



City of
LAUNCESTON

COUNCIL MINUTES

**COUNCIL MEETING
TUESDAY 9 JUNE 2015**

City of Launceston

COUNCIL MINUTES

Tuesday 9 June 2015

Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers:

Date: 9 June 2015

Time: 1.00pm

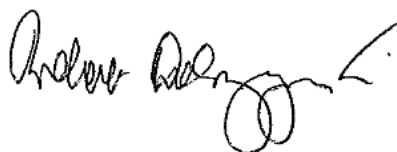
Section 65 Certificate of Qualified Advice

Background

Section 65 of the *Local Government Act 1993* requires the General Manager to certify that any advice, information or recommendation given to Council is provided by a person with appropriate qualifications or experience.

Declaration

I certify that persons with appropriate qualifications and experience have provided the advice, information and recommendations given to Council in the minute items for this meeting.



Robert Dobrzynski
General Manager

City of Launceston

COUNCIL MINUTES

Tuesday 9 June 2015

Present: **Alderman** **A M van Zetten (Mayor)**
R L McKendrick
R J Sands
D H McKenzie
J G Cox
D C Gibson
J Finlay
D W Alexander
A E Dawkins
S R F Wood
E K Williams

In Attendance: **Mr R S Dobrzynski (General Manager)**
Mr J Davis (Manager Corporate Strategy)
Mrs A Rooney (Committee Clerk)
Ms L Doolan (Committee Clerk)

Apologies: **Alderman** **R I Soward (Deputy Mayor)**

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1 OPENING OF MEETING - IN ATTENDANCE AND APOLOGIES

The Mayor Alderman A M van Zetten opened the meeting at 1.00pm.

2 DECLARATION OF PECUNIARY INTERESTS

Nil

3 CONFIRMATION OF MINUTES**RECOMMENDATION:**

1. That the Minutes of the meeting of the City of Launceston Council held on 25 May 2015 be confirmed as a true and correct record.

DECISION: 9 June 2015**MOTION**

Moved Alderman D H McKenzie, seconded Alderman S R F Wood.

That the Recommendation be adopted.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams

2. That the Minutes of the meeting of the City of Launceston Council held on 25 May 2015 in closed session be confirmed as a true and correct record.

DECISION: 9 June 2015

MOTION

Moved Alderman J G Cox, seconded Alderman J Finlay.

That the Recommendation be adopted.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams

4 DEPUTATION

Nil

5 ANSWERS FROM PREVIOUS PUBLIC AND ALDERMEN'S QUESTION TIME

No Public Questions outstanding.

No Aldermen Questions outstanding.

6 PUBLIC QUESTION TIME

6.1 Anne Lee - Lack of Consultation with Funeral Directors Regarding Burial Fees

Why was there no initial consultation with local funeral directors in the Launceston area as to the serious financial effects, particularly on pre-paid funerals, of any price increase to burial fees other than the traditional increase linked to CPI?

Mr R Sweetnam (Director Facilities Management) indicated that funeral directors had been sent a letter informing them of proposed changes and that a subsequent meeting had been held to discuss issues at Carr Villa. Council officers were initially unaware of private contracts between funeral directors and clients for pre-paid burials and Council had no involvement in those contracts.

6.2 Anne Lee - City of Melbourne Council Rate Cap

Are Council members aware that Melbourne City Council have agreed to cap any Council rate increases to 1.3% in line with inflation to help ratepayers in this difficult financial time?

The Mayor Alderman A M van Zetten indicated that Aldermen were aware of the decision.

6.3 Anne Lee - Burden of Burial Fee Increases

Do Council members feel that the increase is a fair increase for families during the time of bereavement?

The Mayor Alderman A M van Zetten indicated that it was a personal matter for Aldermen to answer that question and they would have an opportunity to do so when fees were discussed later on today.

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to Minutes Item 7.1.

7 PLANNING AUTHORITY

7.1 19-22 Jinglers Drive, Youngtown - Amendment 1 to the Launceston Interim Planning Scheme 2015 - Rezone from Open Space to Low Density Residential and Residential; Subdivision - Two Lot Subdivision

FILE NO: SF6296, DA0199/2015

AUTHOR: Julia Allen (Town Planner)

DIRECTOR: Leanne Hurst (Director Development Services)

DECISION STATEMENT:

1. To determine the application for Amendment 1 to the Launceston Interim Planning Scheme 2015 to rezone one (1) title identified as Certificate of Title Volume Folio at 19-22 Jinglers Drive, Youngtown from the Open Space Zone to the Low Density Residential Zone under Section 43 (a) of the *Land Use Planning and Approvals Act 1993*.
2. To make a decision on Development Application DA0199/2015 for a two lot subdivision at 19-22 Jinglers Drive, Youngtown.

PREVIOUS COUNCIL CONSIDERATION:

- SF5988 (D1/2012) - dispensation that set aside the open space zone and applied the provisions of the low density residential zone to parts of the parent title that enabled the following subdivisions to proceed.
- DA0225/2013 - Subdivision - subdivide land into 40 Residential lots including road and open space (staged)
- DA0422/2013 - Subdivide land to create 9 lots including road. This permit created the land that is subject to this application.

RECOMMENDATION:

That the Council:

1. Pursuant to section 33(3) of the *Land Use Planning and Approvals Act 1993*, initiates Amendment 1 to the Launceston Interim Planning Scheme 2015 to rezone 19-22 Jinglers Drive, Youngtown (CT Volume 167726 Folio 300) from the Open Space Zone to the Low Density Residential Zone.
-

7.1 19-22 Jinglers Drive, Youngtown - Amendment 1 to the Launceston Interim Planning Scheme 2015 - Rezone from Open Space to Low Density Residential and Residential; Subdivision - Two Lot Subdivision...(Cont'd)

2. Directs Council officers to prepare draft amendment 1.
3. In accordance with section 6(3) of the *Land Use Planning and Approvals Act 1993*, delegates to the Director Development Services its functions under section 35(1) of the Act.
4. In accordance with section 38(a) of the *Land Use Planning and Approvals Act 1993*, determines the period for public exhibition to be 28 days.
5. Pursuant to Section 43A of the Land Use Planning and Approvals Act 1993, approves DA0199/2015 for Residential; Subdivision - two lot subdivision at 19-22 Jinglers Drive, Youngtown subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Proposal Plan, prepared by Woolcott Surveys, Job number 2014-139, dated 07/08/14
- b. Bushfire Assessment, prepared by Pitt & Sherry, dated 10 March 2015
- c. Ecological Assessment of Proposed Subdivision, prepared by ECOtas, dated 16 February 2015

2. TASWATER

The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA No.2015/00641-LCC) (attached).

3. BUSHFIRE SAFETY

Bushfire safety is to be carried out in accordance with the endorsed Bushfire assessment and bushfire hazard management plan.

4. WEED MANAGEMENT

Weed removal and management is to be carried out in accordance with endorsed Ecological Assessment of Proposed Subdivision report.

5. COVENANTS ON SUBDIVISIONS

Covenants or similar restrictive controls must not be included on or otherwise imposed on the titles to the lots created by the subdivision permitted by this permit unless:

7.1 19-22 Jinglers Drive, Youngtown - Amendment 1 to the Launceston Interim Planning Scheme 2015 - Rezone from Open Space to Low Density Residential and Residential; Subdivision - Two Lot Subdivision...(Cont'd)

- a. Such covenants or controls are expressly authorised by the terms of this permit; or
- b. Such covenants or similar controls are expressly authorised by the consent in writing of the Council.
- c. Such covenants or similar controls are submitted for and receive written approval by Council prior to submission of a Plan of Survey and associated title documentation is submitted to Council for sealing.

6. DAMAGE TO COUNCIL INFRASTRUCTURE

The developer is liable for all costs associated with damage to Council infrastructure resulting from non-compliance with the conditions of the Planning Permit and any bylaw or legislation relevant to the development activity on the site. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, bylaws and legislation relevant to the development activity on the site.

7. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742.

The explicit permission of Council's Roads & Hydraulics Department is required prior to undertaking works where the works:

- a. requires a road or lane closure;
- b. are in nominated high traffic locations;
- c. involve opening or breaking trafficable surfaces; or
- d. require occupation of the road reserve for more than one week at a particular location.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

All works that involve the opening or breaking of trafficable surfaces within the road reserve must be undertaken by, or under the supervision of, a tradesman/contractor who is registered with Council as a "Registered Contractor".

8. APPLICATION TO ALTER A STORMWATER SERVICE

To have an existing service connection physically removed/relocated/alterred, or to have a new connection installed, application on the approved form and accompanied by the prescribed fee must be lodged with the Council. The applicant is required to engage a Contractor registered with Council to undertake such works and where necessary a plumbing contractor to undertake the works for the disconnection. All costs associated with these contractors are to be borne by the applicant.

7.1 19-22 Jinglers Drive, Youngtown - Amendment 1 to the Launceston Interim Planning Scheme 2015 - Rezone from Open Space to Low Density Residential and Residential; Subdivision - Two Lot Subdivision...(Cont'd)

9. TRENCH REINSTATEMENT FOR NEW/ALTERED CONNECTIONS

Where a service connection to a public main or utility is to be relocated/upsized or removed then the trench within the road pavement is to be reinstated in accordance with LGAT-IPWEA Tasmanian Standard Drawing TSD-G01 Trench Reinstatement Flexible Pavements. The asphalt patch is to be placed to ensure a water tight seal against the existing asphalt surface. Any defect in the trench reinstatement that becomes apparent within 12 months of the works is to be repaired at the cost of the applicant.

10. SEALING PLANS OF SUBDIVISION

No Plan of Survey shall be sealed until the following matters have been completed to the satisfaction of the Director Infrastructure Services:

- a. The satisfactory completion of all public and private infrastructure works including the provision of engineering certification and as constructed documentation in accordance the Council requirements.
- b. The subsequent issue of a Certificate of Practical Completion by the Director Infrastructure Services, where required.
- c. The lodgement of a bond and bank guarantee/cash deposit for the duration of the Defect Liability Period, where required.

Any other payment or action required by a planning permit condition to occur prior to the sealing of the Final Plan of Survey.

11. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

12. LAPSING OF PERMIT

This permit lapses after a period of two years from the date of granting of this permit if the use or development has not substantially commenced within that period.

Notes

General

This permit was issued based on the proposal documents submitted for DA0199/2015. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on (03 6323 3000).

This permit takes effect after:

- a. *The 14 day appeal period expires; or*
 - b. *Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.*
-

7.1 19-22 Jinglers Drive, Youngtown - Amendment 1 to the Launceston Interim Planning Scheme 2015 - Rezone from Open Space to Low Density Residential and Residential; Subdivision - Two Lot Subdivision...(Cont'd)

- c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. *Any other required approvals under this or any other Act are granted.*

This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by a request to Council.

Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au <<http://www.rmpat.tas.gov.au>>

Permit Commencement.

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

Mrs L Hurst (Director Development Services) was in attendance to answer questions of Council in respect of this Agenda Item.

- 7.1 19-22 Jinglers Drive, Youngtown - Amendment 1 to the Launceston Interim Planning Scheme 2015 - Rezone from Open Space to Low Density Residential and Residential; Subdivision - Two Lot Subdivision...(Cont'd)
-

DECISION: 9 June 2015

MOTION

Moved Alderman R L McKendrick, seconded Alderman D H McKenzie.

That the Recommendation be adopted.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams

The Mayor Alderman A M van Zetten announced that the Council is no longer acting as a Planning Authority.

8 ANNOUNCEMENTS BY THE MAYOR**8.1 Mayor's Announcements****FILE NO:** SF2375

Tuesday 26 May 2015

- Attended Government House Formal Dinner in honour of the Ambassador of the Czech Republic

Thursday 28 May 2015

- Attended Cancer Council Tas Biggest Morning Tea

Friday 29 May 2015

- Officially welcomed delegates at Institute of Public Accountants Congress 2015
- Officiated at Fred French Aged Care Facility
- Attended Official Opening of the Ravenswood Community Health Centre by Hon Michael Ferguson MP
- Attended IPA Tasmanian Congress 2015 Official Dinner

Saturday 30 May 2015

- Attended AFL Match at Aurora Stadium - Hawks v Gold Coast Suns

Sunday 31 May 2015

- Attended NTFA Aboriginal Round 2015 at Rocherlea Football Club

Friday 5 June 2015

- Attended and presented Junior Trophies at Launceston Competitions - Music Section

Saturday 6 June

- Attended Angels Hope Anti-Bullying Gala Fundraising Ball 2015 with Her Excellency, Professor the Honourable Kate Warner AM
-

9 ALDERMEN'S/DELEGATES' REPORTS

9.1 Alderman R L McKendrick

- **Attended the Franklin House Committee meeting.**

9.2 Alderman D C Gibson

- **Introduced the new QVMAG publication detailing activities being conducted.**

9.3 Alderman E K Williams

- **Noted the extensive list of QVMAG activities currently being held.**
-

10 QUESTIONS BY ALDERMEN**10.1 Questions on Notice - Alderman R J Sands - 25 May 2015****FILE NO:** SF2375**AUTHOR:** Mr Robert Dobrzynski (General Manager)**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To consider Questions on Notice raised by Alderman R J Sands in accordance with the requirements of Section 30 of the *Local Government (Meeting Procedures) Regulations 2005*.

RECOMMENDATION:

That Council notes the Questions on Notice submitted by Alderman R J Sands and the responses provided by Mayor Alderman A M van Zetten. The questions have been recorded exactly as received and the responses are shown in bold text.

Questions from Alderman R J Sands and responses from Mayor Alderman A M van Zetten:

1. At the conclusion of the General Managers performance review committee held recently did the committee have an informal conversation?
Response: Yes
 2. Was I mentioned in this conversation?
Response: Yes
 3. Who was present at the meeting?
Response: GMC&PRC members - Mayor; Alderman Finlay; Alderman Cox and Alderman Wood (Alderman Soward apology).
Date of meeting: 11 May 2015.
 4. Who decided to send me an email was it an individual or was it a collective decision?
Response: During the informal discussions on 11 May 2015, no decision was made to send an email. Subsequently on 17 May 2015, an email was sent in error by Alderman Finlay.
 5. What was the purpose of sending me an email?
Response: Sent in error
 6. On what grounds did you decide as the mayor to be involved?
Response: I let the group know I did not want to be involved.
 7. Why did you become involved rather than excuse yourself?
Response: Refer to 6
 8. Did you believe it was proper and the right thing to do?
Response: My actions were correct.
-

10.1 Questions on Notice - Alderman R J Sands - 25 May 2015...(Cont'd)

9. Why do think so?
Response: Self-explanatory
10. What gave you the right to question the conduct of an individual alderman?
Response: Not applicable (N/A)
11. Where is it mentioned in any council protocol that you have this right?
Response: N/A
12. If you had an issue why didn't you talk directly with me?
Response: N/A as I did not raise the issue.
13. Where is the email now?
Response: My understanding is it is recalled.
- 13A I am asking for a copy of the email can you supply me with a copy?
Response: I suggest it be obtained from the author - Alderman Finlay.
14. Do you have a copy of the content?
Response: No. It has been deleted from my mailbox.
15. Which member of the committee drafted the email?
Response: Was not part of any committee decision. Alderman Finlay sent the email in error.
16. Who sent the email?
Response: Alderman Finlay in error.
17. Why was it retracted at the last minute.?
Response: Sent in error by Alderman Finlay.
18. Which member of the committee decided to recall the email sent to me over the weekend?
Response: Alderman Finlay because sent in error. Sent in her individual capacity as an Alderman.
19. what was the reason given for the recall?
Response: Sent in error.
20. Did one of the committee believe it was not the proper thing to do or was there another reason?
Response: Sent in error. Nothing to do with any committee decision.
21. Were you hoping that with the recall of the email that that would be the end of the matter?
Response: N/A as not involved.
22. Now you know that I know, that an email was formulated how does that make you feel?
Response: N/A as not involved.
23. After considering all of the above questions will you now tender your resignation as Mayor of the city of Launceston?
Response: No
24. If not why not?
Response: See answers above. I was not involved.
25. Do you believe that you still have the support of the elected alderman?
Response: I believe so other than yourself.
-

10.1 Questions on Notice - Alderman R J Sands - 25 May 2015...(Cont'd)

26. How do you arrive at that conclusion?
Response: No evidence to the contrary.
27. Why did you enter into a conspiratorial arrangement with four other alderman?
Response: I did not.
28. Where has your code of conduct and decency gone to?
Response: See answers above.
29. Where does this act of effrontery sit with you?
Response: Disappointed at being wrongly accused.
30. What motivated you personally to conspire with others to attempt to coerce Ald Sands to conform?
Response: N/A
31. Is the council run by a cartel?
Response: No
32. If so who is the elected leader of the cartel?
Response: N/A
33. Do you agree that the twelve members of the council have the absolute right as individuals to speak their mind and vote however they feel is the right thing to do?
Response: Yes, absolutely.
34. If the email was recalled how did the examiner know about it?
Response: I do not know. Ask them.
35. Did you personally or the committee collectively endeavour to gain the signatures of other alderman to this email that was going to be delivered to me personally the SPPC meeting on 18.5.15.?
Response: No
36. By this act of suggested stealth and surprise what did you hope to achieve?
Response: N/A
37. Did you hope to embarrass me in front of all members and staff?
Response: No
-

Mr R Dobrzynski (General Manager) was in attendance to answer questions of Council in respect of this Agenda Item.

10.1 Questions on Notice - Alderman R J Sands - 25 May 2015...(Cont'd)

DECISION: 9 June 2015

MOTION

Moved Alderman R L McKendrick, seconded Alderman D H McKenzie.

That the Recommendation be adopted.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams

11 COMMITTEE REPORTS**11.1 Tender Review Committee Meeting - 18 & 25 May 2015****FILE NO:** SF0100**AUTHOR:** Raj Pakiarajah (Manager Projects)**DIRECTOR:** Harry Galea (Director Infrastructure Services)

DECISION STATEMENT:

To receive and consider a report from the Tender Review Committee (a delegated authority committee).

RECOMMENDATION:

That Council receive the report from the Tender Review Committee meeting held on 18 and 25 May 2015.

Mr S Eberhardt (Manager Technical Services) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 9 June 2015**MOTION**

Moved Alderman R L McKendrick, seconded Alderman J Finlay.

That the Recommendation be adopted.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams

COUNCIL MINUTES

Tuesday 9 June 2015

12 COUNCIL WORKSHOPS

12.1 Council Workshops - 1 June 2015

FILE NO: SF4401

AUTHOR: Anthea Rooney (Committee Clerk)

DIRECTOR: Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider the Council Workshops conducted on 1 June 2015.

PREVIOUS COUNCIL CONSIDERATION:

N/A

RECOMMENDATION:

That Council notes the Council Workshops held on 1 June 2015.

Mr M Tidey (Director Corporate Services) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 9 June 2015

MOTION

Moved Alderman R L McKendrick, seconded Alderman J Finlay.

That the Recommendation be adopted.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams

13 PETITIONS

Nil

14 NOTICES OF MOTION - FOR CONSIDERATION

Nil

DIRECTORATE MINUTES ITEMS**15 DEVELOPMENT SERVICES****DECISION: 9 June 2015****MOTION****Moved Alderman D H McKenzie, seconded Alderman R L McKendrick.****That Agenda Item 15.1 be deferred until later in the Agenda in order to facilitate public comment.****CARRIED 11:0****FOR VOTE: Mayor Alderman A M van Zetten, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams**

15.1 Funding Requests from Tourism Northern Tasmania**FILE NO:** SF5798**AUTHOR:** Eamonn Seddon (Tourism Manager)**DIRECTOR:** Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To consider funding requests from Tourism Northern Tasmania.

PREVIOUS COUNCIL CONSIDERATION:

N/A

RECOMMENDATION:

That Council:

1. Does not approve additional base funding to Tourism Northern Tasmania and retains the annual base funding of \$108,000 in the 2015/16 budget;
 2. Does not approve funding of \$3,000 as a co-contribution towards the Northern Tasmania Cycling;
 3. Considers the request for \$9,000 as a co-contribution towards a regional Tourism Northern Tasmania Tourism Infrastructure Audit project in the 2015/16 financial year once the financial results for 2014/15 has been determined.
-

Mrs L Hurst (Director Development Services) and Mr M Tidey (Director Corporate Services) were in attendance to answer questions of Council in respect of this Agenda Item.

Chris Griffin spoke against the item.

15.1 Funding Requests from Tourism Northern Tasmania...(Cont'd)

DECISION: 9 June 2015**MOTION 1****Moved Alderman D C Gibson, seconded Alderman J Finlay.****That the Recommendation be adopted.****AMENDMENT**

That Council:

1. Does not approve additional base funding to Tourism Northern Tasmania and retains the annual base funding of \$108,000 in the 2015/16 budget;
2. Considers the request for \$3,000 as a co-contribution towards Northern Tasmania Cycling strategy in the 2015/16 financial year once the financial results for 2014/15 has been determined;
3. Considers the request for \$9,000 as a co-contribution towards a regional Tourism Northern Tasmania Tourism Infrastructure Audit project in the 2015/16 financial year once the financial results for 2014/15 has been determined.

DECISION: 9 June 2015**MOTION 2****Moved Alderman D H McKenzie, seconded Alderman R L McKendrick.****That the Amendment becomes the Motion.****CARRIED 11:0****FOR VOTE: Mayor Alderman A M van Zetten, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams****THE AMENDMENT BECOMES THE SUBSTANTIVE MOTION.**

15.1 Funding Requests from Tourism Northern Tasmania...(Cont'd)

DECISION: 9 June 2015

MOTION 3

That the Recommendation be adopted.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams

15.2 Access Policy (04-Plx-001)**FILE NO:** SF1026**AUTHOR:** Wendy Newton (Manager Community, Tourism & Events)**DIRECTOR:** Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To adopt the revised Access Policy (04-Plx-001)

PREVIOUS COUNCIL CONSIDERATION:

Council 20 April 2009 - Item 11.4 - adopted revised Access Policy

Council 3 May 2010 - Item 11.3 - adopted revised Access Policy and Terms of Reference

Council 20 September 2010 - Item 13.2 - appoint Community representatives

Council 14 May 2012 - Item 14.1 - adopted revised Access Policy and extend appointment of community representatives to October 2013 (to coincide with Council elections)

RECOMMENDATION:

That Council adopt the revised Access Policy (04-Plx-001);

PURPOSE:

Council recognises its social, moral and statutory obligations to the ongoing development of a city that is accessible to all.

SCOPE:

This policy applies to all Council owned facilities and services

POLICY:

Council will:

- Consult with the community regarding the Council's activities and how they impact on the diverse needs of people within the municipality.
 - Ensure that people with a disability accessing the Council's services and facilities are treated in a manner that enhances dignity, independence and equality of service.
-

15.2 Access Policy (04-Plx-001)...(Cont'd)

- Aim to ensure that all new and existing Council facilities, i.e. parks, buildings, paths and roads meets the requirements of the Disability Discrimination Act 1992, the Disability Access to Premises-Buildings Standards 2010 (Premises Standards), the Building Act 2000, Building Regulations 2004 and the National Construction Code (incorporating the Building Code of Australia Volume 1 and Volume 2. Continue to maintain and update an Action Plan in accordance with Sections 60 of the Disability Discrimination Act (1992).
- Adhere to information standards so that printed documents are accessible in appropriate formats.
- The Launceston Access Advisory Committee will be used to support Council departments to deliver access friendly outcomes.
- The City of Launceston and the Launceston Access Advisory Committee promote to private and commercial operators the benefits of making their properties accessible in terms of the Disability Discrimination Act.
- The Access Advisory Committee be appointed to facilitate implementation of this policy under the following terms of reference:

ACCESS ADVISORY COMMITTEE TERMS OF REFERENCE**Purpose**

- The primary purpose of the City of Launceston's Access Advisory Committee is to provide advice to the Council on matters relevant to access issues and to promote accessibility issues within the Municipality.
- Advice is to be given at the higher strategic level, rather than operational.
- The Launceston Access Advisory Committee is a Special Committee of Council as defined in the *Local Government Act (Tas)* 1993, s.24.

Role

- To review on a regular basis (every five years) an Access Plan for the City.
 - Present any new Access Plan to Council for adoption.
 - To review up and coming capital projects from the aspect of accessibility.
 - To promote the benefits of being accessible to local businesses.
 - To provide advice to Council on specific matters relevant to Access.
 - Promote community participation in and awareness of Access activities.
-

15.2 Access Policy (04-Plx-001)...(Cont'd)

Membership

The Access Committee will consist of the following positions:

- Two Aldermen (one to be Chairman)
- A person representing School for Seniors
- A person representing Post Polio Network of Tasmania
- A person representing Royal Guide Dogs Association
- A person representing integrated living (formerly Family Based Care)
- A person representing Child Health Association of Tasmania
- A person representing Tasmanian Deaf Society
- A person representing Independent Living Centre
- A person representing Amputee Association of Tasmania
- A person representing Tasmanians With Disabilities
- Relevant Officers of Council will attend meetings as necessary
- Two Community representatives with relevant Access skills, appointed by Council. Invitations for these positions are to be called for by public advertisement to coincide with bi-annual Council elections.

All positions to be for a two year period. Requests for membership at other times may be considered and a recommendation for appointment made to Council.

Meetings

The Committee will meet twice per year and other times as required.

Protocol

Unless otherwise specified, the Meeting Procedure adopted by the City of Launceston will prevail over the workings of this Committee

How the Committee will Operate

The Committee will only be involved in Access at the higher level. It will not discuss individual issues or cases at length. There is a clear process for customers to raise matters through the Service Request Process.

The Officer servicing the Committee will note higher level of Access issues raised. These matters will be reported back to the relevant Council Department for a report at the next or subsequent meeting.

Matters of a minor nature will be dealt with through the normal Council Service Request Process and it is the responsibility of those raising the matter to fill in the Service Request.

Resources

Council will provide Officer resources to organise meetings, take minutes and distribute follow up actions to other Officers.

15.2 Access Policy (04-Plx-001)...(Cont'd)

Mrs L Hurst (Director Development Services) was in attendance to answer questions of Council in respect of this Agenda Item.

MOTION 1

Moved Alderman D H McKenzie, seconded Alderman R L McKendrick.

That the Recommendation, with the word "bi-annual" deleted from the final dot point under "Membership" be adopted.

AMENDMENT

That Council adopt the revised Access Policy (04-Plx-001);

PURPOSE:

Council recognises its social, moral and statutory obligations to the ongoing development of a city that is accessible to all.

SCOPE:

This policy applies to all Council owned facilities and services

POLICY:

Council will:

- Consult with the community regarding the Council's activities and how they impact on the diverse needs of people within the municipality.
 - **Engage the wider community with an access for all survey to be conducted every two years.**
 - Ensure that people with a disability accessing the Council's services and facilities are treated in a manner that enhances dignity, independence and equality of service.
-

15.2 Access Policy (04-Plx-001)...(Cont'd)

- Aim to ensure that all new and existing Council facilities, i.e. parks, buildings, paths and roads meets the requirements of the Disability Discrimination Act 1992, the Disability Access to Premises-Buildings Standards 2010 (Premises Standards), the Building Act 2000, Building Regulations 2004 and the National Construction Code (incorporating the Building Code of Australia Volume 1 and Volume 2. Continue to maintain and update an Action Plan in accordance with Sections 60 of the Disability Discrimination Act (1992).
- Adhere to information standards so that printed documents are accessible in appropriate formats.
- The Launceston Access Advisory Committee will be used to support Council departments to deliver access friendly outcomes.
- The City of Launceston and the Launceston Access Advisory Committee promote to private and commercial operators the benefits of making their properties accessible in terms of the Disability Discrimination Act.
- The Access Advisory Committee be appointed to facilitate implementation of this policy under the following terms of reference:

ACCESS ADVISORY COMMITTEE TERMS OF REFERENCE**Purpose**

- The primary purpose of the City of Launceston's Access Advisory Committee is to provide advice to the Council on matters relevant to access issues and to promote accessibility issues within the Municipality.
- Advice is to be given at the higher strategic level, rather than operational.
- The Launceston Access Advisory Committee is a Special Committee of Council as defined in the *Local Government Act (Tas)* 1993, s.24.

Role

- To review on a regular basis (every five years) an Access Plan for the City.
 - Present any new Access Plan to Council for adoption.
 - To review up and coming capital projects from the aspect of accessibility.
 - To promote the benefits of being accessible to local businesses.
 - To provide advice to Council on specific matters relevant to Access.
 - Promote community participation in and awareness of Access activities.
-

15.2 Access Policy (04-Plx-001)...(Cont'd)

Membership

The Access Committee will consist of the following positions:

- Two Aldermen (one to be Chairman)
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- A person representing Amputee Association of Tasmania
- A person representing Tasmanians With Disabilities
- Relevant Officers of Council will attend meetings as necessary
- Two Community representatives with relevant Access skills, appointed by Council. Invitations for these positions are to be called for by public advertisement to coincide with Council elections.

All positions to be for a two year period. Requests for membership at other times may be considered and a recommendation for appointment made to Council.

Meetings

The Committee will meet twice per year and other times as required.

Protocol

Unless otherwise specified, the Meeting Procedure adopted by the City of Launceston will prevail over the workings of this Committee

How the Committee will Operate

The Committee will only be involved in Access at the higher level. It will not discuss individual issues or cases at length. There is a clear process for customers to raise matters through the Service Request Process.

The Officer servicing the Committee will note higher level of Access issues raised. These matters will be reported back to the relevant Council Department for a report at the next or subsequent meeting.

Matters of a minor nature will be dealt with through the normal Council Service Request Process and it is the responsibility of those raising the matter to fill in the Service Request.

Resources

Council will provide Officer resources to organise meetings, take minutes and distribute follow up actions to other Officers.

15.2 Access Policy (04-Plx-001)...(Cont'd)

DECISION: 9 June 2015

MOTION 2

Moved Alderman J Finlay, seconded Alderman D C Gibson.

That the Amendment becomes the Motion.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams

THE AMENDMENT BECOMES THE SUBSTANTIVE MOTION.

DECISION: 9 June 2015

MOTION 3

That the Motion be adopted.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams

16 FACILITIES MANAGEMENT

No Reports

17 QUEEN VICTORIA MUSEUM AND ART GALLERY

No Reports

18 INFRASTRUCTURE SERVICES

No Reports

19 CORPORATE SERVICES**19.1 Strategic Planning and Policy Committee Policy (14-Plx-01)****FILE NO:** SF0104**AUTHOR:** John Davis (Manager Corporate Strategy)**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider the review of the Strategic Planning and Policy Committee Policy.

PREVIOUS COUNCIL CONSIDERATION:

Strategic Planning and Policy Committee Workshop - 18 May 2015

RECOMMENDATION:

That Council adopts the following:

Strategic Planning and Policy Committee Policy (14-Plx-01)**PURPOSE:**

To set out the role, responsibilities, structure and processes of the Strategic Planning and Policy Committee.

SCOPE:

Applies to the development of policy and significant strategies for the Council.

POLICY:

To form a special committee under section 24 of the *Local Government Act 1993* (the Act) known as the Strategic Planning and Policy Committee (the Committee).

The role of the Committee is to consider and discuss significant long-term policy matters and make recommendations to Council.

19.1 Strategic Planning and Policy Committee Policy (14-Plx-01)...(Cont'd)

The responsibilities of the Committee include:

- Budget preparation
- Preparation of the corporate and annual plan
- Review of achievement of Council plans
- Development of policy recommendations for Council
- Consideration of significant long term policy issues
- To receive deputations on relevant issues

The Committee has no delegated authority and its membership is all Aldermen. Members of the Executive Management Committee attend the Strategic Policy and Planning Committee meetings. Support to the Committee is provided through the Corporate Services Directorate with the General Manager and Director Corporate Services being responsible officers.

Meetings will be held on the first and third Mondays of each month.

Notice of the meetings and the preparation and distribution of the Agendas and Minutes for these meetings will be in accordance with the following regulations in *Local Government (Meeting Procedures) Regulations 2005* (the Regulations):

Regulation 5. Relating to convening meetings of a council committee

Regulation 7(1)(a). Relating to providing notice of meetings to Aldermen

Regulation 8(1)(a). Relating to preparation of the Agenda

Regulation 8(1)(b)(ii). Relating to the timing for provision of Agendas to Aldermen

Regulations 35 and 36. Relating to the circulation, inspection and confirmation of Minutes.

Any notice periods referred to in the above regulations will be calculated in accordance with the relevant regulation.

The Strategic Planning and Policy Committee Meetings will be open to the public unless dealing with matters in closed session in accordance with section 15 of the Regulations.

The Committee is convened under section 24 rather than section 23 of the Act for the following reasons:

- The meetings are structured to be informal to encourage discussion between the Aldermen and officers.
 - Apart from the confirmation of Minutes no decisions are made at these meetings.
-

19.1 Strategic Planning and Policy Committee Policy (14-Plx-01)...(Cont'd)

PRINCIPLES:

The Council's Organisational Values apply to all activities.

RELATED POLICIES & PROCEDURES:

Governance Arrangements Procedure 14-PI-004
Committee Representation Details 14-HLPr-003

RELATED LEGISLATION:

Local Government Act 1993
Local Government (Meeting Procedures) Regulations 2005

REFERENCES:

N/A

DEFINITIONS:

N/A

Mr M Tidey (Director Corporate Services) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 9 June 2015

MOTION

Moved Alderman R L McKendrick, seconded Alderman D H McKenzie.

That the Recommendation be adopted.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams

19.2 Financial Assistance Grants to Local Government

FILE NO: SF0490

AUTHOR: Michael Tidey (Director Corporate Services)

DIRECTOR: Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider the Australian Government's freeze on Financial Assistance Grants and the request from the Australian Local Government Association and the Local Government Managers Australia.

PREVIOUS COUNCIL CONSIDERATION:

N/A

RECOMMENDATION:

That, in support of the lobbying by the Australian Local Government Association and the Local Government Managers Australia, the Council:

1. Confirms the importance of Financial Assistance Grants in assisting Councils with the provision of important community infrastructure and services;
2. Notes the amount and distribution of revenue from Financial Assistance Grants (actual and forecast);

		2014	2015	2016	2017	2018
State Population						
Number	m	0.516	0.517	0.519	0.520	0.521
Proportion	%	2.18%	2.15%	2.12%	2.09%	2.09%
Amount						
		2014/15	2015/16	2016/17	2017/18	2018/19
General	\$m	34.9	34.5	34.0	35.0	35.9
Roads	\$m	37.3	37.3	37.3	38.9	40.5
Total	\$m	72.2	71.8	71.3	73.8	76.4
Change	%		(0.55)	(0.70)	3.51	3.52
Percentage						
General	%	2.20	2.18	2.14	2.12	2.08
Roads	%	5.30	5.30	5.30	5.31	5.30
Total	%	3.15	3.14	3.12	3.09	3.07

19.2 Financial Assistance Grants to Local Government...(Cont'd)

3. Notes City of Launceston's actual and forecast revenue from Financial Assistance Grants is:

		2015/2016 (Est)
General Component	\$m	1.377
Roads Component	\$m	2.859
	\$m	4.236

4. Notes \$4.2 equates to 7.6% of the Council's rate revenue (excluding Fire Service Rates); and
5. Through the Mayor and General Manager raises the importance of this revenue with national politicians in appropriate meetings and forms.

Mr M Tidey (Director Corporate Services) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 9 June 2015

MOTION

Moved Alderman D H McKenzie, seconded Alderman J Finlay.

That the Recommendation be adopted.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams

19.3 Council Fees - 2015/16 Financial Year**FILE NO:** SF6183**AUTHOR:** Paul Gimpl (Manager Finance)**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To determine the various Council Fees for Carr Villa and Lilydale Cemeteries for the 21015/16 Financial Year in accordance with the requirements of the Local Government Act. The decision requires an absolute majority.

PREVIOUS COUNCIL CONSIDERATION:

Council Meeting 25 May 2015 - Item 19.2 Council Fees 2015/16 Financial Year
Strategic Policy and Planning Committee 1 June 2015

RECOMMENDATION:

That Council set the following fees under Section 205 of the *Local Government Act 1993*. The new fees will apply for the financial year ending 30 June 2016.

Line	Details	2015/16 GST Inclusive
225	CARR VILLA CEMETERY AND CREMATORIUM	
226	Burials	
227	Single Depth (at need)	\$1,875.00
228	Single Depth (when right of burial held)	\$1,370.00
229	Single depth (free ground)	\$1,370.00
230	Double Depth (at need)	\$2,050.00
231	Double Depth (when right of burial held)	\$1,600.00
232	Interment Fee (at-need or pre-need) - Additional Charges - Casket fee (or oversize coffin) Grave larger than 2100mm x 700mm	\$260.00
233	Infant under 12 years (at need)	\$675.00
234	Infant under 12 years (when right of burial held)	\$515.00
235	Pre-purchase of right of burial	\$1,015.00
236	Cremations	
237	Over 16 years of age	\$750.00
238	Under 16 years of age	\$355.00
239	Stillborn children and infants under 6 months - no charge	-
240	Pathology Launceston - per box	\$70.00
241	Pathology LGH - per box	\$780.00
242	Miscellaneous	\$60.00
243	Miscellaneous Fees	
244	Saturday morning surcharge - burial	\$690.00
245	Saturday morning surcharge - cremation	\$690.00
246	Late arrival fee	\$200.00
247	Permit for monumental work	\$140.00
248	Installation of plaque (includes supply and install of vase)	\$130.00
249	Exhumation Fee plus Digging Fee	\$2,880.00
250	Supply and Installation of temporary wooden cross	\$165.00
251	Memorial position on Cemetery Entrance Chapel Wall	\$200.00
252	Record search per each half hour	\$35.00
253	Issue of Cremation Certificate	\$35.00
254	Preservation of Ashes (excluding cost of memorial plaque)	
255	Administration Fee for external Inward Ashes	\$75.00
256	A' Section Rose Garden first placement	\$1,015.00
257	A' Section Rose Garden each of second and third placements (if required)	\$350.00
258	B' Section Rose Garden first placement	\$700.00
259	B' Section Rose Garden each of second and third placements (if required)	\$240.00
260	Barakee Waters - Placement single depth (each)	\$1,015.00
261	Barakee Waters - 2nd placement at double depth (each)	\$700.00
262	Barakee Waters - Cremorial Panel (per niche)	\$1,015.00
263	Clay Grove and Kooyong Garden placement - per placement	\$700.00
264	Granite Wall, per single niche	\$700.00
265	Northern Wall Main Bay per single niche	\$330.00
266	Northern Wall Pergola Pillars per single niche	\$515.00
267	Northern Wall Ex Serviceman - DVA criteria	\$220.00

268	Lawn and Pergola Walls first placement in niche	\$700.00
269	Lawn and Pergola Walls second placement in niche	\$350.00
270	Colonnade Walls per single niche	\$525.00
271	Western Wall per single niche	\$525.00
272	Fence Piers per single niche	\$525.00
273	Feature Gardens Special Rose per placement	\$1,095.00
274	Feature Gardens Water Feature first placement	\$1,095.00
275	Feature Gardens Water Feature Second Placement	\$700.00
276	Pool of Eternal Memories	\$700.00
277	Burial in a grave	\$205.00
278	Despatch by mail (plus postage)	\$75.00
279	Removal from placement	\$75.00
280	Scattering - no charge	-
281	Collection - no charge	-
282	LILYDALE CEMETERY	
283	Burials	
284	Single Depth (at need)	\$1,875.00
285	Single Depth (when right of burial held)	\$1,370.00
286	Interment Fee (at-need or pre-need) - Additional Charges - Casket fee (or oversize coffin) Grave larger than 2100mm x 700mm	\$260.00
287	Infant under 12 years (at need)	\$675.00
288	Infant under 12 years (when right of burial held)	\$515.00
289	Pre-purchase of right of burial	\$1,015.00
290	Miscellaneous Fees	
291	Saturday morning surcharge	\$760.00
292	Permit for monumental work	\$155.00
293	Exhumation Fee plus Digging Fee	\$2,880.00
294	Preservation of Cremated Remains (excluding plaque)	
295	Burial in a grave	\$230.00
296	Columbarium - per single niche	\$350.00

Mr M Tidey (Director Corporate Services) was in attendance to answer questions of Council in respect of this Agenda Item.

19.3 Council Fees - 2015/16 Financial Year...(Cont'd)

DECISION: 9 June 2015**MOTION****Moved Alderman J Finlay, seconded Alderman D W Alexander.****That the Recommendation, with the figure at line 249 of \$2,880.00 in the original Recommendation being corrected on Mr M Tidey's advice to read \$2,575.00, be adopted.****CARRIED 9:2****FOR VOTE: Mayor Alderman A M van Zetten, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams****AGAINST VOTE: Alderman R L McKendrick and Alderman R J Sands**

20 GENERAL MANAGER**20.1 Amalgamation Discussions****FILE NO:** SF0327**AUTHOR:** Mayor Alderman Albert M van Zetten**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To approve the nominations of Alderman D H McKenzie and Alderman D W Alexander as representatives, together with the Mayor and General Manager, to engage in discussions on amalgamations with Meander Valley Council.

PREVIOUS COUNCIL CONSIDERATION:

SPPC Meeting - 18 May 2015 Item 5.6.

RECOMMENDATION:

That Council approves:

1. The nomination of Alderman D H McKenzie and Alderman D W Alexander as representatives, together with the Mayor and General Manager, to meet with the Mayor and two other Councillors from Meander Valley Council to discuss the topic of local government reform.
2. That subject to agreement on the project brief, the Council agrees to collaborate with Meander Valley, Northern Midlands, West Tamar and George Town Councils (and potentially Latrobe and Kentish) in a benchmarking exercise of financial and service delivery measures utilising the services of an independent consultant with local government experience.

Mr R Dobrzynski (General Manager) was in attendance to answer questions of Council in respect of this Agenda Item.

20.1 Amalgamation Discussions...(Cont'd)

DECISION: 9 June 2015**MOTION****Moved Alderman R L McKendrick, seconded Alderman J Finlay.****That the Recommendation be adopted.****CARRIED 11:0****FOR VOTE: Mayor Alderman A M van Zetten, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman A E Dawkins, Alderman S R F Wood and Alderman E K Williams**

21 URGENT BUSINESS

Pursuant to regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2005*

Nil

22 INFORMATION / MATTERS REQUIRING FURTHER ACTION

INFORMATION / MATTERS REQUIRING FURTHER ACTION				
<i>As at: 9 June 2015</i>				
Meeting Item No	Outstanding Items	Action Requested	Director	Officer Comment
13/04/12 14.1	Duck Reach Redevelopment	Recommendation 3: On finalization of the business case analysis outlined in the report, and identification of potential third party development opportunities, Council review the redevelopment options for the Duck Reach site based on a future report	Rod Sweetnam	<p>The project was workshopped in October 2014. Officers are awaiting confirmation from Hydro Tasmania they will release scoping information to respondents of an expression of interest process to be advertised by Council - due December 2015</p> <p>Hydro Tasmania have now provided confirmation of the process for EOI participants to access their project scoping and feasibility documentation relating to the redevelopment potential of the Duck Reach site. This information will be incorporated into Council's Expression of Interest documentation in preparation for advertising in June 2015.</p>
27/04/15 14.2	Notice of Motion - Alderman D H McKenzie - Appointment of a Queen Victoria Museum and Art Gallery (QVMAG) Committee	That Council appoints a Committee to review the strategic direction of the QVMAG with the express view of reporting back to Council with recommendations on its future direction	Richard Mulvaney	The Committee will present its report after 30 June 2015

11/05/2015 14.1	Notice of Motion - Deputy Mayor Alderman R I Soward - Introduction of a Trial Community Reports Category at Council Meetings	Include a Community Reports Category in Council Meetings	Michael Tidey	Processes and attendance criteria to be determined. Target date is 22 June 2015.
25/05/2015 14.1	Notice of Motion - Alderman S R F Wood - Acknowledgement of Royal Baby	Mayor Alderman A M van Zetten to send a letter to Their Royal Highnesses the Duke and Duchess of Cambridge on the birth of their daughter	Mayor Alderman A M van Zetten	Letter sent to Their Royal Highnesses the Duke and Duchess of Cambridge on the birth of their daughter.
25/05/2015 14.2	Notice of Motion - Alderman D W Alexander - Implementation of the Placespeak Community Consultation Platform for the Launceston City Council	Investigate the Placespeak community consultation platform for use within the City of Launceston	General Manager	Investigation of Placespeak, along with other community consultation platforms, will be undertaken towards the end of the year.

23 CLOSED COUNCIL

No Reports

24 MEETING CLOSURE

The Mayor Alderman A M van Zetten closed the meeting at 2.15pm.
