


Attachment 1

2015-2016 Annual Plan Actions

Progress to 31 March 2016

Annual Plan Actions


 At least 80% of target achieved



 Between 60% and 79% of target achieved


 Less than 60% of target achieved



Priority Area: 1 A creative and innovative city

10-Year Goal: To foster creative and innovative people and industries

ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
Key Direction: To support and promote alternative uses of underutilised buildings					
Macquarie House - Manage the redevelopment of Macquarie House to accommodate the Macquarie House Innovation Hub MEASURES OF SUCCESS - Completed Detailed Design and Documentation process - Secure approvals and permits - Manage construction project - Manage Lease agreements - Complete Capital Work Project	In Progress	The Innovation Hub Committee have provided a presentation to Council regarding a proposed revision to the Operational Business Case for the Innovation Hub, involving additional operational funding support from the State Government. Redevelopment plans will be revised during the following month, prior to submission of Development Application documentation.	Facilities Management	65	



ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
Key Direction: To contribute towards artistic, cultural and heritage outcomes					
<p>Continue to plan the Gallery of the First Tasmanians with the main theme being Tasmania before European settlement</p> <p>MEASURES OF SUCCESS</p> <ul style="list-style-type: none"> - Consultation with all relevant parties completed - Employ Project Manager and Education Consultant - Objects and stories identified - Research for the year completed 	In Progress	<p>The most recent meeting was held on 25 February, at which further identification of themes and topics, in particular, was discussed by the research group.</p> <p>The final plan will be produced by mid-June. Gallery themes continue to be discussed at project team meetings and will be finalised in June 2016.</p> <p>Damien Quilliam will be making use of an important Gordon Darling Foundation Grant to continue this work in Europe later in 2016.</p>	Queen Victoria Museum & Art Gallery	63	
<p>Complete the Digital strategy to improve access to the QVMAG collection and create a relevant policy</p> <p>MEASURES OF SUCCESS</p> <ul style="list-style-type: none"> - Policy developed - Policy presented to MGAB and QVMAG Staff 	In Progress	<p>Present strategy to MGAB -Development of this document has started with more input from IT and Exhibitions. Graphics are working on the presentation. Input continues in the different digital areas.</p> <p>The strategy is now in the final draft stage and nearly ready for delivery to staff for feedback. Final work is being done by graphics for presentation.</p> <p>Present strategy to QVMAG Staff -Input from different areas continues into the strategy with Graphics updating final document.</p>	Queen Victoria Museum & Art Gallery	75	




ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
<p>Develop strategy for supporting the Innovation Circle, to increase research and Education Programs with technology and Computer Science</p> <p>MEASURES OF SUCCESS - MOU reflects new arrangements</p>	In Progress	<p>Manager for Collections and Research and Manager for Exhibitions and Conservation working on PD for Planetarium to finalise this new position before developing new MIST position.</p> <p>QVMAG and Innovation Circle program planned-Progress has been made to employ new team member to the MIST group who would work with the Innovation group.</p> <p>The new part time position in MIST has an approved PD which has been graded with HR. There is a request to EMC for additional 0.2 FTE to bring the total FTE to 0.7.</p> <p>Recent meetings with James Riggall have established the relationship will continue on a volunteer basis for the Museum.</p> <p>Support and communication will continue through Belinda Cotton (Public Programs Coordinator), Mark Gordon (Information Technology Coordinator). Education is the main thrust of the group.</p>	Queen Victoria Museum & Art Gallery	75	




ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
Review signage and wayfinding with a view to bringing this to an appropriate national/international standard MEASURES OF SUCCESS - New promotional signage methods trialled - Improved wayfinding signage installed	Deferred	This task is off-track as it is now linked to City Heart and the overall signage strategy for Launceston CBD. At this stage this action will be deferred upon completion of the City Heart Project.	Queen Victoria Museum & Art Gallery	-	-
Define the relationship between the QVMAG and the future governance model MEASURES OF SUCCESS - Improved connections between QVMAG and MGAB established with better relationships identified and governance model confirmed	Completed	Cultural audit commenced in January 2016, with external consultant expected to commence cultural review of Launceston, including QVMAG, in April/May 2016.	Queen Victoria Museum & Art Gallery	100	
Secure long-term financial sustainability from the State Government MEASURES OF SUCCESS - State Government Funding confirmed	Completed	State Government confirmed annual funding indexed CPI. This has been completed.	Queen Victoria Museum & Art Gallery	100	

Priority Area: 2 A city where people choose to live

10-Year Goal: To promote Launceston as a unique place to live, work, study and play


<i>ACTION</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>DIRECTORATE</i>	<i>% COMPLETE</i>	<i>PROGRESS</i>
Key Direction: To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston					
Leisure & Aquatic Perimeter Fence Installation - A new and realigned perimeter fence at LAC, creating more park space and natural shade for customers along with improved security MEASURES OF SUCCESS - Planning approval obtained - New fence constructed	In Progress	First development application for Launceston Leisure and Aquatic fence installation was pulled to allow for further consultation. Consultation is now complete and a new development application is ready to submit through official process. Installation to continue into the 2016/17 financial year.	Facilities Management	20	
North Bank - Implement Stage 1 of the North Bank project plan MEASURES OF SUCCESS - Delivery of projects as identified in the 3-year project plan	In Progress	Council is awaiting delivery of the Grant Deed documentation from the Australian Government. Following the finalisation of these components, subsequent tenders will be released for associated landscaping and civil works, including car parking, utilities and site access infrastructure.	Facilities Management	45	
Public Open Space (POS) Strategy - Review the 2007 Public Open Space Strategy to encompass POS recommendations from the Greater Launceston Plan and establish a new and up to date vision for Launceston's Public Open Space MEASURES OF SUCCESS - POS Strategy planned for completion by 30 December 2015 - Public Open Space Strategy adopted by Council by the third quarter 2015/16	Deferred	The Public Open Space Strategy was deferred due to priority projects, City Heart and Gorge Reimagining requiring greater involvement from the Parks & Recreation team than expected, and the unknown expectations of the Statewide Planning Scheme. Additionally there have been a number of vacancies in the team, further stretching their capability. The Strategy work will continue once the Statewide Planning Scheme is adopted and expectations are clear.	Infrastructure Services	-	-

ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
<p>Reimagining Cataract Gorge Project - Preparation of a strategy that determines appropriate infrastructure, activities and promotion of the Cataract Gorge</p> <p>MEASURES OF SUCCESS - Council adopts the strategy and implementation plan</p>	Completed	<p>The White Paper has been workshopped with Council with adjustments to occur based on Aldermen feedback. The White Paper will be presented to the Strategic Planning and Policy Committee in December 2015.</p>	Infrastructure Services	100	
Key Direction: To support the CBD and commercial areas as activity places during day and night					
<p>Promote Inner City Living in the City of Launceston - Develop resources to assist investors to access information about the development of residential accommodation in the Launceston CBD</p> <p>MEASURES OF SUCCESS - Guidelines published</p>	In Progress	<p>A draft pamphlet has been produced and will be reviewed for final publication after consultation with key stakeholders. It is anticipated that this project will be completed by 30 June 2016.</p>	Development Services	60	
<p>City Heart Project - Strategically manage the implementation of projects associated with the re-creation of Launceston's central business district</p> <p>MEASURES OF SUCCESS - Federal Government funding is secured for key projects - Projects are identified, prioritised and implemented</p>	In Progress	<p>The Round Two submission to the National Stronger Regions Fund was unsuccessful. Nevertheless, part of the project applied for - Quadrant Mall - will proceed in February 2016 as this component is funded from Council funds.</p> <p>Preparations have commenced for a \$15million submission for Round Three of the Stronger Regions Fund (March 2016), for implementation of the Brisbane Street Mall, Civic Square and upgrades to bus stops, wi-fi and signage connectivity in the CBD.</p>	Development Services	70	

ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
<p>Implement the Launceston City Heart Project - Implementation of priority projects identified within the Launceston City Heart Project Masterplan once adopted</p> <p>MEASURES OF SUCCESS</p> <ul style="list-style-type: none"> - Successful application for Stronger Regions Funding Round 2 - Quadrant Mall and The Avenue - Dec 2015 - Council to adopt Stage 1 of the Masterplan - Dec 2015 - Commencement of identified key major public spaces (detailed design process early 2016) - Completion of 1st dig ground project in 2016 (Quadrant Mall) 	In Progress	<p>The Signage and Wayfinding Strategy was considered by Aldermen at a workshop and was considered and adopted along with Stage One of the Master Plan on 14 December 2015.</p> <p>The Round Two application for Stronger Regions Funding was unsuccessful. However, as a funded project within the Capital Works budget, the Quadrant Mall will be the first major public space capital project commence in February 2016.</p> <p>The remaining elements of the round two will either be included within the round three grant application or scheduled for future stages.</p>	Development Services	45	
<p>Launceston City Heart Project Consultation and Master Plan - Undertake consultation, complete design work and commence implementation of the City Heart Project</p> <p>MEASURES OF SUCCESS</p> <ul style="list-style-type: none"> - Community consultation completed - Detailed designs completed - Master Plan Document completed and adopted 	Completed	A report and recommendations on Stage One of the Master Plan and the Way finding Strategy was considered and endorsed by Council on 14 December.	Development Services	100	
Key Direction: To contribute to enhanced public health and amenity to promote a safe and secure environment					
<p>To review the Municipal Emergency Management Plan and submit for accreditation</p> <p>MEASURES OF SUCCESS</p> <ul style="list-style-type: none"> - Statement regarding vulnerable people in plan - Endorsement by MEM Committee - Council endorsement for forwarding to SES 	Completed	The City of Launceston Municipal Emergency Plan has been approved by the Municipal Emergency Management Committee and received Council endorsement at the meeting of 23rd November. It has now been forwarded to the State Emergency Management Controller for approval.	Facilities Management	100	



Priority Area: 4 A diverse and welcoming city

10-Year Goal: To offer access to services and spaces for all community members and to work in partnership with others to address the needs of vulnerable and diverse communities

ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
Key Direction: To offer equitable access to services and facilities, including the design of public spaces that are accessible and suited to all abilities					
<p>Accessible documents - Define Council's document accessibility goals and standards, and develop tools to help document creators deliver to these standards</p> <p>MEASURES OF SUCCESS</p> <ul style="list-style-type: none"> - Over time, documents will be routinely created to our minimum accessible standards - The benefits of document accessibility are communicated across Council - Council can demonstrate a commitment towards achieving accessibility 	In Progress	<p>Vision Australia's Accessibility Toolbar for Word was released on 3 December 2015. Vision Australia have yet to release the e-learning that supports the toolbar.</p> <p>Communications advise that the software that sits behind Council's new website has a built-in accessibility checker, and information on specifications around this will be sought from the vendor so requirements can be built into our Management System templates etc.</p> <p>This item is off-track pending resolution of the above, so that any changes to our processes and templates etc. reflect the requirements of the above. Communications are assisting in the progression of this. I am working to a revised end date of 30 April 2016 for this Action.</p>	Corporate Services	25	



Priority Area: 5 A city that values its environment


10-Year Goal: To reduce the impacts on our natural environment and build resilience to the changing intensity of natural hazards


ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
Key Direction: To manage the risks of climate-related events particularly in the area of stormwater management					
<p>Undertake hydraulic modelling and understand urban flood risk</p> <p>MEASURES OF SUCCESS - 40% of the urban catchments have been modelled</p>	In Progress	<p>A contractor (Cardno) has been engaged to build robust defensible calibrated models to an acceptable industry standard of our urban network and provide us with associated documentation (Modelling/Flood Study Report). Currently, 4 of the 10 identified catchments are in the model build phase and nearing completion.</p> <p>This modelling project will provide us with an overall understanding of our stormwater network and provide an estimate of the number and magnitude of our stormwater issues. This will enable us to rank and prioritise future capital works.</p> <p>Due to significant urban flooding in February 2016 and a current vacancy for the Senior Hydraulics Engineer the project has been delayed by 2 months.</p>	Infrastructure Services	50	
Key Direction: To reduce our and the community's impact on the natural environment					
<p>5.1.5.10 Kerbside organic collection and regional composting service - Organics recovery is a priority in the interim waste strategy & action plan (ISAP). A business case outlining the cost of a commercial food & green organics composting facility at Launceston landfill & the cost of introducing a third green & food organics bin for residents is to be prepared</p> <p>MEASURES OF SUCCESS Year 1 of 2 - Second draft of business plan to SPPC in Sept 2015 - Decision by Council on implementation in Mar 2016</p>	In Progress	<p>The detailed business case was work-shopped with Council in November with community consultation to occur in March and April through Your Voice Your Launceston.</p> <p>Final Council decision expected in May 2016.</p> <p>Your Voice Your Launceston survey is out and available for completion.</p> <p>Will finish on 6 April 2016 and data prepared for an SPPC meeting in April.</p>	Infrastructure Services	90	


Priority Area: 6 A city building its future

10-Year Goal: To drive appropriate development opportunities as well as infrastructure, land use planning and transport solutions

ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
Key Direction: To develop and take a strategic approach to develop sites to maximise public benefits of development					
<p>Relocation of the University of Tasmania's Launceston campus - Represent the City of Launceston's interests in negotiations around the relocation of the University of Tasmania's Launceston campus to an inner city location</p> <p>MEASURES OF SUCCESS - Active participation in the reference group</p>	In Progress	<p>Council resolution at Council Meeting 9 November 2015 indicated in-principle agreement to transfer land parcels at Inveresk and Willis Street to the University of Tasmania subject to stated conditions communicated to the University to facilitate submissions for funding of the Inner City Campus proposal to the Federal Government.</p>	General Manager	60	
Key Direction: To ensure that the planning system at a local and regional level is effective and efficient					
<p>Northern Suburbs Strategy Stage One - Undertake stage one of the development of an integrated strategy for the City of Launceston Northern Suburbs (GLP Project G.2). A comprehensive broadly based strategy encompassing social and physical planning with economic and housing initiatives noting the changes that may happen with the relation of the University</p> <p>MEASURES OF SUCCESS - Stage 1 scoping completed and endorsed</p>	In Progress	<p>Initial meetings held with key internal and external stakeholders to discuss approach. A briefing paper has been developed to outline key priorities. Project identified as Stage 1 of project with an outcome to scope the project.</p> <p>Further stages identified across 2016/17 and 2017/18 financial years and proposed in IPM for budget consideration. Project outline briefing paper to be drafted by Director Hurst to include objectives, outcomes, outputs, identified budget and core competencies of multi-disciplinary team for EOI.</p> <p>Briefing paper drafted and distributed to internal stakeholders by Director Hurst. Ongoing internal discussions on objectives, outcomes, outputs and identified budget over next three years.</p> <p>Briefing paper updated by Director Hurst. Teleconference attended by Community Development on ABCD Learning Sites to determine budget, timelines and process.</p>	Development Services	50	



ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
<p>Heritage List Review - Stage One Review the Launceston Heritage List to ensure its currency and consistency with the State Heritage List</p> <p>MEASURES OF SUCCESS - Creation of a local heritage database for the City of Launceston - Accessibility of accurate information on the city of Launceston's heritage listed properties</p>	In Progress	<p>The Local Heritage Places Database including properties currently listed only by the City of Launceston has been established in TechOne and is functional. Data entry from existing Council records is complete.</p> <p>The listing criteria and thresholds developed by Heritage Tasmania will form the basis of local listing criteria.</p> <p>These are to be reviewed and a process for listing is to be developed with assistance from an experienced heritage consultant.</p> <p>The project brief and an Invitation for Quotation for Stage 1 was sent to 3 consultants on 17 February 2016.</p> <p>Two quotations were received and assessed and Austral Tasmania were the successful consultants. Their work programme is to begin on 1 April 2016 and a final draft is to be completed within 12 weeks. The final report is required by 31 June.</p>	Development Services	66	



ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
<p>Scenic Protection Code Review - review the Scenic Protection Code within the Launceston Interim Planning Scheme 2015 to ensure its currency and effectiveness in guiding future development within the City of Launceston</p> <p>MEASURES OF SUCCESS - Presenting a draft scenic management code to the Aldermen</p>	In Progress	<p>Literature review and GIS analysis has commenced. A draft statewide code is under review and submissions developed.</p> <p>A submission to the Scenic Protection Code Briefing Paper has been provided to the Planning Reform Taskforce which outlined issues with the code that were identified.</p> <p>A project plan is currently under development which will provide the framework in order to facilitate the project. A community consultation strategy is being developed in conjunction with Communications and Spatial departments.</p> <p>The consultation strategy will aim to engage with the community through various social media platforms in an interactive nature. Timeframes for community consultation are being finalised.</p> <p>The community consultation has been scheduled to commence Friday 1 April 2016 and will occur for a period of 4 weeks. A flyer has been prepared which will be distributed within the community - in particular the CBD and participating businesses.</p> <p>The Draft Tasmanian Planning Scheme is currently on formal public exhibition. Matters relating to scenic management will be collated and incorporated into a submission that will be presented to Council for endorsement.</p>	Development Services	45	


ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
<p>St Leonards Area Plan - Stage One Stage One of the St Leonards Area Plan Project (GLP Project G.3) - to develop an integrated physical development strategy for the longer term consolidation of the St Leonards area and progressive development of a new major growth area in the City of Launceston</p> <p>MEASURES OF SUCCESS - Completed strategy</p>	In Progress	<p>Niche Planning Studio has been engaged to establish a community consultation strategy in conjunction with Council and assist in delivering the community consultation where required.</p> <p>The consultation strategy is currently being prepared and will determine the methods and precise timing of the community engagement, with the consultation expected to occur throughout May and early June.</p> <p>Completion of reporting on the consultation may extend into July although it is expected that any delay in completion of this stage will be caught up with Stage 2 of the St Leonards project (the settlement strategy) to be delivered on time in June 2017.</p> <p>Preparation of materials and information to support the consultation is progressing.</p>	Development Services	60	

Priority Area: 7 A city that stimulates economic activity and vibrancy

10-Year Goal: To develop a strategic and dedicated approach to securing economic investment in Launceston


ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
Key Direction: To actively market the City and Region and pursue investment					
<p>Engagement with Asia - Advocate for increasing engagement with Asia to ensure City of Launceston is positioned to take advantage of emerging opportunities in the Asian marketplace</p> <p>MEASURES OF SUCCESS - Continue to foster Council's pro-active position in driving our engagement with Asia to ensure that beneficial outcomes are achieved</p>	In Progress	<p>City of Launceston's General Manager Participated in State Government delegation including Hong Kong, Fuzhou, Putian, Savour Tasmania event in Shanghai and Beijing. Fujian Week is proposed to be held in Hobart and Launceston in March or April 2016. An agreement with Friendship City Putian to progress with exchanges in the areas of students, teachers, cultural events and activities and tourism personnel. Putian has indicated their desire to send a delegation to Launceston in September 2016.</p> <p>A detail report on the delegation to be provided to Council in January 2016.</p> <p>Public engagement in conjunction with Department of State Growth and AusTrade, to present the opportunities available for engagement and to facilitate outcomes. This process has been completed for the trade missions in 2015</p>	Development Services	55	
<p>Implement the City of Launceston Asia Engagement Strategy - Actively investigate opportunities and promote business, educational and cultural exchange and engagement opportunities between the City of Launceston and identified markets in Asia, including Indonesia and China</p> <p>MEASURES OF SUCCESS - Facilitation of business exports or inbound investment; facilitation of outward and inward trade missions; participation with northern and Statewide initiatives to grow relationships with Asia</p>	In Progress	<p>Participation in Minister Grooms September 2015 delegation to China has been undertaken. This involved the preparation of 3 business proposals to take on the delegation and the negotiation, facilitation and follow up with 9 local businesses.</p> <p>The support and participation in NTD Asian engagement opportunities is ongoing.</p> <p>Ongoing facilitation of local businesses to export to Indonesia through the Indonesian Australian Business Council</p>	Development Services	55	

ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
Key Direction: To provide an environment that is conducive to business and development					
<p>Economic Development Strategy - Develop an economic development strategy which positions Launceston within Regional, State and National economic development policies and strategies</p> <p>MEASURES OF SUCCESS - Economic development strategy developed</p>	In Progress	<p>A paper summarising the economic development opportunities and issues facing Launceston has been prepared for GM, Directors and SMT.</p> <p>Review of local data has been economic indicators has been undertaken. Opportunities have been identified for development. The role and function of economic development in other Councils has been reviewed.</p> <p>The identification of priorities by Department of State Growth has been actively pursued. Economic development opportunities within the Greater Launceston Plan and the Launceston Retail Audit and Activity Centre's Strategy have been reviewed.</p> <p>Meetings held with GM to review key economic development opportunities for the City. Meeting has been held with the Economic Development Working Group and the preparation of an Economic Development Strategy has commenced.</p>	Development Services	60	
Key Direction: To promote tourism and a quality Launceston tourism offering					
<p>Tourism Interpretation, Signage and Lighting Project - Implement the project</p> <p>MEASURES OF SUCCESS - Project completed</p>	In Progress	<p>Installation of banners will commence in January. A Pilot program for Cameron street has been mapped out and quotations are being sought for interpretation boards. Aspect Studios are finalising design specifications.</p>	Development Services	80	



ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
Key Direction: To promote and attract national and international events and support the sector to ensure a diverse annual events calendar					
<p>Review Events Strategy - Undertake a comprehensive review of the City of Launceston Events Strategy and associated funding model to ensure that it adequately reflects the strategic direction of the City of Launceston</p> <p>MEASURES OF SUCCESS - Events Strategy reviewed and endorsed</p>	Completed	<p>Consultants engaged to undertake Strategy Review. Stage 1 consultations with internal and external stakeholders have been completed. Online stakeholder survey has been developed and distributed to 80 key stakeholders. Second stage consultation due to comment Nov 3 and 4, including SPPC consultation scheduled Nov 3.</p> <p>Draft strategy presented to SPPC on Nov 16. Further changes to be incorporated and distributed to Aldermen on 27 November for review. Draft strategy will be distributed to stakeholders who took part in the review process, with the aim of finalising the Draft Strategy ready to go to SPPC workshop and then to Council for endorsement in early 2016.</p> <p>Draft Strategy distributed to internal and external stakeholders for comment. Draft Strategy finalised for SPPC Agenda 1 Feb. Presentation on Draft Strategy to SPPC on Feb 1.</p> <p>Strategy endorsed by Council on Feb 8.</p>	Development Services	100	

Priority Area: 8 A secure, accountable and responsive Organisation


10-Year Goal: To communicate and engage consistently and effectively with our community and stakeholders

<i>ACTION</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>DIRECTORATE</i>	<i>% COMPLETE</i>	<i>PROGRESS</i>
Key Direction: To develop and consistently use community engagement processes					
Community Engagement Framework - Facilitate an integrated Council wide Community Engagement Framework progressively over a three year period MEASURES OF SUCCESS - The community has more opportunity to have their say - Improvement in the transparency of Council decision-making	In Progress	The community have been consulted on projects, including City Heart (two-way traffic) and the Draft Bushfire Management Strategy. A budget and major facilities consultation was undertaken in February 2016. *The timing for this action has been amended to reflect the update community engagement schedule.	General Manager	40	

10-Year Goal: To continue to meet our statutory obligations and deliver quality services

ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
Key Direction: To continually improve our service delivery and supporting processes					
<p>Develop a new Sustainability Strategy</p> <p>MEASURES OF SUCCESS - Sustainability Strategy completed and endorsed</p>	In Progress	<p>This project involves establishing a sustainability strategy to identify projects and set goals and targets to enable council facilities and works to be operated more efficiently.</p> <p>Sustainability strategies from other councils have been reviewed - An initial strategy outline has been completed</p> <p>The draft Sustainability Strategy is nearing completion and will be forwarded to key Council staff for comment before being finalised.</p> <p>The strategy focuses on 6 main priority areas; 1. Energy efficiency, 2. Water use efficiency, 3. Waste management and recycling, 4. Land Management, 5. Climate change planning and adaptation, and 6. Council operations & Community</p> <p>The strategy establishes a set of targets and a works program aimed to improve Council operations and encourage the community to adopt principles of sustainability.</p> <p>The strategy is now complete in draft form and will be sent to Council for approval in July 2014.</p>	Development Services	90	
<p>Food Safety and Public Health eServices - Implement eServices through the Department to improve efficiency and effectiveness of Food Safety and Public Health services</p> <p>MEASURES OF SUCCESS - Improved efficiency and effectiveness achieved</p>	In Progress	<p>IT are reviewing priorities to determine availability of resources to complete the outstanding task. To date, the review is not complete. Every effort is being made to try and complete the task by the Financial year end but this will be subject to staffing capacities.</p> <p>At this stage, status quo remains.</p>	Development Services	50	

10-Year Goal: To continue to ensure the long term sustainability of our Organisation

ACTION	STATUS	PROGRESS COMMENTS	DIRECTORATE	% COMPLETE	PROGRESS
Key Direction: To strategically manage our assets, facilities and services					
<p>Public halls review - Review usage levels, catchment areas, building condition, leasing and long term capacity</p> <p>MEASURES OF SUCCESS</p> <ul style="list-style-type: none"> - The review will identify halls to be sold and halls requiring upgrades - A report adopted by Council on the disposal and upgrade of halls as recommended by the review 	In Progress	<p>The report has been prepared and presented at an Alderman workshop (Dec 2015). Community consultation to be undertaken before being presented again at an Alderman workshop.</p> <p>Consultation is currently underway with the user groups of affected halls. Expected to present to Aldermen late May.</p>	Infrastructure Services	80	
Key Direction: To maintain a financially sustainable organisation					
<p>Replacement of Multistorey Car Parking Ticketing Equipment</p> <p>MEASURES OF SUCCESS</p> <ul style="list-style-type: none"> - Suitable replacement identified - Tender for replacement - Tender awarded - Installation complete - System commissioned and operational 	In Progress	<p>Expression of Interest (EoI) has been completed. The tender document is almost finalised and will be posted to those organisations with products that have been identified as preferred for City of Launceston. Interviews for prospective suppliers will be held in January 2016.</p> <p>Five organisations have been interviewed. The project team is now evaluating their proposals versus the criteria and hope to make a decision by mid February 2016.</p> <p>The evaluation of the tender is nearly complete. On site visits will be completed in February 2016</p>	Facilities Management	70	