



City of
LAUNCESTON

COUNCIL AGENDA

**COUNCIL MEETING
MONDAY 27 JUNE 2016
1.00pm**

City of Launceston

COUNCIL AGENDA

Monday 27 June 2016

Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers:

Date: 27 June 2016

Time: 1.00pm

Section 65 Certificate of Qualified Advice

Background

Section 65 of the *Local Government Act 1993* requires the General Manager to certify that any advice, information or recommendation given to Council is provided by a person with appropriate qualifications or experience.

Declaration

I certify that persons with appropriate qualifications and experience have provided the advice, information and recommendations given to Council in the Agenda Items for this Meeting.



Robert Dobrzynski
General Manager

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1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

2 DECLARATIONS OF INTEREST

Local Government Act 1993 - Section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)

No Declarations of Interest were identified as part of this Agenda

3 CONFIRMATION OF MINUTES

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 14 June 2016 be confirmed as a true and correct record.

4 DEPUTATIONS

No Deputations have been identified as part of this Agenda

5 PETITIONS

Local Government Act 1993 - Sections 57 and 58

No Petitions have been identified as part of this Agenda

6 COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Aldermen.)

No Community Reports have been registered with Council as part of this Agenda

7 PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

7.1 Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)

No Public Questions on Notice have been registered as part of this Agenda

7.2 Public Questions without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)

8 PLANNING AUTHORITY

No Development Applications have been registered with Council as part of this Agenda

9 ANNOUNCEMENTS BY THE MAYOR**9.1 Mayor's Announcements****FILE NO:** SF2375

Wednesday 15 June 2016

- Attended the Official Opening of the Junior Hub at Newstead Christian School

Friday 17 June 2016

- Attended the Opening of John Brack's Portrait of Sir Lindsay Clark at the Queen Victoria Museum and Art Gallery Wellington Street

Saturday 18 June 2016

- Attended Emily's Voice Fundraising Dinner at the Tailrace Centre

Sunday 19 June 2016

- Attended and laid a wreath at the Boer War Commemorative Day at the City Park

Tuesday 21 June 2016

- Attended the Tourism Research and Education Network MoU Signing and Research Launch at the Queen Victoria Museum and Art Gallery Inveresk

Wednesday 22 June 2016

- Attended the Economic State of Play in Tasmania session - speaker Saul Eslake at the Hotel Grand Chancellor presented by AustSafe Super

Thursday 23 June 2016

- Attended the Business Events Tasmania Launch of the Tasmanian Ambassador Program at Josef Chromy Wines
- Attended the Official Opening of the Launceston Big Picture School at 4 Invermay Road, Invermay

Friday 24 June 2016

- Attended the Rio 2016 Olympic Breakfast with speaker Duncan Armstrong at the Hotel Grand Chancellor
 - Attended the Awards Ceremony for the upcoming nextgen Business Team Challenge at UTAS Newnham
-

9.1 Mayor's Announcements ...(Cont'd)

Saturday 25 June 2016

- Officiated at the South Esk Swimming Club Sprint Meet at the Launceston Aquatic Centre

Sunday 26 June 2016

- Attended the Hawthorn versus Gold Coast Suns AFL game at Aurora Stadium
-

10 ALDERMEN'S REPORTS

(This item provides an opportunity for Aldermen to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

11 QUESTIONS BY ALDERMEN

11.1 Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)

11.1.1 Aldermen's Question on Notice - Council Meeting - 14 June 2016**FILE NO:** SF2375**AUTHOR:** Anthea Rooney (Committee Clerk)**GENERAL MANAGER:** Shane Eberhardt (Acting Director Infrastructure Services)

QUESTION and RESPONSE:

Alderman D C Gibson asked the following question:

1. *What is the status of the Artist in Residence program at the Gorge Cottage?*

Response:

(Mr Shane Eberhardt - Acting Director Infrastructure Services)

The *Artist in Residence* program gives artists the opportunity to stay at Kings Bridge Cottage and use the Cataract Gorge Reserve as inspiration for a body of work.

The program is open to all types of artists including writers, dancers, painters and musicians. Preference is given to applicants who are willing to engage with the local community through exhibitions, openings or workshops.

A residency at Kings Bridge Cottage is available all year round. The length of stays can vary from one week (minimum) up to 12 weeks (maximum). A summary of bookings for 2015 indicates 14 bookings were made; in 2016 a total of 11 residencies have been booked and forward bookings for 2017 indicate four.

Artists are required to:

- Live and work at the cottage.
 - Create works, ideas, notes, research, etc. relating to the Cottage and / or the Cataract Gorge Reserve.
 - Acknowledge the City of Launceston's *Artist in Residence* program in any media interviews or workshops organised by the artist in residence.
 - Submit a written report to the Council's Parks and Recreation Department during a residency speaking of the experience, how it affected their work, their stay, etc.
 - Acknowledge the program in exhibitions, reports, CDs, books, etc. completed during a residency or down the track.
 - Make their own arrangements for any show/performance/exhibition and workshops with local venues and schools, library, etc.
 - Organise their own media interviews and agree to make themselves available to the City of Launceston's Media Officer should the *Program* be featured during a residency.
-

11.1.1 Aldermen's Question on Notice - Council Meeting - 14 June 2016 ...(Cont'd)

The City of Launceston reserves the right to promote the residency and the artist's work prior and during their stay.

Fees include linen and a weekly cleaning service:

- One person - \$249.00 per week
 - Per couple - \$377.00 per week
-

11.2 Questions without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)

12 COMMITTEE REPORTS**12.1 Tender Review Committee Meeting - 14 June 2016****FILE NO:** SF0100**AUTHOR:** Raj Pakiarajah (Projects Manager)**DIRECTOR:** Shane Eberhardt (Acting Director Infrastructure Services)

DECISION STATEMENT:

To receive and consider a report from the Tender Review Committee (a delegated authority Committee).

RECOMMENDATION:

That Council receives the report from the Tender Review Committee Meeting held on 14 June 2016.

REPORT:

The Tender Review Committee Meeting held on 14 June 2016 determined the following:

Launceston City Heart Heritage Interpretation Strategy - CD.011/2016

The Tender Review Committee accepted the tender submitted by LookEar Pty Ltd for the Launceston City Heart Heritage Interpretation Strategy, at a cost of \$24,370.00 (excl. GST).

ECONOMIC IMPACT:

The economic impact has been considered in the development of this project.

ENVIRONMENTAL IMPACT:

The environmental impact has been considered in the development of this project.

SOCIAL IMPACT:

The social impact has been considered in the development of this project.

12.1 Tender Review Committee Meeting - 14 June 2016 ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 8 - A secure, accountable and responsive Organisation

Ten-year goals - To ensure decisions are made in a transparent and accountable way and to continue to ensure the long-term sustainability of our Organisation

Key Directions -

1. To develop and consistently use community engagement processes
2. To lead the implementation of the Greater Launceston Plan by collaborating on relevant initiatives

BUDGET & FINANCIAL ASPECTS:

These projects are funded in accordance with the approved 2015/2016 Budget.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Shane Eberhardt: Acting Director Infrastructure Services

13 COUNCIL WORKSHOPS

Council Workshops conducted on 20 June 2016 were:

- External Organisations Contributions
 - Committee Briefing
 - Rate Sample Properties - 2016/2017
 - Launceston Aquatic Swim Club Request for Lane Hire Fee Reduction
-

14 NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

14.1 Notice of Motion - Alderman D H McKenzie - Making Our Community Safer**FILE NO:** SF5547/SF3724**AUTHOR:** Anthea Rooney (Committee Clerk)**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To consider holding a Civic Reception for emergency services and Council employees.

RECOMMENDATION:

That Council convene a Civic Reception as a gesture of gratitude recognising the significant efforts of our emergency services and Council employees in dealing not only with the recent major flood crisis but also the broad range of other activities they undertake on a year round basis to make our community safer.

REPORT:

We are all proud of the significant efforts of our emergency services and Council staff, who in times of great adversity, go above and beyond the call of duty to make our community safer. They are continually planning to have solutions to meet every conceivable disaster and when it strikes they work tirelessly to protect people, pets, livestock and property.

A civic reception would provide a great opportunity to thank them publicly and acknowledge the great work they do for our community.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

**14.1 Notice of Motion - Alderman D H McKenzie - Making Our Community Safer
...(Cont'd)**

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 8 - A secure, accountable and responsive Organisation
Ten-year goals - To communicate and engage consistently and effectively with our community and stakeholders
Key Directions -
4. To continually improve our service delivery and supporting processes

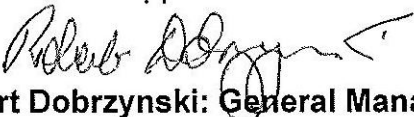
BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Robert Dobrzynski: General Manager

ATTACHMENTS:

1. Notice of Motion - Alderman D H McKenzie - Making Our Community Safer
-

Attachment 1 - Notice of Motion - Alderman D H McKenzie - Making Our Community Safer

CITY OF LAUNCESTON

MEMORANDUM

FILE NO: SF5547 : SF2277
HMcK
DATE: 9 June 2016

TO: Robert Dobrzynski General Manager
c.c. Committee Clerks

FROM: Hugh McKenzie Alderman

SUBJECT: Notice of Motion - Making Our Community Safer

In accordance with Clause 16 (5) of the *Local Government (Meeting Procedures) Regulations 2015* please accept this Notice of Motion for placement on the agenda of the Meeting of Council to be held on 27 June 2016.

Motion

That the Council convene a Civic Reception as a gesture of gratitude recognising the significant efforts of our emergency services and Council employees in dealing not only with the recent major flood crisis but also the broad range of other activities they undertake on a year in year out basis to make our community safer.

Background

The mover will speak to the motion, but in short I know we are all proud of the significant efforts of our emergency services and council staff, who in times of great adversity go above and beyond the call of duty to make our community safer. They are continually planning to have solutions to meet every conceivable disaster and when it strikes they work tirelessly to protect people, pets, livestock and property.

A civic reception would provide a great opportunity to thank them publicly and acknowledge the great work they do for our community.

Attachments

N/A



Alderman Hugh McKenzie

15 DEVELOPMENT SERVICES DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

16 FACILITIES MANAGEMENT DIRECTORATE ITEMS**16.1 Victoria's Cafe and Albert Hall Licence and Management Agreement****FILE NO:** SF0369**AUTHOR:** Matthew Skirving (Manager Architectural Services)**DIRECTOR:** Rod Sweetnam (Director Facilities Management)

DECISION STATEMENT:

To consider a two year extension to the existing Licence and Management Agreement for Victoria's Café and Albert Hall between the City of Launceston and TLA Group Catering.

PREVIOUS COUNCIL CONSIDERATION:

Council - 17 December 2012 - Agenda Item 4.2
SPPC Workshop - 6 June 2016

RECOMMENDATION:

That Council resolves to provide a two year extension to the existing Licence and Management Agreement for Victoria's Café and the Albert Hall between the City of Launceston and TLA Group Catering, in accordance with Section 179 *Local Government Act 1993*.

REPORT:

At its meeting of 17 December 2012 and following a publicly advertised Expression of Interest process during 2012, Council approved a three year agreement for the Licence of Victoria's Café and the Management of the Albert Hall to TLA Group Catering.

During the term of this agreement, TLA Group has provided a high level of service to patrons and hirers of the facility. Victoria's Café is now trading regularly, and offering enhanced amenity to the users of City Park. Utilisation and patron attendance at events in the Albert Hall have also steadily increased year-on-year, with a range of community-based and commercial hirers utilising the facility.

The three year term has now been completed, and has entered a holding-over period in accordance with the terms and conditions of the original agreement. It is recommended that Council provide a two year extension to this agreement, via a Deed of Variation as prepared by Council's Senior Corporate Legal Counsel (included with this report as Attachment 1).

16.1 Victoria's Cafe and Albert Hall Licence and Management Agreement ...(Cont'd)

While the Albert Hall is situated on the City Park title which is public land, in accordance with Section 179 of the *Local Government Act 1993*, Council may lease public land for a period of five years or less without the need to undertake public advertising, as set out in Section 178 of the *Local Government Act 1993*.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 2 - A city where people choose to live

Ten-year goal - To promote Launceston as a unique place to live, work, study and play

Key Directions -

1. To continue to offer and attractive network of parks, open spaces and facilities throughout Launceston
4. To promote Launceston's rich heritage and natural environment

Priority Area 8 - A secure, accountable and responsive Organisation

Ten-year goal - To continue to ensure the long-term sustainability of our Organisation

Key Direction -

5. To strategically manage our assets, facilities and services

BUDGET & FINANCIAL ASPECTS:


The terms and conditions of the current agreement are to be carried forward in full, with an annual CPI escalation applied to the License Fee component.

**16.1 Victoria's Cafe and Albert Hall Licence and Management Agreement
...(Cont'd)**

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Rod Sweetnam: Director Facilities Management

ATTACHMENTS:

1. Deed of Variation - Albert Hall Facilities
-



LAUNCESTON CITY COUNCIL
trading as "City of Launceston"
("the Council")

WITH

LAURA AKGOZ AND TURKAY AKGOZ
Trading as "T.L.A. Group Catering"
("the Managers")

DEED OF VARIATION
ALBERT HALL FACILITIES

THIS DEED OF VARIATION is made the day of 2016

BETWEEN

LAUNCESTON CITY COUNCIL trading as "**City of Launceston**" of Town Hall, St Johns St Launceston ("the Council")

AND

LAURA AKGOZ AND TURKAY AKGOZ Trading as "**T.L.A. Group Catering**" of PO Box 1309 Launceston in Tasmania ("the Managers")

RECITALS

- A.** By an agreement dated 15 April 2013, the Council has licensed the Facilities to the Managers and also provided the exclusive use of Victoria's Cafe. ("Existing Agreement ");
- B.** The Council offers, and the Managers wish to accept, an additional license term for Facilities on the same terms and conditions as the Existing Agreement.

OPERATIVE PART

- 1. The Item 3 in Schedule 1 is amended to an Expiry Date of 15 April 2018.
- 2. The amendments set out in this Deed take effect from the date of 30 June 2016.
- 3. In all other respects the Existing Agreement is unchanged.
- 4. Each party shall bear their own costs of this Deed.

EXECUTED AS A DEED

SIGNED on behalf of LAUNCESTON)
CITY COUNCIL by)
an authorised representative)

SIGNED on behalf of the Managers)
by an authorised representative)

17 QUEEN VICTORIA MUSEUM AND ART GALLERY DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

18 INFRASTRUCTURE SERVICES DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

19 CORPORATE SERVICES DIRECTORATE ITEMS**19.1 Fire Service Rates - Retirement Homes****FILE NO:** SF0521/SF0523**AUTHOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider the continued provision of remission for Fire Service Rates from Retirement Homes.

A decision, pursuant to Section 129 of the Local Government Act 1993, to provide a rate remission requires an absolute majority of Council.

PREVIOUS COUNCIL CONSIDERATION:

SPPC Workshop - 6 June 2016

RECOMMENDATION:

1. That, due to the legislative requirement for the Council to collect and pay an amount prescribed by the Tasmanian Fire Service, Council determines that the discretionary remission that has been provided, pursuant to Section 129 of the *Local Government Act 1993*, for Fire Service Rates cease as of 1 July 2016 for the financial year ending 30 June 2017 for Retirement Homes.
 2. That Council notes the adoption of the first recommendation will result in the policy of the City of Launceston being consistent with those of other Councils.
-

REPORT:Background

For many years the organisational practice had been to treat retirement homes as exempt from rates. As Independent Living Units within retirement homes do not meet the requirements for a statutory exemption, this practice was incorrect and a change was made to provide a discretionary remission under Section 129 of the *Local Government Act 1993*. The provision of a remission of General Rates was then mirrored with a remission of Fire Service Rates. The application of Service Rates relates to the ability to access specific services and so is different to General Rates which are not tied to one service.

19.1 Fire Service Rates - Retirement Homes ...(Cont'd)

Service Rates

Service Rates are raised for a defined or prescribed purpose and should be applied to fund that service. Further, a Service Rate relates to a specific service that is provided to or accessed by the ratepayer, the application of the Service Rate relates to the service provided. In the case of fire services, every ratepayer does not directly access the fire brigade every year but they do benefit from the overall community protection and may, in the event of a fire, receive a direct service.

Fire Rate Determination Process

The Council annually provides summary valuation information to the Tasmanian Fire Service including details of the values for wholly exempt properties under Section 87 of the *Local Government Act 1993*. This information includes details of the property values in the three Fire Districts in the Launceston Municipality:

- Urban Area
- Rural Area
- Lilydale Area

The Tasmanian Fire Service then, in turn, provides details of the funding, from each district that the Council is required to raise on its behalf. The *Fire Service Act 1979* is the legislative power for the operation of the Tasmanian Fire Service. Division 3 of the *Fire Service Act 1979* provides specific powers in regard to rating.

The Council is then bound by the *Fire Service Act 1979* and the *Local Government Act 1993* to collect the amount as determined by the Tasmanian Fire Service.

Section 78 of the *Fire Service Act 1979* provides details of land to which the fire service rates do not apply. Similarly, Section 87 of the *Local Government Act 1993* describes the exemptions from Council rates. The retirement homes that are currently provided with a rate remission do not come within exemptions under either piece of legislation.

Rating Practices Other Councils

Ten Tasmanian Councils were contacted, all indicated they apply the Fire Service Rates to retirement homes.

The application of Fire Service Rates for the 2016/2017 financial year would result in approximately \$100,000 being raised from retirement homes that would be offset by a lesser amount being recovered from other ratepayers than would otherwise be the case.

ECONOMIC IMPACT:

Not considered relevant to this report.

19.1 Fire Service Rates - Retirement Homes ...(Cont'd)

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

The application of service rates on a consistent basis is an important for two policy reasons. Firstly, in the terms of the equity of everyone who can access the services contributing to its cost and secondly to do otherwise creates an inequity whereby ratepayers with properties of similar value, do not make the same contribution for the same service - one funds the other.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 8 - A secure, accountable and responsive Organisation
Ten-year goals - To ensure decisions are made in a transparent and accountable way and to continue to ensure the long-term sustainability of our Organisation
Key Directions -
3. To ensure decisions are made on the basis of accurate and relevant information
6. To maintain a financially sustainable organisation

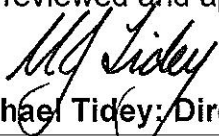
BUDGET & FINANCIAL ASPECTS:

The objective of the change is to redistribute the amount collected on behalf of the Tasmanian Fire Service between ratepayers and not to change the amount raised.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Michael Tidey, Director Corporate Services

20 GENERAL MANAGER'S DIRECTORATE ITEMS**20.1 Report on Public Meeting Held on Tuesday, 21 June 2016****FILE NO:** SF0097**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To report on the Public Meeting held on Tuesday, 21 June 2016 at 7.00pm at the Albert Hall in compliance with section 60A(5) of the *Local Government Act 1993 (Tas)*.

PREVIOUS COUNCIL CONSIDERATION:

Council Meeting - 11 April 2016 - Agenda Item 5.1 - Tabling of Petition Requesting a Public Meeting About the Transfer of Land to the University of Tasmania (UTAS)

Council Meeting - 9 May 2016 - Agenda Item 20.1 - Action on Petition Requesting a Public Meeting About the Transfer of Land to the University of Tasmania (UTAS)

Council Meeting - 14 June 2016 - Agenda Item 20.1 - Report on Public Meeting Held on Tuesday 7, June 2016

RECOMMENDATION:

That the Council:

1. In respect of the Public Meeting held on Tuesday, 21 June 2016 at 7.00pm at the Albert Hall, Launceston:
 - (i) Minutes the Summary of Submissions, as detailed below, presented by the General Manager in accordance with section 60A(5)(a) of the *Local Government Act 1993 (Tas)*.
 - (ii) Minutes the following decisions made at the Public Meeting:
 - (a) Call on Council to rescind the motion passed by the Full Council Meeting 9th November 2015 to transfer said land (free gift) to UTAS.
 - (b) That the said land be placed for sale on the open market via a public auction with a Reserve Price of \$5 million.
 2. Notes the following Summary of Submissions made available at the Public Meeting held on Tuesday, 21 June 2016:
-

20.1 Report on Public Meeting Held on Tuesday, 21 June 2016 ...(Cont'd)

Public Meeting - Tuesday, 21 June 2016***Local Government Act 1993 (Tas)*****Summary of Submissions to the General Manager**Background

The Council was petitioned to hold a Public Meeting. The Public Meeting was held on Tuesday, 7 June 2016. The subject matter of the meeting was:

1. *That the Launceston City Council call a Public Meeting for the purpose of discussing the Council's decision to transfer (free gift) land, known as Willis Street Car Park and Old Velodrome.*
2. *Call on Council to rescind the motion passed by the Full Council Meeting 9th November 2015 to transfer said land (free gift) to UTAS.*
3. *That the said land be placed for sale on the open market via a public auction with a Reserve Price of \$5 million.*

As required by section 60A(1)(c) of the *Local Government Act 1993 (Tas)* (the Act), Council displayed and published notice of the Public Meeting and invited written submissions in relation to the subject matter. Written submissions were required to be lodged by 5.00pm Wednesday, 1 June 2016, which was within 21 days (as required by the Act) after the first publication of the notice on 11 May 2016. Submissions were summarised by the General Manager in a document, copies of which were available to those who attended the Public Meeting on Tuesday, 7 June 2016, in accordance with section 60A(4) of the Act.

At the Public Meeting on Tuesday, 7 June 2016, a decision was made to postpone the Public Meeting to Tuesday, 21 June 2016. Minuted decisions taken at the Public Meeting on Tuesday, 7 June 2016 are available at www.launceston.tas.gov.au, in the Minutes of the Council Meeting held on Tuesday, 14 June 2016.

In the notices that Council displayed and published in respect of tonight's Public Meeting it was noted that written submissions in relation to the subject matter have been summarised by the General Manager and will be available to those in attendance, as well as at www.launceston.tas.gov.au. The content of the submissions summary that is included in this document is the same content that was available at the Public Meeting on Tuesday, 7 June 2016.

Submissions summary

The General Manager received 22 written submissions from 14 parties. It should be noted that three (3) parties registered 11 submissions. This summary encapsulates the essence of the issues raised as required by section 60(A)(4) of the Act.

20.1 Report on Public Meeting Held on Tuesday, 21 June 2016 ...(Cont'd)

Considered responses to each submission will be provided in due course. Where contact details have been provided, responses to specific submissions will be forwarded.

The summary has been set out under headings of the main themes raised within the submissions received.

Of the 22 submissions received, nine (9) expressed concerns relating to due diligence.

Due diligence
Another question is why no apparent attempt to canvass other means of disposing of the land that offered greater ratepayer benefits (e.g. tenders or similar) was made.
When Council made this "in principle" decision to gift land to UTAS, had Alderman sighted a copy of the "Deed of Gift" for the transfer of the Inveresk site from the Federal to State Government?
Why would Council gift the old velodrome site that is strategically important to users of York Park?
It is inconceivable as to why Council has agreed "in principle" to gift land as in the petition, treat the ratepayers with such disparagement and with the potential costs to taxpayers running into hundreds of millions of dollars with no credible business plan presented by any associated party.
UTAS claim that they are a business and must operate as one. As a business they should buy the land and not expect handouts. If the Newnham Campus is not viable, this suggests that the business is not being run properly or efficiently and I wonder if the situation would change if relocated to Inveresk. If nothing changes and business practices aren't improved, Launceston would be left with another unviable campus.
What consideration was obtained by the Council in exchange for the gifted land given that, culturally, gift-giving is used to build and maintain relationships, to show respect and express appreciation, or to enhance the image or reputation of the giver?
...Thus the questions arising in regard to Council's reportedly unanimous decision to gift valuable public land to UTAS, are
1. What expert advice was sought by, and/or offered by, the General Manager in regard to the decision making?
2. What was the source/s of any advice offered to aldermen?
3. Is the advice documented or recorded anywhere if it was formally/informally offered to the aldermen?
4. By extension, what expertise, experience, evidence and/or modelling backed up any such advice offered?
5. Did any aldermen seek and/or gain independent advice and if so, from what source/s?
6. By extension, was that advice formally acknowledged and/or documented anywhere and available as a public reference.

20.1 Report on Public Meeting Held on Tuesday, 21 June 2016 ...(Cont'd)

<p>...I have not seen any sound reasons or solid information to support the current intention of gifting of the land to the university or to support any move from the current campus.</p>
<p>...I further submit...that Council (and by association, the State and Federal Governments) request a full independent analysis on the merits and promotion of the Mowbray-Newnham campus, effects on Mowbray village and shopping centre and northern suburbs, and that similar promotional material on the existing campus (complete with glossy publications) be produced as part of the discussion on the Council's transference of land gratis to the university.</p>
<p>The cost of the land and the amount of funding being given for relocation is not a realistic allocation of funds for Launceston and Northern Tasmania. There are projects that could be and should be carried out to provide true sustainable value for our city and region.</p>
<p>Genuine consideration has not been given to all the implications of a relocation to the said parcels of land to Inveresk-Tamar St-Lindsay St-Boland St-Esplanade-Lower Charles St or to the volume of traffic over the two bridges across the North Esk River.</p>
<p>...It seems somewhat extraordinary that Council is considering anything to do with UTAS's proposed development, and on this site, until or unless there is a firm/concrete proposition for Council to consider in the regular way...If there were a DA before Council in the regular way there would be a level of openness and transparency that would allow ratepayers, residents, et al to represent their interests and concerns in the same way as they can in respect to any other development before Council. Why hasn't this been considered?</p>
<p>I oppose [the gifting of the land to UTAS] because [the scale and intensity of the development] shall -</p> <ul style="list-style-type: none"> • disadvantage the suburbs of Mowbray and Newnham because of their loss of activities and existing economic benefits; • potentially allow for inappropriate developments to occur at the existing Newnham campus as it will become necessary to put available users into that site in order to maintain and protect the area; • waste valuable carbon storages present in the existing Newnham campus buildings as much of that building infrastructure will be potentially destroyed.

Of the 22 submissions received, seven (7) expressed concerns relating to the financial impact on ratepayers.

<p>Financial impact on ratepayers</p>
<p>Why did the Council offer to gift millions of dollars of public assets, in the form of land, to a wealthy and successful university when so many ratepayers were struggling financially?</p>

20.1 Report on Public Meeting Held on Tuesday, 21 June 2016 ...(Cont'd)

<p>I strongly disagree that the Launceston City Council should give the land at Inveresk and Willis Street to UTAS for free. There is no guarantee that student numbers can be increased to the extent that students will contribute significantly to Launceston's economy and eventually outweigh the value of the land. Students are usually notoriously poor, so there is a limit to the amount they can contribute to the economy, especially if student numbers remain low. Launceston ratepayers should not have to bear the cost.</p>
<p>If Council's proposal to gift valuable land to UTAS is realised it will equate to a gift to the university in the order of \$150 per rateable property in the municipality. Moreover, if UTAS's plans to shift its campus from Newnham to Inveresk it can be expected that there will be enormous infrastructure implications – road provision and maintenance, sewerage and stormwater, parking, recreational facilities, etc. – that will be ongoing – and potentially increasing over time. Likewise, this will impact upon, and heavily upon, ratepayers without a contribution from the university or any other reliable source. Where is the equity in Council's 'gift decision'? What is Council planning to mitigate against adverse outcomes for ratepayers?...Where is the independent and relevant economic modelling related to this land gift decision and its planned flow-on consequent developments?</p>
<p>Can ratepayers actually afford such gifts?</p>
<p>I wish to contest the very notion that Launceston Council should be gifting millions of dollars of community assets to anyone without first testing the market and establishing its real value - fiscal, social, cultural.</p>
<p>...I oppose [the gifting of the land to UTAS] because -</p> <ul style="list-style-type: none"> • Universities do not pay rates or otherwise compensate the municipality for the provision of other services and infrastructure that is provided at the expense of ratepayers; • Universities do not adequately pay for services either as levys or useage charges, thereby increasing the cost imposts on other consumers and payers for such public services; • Even if argued by proponents and the University that a university stimulates and assists economic improvements for nearby commercial operations, there is no mechanism employed for Council and other statutory authorities to charge such alleged business beneficiaries for the alleged business improvements and hence increased municipal rates and other utility and service charges. <p>Accordingly these adverse factors are not in the interests of ratepayers and citizens of Launceston.</p>
<p>...I oppose [the gifting of the land to UTAS] because -</p> <ul style="list-style-type: none"> • this land is presently utilised for income producing purposes for the benefit of effectively defraying the Launceston rate burden. Site 1 is regularly utilised and leased out for Royal Launceston Show, car parking for York Stadium, visiting circuses and other travelling events (car & caravan shows) etc. Site 2 is utilised as a public car park and other events.

20.1 Report on Public Meeting Held on Tuesday, 21 June 2016 ...(Cont'd)

- this land has been identified by Council to be offered for private developments. Site 1 has been mooted by YPIPA as being suitable for hotel/retail developments with parking as a support facility for York Park Stadium; as a site for a cinema complex. Site 2 has been promoted by Council as being suitable for a multi-storey retail and apartment complex with parking (Council funded a comprehensive study and development concept plan at ratepayer expense; a large supermarket with car park facilities; in conjunction with the former Launceston Gasworks site significant multi-storey hotel developments have been proposed by private developers; Housing Tasmania has considered the site for public housing development, the adjacent car museum has expressed interest in acquiring part of this land for expansion of the National Automobile Museum.
- This land presently supports major events in City Park (Festivale, TSO Concerts etc.) and Albert Hall Convention and Exhibition Centre (antique and trade fairs, gala ball and concerts, special events) as essential car parking.

By gifting this land for University purposes, not only will all of the above activities be either prevented, restricted or loses valuable car parking facilities etc., the income presently enjoyed by ratepayers will be significantly reduced as well as income to ratepaying operators and businesses adjacent to these sites will be reduced and tourism and tourist accommodation and food and beverage services will be adversely impacted upon.

The loss of revenue has got to be made up from somewhere and who's going to pay for that. The loss of revenue would be about \$800,000 a year.

Of the 22 submissions received, seven (7) expressed concerns relating to the suitability of the site because of e.g. flooding.

Suitability of the site

Recognising the known limitations with any development on Launceston's flood plains, did Alderman request an independent report of both the known political risks together with the potential cost burden to the ratepayers?

The sale or gifting of land to UTAS by implication puts a legal responsibility on the council in that the land is "fit for purpose" when in fact the council knows that the area is subject to flooding with raw sewerage and the Tasmanian Health Department has warned of disease that can be contracted when such inundation occurs. Thus the Launceston City Council is knowingly disposing of land which is actually "unfit for purpose" and could be subject to future legal action by a person or persons so affected on the said land.

The Inveresk Campus will be on a flood plain...I am sure that flood prevention will always be an issue in Launceston and money will be needed to keep the levies in good condition or replaced. If the land at Inveresk and Willis Street is given away free to UTAS, there will be less money available to ensure that Inveresk is kept safe from floods.

20.1 Report on Public Meeting Held on Tuesday, 21 June 2016 ...(Cont'd)

<p>No consideration has been given to the problems of flooding and sewerage at Inveresk. No genuine consideration has been given to the implications of such an over-development on flooding and sewerage.</p>
<p>It is a well-known flood zone.</p>
<p>I oppose [the gifting of the land to UTAS] because [the scale and intensity of the university development] shall -</p> <ul style="list-style-type: none"> • increase the pressure for public funding including ratepayer funding of flood protection measures and liabilities for flood damage to structures and their occupants... • increase the risk to buildings and occupants due to the relativity of the sites to known geological fault lines... • increase the demands on public infrastructure such as water, sewerage and stormwater utilities and treatment headworks and outfalls; roads and bridges including foot and bicycle carriageways and bridges • cause significant increases in traffic and parking congestion and environmental pollution • place increased economic pressures on existing land and building users in the vicinity, by forcing up values and rents and pricing out of the market • create a potential ghetto environment and potential social downgrading of the area due to a higher level of low socio-economic residents in this vicinity.
<p>I oppose [the gifting of the land to UTAS] because [the scale and intensity of the development] shall -</p> <ul style="list-style-type: none"> • create an over-intensification of development of these two parcels of land and be inconsistent with the level of intensity in the vicinity thereby changing the character of the area and the present level of enjoyment by ratepayers and citizens in the vicinity; • change the standard of amenity and alter what is presently available giving an unknown style or gentrification to the locality resulting in potential conflicts.

Of the 22 submissions received, five (5) expressed concerns relating to parking.

<p>Parking</p>
<p>If the Velodrome car park is gifted or sold to UTAS where will...Launceston and surrounding municipality ratepayers park or enjoy events [e.g. York Park hosted sporting events, entertainment or functions, Launceston Show] on week days?</p>
<p>If the Willis St car park is gifted or sold to UTAS where will Launceston and surrounding municipality ratepayers park on week days to visit essential non duplicated services in the adjacent Boland Street offices of Centrelink and Medicare...a fair proportion of the clients are elderly, sick or financially disadvantaged. Many cannot walk any distance...Only limited parking has been provided for Centrelink clients and now combined with the recently introduced Medicare office client numbers have increased and the Commonwealth parking is totally inadequate.</p>

20.1 Report on Public Meeting Held on Tuesday, 21 June 2016 ...(Cont'd)

<p>Launceston mothers and child carers park in the Willis St car park and visit the City park daily...Throughout the year many exhibitions and functions are held in the Albert Hall Monday to Friday and a large percentage park in Willis Street. The Cimitiere Tamar St car park is usually full during the day time with visitors to the area and reserved parking for LCC vehicles. Can the LCC respond to these questions with definite answers as to plans for parking should be Willis Street land be gifted or sold to UTAS?</p>
<p>...extra parking will make it very difficult for my carers to pick me up for appointments and attend to my daily needs...</p>
<p>...parking in that [Inveresk] area would be inundated by the hundreds of new parking vehicles if we did get extra hundreds, let alone thousands, of new students - in the extra buildings that would mostly replace current parking allotments.</p>
<p>Residents lose out now to the football with nearby parking.</p>
<p>Also the parking issues for the elderly that live in the area and have carers along with meals on wheels.</p>
<p>We need it for parking during the week, plus the football.</p>

Of the 22 submissions received, four (4) expressed concerns relating to community consultation.

<p>Community consultation</p>
<p>Public concerns are not about whether UTAS should move to the city; they are about Council gifting public assets without ratepayer involvement.</p>
<p>Let the people have a say and it is interesting to note that the two public meetings held on the transfer has been overwhelmingly negative to the UTAS proposal (refer Examiner Feb. 9, 2016, 11:18pm "Public meeting slams UTAS campus deal").</p>
<p>No input was sought from Northern suburbs businesses or residents and no impact study on Mowbray and Newnham businesses has been carried out.</p>
<p>Launceston's population has essentially stagnated, and arguably is currently stagnant, and any prospect of 'substantial growth' seems to be some way away. Indeed, the city seems to be facing the prospect of unsustainability in a changing economic environment. That might be turned around if government - State and Local - were to take its constituency into its confidence.</p>

Of the 22 submissions received, three (3) expressed concerns relating to the conduct of Council officers.

<p>Conduct of Council officers</p>
<p>Council staff and executives could be advantaged with other government groups by dispensing favours that could disadvantage ratepayers financially. Council needs to demonstrate that advantages to Council staff cannot be achieved in this way.</p>
<p>What protections have been provided to ratepayers that some consideration in terms of favours was not obtained by individuals within Council - <i>for example protection against corrupt practices?</i></p>

20.1 Report on Public Meeting Held on Tuesday, 21 June 2016 ...(Cont'd)

The nature and scope of UTAS's proposal is a matter exclusively for UTAS to determine unless of course the City of Launceston is intending to be (or already is?!) a collaborating partner (shareholder?) in the 'enterprise'.
...the lack of a DA suggests that there may be something that is being hidden. If there is, what is it? If there is, why is it being hidden and from whom?
Have open and transparent practices been used to assure ratepayers that corrupt practices are not in play?

Of the 22 submissions received, three (3) expressed concerns relating to the displacement of existing users of the site.

Displacement of existing users of the site
The Velodrome is the major site for the Launceston Show Society to stage their annual show...No suitable [alternative] show site has been suggested or maybe exists.
This land should be done up with the tramline as was the original plan or kept as is for historical purposes... What about the sportspeople that use the grounds as well as the people accommodating the Esk Markets?...It is not the time to swap now and take away something that is of historical significance and something that is used by thousands of rate payers.
We need it for open spaces for people who use it on the weekend.

Of the 22 submissions received, three (3) expressed concerns relating to traffic.

Traffic
Anecdotal evidence claims that traffic, not just at the Lindsay/Goderich Streets intersection, but also at the Lindsay Street/Invermay Road intersection, has increased since Bunnings, Office Works, JB Hi Fi, etc. opened at Ogilvie Park. Has there been a traffic feasibility study done in that area to see if it can cope with extra traffic generated by a UTAS Campus at Inveresk? If the optimistic vision that eventually there will be 10,000 students at Inveresk is realised, there is going to be a massive traffic problem. Even with the current number of students, there will be traffic problems. How will the Launceston City Council address this? Build another bridge? Build an overpass? Knock down shops, businesses and homes to build a wider road? Turn Launceston into another Melbourne or Sydney and spoil its character and charm which is the very thing that brings visitors to Tasmania?
Traffic congestion would be horrendous.
We don't need the congestion it is going to bring into town.

20.1 Report on Public Meeting Held on Tuesday, 21 June 2016 ...(Cont'd)

Of the 22 submissions received, one (1) expressed concerns relating to governance.

<p>Governance</p> <p>From when this idea was sown, has the General Manager and Finance Manager created an expenditure line in the budget to identify costs, including employees time. If so what are the hourly charge out rates, including that of the General Manager, also advising total costs to date and budgeted costs for ongoing years. If you are unable to provide adequate detail, why it is that Council have failed to commit to good governance and accountability in the interest of ratepayers.</p> <p>In 1990 the community sowed the seeds for the redevelopment of the Inveresk site for a cultural, recreational and community which attracted some \$18m of Federal Government funds together with community contributions: will these be safe unlike Rotary International's 75th Anniversary Gift that was destroyed by UTAS without any formal apology from the Launceston City Council.</p>
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Of the 22 submissions received, one (1) expressed a view that the transfer of land is a great investment for the City of Launceston.

<p>A positive investment in the City of Launceston</p> <p>This is the only proposal in recent years which could be viewed as an appropriate use for the land. We have seen first hand during our travels overseas, what huge benefits a university close to the central business district of a city, brings to the area and its residents. Kingston in Canada, thrives on its student population. The city is a similar size to Launceston, and its accommodation and retail industries rely on the two universities situated there. Employment is also boosted by these institutions. The city of Prince George in Canada is another good example. Education in the form of its university is a driving force in the economy. What an infusion of life it will bring to our city.</p>

3. Determines that the General Manager prepare a report for the consideration of Council dealing with:
 - (i) the matters raised in the submissions received; and
 - (ii) the decisions made at the Public Meeting held on Tuesday, 21 June 2016.

REPORT:

The relevant sections of the *Local Government Act 1993 (Tas)* (the Act) that are pertinent to this report are included as Attachment 1.

20.1 Report on Public Meeting Held on Tuesday, 21 June 2016 ...(Cont'd)

A petition requesting a Public Meeting about the transfer of land by the Council to UTAS was presented to the Mayor, Alderman A M van Zetten, on 30 March 2016.

The petition was subsequently determined to have complied with section 57 of the Act and was tabled at the Council Meeting on 11 April 2016. The subject matter of the petition is:

1. *That the Launceston City Council call a Public Meeting for the purpose of discussing the Council's decision to transfer (free gift) land, known as Willis Street Car Park and Old Velodrome.*
2. *Call on Council to rescind the motion passed by the Full Council Meeting 9th November 2015 to transfer said land (free gift) to UTAS.*
3. *That the said land be placed for sale on the open market via a public auction with a Reserve Price of \$5 million.*

The Council considered action on the petition at the Council Meeting on 9 May 2016. As a consequence, a Public Meeting was held on Tuesday, 7 June 2016 at 7.00pm at the Albert Hall, Launceston. A summary of submissions received in respect of the subject matter and the decisions made at that Public Meeting were considered by Council on Tuesday, 14 June 2016, as required by section 60A(5) of the *Local Government Act 1993 (Tas)*.

At its Meeting on Tuesday, 14 June 2016, the Council determined to hold a further Public Meeting on Tuesday, 21 June 2016 at 7.00pm at the Albert Hall, Launceston. The subject matter was determined to be per the petition tabled at the Council Meeting on 11 April 2016, being:

1. *That the Launceston City Council call a Public Meeting for the purpose of discussing the Council's decision to transfer (free gift) land, known as Willis Street Car Park and Old Velodrome.*
2. *Call on Council to rescind the motion passed by the Full Council Meeting 9th November 2015 to transfer said land (free gift) to UTAS.*
3. *That the said land be placed for sale on the open market via a public auction with a Reserve Price of \$5 million.*

Notice of the Meeting was published in the Examiner on Saturday, 11 June 2016 and Saturday, 18 June 2016. Notice of the Meeting was publicly displayed in the City of Launceston's Customer Service Centre.

20.1 Report on Public Meeting Held on Tuesday, 21 June 2016 ...(Cont'd)

One hundred and thirty-two (132) community members, 13 Council Officers and nine (9) City of Launceston Aldermen attended the Meeting on Tuesday, 21 June 2016. Per the decision made at the Public Meeting held on Tuesday, 7 June 2016, the Meeting was chaired by Mr Don Wing AM.

Submissions received in respect of the subject matter of the petition were summarised in a document made available to those attending the Public Meeting. The summary of submissions presented at the Public Meeting on Tuesday, 21 June 2016 included the same submissions that were summarised and made available to those who attended the Public Meeting on Tuesday, 7 June 2016, and at www.launceston.tas.gov.au. The preamble to the Summary of Submissions prepared for the Public Meeting on Tuesday, 21 June 2016 reflects that of the 22 written submissions received from 14 parties, three (3) parties registered 11 submissions.

The following decisions were made at the Public Meeting on Tuesday, 21 June 2016:

- (a) Call on Council to rescind the motion passed by the Full Council Meeting 9th November 2015 to transfer said land (free gift) to UTAS - moved, seconded and carried.
- (b) That the said land be placed for sale on the open market via a public auction with a Reserve Price of \$5 million - moved, seconded and carried.

The Council, by the recommendations contained within this report and with the decision made by Council on Tuesday, 14 June 2016 (Minutes Item 20.1 - Report on Public Meeting Held on Tuesday, 7 June 2016) will discharge its statutory obligations under Part 6 Division 1 of the Act in respect of the petition seeking a public meeting.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

20.1 Report on Public Meeting Held on Tuesday, 21 June 2016 ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 8 - A secure, accountable and responsive Organisation
Ten-year goals - To communicate and engage consistently and effectively with our community and stakeholders and to ensure decisions are made in a transparent and accountable way
Key Directions -
1. To develop and consistently use community engagement processes
3. To ensure decisions are made on the basis of accurate and relevant information


BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Robert Dobrzynski: General Manager

ATTACHMENTS:

1. *Local Government Act 1993 (Tas)* - Relevant Sections
-

The legislation is available in full at www.thelaw.tas.gov.au.

PART 6 - Petitions, polls and public meetings
Division 1 - Petitions

57. Petitions

- (1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.
- (2) A person lodging a petition is to ensure that the petition contains –
 - (a) a clear and concise statement identifying the subject matter; and
 - (b) a heading on each page indicating the subject matter; and
 - (c) a brief statement on each page of the subject matter and the action requested; and
 - (d) a statement specifying the number of signatories; and
 - (e) the full printed name, address and signature of the person lodging the petition at the end of the petition.

58. Tabling petition

- (1) A councillor who has been presented with a petition is to –
 - (a) table the petition at the next ordinary meeting of the council; or
 - (b) forward it to the general manager within 7 days after receiving it.
- (2) A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.
- (3) A petition is not to be tabled if –
 - (a) it does not comply with section 57; or
 - (b) it is defamatory; or
 - (c) any action it proposes is unlawful.
- (4) The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgment.

59. Petitions seeking public meetings

- (1) A petition under section 57 may request that a council hold a public meeting regarding the subject matter of the petition.
- (2) A council must hold a public meeting if the petition complies with section 57 and it is signed by whichever is the lesser of the following:
 - (a) 5% of the electors in the municipal area;
 - (b) 1 000 of those electors.
- (3) A petition that requests a public meeting is not to be made in respect of any matter relating to rates and charges in Part 9 if those rates or charges have been made for the current financial year.

60. Action on petition

- (1) The general manager, by notice in writing to the person who lodged the petition, is to –
 - (a) advise whether the petition complies with section 59, if it seeks a public meeting; and
 - (b) give reasonable notice of when the council is to consider the petition.
-

- (2) Within 42 days after the tabling of the petition –
 - (a) the general manager is to advise the council at a council meeting whether the petition complies with section 59, if applicable; and
 - (b) the council, at that meeting, is to determine any action to be taken in respect of the petition.
- (3) If the petition complies with section 59, or the council otherwise resolves to hold a public meeting regarding the subject matter of the petition, the council, within 30 days after the meeting referred to in subsection (2), is to hold a public meeting to discuss the subject matter of the petition.
- (4) The council is to record in the minutes of the meeting referred to in subsection (2) –
 - (a) the subject matter of the petition; and
 - (b) the number of signatories to the petition.

60A. Public meetings and submissions

- (1) Before holding a public meeting under section 59 or section 60(3), a council, in a notice publicly displayed, must –
 - (a) state the date on which, and the time and place at which, the public meeting is to be held; and
 - (b) state the details of the subject matter; and
 - (c) invite written submissions in relation to the subject matter to be lodged with the general manager.
 - (2) A copy of the notice under subsection (1) is to be –
 - (a) published on at least 2 occasions in a daily newspaper circulating in the municipal area; and
 - (b) sent to the person who lodged the petition.
 - (3) A submission must be lodged within 21 days after the first publication of the notice.
 - (4) Any submission received is to be summarised by the general manager in a document, copies of which are to be made available to those attending the public meeting.
 - (5) The minutes of the next ordinary meeting of the council following the public meeting are to record –
 - (a) a summary of any submission received under this section; and
 - (b) any decision made at a public meeting held under this section.
-

21 URGENT BUSINESS

Regulation 8(6) of the Local Government (Meeting Procedures) Regulations 2015, states that a council, by absolute majority at an ordinary council meeting, may decide to deal with a matter that is not on the Agenda.

No Urgent Items have been identified as part of this Agenda

22 CLOSED COUNCIL

Local Government (Meeting Procedures) Regulations 2015 - Regulation 15(2)

No Closed Items have been identified as part of this Agenda

23 MEETING CLOSURE