



City of
LAUNCESTON

COUNCIL MINUTES

**COUNCIL MEETING
MONDAY 23 FEBRUARY 2015**

City of Launceston

COUNCIL MINUTES

Monday 23 February 2015

Notice is hereby given that the Ordinary Meeting of the Launceston City Council will be held at the Council Chambers -

Date: 23 February 2015

Time: 1.00 pm

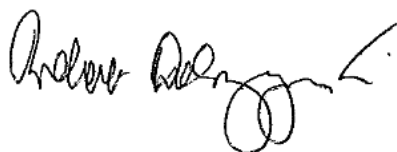
Section 65 Certificate of Qualified Advice

Background

Section 65 of the *Local Government Act 1993* requires the General Manager to certify that any advice, information or recommendation given to Council is provided by a person with appropriate qualifications or experience.

Declaration

I certify that persons with appropriate qualifications and experience have provided the advice, information and recommendations given to Council in the minutes items for this meeting.



Robert Dobrzynski
General Manager

City of Launceston

COUNCIL MINUTES

Monday 23 February 2015

Present: **Alderman** **A M van Zetten (Mayor)**
R I Soward (Deputy Mayor)
R L McKendrick
R J Sands
D H McKenzie
J G Cox
D C Gibson
J Finlay
D W Alexander
A E Dawkins
S R F Wood
E K Williams

In Attendance: **Mr R S Dobrzynski (General Manager)**
Mr J Davis (Manager Corporate Strategy)
Mrs L Hilkmann (Committee Clerk/Admin Officer)

Apologies: **Nil**

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1 OPENING OF MEETING - IN ATTENDANCE AND APOLOGIES

The Mayor opened the meeting at 1.00pm.

The Mayor acknowledged the passing of former Queen Victoria Museum & Art Gallery Director (1955-1978), William Frank Ellis OBE.

2 DECLARATION OF PECUNIARY INTERESTS

Nil

3 CONFIRMATION OF MINUTES**RECOMMENDATION:**

1. That the Minutes of the meeting of the Launceston City Council held on 9 February 2015 be confirmed as a true and correct record.

DECISION: 23/02/2015**RESOLUTION: (1):**

Moved Alderman R I Soward, seconded Alderman J G Cox.

That the Recommendation be adopted.

CARRIED UNANIMOUSLY 12:0

4 DEPUTATION

Nil

5 ANSWERS FROM PREVIOUS PUBLIC AND ALDERMEN'S QUESTION TIME

Nil

6 PUBLIC QUESTION TIME

6.1 Mr Tim Walker - Cataract Gorge Online Survey Content

Public Question:

1. Who is directly responsible for the content/questions in the Cataract Gorge Draft Master Survey currently on Council's Website?

The Mayor stated that the content has been devised by Council staff for the purpose of gaining community feedback.

Mr R Dobrzynski (General Manager) stated that these documents fall under the Infrastructure Services Department directed by Mr H Galea. As a strategic document various new proposals have been put forward to the community to gain valuable feedback that will provide guidance to Council.

2. As the Mayor are you aware of the content of the survey?

The Mayor indicated that he was aware of the content of the survey.

3. As the Mayor, do you endorse the content?

The Mayor stated that he endorsed the Council asking the public for their views on the Cataract Gorge.

7 PLANNING AUTHORITY

Nil

8 ANNOUNCEMENTS BY THE MAYOR

8.1 Mayor's Announcements

FILE NO: SF2375

Thursday 12 February 2015

- Attended Voluntary Council Amalgamations Regional Meeting with the Treasurer and Minister for Planning and Local Government, Peter Gutwein MP
- Attended Festivale Cocktail Party Launch

Friday 13 February 2015

- Attended LGAT General Meeting at Brighton Civic Centre

Saturday 14 February 2015

- Attended Official Launch of the Centenary of ANZAC Commemoration Concert & Announcement of Official Guest of Honour
- Attended Diggers Cricket Club Function

Sunday 15 February 2015

- Attended and presented at 2015 Launceston International Tennis Finals Day
- Presented trophies to Launceston Regatta winner

Tuesday 17 February 2015

- Attended National Australia Bank breakfast meeting

Wednesday 18 February 2015

- Attended HCC/LCC Joint Working Party Workshop at Hobart City Council
- Attended The Examiner - Meet the Editor function

Friday 20 February 2015

- Attended Official Opening of QV Museum Art Gallery Exhibition: Made In China, Australia

Saturday 21 February 2015

- Officiated at TSO Symphony Under the Stars and Key to the City for Peter Sculthorpe AO OBE
-

8.1 Mayor's Announcements...(Cont'd)

Sunday 22 February 2015

- Attended Tasmanian Turf Club 'Tas Oaks Day'

The Mayor further added:

- Saturday 21 February - City Slider in Launceston.
-

9 ALDERMEN'S/DELEGATES' REPORTS**9.1 Ald Gibson - Queen Victoria Museum & Art Gallery**

Alderman D C Gibson reported:

- **Friday 20 February - attended the opening of the QVMAG *Made in China, Australia Exhibition***
- **New initiative at QVMAG - *Art High 2015 Exhibition***
- **Noted that Sir Richard Attenborough has requested a signed and dedicated copy of QVMAG's latest publication, *Tasmanian Tiger - Precious Little Remains*) for his personal collection.**

9.2 Ald McKenzie - York Park & Inveresk Precinct Authority

Alderman D H McKenzie reported:

- **Tuesday 17 February - attended the first York Park & Inveresk Precinct Authority meeting for 2015. This meeting included a progress update of Invermay Park and York Park expansions and an introduction of initiatives to stake holders. Alderman McKenzie and Alderman Alexander have been elected as Chair and Deputy Chair respectively.**

9.3 Ald Wood - Cityprom

Alderman S R F Wood reported:

- **Wednesday 18 February - attended the Cityprom Board meeting. Thank you to guest speaker Garry Conroy-Cooper (Manager Launceston LINC) who provided members with a progress update regarding construction of the Launceston LINC building**
 - **Cityprom has asked Council to investigate the purchase of a permanent speaker system for the CBD**
 - **The draft budget for the period of 2015/2016 has been approved**
 - **The first stage of feedback from the Member Engagement Strategy has been positive**
 - **Saturday 21 February - attended the TSO Symphony Under the Stars**
 - **Sunday 22 February - attended the Tasmanian Turf Club 'Tas Oaks Day'.**
-

9.4 Ald McKendrick - Launceston Tram Society

Alderman R L McKendrick reported:

- **Underpinning of the stables at Franklin House will start this week**
- **Attended the Launceston Tram Society Annual General Meeting and noted the wonderful work and dedication of the volunteers**
- **Attended the first meeting of the Tasmanian Heritage Council as the Local Government representative.**

9.5 Ald Dawkins - Festival of Peace and 'Tassievore'

Alderman A E Dawkins reported:

- **The Community Festival for Peace (July 10, 11 &12) now has a Facebook page**
- **March is 'Tassievore' month which aims to support Tasmanian farmers and producers by buying Tasmanian products.**

9.6 Ald Soward - Launceston International Tennis Finals

Alderman R I Soward reported:

- **Noted Launceston International Tennis Finals Day held on Sunday 15 February.**

9.7 Ald Finlay - Council Committees

Alderman J Finlay reported:

- **Attended the second Audit Panel meeting and noted the positive impact of having an independent chair**
 - **Noted the effectiveness of the diverse aldermanic representation on internal Council Committees.**
-

10 QUESTIONS BY ALDERMEN**10.1 Ald Finlay - Water Quality Reports - 25 Quills Road**

Alderman J Finlay asked:

Following the recent decision and outcome of 25 Quills Road in terms of water quality reporting, how many days after the monthly tests will the Council receive the results?

Mrs L Hurst (Director Development Services) provided a response.

10.2 Ald McKenzie - QVMAG Governance Advisory Board Report

Alderman D H McKenzie asked:

What is the Council's position on a report from the QVMAG Governance Advisory Board report?

Mr R Mulvaney (Director QVMAG) provided a response.

10.3 Ald Cox - C H Smith Site

Alderman J G Cox asked:

Can the General Manager please provide Aldermen with a progress update regarding the CH Smith site?

Mr R Dobrzynski (General Manager) provided a response.

10.4 Ald Alexander - Garbage Collection

Alderman D W Alexander asked:

Due to a recent comment made by a Launceston ratepayer concerning a number of occasions where rubbish bins and recycling bins have been collected by the same truck causing concerns regarding how the recycling has been handled, can Mr Galea please provide a response?

Mr H Galea (Director Infrastructure Services) provided a response.

10.5 Ald Soward - Permits to Undertake Charity Collection

Alderman R I Soward asked:

Do organisations collecting donations, distributing information and acting for a charity etc. need to obtain permits from Council to undertake this activity outside supermarkets and shopping centres? If not, does Council have any power over their behaviour in these places?

Mr M Tidey (Director Corporate Services) provided a response.

10.6 Ald Soward - Potential Free Parking for Centrelink & Medicare Customers

Alderman R I Soward asked:

Can Council please investigate potential free parking for users of Centrelink and Medicare offices in the esplanade and as part of the investigation please contact the Burnie City Council who are looking into a similar program in their area?

Mr A Frost (Manager Parking & Carr Villa) provided a response.

10.7 Ald Soward - First Basin Cataract Gorge Residential Notification

Alderman R I Soward asked:

Residents neighbouring the First Basin Cataract Gorge were not invited to the Enquiry by Design Workshops and were unaware of them being held. Aldermen and the community in general have been advised by our Gorge Project Update 3 yet neighbours of the First Basin Cataract Gorge have not been invited to attend. Can Council please advise in detail, of the process by which residential neighbours of the First Basin Cataract Gorge were firstly identified and secondly invited to attend. If residents were invited and subsequently unable to attend were they invited to make representations in another form to Council for sharing their views?

Mr H Galea (Director Infrastructure Services) provided a response.

Ald Sands withdrew from the meeting at 1.40pm.

Ald Sands re-attended the meeting at 1.41pm.

10.8 Ald Finlay - Promotion of 'Your Voice Your Launceston'

Alderman J Finlay asked:

How do we promote the 'Your Voice Your Launceston' site and its content with particular emphasis on the current Cataract Gorge Survey? How do we encourage the community to participate?

Mr H Galea (Director Infrastructure Services) provided a response.

RESOLUTION: (1):

Moved Alderman R L McKendrick, seconded Alderman R I Soward.

That the order of business be amended to facilitate consideration of Item 18.1.

CARRIED UNANIMOUSLY 12:0

11 COMMITTEE REPORTS**11.1 Pedestrian & Bike Committee Meeting - 3 February 2015****FILE NO:** SF0618**AUTHOR:** Julie Tyres (Administration Officer - Road Assets)**DIRECTOR:** Harry Galea (Director Infrastructure Services)

DECISION STATEMENT:

To receive and consider reports from the Pedestrian & Bike Committee.

RECOMMENDATION:

That the Council, in respect to a report from the Pedestrian & Bike Committee Meeting held on 3 February 2015, resolves to:

1. Commit to investigate to improve safety in Trevallyn Road and Bridge Road for everyday users and due to its importance as a gateway to Cataract Gorge and in the context of the Penny Royal Hotel.
 2. Write to the State Government supporting the restoration of Trails & Bikeways funding to councils.
-

Mr H Galea (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 23/02/2015**RESOLUTION: (1):****Moved Alderman D H McKenzie, seconded Alderman R I Soward.****That the Recommendation be adopted.****CARRIED UNANIMOUSLY 12:0**

11.2 Northern Youth Coordinating Committee Report - 5 February 2015 meeting**FILE NO:** SF0136**AUTHOR:** Wendy Newton (Manager Community, Tourism and Events)**DIRECTOR:** Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To receive and consider a report from the Northern Youth Coordinating Committee's regular meeting held on 5 February 2015.

RECOMMENDATION:

That Council receive the report from the Northern Youth Coordinating Committee (NYCC) meeting held on 5 February 2015.

Mrs L Hurst (Director Development Services) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 23/02/2015**RESOLUTION: (1):****Moved Alderman D C Gibson, seconded Alderman D H McKenzie.****That the Recommendation be adopted.****CARRIED UNANIMOUSLY 12:0**

12 COUNCIL WORKSHOPS

The following Council Workshops were held on 16 February 2015:

- City of Launceston Delegation to China
 - Goderich/Lindsay Streets Intersection - Traffic Study
 - Tasmanian Police
 - The Launceston Show Society.
-

13 PETITIONS**13.1 Petition - Proposed Poultry Shed at 25 Quills Road, Lalla****FILE NO: SF0097****DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider a petition from Peter L. Leech of 415 Lalla Road, Lalla, regarding the proposed poultry shed at 25 Quills Road, Lalla.

PREVIOUS COUNCIL CONSIDERATION:

This petition refers to the Development Application DA0471/2014 considered at the 9 February 2015 Ordinary Council Meeting, Item 7.1.

RECOMMENDATION:

That Council note the petition from Peter L. Leech of 415 Lalla Road, Lalla, regarding the proposed poultry shed at 25 Quills Road, Lalla.

Mr R Dobrzynski (General Manager) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 23/02/2015**RESOLUTION: (1):****Moved Alderman D H McKenzie, seconded Alderman R L McKendrick.****That the Recommendation be adopted.****CARRIED UNANIMOUSLY 12:0**

14 NOTICES OF MOTION - FOR CONSIDERATION

Nil

DIRECTORATE MINUTES ITEMS**15 DEVELOPMENT SERVICES****15.1 City of Launceston delegation to Fujian Province China****FILE NO:** SF0175**AUTHOR:** Bruce Williams (Economic Development Officer)**DIRECTOR:** Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To consider to send a delegation from Council to Putian City, Fujian Province.

The delegation will support the Tasmanian Premier and his delegation to pursue relationships between Putian City and City of Launceston with a view toward exploring economic, cultural and social opportunities which provide benefit to City of Launceston and the region.

PREVIOUS COUNCIL CONSIDERATION:

Council Meeting 26 May 2014 - Item 13.2 - decided to develop a strategy to guide co-ordination and engagement with opportunities in China/Asia.

Council Meeting 8 September 2014 - Item 14.3 - adopted criteria for evaluation of proposals and approaches by international city and regions.

RECOMMENDATION:

1. A delegation composed of the Mayor, the General Manager, and other Aldermen as determined by Council and the Economic Development Officer to Putian City and Fujian Province China.
 2. The City of Launceston delegation visiting both [1] Putian City and Fujian Province as guest of the Mayor of Putian City; and then [2] to join the Premier and his delegation to Fujian Province.
 3. The Mayor signing the ***"Letter of Intent for the establishment of Friendship Relationship between Launceston, Tasmania the Commonwealth of Australia and Putian, Fujian Province, The People's Republic of China"***.
 4. The following draft itinerary to Putian City, Fujian Province as per recommendation by the Sister City Meeting:
-

15.1 City of Launceston delegation to Fujian Province China...(Cont'd)

- **24 March**
6.30am - Depart Launceston arrive Fuzhou 11.30pm [20hr flight, 2 stops shortest leg available]
 - **25 March**
9.00am - Travel to Putian City [2hr bus]
11.00am - Welcome by Mayor and City Officials, Chamber of commerce, business associations etc.
12.00pm - Luncheon
1.00pm - 5.00pm - Visits to the following sectors have been requested
 - tourism
 - university education sector [particularly marine, nursing and teaching and learning]
 - smart city and the digital economy
 - maritime sector6.30pm-9.30pm - Official dinner
 - **26 March**
9.00am-12.00pm - Visits to the following sectors have been requested
 - culture, arts, museum sector
 - light industry sector
 - agriculture sector
 - forestry sector1.00pm - Travel to Fuzhou [2hr bus]
3.30pm - Welcome Mayor and City Officials of Fuzhou, and Chamber of commerce, business associations etc.
6.30pm-9.30pm - Official dinner
 - **27 March**
9.00am-12.00pm - Meetings in Fuzhou
1.00pm - Join the Tasmanian Premiers delegation program to develop State/Province discussion of COL opportunities
 - **28 March**
9.00am-12.00pm - Join the Tasmanian Premiers delegation program to develop State/Province discussion of COL opportunities
11.00am - Sign "Letter of Intent" agreement [in presence of Tasmanian Premier and Putian Government Officials]
1.00pm-5.00pm - Follow up on leads and further discussions with chamber of commerce, business associations and how to proceed with developing the relationships etc.
8.05pm - Fly home [17hr flight 2 stops shortest leg available] or pending advice on further itinerary options from Putian/Fuzhou
-

15.1 City of Launceston delegation to Fujian Province China...(Cont'd)

- **29 March**

9.00am-12.00pm - Explore opportunities Putian/Fuzhou [those proposed or not addressed on 25 March]

12.00pm-1.00pm - Farewell lunch

1.00pm-5.00pm - Explore opportunities Putian/Fuzhou [those proposed or not addressed on 26 March]

8.05pm - Fly home [21hr flight 2 stops, shortest leg available]

Mrs L Hurst (Director Development Services) & Mr B Williams (Economic Development Officer) were in attendance to answer questions of Council in respect of this Agenda Items.

DECISION: 23/02/2015

RESOLUTION: (1):

Moved Alderman R I Soward, seconded Alderman D H McKenzie.

No voting took place.

RESOLUTION: (2):

Moved Alderman J Finlay, seconded Alderman J G Cox.

That the Recommendation be amended to read:

1. *A delegation comprised of the Mayor, the General Manager and the Economic Development Officer visit Putian City and Fujian Province China.*
 2. *The City of Launceston delegation visit both [1] Putian City and Fujian Province as guests of the Mayor of Putian City; and then [2] join the Premier and his delegation to Fujian Province.*
 3. *The Mayor sign the "Letter of Intent for the establishment of Friendship Relationship between Launceston, Tasmania the Commonwealth of Australia and Putian, Fujian Province, The People's Republic of China".*
 4. *The Council endorse the following draft itinerary to Putian City, Fujian Province as per the recommendation from the Sister City Committee:*
-

15.1 City of Launceston delegation to Fujian Province China...(Cont'd)

- **24 March**
6.30am - Depart Launceston arrive Fuzhou 11.30pm [20hr flight, 2 stops shortest leg available]
 - **25 March**
9.00am - Travel to Putian City [2hr bus]
11.00am - Welcome by Mayor and City Officials, Chamber of commerce, business associations etc.
12.00pm - Luncheon
1.00pm - 5.00pm - Visits to the following sectors have been requested
 - **tourism**
 - **university education sector [particularly marine, nursing and teaching and learning]**
 - **smart city and the digital economy**
 - **maritime sector****6.30pm-9.30pm - Official dinner**
 - **26 March**
9.00am-12.00pm - Visits to the following sectors have been requested
 - **culture, arts, museum sector**
 - **light industry sector**
 - **agriculture sector**
 - **forestry sector****1.00pm - Travel to Fuzhou [2hr bus]**
3.30pm - Welcome Mayor and City Officials of Fuzhou, and Chamber of commerce, business associations etc.
6.30pm-9.30pm - Official dinner
 - **27 March**
9.00am-12.00pm - Meetings in Fuzhou
1.00pm - Join the Tasmanian Premiers delegation program to develop State/Province discussion of COL opportunities
 - **28 March**
9.00am-12.00pm - Join the Tasmanian Premiers delegation program to develop State/Province discussion of COL opportunities
11.00am - Sign "Letter of Intent" agreement [in presence of Tasmanian Premier and Putian Government Officials]
1.00pm-5.00pm - Follow up on leads and further discussions with chamber of commerce, business associations and how to proceed with developing the relationships etc.
8.05pm - Fly home [17hr flight 2 stops shortest leg available] or pending advice on further itinerary options from Putian/Fuzhou
-

15.1 City of Launceston delegation to Fujian Province China...(Cont'd)

- *29 March*
 - 9.00am-12.00pm - Explore opportunities Putian/Fuzhou [those proposed or not addressed on 25 March]*
 - 12.00pm-1.00pm - Farewell lunch*
 - 1.00pm-5.00pm - Explore opportunities Putian/Fuzhou [those proposed or not addressed on 26 March]*
 - 8.05pm - Fly home [21hr flight 2 stops, shortest leg available]*

5. *The delegation visit our Sister City in Taiyuan.*

CARRIED UNANIMOUSLY 12:0

The amended motion became the substantive motion.

RESOLUTION: (3):

Moved Alderman J Finlay, seconded Alderman J G Cox.

That the substantive motion be adopted.

CARRIED UNANIMOUSLY 12:0

16 FACILITIES MANAGEMENT

Nil

17 QUEEN VICTORIA MUSEUM AND ART GALLERY

Nil

18 INFRASTRUCTURE SERVICES**18.1 Concessional Entry to the Council's Waste Disposal Facilities Policy - inclusion of Transition Pricing provisions****FILE NO:** SF0628 SF0634 SF4670**AUTHOR:** Harry Galea (Director Infrastructure Services)

DECISION STATEMENT:

To revise the existing *Concessional Entry to the Council's Waste Disposal Facilities Policy* that reflect the change from a volume based system to a wholly weight based system and to include a new section to establish criteria that provides transitional pricing arrangements affecting commercial operators due to the change from the volume to weight based system at the Launceston Waste Centre transfer station.

PREVIOUS COUNCIL CONSIDERATION:

Item 5.4 SPPC 2 February 2015

Discussion of proposed changes to existing concessions policy to include transitional pricing arrangements.

Item 5 SPPC 15 December 2014

Discussion on merits of transitional arrangements associated with changing waste disposal fees from a volume based to a weight based system.

RECOMMENDATION:

That Council resolves to approve amendments the existing (12-PI-014) ***Concessional Entry to the Council's Waste Disposal Facilities Policy*** as provided below:

PURPOSE:

To set out the criteria when to apply a concessional or reduced fee to dispose refuse at the waste disposal facilities at the Launceston Waste Centre, Lilydale and Nunamara.

SCOPE:

This policy varies the waste disposal charges annually adopted by the Council pursuant to Section 205 of the *Local Government Act* 1993 which applies to the following:

- (a) Pensioners;
 - (b) Resident 'free' days
 - (c) Community organisations and
 - (d) Commercial customers.
-

18.1 Concessional Entry to the Council's Waste Disposal Facilities Policy - inclusion of Transition Pricing provisions...(Cont'd)

POLICY:

1. General

All persons and organisations (including the Council's operations departments and contractors) who dispose of refuse at Council's waste disposal facilities, shall be charged the appropriate fee(s) as adopted by the Council pursuant to Section 205 of the *Local Government Act 1993*, unless varied by this policy.

2. Pensioners

Pensioners and Pensioner householders who hold a Commonwealth Pensioner Card are entitled to receive twelve vouchers for exemption from fees at the waste disposal sites. The service is provided to minimise the financial burden to pensioners as per the following.

a) The vouchers shall be distributed:

- by post to pensioners whose properties are in the City of Launceston and received the State Government pensioner property rate rebate *or*
- by collection from Council's Customer Service Centre by others who hold a Commonwealth Pensioner Card and where the residential address is listed in the City of Launceston.

b) Vouchers may be redeemed on the following basis:

- Where the weight of refuse is not more than the equivalent weight of the minimum charge and transported to the waste disposal facility in a car boot load, station wagon load or single axle trailer - 1 voucher
- Where the weight of refuse is more than the equivalent weight of the minimum charge and transported to the waste disposal facility in a car boot load, station wagon load or single axle trailer - 1 voucher for each equivalent weight of the minimum charge of waste (or part thereof) OR vouchers plus any difference in cash.
- If disposal is green waste undertaken as part of a commercial mowing operation/business - 1 voucher for each pensioner property (as certified by the business operator) where each voucher equates to 20 kg weight.
- Notwithstanding the above, disposal of a single axle trailer at Lilydale or Nunamara Waste Transfer Stations - 2 vouchers.

disposed at the:

- Launceston Waste Centre, Remount Road, Mowbray
 - Lilydale Waste Transfer Station, Second River Road, Lilydale
 - Nunamara Waste Transfer Station, Bingham Road, Nunamara
-

18.1 Concessional Entry to the Council's Waste Disposal Facilities Policy - inclusion of Transition Pricing provisions...(Cont'd)

provided the refuse

- is domestic in nature and quantity
- is not classed as a 'Controlled' (Hazardous) Waste.

In all other cases (including dual axle trailer) normal gate/fee charges apply without concession.

c) Vouchers shall be accepted at the waste disposal sites:

- when the person disposing the refuse is acting directly for the pensioner issued with the vouchers and
- within the valid period as specified on the voucher.

Vouchers are not transferable to the benefit of another person and at all times are only available for the benefit of the pensioner originally issued the vouchers. Vouchers shall be bar coded to minimise administration tasks at the gate and, if practical, link to the pensioner card holder details.

Where breaches of any conditions of use occurs, the General Manager may suspend the issue of future vouchers to the applicable pensioner for as long a period as considered appropriate.

- d) The Waste Management Income account shall be reimbursed at the value of vouchers redeemed at the waste disposal sites from the Council's General Rates. The concession shall be treated as a Community Service Obligation.
- e) Each pensioner or householder is entitled to receive twelve vouchers for the financial year.

3. Resident 'Free' Day

All Launceston residents shall be allowed free entry to the Council's waste disposal sites on two Sundays each year. The service is provided to allow domestic properties to conduct seasonal maintenance.

a) The Council's waste disposal sites at:

- Launceston Waste Centre, Remount Road, Mowbray
- Lilydale Waste Transfer Station, Second River Road, Lilydale
- Nunamara Waste Transfer Station, Bingham Road, Nunamara

shall accept refuse at no charge or fee on the:

- Sunday in March which coincides with 'Clean Up Australia Day' and
- first Sunday in October (to coincide with day 1 of daylight savings and mid Spring)

provided that:

- the refuse is:
-

18.1 Concessional Entry to the Council's Waste Disposal Facilities Policy - inclusion of Transition Pricing provisions...(Cont'd)

- domestic in nature and quantity
 - not classed as a 'Controlled' (Hazardous) waste
 - transported in a vehicle/trailer less than a total GMV of 3 tonnes
- b) The dates shall be advertised in the resident's newsletter immediately circulating prior to each free day and listed on the website.
- c) The Waste Management Income account shall be reimbursed the value of the entries from the Council's General Rates. The concession shall be treated as a Community Service Obligation.

4. Community organisations

The Council shall support the activities of community organisations by subsidising the cost of disposing refuse at the Council's waste disposal sites.

- a) Community organisations seeking concessional access to the:
- Launceston Waste Centre, Remount Road, Mowbray
 - Lilydale Waste Transfer Station, Second River Road, Lilydale
 - Nunamara Waste Transfer Station, Bingham's Road, Nunamara

shall make application for a Community Organisation Dallas Tag. The Dallas Tag must be produced by each and every vehicle (whether or not the vehicle is sign written with the community organisation's logo/name) to receive the concession. Where the Dallas Tag is not produced then ruling gate fees shall be charged and there shall be no retrospective reimbursement of the charge.

The initial Dallas Tag shall be issued at no cost. Additional or replacement Dallas Tags shall be charged the ruling rate which will be deducted from the subsidy approved by Council.

- b) Community organisations making an application for a Dallas Tag shall:
- provide proof that they hold an Australian Taxation Office certificate that they are a charity being a non-government organisation with Deductible Gift Recipient status listed as a Benevolent Society.

OR ALTERNATIVELY

- Be an organisation for the principal purpose of community good where:
 - the activities are benevolent
 - the organisation is not-for-profit
 - the organisation has no paid operational/field employees (reimbursements and honorariums excepted)
-

18.1 Concessional Entry to the Council's Waste Disposal Facilities Policy - inclusion of Transition Pricing provisions...(Cont'd)

These organisations shall provide details to satisfy the conditions and purpose and shall be approved by the Council. Information to be included in any application (but not be limited to) shall be number and broad location of benefiting participants; whether any charge of any kind is applied; number of volunteers; and quantity and type of waste. The applicant may submit testimonials or references if considered appropriate. Registration shall be considered prior to each financial year.

AND

- Submit only one application per organisation (only one application per organisation will be accepted by the Council).
 - Have the registered address in the City of Launceston as shown on the Australian Taxation Office certificate OR evidence of premises in Launceston (if applicable).
 - Establish a debtor account to allow the Council to charge for refuse where the concession is less than 100% of the ruling gate fee or the subsidy provided by the Council has been used.
 - Acknowledge that where a Dallas Tag is not produced that the driver shall pay the gate fee in cash.
 - Acknowledge that refuse deposited at the waste disposal site shall be separated and disposed in the relevant green waste, recycling, resource recovery and waste areas.
- c) Community organisations shall ensure that the Dallas Tag
- Is only used to dispose of refuse that has been generated in the normal conduct of charitable and/or community good work (i.e. benevolent work) and generated within the City of Launceston.
 - Is not used by any other person or company or organisation no matter the intent of their use or the type of their business.
 - Is not used for 'Controlled' (Hazardous) waste; building and construction waste; or commercial type materials.
- Where serious breaches of any conditions occurs (whether or not with the knowledge of the management of the community organisation), the General Manager may suspend the use of the Access Card to the applicable community organisation for as long as a period considered appropriate.
- d) The Waste Management Income account shall be reimbursed at the value of the entries from the Council's General Rates. The concession shall be treated as a Community Service Obligation.
-

18.1 Concessional Entry to the Council's Waste Disposal Facilities Policy - inclusion of Transition Pricing provisions...(Cont'd)

e) The concession to fees applicable to community organisations shall be to establish a reimbursement limit for each registered community organisation prior to each financial year as approved by Council. The decision shall consider the recommendations of the Community Grants Panel who shall take into account the:

- budget limit within the draft or adopted budget
- written request of each registered community organisation and
- historical use of the concessional entry by the applicant organisation.

At the end of each month a progress reimbursement report shall be sent to each community organisation. Any use in excess of the reimbursement allowance shall be billed each month after the allowance is exhausted.

5. Commercial customers

The introduction of a weight based system at the Launceston Waste Centre transfer station may result in substantial fee increases for commercial customers as they move from a volume base to the weight based system during 2015. This section deals with managing severe and unexpected price rise experienced by these commercial operators.

The principles applying to this section are:

- The Council seeks to ultimately charge for waste disposal at sustainable rates that is consistent among all customers.
- The Council seeks to transition qualifying commercial customers to the full rate over a longer period where the price rise has a detrimental business effect.
- Qualifying commercial customers would include significant hardship and where business arrangements are rigid and/or fixed, such that the increase cost cannot be recovered in the short term. Qualifying customers would be considered on a case by case basis.
- The transition period is envisaged to be 12 months.

The policy provisions relating to this section are:

- a) The standard gate charge would be applied as intended on the basis of commercial and domestic customers and hence eliminate the discretion being applied by Operations staff at the Launceston Waste Centre.
 - b) A commercial business seeking a reduction would be considered to qualify if significant hardship was demonstrated based on the following tests:
 - i) The scale of the fee increase is unable to be absorbed without severe hardship. The severe hardship is presumed to occur where the increase in costs would exceed 1% of the annual revenue and
-

18.1 Concessional Entry to the Council's Waste Disposal Facilities Policy - inclusion of Transition Pricing provisions...(Cont'd)

- ii) As a whole the business was contractually limited to passing on the increase to its customers and
- iii) The increase was not reasonably expected or previously informed.

The business shall provide any reasonable evidence requested.

- c) The qualifying organisation would seek refund (or be an account customer charged) on a monthly basis between the charge paid and the concession applied by the Council.
- d) The final amount of the refund and transitional provisions would be negotiated by staff with the business.
- e) The concession/charge would be revised with quarterly increments to progressively increase the cost to the customer over the transition period.
- f) Eligibility for the fee reduction and the application of the transition shall be as approved jointly by the Director Corporate Services and Director Infrastructure Services.

PRINCIPLES:

To provide support to pensioners, benevolent community organisations, residents and businesses in disposing of waste materials at Council's waste disposal facilities.

RELATED POLICIES & PROCEDURES:

Application for Concessional Entry to Council's Waste Disposal Facilities 12-Fmx-104.

RELATED LEGISLATION:

Local Government Act 1993, Section 205 (Fees and Charges)

REFERENCES:

N/A

DEFINITIONS:

'Community organisation' – for this policy shall be a non-government organisation which holds an ATO certificate demonstrating they are a benevolent charity or whose principal activities are for benevolent community good, be not-for-profit and have no paid operational/field employees, as approved by Council.

'Controlled' (Hazardous) Waste – includes all waste identified by the Environmental Pollution Authority (EPA) and includes asbestos, chemicals, tyres, sewage and contaminated soils.

18.1 Concessional Entry to the Council's Waste Disposal Facilities Policy - inclusion of Transition Pricing provisions...(Cont'd)

'Refuse' - includes any unwanted goods or materials whether putrescibles green or solid waste.

REVIEW:

This policy will be reviewed on 30 June 2020 or more frequently, if dictated by operational demands and with Council's approval.

Mr H Galea (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.

The order of business was amended to facilitate consideration of item 18.1.

Suzie Littlejohn spoke to item 18.1.

DECISION: 23/02/2015**RESOLUTION: (1):**

Moved Alderman R L McKendrick, seconded Alderman A E Dawkins.

That the Recommendation be adopted.

CARRIED UNANIMOUSLY 12:0

**Ald McKendrick withdrew at 1.58pm
Ald McKendrick re-attended at 1.59pm.**

RESOLUTION: (2):

Moved Alderman D H McKenzie, seconded Alderman R I Soward.

That Council return to consider item 11.1 at 1.58pm.

CARRIED 11:0

ABSENT.DID NOT VOTE - Ald R L McKendrick.

19 CORPORATE SERVICES

Nil

20 GENERAL MANAGER

Nil

21 URGENT BUSINESS

Nil

22 INFORMATION / MATTERS REQUIRING FURTHER ACTION

Nil

23 CLOSED COUNCIL ITEMS

23.1 Rates Remission

23.2 Leave of Absence Application - Alderman

RECOMMENDATION:

That Agenda Item(s) 23.1 to 23.2 be considered within closed Council pursuant to the authority contained within regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2005*, which permits the meeting to be closed to the public for business relating to the following:

23.1 Rates Remission

15(2)(j) as it concerns the personal affairs of a person/company.

23.2 Leave of Absence Application - Alderman

15(2)(i) as it concerns, application by an elected member for leave of absence.

DECISION: 23/02/2015**RESOLUTION: (1):**

Moved Alderman R I Soward, seconded Alderman R L McKendrick.

That the Recommendation be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 12:0

Council moved into closed session at 2.25pm.

24 MEETING CLOSURE

The Mayor closed the meeting at 2.31pm.
