



City of
LAUNCESTON

COUNCIL AGENDA

**COUNCIL MEETING
THURSDAY 10 FEBRUARY 2022
1.00pm**

Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 10 February 2022

Time: 1.00pm

Certificate of Qualified Advice

Background


To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the general manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



Michael Stretton
Chief Executive Officer

RESTRICTED NUMBERS - AUDIO of COUNCIL MEETINGS

An audio recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Council Meetings - Audio Recording Policy - 14-Plx-008.

This Council Meeting will be streamed live to and can be accessed at:
www.launceston.tas.gov.au/Council/Meetings/Listen .

PUBLIC ATTENDANCE AT THE COUNCIL MEETING

At the Council Meeting, please take care to follow signage and the directions of Council Officers to ensure that physical distancing and other COVID-19 safe behaviour is observed. Members of the public will be required to check in on arrival via the *Check In Tas App* as per the Direction Under Section 16 - *Public Health Act 1997*.

PUBLIC QUESTION TIME - AGENDA ITEM 8

Questions received in writing by close of business Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at contactus@launceston.tas.gov.au, PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting, or Taken on Notice and answered at a later Council Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *general manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

19 January 2021

Mr Michael Stretton
Chief Executive Officer
City of Launceston
P O Box 396
LAUNCESTON TAS 7250

Dear Michael

COUNCIL MEETINGS

In accordance with regulation 4 of the *Local Government (Meeting Procedures) Regulations 2015* which states:

4. *Convening council meetings*
 - (1) *The mayor of a council may convene -*
 - (a) *an ordinary meeting of the council; and*
 - (b) *a special meeting of council.*

I request that you make the necessary arrangements for the Ordinary Meetings of Council to be convened on the following dates for 2021:

28 January	11 February	25 February	11 March
25 March	8 April	22 April	6 May
20 May	3 June	17 June	1 July
15 July	29 July	12 August	26 August
9 September	23 September	6 October	21 October
4 November	18 November	2 December	16 December

commencing at 1.00pm in the City of Launceston Council Chambers, Town Hall, St John Street, Launceston.

Yours sincerely



Councillor A M van Zetten
MAYOR

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1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

2 MAYORAL ACKNOWLEDGEMENTS

3 DECLARATIONS OF INTEREST

Local Government Act 1993 (Tas) - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)

4 CONFIRMATION OF MINUTES

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 27 January 2022 be confirmed as a true and correct record.

5 DEPUTATIONS

No Deputations have been identified as part of this Agenda

6 PETITIONS

Local Government Act 1993 (Tas) - sections 57 and 58

No Petitions have been identified as part of this Agenda

7 COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)

7.1 Mr Adam Wheeler (Artistic Director *Tasdance*) and Ms Emma Porteus (Executive Producer *Situate*) - Assembly 197

Mr Wheeler and Ms Porteus will present their vision as *Tasdance* and *Situate* become *Assembly 197*, Tasmania's newest live arts centre to be based in Launceston.

8 PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

8.1 Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)

No Public Questions on Notice have been identified as part of this Agenda

8.2 Public Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 9 - Planning Authority.

9 PLANNING AUTHORITY

No Development Applications have been identified as part of this Agenda

10 ANNOUNCEMENTS BY THE MAYOR

10.1 Mayor's Announcements

FILE NO: SF2375

Friday 28 January 2022

- Provided official welcome for the *Australian Skate Park League Series* at Royal Park

Saturday 29 January 2022

- Officiated at the naming of *Ariarne Titmus* Competition Pool at the Launceston Aquatic Centre

Wednesday 2 February 2022

- Attended the *Festival of Football* launch

Sunday 6 February 2022

- Attended the *Gold Sovereign Stakes Meeting* at Mowbray
-

11 COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

12 QUESTIONS BY COUNCILLORS

12.1 Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)

12.2.1 Councillors' Questions on Notice - Councillor P S Spencer - e-Scooter Cleaning - Council Meeting - 27 January 2022**FILE NO:** SF2375**AUTHOR:** Anthea Rooney (Council and Committees Officer)**CHIEF EXECUTIVE OFFICER:** Michael Stretton

QUESTIONS and RESPONSES:

The following question, asked at the Council Meeting on 27 January 2022 by Councillor P S Spencer, has been answered by Ms Louise Foster (General Manager Organisational Services Network).

Questions:

1. What is the process for e-scooter cleaning?

Response:

The hire and ride e-scooters on trial are operated by private companies, Beam and Neuron, and as such are not contracted by the City of Launceston to provide a service. Both Beam and Neuron operate in many cities across the world and have COVID-19 safety plans in place to protect their riders, their staff and the public. The hire and ride e-scooters are picked up for maintenance, cleaning and relocation at regular intervals.

12.2 Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)

13 COMMITTEE REPORTS

No Committee Reports have been identified as part of this Agenda

14 COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)

14.1 Council Workshop Report

FILE NO: SF4401

AUTHOR: Anthea Rooney (Council and Committees Officer)

GENERAL MANAGER: Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RECOMMENDATION:

That, pursuant to Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, Council notes the Council Workshops conducted since the last Council Meeting, for the purposes described:

Workshops conducted on 3 February 2022:

City of Launceston Tender Process

Councillors discussed a potential Notice of Motion concerning the Council's current tender process.

Northern Tasmania Development Corporation

Councillors discussed progress of the Northern Tasmania Development Corporation (NTDC) against the current member's agreement and consider the Council's position in a future agreement.

Inveresk Parking Controls

Councillors considered an amendment to the 2021/2022 fees and charges by removing the discounted all day parking fee and implementing a maximum time limit at the Inveresk Car Park.

Parking By-Laws

Councillors were provided with an update on the by-laws making process as it applies to the Council's parking controls. Feedback was sought as to the appropriateness of two proposed by-laws.

Launceston Health Hub

Councillors were provided with an update from Launceston Health Hub representatives on an upcoming development proposal.

14.1 Council Workshop Report ...(Cont'd)

REPORT:

Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015* says that the Agenda of an Ordinary Council Meeting is to include the date and purpose of any Council Workshop held since the last Meeting.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

BUDGET & FINANCIAL ASPECTS:

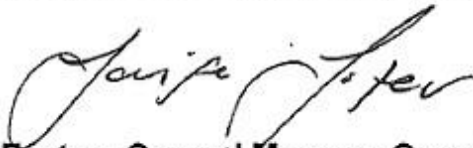
Not considered relevant to this report.

14.1 Council Workshop Report ...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster - General Manager Organisational Services Network

15 NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

No Notices of Motion have been identified as part of this Agenda

16 COMMUNITY AND PLACE NETWORK ITEMS

No Items have been identified as part of this Agenda

17 CREATIVE ARTS AND CULTURAL SERVICES NETWORK ITEMS

No Items have been identified as part of this Agenda

18 INFRASTRUCTURE AND ASSETS NETWORK ITEMS

18.1 Fees and Charges Amendment 2021/2022

FILE NO: SF2968

AUTHOR: David Mullenger (Manager Health and Compliance)

GENERAL MANAGER: Dan Ryan (Community and Place Network)

DECISION STATEMENT:

To consider an amendment to the adopted Fees and Charges for 2021/2022 and removal of all day parking fee and implementation of maximum time limit at the Inveresk carpark.

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 3 February 2022 - Fees and Charges Amendment 2021/2022

Council - 22 April 2021 - Agenda Item 19.2 - 2021/2022 Council Fees

Workshop - 1 April 2021 - 2021/2022 Budget Statutory Estimates and Annual Plan

Workshop - 4 February 2021 - Draft 2021/2022 Operational Budget and Fees and Charges

RECOMMENDATION:

That, pursuant to section 205 of the *Local Government Act 1993* (Tas), Council approves the amendments to the adopted Fees and Charges for 2021/2022 and the introduction of a three hour limit for parking within the Inveresk half-circle carpark.

1. Inveresk all day Parking Fee - amended fee setting as shown below:

Fee Number	Fee Description	Existing Fee (\$)	Recommended New Fee (\$)
126	All day parking fee	\$5	N/A - no longer offered

REPORT:

In 2020, the Council, working with the University of Tasmania (UTAS), finalised the Inveresk Precinct parking plan (the Plan) in order to cater for the parking demand which will be created by the increase in University students, together with the public demand which will remain within the precinct.

18.1 Fees and Charges Amendment 2021/2022 ...(Cont'd)

The public demand includes attendees and visitors to the Queen Victoria Museum and Art Gallery (QVMAG) and other businesses within the precinct such as the Tramsheds Convention Centre, Blue Café, Launceston Tramway Museum, visitors to UTAS itself, Tiger Bus users, recreational visitors such as Parkrun participants, together with parking when events are held at UTAS Stadium (etc).

In order to cater for the parking demand, a multi-location response was developed that accommodates the current and future needs across the precinct. The proposed parking areas will meet combined public and UTAS parking demand, with parking spaces available on both sides of the river to service both ends of the precinct. It is proposed that some parking will be provided by UTAS on the Willis Street site to cater for UTAS staff/students only, with public parking supply provided at either end of the Inveresk Precinct.

The Plan included the construction of a significant carpark at the northern end of the Inveresk Precinct, with 852 spaces to be provided. The new northern Inveresk carpark is currently operating in a limited capacity, with approximately 600 spaces available, however, it is expected to be fully operational by Monday, 21 February 2022. This carpark accommodates all Tiger Bus permit holders as this service now originates from this site, dropping passengers to Invermay Road, adjacent to the half-circle carpark and Willis Street before journeying into the City.

With the imminent opening of the new carpark to its full capacity, it is necessary to make adjustments to the existing half-circle parking fees to provide a price signal to influence UTAS students to utilise the northern carpark as a parking option. Additionally, it is proposed to apply a three hour maximum parking time limit to the half-circle carpark to influence longer-term parkers to utilise the northern carpark. This will enable the half-circle carpark to be utilised for higher turn-over parking services for visitation to local businesses and destinations within and around the precinct.

Accordingly, the Parking Team is recommending the following changes:

1. Parking Fee Removal

The removal of a fee previously adopted in the 2021/2022 Fees and Charges. The removal of the all-day parking fee option at the half-circle car park is requested to assist with the relocation of all day parkers within the carpark to the new northern carpark. This will provide greater usability of the carpark for all surrounding businesses within the precinct.

The Council will continue to provide a cheaper all day parking option in the new northern Inveresk carpark, located within 600m of the existing carpark at a rate of \$1.00 per hour, up to four hours, and then \$4.00 all day. It is recommended that this change take place in line with the provision of full capacity of the northern carpark, expected to occur on Monday, 21 February 2022.

18.1 Fees and Charges Amendment 2021/2022 ...(Cont'd)

2. Maximum Time Limit Implementation

The Parking Team recommends the Inveresk half-circle carpark becomes a time limited parking facility to cater for the short-term parking needs of the precinct. The carpark is to implement a maximum time limit of three hours whilst maintaining the current hourly rate charge of \$2.10 per hour. The three-hour time limit will assist with the transition of all-day parkers currently using the space to move to the new larger northern carpark providing greater flexibility for the public using the precinct.

There have been instances since the reduction of spaces within the half-circle carpark when a conference (or similar event) is held at the function centre whereby vehicles are parked for a lengthy period of time utilising the majority of the available parking spaces. This, in turn, removes the ability for higher turn-over parking to service the café(s), the QVMAG and other entities that operate within the Inveresk Precinct. The imposition of a maximum time limit would encourage longer-term parking in the new northern carpark.

It is felt that a three-hour limit will adequately cater for users of the cafes, QVMAG, UTAS and shorter functions within the function centre.

It is recommended that this change take place in line with the provision of full capacity of the northern car park, expected to occur on Monday, 21 February 2022.

The majority of events, held at UTAS Stadium are generally held on weekday evenings, or weekend afternoon/evenings, predominantly sit outside of the parking control times, it is expected that this change will have some impact on parking for events. It is anticipated that the northern carpark will become the primary event carpark due to the proposed change in fee structure and time limits placed on the half-circle carpark.

Current hours of operation for both the northern and half-circle carparks is Monday to Saturday from 9am - 5.30pm, with free parking on Sundays. No changes are proposed to be made to these times

ECONOMIC IMPACT:

There will be potential for some economic impact as longer term parkers relocate to the northern carpark at a reduced rate of \$4.00 per day from \$5.00 per day, however, it is anticipated that this may be offset through increased uptake of short term parking at the half-circle.

18.1 Fees and Charges Amendment 2021/2022 ...(Cont'd)

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

The effect on household budgets is considered to be marginal given the provision of an alternative, and cheaper, option for all day parking. There will be a slight increase in travel times for those who choose to park in the northern Inveresk carpark and walk into the City due to the additional distance from the CBD. No changes have been made to the availability of disability parking spaces - 12 spaces in the half-circle carpark, and nine spaces in the northern carpark.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
4. To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains and adopting technological and other process innovations.
5. To maintain a financially sustainable organisation.

BUDGET & FINANCIAL ASPECTS:

As per the report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Dan Ryan (General Manager Community and Place Network)

18.2 Proposed Traffic Safety Measures, Gorge Road and Trevallyn Road, Trevallyn**FILE NO:** SF1496/SF2075/SF5547**AUTHORS:** Nigel Coates (Engineering Officer Traffic) and
Nick Browne (Team Leader Roads and Traffic)**GENERAL MANAGER:** Shane Eberhardt (Infrastructure and Assets Network)

DECISION STATEMENT:

To consider recommendations for the management of traffic in Trevallyn and Gorge Roads, Trevallyn to address crashes on record, traffic speeds and safety concerns.

PREVIOUS COUNCIL CONSIDERATION:

Council - 11 February 2021 - Agenda Item 15.1 - Notice of Motion - Traffic Calming on Gorge and Trevallyn Roads - Councillor A E Dawkins

Workshop - 13 May 2021 - Presentation of traffic safety issues and options for Gorge and Trevallyn Road

Workshop - 2 December 2021 - Consideration of recommendations for management of traffic on Trevallyn and Gorge Roads, Trevallyn to address crashes on record, traffic speeds and safety concerns.

RECOMMENDATION:

That Council endorses the following actions:

- to be undertaken within the next 12 months:
 - install 50km/h signage [*installed on 28 October 2021*];
 - install centreline reflectors;
 - install sharrow bicycle symbol line marking;
 - develop an education campaign referencing driving on narrow and hilly city streets as part of the broader education campaign in the Launceston Transport Strategy Work Plan;
 - selectively trim vegetation to improve sight lines;
 - undertake improvements to existing safety barriers to ensure safe operation in line with current standards;
 - monitor vehicle speeds following completion of short term improvements;
 - develop initial design concepts and test feasibility of a raised junction at South Esk Road, Trevallyn; and
 - request the Transport Commission to reduce the speed limit on Gorge Road and Trevallyn Road to 40km/h.
 - conduct a risk assessment to identify hazards that can be relocated successfully.
-

18.2 Proposed Traffic Safety Measures, Gorge Road and Trevallyn Road, Trevallyn ... (Cont'd)

- to be undertaken beyond 12 months and incorporate into future capital works programs:
 - identify feasible opportunities to widen footpaths;
 - dependant on initial feasibility findings, undertake further design work for the construction of a raised intersection platform at the Trevallyn/South Esk Road, Trevallyn junction.
 - identify a suitable location for a formal pedestrian crossing point in the vicinity of Trevallyn Road/ South Esk Road, Trevallyn;
 - improve lighting on the flat section of Trevallyn Road, Trevallyn; and
 - investigate accelerating the reseal of Gorge Road hill with skid resistant asphalt.
-

REPORT:**Background**

At its Meeting on 11 February 2021, Council supported a Notice of Motion *That the City of Launceston investigate traffic calming safety measures for Gorge and Trevallyn Roads, Trevallyn and report back with implementation strategies.* The sections of road this relates to are Trevallyn Road between Kings Bridge and Gorge Road and Gorge Road between Trevallyn Road and Bain Terrace, Trevallyn.

Trevallyn Road and Gorge Road are collector roads carrying around 8,500 vehicles per day with peak hour flows of around 1,000 vehicles. Most of these are light motor vehicles and the route is also well used by pedestrians and cyclists. The default urban speed limit of 50km/h applies. The road width is around 7m with a continuous footpath only on the east side that in places is around 1m wide and has sections obstructed by power poles. The steepest road gradient is 10% and the cross fall of the hill is 30%. The road and adjacent slopes are supported with 830m of retaining wall.

There have been past measures introduced to improve safety on these roads, including improved footpaths and lighting, improved asphalt surfaces to address wet weather crashes and warning signage.

An independent safety audit was commissioned to document the existing road safety conditions for all road users on this corridor. The auditor carried out a risk assessment of these issues and made recommendations for improvements. It should be noted that a safety audit does not need to consider the practicality or cost of making improvements.

18.2 Proposed Traffic Safety Measures, Gorge Road and Trevallyn Road, Trevallyn ... (Cont'd)

The safety audit highlighted the following issues of concern:

- limited sight distance from property accesses;
- vegetation growth encroaching on footpaths;
- tall retaining walls restricting visibility;
- lack of facilities for pedestrians;
- lack of facilities for cyclists;
- narrow footpaths on some sections;
- narrow road/lane width on some sections;
- missing/non-compliant safety barriers;
- reduced night time visibility;
- vehicles tailgating; and
- objects in the clear zone

The auditors made the following suggestions for improvement:

- kerb ramps and pedestrian crossings;
- trim vegetation;
- widen road and footpath;
- bench retaining walls;
- provide cyclist activated signage;
- traffic calming measures - humps, narrow points and narrow lanes;
- additional/compliant safety barriers;
- repeater 50km/h signs; and
- relocate objects or provide safety barrier

The safety audit also included a survey of traffic volume and speed on the flat section of Trevallyn Road, Trevallyn. The average speed was 50km/h, with an 85 percentile speed of 55km/h. Almost 50% of vehicles were recorded exceeding the speed limit on this section, however, most of this was less than 5km/h over the speed limit. Whilst no data is available, it is expected that vehicle speeds would be lower on the more constrained and winding sections of road.

The crash record on Trevallyn Road and Gorge Road in the last five years shows the benefit of some of the previous road safety interventions. There have been no serious or fatal crashes. It is appropriate to divide the route into three sections:

- Trevallyn Road hill - three injury crashes (all in daylight, last in 2018)
 - Trevallyn Road, flat section - five injury crashes, five property damage crashes (all in daylight)
 - Gorge Road hill - three injury crashes, three property damage crashes (four in darkness)
-

18.2 Proposed Traffic Safety Measures, Gorge Road and Trevallyn Road, Trevallyn ... (Cont'd)

There were 16 crashes on the Trevallyn Road hill section in the five years before the higher skid resistant asphalt was introduced; four of these resulted in injury, including one serious.

The *Safe System* approach to road safety recognises that it involves a combination of safe roads, safe speeds, safe road use and safe vehicles. It also recognises that people make mistakes and road environments need to allow for this.

Summary of Issues

The traffic safety issues on Trevallyn Road and Gorge Road, Trevallyn can be summarised as follows:

- driver behaviour - not driving to the speed limit or conditions (*safe speeds and safe road use*);
- inadequate provision for vulnerable road users such as pedestrians and cyclists (*safe roads*);
- physical constraints of the existing road width and terrain (*safe roads*); and
- addressing the consequences of driving mistakes (*safe roads*).

Ways to improve each of these will be examined and comments provided with a recommendation for measures that can be introduced on this corridor.

<p>DRIVER BEHAVIOUR NOT DRIVING TO THE SPEED LIMIT OR CONDITIONS</p>
<p><i>Traffic Calming (Road Humps)</i></p>
<p>Road humps are undoubtedly effective at reducing speeds. They introduce a high level of driver discomfort and are typically used to reduce <i>rat-running</i> or to significantly lower speeds on lower function roads in the vicinity of high roadside use.</p> <p>Road humps are not an appropriate treatment for major roads with high traffic volumes. The Australian Standards also outlines that they shall not be used on roads with downhill gradients greater than 5%. Their use is considered not to fit with the use and grades of Trevallyn Road and are not supported.</p>
<p>RECOMMENDATION <i>Not Recommended.</i></p>
<p><i>Reduce the Speed Limit</i></p>
<p>Speed limits in Tasmania must adhere to the Tasmanian Speed Zoning Guidelines. These guidelines provide key principles and factors used to help practitioners determine the appropriate speed limit. Any change to a speed limit needs to be approved by the Transport Commissioner, with road authorities needing to demonstrate alignment with the guidelines.</p>

18.2 Proposed Traffic Safety Measures, Gorge Road and Trevallyn Road, Trevallyn ... (Cont'd)

<p>Speed limits need to achieve a balance between road safety, local amenity and the traffic mobility function of the road. The limit needs to be realistic and credible and reflect the road's characteristics and environment so that its justification is self-evident to drivers.</p> <p>Speed limits are an important element of the safe system, with research suggesting that a 10km/h speed reduction can lead to a reduction of up to 25% of fatal and serious injuries. However, arbitrarily low speed limits and those with unclear justification tend to attract poor levels of compliance, negating these benefits.</p> <p>Further, speed limits should not be used to compensate for geometric deficiencies such as tight bends.</p> <p>As detailed earlier in the report, this road link is an important collector road with a high traffic movement function. There is no viable alternative route for many trips that occur on this link. The roadside use is predominantly low density residential and there are no areas of high pedestrian activity.</p> <p>Considering the key factors associated with this road, the Tasmanian Speed Zoning Guidelines suggest a speed limit of 50km/h is appropriate. A lower speed limit would not align with the function of the road, the type of roadside development or level of use by vulnerable users such as pedestrians.</p> <p>It is considered that the justification for a lower speed limit would not be self-evident to motorists nor do the road characteristics match such a reduced speed, likely leading to poor compliance and a reduced safety gain. It is noted that there is some support for a reduced speed limit with the City of Launceston Council, however, this has not been tested with the community.</p> <p>Whilst it is assumed that a reduced speed limit would not be approved by the Transport Commission, this assumption will be tested by lodging an application to reduce the speed limit.</p> <p>RECOMMENDATION <i>Submit a request to the Transport Commission to reduce the speed limit on Gorge Road and Trevallyn Road to 40km/h.</i></p>
<p><i>Warning Signs</i></p>
<p>Neither the independent audit nor the internal review indicated the need for any additional warning signs, with appropriate warning signs already in place.</p> <p>RECOMMENDATION <i>Not Recommended.</i></p>

18.2 Proposed Traffic Safety Measures, Gorge Road and Trevallyn Road, Trevallyn ... (Cont'd)

<i>Speed Limit Signs</i>
<p>Whilst speed limit signs are not necessary to advise of the default speed limit, there is anecdotal evidence that some confusion exists around the speed limit on this road. Installing speed limit signs would remove this confusion and may increase compliance.</p> <p>RECOMMENDATION <i>Recommended and action complete.</i></p>
<i>Coloured Surfacing/Line marking/Reflectors</i>
<p>Coloured surface treatment to influence behaviour has been tried previously with minimal benefit. Edge lines are unlikely to have significant impact and can be hazardous to cyclists.</p> <p>RECOMMENDATION <i>Selective use of centre line reflectors to improve night time visibility.</i></p>
<i>Activated Signage (Indicating Vehicles Exceeding the Speed Limit)</i>
<p>Experience with use of these elsewhere has shown that they only have short term impact. Research indicates that these signs are most effective on straight, level roads where speed was a factor in the crash record (DTMR Qld, 2021, Technical Note TN160). These criteria are not satisfied for Trevallyn and Gorge Roads.</p> <p>RECOMMENDATION <i>Not Recommended.</i></p>
<i>Education/Awareness</i>
<p>This would be appropriate generally in relation to driving on narrow and hilly roads around Launceston.</p> <p>RECOMMENDATION <i>That this be included in the broader education campaign developed within the Launceston Transport Strategy.</i></p>

INADEQUATE PROVISION FOR PEDESTRIANS AND CYCLISTS
<i>Widen Footpaths</i>
<p>Wider footpaths would help pedestrians feel safer and more comfortable using this infrastructure. Trevallyn's proximity to the City makes it a prime target to improve active transport take up as per our objectives in the Launceston Transport Strategy. However, only minor widening in select locations is possible without significant expense. Due to limitations in road space and the underlying topography, wider footpaths will reduce space for vehicles and cyclists using the roadway.</p> <p>RECOMMENDATION <i>Not Recommended - Not Feasible.</i></p>

18.2 Proposed Traffic Safety Measures, Gorge Road and Trevallyn Road, Trevallyn ... (Cont'd)

<i>Remove Power Poles from Footpath</i>
The existing power pole locations makes it impossible for some prams, wheelchairs or mobility scooters to navigate the footpath. Relocating these would allow these movements and improve the situation for pedestrians generally. There would be significant cost in undertaking this in the order of \$3m - \$10m due to the challenging rocky ground conditions and impact to local infrastructure, including moving the power poles and relocating the power to underground.
RECOMMENDATION <i>Not Recommended - Not Feasible.</i>
<i>Widen road to Provide Uphill Bicycle Lane</i>
The costs involved in such a project render it unfeasible.
RECOMMENDATION <i>Not Recommended - Not Feasible.</i>
<i>Activated Signage (Warning of Cyclists on the Hill)</i>
Previous trials elsewhere have indicated risks with cyclist-activated signage, including that drivers may assume that if the lights are not activated, no cyclists are present, reducing driver care. These risks are considered to outweigh the benefits.
RECOMMENDATION <i>Not Recommended.</i>
<i>Sharrows (Road Markings Warning of Cyclists)</i>
These markings can alert motorists to the likely presence and lateral position of cyclists. Whilst the benefits are not likely to be significant, they are relatively cheap to install and provide a level of risk mitigation.
RECOMMENDATION <i>Recommended.</i>
<i>Pedestrian Crossings</i>
The level of pedestrian activity does not warrant the provision of a higher order crossing, such as a signalised crossing. There is currently no location suitable for a pedestrian refuge island to be installed, due to limited visibility and narrow road widths. Pedestrian protection in conjunction with a raised intersection platform is being considered at the South Esk Road intersection.
RECOMMENDATION <i>Investigate feasibility for pedestrian refuge at South Esk Road/Trevallyn Road intersection in conjunction with a raised intersection.</i>

18.2 Proposed Traffic Safety Measures, Gorge Road and Trevallyn Road, Trevallyn ... (Cont'd)

REMOVING CONSTRAINTS
<i>Trim Vegetation</i>
This will improve sight lines at selected locations and comes with relatively minor costs. This will be progressed where practical and acceptable. The impact on the visual quality of the corridor will be recognised.
RECOMMENDATION <i>Selectively trim vegetation to improve sight lines.</i>
<i>Remove/Bench Retaining Walls</i>
The costs and practicalities involved make this unfeasible. Where space is available targeted improvements should be considered when individual retaining walls need reconstruction through asset renewal programs.
RECOMMENDATION <i>Consider removal/benching of retaining walls opportunistically when walls are due for renewal.</i>
<i>Consistent Level of Lighting on the Corridor</i>
The number and location of street lights on the route is considered acceptable and is consistent with the Council's treatment of similar roads. Some lanterns could be upgraded to a higher grade.
RECOMMENDATION <i>Consider upgrading lanterns on the flat section to of Trevallyn Road.</i>
ADDRESSING CONSEQUENCES
<i>Safety Barriers</i>
Existing barriers need to be checked for compliance with current standards and replaced subject to a risk assessment, funding and priorities. There is insufficient space to provide new additional barriers.
RECOMMENDATION <i>Undertake compliance inspection and risk assessment for existing safety barriers.</i>
<i>Remove Infrangible Objects from the Clear Zone</i>
This would be impractical without significant expense and disruption but any specific hazards should be identified. Infrangible objects are solid objects that constitute a hazard to motorists. The clear zone for a 50km/h speed zone is 5m from the edge of the traffic lane.
RECOMMENDATION <i>Conduct a risk assessment to identify hazards that can be relocated successfully.</i>

18.2 Proposed Traffic Safety Measures, Gorge Road and Trevallyn Road, Trevallyn ... (Cont'd)

Skid Resistant Surfacing

This has been successful on Trevallyn Road hill and is appropriate to consider for Gorge Road.

RECOMMENDATION

Investigate accelerating reseal of Gorge Road with high friction seal.

Recommendations

A program of improvement options is recommended for further consideration. These have been broken down into short term improvements that are relatively simple and low cost that could be delivered within the next 12 months. Some options require further investigation and will require more complex designs and/or higher costs, these have been recommended for further consideration, but cannot be delivered in the short term.

Shorter Term Improvements, to be delivered in the next 12 months

- install 50km/h signage [*installed on 28 October 2021*];
- install centreline reflectors;
- install *sharrow* bicycle symbol line marking;
- develop an education campaign referencing driving on narrow and hilly city streets as part of the broader education campaign in the Launceston Transport Strategy Work Plan;
- selectively trim vegetation to improve sight lines;
- undertake improvements to existing safety barriers to ensure safe operation in line with current standards;
- monitor vehicle speeds following completion of short term improvements;
- develop initial design concepts and test feasibility of a raised junction at South Esk Road, Trevallyn; and
- request the Transport Commission to reduce the speed limit on Gorge Road and Trevallyn Road to 40km/h.

Longer Term Improvements

- identify feasible opportunities to widen footpaths;
- dependant on initial feasibility findings, undertake further design work for the construction of a raised intersection platform at the Trevallyn/South Esk Road, Trevallyn junction.
- identify a suitable location for a formal pedestrian crossing point in the vicinity of Trevallyn Road/ South Esk Road, Trevallyn;
- improve lighting on the flat section of Trevallyn Road, Trevallyn; and
- investigate accelerating the reseal of Gorge Road hill with skid resistant asphalt.

18.2 Proposed Traffic Safety Measures, Gorge Road and Trevallyn Road, Trevallyn ... (Cont'd)

ECONOMIC IMPACT:

Safe and convenient roads and footpaths contribute towards a connected Launceston ensuring efficient access between its suburbs and centre, employment, shops and educational facilities.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Collector roads that provide effectively for all road users are essential for a sustainable and liveable Launceston.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long term sustainability of our organisation.

Focus Areas:

1. To provide for the health, safety and welfare of the community.
3. To ensure decisions are made on the basis of accurate and relevant information.

BUDGET & FINANCIAL ASPECTS:

The short term actions (less than 12months) can be delivered within current budget. Futures works will need to be considered in future annual capital programs.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Shane Eberhardt - General Manager Infrastructure and Assets Network

19 ORGANISATIONAL SERVICES NETWORK ITEMS**19.1 2021/2022 Budget - Budget Amendments****FILE NO:** SF6817/SF7334**AUTHOR:** Nathan Williams (Manager Finance)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

DECISION STATEMENT:

For Council to:

1. consider changes to the Council's 2021/2022 Statutory Estimates.

A decision for Recommendation 1. requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas); and

2. consider adjustments made during 1 November to 31 December 2021 by the Chief Executive Officer to the 2021/2022 Budget.

RECOMMENDATION:

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993* (Tas) and by an absolute majority, approves the following changes to the 2021/2022 Statutory Estimates:
 - (a) Revenue
 - i. the net increase in revenue from external grants and contributions of \$243,063.
 - (b) Expenses
 - i. the net increase in operations expenditure of \$10,040.
 - (c) Capital Works Expenditure
 - i. the net increase in expenditure from external funds of \$243,063.
 - ii. the net decrease in the Council's funded expenditure of \$10,040.
 2. notes that amendments from Recommendation 1. result in:
 - (a) the underlying operating surplus being amended to \$11,587,432 (excludes capital grants of \$18,785,112) for 2021/2022.
 - (b) the capital budget being increased to \$41,789,405 for 2021/2022.
 3. pursuant to section 82(7) of the *Local Government Act 1993* (Tas), receives the Chief Executive Officer's report on adjustments to the 2021/2022 budget for the period 1 November to 31 December 2021.
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19.1 2021/2022 Budget - Budget Amendments ...(Cont'd)

REPORT:

1. Budget Amendments

The budget amendments are changes to the Statutory Estimates which require a Council decision. The changes relate to external grant revenue and transfers between Operations and Capital projects.

	Operations \$'000	Capital \$'000
Statutory Budget as at 01/07/2021	(5,371)	24,831
Adjustments approved by Council to 31/10/2021	16,725	16,726
Balance Previously Advised as at 31/10/2021	<u>11,354</u>	<u>41,557</u>
 <u>Amendments</u>		
Additional Council Funds	0	0
Capital to Operations	(31)	(31)
Operations to Capital	21	21
External Funds	243	243
External Funds Not Received	0	0
Statutory Budget as at 31/12/2021	<u>11,587</u>	<u>41,790</u>
Deduct Capital Grants and Contributions	<u>(18,785)</u>	
Underlying Operating Budget Surplus/(Deficit)	<u>(7,198)</u>	

The table summarises all other Budget Agenda Items and includes reconciliations of the budgeted operating result and capital expenditure.

Details of the amendments are as follows:

1(a) The following items need to be reallocated from Capital to Operations.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23970	IT Corporate Software Renewal 2021/2022	\$625,000	\$31,040	\$0	\$593,960
OP22573	Platforms - Provision for additional licences and Assistance and Consulting	\$86,000	\$0	\$31,040	\$117,040
	TOTALS	\$711,000	\$31,040	\$31,040	\$711,000

19.1 2021/2022 Budget - Budget Amendments ...(Cont'd)

The project scope of works:

This budget amendment is being requested to support the replacement of the *Technology One* product Minutes Manager.

This has been funded through the capital renewal budget. Since the new selected product uses a subscription model, the amendment is requested to move the funds out of the renewal budget in capital to the operations budget.

Capital to Operations	Operations	Capital
IT Corporate Software Renewal 2021/2022	\$31,040	(\$31,040)
TOTAL	\$31,040	(\$31,040)

1(b) The following items need to be reallocated from Operations to Capital.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
GL.10.0.9720.1000.61450	Mechanical Workshop - Workshop Tools	\$7,140	\$6,500	\$0	\$640
CP24353	Mechanical Workshop Engine Scan Tool	\$0	\$0	\$6,500	\$6,500
	TOTALS	\$7,140	\$6,500	\$6,500	\$7,140

The project scope of works:

The Mechanical Workshop team were required to purchase a new engine scan and diagnostic tool as the existing scan and diagnostic tool is not compatible with the Council's newer items of fleet.

It has been identified that funding can be sourced from the Mechanical Workshop - Workshop tools budget.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP22856	Parks and Sustainability - Sustainability Initiatives	\$80,000	\$10,000	\$0	\$70,000
OP20811	Tourism - Promotion	\$116,500	\$2,500	\$0	\$114,000
OP22870	Place Making - Studies	\$25,000	\$2,000	\$0	\$23,000
CP24354	Electric Vehicle Destination Chargers	\$0	\$0	\$14,500	\$14,500
	TOTALS	\$221,500	\$14,500	\$14,500	\$221,500

19.1 2021/2022 Budget - Budget Amendments ...(Cont'd)

The project scope of works:

The Council has been successful in applying for grant funds under the State Government's *Electric Vehicle ChargeSmart Grants* Program. This funding will partially fund works to install vehicle destination charges at Riverbend Park, Queen Victoria Museum and Art Gallery, Lilydale Memorial Hall and Cataract Gorge Basin.

The project is expected to cost approximately \$24,500 and, therefore, additional funding has been sourced internally from the *Sustainability Initiatives* project from within the Parks and Sustainability team and from the Liveable Communities team.

Operations to Capital	Operations	Capital
Mechanical Workshop Engine Scan Tool	(\$6,500)	\$6,500
Electric Vehicle Destination Chargers	(\$14,500)	\$14,500
TOTAL	(\$21,000)	\$21,000

1(c) The following items have been affected by external funding changes and affect both the Capital and Operations budgets.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
GL.10.0.1059.1000.12517	Culture - Capital Contributions	(\$75,000)	\$43,063	\$0	(\$118,063)
CP24273	QVMAG Collection Purchases 2021/2022	\$37,500	\$0	\$43,063	\$80,563
	TOTALS	(\$37,500)	\$43,063	\$43,063	(\$37,500)

The project scope of works:

This is to recognise a donation from the QVMAG Art Foundation for the QVMAG to acquire *Elsewhere World* by Raymond Arnold.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
GL.10.0.1067.1000.12160	Parks and Gardens - Capital Grants	(\$3,392,309)	\$190,000	\$0	(\$3,582,309)
CP24352	Lilydale Bowls Club Synthetic Green	\$0	\$0	\$190,000	\$190,000
	TOTALS	(\$3,392,309)	\$190,000	\$190,000	(\$3,392,309)

19.1 2021/2022 Budget - Budget Amendments ...(Cont'd)

The project scope of works:

External grant funding has been allocated to Council under the 2021 State Election Commitment to develop an all-weather bowling rink at the Lilydale Bowls Club. It is, therefore, required that these unbudgeted funds are recognised on the Capital Project.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
GL.10.0.1048. 1000.12160	Other Community Amenities - Capital Grants	(\$0)	\$10,000	\$0	(\$10,000)
CP24354	Electric Vehicle Destination Chargers	\$14,500	\$0	\$10,000	\$24,500
	TOTALS	\$14,500	\$10,000	\$10,000	\$14,500

The project scope of works:

The Council has been successful in applying for grant funds under the State Government's *Electric Vehicle ChargeSmart Grants* Program. This funding will partially fund works to install vehicle destination charges at Riverbend Park, Queen Victoria Museum and Art Gallery, Lilydale Memorial Hall and Cataract Gorge Basin.

This budget amendment is to allocated both the external grant funds received and the reallocation of budget from the internal contributors.

External Funding	Operations	Capital
QVMAG Collection Purchases 2021/2022	(\$43,063)	\$43,063
Lilydale Bowls Club Synthetic Green	(\$190,000)	\$190,000
Electric Vehicle Destination Chargers	(\$10,000)	\$10,000
TOTAL	(\$243,063)	\$243,063

2. Chief Executive Officer's Report on Adjustments

Pursuant to section 82(6) of the *Local Government Act 1993* (Tas), Council has authorised the General Manager (Chief Executive Officer) to adjust budgets up to \$500,000 so long as the adjustments do not alter revenue, expenditure, borrowings or capital works estimates in total. The Budget Management Policy (12-PI-001), adopted by Council on 13 October 2014, refers to section 82(7) of the *Local Government Act 1993* (Tas) which requires the Chief Executive Officer to report any adjustment and an explanation of the adjustment at the first Ordinary Meeting of the Council following the adjustment.

19.1 2021/2022 Budget - Budget Amendments ...(Cont'd)

The following capital project adjustments have occurred in the period 1 November to 31 December 2021:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
24328	Major Road Reconstruction Project	\$928,495	\$300,000	\$0	\$628,495
24187	Cardigan Street Renewal	\$0	\$0	\$300,000	\$300,000
	TOTALS	\$928,495	\$300,000	\$300,000	\$928,495

The project scope of works:

Tenders have been received for the Cardigan Street Renewal project. This project is being funded by the Major Road Reconstruction project and requires budget funds to be transferred.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
24280	On Street Parking Machines Upgrade 2021/2022	\$1,229,917	\$100,000	\$0	\$1,129,917
24241	Northern Car Park - Management System	\$300,000	\$0	\$100,000	\$400,000
	TOTALS	\$1,529,917	\$100,000	\$100,000	\$1,529,917

The project scope of works:

Funds are required to cover CCTV, Network and Fibre installation expenditure at the Northern Car Park, which were not factored into the initial project costing.

These funds are to come from an anticipated favourable budget variance on the On Street Parking Machines Upgrade project.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
23785	Prospect Flood Alleviation	\$1,750,000	\$200,000	\$0	\$1,550,000
23887	Newnham Creek Stabilisation/Remediation	\$1,800,000	\$0	\$200,000	\$2,000,000
	TOTALS	\$3,550,000	\$200,000	\$200,000	\$3,550,000

19.1 2021/2022 Budget - Budget Amendments ...(Cont'd)

The project scope of works:

Newnham Creek Stabilisation/Remediation requires additional funding in order to accommodate the projected costs for the preferred contractor, as construction for Prospect Flood Alleviation is not anticipated until 2022/2023 this additional funding will be sourced from that project.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
24328	Major Road Reconstruction Program	\$628,495	\$156,000	\$0	\$472,495
24181	William Street Rehabilitation Works	\$1,000,000	\$0	\$156,000	\$1,156,000
	TOTALS	\$1,628,495	\$156,000	\$156,000	\$1,628,495

The project scope of works:

William Street Rehabilitation Works is being funded from Major Road Reconstruction Program. Additional funding of \$156,000 is required.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
23960	QVMAG Collections Audit	\$1,051,750	\$60,000	\$0	\$991,750
24355	QVMAG Hardware and Large Format Archival Printer	\$0	\$0	\$60,000	\$60,000
	TOTALS	\$1,051,750	\$60,000	\$60,000	\$1,051,750

The project scope of works:

Having undertaken an internal review of the high level multi-media and design collateral and assets at the Queen Victoria Museum and Art Gallery there is a requirement to obtain industry aligned hardware and printing equipment to meet an increase in high quality output and performance outcomes.

With a history of outsourcing these activities a considerable and ongoing annual cost saving can be achieved through this acquisition in addition to realigning the organisation towards a sustainable and self-sufficient model of operations.

19.1 2021/2022 Budget - Budget Amendments ...(Cont'd)

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

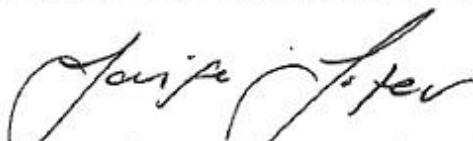
BUDGET & FINANCIAL ASPECTS:

As per the report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster - General Manager Organisational Services Network

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021

FILE NO: SF6811

AUTHOR: Courtney Osborne (Corporate Performance and Planning Officer)

GENERAL MANAGER: Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider the progress against the Council's 2021/2022 Annual Plan Actions for the period ending 31 December 2021.

PREVIOUS COUNCIL CONSIDERATION:

Council - 17 June 2021 - Agenda Item 19.3 - City of Launceston Annual Plan 2021/2022

Council - 4 November 2021 - Agenda Item 19.1 - City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 30 September 2021

RECOMMENDATION:

That Council notes progress against 2021/2022 Annual Plan Actions for the period ending 31 December 2021:

Strategic Priority 1: We **Connect with our Community and our Region** through meaningful engagement, cooperation and representation.

Our interactions with our community are authentic, timely, accurate and open. We want to build strong and productive relationships with our community and regional partners.

10-Year Goal: To seek out and champion positive engagement and collaboration to capitalise on the major opportunities, and address the future challenges facing our community and region.

Focus Area: To develop and consistently utilise contemporary and effective community engagement processes		
Action	Network	% Complete
Implement a rolling program of proactive community engagement through <i>Tomorrow Together</i> .	Organisational Services	80%
Comment		
Final theme (A Sustainable Council) from the original program to be completed by May 2022. Planning for next program of engagement almost completed ready for implementation in 2022/2023.		

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

Focus Area: To develop and consistently utilise contemporary and effective community engagement processes		
Action		
Develop a Community Engagement - Policy, Strategy, Framework and Toolkit.	Organisational Services	70%
Comment		
Internal familiarisation and implementation underway. Training sessions have commenced with Teams across organisation.		
Focus Area: To lead the implementation of the Greater Launceston Plan via collaborative and constructive relationships with our regional partners		
Action		
Work with regional partners to complete the review of the Greater Launceston Plan (GLP). Provide an agreed vision and evidence based plan to guide sustainable development of the GLP area over the medium and longer-term horizons, which is supported by all member Councils.	Organisational Services	20%
Comment		
Expression of Interest process commenced in consultation with Steering Committee. Indications are additional funding will be required to complete project scope, identification of grant funding opportunities has commenced.		
Focus Area: To advocate and collaborate to enhance regionally significant services and infrastructure for the benefit of our communities		
Action		
Complete a Regional Sports Facility Plan in conjunction with sporting clubs, the State Government and neighbouring councils.	Infrastructure and Assets	10%
Comment		
A consultant has been appointed and we are working with Northern Tasmania Development Corporation and our neighbouring councils on reviewing data and developing a stakeholder engagement plan.		
Focus Area: To advocate and collaborate to enhance regionally significant services and infrastructure for the benefit of our communities		
Action		
Develop and implement an effective advocacy strategy for the State and Federal elections.	Chief Executive Officer	98%
Comment		
Based on the Council's Four Year Delivery Plan, advocacy on the Council's priority projects has been occurring with the State and Federal Governments and more recently, specifically with the sitting Federal member and announced Labor candidate.		

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

Strategic Priority 2: We *Facilitate Prosperity* by seeking out and responding to opportunities for growth and renewal of our regional economy.

We use our influence and resources to deliver the foundations for ongoing economic development. We want Launceston to be the heart of a thriving regional economy.

10-Year Goal: To have realised opportunities that grow and sustain our economy, and foster creative and innovative people and industries.

Focus Area: To actively market the City and region and pursue investment.		
Action	Network	% Complete
Develop and progress Smart Cities initiatives.	Organisational Services	70%
Comment		
Initial tranche of smart city initiatives developed under the Greater Launceston Transformation Plan are well underway with considerable number implemented. Work is underway to review and engage the organisation in next stages of future activities.		
Focus Area: To actively market the City and region and pursue investment.		
Action	Network	% Complete
Implementation of outcomes of City Prom review.	Organisational Services	70%
Comment		
On schedule for June 2022 completion.		
Focus Area: To provide an environment that is supportive to business and development within the municipality.		
Action	Network	% Complete
Review and implement Sister Cities Engagement Program.	Organisational Services	70%
Comment		
Review completed and recommendations being implemented. Significant engagement planned for final quarter of 2021.		
Focus Area: To provide an environment that is supportive to business and development within the municipality.		
Action	Network	% Complete
Review <i>Horizon 2021</i> - Economic Development Plan.	Organisational Services	80%
Comment		
Review complete and revised Economic Development Plan draft due to be finalised by mid-2022.		

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

Strategic Priority 3: We are a *Progressive Leader* that is accountable to our governance obligations and responsive to our community.

Our decision-making and actions are evidence-based, strategic, transparent and considered. We are ethical, fair and impartial in complying with and enforcing the law.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Area: To provide for the health, safety and welfare of the community.		
Action	Network	% Complete
Continue to support the long-term recovery of the Municipal Area in light of the COVID-19 pandemic.	Chief Executive Officer	50%
Comment		
In many ways, the Launceston economy is performing well despite the impact of the COVID-19 Pandemic. The obvious sectors still impacted are our tourism and hospitality operators and the Council is supportive of the State Government's initiatives, such as the travel voucher programs, to assist this sector. The Council is continuing to work with the State Government to implement measures to ensure that COVID-19 vaccination rates across Launceston achieve the national and State benchmarks. The Council is working within the State Government's roadmap for easing COVID-19 restrictions in the State.		
Focus Area: To fairly and equitably discharge our statutory and governance obligations.		
Action	Network	% Complete
Provide information and advice to prospective Councillor candidates and support the Tasmanian Electoral Commission in the delivery of the Local Government election.	Organisational Services	Not Started
Comment		
Not yet commenced.		
Focus Area: To ensure decisions are made on the basis of accurate and relevant information.		
Action	Network	% Complete
Level of Service Planning Stage 1 • Develop a project plan to document service levels, review appropriateness of services, and engage with the community around expectations.	Organisational Services	5%

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

Comment		
Scoping has commenced. Extension to contract role approved by the Executive Leadership Team, recruitment to commence first quarter 2022.		
Focus Area: To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains and adopting technological and other process innovations.		
Action	Network	% Complete
Organisational Cultural Development Roadmap • Continue to implement an organisational development program.	Organisational Services	50%
Comment		
The Cultural Roadmap has been updated and endorsed by Executive Leadership Team (ELT) and Senior Leadership Team (SLT).		
The Values Champions group is working really well and have moved to a model of encouraging members of the group to take on additional responsibility eg. Chairing, taking minutes, special projects and the next value of <i>we care about our community</i> has been endorsed by ELT.		
A Values in Action initiative was completed to recognise employees demonstrating our values and this was well received with nominees receiving a letter from the Chief Executive Officer just prior to Christmas.		
The Leadership Development Framework has been further developed, with further progression of some initiatives eg. Team Leader cohort.		
Forty of our leaders have participated in <i>The Foundation Leaders Program</i> .		
A tool for the Organisational Alignment Project Review was developed for use by ELT. Our provider for the Cultural Survey has been selected with the survey scheduled to be conducted in May 2022.		
Focus Area: To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains and adopting technological and other process innovations.		
Action	Network	% Complete
Commence development of a Business Performance Measurement framework, as well as Strategic, Operational and Community satisfaction focused KPIs which can be tracked in a consistent manner and reported on.	Organisational Services	5%

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

Comment		
Investigation has commenced. Project slowed due to competing priorities.		
Focus Area: To maintain a financially sustainable organisation.		
Action	Network	% Complete
Implement the recommendations of the UTAS Stadium Future Direction Plan.	Chief Executive Officer	70%
Comment		
The Council's Officers are currently working with the State Government to form the new entity <i>Stadiums Tasmania</i> which will assume ownership of the UTAS Stadium. It is envisaged that this will occur towards the end of 2022. Additionally, the Council's Officers are also assisting the State Government in the preparation of the re-development plans for the Stadium to increase the seating capacity to 24,000. Advocacy efforts are still occurring with the State and Federal Governments to deliver funding for the Indoor sport and entertainment facility which is recommended in the Plan.		
Focus Area: To maintain a financially sustainable organisation.		
	Network	% Complete
Implement Recommendations of the QVMAG Futures Plan.	Chief Executive Officer	50%
Comment		
The Council's Officers have been working with the State Government to achieve a common position on the QVMAG Futures Plan. The Plan is currently in the process of being revised and is expected to be finalised and formally considered by Council in early 2022		
Focus Area: To maintain a financially sustainable organisation.		
Action	Network	% Complete
Develop a Future Workforce Planning Framework.	Organisational Services	15%
Comment		
Research has been conducted. A paper was presented to the Executive Leadership Team in December 2021 with the approach endorsed. A Project Plan for the project has been developed and is awaiting approval by the General Manager (GM) Organisational Services Network (OSN). Engagement sessions with members of the Senior Leadership Team are currently being planned.		

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

Strategic Priority 4: We value our *City's Unique Identity* by celebrating our special heritage and culture and building on our competitive advantages to be a place where people choose to live, work and visit.

We facilitate our community's sense of place by enhancing local identity. We want people to be proud to say that Launceston is *my City*.

10-Year Goal: To sustain and promote Launceston as a unique place to live, work, learn and play.

Focus Area: To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston.		
Action	Network	% Complete
Develop and implement an improvement plan for Princess Theatre and Earl Arts Centre upgrade implementation.	Infrastructure and Assets	2%
Comment		
A high level Masterplan has been developed and Councillors and key stakeholders have been engaged with design feedback being sought. External and internal traffic advice has been provided on the impact to Earl Street and the proposed foyer. Waiting to reengage with architects on this component.		
Focus Area: To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston.		
Action	Network	% Complete
Undertake review of the City of Launceston Open Space Strategy.	Infrastructure and Assets	Not Started
Comment		
Commencement of this project will occur in late 2021/2022 due to internal resourcing constraints.		
Focus Area: To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston.		
Action	Network	% Complete
Commence Albert Hall renewal.	Infrastructure and Assets	15%
Comment		
Conservation management plan and impact assessment is complete. Design for mechanical and audio visual are complete and about to be released for tender. Architects are 75% through detailed design in preparation for quantity surveying and lodgement of the Development Application. Negotiations with current tenants are underway.		
Focus Area: To support the central business district (CBD) and commercial areas as activity places during day and night.		

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

Action	Network	%Complete
Launceston City Heart - Design and engage on projects including: <ul style="list-style-type: none"> • Paterson Street urban upgrade. • St John Street removal of bus stops and urban upgrade. • Traffic changes to support City Heart. 	Community and Place	90%
Comment		
Concept Design is in the final stages of design. This has been developed following extensive community consultation, together with stakeholder input and best practice design. The application for <i>Building Better Regions Funding</i> is currently underway		
Focus Area: To support the central business district (CBD) and commercial areas as activity places during day and night.		
Action	Network	% Complete
Prepare for Launceston City Heart CBD traffic changes.	Infrastructure and Assets	10%
Comment		
Preliminary intersection and streetscape layout determined based on required traffic function.		
Focus Area: To support the central business district (CBD) and commercial areas as activity places during day and night.		
Action	Network	% Complete
Continue work on the Launceston City Heart Transport Hub.	Infrastructure and Assets	2%
Comment		
Pre-functional design with associated estimate complete. Investigation and design for required pavement works in Dechaineux Way commenced.		
Focus Area: To support the central business district (CBD) and commercial areas as activity places during day and night.		
Action	Network	% Complete
Deliver Redevelopment of the former Birchalls Building.	Chief Executive Officer	25%
Comment		
The Expression of Interest (EOI) process to identify a preferred proponent and re-development proposal is still live and is currently awaiting determination of the dispute in respect to the Paterson Street central carpark site. Once there is certainty on the future of this site, the Council will be able to finalise the EOI process and move into the next phase of the project to re-develop the Birchalls Building.		

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

Focus Area: To promote and enhance Launceston's rich heritage, culture and natural environment.		
Action	Network	% Complete
Launceston Heritage List Review and Precincts • Continue review of the City of Launceston's local heritage list.	Community and Place	75%
Comment		
The proposed Local Heritage Place and Precinct listings from Stage 1 have been advertised as part of the Local Provisions Schedule for the new Tasmanian Planning Scheme and datasheets for Stages 2, 3 and 4 Places have been prepared for consultation. Preparation for review of Stage 5 Places is underway. A project plan for completion of documents for remaining precincts and associated community consultation is being developed.		
Focus Area: To promote and enhance Launceston's rich heritage, culture and natural environment.		
Action	Network	% Complete
Complete implementation of the <i>TASMANAC</i> Tourism Information Platform in collaboration with State partners.	Creative Arts and Cultural Services	50%
Comment		
Project has been put on hold by state partners due to resourcing constraints. The Tasmanian Museum and Art Gallery (TMAG) have confirmed they will be managing this project separately through to delivery. The Queen Victoria Museum and Art Gallery's (QVMAG) inputs for the initial content ingestion have been completed.		
Focus Area: To promote and enhance Launceston's rich heritage, culture and natural environment.		
Action	Network	% Complete
Complete implementation of the Digital Culture Experience in collaboration with State partners • Collection Management System (DCE). • <i>Augmented Reality Education</i> App.	Creative Arts and Cultural Services	75%
Comment		
<i>Augmented Reality Education</i> App has been completed and is awaiting go live pending Department of Education/State Growth decision on hosting and maintenance. The acceptance certificate for the Collection Management System and Collections Search interface have been issued. Partners are now working through system configuration, functional refinements, data migration and establishment of a Heads of Agreement in order for the system to move into the production (live) environment.		
Focus Area: To promote and enhance Launceston's rich heritage, culture and natural environment.		

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

Action	Network	% Complete
QVMAG Collection Audit • Continue to create consistent and accessible records for each asset/object.	Creative Arts and Cultural Services	5%
Comment		
The Collection Audit is ongoing. The team's focus is on the Visual Art and Design collection with work progressing on the Works on Paper (WOP) and the Ceramic collections. A total of 7,431 items have been audited as of 31 December 2021. The Audit Technician has resigned from their full time position with their last day being 20 December 2021. This provides an opportunity to review and realign this role.		
Focus Area: To promote and enhance Launceston's rich heritage, culture and natural environment.		
Action	Network	% Complete
Plan and launch new exhibitions of QVMAG permanent collections with a focus on contemporary and local stories • Open Storage - Inveresk. • Main Gallery - Royal Park.	Creative Arts and Cultural Services	65%
Comment		
New permanent displays opened at the Art Gallery at Royal Park on 31 July 2021. Planning for the Open Storage display at Inveresk is underway. The foyer area of Inveresk will display type collections that have never been publicly exhibited while the Plant Shop store is being remodelled to allow Open Days for the public.		
Focus Area: To promote and enhance Launceston's rich heritage, culture and natural environment.		
Action	Network	% Complete
Commence implementation of the Cultural Strategy for the City of Launceston.	Community and Place	50%
Comment		
50% of Year 1 actions from the Strategy have already been implemented, including establishment of the Cultural Advisory Committee, which will make recommendations for a final implementation plan. The Cultural Advisory Committee has now met twice and is in the process of further refining an action plan for the next four years.		
Focus Area: To promote and enhance Launceston's rich heritage, culture and natural environment.		
Action	Network	% Complete
Launceston Place Brand implementation.	Community and Place	90%

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

Comment
All creative concepts have been finalised, an implementation plan developed, stakeholders engaged for initial partnerships and rollout and a policy developed to ensure consistent and appropriate use of Place Brand, Corporate Brand and in certain situations, both. The policy will be presented to Council with a recommendation for adoption very soon. (status as at 11 January 2022)

Strategic Priority 5: We *Serve and Care* for our Community by providing equitable and efficient services that reflects needs and expectations of our community.

We are invested in our community's long term health, well-being, safety and resilience. We want to be trusted and respected by our community.

10-Year Goal: To offer access to services and spaces for all community members, and to work in partnership with stakeholders to address the needs of vulnerable communities.

Focus Area: To plan for and provide services and facilities that recognise the changing demographics and needs of our community.		
Action	Network	% Complete
Implement Council commitments from the <i>My Place My Future</i> Plan.	Community and Place	35%
Comment		
With a new officer in the role, implementation is well underway. The second series of the <i>Ignite Us</i> leadership program has is going extremely well; the public WiFi project continues to rollout, there is a focus on anti-hooring and potential grant applications are being looked at for some of the bigger projects identified.		
Focus Area: To define and communicate our role in promoting social inclusion and equity.		
Action	Network	% Complete
Development of a Social Inclusion Framework.	Community and Place	30%
Comment		
This project has recommenced and an initial workshop has been held with the Senior Leadership Team.		
Focus Area: To define and communicate our role in promoting social inclusion and equity.		
Action	Network	% Complete
Develop a Council wide Aboriginal Partnership Plan.	Chief Executive Officer	20%

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

Comment		
The Council's Officers have undertaken preliminary consultation with several stakeholders concerning the development of an Aboriginal Partnership Plan to frame up the Council's approach. This approach has been workshopped with the Councillors.		
Focus Area: To define and communicate our role in promoting social inclusion and equity.		
Action	Network	% Complete
Develop an action plan under the Access Framework for Action.	Community and Place	100%
Comment		
The 2021/2022 Action Plan has been developed and endorsed by the Access Advisory Committee.		
Focus Area: To define and communicate our role in promoting social inclusion and equity.		
Action	Network	% Complete
Implement the action plan for the Access Framework.	Community and Place	50%
Comment		
Half the actions from the 2021/2022 Action Plan have been implemented, with quarterly reporting to the Access Advisory Committee and support for many of the actions from many departments across the Council. Development of the 2022/2023 Action Plan will commence at the Committee's February Meeting.		
Focus Area: To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community.		
Action	Network	% Complete
Continue to roll out the <i>ABCDE</i> Learning Sites community development program to communities across the municipality.	Community and Place	50%
Comment		
Project work in the Kings Meadows <i>ABCDE</i> Learning Site is well progressed. Community builder sessions have commenced, stakeholders engaged and the main workshop held with Peter Kenyon in November 2021.		
Focus Area: To develop and manage infrastructure and resources to protect our community from natural and other hazards.		
Action	Network	% Complete
Develop Planning Controls for Levee Protected Areas.	Community and Place	50%
Comment		
Community survey and flood risk analysis completed. Work commenced on the draft planning provisions.		

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

Strategic Priority 6: We *Protect our Environment* by caring for our unique natural assets and amenity and sensitively managing future development opportunities.

We strive to minimise the impact of our actions on the environment, while planning for, adapting to and managing the impact of climate change. We want to protect the special character and values of our city for future generations.

10-Year Goal: To enhance the unique natural character, values, and amenity of our City by minimising the impacts of our organisation's and our community's activities in the environment.

Focus Area: To reduce our and the community's impact on the natural environment.		
Action	Network	% Complete
Implement the City of Launceston Sustainability Strategy and Carbon Reduction Plan to achieve carbon neutrality and sourcing 100% renewable energy for the Council's owned buildings by 2025.	Infrastructure and Assets	50%
Comment		
Carbon reduction plan has been developed and approved by the Council. Priority actions underway and in sight for asset owner groups with respect to upcoming budget setting process. It is intended that the Sustainability Action Plan will be put to Council for adoption in February 2022.		
Focus Area: To contribute to air and river quality improvements in Launceston.		
Action	Network	% Complete
Support the Tamar Estuary Management Taskforce. Provide technical support for TasWater/NRM in implementation of the kanamaluka/Tamar Estuary River Health Action Plan (catchment management and combined system improvements, public education and policy development).	Infrastructure and Assets	75%
Comment		
Technical support is being provided as required.		

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

Strategic Priority 7: We are a *City Planning for our Future* by ensuring our approach to strategic land-use, development and infrastructure investment is coordinated, progressive, and sustainable.

We play a leading role in balancing the enviable amenity of our municipality with the needs of future development and growth. We want to influence the delivery of the right investment for our City and Region.

10-Year Goal: To facilitate appropriate development via integrated land-use planning, infrastructure investment, and transport solutions within our municipality and region.

Focus Area: To ensure that our application of the land-use planning system at a local and regional level is effective and efficient.		
Action	Network	% Complete
Launceston Planning Scheme, Local Provisions Schedule.	Community and Place	80%
Comment		
Advertising of the draft scheme completed and analysis of the submissions underway. Tasmanian Planning Commission hearings are likely to be held later in the year or early in 2022.		
Focus Area: To take a strategic approach to development sites and infrastructure investment within the municipality to maximise public benefit and encourage development and investment.		
Action	Network	% Complete
Commence project to identify highest and best use of the Council's owned buildings and land.	Organisational Services	10%
Comment		
Internal working group established and development of framework has commenced.		
Focus Area: To take a strategic approach to development sites and infrastructure investment within the municipality to maximise public benefit and encourage development and investment.		
Action	Network	% Complete
Northern Regional Land Use Strategy Review.	Community and Place	100%
Comment		
Stage one review completed. Work commenced on preparation for a broader review in conjunction with Northern Tasmania Development Corporation and Tasmanian Government.		
Focus Area: To take a strategic approach to development sites and infrastructure investment within the municipality to maximise public benefit and encourage development and investment.		

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

Action	Network	% Complete
Develop a Place Making Framework.	Community and Place	10%
Comment		
The Place Making team held a workshop to progress this in December 2021, with a view to complete the Framework by the end of financial year.		
Focus Area: To improve and maintain accessibility, transport options and infrastructure within the Launceston area, including its rural areas.		
Action	Network	% Complete
Implement the Launceston Transport Strategy.	Infrastructure and Assets	75%
Comment		
The Launceston Transport Strategy (LTS) work plan has been completed to complement the LTS. The initiatives contained within the work plan are in various stages of completion. Significant progress has been made on the shared micro-mobility trial with preferred vendors selected, transport committee terms of reference drafted and the planning work complete for a speed limit review for our high activity centres.		
Focus Area: To improve and maintain accessibility, transport options and infrastructure within the Launceston area, including its rural areas.		
Action	Network	% Complete
Continue work on South Prospect Residential Growth Strategy and Masterplan.	Community and Place	75%
Comment		
Preliminary work to support a rezoning is at an advanced stage.		
Focus Area: To ensure our suite of strategic planning initiatives are coordinated and representative of our community's needs and aspirations.		
Action	Network	% Complete
City Deal Agreement: <ul style="list-style-type: none"> Continue to work with the Commonwealth and State Governments to successfully implement all of the City of Launceston's commitments under the City Deal program to deliver a range of economic and social benefits to the City. 	Chief Executive Officer	50%
Comment		
Work on Launceston City Deal projects is continuing. The Launceston City Deal Three Year Review Report and the 2021 Annual Progress Report were released in November 2021.		
The Executive Board Meeting and a joint Community and Business Advisory Group (CBAG) and Executive Board Meeting were held on 8 November 2021.		

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

City Deal Metrics: The National Cities Performance Framework (NCPF), managed by the Australian Government is designed to measure how well cities are performing. The NCPF completed a three-year review in 2021 which identified a need for new products. The City of Launceston will provide input to these data needs.

The recommendation in the Launceston City Deal Three-Year Review for the University of Tasmania (UTAS) to no longer form part of the Executive Board has been actioned. The University of Tasmania was thanked for their work on the Launceston City Deal to date. The UTAS continue to be recognised as a significant stakeholder in the Launceston City Deal and their valuable and ongoing contribution acknowledged and appreciated. The Executive Board now comprises Australian Government - Cities Division and Department of Educations, Skills and Employment; the Tasmanian Government and the City of Launceston.

The joint CBAG and Executive Board meeting affirmed CBAG's role as community facing and to provide insights and advice to the Executive Board. .

Focus Area: To ensure our suite of strategic planning initiatives are coordinated and representative of our community's needs and aspirations.

Action	Network	% Complete
City Deal Agreement - determination of projects for additional five years.	Chief Executive Officer	50%

Comment

Research and analysis on potential projects is progressing.

The Council's contribution is on track to meet the mid-2022 completion date for the 2022 to 2027 Implementation Plan.

REPORT:

Progress against the 2021/2022 Annual Plan Actions for the period ending 30 December 2021 is summarised by the following table:

Action Status	No. of Actions	%
Not Started	2	4
In Progress	44	92
Complete	2	4
Recommended for deferral	0	0
Total Number of Actions	48	100%

19.2 City of Launceston Annual Plan 2021/2022 - Progress Against Annual Plan Actions for Period Ending 31 December 2021 ...(Cont'd)

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

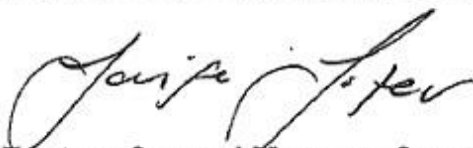
BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster - General Manager Organisational Services Network

19.3 Lease - Launceston BMX Club Inc.

FILE NO: SF0892

AUTHOR: Tricia De Leon-Hillier (Lease and Licencing Officer)

GENERAL MANAGER: Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider leasing part of an area of land situated at 240 St Leonards Road, St Leonards part of CT103535/1 to the Launceston BMX Club Inc.

This decision requires an absolute majority of Council.

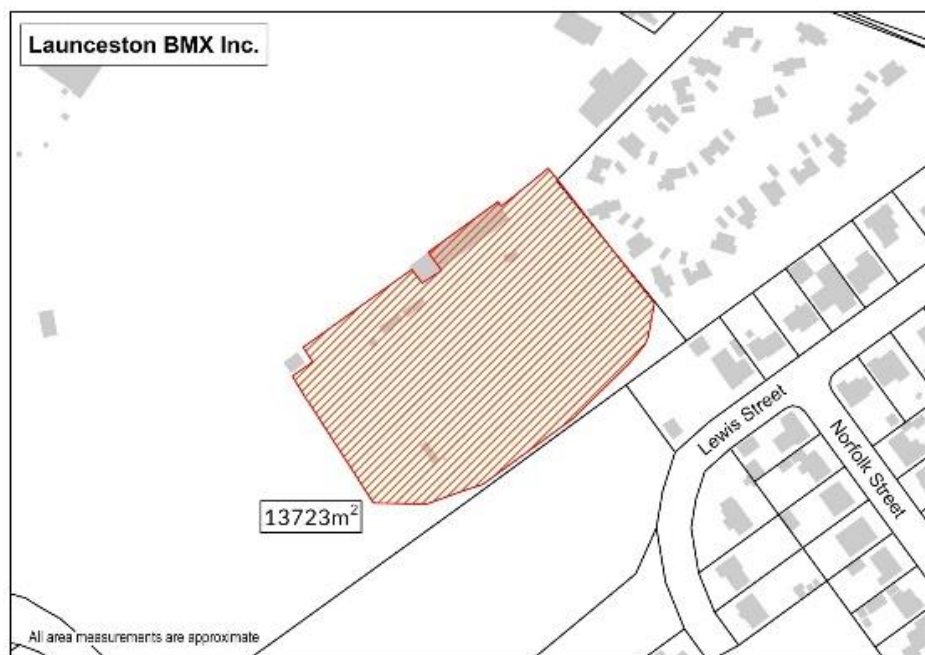
PREVIOUS COUNCIL CONSIDERATION:

Council - 13 February 2017 - Agenda Item 18.1 - Launceston BMX Club Lease

RECOMMENDATION:

That Council, by absolute majority, pursuant to section 178 of the *Local Government Act 1993* (Tas):

1. leases a parcel of land situated at 240 St Leonards Road, St Leonards part of CT103535/1 to the Launceston BMX Club Inc. as indicated on the plan below:



19.3 Lease - Launceston BMX Club Inc. ...(Cont'd)

2. authorises the Chief Executive Officer to enter into a formal lease under the following terms:
 - the term shall be five years commencing on 1 March 2022 or as determined by the Chief Executive Officer.
 - the lease amount shall be \$1 per annum if demanded;
 - tenant to be responsible for:
 - energy costs;
 - volumetric and connection charges for water;
 - contents insurance; and
 - other service charges if any.
 - tenant shall continuously maintain:
 - any infrastructure or any infrastructure installed by the tenant or council in relation to the tenant's occupation;
 - and keep clear all noxious growth from premises;
 - building in good and reasonable order; and
 - public liability insurance of at least \$20 million.
 - the exact dimensions of land to be leased and all remaining terms to be determined by the Chief Executive Officer.
 3. authorises the Chief Executive Officer to exercise any right, option or discretion exercisable by Council under the lease.
 4. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas).
-

REPORT:

The Launceston BMX Club Inc. is located within the St Leonards Sports Complex and has been at this site for over 30 years. The Club runs under the national BMX sporting body rules and regulations (BMXA) for BMX, which includes a National and State on in which Club members sit.

The Club's membership has doubled over the last few years and currently has around 138 active members. The age groups for these riders are a mix of adults and children between the ages of two to 50 years old. More recently, the Club has improved and developed the clubrooms spending approximately \$21,800, including installation of a new flooring, painting the canteen and first aid room and fit outs of shelving, bike racks, storage and adding new picnic tables. In addition to this, the Club has improved the start and finish line and has added roofing over the start hill, with new fencing along this area as well. The Launceston BMX Club Inc. has also spent significant amounts by improving its bike track and laying a new surface costing \$60,000.

19.3 Lease - Launceston BMX Club Inc. ...(Cont'd)

The Launceston BMX Club Inc. has requested a renewal of its lease agreement which is due to expire on 1 March 2022. The Club continues to be model tenants and has always maintained their independence over the years by paying for utility and other service charges at the site, including maintenance of the building up to the perimeter fence. The Club's responsibility shall also include mowing and weeding of lawns and maintenance of the racetrack. It is, therefore, recommended that Council grant a five year lease at nominal rent with the lessee to cover all charges in respect of power usage, water and sewerage. This is in line with all other sporting clubs and those non for profit community groups with lease agreements with the Council.

Section 179 of the *Local Government Act 1993* (Tas) provides that Council may lease public land for a period not exceeding five years without advertising.

ECONOMIC IMPACT:

There is no economic impact with this proposal.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

There is no social impact with this proposal other than to allow long term tenants to continue to provide an important recreational opportunity for the community of Launceston.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 2 - A city where people choose to live

Ten-year goal - To promote Launceston as a unique place to live, work, study and play

Key Directions -

1. To continue to offer and attractive network of parks, open spaces and facilities throughout Launceston
3. To contribute to enhanced public health and amenity to promote a safe and secure environment
6. To promote active and healthy lifestyles

BUDGET & FINANCIAL ASPECTS:

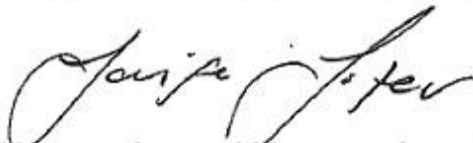
Not considered relevant to this report.

19.3 Lease - Launceston BMX Club Inc. ...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster - General Manager Organisational Services Network

20 CHIEF EXECUTIVE OFFICER NETWORK ITEMS

No Items have been identified as part of this Agenda

21 CLOSED COUNCIL

This decision requires an absolute majority of Council

RECOMMENDATION:

That Council moves into Closed Session to consider the following matters:

21.1 Confirmation of the Minutes

Regulation 35(6) of the *Local Government (Meeting Procedures) Regulations 2015* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

21.2 Notice of Motion - Councillor T G Walker - *Building Better Regions Fund Grant*

Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015* states that a part of a meeting may be closed to the public to discuss:
(g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

21.3 End of Closed Session

To be determined in Closed Council.

22 MEETING CLOSURE
