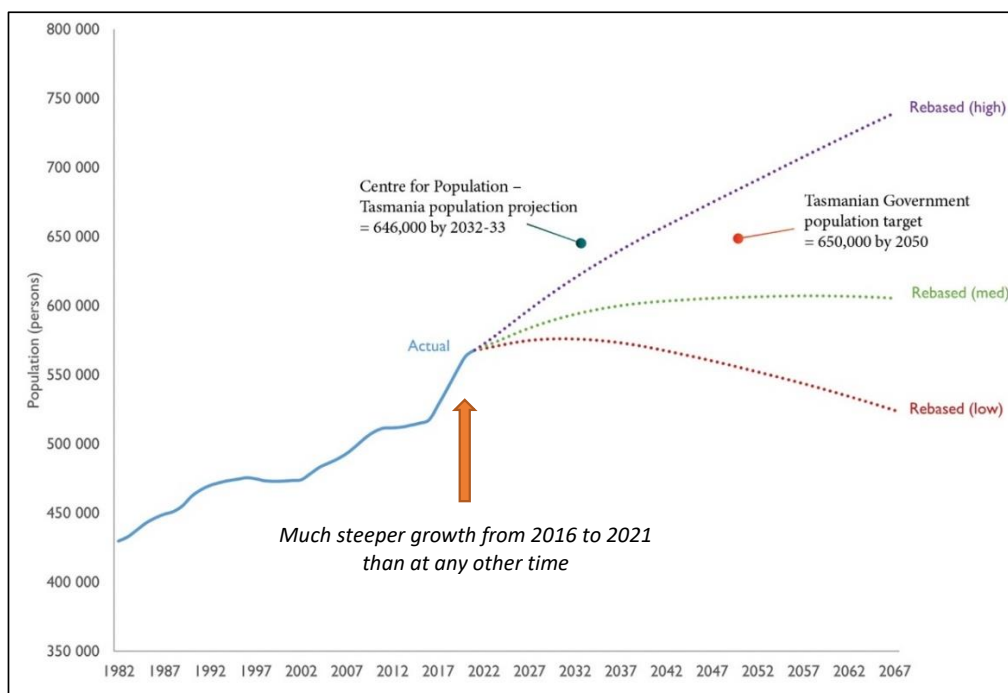


Figure 1: Total Tasmanian population, and rebased projections, as at 30 June 2022

This remarkable level of growth has serious implications for councils and their communities, in particular land use and infrastructure planning. The high growth puts a strain on our infrastructure and forces upgrades much earlier than was planned for. It also puts additional financial and service delivery strain on councils.

We have advocated to the Tasmanian Government that it needs to initiate and lead discussions with councils on the significance of Tasmania’s recent growth. There has been some recognition, but limited action.

The Tasmanian Government has initiated Refreshing Tasmania’s Population Strategy<sup>5</sup> and is inviting submissions. This is a good start. It is also progressing the phase two planning reforms, particularly the Tasmanian Planning Policies and Regional Land Use Strategies, which will be a significant step in supporting councils with the growth management task.

Councils must have all the tools needed to deal with this unprecedented population increase. We have seen no material progress on the recommendations of the government’s excellent Toward Infill Housing Development Report<sup>6</sup>. We are still waiting on progress of the Medium

<sup>5</sup> See: [https://www.stategrowth.tas.gov.au/policies\\_and\\_strategies/populationstrategy/refreshingstrategy](https://www.stategrowth.tas.gov.au/policies_and_strategies/populationstrategy/refreshingstrategy)

<sup>6</sup> Report available here: [https://www.stategrowth.tas.gov.au/\\_data/assets/pdf\\_file/0019/216172/Toward\\_Infill\\_Housing\\_Development.pdf](https://www.stategrowth.tas.gov.au/_data/assets/pdf_file/0019/216172/Toward_Infill_Housing_Development.pdf)

Density Residential Development Standards Project<sup>7</sup> that would help deliver clarity and certainty in delivering a greater diversity of housing products to the market. The Tasmanian Government has not yet fully understood the importance of a complete infrastructure contributions framework supports infrastructure planning and activates development<sup>8</sup>.

We will continue to press the Tasmanian Government to demonstrate leadership in supporting councils to cater for the intense level of growth that they are experiencing.

**Budget Impact**

Being undertaken within current resources.

**Current Policy**

Strategic Plan

- Advocate

2023 Annual Priority

- Local government reform
- Planning

**4.2 PLANNING REFORM UPDATE**

**Contact Officer – Michael Edrich**

**Huon Valley Council/Dorset Council**

**That Members note the update on the progress of planning reforms.**

**Carried**

**Background**

The Tasmanian Government’s planning reforms continue to progress. There are four major areas of work:

1. Preparation of the Tasmanian Planning Policies.
2. Review of the Regional Planning Framework.
3. Review of the Regional Land Use Strategies (RLUSs).
4. Review of the State Planning Provisions.

<sup>7</sup> See: <https://planningreform.tas.gov.au/updates/creating-consistent-standards-for-apartments-medium-density-residential-development-standards-project>

<sup>8</sup> Refer to LGAT’s Infrastructure Contributions Discussion Paper:

[https://www.lgat.tas.gov.au/\\_data/assets/pdf\\_file/0030/1139691/LGAT-Infrastructure-Contributions-Discussion-Paper-11-April-2022.pdf](https://www.lgat.tas.gov.au/_data/assets/pdf_file/0030/1139691/LGAT-Infrastructure-Contributions-Discussion-Paper-11-April-2022.pdf)

Since the December 2023 general meeting update, LGAT and councils have made submissions to the draft Tasmanian Planning Policies. In LGAT's submission<sup>9</sup>, we:

- Acknowledged the State Planning Office (SPO) incorporating much of our previous feedback, particularly on climate change and growth management.
- Highlighted the overwhelming support for government efforts to fill the strategic gap in Tasmania's planning system with the TPPs.
- Raised issues to do with document accessibility, implementation, and over prescription, among other issues.
- Raised serious concerns of the sector around insufficient consultation with the primary implementors of Tasmania's planning system, being councils.

The SPO has acted swiftly in responding to our, and the sector's, concerns around consultation and immediately scheduled further detailed workshops with council planning experts. This responsiveness is good to see and very welcome.

The SPO has also released a Regional Planning Framework Discussion Paper and draft Structure Plan Guidelines for consultation. These are important components for the development and implementation of the RLU's. The SPO delivered an online information session, with details available at the Planning in Tasmania website<sup>10</sup>.

#### **Budget Impact**

Being undertaken within current resources.

#### **Current Policy**

Strategic Plan

- Advocate

2023 Annual Priority

- Planning

### **4.3 ROAD MANAGEMENT LEGISLATION REVIEW**

**Contact Officer – Michael Edrich**

**Huon Valley Council/Dorset Council**

**That Members note the initiation of the Department of State Growth's Road Management Legislation Review (RMLR).**

**Carried**

<sup>9</sup> See: [https://www.lgat.tas.gov.au/\\_data/assets/pdf\\_file/0030/1266447/LGAT-Submission-Draft-Tasmanian-Planning-Policies-2022.pdf](https://www.lgat.tas.gov.au/_data/assets/pdf_file/0030/1266447/LGAT-Submission-Draft-Tasmanian-Planning-Policies-2022.pdf)

<sup>10</sup> See: <https://planningreform.tas.gov.au/planning-reforms-and-reviews/regional-planning-framework>

### Background

The Tasmanian Government has initiated a review of Tasmania's road management legislation<sup>11</sup>. The review is primarily looking at:

- *Roads and Jetties Act 1935*
- *Local Government (Highways) Act 1982*
- *Highways Act 1951*.

The review is not looking more broadly at road user legislation, such as registration, licencing, road safety and public transport.

The Review is led by the Department of State Growth (DSG) with the intention to:

- Modernise the framework to make it easier to manage.
- Clarify responsibility for road management functions.
- Cut red tape for road management.
- Provide for the future of Tasmania's roads, including for alternative and emerging transport modes.

Councils have been calling for a review of road management legislation for some time, to rationalise and consolidate the road management legislation. Modernisation of the suite of road management legislation is sorely needed given its age, some parts nearly 90 years old.

We are encouraged by the consultation approach of DSG, with three regional workshops with local government road managers. DSG is using the results of this consultation to develop a discussion paper outlining the issues, to be released in early May 2023.

DSG has acknowledged the Future of Local Government Review and other road and infrastructure related reviews and consultations underway with competing workload and inter-related issues. It is responding by timing engagement work in less intense periods of the year. This consideration is highly appreciated.

Councils are urged to support their road management staff in engaging with this review to improve the system of road management in Tasmania.

### Budget Impact

Being undertaken within current resources.

---

<sup>11</sup> Review:  
[https://www.transport.tas.gov.au/projectsplanning/plans\\_strategies\\_and\\_policies/road\\_management\\_legislation\\_review](https://www.transport.tas.gov.au/projectsplanning/plans_strategies_and_policies/road_management_legislation_review)

**Current Policy**

Strategic Plan

- Advocate
- Governance and operations

2023 Annual Priority

- Local government reform

**4.4 EMERGENCY MANAGEMENT UPDATE**

**Contact Officer – Bec Stevenson**

**Huon Valley Council/Dorset Council**

**That Members note the update on emergency management.**

**Carried**

**Background**

LGAT continues to engage with the State Government on emergency management issues of importance for local government, including several reviews underway.

**Tasmanian Emergency Management Arrangements Review**

In June 2022, the Tasmanian Emergency Management Arrangements (TEMA) Review Project commenced. The *Emergency Management Act 2006* requires that the State Emergency Management Committee (SEMC) review the TEMA and State Special Emergency Management Plans at least once every two years. The TEMA is the guiding document outlining the emergency management arrangements in Tasmania.

We have made two submissions on behalf of the sector; [Issue 2](#) and [Issue 3](#), and have met with the project manager undertaking the review to discuss the LGAT submissions. The finalisation of the TEMA is scheduled for the first quarter of 2023.

**Fire Services Act Review**

After six years of comprehensive reviews and public consultation the Tasmanian Government [announced](#) on the 24 January 2023 that it would:

- Merge the Tasmania Fire Service and the State Emergency Services to become the Tasmania Fire and Emergency Service (TFES).
- The State Fire Commission will become the State Fire and Emergency Services Committee, allowing the membership to grow and include representatives from SES and other key stakeholders.

These changes will be effected through new legislation - the *Fire and Emergency Services Act*, that will replace the *Fire Services Act 1979*. A reform project team is being established to implement recommendations endorsed by government and work with key stakeholders to inform the development of a Draft Bill. Local government has been confirmed as a key stakeholder in the project and appropriate engagement has been assured as the reform progresses.

#### **State Special Emergency Management Plan – State Recovery Plan**

The first issue of the State Recovery Plan (the Plan) was produced in 2012 and was substantially redrafted in 2018, following a review of Tasmania’s structural recovery arrangements. The Plan was due to be reviewed in 2020, in accordance with the statutory review timeframes in the *Emergency Management Act 2006*. However, this was deferred until 2023 due to the prioritisation of work and resources to support the state’s response to the COVID-19 pandemic.

The review is expected to commence in early 2023 and will be led by Resilience and Recovery Tasmania within the Department of Premier and Cabinet. Comprehensive consultation with all relevant stakeholders, including councils and LGAT, will be completed by mid-2023.

A draft Plan will be provided to the State Recovery Committee for approval by September 2023, with view to submitting it to SEMC for endorsement in December 2023.

#### **Disaster Ready Fund**

The Australian Government [announced](#) on the 10 January 2023 the establishment of the [Disaster Ready Fund](#) (DRF). Up to \$200 million is available next financial year for state and territory governments, in partnership with local government and businesses, for projects that will support communities to reduce risks and better prepare for future floods, cyclones, bushfires, storm surges and other disasters.

Recovery and Resilience Tasmania is the lead agency for Tasmania. A number of councils nominated projects for consideration and LGAT represented the sector on the application evaluation panel, that has now finalised its recommended projects to the Australian Government. The short timeframes that hampered local government participation are being raised by the Australian Local Government Association with the Federal Minister for Emergency Management, Senator the Hon. Murray Watt.

#### **Budget Impact**

Being undertaken within current resources.

#### **Current Policy**

Strategic Plan  
- Advocate

2023 Annual Priority

- Emergency management

#### 4.5 PROCUREMENT UPDATE

Contact Officer – Georgia Palmer

**Huon Valley Council/Dorset Council**

**That Members note the following update on procurement support to councils.**

**Carried**

#### **Background**

The LGAT Procurement business plan for sustainable and progressive growth articulates a clear path to an improved procurement service for local government.

Implementation of year one initiatives are progressing well as outlined below.

#### ***LGAT Procurement Reference Group***

The first meeting of the LGAT Procurement Reference Group was held in November. Members of the Reference Group include three representatives from councils from each region. The agenda included testing our initial scoping of procurement professional development options to ensure they support the current and future needs of Tasmanian councils.

The next meeting will look at our project plan for establishing a set of construction-based panel contracts, specific to Tasmania when the current arrangement expires in June 2024. This relates to the opportunity identified by the Local Government Board for better consolidation/coordination of council civil works contracting.

#### **LGAT Procurement Training**

LGAT Procurement is working to put in place a procurement training program focused on local government and the essential skills and knowledge that council officers require.

A pilot program will be delivered towards the end of March/early April, testing course content and delivery methods, and will be reviewed to determine next steps.

#### **Business Development Manager**

Our new Business Development Manager, Will Coats ([william.coats@lgat.tas.gov.au](mailto:william.coats@lgat.tas.gov.au)) joined the LGAT Procurement team in January. Will's role is to raise awareness and provide support to councils in the use of the services available through LGAT Procurement, so will be in touch in the coming weeks.



#### Panel Criteria

We have established criteria to assist us in determining which of our current contracts make sense for us to retire versus continue offering councils. The criteria will also inform the contracts we develop in collaboration with councils moving forward.

#### Council use of LGAT Procurement Services – Financial Year to date

Council use of LGAT Procurement Services continues to grow. In addition to the continued growth in the use of fleet, mobile garbage bins, ICT and plant panels, councils are now taking advantage of the new open spaces, parks, sport and recreation panel arrangement, supporting a streamlined procurement process for investment in playgrounds and recreation precincts. It is also pleasing to see that councils are now utilising the Road, Water, Sewerage and Civil Works arrangement for infrastructure projects.

#### Budget Implications

As part of LGAT Procurement's future operations, two additional staff will be required to support the delivery of the new initiatives. The business model for delivering an expanded service is estimated to become self-sustaining within three years of implementation.

#### Current Policy

Strategic Plan

- Sector Services

2023 Annual Priority

- LGAT Procurement

### 4.6 HEALTH AND WELLBEING

Contact Officer – Lynden Leppard

**Huon Valley Council/Dorset Council**

**That Members note the update on Health and Wellbeing project.**

**Carried**

#### Background

The five-year Local Government Community Health and Wellbeing Project, funded by the Public Health Service (PHS), concluded in December 2022. The project has enabled LGAT to support councils' valuable work to improve community health and wellbeing. For the last two years the emphasis has been on promoting the significant and essential work that councils already do and advocating for appropriate acknowledgment and funding. This has been recognised in the *Healthy Tasmania Five Year Strategic Plan 2022-26* (Healthy Tasmania)

#### Lift Local

**LGAT**

General Meeting Minutes - 17 March 2023

Page 25

The new Lift Local program is a continuation of the collaboration between LGAT and PHS. Developing a network across all councils that will facilitate tailored professional learning support for councils for three years from 2023 is a core purpose of the program.

This new model is based on feedback from councils, in particular the view that the Department of Health's grant funding model had to change. The Healthy Tasmania grant funding includes the Lift Local program with \$20,000 available to each council this year. This is not competitive, with the purpose of the funding to be decided by each council's view of what health and wellbeing priority is most relevant to their community.

Twenty-eight councils have provided initial project ideas, and these will be further developed in March workshops. Plans required for the funding will be designed by individual councils around their own community priorities and resources. Building local community engagement and support in developing council officers shared skills will be important approaches in building place-based sustainable improvement.

#### **Budget Impact**

Being undertaken within current resources, supported by funding from PHS.

#### **Current Policy**

Strategic Plan

- Advocate
- 

2023 Annual Priority

- Health and wellbeing

### **4.7 CLOSING THE GAP**

**Contact Officer – Lynden Leppard**

**Huon Valley Council/Dorset Council**

**That Members note the update on Closing the Gap.**

**Carried**

#### **Background**

The December 2022 General Meeting update<sup>12</sup> provides a useful background to this matter. The local government opportunities to engage in Australian and Tasmanian Government Aboriginal policies and programs are increasing. These include, with relevant weblinks:

- Closing the Gap - [Communities Tasmania - Closing the Gap.](#)

<sup>12</sup> Available at: [https://www.lgat.tas.gov.au/data/assets/pdf\\_file/0021/1251912/8-Dec-22-General-Meeting-Agenda-and-Attachments.pdf](https://www.lgat.tas.gov.au/data/assets/pdf_file/0021/1251912/8-Dec-22-General-Meeting-Agenda-and-Attachments.pdf)

- The Pathway to Treaty and Truth Telling – [Pathway to Truth-Telling and Treaty 251121.pdf \(communities.tas.gov.au\)](#).
- Indigenous Voice Co-design Process - [Home | Indigenous Voice \(niaa.gov.au\)](#).

#### **Tasmanian Local Government Aboriginal Audit**

General Managers were provided with the Tasmanian Local Government Aboriginal Audit Report 2022 in January by the Office of Local Government (OLG).

Mathew Healey, the Executive Director, from the Office of Local Government (OLG), noted in his email that councils will be contacted in the coming months about a sector-wide discussion on progressing the Audit Report in conjunction with the LGAT. He suggested that the Audit Report be shared within councils and that consideration be given to how the information can be used to inform existing and future partnerships and identify, inform and establish priority work aligned to the Implementation Plan.

LGAT will continue to collaborate with OLG and work with councils on deciding the most appropriate and effective ways to address the Closing the Gap Implementation Plan

#### **Budget Impact**

Being undertaken within current resources.

#### **Current Policy**

Strategic Plan

- Advocate

2023 Annual Priority

- Health and wellbeing

#### **4.8 POLICY UPDATE**

**Contact Officer – Ben Morris**

**Huon Valley Council/Dorset Council**

**That Members note the update the update on a range of policy matters.**

**Carried**

#### **Tasmania Regional Drought Resilience Project**

Work on the Tasmanian Regional Drought Resilience Project, which commenced in 2021, has recently recommenced. The Australian Government is working with the state and territory governments to support regions to develop regional drought resilience plans to prepare for, and manage future, drought risks. The plans will focus on innovative ways to build regional

drought resilience across the agricultural sector and supporting industries, through a triple bottom line, collaborative and evidence-based approach.

The project is being managed by DPAC with funding provided from the Federal Government of \$1.6 million and a Tasmanian Government co-contribution of 50 per cent (cash and in-kind support).

A Steering Committee for the Rural Drought Resilience Planning Project has been formed and is constituted by representatives from state and local government, regional development, not for profit, environment and community sectors. LGAT will represent the sector on the Steering Committee.

#### **Child and Youth Safe Organisations Bill Framework**

LGAT and several council representatives met with the Office of Local Government (OLG) and the Department of Justice (DoJ) in December 2022 to discuss the implications for local government of the draft Child and Youth Safe Organisations Framework.

LGAT and council representatives have expressed concerns about the potential impact of requirements in the draft Framework. LGAT has shared these concerns directly with the DoJ and with the OLG. The OLG is supportive of local government's perspective and understands the sector's capacity. We understand that the DoJ is working to provide further information to explain how the draft Framework, including the standards and reportable conduct scheme, will impact upon councils. LGAT will continue to work with the OLG to make sure they answer questions that the councils might have.

The draft Bill is available at [Tasmanian Parliament website](#).

#### **Asbestos**

Asbestos continues to impact the health of too many Australians, with an astounding 4,000 people dying each year from past exposure to asbestos. Many public buildings, homes and other infrastructure contain aging asbestos-containing materials (ACM). These pose an increasing risk as the material binding them degrades.

To support its management and, wherever possible, eradication, the Australian Government agency, the Asbestos Safety and Eradication Agency (ASEA) is reviewing its [National Strategic Plan](#). To support the national plan, and safety of Tasmanians, a new Asbestos Coordination Group has been formed to bring together key State Government agencies and LGAT on behalf of local government. Councils are important in asbestos management, having functions across environmental health, building, waste management and illegal dumping, recovery from emergencies and managing facilities with ACM.

ASEA has also produced a Guide and quick reference to help councils address illegal and inappropriate disposal of asbestos. This can be downloaded [here](#). Our expectation is that

EPA's new illegal dumping resources will target asbestos given the risk it poses to the community.

**Budget Impact**

Being undertaken within current resources.

**Current Policy**

Strategic Plan

- Advocate

2023 Annual Priority

- Waste and resource recovery
- Climate change
- Emergency management
- Health and wellbeing

4.9 REGIONAL TOWNS CCTV PROJECT  
Contact Officer – Wade Berry

Huon Valley Council/Dorset Council

That Members note the update on the Regional Towns CCTV project.

Carried

**Background**

As noted in the December General Meeting Agenda<sup>1</sup>, LGAT has commenced a \$4 million program, funded by the Tasmanian Government to deploy closed circuit security cameras (CCTV) into regional towns.

Invitations to participate have been sent to all 29 Councils via General Managers. Thirteen councils to date have expressed an interest in being part of the project. We have directly engaged all interested councils, including reviewing existing CCTV and server infrastructure, meetings and briefings with key infrastructure and IT staff.

Tasmania Police have now fully committed to supporting the project. We are meeting with District Commanders and Inspectors to discuss the key requirements of this project. Tasmania Police will assist with project guidance at a statewide level, as well as provide local input into the identification of key CCTV sites.

Preliminary design of systems is underway, with the review of requirements for a consistent statewide CCTV hardware and software delivery. The design emphasises existing assets, where councils have invested in suitable infrastructure. The Request for Quotation has recently closed for appropriate skilled contractors on LGAT Procurement's Panel agreements for Specialist Support and Proof of Concept - Review, Design and Construct contracts.

**Budget Impact**

Being undertaken with external grant funds.

**Current Policy**

Strategic Plan

- Sector services

2023 Annual Priority

- Sector development

4.10 **EVENTS OVERVIEW**

Contact Officer - Carly Hay

Huon Valley Council/Dorset Council

**That Members note the report of recent and future events.**

**Carried**

**Background**

LGAT has provided a range of professional development event offerings within the quarter. The following provides a summary of recent and upcoming events.

**Annual Conference**

The 2022 LGAT Annual Conference was held on 8-9 December 2022 at the Hotel Grand Chancellor. The two-day event provided attendees with opportunities for networking and professional development.

In comparison to the 2021 conference, the 2022 event was slightly reduced in terms of sponsors, which was done to ensure delegates and sponsors got the most out of the event with time to speak to all trade.

This year LGAT also included a social activity which saw attendees try a local whisky tasting before the Annual Conference dinner, this received great feedback and similar offerings will be considered in 2023.

The two-day event had 113 attendees excluding speakers, sponsors, and exhibitors. The majority of attendees were elected representatives. 125 attendees celebrated at the LGAT annual conference dinner. The popular Coffee Corner made \$1,096 and LGAT increased this to \$1,400 for the 2022 charity, St Vincent De Paul's Tasmanian Homelessness Appeal.

**Feedback – Delegates**

We invited feedback from delegates following the conference.

Feedback from delegates indicated that:

- Overall, the average rating for the 2022 annual conference 3.63 out of 5.00, with 57 percent rating the event either very good or excellent.
- Delegates rated the coordination and management from LGAT 4.38 out of 5.00, with 81 percent rating this either very good or excellent.

- Delegates favorite parts of the conference were: networking with colleagues from across the state, the annual conference dinner, the breakout workshops and keynote speakers, Thomas Mayo, ALGA President Linda Scott, and Tony Jones.
- Other topics of interest for the future include meeting procedure or code of conduct workshops, information on dealing with social media, understanding more around how councils can work together and how to handle challenges. A number of these topics will be picked up through elected member professional development sessions held through 2023.
- Delegates noted that for the 2023 annual conference LGAT can improve on: timing of the event including starting day one earlier and finishing day two at lunchtime, including somewhere where new councilors can ask questions of re-elected councilors, more practical sessions and potentially having facilitated discussions with councils together.

### **Mayors Workshop**

A condensed Mayor's Workshop was held on 7 December, the day before the Annual Conference and General Meeting, at the Hotel Grand Chancellor in Hobart.

The session was a brief three hours, which included a presentation and question and answer session with David Morris, followed by a roundtable discussion and a casual networking dinner.

There will be an upcoming Mayor's Workshop on 16 March at the Hotel Verge which will feature media training with Timmins Ray, an update from Mat Healy, Director of Local Government, and the mayoral roundtable.

### **Induction Day**

The induction day was held on 26 November 2023 at the Tramsheds in Launceston. The event saw 84 attendees, including 58 newly elected representatives, come together to hear from a variety of speakers including:

- Dion Lester on roles and functions of councillors and when acting as a planning authority.
- Paul Jackson from the City of Hobart with tips and traps in council meetings.
- Michael Stretton from the City of Launceston providing a Chief Executive Officer's perspective on being an effective councillor.
- Mat Healy, Director of Local Government provided an update on the Future of Local Government Review and the role of the Office of Local Government.

This event was a great way for new councillors to become familiar with their role through professional development as well as providing an opportunity to network.



**Elected Representatives Learning and Development**

The governance group for the Local Government Learning and Development Framework, recently met to progress the framework to support elected representatives in gaining and maintaining the skills and knowledge to do their job well. Following an expression of interest process run by LGAT last year, the group comprises six members:

- Mathew Healey, Director of Local Government (Chair)
- Mayor Paula Wriedt, Kingborough Council
- Mayor Mary Duniam, Waratah-Wynyard Council
- Ben Morris, Policy Director, LGAT
- John Brown, General Manager, Break O’Day Council
- Paul Jackson, Manager Legal and Governance, City of Hobart.

LGAT will be running our first learning event for 2023 on councillors’ role as Planning Authority. This will also include an afternoon session on managing growth. We will be running two sessions to allow elected representatives from around the state to attend:

- Hobart – 5 April 2023, 10am to 4pm.
- Devonport – 28 April 2023, 10am to 4pm.

The topics for day include:

- Understanding how the components of the Tasmanian Planning System work together.
- Understanding how the role of a councillor and as a planning authority are different.
- How to participate in a planning authority meeting and comply with relevant legislation, including pecuniary and non-pecuniary interests and meeting procedures.
- Insights into Tasmania’s population and demographic changes and trends, and what this means for councils, communities, and the state more broadly.
- Managing and understanding the changing identity and demographics of neighbourhoods, engaging communities and realise the benefits of growth.
- What infrastructure contributions are, how they work and how they can help councils to support and fund infrastructure as communities change.

To register for one of the sessions please visit our [events page](#).

We are developing our slate of 2023 learning and development sessions that will cover the topics such as:

- Meeting procedures and effective council culture.
- Strategy and monitoring performance.
- Financial and risk management.

- Ethics, building positive relationships, community consultation.

We will provide councils with further details. Individual elected representatives and officers can also subscribe to our Events and Training newsletter [here](#).

**2023 Events**

<b>Event</b>	<b>Date</b>	<b>Venue</b>
Mayor’s Workshop	16 March	Hotel Verge, Launceston
General Meeting/GMC	17 March	Tramsheds, Launceston
Elected Representative professional development: Council as Planning Authority – statutory and strategic roles	5 April	Hotel Grand Chancellor, Hobart
Elected Representative professional development: Council as Planning Authority – statutory and strategic roles	28 April	Paranaple, Devonport
General Managers Workshop	30, 31 May	TBD, Regional
AGM/General Meeting	30 June	TBD, Hobart
Elected Representatives Forum	1 July	TBD, Hobart
General Managers Workshop	29, 30 August	TBD, Hobart
Mayor’s Workshop	4 October	TBD, Devonport
2023 Annual Conference	1, 2 November	Paranaple, Devonport

**Budget Impact**

Being undertaken within current resources.

**Current Policy**

Strategic Plan

- Sector services

2023 Annual Priority

- Sector development

4.11 ANNUAL PLAN \*  
Contact Officer – Ben Morris

Huon Valley Council/Dorset Council

That Members note the report against the Annual Plan.

Carried

**Background**

An Attachment to Item 4.15 is a copy of the LGAT Annual Plan and progress to date.

## 5. OTHER BUSINESS & CLOSE

---

Tasman Council asked the question as to whether it is possible to ask the Department of State Growth to lay conduit underground when completing roadworks so the infrastructure is in place. Although an informal approach could be made it was encouraged that Tasman Council raise this as a motion to formalise the approach.

There being no further business the President, Mayor Christina Holmdahl, declared the meeting closed at 11.48am.

<b>Business Arising General Meeting 17 March 2023</b>		
<b>Item No</b>		
<b>2</b>	<b>Items for Decision</b>	
2.1	Workplace Health and Safety	Refer to Item 4.2
<b>4</b>	<b>Items for Noting</b>	
4.1	Population and Growth Management	Ongoing
4.2	Planning Reform Update	Refer to Item 4.5
4.3	Road Management Legislation Review	Ongoing
4.4	Emergency Management Update	Refer to Item 4.9
4.5	Procurment Update	Refer to Item 4.16
4.6	Health and Wellbeing	Refer to Item 4.13
4.7	Closing the Gap	Ongoing
4.8	Policy Update	Refer to Item 4.15
4.9	Regional Towns CCTV Project	Refer to Item 4.8
4.10	Events Overview	Refer to Item 4.14
4.11	Annual Plan	Ongoing
<b>5</b>	<b>Other Business</b>	
	Virtual Attendance at Meeting	To be considered at the next GMC meeting
	Tasman DSG	To be captured in the Road Management Legislation Review

Follow up of Motions Report

Report to General Meeting

This report details motions where LGAT is actively pursuing an outcome

Motion	Topic	Sub-topic	Meeting date	Member Update
<p>That Members discuss and confirm the proposed high level implementation plan for the workplace health and safety review of elected representatives and communicate the key components to their councils.</p> <p>That Members request that the more detailed project implementation plan be reported to the next General Meeting, including any new resources that may be required.</p> <p>That Members request that a summary of the findings and links to the in-depth documents of the review be sent to all Mayors with a request that they table this and report back to their elected members.</p>	Governance	Workplace Health and Safety Review	17/03/2023	The implementation plan for the workplace health and safety review of elected representatives is provided in the General Meeting papers June 2023 and Members have been provided with a summary. This resolution now forms part of the LGAT Annual Plan 2023 and will now be closed.
<p>That LGAT lobby the State Government to encourage the development of affordable housing, as a matter of urgency through measures that promote the efficient supply of well located, diverse housing.</p>	Housing	Affordable Housing - diversity and supply	8/12/2022	LGAT is advocating for action on the national housing crisis across a range of forums, including through its position on the Minister's Housing Reference Group and through the current Phase 2 Planning Reforms. LGAT will include this issue in its submission to the draft Tasmanian Housing Strategy, when released for consultation.
<p>That LGAT lobby the State Government to encourage the development of affordable housing, as a matter of urgency through promoting the development of affordable housing with specific incentives for affordable housing enabled through planning schemes and policies.</p>	Housing	Affordable Housing - incentives	8/12/2022	LGAT's advocacy on affordable housing is part of our 'ready for growth' work. We have been pushing the Tasmanian Government across our direct advocacy and submissions on the need to address the key elements in an integrated way. In particular, the Regional Land Use Strategies, infrastructure contributions, the State Planning Policies, the media and the Ministers Housing Reference Group. We have emphasised the broader context given the push towards fast tracking affordable housing without addressing the larger, and more impactful system settings. We will also highlight these issues in our submissions to the draft Tasmanian Housing Strategy.
<p>That LGAT seek revisions to the Property Agents and Land Transactions Act 2016 to consider:</p> <p>a) Requiring a 337 Certificate prior to listing of a property and making it available as part of the sale process; and</p> <p>b) Requiring full disclosure for properties as part of the listing process."</p>	Governance	Review of Property Agents and Land Transactions Act 2016	8/12/2022	Following media interest earlier in the year and discussions with Tasmanian Government, no further action has been forthcoming from the government. LGAT is writing to key stakeholders including the Law Society of Tasmania and the Real Estate Institute of Tasmania to seek their support for the reforms.
<p>That LGAT raise concerns with the Tasmanian Government in relation to the quality of maintenance and new construction work which is being undertaken on the network of roads which are the responsibility of the Department of State Growth, and ask the Tasmanian Government to implement an independent review of the construction and maintenance methodology being used.</p>	Infrastructure	State Road Maintenance	16/09/2022	LGAT intends to raise this issue through the Tasmanian Government's Road Legislation Management Review and seek a response based on sound financial and asset management principles.

Motion	Topic	Sub-topic	Meeting date	Member Update
That LGAT investigate mechanisms to enable councils to differentially rate vacation rental properties and bring back to the next general meeting for a discussion and decision.	Planning	Differential Rating	18/03/2022	The Valuer-General has prepared a guidance note for councils on the matter, which is expected to be provided to councils shortly.
That LGAT lobby the State Government to investigate a legislative mechanism to provide local government authorities with enhanced power to appropriately act on dilapidated, derelict and abandoned buildings registers and to charge levies in respect to those properties.	Building	Abandoned buildings	18/03/2022	The range of planning reforms underway has put the proposed guidance note on hold. The intention is for LGAT, with CBOS and the State Planning Office, to prepare a guidance note for councils on their existing powers and tools available to act on dilapidated and derelict buildings.
That LGAT lobby the State Government and TasFire Services to investigate the accreditation of fire bunkers and other structures legalised in other Australian states for use in Tasmania.	Building	Fire Bunkers	18/03/2022	CBOS has not progressed the formation of a working group to address this issues. The intention is that working group, with a local government representative, will address a range of matters (accreditation and guidance) around landowners around constructing a fire bunker on private property.
That LGAT lobby the State Government to initiate and fund the development and implementation of a family and sexual violence prevention framework for local government across the state.	Society	Family and sexual violence	18/03/2022	LGAT submission to third family violence and sexual violence plan was provided to the State Government on 14 February 2023. LGAT has discussed with the Department of Communities the importance of direct support to councils as part of this role. The Department has developed a new plan that includes the priorities for the officer's work. The plan is not yet available.
That the Local Government Association of Tasmania call upon the Tasmanian State Government to address the use of Tiny Houses and Self Contained Caravans for alternative accommodation with appropriate standards in planning schemes or other legislation to provide for the safe and healthy use and addressing needs for affordable housing whilst balancing the potential poor planning and environmental outcomes.	Planning	Tiny Houses	3/12/2021	The Minister for Housing has written to LGAT acknowledging the opportunity that tiny houses present to address the housing crisis and the need to fix regulatory gaps. The Minister advised that the matter is now with the State Planning Office who will convene a discussion with LGAT. This resolution will be closed following the June 2023 General meeting
That LGAT advocate to the State Government for the introduction of a consistent State-wide approach to infrastructure charges to ensure that the burden of public infrastructure provision is shared equitably between developers and communities.	Infrastructure	Infrastructure Charges	3/12/2021	Advocacy on this important item continues and is multifaceted. The LGAT discussion paper is a useful tool for education and advocacy.  We will continue to advocate for this fundamental infrastructure financing reform until it is implemented.  This resolution now forms part of the LGAT Annual Plan 2023 and will now be closed.
That LGAT lobby the State Government to investigate amending the Land Use Planning and Approvals Act 1993 to provide alternative mechanisms for consideration of the development applications submitted by elected members as a means to removing any perception of bias or conflict of interest.  The investigation shall provide the pros and cons of any (alternative) solutions.	Planning	LUPAA Amendment Conflicts of Interest	3/12/2021	The Future of Local Government Review has now shifted the land use planning consideration to be considered by the Minister for Planning. This work will be led by the State Planning Office (SPO). LGAT has written to the SPO to ensure this item is captured in their scope of work. This resolution will be closed following the June 2023 General Meeting

Motion	Topic	Sub-topic	Meeting date	Member Update
<p>That LGAT continue to lobby the State Government to implement funding change by-</p> <p>a. A 3 year, phased in reinstatement of the equitable distribution of the heavy motor vehicle road tax distribution to the percentage of funds collected; and</p> <p>b. A one off additional annual payment allocation of the heavy motor vehicle road tax distribution as compensation for 25 years of no indexation of the funding allocation and to support enhanced road infrastructure development in all local government areas.</p>	Finance	Heavy Vehicle Road Tax	5/08/2021	This issue formed one of three priorities issues of our State Budget 2023-24 priority statement. We will explore how road funding can be included as part of the reviews on road management legislation that are currently underway.
<p>That LGAT coordinate arrangements for a more collaborative arrangement between Local Government and State Government and all compliance agencies with responsibilities that include dog control and wildlife management and protection.</p>	Animals and wildlife	Dog Control and Wildlife Management	3/12/2020	We understand that the Tasmanian Parks and Wildlife Service (PWS) has changed its position on preparing a Dog Management Policy that will provide guidance on the management of dog exercising on PWS managed land. PWS have paused this work until resourcing constraints can be addressed by the middle of 2023.
<p>That LGAT ask the Tasmanian Government to improve and increase its education and enforcement programs for the conservation of shorebirds and other coastal wildlife values</p>	Environment	Shorebirds and Coastal Wildlife Values	3/12/2020	We are waiting on the Parks and Wildlife Service who are working on clarifying roles and responsibilities between state and local government. LGAT will resume work on this matter when that is shared with us.
<p>That LGAT: Advocate on behalf of all Councils the deep concern at the level of the Fire Service Contribution that councils are expected to collect from ratepayers each year on behalf of the State Fire Commission; and Seek justification for the excessive level of financial burden that has been imposed over the last five years.</p>	Emergency management	Fire Services Levy	25/07/2018	The Minister for Police, Fire and Emergency Management announced on 24 January 2023 it will establish a new legislation, Fire and Emergency Services Act, replacing the Fire Services Act 1979. LGAT are awaiting an update from the State Government on the establishment of the reform project team.

**WORKPLACE HEALTH AND SAFETY REVIEW - IMPLEMENTATION PLAN  
June 2023**

This plan outlines the progress of implementing the suite of recommendations resulting from the Workplace Health and Safety Review of Elected Representatives (WH&S Review). Recommendations from the review are presented alongside of relevant State Government actions where appropriate. This plan will be updated progressively as recommendations are implemented.

**Code of Conduct Reform**

On the 10 November 2022, the Government introduced the *Local Government Amendment (Code of Conduct) Bill 2022* (the Bill) into Parliament. The Bill progressed some of the key reforms committed to by the Government in its response to prior public consultation about potential targeted legislative changes to the Code of Conduct Framework.

Three further reforms to be progressed as part of the next stage of the Code of Conduct reforms are:

- A review of the model Code of Conduct.
- Assessment of the feasibility of transferring the Code to the Tasmanian Civil and Administrative Tribunal (TasCAT).
- Consideration of options that could better address instances of very serious councillor misconduct that may not fall within the parameters of the current Code of Conduct Framework.

A number of WH&S Review recommendations have been placed on hold until the success of the changes proposed in the Code of Conduct Bill has been assessed, these are:

- 1.15a & 1.15b - Introduction of additional council level behavioural policies and processes.
- 1.16a, 1.16b & 1.16c - Initial assessment to be undertaken by expert in behaviour and local government appointed by the GM.
- 1.16d - Separate process for minor and serious breaches.
- 1.19d - GM training for referrals to respectful conduct advisor.



The progress of the remaining relevant recommendations are outlined in the following table:

WHS Report Reference	WHS Recommendation	Priority	Actions	Lead	Comments/Update
1.15c, 1.15d, 1.16g, 1.16h, 1.16m, 1.16n	Review of sanctions for serious misconduct	High	In March 2023 the Office of Local Government (OLG) released a discussion paper regarding serious councillor misconduct and potential legislative amendments to address it. A copy of the discussion paper is available <a href="#">here</a> .	OLG	LGAT is waiting on further details on the outcomes from the consultation.
1.17d, 1.17e, 1.17f, 1.17g	Develop Local dispute resolution process.	Medium - High	Shortly after the Code of Conduct Bill receives Royal Assent LGAT will: <ul style="list-style-type: none"> <li>- Develop terms of reference for the position of Respectful Conduct Advisors / mediators for councils to access.</li> <li>- Establish a panel of providers.</li> <li>- Develop a template Dispute Resolution Policy for councils.</li> </ul> Create a standardised behavioural monitoring template and reporting process for councils.	LGAT	LGAT has begun scoping this work, with substantial work to commence once the Bill passes Parliament.
1.16i, 1.16j	Review of the Model Code of Conduct.	Low	Review of the Model Code of Conduct to be commenced after the Code of Conduct legislation amendment is completed.	OLG	LGAT will continue to monitor and advocate for progress.

WHS Report Reference	WHS Recommendation	Priority	Actions	Lead	Comments/Update
1.16e, 1.16k, 1.16l, 1.16o	Conduct a feasibility review of transferring the Code, or elements of it, to TasCAT.	Medium	Request sent to the OLG for work to commence as a priority.	OLG	LGAT will continue to monitor and advocate for progress.
1.15f	Amend the <i>Integrity Commission Act 2009</i> to facilitate referral by the Integrity Commission to the Code of Conduct.	High	The Department of Justice are currently drafting legislative amendments to the <i>Integrity Commission Act</i> .	Department of Justice	LGAT will continue to monitor progress.

#### Learning and Development Framework

OLG and LGAT are working together to expand on the Local Government Learning and Development Framework that aims to increase the knowledge and skills of councillors. Currently the framework consists of three online learning packages. However, work has commenced on scoping further training and development options to support councillors in their role.

The progress of the relevant recommendations are outlined below:

WHS Report Reference	WHS Recommendation	Priority	Actions	Lead	Comments/Update
1.18a – 1.18s 1.20	Introduce additional training and education focused and tailored for elected representatives.	Med - high	Recommendations referred to the Learning and Development Framework Governance Group for consideration.	LGAT	<b>Complete</b> - LGAT will continue to monitor progress.

#### Future of Local Government Review

Recommendations that have been put on hold pending completion of the Future of Local Government Review and implementation of the Learning and Development Framework are the following more controversial ones related to additional training and education, including mandatory requirements:

- 1.21b - Ongoing requirement for Continuing Professional Development (CPD).
- 1.21c - CPD to have a mandatory requirement for appropriate behavioral standards.

#### Review of the Local Government Act

Recommendations relating to the *Review of the Local Government Act* have been put on hold pending the completion of the Future of Local Government Review. Once re-commenced it offers an opportunity for implementation of some of the lower priority recommendations. These recommendations are:

- 1.15e – Introduce provisions for disruption of public meetings.
- 1.17m – Introduce standardised process for meetings.
- 1.19a – Clarifying the role of GM as a PCBU.

**Other actions**

There are several recommendations that relate to either LGAT projects or specific council actions, which are outlined in the tables below.

One recommendation will not be progressed given concerns from the sector on mandatory pre-election qualifications. It is further noted that the Future of Local Government Review Options Paper suggests the development of *“an improved councillor training framework which will require participation in candidate pre-election sessions and, if elected, ongoing councillor professional development.”* This recommendation was:

- 1.21a - The requirement for qualification similar to a Company Director’s Course as a mandatory pre-condition for seeking election.

The following recommendations will be closed as actions have been completed since the last meeting:

<b>Recommendation</b>	<b>Summary</b>	<b>Comments</b>
1.17o	Develop and introduce a diversity campaign.	<b>Complete</b> - To support the 2022 local government elections LGAT successfully delivered the ‘stand for council’ campaign that resulted in an increase in the diversity of candidates and those elected (only data on gender and age was captured). It is expected a similar campaign will be developed for the 2026 local government elections.
1.17p	Extend EAP to ERs.	<b>Complete</b> - The LGAT CEO wrote to all General Managers in June encouraging implementation of these recommendations, noting a number of councils already have similar processes established.
1.17r	Introduce practical measures which focus on building, maintaining, and improving relationships between Elected Representatives (e.g., dinners, events, etc).	
1.17s	Internal monitoring of behavioural standards.	
1.17t	Full disclosure of correspondence by ERs.	

The remaining recommendations and associated actions are outline below:

WHS Report Reference	WHS Recommendation	Priority	Actions	Lead	Comments
1.17a - 1.17c	<p>LGAT to coordinate with OLG, Equal Opportunity Tasmania (EOT), Integrity Commission and WorkSafe Tasmania (WST) to review the status quo/improvements in relation to behavioural management and publish annual results for the industry.</p> <p>LGAT (from the information above) will provide clear guidance materials to Chair of Code of Conduct Panel and publish statistics on matters to demonstrate appropriate monitoring (e.g., due diligence) within the industry.</p>	Medium	<p>Discussions with the OLG have resulted in this action being transition to the OLG leading the work.</p> <p>Engagement with each of the relevant named agencies will commence in late 2023, followed by scoping of the process and then development of relevant reporting documentation for each agency.</p>	Department Premier and Cabinet (OLG)	LGAT will continue to monitor and advocate for progress.
1.17i	Standard policy for unreasonable community conduct.	High	LGAT is participating in a working group with the OLG to develop a guide to managing challenging behaviours, including unreasonable community conduct.	Department Premier and Cabinet (OLG)	This work is expected to be complete by November this year.

WHS Report Reference	WHS Recommendation	Priority	Actions	Lead	Comments
1.17h, 1.17j, 1.17k, 1.17l, 1.17n	Community education program.	Medium	Once the guide to managing challenging behaviours (above) is complete then work will commence on designing a community education campaign.	LGAT	This work will commence in November.
1.17q	Extend Workplace Behaviour Policies to ERs.	High	Review the LGAT the Grievance Resolution and Workplace Behaviour Toolkit for applicability to elected representatives and if necessary, prepare templates for consideration by councils.	LGAT	An initial review has been completed, with the suggested amendments currently with Edge Legal for confirmation.
1.19b, 1.19c, 1.19d	LGAT training for GMs covering dispute resolution, dealing with unreasonable complaints conduct and referrals to respectful conduct advisor.	High	<p>LGAT will deliver training to GMs / CEOs to support the introduction of the dispute resolution process and dealing with unreasonable complaints conduct.</p> <p>Referrals to respectful conduct advisors will be put on hold pending an assessment of the success of the Code of Conduct Bill changes, expected to be active in 2023.</p>	LGAT	This is in hold, pending completion of recommendations 1.17d, 1.17e, 1.17f & 1.17g.

WHS Report Reference	WHS Recommendation	Priority	Actions	Lead	Comments
1.21d	Introduce coaching / mentor panel.	High	Develop a panel of mentors / coaches for elected representatives.	LGAT	Work has commenced on recruiting mentors.

LGAT service awards – assessment of current and proposed awards

As approved by GMC May 2023

Proposed awards

<b>Award category</b>	<b>Eligibility</b>	<b>Qualities/Criteria</b>	<b>Nature of recognition / privileges</b>
Recognition of Service Award of Elected Members	More than 10 years, recognised in 5-year increments. Time served must be consecutive.	N/A	Certificate, noted at Annual Conference.  20 years and above service, certificate will be presented at Annual Conference.
Mayor Emeritus	Retiring Mayor that has served two or more terms.	N/A	Lapel pin (or similar) and certificate presented at Annual Conference.
Outstanding commitment and service to local government	<p><i>Elected member</i> Two representative roles on behalf of local government.</p> <p>For example GMC, whole of local government committee or working party, a statutory role (e.g. State Fire Commission) or national committee or body.</p> <p><i>Local government officer</i> Two representative roles on behalf of local government.</p> <p>For example formal body of LGAT or Tasmanian Government, whole of sector committee or significant policy working group.</p>	<ul style="list-style-type: none"> <li>• Demonstrated outstanding service and contribution to advance of Tasmanian local government.</li> <li>• A champion of local government and what it offers to the Tasmania community.</li> </ul>	Certificate, presented at Annual Conference



Award category	Eligibility	Qualities/Criteria	Nature of recognition / privileges
Life member	<p><i>Elected Member</i></p> <ul style="list-style-type: none"> <li>• More than 10 years' service</li> <li>• Served as Mayor</li> <li>• At least one term as a GMC member</li> <li>• Minimum of four representative roles on behalf of Tasmanian local government at a state or national level.</li> </ul> <p><i>Officer of Local Government</i></p> <ul style="list-style-type: none"> <li>• Local government (including LGAT) service more than of 15 years</li> <li>• Served as General Manager/ Chief Executive Officer</li> <li>• Minimum of four representative roles on behalf of Tasmanian local government at a state or national level.</li> </ul>	<ul style="list-style-type: none"> <li>• Recognised leader and champion of Tasmanian local government in the state and national arena that exemplifies the best qualities of the sector.</li> <li>• Demonstrated excellence in service and contribution to advance the local government sector – within and beyond Tasmania.</li> <li>• Significant achievement for, and on behalf of, the local government sector.</li> </ul>	Dinner at every Annual Conference, member rate for attendance at Annual Conference, lapel pin (or similar) and certificate presented at Annual Conference.

**17. CHIEF EXECUTIVE OFFICER NETWORK**

**17.1. Launceston Flood Authority - Appointment of Director**

**FILE NO:** SF4493

**AUTHOR:** Kelsey Hartland (Team Leader Governance)

**CHIEF EXECUTIVE OFFICER APPROVAL:** Michael Stretton

---

**DECISION STATEMENT:**

To consider the appointment of Chair for the Launceston Flood Authority.

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 20 May 2021 - Agenda Item 120.1 Launceston Flood Authority - Appointment of Directors

Council - 16 April 2020 - Agenda Item 18.1 - Adoption of the Launceston Flood Authority Rules 2020

**RECOMMENDATION:**

That Council, pursuant to:

1. clause 13.1 of the *Launceston Flood Authority Rules 2020* (ECM Doc Set ID 4273563), reappoints Greg Preece to position of Chair on the Board of Directors until 5 August 2025.
  2. clause 15 of the *Launceston Flood Authority Rules 2020*, approves an annual remuneration of \$6,000 to Greg Preece as Chair of the Launceston Flood Authority.
- 

**REPORT:**

At the Council Meeting of 25 July 2019, pursuant to Clause 12 of the *Launceston Flood Authority Rules 2008*, Greg Preece was appointed as Director on the Board of Directors for the Launceston Flood Authority for a four year term.

At that Meeting, pursuant to clause 13.2 of the *Launceston Flood Authority Rules 2008*, Mr Preece was also appointed as Chair for a term of two years until 5 August 2021. A further two year term was approved by Council on 20 May 2021. His current term as a Director and as Chair expires on 5 August 2023.

Council adopted the new *Launceston Flood Authority Rules 2020* (LFA Rules) at a Meeting on 16 April 2020 (ECM Doc Set ID 4267340). Part 3 of the LFA Rules deals with the Directors of the Authority. Clause 12 details the appointment of Directors and Clause 12.4 notes:

---

*Each Director shall be appointed for a maximum term of four years. A person appointed as a Director who remains eligible to be appointed a Director, may be reappointed for a further period or periods provided each term does not exceed four years.*

Clause 13 deals specifically with the appointment of the Chair of the Authority. Clause 13.1 states:

*Council may appoint one of the Directors to be Chair of the Authority and that person will be Chair. If not appointed by Council, the Directors shall elect one of them as Chair. The chair shall hold that office for an initial term of two years and may be appointed pursuant to these Rules for a further term of two years thereafter.*

It is recommended that Greg Preece be reappointed to the Board of Directors of the Authority for a further four year term and as the Chair on the Board of Directors of the Authority, for a further two year period, in accordance with the LFA Rules.

Pursuant to clause 15 of the LFA Rules, an annual remuneration of \$6,000 for Greg Preece as Chair of the LFA is recommended to align remuneration with the associated complexity of matters considered by the LFA Board.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

The provision and continued maintenance of the Launceston flood levees has significant benefit to the broader community. The social benefits of protecting the broader community from major flood is significant.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.

**BUDGET AND FINANCIAL IMPLICATIONS:**

The Sitting Fees are consistent with the LFA Annual Budget.

**DISCLOSURE OF INTERESTS:**

The Author and Chief Executive Officer have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

**18. CLOSED COUNCIL**

*This decision requires an absolute majority of Council*

**RECOMMENDATION:**

That Council moves into Closed Session to consider the following matters:

**18.1 Confirmation of the Minutes**

Regulation 35(6) of the *Local Government (Meeting Procedures) Regulations 2015* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

**18.2 Albert Hall Renewal Project**

Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015* states that a part of a meeting may be closed to the public to discuss:

- (g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

**18.3 End of Closed Session**

*To be determined in Closed Council.*

**19. MEETING CLOSURE**

**20. NEXT COUNCIL MEETING DATE**

**The next Ordinary Meeting of Council will be held at 1.00pm on 13 July 2023 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.**