



City of  
**LAUNCESTON**

# **STRATEGIC PLANNING & POLICY COMMITTEE MINUTES**

**COMMITTEE MEETING  
MONDAY 27 MARCH 2017**

**10.00am**

**COMMITTEE ROOM, TOWN HALL, ST JOHN STREET, LAUNCESTON**

---

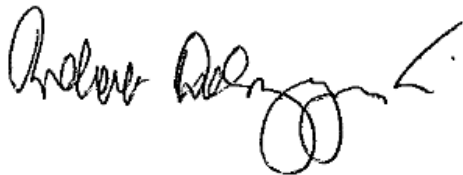
## Section 65 Certificate of Qualified Advice

### Background

Section 65 of the *Local Government Act 1993* requires the General Manager to certify that any advice, information or recommendation given to Council is provided by a person with appropriate qualifications or experience.

### Declaration

I certify that persons with appropriate qualifications and experience have provided the advice, information and recommendations to Council in the Minutes Items for this Meeting.



**Robert Dobrzynski**  
General Manager

---

**Venue:** Committee Room, Town Hall, St John Street, Launceston

**Time:** 10.00am

**Present:** Alderman A M van Zetten (Mayor)  
R I Soward (Deputy Mayor)  
R L McKendrick  
R J Sands  
D H McKenzie  
J G Cox  
D C Gibson  
J Finlay  
D W Alexander (arrived at 10.05am)  
S R F Wood  
E K Williams  
K P Stojansek

---

## ORDER OF BUSINESS

Item No	Item	Page No
1	<b>OPENING OF MEETING - ATTENDANCE AND APOLOGIES</b>	1
2	<b>DECLARATION OF INTERESTS</b>	1
3	<b>CONFIRMATION OF MINUTES</b>	1
4	<b>MINUTES ITEMS</b>	2
4.1	<b>Draft Proposed 2017-2018 Annual Corporate Plan</b>	2
4.2	<b>Cataract Gorge Reserve Advisory Committee - Terms of Reference</b>	10
4.3	<b>Road Exchange With State Growth</b>	13
4.4	<b>Call for Submission of Motions - Local Government Association of Tasmania General Meeting - 26 July 2017</b>	14
5	<b>GENERAL BUSINESS</b>	15
6	<b>CLOSED ITEMS</b>	15
	<b>There were no Closed Items identified for this Meeting</b>	
7	<b>CLOSE OF MEETING</b>	15

---

## 1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

The Mayor, Alderman A M van Zetten, opened the Meeting at 10.00am.

## 2 DECLARATION OF INTERESTS

No declarations of interest were made for this Meeting.

## 3 CONFIRMATION OF MINUTES

### DECISION STATEMENT:

To resolve that the Minutes of the previous meeting are a true and correct record.

### RECOMMENDATION:

That the Minutes of the Strategic Planning and Policy Committee Meeting held on 6 March 2017 be accepted as a true and correct record.

### DECISION: 27 March 2017

### MOTION

Moved Alderman S R F Wood, seconded Alderman E K Williams.

That the Motion be adopted.

**CARRIED 12:0**

---

## 4 MINUTES ITEMS

### 4.1 Draft Proposed 2017-2018 Annual Corporate Plan

**FILE NO:** SF6323

**AUTHOR:** Leisa Hilkmann (Corporate Planning Administration Officer)

**DIRECTOR:** Michael Tidey (Director Corporate Services)

#### DECISION STATEMENT:

To consider the City of Launceston's proposed Annual Plan Actions for 2017-2018.

#### PREVIOUS COUNCIL CONSIDERATION:

SPPC - 6 February 2017 - Agenda Item 4.2 - Draft Proposed City of Launceston 2017-2018 Annual Corporate Plan.

#### RECOMMENDATION:

That the Strategic Planning and Policy Committee discusses and provides feedback on the following Actions for inclusion in the City of Launceston's 2017-2018 Annual Corporate Plan.

1. A creative and innovative city

**Ten-year goal:** To foster creative and innovative people and industries

Action	Directorate
<b>Key direction: To support and promote alternative uses of underutilised buildings</b>	
Macquarie House - To complete the redevelopment of Macquarie House to facilitate the Macquarie House Innovation Hub project and accommodate Enterprise Tasmania as the principal tenant of the site.  MEASURES OF SUCCESS - Manage construction project - Establish ongoing lease agreements	Facilities Management
<b>Key direction: To contribute towards artistic, cultural and heritage outcomes</b>	
Gallery of the First Tasmanians - Opening of the permanent exhibition gallery titled "Gallery of the First Tasmanians".  MEASURES OF SUCCESS - Increased awareness of Tasmanian Aboriginal culture - Increase in visitor numbers to the art gallery - Adoption of gallery into regional schools including site visits	Queen Victoria Museum and Art Gallery

## 4.1 Draft Proposed 2017-2018 Annual Corporate Plan ...(Cont'd)

<p>Cultural Review - Implement the recommendations of the Cultural Review with other cultural providers and assets to develop coherent integrated strategies to leverage these assets more effectively from an economic and social perspective.</p> <p>MEASURES OF SUCCESS</p> <ul style="list-style-type: none"> <li>- Comprehensive and integrated cultural program</li> <li>- Enhanced cultural assets including iconic retained heritage architecture</li> <li>- QVMAG as the lead cultural organisation</li> <li>- Increase in economic return including tourism sector</li> </ul>	<p>General Manager</p>
---	------------------------

2. A city where people choose to live

**Ten-year goal:** To promote Launceston as a unique place to live, work, study and play

Action	Directorate
<p><b>Key direction: To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston</b></p>	
<p>Gorge Reimagining - Implement action plan to support the preferred future for the Cataract Gorge Reserve and Trevallyn Nature Recreation Area.</p> <p>MEASURES OF SUCCESS</p> <ul style="list-style-type: none"> <li>- Path resealing &amp; accessibility along the loop track</li> <li>- Stone edging &amp; safety fencing along tracks</li> <li>- Weed control</li> <li>- Lighting along the Suspension Bridge and Gorge Restaurant entrances</li> <li>- Playground redevelopment to reduce flood impact</li> <li>- Access and Information at Kings Bridge and First Basin entrances</li> </ul>	<p>Infrastructure Services</p>
<p>Regional Recreation Strategy - Develop a framework for delivery of a Regional Recreation Strategy in conjunction with sporting clubs, State Government and neighbouring Councils. The strategy development needs to be co-sponsored by the Launceston Regional Council.</p> <p>MEASURES OF SUCCESS</p> <ul style="list-style-type: none"> <li>- Framework adopted by Council</li> <li>- Development of strategy commences in consultation with neighbouring Councils</li> </ul>	<p>Infrastructure Services</p>
<p>North Bank Park Precinct - Implement the North Bank Park Precinct Project Plan.</p> <p>MEASURES OF SUCCESS</p> <ul style="list-style-type: none"> <li>- Completion of the playground equipment in the southern area of the site</li> <li>- Completion of the landscaping on the western part of the North Bank Precinct</li> </ul>	<p>Major Projects</p>

## 4.1 Draft Proposed 2017-2018 Annual Corporate Plan ...(Cont'd)

<p>North Bank Bridge - Implement the North Bank Bridge Project Plan.</p> <p>MEASURES OF SUCCESS - Completion of the pedestrian bridge connecting the North Bank Precinct and the Seaport, in accordance with the Project Management Plan</p>	<p>Major Projects</p>
<p><b>Key direction: To support the CBD and commercial areas as activity places during day and night</b></p>	
<p>Launceston City Heart - Civic Square Redevelopment - Redevelopment of Civic Square as part of the Launceston City Heart Masterplan and Launceston City Deal.</p> <p>MEASURES OF SUCCESS - Successful completion of the redevelopment of Civic Square</p>	<p>Major Projects</p>
<p>Launceston City Heart - Brisbane Street Mall Redevelopment - Redevelopment of the Brisbane Street Mall as part of the Launceston City Heart Masterplan and Launceston City Deal.</p> <p>MEASURES OF SUCCESS - Commencement and progress in accordance with project milestones</p>	<p>Major Projects</p>
<p>Launceston City Heart - Wayfinding and Connectivity Implementation - Implementation of wayfinding treatments in the CBD (Launceston City Heart area).</p> <p>MEASURES OF SUCCESS - Implement signage treatments across the Launceston City Heart area</p>	<p>Major Projects</p>
<p>St John Street Bus Stops Redevelopment - Redevelopment of St John Street (Central North and Central South) including Bus Stops as part of Stage 1 of the Launceston City Heart Masterplan.</p> <p>MEASURES OF SUCCESS - Successful commencement and progress</p>	<p>Major Projects</p>
<p><b>Key direction: To contribute to enhanced public health and amenity to promote a safe and secure environment</b></p>	
<p>Municipal Emergency Management Plan - Plan reviewed and in place for a further two years.</p> <p>MEASURES OF SUCCESS - Municipal Emergency Management Plan Reviewed - Municipal Emergency Management Committee endorsement - Council approval</p>	<p>Facilities Management</p>

## 4.1 Draft Proposed 2017-2018 Annual Corporate Plan ...(Cont'd)

3. A city in touch with its region

**Ten-year goal:** To ensure Launceston is accessible and connected through efficient transport and digital networks

Action	Directorate
<b>Key direction: To improve and maintain accessibility within the city of Launceston area, including its rural areas</b>	
Community Engagement Framework - Further development and implementation of organisation framework including: - Service level reviews - Digital process - Social media  MEASURES OF SUCCESS - Commence first stages which includes ISD Infrastructure Service levels and strategic asset management	General Manager

4. A diverse and welcoming city

**Ten-year goal:** To offer access to services and spaces for all community members and to work in partnership with others to address the needs of vulnerable and diverse communities

Action	Directorate
<b>Key direction: To support the delivery of programs and events for people to connect with each other through participation in community activities and civic life</b>	
Events Sponsorship Program - Support economic and social development in the Launceston region through the implementation of the Events Sponsorship Policy.  MEASURES OF SUCCESS - Events sponsorship programs are administered in accordance with policy and budget allocations - A diverse calendar of events is supported through direct sponsorship by the City of Launceston - Events sponsorship by the City is recognised and acquitted as per funding agreement conditions	Development Services



## 4.1 Draft Proposed 2017-2018 Annual Corporate Plan ...(Cont'd)

5. A city that values its environment

**Ten-year goal:** To reduce the impacts on our natural environment and build resilience to the changing intensity of natural hazards

Action	Directorate
<b>Key direction: To contribute to air and river quality in Launceston by liaising with the community, business and other stakeholders</b>	
<p>Tamar River Health and Amenity - In partnership with key stakeholders, prioritise and implement recommendations of the Water Quality Improvement Plan.</p> <p>MEASURES OF SUCCESS - TasWater, State Government, NRM North, Launceston Flood Authority and Council collaborating on prioritisation and implementation</p>	Infrastructure Services
<b>Key direction: To manage the risks of climate-related events particularly in the area of stormwater management</b>	
<p>Stormwater Management Plan - Analyse results of hydraulic modelling developed over the past 3 years to prepare stormwater management plans for key catchments.</p> <p>MEASURES OF SUCCESS - Completion of hydraulic modelling for all catchments - Commence community engagement on Stormwater Management Plans</p>	Infrastructure Services
<b>Key direction: To reduce our and the community's impact on the natural environment</b>	
<p>LED Street Light Project - Continuation of the 2016-17 project to replace existing local street lighting with more efficient and clearer light LEDs.</p> <p>MEASURES OF SUCCESS - Replacement of existing local street lights with LEDs - Improved lighting levels in local streets - Reduced on-going street lighting costs</p>	Infrastructure Services
<p>Waste Strategy Review - Undertake review of CoL Waste Strategy following completion of actions in 2011 Interim Waste Strategy.</p> <p>MEASURES OF SUCCESS - New Waste Strategy adopted by Council</p>	Infrastructure Services

## 4.1 Draft Proposed 2017-2018 Annual Corporate Plan ...(Cont'd)

6. A city building its future

**Ten-year goal:** To drive appropriate development opportunities as well as infrastructure, land use planning and transport solutions

Action	Directorate
<b>Key direction: To advocate and collaborate to address regionally significant infrastructure and transport solutions</b>	
Traffic Master Plan (City Precinct) - Develop an Inveresk / Invermay Traffic Master Plan that considers the interface of the precinct with the CBD and as part of the Launceston City Deal.  MEASURES OF SUCCESS - Master Plan adopted by Council	Infrastructure Services
<b>Key direction: To ensure that the planning system at a local and regional level is effective and efficient</b>	
Northern Suburbs Revitalisation Plan - Facilitate the implementation of the Northern Suburbs Revitalisation Plan in conjunction with relevant stakeholders and as part of the Launceston City Deal.  MEASURES OF SUCCESS - Assets Based Community Development Engagement model rolled out to at least one other site within the Northern Suburbs (August 2017) - Key community projects identified for early implementation in the Northern Suburbs Revitalisation Plan are progressed	Development Services
Launceston Planning Scheme - Prepare the local provisions of the Launceston Planning Scheme for translation to the new state-wide planning scheme framework.  MEASURES OF SUCCESS - Local provisions prepared - Community consultation undertaken - Local provisions endorsed by Council for submission to the Tasmanian Planning Commission	Development Services

## 4.1 Draft Proposed 2017-2018 Annual Corporate Plan ...(Cont'd)

7. A city that stimulates economic activity and vibrancy

**Ten-year goal:** To develop a strategic and dedicated approach to securing economic investment in Launceston

Action	Directorate
<b>Key direction: To provide an environment that is conducive to business and development</b>	
Economic Development Strategy Prospectus - Development of a City of Launceston Investment Prospectus.  MEASURES OF SUCCESS - Prospectus produced and published	Development Services
University of Tasmania (UTAS) Relocation - Engage with the UTAS on the project to relocate to Inveresk to ensure it integrates with the precinct and City in a planned manner.  MEASURES OF SUCCESS - Commitments made by UTAS in regard to project delivery - Appropriate arrangements for infrastructure augmentation including traffic flows - High level of urban planning to ensure an effective and well-designed interface with the CBD - Good pedestrian way finding between the precinct and the CBD	General Manager
<b>Key direction: To facilitate direct investment in the local economy to support its growth</b>	
City Deal Agreement - To work with the Commonwealth and State Government under the City Deal program to deliver a range of economic and social benefits to the City.  MEASURES OF SUCCESS - City Deal Agreement executed by Prime Minister, Premier and Mayor - Implementation Plan adopted - Ongoing monitoring of measures in place	General Manager

8. A secure, accountable and responsive Organisation

**Ten-year goal:** To continue to ensure the long term sustainability of our Organisation

Action	Directorate
<b>Key direction: To strategically manage our assets, facilities and services</b>	
Inveresk Masterplan - Engage with UTAS and precinct stakeholders to conclude the development of the Inveresk Masterplan.  MEASURE OF SUCCESS - Inveresk Master Plan completed and signed off - Implementation of the plan commenced	Facilities Management

## 4.1 Draft Proposed 2017-2018 Annual Corporate Plan ...(Cont'd)

---

<p>York Park Stadium - Finalise the arrangements for the reconstruction of the playing surface consistent with its asset management plan and secure turf supply.</p> <p>MEASURE OF SUCCESS - Arrangements in place for the renewal of the surface</p>	<p>Facilities Management</p>
---	----------------------------------

---

**Aldermen discussed the item and noted the progress in relation to the priority projects making particular reference to ensuring the plan fit the needs of the City as it evolves. The Northern Suburbs Expansion plan was discussed with Leanne Hurst (Director Development Services) indicating a report would be presented in the near future. Aldermen indicated a desire to be informed of progress in order to provide feedback to community members if questioned.**

---

## 4.2 Cataract Gorge Reserve Advisory Committee - Terms of Reference

**FILE NO:** SF0839

**AUTHOR:** Dannielle Denning (Parks Planner)

**DIRECTOR:** Shane Eberhardt (Acting Director Infrastructure Services)

---

### **DECISION STATEMENT:**

To consider the revised Terms of Reference for the Cataract Gorge Reserve Advisory Committee.

### **RECOMMENDATION:**

That Council:

1. Revokes the existing Cataract Gorge Reserve Advisory Committee's Terms of Reference (26-Rf-012); and
2. Adopts the Cataract Gorge Reserve Advisory Committee's Terms of Reference (14-Rfx-021) as listed below:

#### ***Cataract Gorge Reserve Advisory Committee - Terms of Reference***

*The Cataract Gorge Reserve Advisory Committee is a Special Committee of Council as defined under section 24 of the Local Government Act 1993.*

#### **1. PURPOSE**

*The purpose of the Committee is to assist the Council in achieving the 2030 Vision for the Cataract Gorge Reserve and Trevallyn Nature Recreation Area as outlined in the Re-imagining the Cataract Gorge Final Plan endorsed by Council on 14 December 2015.*

#### **2. ROLE**

- *To provide input into the strategic direction and opportunities for the Cataract Gorge Reserve.*
- *To participate in the review of actions to achieve the endorsed strategic outcomes as detailed in the Re-imagining the Cataract Gorge Final Plan endorsed by Council on 14 December 2015.*
- *To strengthen the connection between reserve managers and the community.*

#### **3. MEMBERSHIP**

*The Committee will consist of the following positions:*

- *Up to two Alderman (one to be the Chair),*
  - *One representation from the Parks and Wildlife Service;*
  - *One representation from Meander Valley Council; and*
  - *Four community representatives.*
-

**4.2 Cataract Gorge Reserve Advisory Committee - Terms of Reference ...(Cont'd)**

---

*Supporting the Committee will be two Council staff members with responsibility for planning developments in the park. Additional relevant officers of the Council will attend meetings as necessary.*

*All community positions are for a two year period.*

*Vacancies will be filled in accordance with the Community Appointments to Advisory Committees Policy (14-Plx-029).*

**4. MEETING ARRANGEMENTS**

- *The Committee will meet at a minimum every three months and other times as required.*
- *Agendas will be forwarded to members four working days prior to each meeting.*
- *A member of the committee may request items to be listed on the agenda by advising the Chair twenty one working days prior a meeting.*
- *Minutes of the meeting will be circulated to all members within three working days of each meeting.*
- *Following each meeting, key outcomes will be reported to the Council via the Committee reporting process in the Council Meeting Agenda.*
- *The meetings shall be conducted in accordance with the Local Government (Meeting Procedures) Regulations 2015, as appropriate.*

**5. MEETING QUORUM**

*A quorum is a majority of committee members including at least one Alderman and two community representatives. If a quorum cannot be achieved, the meeting is to be postponed and reconvened at a later date.*

**6. COMMITTEE OPERATION**

*The Committee will be coordinated by officers from the Infrastructure Services Directorate. The Agenda will be approved by the General Manager prior to issue to committee members.*

*The Chair of the Committee must convene a meeting as per section 5 of the Local Government (Meeting Procedures) Regulations 2015.*

*This is an advisory body only. An Advisory Committee is a committee (group of individuals) comprised of knowledgeable and credible members in their field of expertise from within or outside Council, that provides non-binding strategic guidance to Council.*

*A Committee member at a meeting may ask a question of the Chair or through the Chair as per section 29 of the Local Government (Meeting Procedures) Regulations 2015.*

---

## 4.2 Cataract Gorge Reserve Advisory Committee - Terms of Reference ...(Cont'd)

---

### **7. CODE OF CONDUCT**

*All Committee members must adhere to the Code of Conduct for Committees. Aldermen and Council Officers must also adhere to their own relevant Code of Conduct.*

### **8. CONFLICT OF INTEREST**

*If a Committee member has a declared interest in any matter that is to be discussed in the meeting Agenda they must declare it at the commencement of the meeting.*

### **9. RESOURCES**

*The Council will provide an officer to organise meetings, take minutes and distribute follow up actions to other officers.*

### **10. REVIEW**

*These Terms of Reference will be reviewed no more than five years after the date of approval (version) or more frequently, if dictated by operational demands and with the Council's approval.*

---

**Shane Eberhardt (Acting Director Infrastructure Services) indicated that proposed document has minor changes only in the role and purpose sections. It was noted that all Committee Agendas are now signed off by the General Manager prior to publication in order to meet statutory requirements, hence the need for minor changes.**

---

## 4.3 Road Exchange With State Growth

**FILE NO:** SF5715/SF1678/SF1138/SF2145/SF2186/SF1207/SF1891

**DIRECTOR:** Shane Eberhardt (Acting Director Infrastructure Services)

---

### **DECISION STATEMENT:**

To consider a request by the Minister for Infrastructure to trade roads with Local Government.

### **RECOMMENDATION:**

That Council authorises the General Manager to negotiate the following road transfers with the Department of State Growth on behalf of the State Government:

1. John Lees Drive, and Lilydale Road (Prossers Road to Lilydale township) be transferred from State Government ownership to City of Launceston ownership; and
2. Bathurst Street, Wellington Street (Midlands Highway to Charles Street), York Street (Wellington Street to West Tamar Highway), Brisbane Street (West Tamar Highway to Wellington Street) and Prossers Road be transferred from City of Launceston ownership to State Government ownership.

with the final agreement to be ratified by Council.

---

**Aldermen noted the report.**

---



#### 4.4 Call for Submission of Motions - Local Government Association of Tasmania General Meeting - 26 July 2017

**FILE NO:** SF2217

**AUTHOR:** John Davis (Manager Corporate Strategy)

**DIRECTOR:** Michael Tidey (Director Corporate Services)

---

#### **DECISION STATEMENT:**

To consider submitting any motions to the Local Government Association of Tasmania General Meeting to be held on 26 July 2017.

#### **RECOMMENDATION:**

That the Strategic Planning and Policy Committee considers whether to submit any motions to the Local Government Association of Tasmania General Meeting to be held on 26 July 2017.

---

**Aldermen provided no motions for forwarding to the Local Government Association of Tasmania for the General Meeting. John Davis (Manager Corporate Strategy) also requested any motions be forwarded for the upcoming Australian Local Government Association National General Assembly.**

---

**5 GENERAL BUSINESS**

**6 CLOSED ITEMS**

**There were no Closed Items identified for this Meeting**

**7 CLOSE OF MEETING**

**The Mayor, Alderman A M van Zetten, closed the Meeting at 10.58am.**

---