



City of  
**LAUNCESTON**

# **COUNCIL MINUTES**

**COUNCIL MEETING  
MONDAY 12 DECEMBER 2016  
1.00pm**

# City of Launceston

COUNCIL MINUTES

Monday 12 December 2016

---

The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 12 December 2016

Time: 1.00pm

---

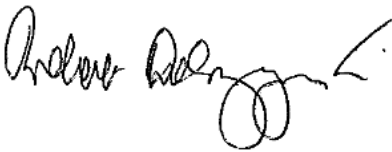
## Section 65 Certificate of Qualified Advice

### Background

Section 65 of the *Local Government Act 1993* requires the General Manager to certify that any advice, information or recommendation given to Council is provided by a person with appropriate qualifications or experience.

### Declaration

I certify that persons with appropriate qualifications and experience have provided the advice, information and recommendations given to Council in the Minutes Items for this Meeting.



**Robert Dobrzynski**  
General Manager

# City of Launceston

COUNCIL MINUTES

Monday 12 December 2016

---

**Present:**                    **Alderman**                    **A M van Zetten (Mayor)**  
**R I Soward (Deputy Mayor)**  
**R L McKendrick**  
**R J Sands**  
**D H McKenzie**  
**J G Cox**  
**D C Gibson**  
**J Finlay**  
**D W Alexander**  
**S R F Wood**  
**K P Stojansek**

**In Attendance:**                    **Mr R S Dobrzynski (General Manager)**  
**Mr H P Galea (Director Infrastructure Services)**  
**Mrs L M Hurst (Director Development Services)**  
**Mr A B Frost (Acting Director Facilities Management)**  
**Mr R Mulvaney (Director Queen Victoria Museum and Art Gallery)**  
**Mr M J Tidey (Director Corporate Services)**  
**Mr J A Davis (Manager Corporate Strategy)**  
**Mrs A Rooney (Committee Clerk)**

**Apologies:**                    **Alderman**                    **E K Williams**

### ORDER OF BUSINESS

| Item No | Item  | Page No |
|---------|---|---------|
| 1       | OPENING OF MEETING - ATTENDANCE AND APOLOGIES   | 1       |
| 2       | DECLARATIONS OF INTEREST  | 1       |
| 3       | CONFIRMATION OF MINUTES   | 1       |
| 4       | DEPUTATIONS   | 2       |
|         | No Deputations were identified as part of these Minutes   |         |
| 5       | PETITIONS   | 2       |
|         | No Petitions were identified as part of these Minutes   |         |
| 6       | COMMUNITY REPORTS   | 2       |
|         | No Community Reports were registered with Council as part of these Minutes  |         |
| 7       | PUBLIC QUESTION TIME  | 2       |
| 7.1     | Public Questions on Notice  | 2       |
| 7.1.1   | Questions on Notice - CH Smith Site Development, State and Federal Government Funding, Lindsay Street Car Park, TasWater Settlement and <i>Local Government Act 1993 (Tas)</i> - Mr Basil Fitch | 3       |
| 7.1.2   | Questions on Notice - 200 Lilydale Road, Rocherlea - Ms Cynthia Shapiiro  | 10      |
| 7.2     | Public Questions without Notice   | 12      |
| 7.2.1   | Mr B Fitch - Code of Conduct Panel Costs  | 12      |
| 7.2.2   | Mr R Baines - Council Election Time-Frame   | 13      |

---

# City of Launceston

## COUNCIL MINUTES

Monday 12 December 2016

---

| Item No | Item  | Page No |
|---------|---|---------|
| 8       | PLANNING AUTHORITY  | 14      |
| 8.1     | Amendment 30 to the Launceston Interim Planning Scheme 2015 to Remove Forestry Area Specific Plan Overlay and DA0387/2016 for Rural Development - Subdivision of Land into Two Lots at 877 Lilydale Road, Underwood | 14      |
| 9       | ANNOUNCEMENTS BY THE MAYOR  | 16      |
| 9.1     | Mayor's Announcements   | 16      |
| 10      | ALDERMEN'S REPORTS  | 18      |
| 11      | QUESTIONS BY ALDERMEN   | 19      |
| 11.1    | Questions on Notice   | 19      |
|         | No Aldermen's Questions on Notice were identified as part of these Minutes  |         |
| 11.2    | Questions without Notice  | 19      |
|         | No Aldermen's Questions without Notice were identified as part of these Minutes   |         |
| 12      | COMMITTEE REPORTS   | 23      |
|         | No Committee Reports were identified as part of these Minutes   |         |
| 13      | COUNCIL WORKSHOPS   | 23      |
| 14      | NOTICES OF MOTION   | 24      |
| 14.1    | Notice of Motion - Deputy Mayor Alderman R I Soward - Launceston Cup  | 24      |
| 15      | DEVELOPMENT SERVICES DIRECTORATE ITEMS  | 25      |
| 15.1    | Event Sponsorship   | 25      |
| 15.2    | Permit Authority and Building Surveying Fees  | 26      |

---

| <b>Item No</b> | <b>Item</b>  | <b>Page No</b> |
|----------------|--|----------------|
| 16             | <b>FACILITIES MANAGEMENT DIRECTORATE ITEMS</b>   | 31             |
|                | No Items were identified as part of these Minutes  |                |
| 17             | <b>QUEEN VICTORIA MUSEUM AND ART GALLERY DIRECTORATE ITEMS</b>                           | 31             |
|                | No Items were identified as part of these Minutes  |                |
| 18             | <b>INFRASTRUCTURE SERVICES DIRECTORATE ITEMS</b>   | 32             |
| 18.1           | <b>Lease Arrangement for 126 Russells Plains Road, Rocherlea</b>                         | 32             |
| 19             | <b>CORPORATE SERVICES DIRECTORATE ITEMS</b>  | 33             |
| 19.1           | <b>Rates and Charges Structure - 2017/2018 Financial Year</b>                            | 33             |
| 19.2           | <b>Rating Exemptions and Remissions for Charitable Organisations Policy (23-Plx-002)</b> | 36             |
| 19.3           | <b>Council Meeting - 23 January 2017</b>   | 41             |
| 20             | <b>GENERAL MANAGER'S DIRECTORATE ITEMS</b>   | 42             |
| 20.1           | <b>Report on Council's 2016 Annual General Meeting</b>                                   | 42             |
| 21             | <b>URGENT BUSINESS</b>   | 44             |
|                | No Urgent Items were identified as part of these Minutes                                 |                |
| 22             | <b>CLOSED COUNCIL</b>  | 44             |
| 22.1           | <b>Confirmation of the Minutes</b>   | 44             |
| 22.2           | <b>Design Centre</b>   | 44             |
| 22.3           | <b>Rate Remission Request</b>  | 44             |
| 22.4           | <b>Rate Remission</b>  | 45             |
| 22.5           | <b>Rate Recovery Sale - Reserve Price 1</b>  | 45             |

---

# City of Launceston

## COUNCIL MINUTES

Monday 12 December 2016

---

| <b>Item No</b> | <b>Item</b>   | <b>Page No</b> |
|----------------|---|----------------|
| 22.6           | Rate Recovery Sale - Reserve Price 2                                    | 45             |
| 22.7           | Rate Recovery Sale - Reserve Price 3                                    | 45             |
| 22.8           | Rate Recovery Sale - Reserve Price 4                                    | 45             |
| 22.9           | Rate Recovery Sale - Reserve Price 5                                    | 45             |
| 22.10          | Rate Recovery Sale - Reserve Price 6                                    | 45             |
| 22.11          | Report from General Manager's Contract and Performance Review Committee | 45             |
| 23             | MEETING CLOSURE   | 46             |

**1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES**

The Mayor, Alderman A M van Zetten, opened the Meeting at 1.00pm and noted an apology from Alderman E K Williams.

**2 DECLARATIONS OF INTEREST**

*Local Government Act 1993 - Section 48*

*(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)*

**No Declarations of Interest were identified as part of these Minutes**

**3 CONFIRMATION OF MINUTES**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)*

**RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 28 November 2016 be confirmed as a true and correct record.

**DECISION: 12 December 2016****MOTION**

**Moved Alderman D H McKenzie, seconded Alderman R I Soward.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 11:0**

**FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood and Alderman K P Stojansek**



## 4 DEPUTATIONS

**No Deputations were identified as part of these Minutes**

## 5 PETITIONS

*Local Government Act 1993 - Sections 57 and 58*

**No Petitions were identified as part of these Minutes**

## 6 COMMUNITY REPORTS

*(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Minutes Items; that opportunity exists when that Minutes Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Aldermen.)*

**No Community Reports were registered with Council as part of these Minutes**

## 7 PUBLIC QUESTION TIME

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31*

### 7.1 Public Questions on Notice

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)*

*(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)*

## **7.1.1 Questions on Notice - CH Smith Site Development, State and Federal Government Funding, Lindsay Street Car Park, TasWater Settlement and Local Government Act 1993 (Tas) - Mr Basil Fitch**

**FILE NO:** SF6381

**AUTHOR:** Anthea Rooney (Committee Clerk)

**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

---

### **QUESTIONS and RESPONSES:**

The following questions were submitted to Council on Monday, 28 November 2016 by Mr Basil Fitch and have been answered by Mr Robert Dobrzynski (General Manager).

#### ***Typed as received:***

1. Where is the Master Plan and what is its purpose?

#### ***Response:***

The General Manager's report to the Council Meeting of 28 November 2016 addressed the car park development proposal (and indeed the CH Smith site development) as delivering positive outcomes in eight distinct high priority areas:

1. Urban planning
2. Retail hierarchy
3. Operation efficiency
4. Financial return
5. Community values
6. Heritage restoration
7. City pride
8. City planning

2. How does ***'the proposal'*** fit the plan?

#### ***Response:***

See response to question 1.

3. Who framed the plan, when and under what circumstances?

#### ***Response:***

See response to question 1.

4. What is the imperative/s driving the proposal, how were they determined and by whom?

#### ***Response:***

See response to question 1.

---

**7.1.1 Questions on Notice - CH Smith Site Development, State and Federal Government Funding, Lindsay Street Car Park, TasWater Settlement and Local Government Act 1993 (Tas) - Mr Basil Fitch ...(Cont'd)**

---

5. In what way does the process in play take account of the issues of accountability and the integrity of governance?

**Response:**

The General Manager's report has been considered by the Council in Open Council as part of the Council Meeting held on Monday, 28 November, 2016. The debate by Aldermen and motion in regard to the General Manager's report recommendations were also considered in Open Council.

The Council entered into a Closed Council session in order to consider commercially-in-confidence financial issues that may have disadvantaged the Council financially if considered in open Council

6. Who is going to repay the loan and by what means?

**Response:**

The City of Launceston will repay the loan from its general revenues and from revenues derived from the operation of a 300 car space car park on the CH Smith site.

7. How many additional parking places for the City of Launceston does this proposal deliver if realised?

**Response:**

The matter is outlined in the General Manager's report.

8. What income will be generated for the City of Launceston as a direct consequence of this proposal?

**Response:**

Positive cash flows will be generated from the development of a 300 car space car park as the CH Smith site. These positive cash flows are assisted by the provision of a \$9million five-year interest free loan from the State Government as part of the Northern Tasmanian Economic Stimulus package.

Detailed cash flows were considered by Aldermen in closed session as commercially in confidence, as part of the decision making process on this item.

---

**7.1.1 Questions on Notice - CH Smith Site Development, State and Federal Government Funding, Lindsay Street Car Park, TasWater Settlement and Local Government Act 1993 (Tas) - Mr Basil Fitch ...(Cont'd)**

---

9. What account is being paid to the fact that something in the order of 50% of the city's ratepayers and residents are in receipt of some form of social security and what costs and benefits will flow to them/

**Response:**

The carparks owned and operated by the City of Launceston generate revenue for the Council's operations which offset the need to increase rates.

10. What benefits are intended to flow to what groups of residents and ratepayers plus how will they benefit as a consequence and how will this be articulated to them?

**Response:**

The financial benefits are outlined in the response to question 9. Provision of 300 car parking spaces at the CH Smith site will service visitors to the northern section of the Launceston CBD including activities at the revamped Civic Square site as part of the City Heart project. The car parking facilities will also service the Seaport area which will experience additional development, particularly in the Northbank area and has become increasingly popular.

11. When will plans for the proposal be made public and by what mechanisms - *eg. public display, internet, etc.*

**Response:**

Details of the proposal have been made public following the Council decision at its meeting on Monday, 28 November 2016. Development of the CH Smith site will be subject to the requirement for a Development Application to be submitted, which will be considered under the provisions of relevant planning legislation including the City of Launceston Planning Scheme. Part of this process requires that the Development Application will be advertised inviting public submission.

12. What is the anticipated timeframe for the '**approval process**' and what form of community consultation will be initiated as a part of the approval process?

**Response:**

Refer to response to question 11. It is the responsibility of the developers to submit a Development Application at a time they consider appropriate. Once a valid Development Application is submitted, the process for considering that application, including public advertising will be commenced.

---

## **7.1.1 Questions on Notice - CH Smith Site Development, State and Federal Government Funding, Lindsay Street Car Park, TasWater Settlement and Local Government Act 1993 (Tas) - Mr Basil Fitch ...(Cont'd)**

---

13. Where, and when, will the proposed ownerships of the development site be articulated given the ultimate ratepayer investment in the project?

**Response:**

The General Manager's report includes advice on the purchasers of the CH Smith site.

14. What will the direct economic impact and benefits of the development be in the Tamar region and how will they be measured?

**Response:**

The General Manager's report and the response to question 1 should be referred to.

15. What environmental and social impacts are being anticipated for development and how is anticipated that they will be realised and/or mitigated - *eg, stormwater management, traffic movements, etc?*

**Response:**

These matters will be considered as part of deliberations on the Development Application submitted by the proponents.

The following questions were also submitted to Council on Monday, 28 November 2016 by Mr Basil Fitch and have been answered by Mr Robert Dobrzynski (General Manager).

**Typed as received:**

1. On Tuesday 8<sup>th</sup> Nov 2016 ABC 936 Leon Compton Mornings he raised an issue that P.M. Malcolm Turnbull and Treasurer Peter Gutwein had signed an M.O.A. also to include Local Gov in a 3 way share to finance projects in future.

**Response:**

This is not a question.

2. Who will select the projects.

**Response:**

The Council projects included in the City Deal Agreement - once developed, will flow from the Council's Priority Projects list.

---

**7.1.1 Questions on Notice - CH Smith Site Development, State and Federal Government Funding, Lindsay Street Car Park, TasWater Settlement and Local Government Act 1993 (Tas) - Mr Basil Fitch ...(Cont'd)**

---

3. What % will ratepayers contribute.

***Response:***

Dependent on grant funding provided by State and Federal Government.

4. Mayor Albert van Zetten in interview said LCC was already involved with UTAS and Gov in finance for UTAS move.

***Response:***

This is not a question.

5. Does this mean Council ratepayers will now become involved in projects that were solely State and Fed funding, eg health, education, etc.

***Response:***

This question was asked by Mr Fitch and answered by the Mayor at the Council Meeting of 14 November 2016.

6. Treasurer Peter Gutwein again offered Councils \$701 and bring projects forward a loan interest free. Would you please advise what rules surround the repayment.

***Response:***

Up to five year interest free loan amounts are available under the Northern Tasmania Economic Stimulus Package for Council projects brought forward.

7. The Lindsay St Car Park (99) is that an attempt to placate the loss of Willis St Car Park and support UTAS.

***Response:***

The additional carparks will service a variety of uses including York Park activities.

8. What will be the cost of Lindsay St Car Park be for ratepayer.

***Response:***

Scoping and detailed design are yet to be completed.

---

**7.1.1 Questions on Notice - CH Smith Site Development, State and Federal Government Funding, Lindsay Street Car Park, TasWater Settlement and Local Government Act 1993 (Tas) - Mr Basil Fitch ...(Cont'd)**

---

9. Is a tally being kept of costs associated with UTAS move, eg. land Willis St, Veledrome \$4.5M, trips by Ald \$1300, staff wages? etc. and now Lindsay St Car Park.

**Response:**

No.

10. Dispute with TasWater (mediation) how much settled per year and were their retrospective charges how much?

**Response:**

The outcome of the arbitration process is for the Council to pay:

- An annual operating contribution of \$871,995 (subject to indexation).
- An annual provisional capital contribution of \$575,340 (subject to review based on actual capital expenditure).

The determination included payments from December 2013 of \$190,939 for capital works and \$2,207,461 for operating costs.

11. Is TasWater reducing Council dividend how much how long?

**Response:**

TasWater advised Councils in August 2016 "...the TasWater Board has determined that for a period of seven years commencing 1 July 2018, TasWater will freeze annual distributions to Owner Councils at \$20 million."

The amount of the reductions for individual Council is subject to the formula on which distributions are made. The City of Launceston receives a 13.62% share of distributions a \$10m reduction in the pool of funds would amount to \$1.362m.

The Council is in the process of confirming an estimate of what this change will mean for the Council's Strategic Financial Plan. While it will be a significant amount the Council is supportive of the commitment to improve important infrastructure and with the lead time provided by the notices will be making the adjustments necessary to accommodate the reduction.

**7.1.1 Questions on Notice - CH Smith Site Development, State and Federal Government Funding, Lindsay Street Car Park, TasWater Settlement and Local Government Act 1993 (Tas) - Mr Basil Fitch ...(Cont'd)**

---

12. Has Council considered discussing to remove Section 62 - 65 Local Gov Act.

***Response:***

This question was asked by Mr Fitch and answered by the Mayor at the Council Meeting of 14 November 2016.

The following questions, which were taken on notice at the Council Meeting on Monday, 28 November 2016 were asked by Mr Basil Fitch and have been answered by Mr Robert Dobrzynski (General Manager).

1. If the CH Smith proposal is adopted, how is the \$9M loan going to be repaid within five years?

***Response:***

See response to question 6 in the Agenda Item.

2. Where is the public given a chance to provide input into various projects like this?

***Response:***

The CH Smith site development will be subject to a Development Application which will be advertised for public comment.

3. With the Council preparing to borrow \$9m, is the Council underselling this car park?

***Response:***

No.

---

**Mr R Dobrzynski (General Manager) was in attendance to answer questions of Council in respect of this Agenda Item.**

---



**7.1.2 Questions on Notice - 200 Lilydale Road, Rocherlea - Ms Cynthia Shapiiro****FILE NO:** SF6381**AUTHOR:** Anthea Rooney (Committee Clerk)**DIRECTOR:** Leanne Hurst (Director Development Services)

---

**QUESTIONS and RESPONSES:**

The following questions were submitted to Council via email on Monday, 28 November 2016 by Ms Cynthia Shapiiro. Responses were provided by Mrs Leanne Hurst (Director Development Services).

*It has been assumed that the address reference should actually be 200 Lilydale Road, Rocherlea. It is also noted that although the reference is Lilydale Road, the subject road is a Reserved Road approximately 1km in length leading off the State Highway known as Lilydale Road. The Reserved Road does not fall under the responsibility of either the City of Launceston or the Department of State Growth.*

**Typed as received:**

1. Did LCC subcontract Ben & Tammy Martin owners of 202 Lilydale Rd to put one meter wide sewage pipes six centimetres under the ground on Lilydale Rd adjacent to their block which directs the sewage under Lilydale Rd into Barnard's Creek potentially polluting the water supply that the wildlife in the Boutcher Creek Conservation Area depend on and the down stream dam & properties?

**Response:**

No.

2. If so, why did LCC fail to post a Development Notice stating they were going to have Lilydale Rd dug up to put in sewage pipes.

**Response:**

The City of Launceston did not post a notice as no works to Lilydale Road were undertaken by or on behalf of the City of Launceston.

3. Why have the developers failed to tarmack the road as this was stated to me in a letter, held by my solicitor, as a prerequisite to development?

**Response:**

The works were not the subject of a development permit issued by the Council.

---

**7.1.2 Questions on Notice - 200 Lilydale Road, Rocherlea - Ms Cynthia Shapiiro  
...(Cont'd)**

---

4. If Mr & Ms Martin are not LCC subcontractors, what is LCC going to do in response to their sewage pipes, sewage directed in to Barnard's Creek, development on Crown Land & their lack of a posted Development Notice?

***Response:***

The culvert is not discharging sewerage. It is only to carry the water run-off across the driveway culvert of property 202 Lilydale Road. This is only water that would already naturally shed across the ground surface before the culvert was installed.

5. What steps is LCC taking to insure that the commercial Worm Farm proposed for 202 Lilydale Rd meets Environmental standards for a commercial development on land Adjacent to the Boutcher Creek Conservation Area on covered by State Regulations as buffet land to a conservation area as no Development Applications have been posted by Mr & Mrs Martin?

***Response:***

Planning officers have previously advised Ms Shapiiro that vermiculture has been determined to belong in the Resource development use class, as defined in section 8.2 of the Launceston Interim Planning Scheme 2015.

200 Lilydale Road is located in the Rural Resource Zone. The use table contained in clause 26.2 of that zone classifies Resource development as a 'no permit required' use.

---

**Mrs L Hurst (Director Development Services) was in attendance to answer questions of Council in respect of this Agenda Item.**

---

**7.2 Public Questions without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)*

*(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)*

**7.2.1 Mr Basil Fitch - Code of Conduct Panel Costs**

**What was the cost to Council for the Code of Conduct matter discussed at the Council Meeting on Monday, 28 November 2016?**

**Mr R Dobrzynski (General Manager) indicated that this question would be taken on Notice and a response provided via the next Council Agenda.**

**7.2.2 Mr Ron Baines - Council Election Time-Frame**

1. **What is the time factor between all positions on Council being declared vacant and date of Council election?**

**The Mayor, Alderman A M van Zetten, responded that the election period is approximately six weeks.**

2. **If, in the intervening time period, ratepayers decide not to vote, what would be the effect?**

**The Mayor, Alderman A M van Zetten, indicated that if this were to occur, the Minister for Planning and Local Government would intervene.**

The Mayor, Alderman A M van Zetten, noted that under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 8 - Planning Authority.

## **8 PLANNING AUTHORITY**

### **8.1 Amendment 30 to the Launceston Interim Planning Scheme 2015 to Remove Forestry Area Specific Plan Overlay and DA0387/2016 for Rural Development - Subdivision of Land into Two Lots at 877 Lilydale Road, Underwood**

**FILE NO:** SF7040, DA0387/2016

**AUTHOR:** Maria Chledowska (Town Planner)

**DIRECTOR:** Leanne Hurst (Director Development Services)

---

#### **DECISION STATEMENT:**

To provide a statement to the Tasmanian Planning Commission subsequent to the public exhibition period for a combined application for an amendment to the Launceston Interim Planning Scheme 2015 and associated development application.

#### **PREVIOUS COUNCIL CONSIDERATION:**

Council - 24 October 2016 - Agenda Item 8.1 - Council resolved to initiate Amendment 30 to the Launceston Interim Planning Scheme 2015 to remove the Forestry Area Specific Area overlay from the property at 887 Lilydale Road, Underwood, and approve DA0387/2016 for Rural Development - subdivision of land into two lots at 877 Lilydale Road, Underwood subject to the conditions.

#### **RECOMMENDATION:**

That Council:

1. in accordance with Section 39(2) and 43F(6) of the *Land Use Planning and Approvals Act 1993*, notifies the Tasmanian Planning Commission that no representations were received during the public exhibition period for Amendment 30 to remove the Forestry Area Specific Area overlay from the property at 887 Lilydale Road, Underwood; and
  2. provides advice to the Tasmanian Planning Commission that Amendment 30 be approved as certified and exhibited.
- 
-

- 8.1 Amendment 30 to the Launceston Interim Planning Scheme 2015 to Remove Forestry Area Specific Plan Overlay and DA0387/2016 for Rural Development - Subdivision of Land Into Two Lots at 877 Lilydale Road, Underwood ... (Cont'd)**
- 

**Mrs L Hurst (Director Development Services) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 December 2016**

**MOTION**

**Moved Alderman J Finlay, seconded Alderman D H McKenzie.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 11:0**

**FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood and Alderman K P Stojansek**

**The Mayor, Alderman A M van Zetten, noted that Council no longer acts as a Planning Authority.**

**9 ANNOUNCEMENTS BY THE MAYOR****9.1 Mayor's Announcements****FILE NO:** SF2375

---

**Monday 28 November 2016**

- Attended the Country Club Casino Christmas Party at the Terrace Restaurant

**Wednesday 30 November 2016**

- Attended the GLA Urban Salinity Launch at the Links Country Club Gold Course in Prospect Vale
- Officiated at the City of Launceston Employee Recognition Event in the Town Hall Reception Room
- Attended the Southern Cross Christmas Party at the Penny Royal
- Officiated at the Welcome Reception for the OzCHI2016 Conference at QVMAG Inveresk

**Thursday 1 December 2016**

- Attended Launceston College Dance Fever at the Door of Hope Auditorium

**Friday 2 December 2016**

- Attended the Tasmanian Flood Recovery Taskforce Briefing to Northern Tasmanian Development at the Meander Valley Council at Westbury
- Officiated at the Northern Suburbs Community Centre Christmas Carols at the Peace Garden in Rocherlea

**Saturday 3 December 2016**

- Attended the City Park Radio Christmas Barbeque at City Park Radio
- Officiated at the NTCA Official Opening of refurbished Function Room at the NTCA Ground in Racecourse Crescent

**Sunday 4 December 2016**

- Attended the Annual Thanksgiving Celebration at the House of Prayer in Rocherlea

**Monday 5 December 2016**

- Officiated at the City of Launceston Annual General Meeting at the Town Hall
-

**9.1 Mayor's Announcements ...(Cont'd)**

---

**Tuesday 6 December 2016**

- Attended the Launch of the Launceston City Cycling Club Christmas Cycling Carnival in the Brisbane Street Mall
- Attended the Student Works Celebration of 2016 at Rocherlea
- Attended the East Launceston Primary School End of Year Presentation at East Launceston Primary School

**Wednesday 7 December 2016**

- Attended the Launceston Church Grammar School Presentation and Graduation for 2016 at the Albert Hall

**Thursday 8 December 2016**

- Attended the Human Rights Week Awards at the Town Hall
- Attended the Royal Flying Doctor Service Thankyou Event at the Launceston Club
- Attended Scotch Oakburn College Annual Celebration at Albert Hall

**Saturday 10 December 2016**

- Officiated at the Ribbon of Blue at the Launceston Netball Centre
- Attended REMADE 2016 Wearable Art Show at the Annexe Theatre at Inveresk
- **The Mayor, Alderman A M van Zetten, noted that, following on from a recent meeting, there would be a briefing plan on the City Deal available for consultation early in the new year.**



**10 ALDERMEN'S REPORTS**

*(This item provides an opportunity for Aldermen to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)*

**10.1 Alderman S R F Wood**

- **Attended the Ribbon of Blue celebrations**
- **Attended the Carols and Cakes event held at Franklin House**

**10.2 Alderman R I Soward**

- **Participated in the City of Launceston Australia Day Award selections for 2017**

**10.3 Alderman R L McKendrick**

- **Attended the recent Franklin House Committee Meeting**
- **Attended the Christmas function for Franklin House Volunteers**

**11 QUESTIONS BY ALDERMEN****11.1 Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 30*

*(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)*

**No Aldermen's Questions on Notice were identified as part of these Minutes**

**11.2 Questions without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 29*

*(Questions without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)*

**No Aldermen's Questions without Notice were identified as part of these Minutes**

**DECISION: 12 December 2016**

**MOTION**

**Moved Alderman J Finlay, seconded Alderman R L McKendrick.**

**That Council move to discuss Agenda Item 15.1 - Event Sponsorship.**

**CARRIED 11:0**

**FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood and Alderman K P Stojansek**

**15.1 Event Sponsorship****FILE NO:** SF6437**AUTHOR:** Eve Gibbons (Grants and Sponsorship Officer)**DIRECTOR:** Leanne Hurst (Director of Development Services)

---

**DECISION STATEMENT:**

To consider event sponsorship support for events to be held in 2017.

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 22 August 2016 - Agenda Item 15.1 - Event Sponsorship (Round 2) 2016/2017

**RECOMMENDATION:**

That Council approves:

1. An additional funding allocation of \$11,900 to the Tasmanian Turf Club, for the 2017 Launceston Cup event.
  2. A funding allocation of \$5,000 to the Festival of Voices for Launceston-based programming for the 2017 Festival of Voices event.
  3. A funding allocation of \$5,000 to Vibestown Productions for the 2017 Party in the Paddock event.
  4. A funding allocation of \$10,000 to Ten Days on the Island Ltd for 2017 Ten Days on the Island event.
  5. That the Junction Arts Festival Committee be invited to meet with the Events Sponsorship Assessment Panel to discuss details of support and programming for the Junction Arts Festival as one of Launceston's Signature Events.
- 

**Mrs L Hurst (Director Development Services) and Mrs E Gibbons (Grants and Sponsorship Officer) were in attendance to answer questions of Council in respect of this Agenda Item.**

**Mr B Walker spoke for the item.**

**Mr P Scott spoke for the item.**

**Mr F Nott spoke for the item.**

---

## 15.1 Event Sponsorship ...(Cont'd)

---

The Mayor, Alderman A M van Zetten, handed the Chair to the Deputy Mayor, Alderman R I Soward at 1:37pm.

The Mayor, Alderman A M van Zetten, resumed the Chair at 1.39pm.

### MOTION

Moved Alderman R I Soward, seconded Alderman D W Alexander, that:

1. An additional funding allocation of \$16,900 to the Tasmanian Turf Club, for the 2017 Launceston Cup event.
2. A funding allocation of \$5,000 to the Festival of Voices for Launceston-based programming for the 2017 Festival of Voices event.
3. A funding allocation of \$5,000 to Vibestown Productions for the 2017 Party in the Paddock event.
4. A funding allocation of \$10,000 to Ten Days on the Island Ltd for 2017 Ten Days on the Island event.
5. That the Junction Arts Festival Committee be invited to meet with the Events Sponsorship Assessment Panel to discuss details of support and programming for the Junction Arts Festival as one of Launceston's Signature Events.

**No Vote was Taken as an Amendment was Put**

**DECISION:** 12 December 2016

### AMENDMENT

Moved Alderman J Finlay, seconded Alderman D C Gibson that:

The provision of additional funding to the Tasmanian Turf Club be now considered.

**LOST 4:7**

**FOR VOTE:** Alderman R J Sands, Alderman J Finlay, Alderman D C Gibson and Alderman K P Stojansek

**AGAINST VOTE:** Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman D H McKenzie, Alderman J G Cox, Alderman D W Alexander and Alderman S R F Wood

---

**15.1 Event Sponsorship ...(Cont'd)**

---

**The Amendment was Lost and the Original Motion was Put****DECISION: 12 December 2016****MOTION****Moved Alderman R I Soward, seconded Alderman D W Alexander:****That the Motion be adopted.****CARRIED 7:4****FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman D H McKenzie, Alderman J G Cox, Alderman D W Alexander and Alderman S R F Wood****AGAINST VOTE: Alderman R J Sands, Alderman J Finlay, Alderman D C Gibson and Alderman K P Stojansek**

**12 COMMITTEE REPORTS**

**No Committee Reports were identified as part of these Minutes**

**13 COUNCIL WORKSHOPS**

Council Workshops conducted on 5 December 2016 were:

- Discussion with Ross Hart MP
- Events Funding
- Cultural Strategy Progress
- March and October Free Tip Days
- Rating Objectives
- Preliminary Budget Discussions - Strategic Financial Plan; Capital and Major Works Program and Fees and Charges

**14 NOTICES OF MOTION**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)*

**14.1 Notice of Motion - Deputy Mayor Alderman R I Soward - Launceston Cup****FILE NO:** SF5547**AUTHOR:** Anthea Rooney (Committee Clerk)**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

---

**DECISION STATEMENT:**

To consider an increase in funding support to the 2017 Launceston Cup.

**RECOMMENDATION:**

That, in view of the recognition of the importance of the Launceston Cup as a key economic and social event in the Launceston and greater Northern Tasmanian community, the Launceston City Council contribute a sum of \$20,000 towards the cost of the 2017 event.

Given that council has already allocated \$3,100 towards the event, this NOM will see the balance (being \$16,900) being made available for the 2017 event.

---

**Mr R Dobrzynski (General Manager) was in attendance to answer questions of Council in respect of this Agenda Item.**

**This item has become redundant - refer to Agenda Item 15.1 - Event Sponsorship where a decision regarding this matter was made**

---

**15 DEVELOPMENT SERVICES DIRECTORATE ITEMS****15.1 Event Sponsorship**

**A motion was passed to bring this item forward in the Agenda. It was considered after Agenda Item 11.2 - Aldermen's Questions without Notice on Page 19 of these Minutes.**



**15.2 Permit Authority and Building Surveying Fees**

**FILE NO:** SF2968

**AUTHOR:** Roger Gillett (Manager Building Services)

**DIRECTOR:** Leanne Hurst (Director Development Services)

**DECISION STATEMENT:**

To consider the adoption of new Permit Authority and Building Surveying fees to align with the *Building Act 2016* to be enacted on 1 January 2017.

**RECOMMENDATION:**

That, pursuant to section 205 of the *Local Government Act 1993*, Council approves the following:

- a. the existing Permit Authority fees as amended; and

**COUNCIL FEES - 2016/17 FINANCIAL YEAR**

| Details  | GST Status          | Adopted<br>2016/17<br>GST Inclusive | PROPOSED<br>1/1 - 30/6/2017<br>GST Inclusive | Fee Change |
|--|---------------------|-------------------------------------|--|------------|
| <b>BUILDING SERVICES</b>   |                     |                                     |  |            |
| <b>Residential</b>   |                     |                                     |  |            |
| Permitted - Minor Structures, swimming pools and Minor Residential (\$50,000 and under)  | GST Exempt (Div 81) | \$175.00                            | \$175.00                                     | \$0.00     |
| Notifiable - Minor Structures, swimming pools and Minor Residential (\$50,000 and under) | GST Exempt (Div 81) |                                     | \$175.00                                     | \$175.00   |
| Permitted - Major Residential (over \$50,000)  | GST Exempt (Div 81) | \$306.00                            | \$306.00                                     | \$0.00     |
| Notifiable - Major Residential (over \$50,000)   | GST Exempt (Div 81) |                                     | \$306.00                                     | \$306.00   |
| Permitted - Minor / small assembled swimming pools                                       | GST Exempt (Div 81) | Exempt                              | Exempt                                       | -          |
| Notifiable - Minor / small assembled swimming pools                                      | GST Exempt (Div 81) | Exempt                              | Exempt                                       | -          |
| Building Certificate Residential   | GST Exempt (Div 81) | \$175.00                            | \$175.00                                     | \$0.00     |
| <b>Commercial</b>  |                     |                                     |  |            |
| Permitted - Minor Commercial (\$100,000 and under) - based on m <sup>2</sup>             | GST Exempt (Div 81) | \$235.00                            | \$235.00                                     | \$0.00     |
| Notifiable - Minor Commercial (\$100,000 and under) - based on m <sup>2</sup>            | GST Exempt (Div 81) |                                     | \$235.00                                     | \$235.00   |
| Permitted - Major Commercial (over \$100,000) - based on m <sup>2</sup>                  | GST Exempt (Div 81) | \$527.00                            | \$527.00                                     | \$0.00     |
| Notifiable - Major Commercial (over \$100,000) - based on m <sup>2</sup>                 | GST Exempt (Div 81) |                                     | \$527.00                                     | \$527.00   |
| Building Certificate Commercial  | GST Exempt (Div 81) | \$235.00                            | \$235.00                                     | \$0.00     |
| <b>Various</b>   |                     |                                     |  |            |
| Permitted - Amendment to Building Permits (per amendment)                                | GST Exempt (Div 81) | \$89.00                             | \$89.00                                      | \$0.00     |
| Notifiable - Amendment to Building Permits (per amendment)                               | GST Exempt (Div 81) |                                     | \$89.00                                      | \$89.00    |
| Retrieval of Documents (per half hour)   | GST Exempt (Div 81) | \$41.00                             | \$41.00                                      | \$0.00     |
| Compliance administrative fee - commercial   | GST Exempt (Div 81) |                                     | \$100.00                                     | \$0.00     |
| Compliance administrative fee - residential  | GST Exempt (Div 81) |                                     | \$50.00                                      | \$0.00     |
| Compliance site inspection fee   | GST Exempt (Div 81) |                                     | \$137.00                                     | \$0.00     |
| Certificate to Proceed   | GST Exempt (Div 81) | Double the PA fee                   | Discontinued                                 | -          |
| Permit of Substantial Compliance   | GST Exempt (Div 81) | Double the PA fee                   | Double the PA fee                            | -          |
| Notifiable - Temporary Occupancy Permits   | GST Exempt (Div 81) | \$141.00                            | \$89.00                                      | -\$52.00   |
| Notifiable - Temporary Occupancy Permit - Non-profit Organisation                        | GST Exempt (Div 81) | -                                   | -  | -          |
| Extension of Time  | GST Exempt (Div 81) | \$89.00                             | \$89.00                                      | \$0.00     |
| Minor Works Notification   | GST Exempt (Div 81) | \$89.00                             | Discontinued                                 |            |

15.2 Permit Authority and Building Surveying Fees ...(Cont'd)

COUNCIL FEES - 2016/17 FINANCIAL YEAR

| Details  | GST Status          | Adopted<br>2016/17<br>GST Inclusive | PROPOSED<br>1/1 - 30/6/2017<br>GST Inclusive | Fee Change |
|--|---------------------|-------------------------------------|--|------------|
| <b>Staged Building Permits Residential / Minor</b> |                     |                                     |  |            |
| Stage 1  | GST Exempt (Div 81) | \$175.00                            | \$175.00                                     | \$0.00     |
| Stage 2  | GST Exempt (Div 81) | \$89.00                             | \$89.00                                      | \$0.00     |
| Stage 3  | GST Exempt (Div 81) | \$89.00                             | \$89.00                                      | \$0.00     |
| <b>Staged Building Permits Residential / Major</b> |                     |                                     |  |            |
| Stage 1  | GST Exempt (Div 81) | \$306.00                            | \$306.00                                     | \$0.00     |
| Stage 2  | GST Exempt (Div 81) | \$153.00                            | \$153.00                                     | \$0.00     |
| Stage 3  | GST Exempt (Div 81) | \$153.00                            | \$153.00                                     | \$0.00     |
| <b>Staged Building Permits Commercial</b>          |                     |                                     |  |            |
| Stage 1  | GST Exempt (Div 81) | Full PA Fee                         | Full PA Fee                                  | -          |
| Stage 2  | GST Exempt (Div 81) | Full PA Fee                         | Full PA Fee                                  | -          |
| Stage 3  | GST Exempt (Div 81) | Full PA Fee                         | Full PA Fee                                  | -          |
| <b>Levy (Set by State Government)</b>              |                     |                                     |  |            |
| Training Levy                                      |                     | Set by State Gov                    | Set by State Gov                             | -          |
| Building Administration Fee                        |                     | Set by State Gov                    | Set by State Gov                             | -          |

COUNCIL FEES - 2016/17 FINANCIAL YEAR

| Details  | GST Status          | Adopted<br>2016/17<br>GST Inclusive | PROPOSED<br>1/1 - 30/6/2017<br>GST Inclusive | Fee Change |
|--|---------------------|-------------------------------------|--|------------|
| <b>PLUMBING</b>  |                     |                                     |  |            |
| Permitted - Assessment Fee (Domestic)                          | GST Exempt (Div 81) | \$63.00                             | \$63.00                                      | \$0.00     |
| Notifiable - Assessment Fee (Domestic)                         | GST Exempt (Div 81) |                                     | \$63.00                                      | \$63.00    |
| Permitted - Assessment Fee (Commercial)                        | GST Exempt (Div 81) | \$137.00                            | \$137.00                                     | \$0.00     |
| Notifiable - Assessment Fee (Commercial)                       | GST Exempt (Div 81) |                                     | \$137.00                                     | \$137.00   |
| Permitted - Inspection Fee (including additional inspections)  | GST Exempt (Div 81) | \$137.00                            | \$137.00                                     | \$0.00     |
| Notifiable - Inspection Fee (including additional inspections) | GST Exempt (Div 81) |                                     | \$137.00                                     | \$137.00   |
| Permitted - Minor plumbing Fee (domestic 1 fixture)            | GST Exempt (Div 81) | \$200.00                            | \$200.00                                     | \$0.00     |
| Notifiable - Minor plumbing Fee (domestic 1 fixture)           | GST Exempt (Div 81) |                                     | \$200.00                                     | \$200.00   |
| Permitted - Minor plumbing Fee (commercial 1 fixture)          | GST Exempt (Div 81) | \$200.00                            | \$200.00                                     | \$0.00     |
| Notifiable - Minor plumbing Fee (commercial 1 fixture)         | GST Exempt (Div 81) |                                     | \$200.00                                     | \$200.00   |
| Permitted - Residential up to 3 fixtures                       | GST Exempt (Div 81) | \$420.00                            | \$420.00                                     | \$0.00     |
| Notifiable - Residential up to 3 fixtures                      | GST Exempt (Div 81) |                                     | \$420.00                                     | \$420.00   |
| Permitted - Residential up to 6 fixtures                       | GST Exempt (Div 81) | \$587.00                            | \$587.00                                     | \$0.00     |
| Notifiable - Residential up to 6 fixtures                      | GST Exempt (Div 81) |                                     | \$587.00                                     | \$587.00   |
| Permitted - Residential up to 9 fixtures                       | GST Exempt (Div 81) | \$852.00                            | \$852.00                                     | \$0.00     |
| Notifiable - Residential up to 9 fixtures                      | GST Exempt (Div 81) |                                     | \$852.00                                     | \$852.00   |
| Residential Units  | GST Exempt (Div 81) | \$587.00                            | \$587.00                                     | \$0.00     |
| Plus each unit over 1  | GST Exempt (Div 81) | \$275.00                            | \$275.00                                     | \$0.00     |
| More than 6 units will be quoted                               | GST Exempt (Div 81) | POA                                 | POA  | -          |
| Permitted - Outbuilding / Misc structure                       | GST Exempt (Div 81) | \$137.00                            | \$137.00                                     | \$0.00     |
| Notifiable - Outbuilding / Misc structure                      | GST Exempt (Div 81) |                                     | \$137.00                                     | \$137.00   |
| Permitted - Demolition   | GST Exempt (Div 81) | \$226.00                            | \$226.00                                     | \$0.00     |
| Notifiable - Demolition  | GST Exempt (Div 81) |                                     | \$226.00                                     | \$226.00   |
| Permitted - Pool   | GST Exempt (Div 81) | \$235.00                            | \$235.00                                     | \$0.00     |
| Notifiable - Pool  | GST Exempt (Div 81) |                                     | \$235.00                                     | \$235.00   |

b. the new Building Surveying Service Fee Schedule.

15.2 Permit Authority and Building Surveying Fees ...(Cont'd)

| Building Surveying Service Fee Schedule as of 12/12/2016   |   |              |                |   |              |  |
|--|---|--------------|----------------|---|--------------|--|
| PLEASE NOTE:<br>FEES WILL BE QUOTED AS A MAXIMUM FEE AND/OR WHERE INDICATED, AN HOURLY RATE.<br>QUOTES WILL BE IN WRITING AND RELEVANT TO DOCUMENTS PROVIDED FOR QUOTATION.  |   |              |                |   |              |  |
| Service  | Fees for work with Accredited Practitioners |              | Unit           | Fees for work with Non-Accredited Practitioners |              | Comments   |
|  | Ex GST                                      | Incl GST     |                | Ex GST  | Incl GST     |  |
| <b>General</b>   |   |              |                |   |              |  |
| Hourly Rate (H/R)  | \$ 150.00                                   | \$ 165.00    | per hour       | \$ 150.00                                       | \$ 165.00    |  |
| Additional Inspections   | \$ 100.00                                   | \$ 110.00    | per inspection | \$ 100.00                                       | \$ 110.00    | Inspections associated with current Certifications and Permits |
| <b>Domestic</b>  |   |              |                |   |              |  |
| Demolition   | \$ 300.00                                   | \$ 330.00    | Max fee        | n/a   | n/a          | Includes up to 1 inspection                                    |
| Underpinning   | \$ 300.00                                   | \$ 330.00    | Max fee        | n/a   | n/a          |  |
| Shipping Container   | \$ 300.00                                   | \$ 330.00    | Max fee        |   |              |  |
| Swimming pool (Above ground)   | \$ 200.00                                   | \$ 220.00    | Max fee        | \$ 200.00                                       | \$ 220.00    | Includes 1 inspection (pool fence)                             |
| Swimming pool (Inground)   | \$ 400.00                                   | \$ 440.00    | Max fee        | \$ 550.00                                       | \$ 605.00    | Includes up to 2 inspections                                   |
| Deck   | \$ 400.00                                   | \$ 440.00    | Max fee        | \$ 550.00                                       | \$ 605.00    | Includes up to 2 inspections                                   |
| Verandah/Pergola   | \$ 400.00                                   | \$ 440.00    | Max fee        | \$ 550.00                                       | \$ 605.00    | Includes up to 2 inspections                                   |
| Garage/Carport/Shed  | \$ 400.00                                   | \$ 440.00    | Max fee        | \$ 550.00                                       | \$ 605.00    | Includes up to 2 inspections                                   |
| Retaining Wall   | \$ 400.00                                   | \$ 440.00    | Max fee        | \$ 550.00                                       | \$ 605.00    | Includes up to 2 inspections                                   |
| 2 Structures (example deck & garage)   | \$ 600.00                                   | \$ 660.00    | Max fee        | \$ 800.00                                       | \$ 880.00    | Includes up to 3 inspections                                   |
| 3 Structures (example deck, garage & carport)  | \$ 800.00                                   | \$ 880.00    | Max fee        | \$ 1,100.00                                     | \$ 1,210.00  | Includes up to 4 inspections                                   |
| Addition/Alteration - Less than 35m <sup>2</sup>   | \$ 500.00                                   | \$ 550.00    | Max fee        | \$ 900.00                                       | \$ 990.00    | Includes up to 3 inspections                                   |
| Addition/Alteration - Greater than 35m <sup>2</sup>  | \$ 700.00                                   | \$ 770.00    | Max fee        | \$ 1,100.00                                     | \$ 1,210.00  | Includes up to 4 inspections                                   |
| NEW Dwelling   | \$ 900.00                                   | \$ 990.00    | Max fee        | \$ 1,500.00                                     | \$ 1,650.00  | Includes up to 4 inspections                                   |
| Multi Units - 2 Units  | \$1,200.00                                  | \$1,320.00   | Max fee        | \$ 1,500.00                                     | \$ 1,650.00  | Includes up to 5 inspections                                   |
| Certificate of Substantial Compliance  | To be quoted                                | To be quoted | per hour       | To be quoted                                    | To be quoted |  |
| PLEASE NOTE:<br>FEES FOR RETROSPECTIVE WORK WILL BE QUOTED AS PER MAXIMUM FEE FOR CLASS/TYPE OF BUILDING WORK.<br>AN ADDITIONAL HOURLY RATE & TRAVEL RATE MAY BE QUOTED DEPENDENT ON LOCATION (GREATER THAN 50KM FROM CBD OFFICE) AND COMPLEXITY OF INVESTIGATING COMPLIANCE OF EXISTING WORK. |   |              |                |   |              |  |

15.2 Permit Authority and Building Surveying Fees ...(Cont'd)

| Building Surveying Service Fee Schedule as of 12/12/2016  |   |              |           |   |           |                                   |
|---|---|--------------|-----------|---|-----------|-----------------------------------|
| PLEASE NOTE:<br>FEES WILL BE QUOTED AS A MAXIMUM FEE AND/OR WHERE INDICATED, AN HOURLY RATE.<br>QUOTES WILL BE IN WRITING AND RELEVANT TO DOCUMENTS PROVIDED FOR QUOTATION. |   |              |           |   |           |                                   |
| Service   | Fees for work with Accredited Practitioners |              | Unit      | Fees for work with Non-Accredited Practitioners |           | Comments                          |
|   | Ex GST                                      | Incl GST     |           | Ex GST  | Incl GST  |                                   |
| <b>Commercial</b>   |   |              |           |   |           |                                   |
| Hourly Rate (H/R)   | \$ 150.00                                   | \$ 165.00    | per hour  | \$ 150.00                                       | \$ 165.00 |                                   |
| Demolition  | \$ 400.00                                   | \$ 440.00    | Max fee   | n/a   | n/a       | Includes 1 inspection             |
| Internal fitout - maximum 250m2   | \$ 600.00                                   | \$ 660.00    | Max fee   | n/a   | n/a       | Includes 2 inspections            |
| Internal fitout - 251m2 to 499m2  | \$ 800.00                                   | \$ 880.00    | Max fee   | n/a   | n/a       | Includes up to 2 inspections      |
| Internal fitout - over 499m2  | \$ 900.00                                   | \$ 990.00    | per floor | n/a   | n/a       | Includes up to 3 inspections      |
| Takeaway/Café Fitout (Less than 20 people)  | \$ 700.00                                   | \$ 770.00    | Max fee   | n/a   | n/a       | Includes up to 2 inspections      |
| Restaurant/Café Fitout (More than 20 people)  | \$ 900.00                                   | \$ 990.00    | Max fee   | n/a   | n/a       | Includes up to 2 inspections      |
| Addition/Alteration - Maximum 300m2   | \$1,200.00                                  | \$ 1,320.00  | Max fee   | n/a   | n/a       | Includes up to 3 inspections      |
| New/Addition/Alteration - Maximum 499m2   | \$2,000.00                                  | \$ 2,200.00  | Max fee   | n/a   | n/a       | Includes up to 3 inspections      |
| New/Addition/Alteration - Over 499m2  | \$2,500.00                                  | \$ 2,750.00  | Max fee   | n/a   | n/a       | Includes up to 4 inspections      |
| Certificate of Substantial Compliance   | To be quoted                                | To be quoted | per hour  | n/a   | n/a       |                                   |
| Multi Units - 2 Units   | \$1,850                                     | \$ 2,035.00  | Max fee   | n/a   | n/a       | Includes up to 5 inspections      |
| <b>Other</b>  |   |              |           |   |           |                                   |
| Amended Certifications  | \$ 150.00                                   | \$ 165.00    | Max fee   | \$ 150.00                                       | \$ 165.00 | Hourly Rate (H/R)                 |
| Extention of time (12 Months) BS Service contract past 2 years  | \$ 263.64                                   | \$ 290.00    | 12 Months |   |           |                                   |
| Consultancy work  | \$ 150.00                                   | \$ 165.00    | per hour  |   |           | Hourly Rate (H/R), return to base |
| Re-Open Expired File - Less than 4 years  | \$ 600.00                                   | \$ 660.00    | Max fee   |   |           |                                   |
| Re-Open Closed File - Greater than 4 years  | \$ 900.00                                   | \$ 990.00    | Max fee   |   |           |                                   |
| Strata Reports - 1 Unit   | \$ 450.00                                   | \$ 495.00    | 1 unit    |   |           |                                   |
| Strata Reports - 2 Units  | \$ 600.00                                   | \$ 660.00    | 2 units   |   |           |                                   |
| Strata Reports - 3 Units or more  | Subject to quotation                        |              | 3+ units  |   |           |                                   |
| Access Lift   | \$ 800.00                                   | \$ 880.00    | Max fee   |   |           |                                   |
| Occupancy Permit  | \$ 300.00                                   | \$ 330.00    | Max fee   |   |           |                                   |
| TOP Certificate   | To be quoted                                | To be quoted | per hour  |   |           |                                   |
| Travel Return to Base   | \$ 1.25                                     | \$ 1.38      | per km    |   |           | Greater than 50km from CBD        |

**15.2 Permit Authority and Building Surveying Fees ...(Cont'd)**

---

**Mrs L Hurst (Director Development Services) and Mr R Gillett (Manager Building Services) were in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 December 2016**

**MOTION**

**Moved Alderman J Finlay, seconded Alderman D H McKenzie.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 10:1**

**FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood and Alderman K P Stojansek**

**AGAINST VOTE: Alderman R L McKendrick**

**16 FACILITIES MANAGEMENT DIRECTORATE ITEMS**

**No Items were identified as part of these Minutes**

**17 QUEEN VICTORIA MUSEUM AND ART GALLERY DIRECTORATE ITEMS**

**No Items were identified as part of these Minutes**

**18 INFRASTRUCTURE SERVICES DIRECTORATE ITEMS****18.1 Lease Arrangement for 126 Russells Plains Road, Rocherlea****FILE NO:** SF0635**AUTHOR:** Rachael Eberhardt (Natural Environment Officer - Operations)**DIRECTOR:** Harry Galea (Director Infrastructure Services)

---

**DECISION STATEMENT:**

To consider leasing the Russells Plains Farm at 126 Russells Plains Road, Rocherlea.

*This recommendation requires a decision by an absolute majority.*

**RECOMMENDATION:**

That, pursuant to the provisions of Section 177 *Local Government Act 1993*, Council lease the two residential properties located on 'Russells Plains Farm' at 126 Russells Plains Road, Rocherlea (as referenced ECM #3939565 and #3939568) at a rate determined by the General Manager at not less than valuation.

---

**Mr H Galea (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 December 2016****MOTION****Moved Alderman J Finlay, seconded Alderman D H McKenzie.****That the Motion, as per the Recommendation to Council, be adopted.****CARRIED 11:0**

**FOR VOTE:** Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood and Alderman K P Stojansek

---

**19 CORPORATE SERVICES DIRECTORATE ITEMS****19.1 Rates and Charges Structure - 2017/2018 Financial Year****FILE NO:** SF0556**DIRECTOR:** Michael Tidey (Director Corporate Services)

---

**DECISION STATEMENT:**

To determine the Rates and Charges Structure for residential properties that will apply for the financial year ending 30 June 2018 and subsequent years.

*There are a number of rating provisions in the Local Government Act 1993 that form part of the annual rating resolution decision that require an absolute majority. The outcome of this item will be reflected in a future rating resolution and so if a decision were to be made contrary to the recommendation it should be made by absolute majority so as to avoid the possibility of future disagreement.*

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 23 November 2015 - Agenda Item 14.1 - Notice of Motion - Alderman R J Sands - Flexible Rating Structure

Council - 8 February 2016 - Agenda Item 14.1 - Notice of Motion - Alderman R J Sands - Flexible Rating Structure

**RECOMMENDATION:**

That Council:

1. in accordance with section 86A (General principles in relation to making or varying rates) and section 90 (General rate) of the *Local Government Act 1993*, continues the existing policy of determining and applying general rates for residential properties based on the value of the property; and
2. not utilise the provisions of Division 6A (Average area rates) of the *Local Government Act 1993*, for the determination of general rates for residential properties, due to the regressive nature of this method and the resultant adverse impact on those ratepayers with the least capacity to pay.

---

**Mr M Tidey (Director Corporate Services) and Mr P Gimpl (Manager Finance) were in attendance to answer questions of Council in respect of this Agenda Item.**

---



## 19.1 Rates and Charges Structure - 2017/2018 Financial Year ...(Cont'd)

---

Alderman J Finlay withdrew from the Meeting at 2.19pm.

Alderman J Finlay re-attended the Meeting at 2.20pm.

**DECISION:** 12 December 2016

### MOTION 1

Moved Alderman R J Sands, seconded Alderman R L McKendrick:

That the City of Launceston utilises the provisions of Division 6A (Average Area Rates) of the *Local Government Act 1993*, for the determination of general rates for residential properties.

**LOST 5:6**

FOR VOTE: Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman J G Cox and Alderman S R F Wood

AGAINST VOTE: Mayor Alderman A M van Zetten, Alderman D H McKenzie, Alderman D C Gibson, Alderman D W Alexander, Alderman J Finlay and Alderman K P Stojansek

**DECISION:** 12 December 2016

### MOTION 2

Moved Alderman R L McKendrick, seconded Alderman R I Soward.

That an additional three minutes speaking time be granted to Alderman R J Sands.

**CARRIED 11:0**

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood and Alderman K P Stojansek

**19.1 Rates and Charges Structure - 2017/2018 Financial Year ...(Cont'd)**

---

**DECISION: 12 December 2016**

**MOTION 3**

**Moved Alderman R L McKendrick, seconded Alderman D H McKenzie.**

**That an additional three minutes speaking time be granted to Deputy Mayor Alderman R I Soward.**

**CARRIED 11:0**

**FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood and Alderman K P Stojansek**

**DECISION: 12 December 2016**

**MOTION 4**

**Moved Alderman J Finlay, seconded Alderman D H McKenzie.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 6:5**

**FOR VOTE: Mayor Alderman A M van Zetten, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander and Alderman K P Stojansek**  
**AGAINST VOTE: Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman J G Cox and Alderman S R F Wood**

## 19.2 Rating Exemptions and Remissions for Charitable Organisations Policy (23-Plx-002)

**FILE NO:** SF0991

**DIRECTOR:** Michael Tidey (Director Corporate Services)

---

### **DECISION STATEMENT:**

To consider an update to the Rating Exemptions and Remissions for Charitable Organisations Policy (23-Plx-002).

### **RECOMMENDATION:**

That Council adopts the updated Rating Exemptions and Remissions for Charitable Organisations Policy (23-Plx-002) as detailed below:

## **Rating Exemptions and Remissions for Charitable Organisations Policy**

### **PURPOSE:**

To set out the manner of rating certain properties owned by churches, charitable organisations and others.

### **SCOPE:**

This policy applies to all rates and charges levied under the *Local Government Act 1993*. Applies to organisations, not to individuals.

### **POLICY:**

#### **Statutory Exemption**

Section 87 (d) of the *Local Government Act 1993* provides exemption of the General Rate and Fire Levy for land or part of land **owned** and **occupied exclusively** for charitable purposes.

In determining if a ratepayer is eligible for an exemption the answer to each of the following questions must be yes:

1. Is the ratepayer a charitable organisation?

#### *How to Assess*

- They must hold Australian Taxation Office certification that they are a charity with Deductible Gift Recipient (DGR) status.
  - Examples of Charities that may be eligible include:
    - Religious institutions;
    - Aged persons homes;
    - Homeless hostels;
-

## **19.2 Rating Exemptions and Remissions for Charitable Organisations Policy (23-Plx-002) ...(Cont'd)**

---

- Organisations relieving the special needs of people with disabilities;
- Non-profit child care services; and
- Societies that promote the fine arts.
- Refer to the ATO Endorsed DGRs - Gift Pack for deductible gift recipients and donors. More information available on the ATO website [www.ato.gov.au](http://www.ato.gov.au), under non-profit organisations.
- What is not a charity?
  - An entity that is primarily for sporting, recreation or social purposes.
  - An entity that is primarily for political, lobbying or promotional purposes.
  - An entity that's purpose is illegal or against public policy.
  - An entity is carrying on a commercial enterprise to generate surpluses.
  - Government departments and instrumentalities carrying out the ordinary functions of government are unlikely to be charities.

AND

### **2. Is the ratepayer using the property exclusively for charitable purposes?**

#### *How to Assess*

- The property cannot be used for non-charitable, commercial or for-profit activities in addition to charitable activities, unless part of the land can be separated by a tenancy and isolated exclusively for charitable use. (i.e. a church and a minister's house).
- Examples of charitable activities include:
  - Relief of poverty
  - Relief of needs of the aged
  - Relief of sickness or distress
  - The advancement of religion
  - The advancement of education
  - Provision of child care services on a non-profit basis; and
  - Other purposes beneficial to the community.
- Examples of non-charitable activities include:
  - Private halls or halls that are leased or hired out.
  - Residential properties and manses owned by Religious institutions even when occupied by a minister.
  - Commercial activities that support other charitable work.
- The DGR Endorsement Certificate from the ATO will specify the reason it was given. Assess if this meets the charity definitions. The Organisation should also have ATO endorsement for charitable tax exemption to support this.

AND

---

## **19.2 Rating Exemptions and Remissions for Charitable Organisations Policy (23-Plx-002) ...(Cont'd)**

---

3. Is the charitable organisation the owner of the property?
- A lessee or tenant is not eligible for an exemption.

Properties which are eligible for an exemption from the General Rate and Fire Levy shall be liable for applicable service rates and charges.

### **Discretionary Remission**

Organisations that are not eligible for an exemption under Section 87(d) of the *Local Government Act 1993*, may apply to Council for a rates remission.

The Council will provide a remission of the General Rate to those ratepayers that are:

- Charitable organisations that would otherwise be eligible for an exemption, except that they do not own the property that they occupy, where they are liable for the rates and charges.
- Religious institutions that own residential properties that are occupied solely by the church minister and his/her family.
- A combination of the above.

The Council may provide a remission (in full or in part) of the General Rate to those ratepayers where:

1. A charitable organisation would otherwise be eligible for an exemption, except that they conduct minor or incidental commercial activities, provided that the organisation is a non-profit and all funds raised contribute to their charitable purpose (that has been endorsed by the ATO).
2. A charitable organisation leases (rents) properties (or tenancies within a property) for residential purposes to financially disadvantaged members of the community. In such cases the following tests shall apply:
  - i. Rentals are at a demonstrable discount to market rates, such as a rent similar to that applied by Housing Tasmania in respect of its own residential properties;
  - ii. There has been no up-front payments made by the occupier to secure the right to occupy the property; and
  - iii. No body corporate fees or similar are payable by the occupier; and
  - iv. The occupier does not have the lifetime tenancy or a lease period which effectively provides for lifetime tenancy.

No remission shall apply to a property owned by or subject to a lease or management agreement with the State Government.

Where the amount of the General Rate and Charge is less than \$1,000 the Director Corporate Services can make an interim determination. Where the amount is more than \$1,000 the percentage and amount of the remission will be determined by Council.

---

## **19.2 Rating Exemptions and Remissions for Charitable Organisations Policy (23-Plx-002) ...(Cont'd)**

---

All remissions are reported annually to Council for ratification.

In determining the remission the factors considered would include whether the benefit from the organisations activities are within the municipality.

Benefits to the community would include activities such as health promotion, advancement of education, relief of poverty, relief of needs for the aged, relief of sickness or distress and the advancement of religion. This needs to be assessed in the context of what has already been assessed as charitable by the Australian Taxation Office.

For example where an organisation has charitable DGR endorsement from the Australian Taxation Office, is the ratepayer, occupies the property partially or fully for commercial activities to raise funds to support the activities endorsed by the ATO and those activities provide a benefit to the Launceston community (as opposed to activities focused towards other communities) then a remission would be granted.

Applications for a remission are to be made in writing. Eligibility for a remission will be reviewed annually.

Properties which receive a discretionary remission from the General Rate shall be liable for the Fire Levy and applicable service rates and charges.

If an organisation's charitable status changes or the purposes for which the property is used changes, it must notify Council.

Remissions processed under this policy will be taken to Council for endorsement on an annual basis.

### ***PRINCIPLES:***

Launceston City Council's Organisational Values apply to all activities.

### ***RELATED POLICIES & PROCEDURES:***

[Properties Management and Operation Diagram 23-HLPr-011](#)

[Rates and Charges Policy 23-Plx-010](#)

### ***RELATED LEGISLATION:***

Local Government Act 1993 - Part 9.

### ***REFERENCES:***

N/A

---

**19.2 Rating Exemptions and Remissions for Charitable Organisations Policy (23-Plx-002) ...(Cont'd)**

---

***DEFINITIONS:***

N/A

***REVIEW:***This policy will be reviewed no more than five years after the date of approval.

---

**Mr M Tidey (Director Corporate Services) and Mr P Gimpl (Manager Finance) were in attendance to answer questions of Council in respect of this Agenda Item.**

**Mr B Fitch spoke to the item.**

**DECISION: 12 December 2016**

**MOTION**

**Moved Alderman R L McKendrick, seconded Alderman D H McKenzie.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 11:0**

**FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood and Alderman K P Stojansek**

**19.3 Council Meeting - 23 January 2017****FILE NO:** SF0975**AUTHOR:** John Davis (Manager Corporate Strategy)**DIRECTOR:** Michael Tidey (Director Corporate Services)

---

**DECISION STATEMENT:**

To determine the date for the first Council Meeting in 2017.

*This decision requires an absolute majority.*

**RECOMMENDATION:**

Pursuant to Regulation 6(1) of the *Local Government Act (Meeting Procedures) Regulations 2015*, Council determines that the first Meeting of the 2017 calendar year will be held on Monday, 23 January 2017 commencing at 1.00pm.

---

**Mr M Tidey (Director Corporate Services) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 December 2016****MOTION**

**Moved Alderman J Finlay, seconded Alderman R I Soward.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 11:0**

**FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood and Alderman K P Stojansek**

---



**20 GENERAL MANAGER'S DIRECTORATE ITEMS****20.1 Report on Council's 2016 Annual General Meeting****FILE NO:** SF0098**AUTHOR:** John Davis (Manager Corporate Strategy)**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

---

**DECISION STATEMENT:**

To report on the Council's 2016 Annual General Meeting (AGM), held on Monday, 5 December 2016 at 5.30pm at the Town Hall Reception Room, in compliance with section 72B of the *Local Government Act 1993 (Tas)*.

**RECOMMENDATION:**

That Council, in respect of the Annual General Meeting held on Monday, 5 December 2016 at 5.30pm at the Town Hall Reception Room, notes the following motions passed at that meeting:

- (i) That the Minutes of the Annual General Meeting held on 7 December 2015 be accepted as a true and correct record.
- (ii) That the City of Launceston Annual Report for the year ended 30 June 2016 be adopted, together with the Annual Reports for the following City of Launceston entities and Authorities:
  1. Queen Victoria Museum and Art Gallery
  2. York Park and Inveresk Precinct Authority
  3. Launceston Flood Authority.

---

**Mr M Tidey (Director Corporate Services) and Mr P Gimpl (Manager Finance) were in attendance to answer questions of Council in respect of this Agenda Item.**

---

**20.1 Report on Council's 2016 Annual General Meeting ...(Cont'd)**

---

**DECISION: 12 December 2016****MOTION****Moved Alderman R L McKendrick, seconded Alderman D H McKenzie.****That the Motion, as per the Recommendation to Council, be adopted.****CARRIED 11:0****FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood and Alderman K P Stojansek**

**21 URGENT BUSINESS**

*Regulation 8(6) of the Local Government (Meeting Procedures) Regulations 2015, states that a council, by absolute majority at an ordinary council meeting, may decide to deal with a matter that is not on the Minutes.*

**No Urgent Items were identified as part of these Minutes**

**22 CLOSED COUNCIL**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 15(2)*

**22.1 Confirmation of the Minutes**

The *Local Government (Meeting Procedures) Regulations 2015 - Regulation 34(6)* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

**22.2 Design Centre**

That Minutes Item 22.2 - Design Centre be considered within Closed Council pursuant to the authority contained within Regulation 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

15(2)(g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

**22.3 Rate Remission Request**

That Minutes Item 22.3 - Rate Remission Request be considered within Closed Council pursuant to the authority contained within Regulation 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

15(2)(g) information of a personal and confidential nature or information provided to council on the condition it is kept confidential.

**22.4 Rate Remission**

That Minutes Item 22.4 - Rate Remission be considered within Closed Council pursuant to the authority contained within Regulation 15(2)(j) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

- 15(2)(j) the personal hardship of any person who is resident in, or is a ratepayer in, the relevant municipal area.

**22.5 Rate Recovery Sale - Reserve Price 1****22.6 Rate Recovery Sale - Reserve Price 2****22.7 Rate Recovery Sale - Reserve Price 3****22.8 Rate Recovery Sale - Reserve Price 4****22.9 Rate Recovery Sale - Reserve Price 5****22.10 Rate Recovery Sale - Reserve Price 6**

That Minutes Items 22.5 - 22.10 - Rate Recovery Sale - Reserve Price 1 - 6 be considered within Closed Council pursuant to the authority contained within Regulation 15(2)(j) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

- 15(2)(j) the personal hardship of any person who is resident in, or is a ratepayer in, the relevant municipal area.

**22.11 Report from General Manager's Contract and Performance Review Committee**

That Minutes Item 22.11 - Report from General Manager's Contract and Performance Review Committee be considered within Closed Council pursuant to the authority contained within Regulation 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

- 15(2)(a) personnel matters, including complaints against an employee of the council and industrial relations matters.

**DECISION:** 12 December 2016

**MOTION**

Moved Alderman R I Soward, seconded Alderman R L McKendrick.

That Council move into Closed Session.

**CARRIED 11:0**

**FOR VOTE:** Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood and Alderman K P Stojansek

Council moved into Closed Session at 2.54pm.

The Council returned to Open Session at 3.07pm.

**23 MEETING CLOSURE**

The Mayor, Alderman A M van Zetten, closed the meeting at 3.07pm.

**UNCLASSIFIED MINUTES ITEMS:**