



LAUNCESTON CITY COUNCIL

COUNCIL AGENDA

**COUNCIL MEETING
MONDAY 28 APRIL 2014**

LAUNCESTON CITY COUNCIL

COUNCIL AGENDA

Monday 28 April 2014

Notice is hereby given that the Ordinary Meeting of the Launceston City Council will be held at the Council Chambers -

Date: 28 April 2014

Time: 1.00 pm

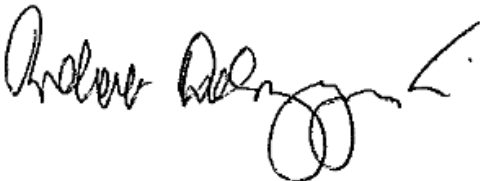
Section 65 Certificate of Qualified Advice

Background

Section 65 of the Local Government Act 1993 requires the General Manager to certify that any advice, information or recommendation given to council is provided by a person with appropriate qualifications or experience.

Declaration

I certify that persons with appropriate qualifications and experience have provided the advice, information and recommendations given to Council in the agenda items for this meeting.



Robert Dobrzynski
General Manager

LAUNCESTON CITY COUNCIL

COUNCIL AGENDA

Monday 28 April 2014

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1 OPENING OF MEETING - IN ATTENDANCE AND APOLOGIES

2 DECLARATION OF PECUNIARY INTERESTS

3 CONFIRMATION OF MINUTES

RECOMMENDATION:

1. That the Minutes of the meeting of the Launceston City Council held on 14 April 2014 be confirmed as a true and correct record.
2. That the Minutes of the meeting of the Launceston City Council held on 14 April 2014 in closed session be confirmed as a true and correct record.

4 DEPUTATION

Nil

5 ANSWERS FROM PREVIOUS PUBLIC AND ALDERMEN'S QUESTION TIME

Nil

6 PUBLIC QUESTION TIME

8 ANNOUNCEMENTS BY THE MAYOR

8.1 COUNCIL AGENDA

FILE NO: SF2375

Tuesday 15 April

Officially launched Launceston Ten Race event

Officiated at reception to mark the 150th Anniversary of Launceston Town Hall

Thursday 17 April

Officiated at public citizenship ceremony at Albert Hall

Friday 18 April

Officially welcomed attendees at Launceston Easter Community Festival

Friday 25 April

Officiated at ANZAC Day Service

Saturday 26 April

Officially opened "Brixhibition" (LEGO Exhibition)

Sunday 27 April

Attended finish of charity bike ride for Cystic Fibrosis by Riverside High School teachers and students

Attended and announced LEGO Competition Awards

9 ALDERMEN'S/DELEGATES' REPORTS

10 QUESTIONS BY ALDERMEN

11 COMMITTEE REPORTS**11.1 Cataract Gorge Advisory Committee Report 30 January 2014****FILE NO:** SF0839**AUTHOR:** Andrew Smith (Manager, Parks and Recreation)**DIRECTOR:** Harry Galea (Director Infrastructure Services)

DECISION STATEMENT:

To receive and consider a report from the Cataract Gorge Advisory Committee.

RECOMMENDATION:

That the report from the Cataract Gorge Advisory Committee meeting held on 30 January 2014 be received.

REPORT:

1. Duck Reach

A report from Shane Dennington (Duck Reach Historical Group) was received by the committee. They are an informal group run predominantly by volunteers. There is currently no ongoing education provided for the tourists, visitors or local schools about the history of Duck Reach power station. Shane was surprised by the lack of awareness surrounding Australia's first major hydro-electricity station. They have had a meeting with the General Manager and Michael Ferguson outlining the group's future plans. Their aim is to build an education centre in the Power Station.

2. Basin Car Park

The Basin Car Park and traffic flow has been observed and ongoing issues noted. An existing and proposed new layout of the car park was presented and discussed by committee members. It was noted that the majority of members felt a new and better signage was required. Consultation with the bus companies will be conducted and reviewed prior to any changes.

11.1 Cataract Gorge Advisory Committee Report 30 January 2014...(Cont'd)

3. Basin Concert

It was reported at the meeting that Council officers had met with Clint Pease over the plans for a Basin Concert. The organisers are going to work within the limitations of having a maximum of 2000 people and are investigating the safety and risk assessment issues as required. A complete proposal is yet to be received.

4. Orientation Signage

Council officers presented the information panel of the orientation signage which will include a map. The map will be at all entrances of the Cataract Gorge. The design was created by Kaat Heaynen a Belgium volunteer.

5. Cataract Gorge Volunteers Report

Visitor numbers remain high and consistent during June 2013 to January 2014 at 5,505 people. There was an increase of 1,131 for the same six month period last year. The total of visitors in 2013 was 11,455 and we currently have 15 volunteers on the books. The tally of volunteer hours in 2013 was a total of 2,087 hours.

6. Tangent Structure

The Tangent Structure construction is now underway both on and off site. The major parts of the structure are scheduled to be air lifted by helicopter around the 10 February 2014.

ECONOMIC IMPACT:

N/A

ENVIRONMENTAL IMPACT:

N/A

SOCIAL IMPACT:N/A

11.1 Cataract Gorge Advisory Committee Report 30 January 2014...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

N/A

BUDGET & FINANCIAL ASPECTS:

Nil

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Harry Galea: Director Infrastructure Services

11.2 Cataract Gorge Advisory Committee Report 3 April 2014**FILE NO:** SF0839**AUTHOR:** Andrew Smith (Manager Parks and Recreation)**DIRECTOR:** Harry Galea (Director Infrastructure Services)

DECISION STATEMENT:

To receive and consider a report from the Cataract Gorge Advisory Committee held on 3 April 2014.

RECOMMENDATION:

That:

1. The report from the Cataract Gorge Advisory Committee meeting held on 3 April 2014 be received.
 2. The following recommendation from the meeting of the Cataract Gorge Advisory held on 3 April 2014 be adopted by Council -
The naming of the Tangent structure be determined as 'Sentinel Lookout'
-

REPORT:

1. Fire Management
Two low intensity burns have been planned over the next two months along Denison Road.
 2. Letter from Mr Vaughan Fisher
A letter was received from Mr V. Fisher suggesting ways to enhance the Cataract Gorge and First Basin areas. Details of Mr Fisher's letter were discussed. Overall all his ideas were noted and appreciated, the committee agreeing that access and transport for tourists from the CBD to the Cataract Gorge needs improving.
-

11.2 Cataract Gorge Advisory Committee Report 3 April 2014...(Cont'd)

3. Basin Concert (update)

Council has been advised of a tentative booking for the Basin concert for Thursday 1 January 2015. There are some concerns with the timing of the event as another event has a confirmed booking for 2 January 2015, the day after the concert. This event is an International Orienteering Oceania event. No infrastructure from the concert must be onsite by midday 2 January in order for the Oceania event to proceed. The Oceania event is a major event drawing a significant number of visitors from overseas. The Gorge event is the first day and grand opening of a week long period of activities.

To date a full proposal for the Basin concert has not been received from the organisers but unfortunately the event is already being promoted by the media.

4. Liberal Policy Proposal

The Liberal's Policy document "Reimagining Cataract Gorge" was discussed and the funding that will be allocated to the project over the next three years. An initial meeting has been held with the General Manager and Tourism sector representatives to develop a project plan for the project.

5. Cataract Gorge Volunteers Report

Volunteer week is coming up and nominations for awards are now due. The celebrations for volunteer's week will be held at Churchill Park Function Room on Thursday 15 May 2014.

Visitor numbers remain high and consistent and were 3,729 between 6 January to 30 March 2014. There are eight track counters in total in the Cataract Gorge and for the month of January the visitor numbers were:

Main Gate	51,050
Small Gate	82,627
Cottage Gate	6,275

A fourth counter has recently been installed on the tangent structure.

6. Basin Stone Shelter

Council officers have met with the Tasmanian Heritage Council over the designs of the Basin Stone Shelter. The DA is being put on hold as extra information is required.

11.2 Cataract Gorge Advisory Committee Report 3 April 2014...(Cont'd)

7. Tangent Structure

After consideration of a range of potential names and following consultation with Patsy Cameron over aboriginal heritage in the area, the name 'Sentinel Lookout' was identified as a preferred name. Approval of the name will allow installation of directional signage and preparation of an interpretive sign at the lookout.

ECONOMIC IMPACT:

N/A

ENVIRONMENTAL IMPACT:

N/A

SOCIAL IMPACT:

N/A

STRATEGIC DOCUMENT REFERENCE:

N/A

BUDGET & FINANCIAL ASPECTS:

Nil

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Harry Galea: Director Infrastructure Services

11.3 Tender Review Committee Meeting - 7 April 2014**FILE NO:** SF0100**AUTHOR:** Raj Pakiarajah (Manager Projects)**DIRECTOR:** Harry Galea (Director Infrastructure Services)

DECISION STATEMENT:

To receive and consider a report from the Tender Review Committee (a delegated authority committee).

RECOMMENDATION:

That the report from the Tender Review Committee meeting held on 7 April 2014 be received.

REPORT:

1. NTCA Facility Redevelopment - CD.017/2013

The Tender Review Committee accepted the tender submitted by Nicholls Constructions Pty Ltd for the construction of the NTCA Facility Redevelopment, at a cost of \$535,120.00 (excl. GST.)

2. Connector Park Drive (Kings Meadows Link to Southgate Drive) - Road Asset Upgrade - CD.003/2014

The Tender Review Committee accepted the tender submitted by Crossroads Civil Contracting Pty Ltd for the construction of Connector Park Drive (Kings Meadows Link to Southgate Drive), at a cost of \$146,684.00 (excl. GST).

3. Waste Composition Audit - CD.002/2014

The Tender Review Committee accepted the tender submitted by EC Sustainable Pty Ltd for the Waste Composition Audit Services, at a cost of \$180,000.00 (excl. GST).

11.3 Tender Review Committee Meeting - 7 April 2014...(Cont'd)

ECONOMIC IMPACT:

The economic impact has been considered in the development of these projects.

ENVIRONMENTAL IMPACT:

The environmental impact has been considered in the development of these projects.

SOCIAL IMPACT:

The social impact is considered in the development of these projects.

STRATEGIC DOCUMENT REFERENCE:

Launceston City Council Budget 2013/2014.

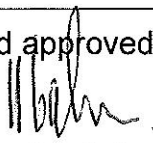
BUDGET & FINANCIAL ASPECTS:

The projects are funded in accordance with the approved 2013/2014 Budget.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Harry Galea: Director Infrastructure Services

11.4 Municipal Emergency Management Committee Meeting - 11 April 2014**FILE NO:** SF3177**AUTHOR:** Rod Sweetnam (Director Facilities Management)**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To receive and consider a report from the Municipal Emergency Management Committee.

RECOMMENDATION:

That the report from the Municipal Emergency Management Committee meeting held on Friday 11 April 2014 be received.

REPORT:

- Members provided an update on current activities and general discussion took place.
- The Committee agreed that the Risk Register be put forward to Council for resolution.
- The Committee agreed that the draft Memorandum of Understanding between Launceston City Council and SES be put forward to Council for endorsement.

ECONOMIC IMPACT:

Not relevant for this report.

ENVIRONMENTAL IMPACT:

Not relevant for this report.

SOCIAL IMPACT:

Not relevant for this report.

11.4 Municipal Emergency Management Committee Meeting - 11 April 2014...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

Not relevant for this report.


BUDGET & FINANCIAL ASPECTS:

N/A

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Rod Sweetnam

Rod Sweetnam: Director Facilities Management

12 PETITIONS

Nil

13 NOTICES OF MOTION - FOR CONSIDERATION**13.1 Notice of Motion - Alderman Ball - Sister City rethink; Engaging with Asia****FILE NO:** SF5547**AUTHOR:** Alderman Ball**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To consider a Notice of Motion from Alderman Ball to review's is current Sister City relationships and procedures

PREVIOUS COUNCIL CONSIDERATION:

N/A

RECOMMENDATION:

That prior to any reinvigoration of the sister-city relationship with Taiyuan or further investment of time and resources into current Sister City relationships and visits, Council;

1. Determines how to most effectively prioritise and capitalise on emerging opportunities in Asia particularly the relationship that is developing with Qingyuan City in China;
 2. Reviews the role of the Sister City Committee in this process and considers the resourcing and skills needed across Council to effectively drive, develop and manage relationships and opportunities which encompass economic, educational and cultural exchange;
 3. Identifies and engages with partners at a local, regional, state and federal level from both the private and public sectors to leverage engagement and outcomes with the above
-
-

13.1 Notice of Motion - Alderman Ball - Sister City rethink; Engaging with Asia...(Cont'd)

REPORT:

Alderman Ball will speak to this item

Background information provided by Alderman Ball:

Sister City relationships grew from a post-war concept by President Dwight D Eisenhower to encourage 'citizen diplomacy' through exchanges between international cities which would see relationships and understanding develop to the extent that conflict between states could potentially be avoided.

In view of the challenges that are faced by regional cities in Australia to remain vibrant and economically sustainable in the face of uncertain times it is critical that we are strategic in how we expend our limited resources and innovative in the approach we take to encouraging investment, trade, tourism and cultural exchange into our region.

Sister City relationships are great opportunities to facilitate all of the above however in analysing LCC's relationships it is evident that whilst tremendously important friendship and mutually respectful exchanges have occurred between delegates there has been limited trade or tourism activity directly linked to the relationships, particularly in recent years.

This is in no way a reflection on the Sister City Committee or the program (which is run extremely well by all accounts).

I believe, with the recent cancellation of the trip to Napa and the previous postponement of the visit to Taiyuan in China (a relationship that has been described as 'dormant') and more importantly the exciting new development of links with Qingyuan City in China (not to mention the work being done on the Indonesian relationship with Hero Supermarkets; it is time, in light of the 'Asian Century' and the opportunities presented by it for Launceston and Tasmania, for LCC to review our entire approach to Sister City relationships and engagement with Asia and the resources we expend in this area and how those resources might be otherwise directed through a fresh approach;

- Utilising Council's economic / cultural / tourism development resources to engage more fully in exploring and developing relationships and opportunities
 - Engaging a broader cross-section of partners to partner with us thus easing the burden on Council and utilising expertise, enthusiasm, existing relationships and resources to ensure short, medium and long-term results
 - Reviewing the role and function of the Sister City Committee in the above to determine if this vehicle is still the most relevant and effective for the rapid pace of change and dynamic nature of the above approach.
-

13.1 Notice of Motion - Alderman Ball - Sister City rethink; Engaging with Asia...(Cont'd)

This motion proposes that prior to any reinvigoration of the Taiyuan relationship we consider the opportunity presented by Qingyuan City;

- Highly experienced local resident (Mr Adrian Wood) who has high level connections and long standing relationships with senior Chinese officials
- Exchange of letters suggests Qingyuan being highly receptive to developing the relationship.
- Qingyuan City's key qualities: tourism, heritage and history, liveability and sustainability goals align very favourably with Launceston's.
- Qingyuan's proximity with Guangzhou City a centre of global trade soon to be connected by a high speed intercity train making it only 20 minutes between the two centres.

Qingyuan City has made it clear that LCC maintaining a sister-city relationship with Taiyuan is no impediment to developing their relationship with us and in fact may assist.

My experience with assisting Mr Wood to work with Council on the above opportunity made it clear to me that we need a resourced, responsive and capable unit in Council to be proactively working on these matters and hopefully further resourcing and aligning of the economic development department with international relationships and contacts can occur.

The relationship with Napa is based on very strong friendship networks and particularly the great work of former Mayor, Alderman Peck however both the Napa relationship and the Ikeda relationship might need to transition to a less proactive partnership should we determine to focus our resources on a city partnership with Qingyuan that is likely to provide multiple benefits and opportunities to a diverse range of trade, tourism, educational and cultural organisations across our region.

We must also consider the relationships that has developed with Indonesia, specifically the 'Hero' supermarket chain and again this engagement with Asian economies and societies represents enormous opportunity that LCC can harness if we work with a wider group of players and across our own Council and community.

Now is the time for us to pause, gather other interested stakeholders around the table who are motivated to explore opportunities so that we develop a suite of resources that present our region attractively (i.e. from the POV of tourism, education, agriculture, manufacturing, viticulture etc.)

13.1 Notice of Motion - Alderman Ball - Sister City rethink; Engaging with Asia...(Cont'd)

Our University is keenly focused on proactive international student enrolment attraction and VC Peter Rathjen recently pointed out at a recent forum that there are many students from developing Asia (such as Vietnam) who do not want to study in a big city but prefer a provincial location such as Launceston due to the similarities in size and scope with their own regional cities.

No summer visitor to the Gorge this year could have missed the fact that the international voices and faces, particularly Chinese (and to a lesser extent Indian), are starting to discover our region in greater numbers.

Let us seize the opportunity and gather data on who is visiting us? Who are we exporting to? Where are our international students coming from? Why? What opportunities are presented by Tasmania and Launceston gathering a profile overseas?

The state and federal governments are key to proactively providing Launceston and the northern region with the data we need to analyse our region and have a strong evidence base for our strategies.

We must also ask ourselves frankly *“Is a long term Sister City Relationship the best way to achieve these goals?”* or should we be moving to a more dynamic short to medium term ‘City Partnership’ – perhaps even with a number of cities, that is based on a focused educational, trade, tourism and cultural exchange over 3 years which then translates into a more organic relationship that may develop between trade partners, tourism visitors, University exchanges or cultural exchanges (i.e. between Tasdance and a foreign dance company)

We must not overlook our strong cultural assets that could provide real potential in developing partnerships. Our magnificent museum and its staff, companies such as Tasdance who might open up cultural exchanges to complement trade and tourism – all these are assets which are often accorded higher status and respect in Asian countries (particularly dance as an underpinning cultural form of expression)

These questions need to be asked before we commit any more scarce dollars to an overseas visit.

I believe we need to resource this area more fully to realise the social, cultural and economic opportunities presented by the Asian century and we are better placed than almost any other city in regional Australia to do so if we seize the opportunity.

None of the above will be achieved overnight however with the global economy hanging in the balance and tough times ahead it is the regional cities in Australia who are bold, innovative and strategic that will become the successful and sustainable cities that attract people to live, work, study and invest.

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13.1 Notice of Motion - Alderman Ball - Sister City rethink; Engaging with Asia...(Cont'd)

Let's make sure that Launceston, Tasmania tops that list.

Officer Comments - Robert Dobrzynski (General Manager)

The matter of pursuing potential for cooperative relationships with Qingyuan is the subject of a Discussion Paper by the General Manager which has been listed for consideration by Alderman on the agenda of the 5th May 2014 Strategic Planning and Policy Committee Meeting.

It was proposed that following such consideration at Committee level a report for decision would be placed before the Council

STRATEGIC DOCUMENT REFERENCE:

N/A

BUDGET & FINANCIAL ASPECTS:

N/A

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Robert Dobrzynski: General Manager

ATTACHMENTS:

1. Sister City Relationship Review' Robyn Philips and Associates, 2009
total pages = 58 (distributed electronically)
-

DIRECTORATE AGENDA ITEMS**14 DEVELOPMENT SERVICES****14.1 Cityprom Budget 2014/2015****FILE NO:** SF0016, SF0526**AUTHOR:** Bruce Williams (Economic Development Officer)**DIRECTOR:** Michael Stretton (Director Development Services)

DECISION STATEMENT:

To obtain Council approval for the Cityprom 2014/2015 Budget.

PREVIOUS COUNCIL CONSIDERATION:

Council - 12 July 2010 - Item 11.2 - Resolved Cityprom Agreement for period 2010-2013

Council - 24 June 2013 - Item 15.2 - Resolved Cityprom CBD Promotional Services Grant Agreement for period 2013-2016

SPPC - 7 April 2014 - Deputation from Cityprom in relation to Cityprom's report on activity for 2013/2014 year and the 2014/2015 budget.

RECOMMENDATION:

That Council adopt the Cityprom budget for the 2014/15 financial year of \$557,596 and indicates its intention to strike a differential rate on businesses included in the designated Launceston City Council CBD area of \$486,456 [four hundred and eighty six thousand four hundred and fifty six dollars], to fund this budget.

REPORT:

Council has a CBD Promotional Services Grant Agreement 2013-2016 with Cityprom.

Cityprom's primary role is the supervision, advancement, and promotion of the CBD, and, as its secondary role, protecting the trading interests of the members of Cityprom.

14.1 Cityprom Budget 2014/2015...(Cont'd)

Part of this agreement is that Council will Levy an annual rate to fund CBD promotional services conducted by Cityprom or its successors. The quantum of the annual rate is to be determined between Council and Cityprom, based on the preparation of a fully documented budget of income and expenditure relating to the promotional activities acceptable to Council. The budget document must be submitted to Council by 31 March to enable Council to determine the levy for the following financial year.

In accordance with this arrangement Cityprom have been invited to present their budget and the annual rate that will be required to Council for consideration.

The budget is a request for a 1% increase in the differential rate levied on businesses in the Launceston City Council CBD area [Table 1.]

Table 1. Summary and comparison of Cityprom income and expenditure categories for the 2013/14 budget and proposed 2014/15 budget.

	\$ 2014/15	\$ 2013/14	% Change
Income			
Council Funds (Rates)	486,456	482,040	+1%
Interest	2,640	4,800	- 45%
Promotional Income	68,500	24,500	+180%
Sundry Income	2,640	0	
TOTAL INCOME	557,596	511,340	+9%
Expenses			
Promotional Activity	105,140	157,740	-33%
Sponsorship	26,800	0	
Events	196,250	149,550	+31%
Occupancy Cost	23,235	19,348	+20%
Administration	39,519	36,702	+8%
Staff	166,652	148,000	+13%
TOTAL EXPENSES	557,596	511,340	+9%

That Council adopt the Cityprom budget for the 2014/15 financial year of \$557,596 and indicates it intention to strike a differential rate on businesses included in the Launceston City Council CBD area of \$486,456 [four hundred and eighty six thousand four hundred and fifty six dollars], to fund this budget.

14.1 Cityprom Budget 2014/2015...(Cont'd)

ECONOMIC IMPACT:

CityProm provides valuable promotional activity for the businesses within the Launceston CBD, which also have positive effects on the broader community.

ENVIRONMENTAL IMPACT:

N/A

SOCIAL IMPACT:

Cityprom's activities can and have provided valuable social capital for our community.

STRATEGIC DOCUMENT REFERENCE:

From Council's Strategic Plan: Social and Economic Environment

Goal: Promoting a healthy, prosperous and positive community

3.2 Facilitate effective regional and economic development in Launceston and the Tamar Valley in order to achieve enhanced investment, development, liveability, tourism, employment and competitiveness

BUDGET & FINANCIAL ASPECTS:

In accordance with the terms of the CBD Promotional Service Grant Agreement 2013/2016, Council must consider the budget request for a rate to be levied on CBD businesses and included in the Council's 2014/2015 budget.

Cityprom's activities as per budget are as attached.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Michael Stretton: Director Development Services

ATTACHMENTS:

1. Cityprom draft Budget 2014/2015 (circulated separately).
-

COUNCIL AGENDA

Monday 28 April 2014

14.2 Request for Funding - Light Up Launceston

FILE NO: SF6091

AUTHOR: Angela Walsh (Grants & Sponsorship Officer)

DIRECTOR: Michael Stretton (Director Development Services)

DECISION STATEMENT:

To consider a request for funding from 'Light Up Launceston' Steering Committee.

PREVIOUS COUNCIL CONSIDERATION:

N/A

RECOMMENDATION:

That Council refuse the request to provide funding to the 'Light Up Launceston' Festival to be held on Saturday 21 June 2014 because the request falls outside Event Sponsorship Program timelines, i.e. Round 2 2013/2014 (for events 1 January - 31 July 2014) were approved by Council in September 2013 and the 2013/2014 Event Sponsorship budget has been fully expended.

REPORT:

The Council has received a request from the 'Light Up Launceston' Steering Committee to provide funding of \$5,000 towards a 'Light Up Launceston' event to be held on the morning of the winter solstice, Saturday 21 June 2014. A copy of the request is attached.

Unfortunately the request falls outside Council's Event Sponsorship Program timelines with applications for Event Sponsorship Round 2 2013/2014 (for events 1 January - 31 July 2014) considered and approved by Council in September 2013.

In considering the request it is important for the Council to note that the Event Sponsorship budget has been fully expended for the 2013/2014 financial year, a year which saw Council provide direct Event Sponsorship to a total of 34 events across the environmental, arts, sport, youth and community sectors totalling \$360,000.

14.2 Request for Funding - Light Up Launceston...(Cont'd)

ECONOMIC IMPACT:

N/A

ENVIRONMENTAL IMPACT:

N/A

SOCIAL IMPACT:

N/A

STRATEGIC DOCUMENT REFERENCE:

Launceston City Council Events Strategy 2012 - 2015.

BUDGET & FINANCIAL ASPECTS:

The 2013/2014 Event Sponsorship budget has been fully expended.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

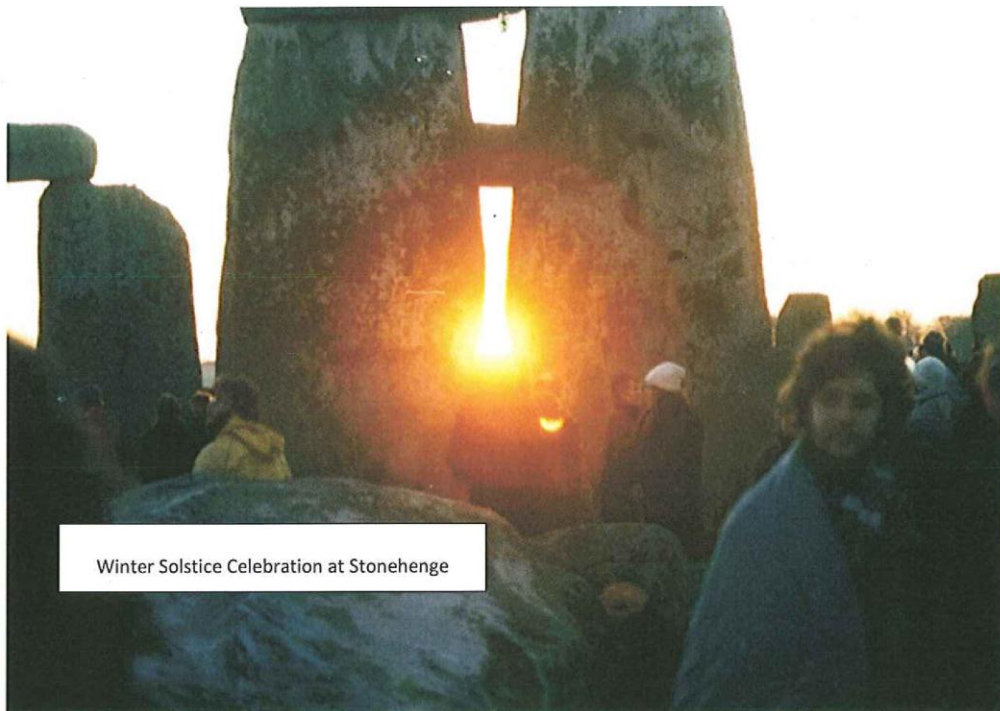
I certify that I have reviewed and approved this advice and recommendation.


Michael Stretton: Director Development Services

ATTACHMENTS:

1. Concept & Costing for 'Light Up Launceston' Festival.
-

Concept and costing for
Light Up Launceston Festival
Saturday 21 June 2014



Winter Solstice Celebration at Stonehenge

Prepared by Owen Tilbury

On behalf of the steering committee

0407 501 287 or 03 6331 8158

owentilbury@bofa.com.au

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BACKGROUND

HISTORIC PRECEDENTS

The Winter Solstice (Saturday 21st June 2014) is celebrated in different ways around the world. These are some examples:

- The Saturnalia was the most popular holiday of the Roman year. It was an occasion for celebration, visits to friends, and the presentation of gifts, particularly wax candles (cerei), perhaps to signify the returning light after the solstice, and sigillaria. During the holiday, restrictions were relaxed and the social order inverted. Gambling was allowed in public. Slaves were permitted to use dice and did not have to work. Instead of the toga, colorful dinner clothes (synthesis, "put together") were permitted in public. In the Saturnalia, Lucian has the god's priest declare that "During My week the serious is barred; no business allowed. Drinking, noise and games and dice, appointing of kings and feasting of slaves, singing naked, clapping of frenzied hands, an occasional ducking of corked faces in icy water—such are the functions over which I preside."
- Yule or Yuletide ("Yule time") is a Pagan religious festival observed by the historical North Germanic peoples (Scandinavians), later being absorbed into and equated with the Christian festival of Christmas. A yule log is a large and very hard log which is burned in the hearth as a part of traditional Yule.
- At Casey Station in Antarctica they cut a hole in the ice, jump in the water, and later have an 11-course, five-hour Bacchanalian feast to celebrate winter solstice.

DARK MOFO

MONA and through it Dark MOFO have celebrated this in Hobart with an offshoot in Launceston in 2013. A larger commitment was planned for 2014 but lack of time and funds meant that this was cancelled. The news of MONA withdrawing Dark MofO from the north was saddening although understandable.

In reaction to the cancellation, an offer was made by The Tasmanian Breath of Fresh Air Film Festival (BOFA) to work together with the other festivals, organisations and individuals in the north to put together a winter solstice festival that celebrates the fact that the 21st of June is the end of the depths of winter and the start of the movement towards Spring and lightness. Not celebrating the dark but embracing light and renewal.

INITIAL CONCEPT

The original concept was of a festival on the weekend of 21 June that would retain the food and wine fair that Festivale and QVMAG planned for Dark MOFO. As well, there were suggestions of a decadent Masked Ball, a procession of candles, lights in the trees and fire filled braziers celebrating the coming lightness, music and dance party at Albert Hall with a local band like The Embers, projections on buildings, upbeat midwinter movies leaving lights of buildings on all night, ... the ideas were numerous.

In essence, it would be a festival that would Light up Launceston in the depths of winter.

CONCEPT SUPPORTERS

The interested organisations, all of whom will commit only once a funded and agreed programme is approved, so far include:

1. Launceston City Council
2. LCC Tourism
3. Christmas Parade/Apex
4. Harvest Farmers Market
5. The Embers band
6. Something Different Variety and Various Things - access to professional performers and musicians
7. Streets Alive - illuminations
8. Cataract Challenge
9. Tasmanian Breath of Fresh Air (BOFA)
10. Artentwine
11. Yoga clubs

REVISED CONCEPT

Several meetings have been held and although there is considerable support for the concept there is significant concern about the short time-scale before the date and the lack of funding. The 2014 event has, therefore, been scaled down to a small event which can make a positive statement from our community whilst having a high probability of success at a low cost. This would take place at dawn (7.38 am local time, no daylight saving time) on the morning of the winter solstice on June 21st June, 2014 and harness community spirit towards a recognition of new beginnings for our region. The intention is that if this trial is successful it would then lead to the development of a detailed costed plan for a major festival in 2015.

SALUTE TO THE SUN

The concept is to lead a major Salute to the Sun at Aurora Stadium's using the glassed-in Function Centre and the football grounds in front which would be covered over before dawn with cricket covers and matting to make a dry surface. Participants would be asked to bring along a personal mat. The yoga trainers of the town would lead the Salute to the Sun and it would be emphasised that people can do the full yoga version or a simpler, less physical version depending on their fitness and motivation. In this way the Salute to the Sun would aim to involve young and old, fit and less able from the entire community.

PROCESSION

Following the Salute Tamar Apex, who organise the Christmas Parade each year, would marshal a procession of participants, with their own yellow clothing, yellow Light up Launceston ponchos and yellow printed Light up Launceston balloons, through the back entrance of the Aurora Stadium, down through the centre of Inveresk Precinct (following the tramlines), and across the bridge to the Harvest Market for breakfast (at participants' own expense). Marshalls with police approval and appropriate permits would guide the procession safely across streets to the Market, which will gear up to receive such a large influx of hungry and thirsty patrons.

STREET ENTERTAINERS

Street entertainers and musicians could accompany the marchers and continue to perform at Harvest Market. Costing has been obtained for Japanese style Tyco drummers to be the (loud) heart-beat of the march. Fire twirlers, stilt walkers and jugglers will encourage the crowd. A lone piper will stand on bridge piping the march past with stirring Scottish airs.

1000 + PARTICIPANTS

The general community would be invited with a target of >1,000 participants taking part. Specifically, Active Launceston, yoga groups, sporting groups (especially Hawthorn Supporters Club and other football clubs), fitness organisations, gyms, the Launceston 10 organisers and runners, community organisations (including those who support the Apex Christmas Parade), service, schools and any others who are interested would be approached and invited to participate.

ILLUMINATING LAUNCESTON

In the evening of the winter solstice at least five iconic buildings of Launceston would be illuminated until mid-night with up-lights and/or moving artistic illuminations, to epitomise the title of the festival: Light up Launceston. Walking or driving trail passing these buildings would be promoted via the media and social media. Businesses would be approached by the festival manager to ask them to illuminate their shop windows and interiors or, if possible and appropriate, their exteriors especially those in Brisbane Street with their beautiful above-awning historic facades. Homes might, too, keep their lights on until midnight at minimal cost and electricity use.

ALIGNED BUSINESS ACTIVITIES

Other businesses like restaurants, hotels and events would be invited to conduct themed menus, events or music at their establishments. Restaurants could hold "candle lit" dinners for example with a Light up Launceston mid winter menu. A hotel like The Royal Oak or Alchemy could host a band like the appropriately name The Embers for patrons. An event like the Moonbeam Ball which is scheduled for around that date could be encouraged to link in to Light Up Launceston.

FESTIVAL MANAGER

To manage the event a paid Festival Manager would work over the intervening months, supported and guided by a newly created incorporated association with office bearers made up of the interested organisations, creating a truly community based team for this event and the future.

PLANNING FOR 2015 ONWARDS

The intention would be to build on the expected success and to write a Business Plan over the Spring and Summer of 2014/15 that then expands the event into a proper mid winter festival (following the original concept) with appropriate funding and support. Ideally this festival would then work with Dark MOFO as an ally for future winter festivals in the north.

2014 PROGRAMME AND COSTS		
Element	Description	Estimated Costs
Name	The initial name proposed was Light up the North. An alternative of Light up Launceston has also been proposed	Logo and name artwork \$1,000 Facebook site development \$300
Festival Manager and Incorporation	The proposal is that the interested organisations will form a committee but that a paid festival manager is needed to lead, plan and oversee the 2014 event, which if successful, would then be developed into a plan for a larger 2015 Festival	Incorporation costs \$1,000 Festival Manager(2014) \$5,000 Plan development \$5,000
Hire of Aurora Stadium	The corporate box and other covered areas of Aurora Stadium would be the site for the dawn Salute to the Sun lead by professional sports and yoga trainers	Hire \$2,000 Trainers pro bono
Illumination of Aurora Stadium	Streets Alive have offered to use their existing projectors to light up Aurora Stadium but will need access to power from the Stadium	Illumination pro bono
Light plastic yellow ponchos (in case of rain) and yellow balloons	The chances of rain are significant so 500-1000 light plastic ponchos (and freight) would be needed along with printed theme yellow balloons	Ponchos (1,000) \$1,000 Balloons \$700
Street entertainers accompanying the marchers	Musical accompaniment such as Tyco Drummers and a bagpiper on the Tamar Street bridge plus fire twirlers and jugglers would add a festive note to the march down to Harvest Farmers Market, where (with permission) they could continue to entertain through the market	Professional entertainer fees \$2,500
Procession management	Stewards and compliance from local government and police will be needed, marshalled by Tamar Apex	Management pro bono
Harvest Market breakfasts	The ability of Harvest Market to cater for a large group needs to be investigated but they are in principle willing to be involved. Other catering options might need to be considered but are available	Food at own expense
Promotion	The festival manager will invite groups to be involved but general advertising and publicity will also be needed in The Examiner and social media	Advertising costs \$1,000
Additional illuminations on major heritage buildings (such as Albert Hall, Customs House, city Hall etc) around Launceston on evening of June 21	The Light up Launceston theme can be continued by illuminating a number of iconic heritage buildings on the night of June 21. This was successfully done for Autism Week and by Streets Alive	Illuminations \$2,000/building Hence 5 = \$10,000
Breakfasts for stewards etc	Supporters and stewards will need some refreshments	\$500
TOTAL		\$30,000 + GST (\$33,000 inc GST)

NEXT STEPS

FUNDING

Contact was made in late March with Treasurer Gutwein regarding access to the funds set aside for Dark MOFO in the north to see if some of this could be used by this new concept. His response was that there is a "possibility of a small State Government grant to conduct a mid-winter festival in Launceston" but that this would be subject to support coming also from the Launceston City Council and local business. LCC has asked for a costed proposal as have businesses. Businesses have been approached.

Funding and in-kind supporters is now specifically sought as follows:

1. **Tasmanian State government is requested to provide \$20,000** from the funding set aside to support Dark MOFO's proposed event in the north.
2. **Launceston City Council is requested to provide \$5,000** to pay for the use of Aurora Stadium and to light up the City Hall
3. **Hydro Tasmania is requested to provide \$5,000** for illuminations from the funds they had allocated to support the Dark MOFO event and as their contribution to supporting the appropriately named *Light Up Launceston* as part of the celebration of their centenary in October to recognise the creation of the original Hydro-Electric Department in 1914
4. **Business community is requested to spend their funds** on lighting up their premises and promoting Light up Launceston events and themed offerings
5. **Local community funding** via crowd-funding for 2015
6. **Events Tasmania** funding for 2015

IMPLEMENTATION

Main steps are:

1. Confirm funding
2. Create an incorporated body with office bearers
3. Hire a Festival Manager
4. Plan the logistics
5. Conduct the event
6. Review the success or otherwise
7. Plan for 2015, if there is energy to continue

COUNCIL AGENDA

Monday 28 April 2014

15 FACILITY MANAGEMENT AND GOVERNANCE SERVICES

15.1 Amendment of Rules of Launceston Flood Authority

FILE NO: SF0030 / SF4493

AUTHOR: Darryl Wright (Legal Adviser)

DIRECTOR: Rod Sweetnam (Director Facilities Management)

DECISION STATEMENT:

To confirm proposed amendments to the rules of Launceston Flood Authority (LFA).

PREVIOUS COUNCIL CONSIDERATION:

10 February, 2014, Item No 15.1: Council determined to commence the procedure as required under the Local Government Act 1993 to amend the rules of LFA as detailed in the Recommendation following.

RECOMMENDATION:

That the rules of Launceston Flood Authority be amended as follows:

1. Delete existing sub-rules 6.6, 6.7, 6.9, and 6.10;
 2. Include new sub-rule 6.6: "To provide to Council at all appropriate times, and when requested by Council, technical information and other relevant advice and information, to assist Council to develop and maintain appropriate emergency management procedures".
 3. Make resultant amendments to numbering of sub-rules to rule 6;
 4. Delete existing rule 44;
 5. Make resultant amendments to numbering of existing rules 45 to 51;
-

REPORT:

The object of the proposed amendments was set out in the report to Council of 10 February (copy of the Minutes from the meeting is attached). In summary the amendments have the effect of providing that Council (rather than LFA) continues the tasks of public education and emergency management.

15.1 Amendment of Rules of Launceston Flood Authority...(Cont'd)

Following Council's decision of 10 February, and as required under the Act, details of these proposed amendments were published in The Examiner newspaper and displayed in Council's customer service area. Details of the proposed amendments were forwarded to the Director of Local Government.

Members of the public were notified of their right to make submissions in relation to the proposed changes. No submissions were received. There was no response from the Director of Local Government.

As required under Section 32 of the Local Government Act:

- the author, as Legal Practitioner has certified the rules as amended to be in accordance with the law; and
- the General Manager has certified the amended rules to be made in accordance with the Local Government Act, 1993.

ECONOMIC IMPACT:

Nil. Council has historically dealt with emergency management matters and it is proposed will continue to do so.

ENVIRONMENTAL IMPACT:

Nil

SOCIAL IMPACT:

Nil. (See Economic Impact)

STRATEGIC DOCUMENT REFERENCE:

Annual Plan, 5.1.9. - Efficient delivery of services to our community.

BUDGET & FINANCIAL ASPECTS:

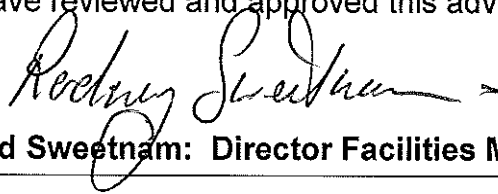
Nil. (See Economic Impact)

15.1 Amendment of Rules of Launceston Flood Authority...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Rod Sweetnam: Director Facilities Management

ATTACHMENTS:

1. Minutes to item 15.1 to meeting of 10 February 2014
-

Attachment 1 - Agenda Item to Council Meeting 10/02/14 (Total Pages = 2)**Agenda Report**

Council Meeting date - Monday, 10 February 2014

Item No. 15.1

To view Agenda Report - double click on hyperlink.

TITLE: Amendment of Rules of Launceston Flood Authority**FILE NO:** SF0030 / SF4493**AUTHOR:** Darryl Wright (Legal Adviser)**DIRECTOR:** Rod Sweetnam (Director Facilities Management)

DECISION STATEMENT:

To determine to make certain amendments of a technical nature and in respect of substantive amendments to the rules, to commence the procedure required under the Local Government Act 1993, to amend the rules.

The decision requires an absolute majority of Council.

PREVIOUS COUNCIL CONSIDERATION:

Nil.

RECOMMENDATION:

1. The rules of Launceston Flood Authority are amended as follows:
 - a) The introductory sentence to rule 36.2 read:
"36.2 Accounts shall be established to enable appropriate reporting of the following expenditure."
 - b) In rule 37 the words *"The amount of money reasonably required by it for each of the following two financial years"* be marked as paragraph d), and that the following two paragraphs be marked as sub-paragraphs i) and ii).
 - c) In existing rule 41.1 on the second line, replace the word "of" where secondly appearing, with the word "or".
 - d) Rules 41 and 42 be removed from Part 6 of the rules, and included within Part 7 as rules 42 and 43, and consequent upon that amendment, the existing rule 43 be re-numbered as rule 41.
 - e) Rule 8.4 a) read *"The Minister responsible for Crown Lands"* in lieu of *"The Minister for Crown Lands"* and Rule 8.4 b) read *"The Minister responsible for water"* in lieu of *"The Minister for Water"*.
2. Council give public notice as required under the provisions of Division 4 of Part 2 of the Local Government Act 1993, of its intention to amend the rules of Launceston Flood Authority as follows:

- a. Delete existing sub-rules 6.6, 6.7, 6.9, and 6.10;
 - b. Include new sub-rule 6.6: *"To provide to Council at all appropriate times, and when requested by Council, technical information and other relevant advice and information, to assist Council to develop and maintain appropriate emergency management procedures"*.
 - c. Make resultant amendments to numbering of sub-rules to rule 6;
 - d. Delete existing rule 44;
 - e. Make resultant amendments to numbering of existing rules 45 to 51;
-

Mr R Sweetnam (Director Facilities Management) was in attendance to answer questions of Council in respect of this Agenda Item

DECISION: 10/02/2014

RESOLUTION: (1):

Moved Alderman R L McKendrick, seconded Alderman A C Peck.

That the Recommendation be adopted.

CARRIED UNANIMOUSLY 11:0

15.2 State Emergency Service - Service Agreement**FILE NO:** SF2653**AUTHOR:** Bev Allen (Emergency Management Officer)**DIRECTOR:** Rod Sweetnam (Director Facilities Management)

DECISION STATEMENT:

To obtain approval for funding a State Emergency Service (SES) for three years to provide an emergency response to the Launceston Municipality in times of disaster.

The decision will require an absolute majority of Council as it pre-commits expenditure.

PREVIOUS COUNCIL CONSIDERATION:**Item 14.1 - Council - 12 September 2011**

Recommendation adopted to enter into a Memorandum of Understanding with the Tasmanian State Emergency Service for a period of three years commencing July 2011.

Item 12.2 - Council - 15 December 2008

Recommendation adopted to enter into a Memorandum of Understanding with the Tasmanian State Emergency Service for a period of three years commencing July 2008.

Item 10.1 - Council - 16 May 2005

Recommendation adopted to enter into a Memorandum of Understanding with the Tasmanian State Emergency Service for a period of three years commencing July 2005.

RECOMMENDATION:

That:

1. The Memorandum of Understanding be renamed a Service Agreement;
 2. The Council enters into a Service Agreement with the Tasmanian State Emergency Service for a three year period commencing July 2014 at a cost of \$45,000 in the first year to provide emergency response services in times of disaster in the Municipality.
-
-

15.2 State Emergency Service - Service Agreement...(Cont'd)

REPORT:

In 2011 Council entered into another Memorandum of Understanding (MoU) with the SES for a three year period to fund a response service to the Launceston Municipality in times of disaster.

The fees proposed for this service commencing July 2014 have increased and the table below shows the previous fees against the proposed new fees. The new fees have been negotiated as being exclusive of GST. 2.5% has been used for increase each year and rounded.

Previous		Proposed	
2011 / 2012	\$36,360 incl GST	2014 / 2015	\$45,000 ex GST
2012 / 2013	\$38,600 incl GST	2015 / 2016	\$47,000 ex GST
2013 / 2014	\$41,000 ex GST	2016 / 2017	\$48,000 ex GST

The MoU enables Council to meet its requirement to provide for emergency response within the Municipality as defined in the *Emergency Management Act, 2006, Division 5, Section 50: Power to bind in contracts* - "A Council may enter into a contract with one or more councils or other persons to enable or facilitate emergency management in its municipal area, other municipal areas or both its municipal area and other municipal areas".

This agreement enables Council to provide assistance to property owners in times of a natural disaster, in particular where properties are damaged by storms.

It should be noted the MoU is not designed to provide for a response, for example, where a property owner is carrying out repairs on the roof of his property and a rain front comes through, or if gutters are blocked due to lack of maintenance which causes overflow. Under these circumstances property owners have responsibility for provision of their own arrangements. The resource would be for unexpected and unpredictable damage due to a natural disaster.

ECONOMIC IMPACT:

There is no economic impact of significance.

15.2 State Emergency Service - Service Agreement...(Cont'd)

ENVIRONMENTAL IMPACT:

There is no environmental impact.

SOCIAL IMPACT:

The wellbeing of the community is enhanced by this agreement during times of storm, flood and other major disasters.

STRATEGIC DOCUMENT REFERENCE:

09-HLPr-002 (Emergency Management - Management and Operations Diagram)

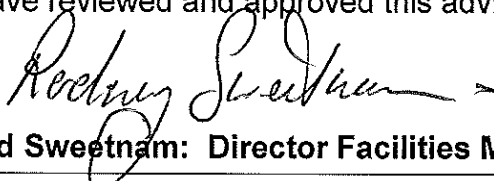
BUDGET & FINANCIAL ASPECTS:

\$45,000 has been provided in the draft 2014/15 budget to fund this service.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Rod Sweetnam: Director Facilities Management

ATTACHMENTS:

1. Memorandum of Understanding - Launceston City Council and State Emergency Service.
-

MEMORANDUM OF UNDERSTANDING (MOU)

BETWEEN THE

TASMANIA
STATE EMERGENCY SERVICE

AND

LAUNCESTON CITY COUNCIL



July 2014

A Memorandum of Understanding

THIS MEMORANDUM is made thisday of2014

BETWEEN

THE TASMANIA STATE EMERGENCY SERVICE as maintained under Section 25 of the Emergency Management Act 2006, of 47 Liverpool Street, Hobart Tasmania

AND

THE LAUNCESTON CITY COUNCIL established pursuant to the Local Government Act 1993 of St John Street, Launceston in Tasmania

SIGNED for and on behalf of **THE TASMANIA
STATE EMERGENCY SERVICE** }

By Mr Andrew Lea
Director
State Emergency Service }

SIGNED for and on behalf of **LAUNCESTON
CITY COUNCIL** }

By Mr Robert Dobrzynski
General Manager
Launceston City Council }

1. Definitions

"Council" means the Launceston City Council (LCC) as established under the *Local Government Act 1993*.

"GST" means any goods and services tax, value added tax, consumption tax or other similar levy, surcharge, tax, duty or impost charged, levied or imposed pursuant to *A New Tax System (Goods and Services Tax) Act 1999* or any other law made by the Parliament of the Commonwealth of Australia or the Parliament of the State of Tasmania.

"SES" means the Tasmania State Emergency Service as maintained under Section 25 of the *Emergency Management Act 2006*.

"SES Northern Region Headquarters" means that part of the SES at 339 Hobart Road, Youngtown which is managed by permanent staff who direct and control the activities of the SES across that part of Northern Tasmania identified by the municipal areas of Launceston, West Tamar, George Town, Meander Valley, Flinders Island, Break O'Day, Northern Midlands and Dorset. This includes those operational volunteer units which conduct general rescue, search and rescue and communication support tasks.

"Parties" means the Tasmania State Emergency Service and the Council.

2. Purpose and Scope of the Memorandum of Understanding

The purpose of this Memorandum of Understanding (MOU) is to confirm the responsibilities of both the SES and the LCC solely in relation to a service being provided by volunteer elements of SES to the Launceston Municipal Area (LMA).

As such, the scope of this MOU does not extend into broader emergency management issues or otherwise remove the legislative or accepted responsibilities of LCC in relation to emergency management (eg planning, Municipal Emergency Management Coordinator (MC) responsibilities; emergency coordination centre management; provision of public information; road closures; provision of resources and maintenance of public infrastructure as detailed in either the *Emergency Management Act 2006*, Launceston Emergency Management Plan (MEMP) or any other associated plans.

In addition, the parties agree that this MOU and any future derivations of the same may initiate amendment, as required, to the MEMP, to ensure consistency of roles stipulated in all related documentation.

3. Term of MOU

LCC commits to funding a service from SES for a three year period commencing in the 2014 /2015 financial year.

4. Fee for Service

The annual fee for the services provided by SES within the LMA will be \$45,000 in the 2014/2015 financial year, \$46,000 in the 2015/2016 financial year and \$47,000 in the 2016/2017 financial year. All amounts stated are exclusive of GST.

Payment will be made on the LCC order and SES invoice raised as a lump sum, for the entire annual allocation at the beginning of each financial year.

5. Review of MOU

The parties commit to the following management review procedure:

- Annual review to confirm agreement of objectives for the next twelve months and identify any issues for discussion; and
- Six months prior to completion of this Agreement stipulated in Section 3, a review will be conducted by the parties of the existing agreement and consideration of further arrangements either through extensions to this MOU or through the development of a new MOU which may be negotiated by the parties; and
- In the event that significant changes to current Local Government or State Government arrangements occur, negotiated amendments to this MOU can be requested by either party.

6. Level of Service

Volunteer units of SES will primarily respond to severe weather emergencies for incidents impacting private properties within the LMA.

Volunteers will also respond to flooding events within the LMA. In so doing, volunteers will provide assistance to LCC in the implementation of its Flood Levee Patrol Plan. In addition, in the event that minor flooding inundates individual properties, volunteers will primarily provide emergency response services to these properties (eg sand bagging, pumping).

In addition, and at the request of LCC, the SES will also, where possible as determined by SES, provide support in response to other emergency situations in support of lead agencies within Launceston, eg search and rescue, fires etc.

All services provided by SES volunteers will be conducted by persons trained and assessed by the SES and deemed competent to conduct the services required.

7. Response Time

There is recognition that as a predominantly volunteer service, SES Units response times may be impacted. However, response times should still be reasonable based on an assessment of the situation and any surrounding circumstances.

8. Insurances

All staff and volunteers of the SES Units will at all times be appropriately insured by the Department of Police and Emergency Management.

9. Legal Relationship

Nothing in this MOU will be taken as creating the relationship of principle and agent or that of a partnership.

10. Equipment Purchase & Maintenance

All equipment (operational; rescue; vehicles; PPE etc) will be purchased, insured, owned, operated, maintained and where required replaced by SES.

11. Reporting

- i. The SES agrees to commit to annual reporting. Reporting will include details on: funding expenditure; emergency response undertaken in the previous twelve months; achievement of objectives, emerging emergency service issues; other issues identified for discussion in the maintenance of this MOU. The Annual Report to be supplied to LCC by the 30 June in each year.
- ii. Prior to the commencement of the next financial year, both parties agree to identify objectives for action in the next twelve months.

12. Administration

This MOU will be administered by the LCC MC and the SES Regional Manager (North).

13. Communication Protocols

Normal communication protocols as they apply to all emergency management incidents will continue to apply in accordance with relevant plans.

18 CORPORATE SERVICES

18.1 Council Fees - 2014/15 Financial Year

FILE NO: SF6082

AUTHOR: Paul Gimpl (Manager Finance)

DIRECTOR: Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To determine various Council Fees for the 2014/15 Financial Year in accordance with the requirements of the Local Government Act.

PREVIOUS COUNCIL CONSIDERATION:

Presented annually to Council.

RECOMMENDATION:

That Council set the following fees under Section 205 of the Local Government Act 1993. The new fees will apply for the financial year ending 30 June 2015.

Details	GST Status	2014/15 GST Inclusive
BUILDING SERVICES		
Residential		
Minor Structures, swimming pools and Minor Residential (\$50k and under)	GST Exempt (Div 81)	\$167.00
Major Residential (over \$50k)	GST Exempt (Div 81)	\$290.00
Minor/small assembled swimming pools	GST Exempt (Div 81)	Exempt
Building Certificate Residential	GST Exempt (Div 81)	\$167.00
Commercial		
Minor Commercial (\$100k and under) - based on m2	GST Exempt (Div 81)	\$223.00
Major Commercial (over \$100k) - based on m2	GST Exempt (Div 81)	\$502.00
Building Certificate Commercial	GST Exempt (Div 81)	\$223.00
Various		
Amendment to Building Permits (per amendment)	GST Exempt (Div 81)	\$84.00
Retrieval of Documents (per half hour)	GST Exempt (Div 81)	\$39.00
Certificate to Proceed	GST Exempt (Div 81)	Double the PA fee
Certificate of Substantial Compliance	GST Exempt (Div 81)	Double the PA fee
Temporary Occupancy Permits	GST Exempt (Div 81)	\$134.00
Temporary Occupancy Permit - Non-profit Organisation	GST Exempt (Div 81)	-
Extension of Time	GST Exempt (Div 81)	\$84.00
Minor Works Notification	GST Exempt (Div 81)	\$84.00

Details	GST Status	2014/15 GST Inclusive
Staged Building Permits Residential/Minor		
Stage 1	GST Exempt (Div 81)	\$167.00
Stage 2	GST Exempt (Div 81)	\$84.00
Stage 3	GST Exempt (Div 81)	\$84.00
Staged Building Permits Residential/Major		
Stage 1	GST Exempt (Div 81)	\$290.00
Stage 2	GST Exempt (Div 81)	\$145.00
Stage 3	GST Exempt (Div 81)	\$145.00
Staged Building Permits Commercial		
Stage 1	GST Exempt (Div 81)	Full PA Fee
Stage 2	GST Exempt (Div 81)	Full PA Fee
Stage 3	GST Exempt (Div 81)	Full PA Fee
Levy (Set by State Government)		
Training Levy	-	Set by State Gov
Building Levy	-	Set by State Gov
PLUMBING		
Assessment fee (Domestic)	GST Exempt (Div 81)	\$60.00
Assessment fee (Commercial)	GST Exempt (Div 81)	\$130.00
Inspection Fee (including additional inspections)	GST Exempt (Div 81)	\$130.00
Minor plumbing fee (domestic 1 fixture)	GST Exempt (Div 81)	\$190.00
Minor plumbing fee (commercial 1 fixture)	GST Exempt (Div 81)	\$190.00
Residential up to 3 fixtures	GST Exempt (Div 81)	\$400.00
Residential up to 6 fixtures	GST Exempt (Div 81)	\$558.00
Residential up to 9 fixtures	GST Exempt (Div 81)	\$811.00
Residential Units	GST Exempt (Div 81)	\$558.00
Plus each unit over 1	GST Exempt (Div 81)	\$270.00
More than 6 units will be quoted	GST Exempt (Div 81)	POA
Outbuilding/Misc structure	GST Exempt (Div 81)	\$119.00
Outbuilding/Misc structure (pus up to 3 fixtures)	GST Exempt (Div 81)	\$580.00
Demolition	GST Exempt (Div 81)	\$216.00
Pool (with cartridge filtration system)	GST Exempt (Div 81)	\$216.00
Pool (with sand filtration system)	GST Exempt (Div 81)	\$223.00
Roofed Deck (up to 20sqm)	GST Exempt (Div 81)	\$115.00
Roofed Deck (Over 20sqm)	GST Exempt (Div 81)	\$320.00
Commercial - Substantial compliance	GST Exempt (Div 81)	\$380.00

Details	GST Status	2014/15 GST Inclusive
PLANNING SERVICES		
Advertising - urban and rural	GST Exempt (Div 81)	\$307.00
Development fee	GST Exempt (Div 81)	\$2 per \$1000, min \$376, max \$30,000
Retrospective applications except where work was carried out by a previous owner more than 3 years prior to the lodgement of the application	GST Exempt (Div 81)	Twice the fee calculated above
THC works application	GST Exempt (Div 81)	\$306.00
Advertising - Heritage only residential application (where the heritage code is the only trigger for an application)	GST Exempt (Div 81)	Advertising Fee Only

Details	GST Status	2014/15 GST Inclusive
Subdivision - other than stratum title subdivision	GST Exempt (Div 81)	\$376.00 plus \$100 per additional lot created
Minor amendment	GST Exempt (Div 81)	\$223.00
Extended permit	GST Exempt (Div 81)	\$223.00
Scanning of plans where electronic copy not provided	GST Exempt (Div 81)	\$2.85 per plan, A2 size and larger
Printing of plans and documentation where application lodged electronically		
A4	Taxable	\$6.00
A3	Taxable	\$9.00
A2	Taxable	\$11.00
A1	Taxable	\$17.00
A0	Taxable	\$23.00
>A0	Taxable	\$28.00
Planning Scheme Amendment + TPC Fee	GST Exempt (Div 81)	\$3,868.00
TPC Fee	GST Exempt (Div 81)	\$297.00
Section 43A Application - Planning Scheme Fee + Development Fee (no advertising fee)	GST Exempt (Div 81)	Planning Scheme Fee + Development Fee (no advertising fee)
Examination & certification of a Strata Plan fee + \$52 per lot	GST Exempt (Div 81)	\$368.00
Examination and sealing of a Final Plan	GST Exempt (Div 81)	\$429.00
Application for an adhesion order - requirement by Council permit	GST Exempt (Div 81)	\$134.00
Application for an adhesion order - not a requirement by Council permit	GST Exempt (Div 81)	\$426.00
Application for a Section 71 agreement under LUPAA - requirement by Council permit	GST Exempt (Div 81)	\$134.00

Details	GST Status	2014/15 GST Inclusive
Application for a Section 71 agreement under LUPAA - not a requirement by Council permit	GST Exempt (Div 81)	\$426.00
Application for a petition to amend registered plan	GST Exempt (Div 81)	\$429.00
Application to amend sealed or strata plan	GST Exempt (Div 81)	\$282.00
Miscellaneous - any thing not listed elsewhere	Taxable	\$304.00
Staged Development Scheme - Strata Titles Act 1998 - up to 5 lots	GST Exempt (Div 81)	\$643.00
Staged Development Scheme - Strata Titles Act 1998 - 6-30 lots	GST Exempt (Div 81)	\$1,288.00
Staged Development Scheme - Strata Titles Act 1998 - 31+Lots	GST Exempt (Div 81)	\$2,571.00
Amendment to a Staged Development Scheme	GST Exempt (Div 81)	\$643.00
ENVIRONMENTAL SERVICES		
Environmental Health		
Public Health Risk - Licence/Renewal Annual Application Fee	GST Exempt (Div 81)	\$62.00
Public Health Risk - Registration/Renewal Annual Application Fee	GST Exempt (Div 81)	\$62.00
Regulated Systems Licence/Renewal Annual Application Fee	GST Exempt (Div 81)	\$52.00 to a maximum of \$135
Place of Assembly Licence/Renewal - Community Groups/Schools	GST Exempt (Div 81)	\$112.00
Place of Assembly Licence/Renewal -Commercial	GST Exempt (Div 81)	\$150.00

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Details	GST Status	2014/15 GST Inclusive
Place of Assembly Licence - Half Year (Jan - June) Annual Application Fee	GST Exempt (Div 81)	\$107.00
Place of Assembly Licence (Specific Event)	GST Exempt (Div 81)	\$112.00
Place of Assembly Licence (Specific Event) - Non-profit Organisation	GST Exempt (Div 81)	-
Private Water - Registration/Renewal Annual application fee - paid by 15 August	GST Exempt (Div 81)	\$110.00
Food Premises Licence - Schools/Community Groups Licence/Renewal Annual Application Fee	GST Exempt (Div 81)	\$112.00
Food Premises Licence - Commercial Licence/Renewal Annual Application Fee	GST Exempt (Div 81)	\$150.00
Inspection Fee for Non Compliance (Hour)	GST Exempt (Div 81)	\$133.00
Front of Shop Module Licence	GST Exempt (Div 81)	\$112.00
Late Fees (paid after due date)		
Public Health Risk - Licence/Renewal Annual Application Fee	GST Exempt (Div 81)	\$72.00
Public Health Risk - Registration/Renewal Annual Application Fee	GST Exempt (Div 81)	\$72.00
Regulated Systems Licence/Renewal Annual Application Fee	GST Exempt (Div 81)	\$64 to a maximum of \$162
Place of Assembly Licence/Renewal - Community Groups/Schools	GST Exempt (Div 81)	\$140.00
Place of Assembly Licence/Renewal -Commercial	GST Exempt (Div 81)	\$213.00

Details	GST Status	2014/15 GST Inclusive
Place of Assembly Licence (Specific Event) - Late Fee (if application received less than one calendar month prior to event)	GST Exempt (Div 81)	\$112.00
Private Water - Registration/Renewal Annual application fee	GST Exempt (Div 81)	\$132.00
Food Premises Licence - Schools/Community Groups Licence/Renewal Annual Application Fee	GST Exempt (Div 81)	\$140.00
Food Premises Licence - Commercial Licence/Renewal Annual Application Fee	GST Exempt (Div 81)	\$189.00
Food Premises Notification Inspection	GST Exempt (Div 81)	\$133.00
Food Premises Licence half year (Jan-Jun) - Annual Application Fee	GST Exempt (Div 81)	\$83.00
Food Premises Temporary Licence/Renewal - Non-profit Organisation	GST Exempt (Div 81)	-
Food Premises Temporary Licence/Renewal - up to 1 week	GST Exempt (Div 81)	\$23.00
Food Premises Temporary Licence/Renewal (up to 1 week) - Late Fee (if application received less than one calendar month prior to event)	GST Exempt (Div 81)	\$56.00
Food Premises Temporary Licence/Renewal - 1 week to 2 months	GST Exempt (Div 81)	\$70.00
Food Premises Temporary Licence/Renewal - 2 to 6 months	GST Exempt (Div 81)	\$110.00
Food Premises Temporary Licence/Renewal - 6 months to 1 year	GST Exempt (Div 81)	\$169.00
On-Site Wastewater Management Systems - Application fee	GST Exempt (Div 81)	\$187.00
Assessment of Applications for Portable Sign	GST Exempt (Div 81)	\$31.00
Portable Sign Renewal	GST Exempt (Div 81)	\$31.00
Food Handling Seminars - Conducting food handling seminars - general per hour	Taxable	\$96.00
Food/Water - Sample Analysis per hour	Taxable	\$133.00
Water Cartage Tanker - Assessment for approval per hour	Taxable	\$133.00
Inspection & Report - Assessment and Written existing food premises report per hour	Taxable	\$133.00

COUNCIL AGENDA

Monday 28 April 2014

Details	GST Status	2014/15 GST Inclusive
Environmental Health Officers Report - Assessment of plans for food premises (Reg 16 Building Regulations 2004)	Taxable	\$133.00
Environmental Health Officers Report - Final Inspection of food premises (prior to Occupancy Permit, Reg 16 Building Regulations 2004)	GST Exempt (Div 81)	\$133.00
Fire Hazard/Weed Clearance - Cost recovery of contractor costs	Taxable	Contractor Costs + \$100.00
Abandoned Vehicles - Cost recovery of contractor costs	Taxable	Contractor Costs + \$100.00
Dog Registrations		
Male or Female dog with microchip - paid on or before 1 July	GST Exempt (Div 81)	\$44.00
Purebred with papers with microchip - paid on or before 1 July	GST Exempt (Div 81)	\$28.00

Details	GST Status	2014/15 GST Inclusive
Purebred kept for breeding Greyhound or Working dog with microchip - paid on or before 1 July	GST Exempt (Div 81)	\$28.00
Pensioner, 1 dog (desexed) only with microchip - paid on or before 1 July	GST Exempt (Div 81)	\$9.00
Pensioner, 1 dog (whole) only with microchip - paid on or before 1 July	GST Exempt (Div 81)	\$14.00
Sterilised dogs with microchip - paid on or before 1 July	GST Exempt (Div 81)	\$18.00
Guide Dogs - paid on or before 1 July	GST Exempt (Div 81)	-
Dangerous Dog (Guard) with microchip - paid on or before 1 July	GST Exempt (Div 81)	\$28.00
TCA Registered with microchip - paid on or before 1 July	GST Exempt (Div 81)	\$24.00
Declared Dangerous Dog with microchip - paid on or before 1 July	GST Exempt (Div 81)	\$424.00
Male or Female dog with microchip - paid after 1 July	GST Exempt (Div 81)	\$56.00
Purebred with papers with microchip - paid after 1 July	GST Exempt (Div 81)	\$36.00
Purebred kept for breeding Greyhound or Working dog with microchip - paid after 1 July	GST Exempt (Div 81)	\$36.00
Pensioner, 1 dog (desexed) only with microchip - paid after 1 July	GST Exempt (Div 81)	\$11.00
Pensioner, 1 dog (whole) only with microchip - paid after 1 July	GST Exempt (Div 81)	\$14.00
Sterilised dogs with microchip - paid after 1 July	GST Exempt (Div 81)	\$23.00
Guide Dogs - paid after 1 July	GST Exempt (Div 81)	-
Dangerous Dog (Guard) with microchip - paid after 1 July	GST Exempt (Div 81)	\$36.00
TCA Registered with microchip - paid after 1 July	GST Exempt (Div 81)	\$28.00
Declared Dangerous Dog with microchip - paid after 1 July	GST Exempt (Div 81)	\$530.00
Transfer of registration (Mutual Recognition)	GST Exempt (Div 81)	-
New Dog Registrations (paid after 1 May)	GST Exempt (Div 81)	\$6.00
Replacement Dog Tag	GST Exempt (Div 81)	\$7.00
Dangerous Dogs		
Dangerous Dog Sign	GST Exempt (Div 81)	\$81.00
Dangerous Dog Collar - small	GST Exempt (Div 81)	\$46.00
Dangerous Dog Collar - medium	GST Exempt (Div 81)	\$54.00
Dangerous Dog Collar - Large	GST Exempt (Div 81)	\$58.00
Kennel Licences		
Kennel Licence - initial licence fee for 3 - 5 dogs	GST Exempt (Div 81)	\$72.00
Kennel Licence - initial licence fee for 6 or more dogs	GST Exempt (Div 81)	\$98.00
Kennel Licence Renewal Fee - all categories	GST Exempt (Div 81)	\$55.00

Details	GST Status	2014/15 GST Inclusive
Impounding Fee		
Impounding Fee - first time	GST Exempt (Div 81)	\$25.00
Second and subsequent impounding	GST Exempt (Div 81)	\$38.00

Details	GST Status	2014/15 GST Inclusive
Daily Maintenance fee for impounded dogs	GST Exempt (Div 81)	\$24.00
Impounding Fee for large animals (horse, cow, sheep, pig etc)	GST Exempt (Div 81)	\$18.00
Fee to make an official dog barking complaint	GST Exempt (Div 81)	-
Central CBD - per m²	GST Exempt (Div 81)	\$67.00
The area bounded by Cimitiere, George, Charles and Yorks Streets		
Other Central CBD - per m²	GST Exempt (Div 81)	\$39.00
The area bounded by (but excluding the central CBD as defined above) the Esplanade, Tamar, Wellington, Canning George and Yorks Streets		
District Centres - per m²	GST Exempt (Div 81)	\$39.00
The following shopping districts: Kings Meadows, Mowbray, Newstead & Invermay Road		
Other minor areas - per m²	GST Exempt (Div 81)	\$19.00
Late Fee (Normal Fee Plus)	GST Exempt (Div 81)	\$56.00

COMMUNITY DEVELOPMENT

Street Party Closure	GST Exempt (Div 81)	\$110.00
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PARKING

Details	GST Status	2014/15 GST Inclusive
Car Parks		
Paterson St East - first hour	Taxable	\$2.00
Paterson St East - each 30 minutes after that	Taxable	\$1.00
Paterson St West - first hour	Taxable	\$2.00
Paterson St West - each 30 minutes after that	Taxable	\$1.00
Elizabeth St - per hour	Taxable	\$2.00
Elizabeth St - each 30 minutes after that	Taxable	\$1.00
Elizabeth St - Early Bird (Daily Rate)	Taxable	\$6.00
York St West - per hour	Taxable	\$2.00
Bathurst St - 2 hours	Taxable	\$1.80
Bathurst St - Daily Rate	Taxable	\$4.00
Inveresk - per hour	Taxable	\$1.20
Inveresk - per day	Taxable	\$3.00
Inveresk - exhibition building per day	Taxable	\$2.00
Inveresk - Foster Street end	Taxable	-
Cimitiere/Cameron Street - per hour or part thereof	Taxable	\$2.00
Cimitiere/Cameron Street - per day	Taxable	\$6.00
Royal Park - per hour	Taxable	\$1.80
Royal Park - per day	Taxable	\$5.00

Details	GST Status	2014/15 GST Inclusive
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Details	GST Status	2014/15 GST Inclusive
Park Street - per hour	Taxable	\$0.90
Willis Street - per hour	Taxable	\$1.50
Willis Street - per day	Taxable	\$4.00
Basin - Half Day - 4 hours	Taxable	\$2.60
Basin - Full Day - 8 hours	Taxable	\$5.00
River Edge - per hour	Taxable	\$2.00
River Edge - per day	Taxable	\$5.00
Launceston Aquatic - 90 minutes	Taxable	\$1.00
Memorial Hall - 3 hours	Taxable	\$2.20
High Street near Memorial Drive - 3 hours	Taxable	\$2.20
Windmill Hill - 90 minutes	Taxable	\$1.00
Windmill Hill - 3 hours	Taxable	\$2.20
On Street Meters		
1 hour meters: per hour	Taxable	\$2.30
3 hour meters: per hour	Taxable	\$1.80
9 hour meters: per hour	Taxable	\$0.70
Car Park Rentals		
York Street West per four weeks	Taxable	\$123.00
Paterson Street West per four weeks	Taxable	\$202.00
Bathurst Street Car Park per four weeks	Taxable	\$136.00
Cimitiere/Cameron Street per fortnight - staff	Taxable	\$20.40
Cimitiere/Cameron Street per quarter	Taxable	\$314.00
Paterson Street East (after hours) per four weeks	Taxable	\$46.00
Elizabeth Street Car Park per four weeks	Taxable	\$135.00
Other		
Meter Hoods: per day	Taxable	\$17.00
Disabled Parking Permits: per year - \$10.00 deposit + Fee	Taxable	\$17.00
Commercial Vehicle Permits: per year	Taxable	\$307.00
CARR VILLA CEMETERY AND CREMATORIUM		
Burials		
Single Depth (at need)	Taxable	\$1,625.00
Single Depth (when right of burial held)	Taxable	\$1,186.00
Single depth (free ground)	Taxable	\$1,186.00
Double Depth (at need)	Taxable	\$1,776.00
Double Depth (when right of burial held)	Taxable	\$1,387.00

Details	GST Status	2014/15 GST Inclusive
Interment Fee (at-need or pre-need) - Additional Charges - Casket fee (or oversize coffin) Grave larger than 2100mm x 700mm	Taxable	\$225.00
Infant under 12 years (at need)	Taxable	\$587.00
Infant under 12 years (when right of burial held)	Taxable	\$447.00
Pre-purchase of right of burial	Taxable	\$880.00
Cremations		
Over 16 years of age	Taxable	\$728.00
Under 16 years of age	Taxable	\$346.00
Stillborn children and infants under 6 months - no charge	Taxable	-

COUNCIL AGENDA

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Details	GST Status	2014/15 GST Inclusive
Pathology Launceston - per box	Taxable	\$65.00
Pathology LGH - per box	Taxable	\$757.00
Miscellaneous	Taxable	\$56.00
Miscellaneous Fees		
Saturday morning surcharge - burial	Taxable	\$598.00
Saturday morning surcharge - cremation	Taxable	\$598.00
Late arrival fee	Taxable	\$194.00
Permit for monumental work	Taxable	\$124.00
Installation of plaque (includes supply & install of vase)	Taxable	\$124.00
Exhumation fee plus digging fee	Taxable	\$2,500.00
Supply and Installation of temporary wooden cross	Taxable	\$159.00
Memorial position on Cemetery Entrance Chapel Wall	Taxable	\$190.00
Record search per each half hour	Taxable	\$32.00
Issue of Cremation Certificate	Taxable	\$32.00
Preservation of Ashes (excluding cost of memorial plaque)		
Administration fee for external Inward Ashes	Taxable	\$69.00
A' Section Rose Garden first placement	Taxable	\$984.00
A' Section Rose Garden each of second & third placements (if required)	Taxable	\$338.00
B' Section Rose Garden first placement	Taxable	\$676.00
B' Section Rose Garden each of second & third placements (if required)	Taxable	\$232.00
Barakee Waters - Placement single depth (each)	Taxable	\$984.00
Barakee Waters - 2nd placement at double depth (each)	Taxable	\$676.00
Barakee Waters - Cremorial Panel (per niche)	Taxable	\$984.00
Clay Grove and Kooyong Garden placement - per placement	Taxable	\$676.00
Granite Wall, per single niche	Taxable	\$676.00
Northern Wall Main Bay per single niche	Taxable	\$320.00

Details	GST Status	2014/15 GST Inclusive
Northern Wall Pergola Pillars per single niche	Taxable	\$497.00
Northern Wall Ex Serviceman - DVA criteria	Taxable	\$213.00
Lawn & Pergola Walls first placement in niche	Taxable	\$676.00
Lawn & Pergola Walls second placement in niche	Taxable	\$338.00
Colonnade Walls per single niche	Taxable	\$510.00
Western Wall per single niche	Taxable	\$510.00
Fence Piers per single niche	Taxable	\$510.00
Feature Gardens Special Rose per placement	Taxable	\$1,061.00
Feature Gardens Water Feature first placement	Taxable	\$1,061.00
Feature Gardens Water Feature Second Placement	Taxable	\$676.00
Pool of Eternal Memories	Taxable	\$676.00
Burial in a grave	Taxable	\$199.00
Despatch by mail (plus postage)	Taxable	\$71.00
Removal from placement	Taxable	\$71.00
Scattering - no charge	Taxable	-
Collection - no charge	Taxable	-
LILYDALE CEMETERY		
Burials		

Details	GST Status	2014/15 GST Inclusive
Single Depth (at need)	Taxable	\$1,625.00
Single Depth (when right of burial held)	Taxable	\$1,186.00
Interment Fee (at-need or pre-need) - Additional Charges - Casket fee (or oversize coffin) Grave larger than 2100mm x 700mm	Taxable	\$225.00
Infant under 12 years (at need)	Taxable	\$587.00
Infant under 12 years (when right of burial held)	Taxable	\$447.00
Pre-purchase of right of burial	Taxable	\$880.00
Miscellaneous Fees		
Saturday morning surcharge	Taxable	\$661.00
Permit for monumental work	Taxable	\$138.00
Exhumation fee plus digging fee	Taxable	\$2,500.00
Preservation of Cremated Remains (excluding plaque)		
Burial in a grave	Taxable	\$199.00
Columbarium - per single niche	Taxable	\$306.00

Details	GST Status	2014/15 GST Inclusive
LAUNCESTON AQUATIC		
CASUAL ENTRY		
Leisure Entry		
Adult	Taxable	\$6.80
Child	Taxable	\$5.00
Infant (Under 2)	Taxable	-
Toddler (2-4)	Taxable	\$3.00
Toddler and supervisor	Taxable	\$5.70
Family	Taxable	\$18.50
Concession	Taxable	\$5.00
Non-Swim/Spectator/supervisor	Taxable	\$2.60
Water Slide		
1 Ride	Taxable	\$1.00
4 Pack	Taxable	\$4.00
8 Pack	Taxable	\$6.00
16 Pack	Taxable	\$10.00
Premium Visit		
Premium Visit - Adult	Taxable	\$11.80
Premium Visit - Concession	Taxable	\$8.80
Upgrade Premium - Adult	Taxable	\$5.00
Upgrade Premium - Concession	Taxable	\$3.70
Aquarobics Classes (inc Leisure Entry)		
Aquarobics	Taxable	\$12.50
Concession Aqua Classes	Taxable	\$9.40
Supervised Pool Parties		
Deposit	Taxable	-
Per Head	Taxable	\$4.20
Booking Fee	Taxable	\$62.00
MULTI VISIT PASSES		

Details	GST Status	2014/15 GST Inclusive
Multi Visit Passes		
Adult 10 Pass	Taxable	\$54.00
Adult 20 Pass	Taxable	\$95.00
Child 10 Pass	Taxable	\$41.00
Child 20 Pass	Taxable	\$71.00

Details	GST Status	2014/15 GST Inclusive
Concession 10 Pass	Taxable	\$41.00
Concession 20 Pass	Taxable	\$71.00
Family 5 Pass	Taxable	\$75.00
Family 10 Pass	Taxable	\$131.00
LCC Passes		
Adult 10 Pass	Taxable	\$43.00
Adult 20 Pass	Taxable	\$76.00
Child 10 Pass	Taxable	\$33.00
Child 20 Pass	Taxable	\$57.00
Concession 10 Pass	Taxable	\$33.00
Concession 20 Pass	Taxable	\$57.00
Family 5 Pass	Taxable	\$60.00
Family 10 Pass	Taxable	\$105.00
Premium Pass (does not include Aquatic Group Exercise)		
Adult 10 Pass	Taxable	\$88.00
Adult 20 Pass	Taxable	\$165.00
Concession 10 Pass	Taxable	\$66.00
Concession 20 Pass	Taxable	\$123.00
Seniors 10 Pass	Taxable	\$57.00
Aquarobics Classes		
Adult 10 Aquarobics Pass	Taxable	\$100.00
Membership Multi-Visit Upgrade Packs		
Leisure Membership Aqua Fitness		
Single Upgrade	Taxable	\$5.00
10 Pack	Taxable	\$40.00
A straight 25% discount applies to Multi Visit Passes for Concession Card Holders	Taxable	
MISCELLANEOUS		
Fitness Instructor (individual entry payable)	Taxable	\$75.00
Cash Handling - 5% of Gross Turnover.	Taxable	\$0.05
User Group Access Card	Taxable	\$5.00
Replacement Card Fee	Taxable	\$15.00
Parent Access Card	Taxable	\$21.00
Photocopying	Taxable	\$0.30

Details	GST Status	2014/15 GST Inclusive
MEMBERSHIPS		
Leisure Membership		
3 Month	Taxable	\$141.00
12 Month	Taxable	\$527.00
Direct Debit (fortnightly)	Taxable	\$21.00
Premium Membership		
3 Month	Taxable	\$183.00
12 Month	Taxable	\$596.00
Direct Debit (fortnightly)	Taxable	\$24.00
DD Admin Fee	Taxable	\$33.00
Early DD Cancellation Fee	Taxable	\$33.00
Membership Services		
Suspension Fee per week	Taxable	\$2.50
FACILITY HIRE		
Competition Pool		
Standard Rates (per hour)		
Competition Pool - 50m lane hire	Taxable	\$68.00
Competition Pool - 25m lane hire (short course mode)	Taxable	\$34.00
50m Pool Hire - 8 Lanes Exclusive Use	Taxable	\$406.00
Short Course - 8 Lanes Exclusive Use	Taxable	\$206.00
Seasonal Hire (per Hour)		
50m lane hire	Taxable	\$57.00
25m Lane Hire	Taxable	\$29.00
50m Pool Hire - 8 Lanes Exclusive Use	Taxable	\$345.00
Short Course - 8 Lanes Exclusive Use	Taxable	\$175.00
Off Peak Seasonal Hire (per hour)		
50m lane hire	Taxable	\$55.00
25m Lane Hire	Taxable	\$28.00
50m Pool Hire - 8 Lanes Exclusive Use	Taxable	\$328.00
Short Course - 8 Lanes Exclusive Use	Taxable	\$167.00
Annual Hire (per hour)		
Competition Pool - 50m lane hire	Taxable	\$51.00
Competition Pool - 25m lane hire (short course mode)	Taxable	\$25.00
Long Course Exclusive	Taxable	\$304.00
Short Course Exclusive	Taxable	\$152.00

Details	GST Status	2014/15 GST Inclusive
Off Peak Annual Hire Rates (per hour)		
Competition Pool - 50m lane hire	Taxable	\$48.00
Competition Pool - 25m lane hire (short course mode)	Taxable	\$24.00
Long Course Exclusive	Taxable	\$289.00
Short Course Exclusive	Taxable	\$144.00
Carnivals & Events (per hour)		
Schools		
Outdoor Carnival	Taxable	\$120.00

Details	GST Status	2014/15 GST Inclusive
Learn to Swim Pool Carnival	Taxable	\$56.00
Short Course Carnival	Taxable	\$144.00
Long Course Carnival	Taxable	\$289.00
Launceston Aquatic User Groups (seasonal and annual)		
Outdoor Carnival	Taxable	\$120.00
Short Course Carnival	Taxable	\$144.00
Long Course Carnival	Taxable	\$289.00
State and National Level		
Off Peak Carnival (after 4.00pm on weekends)	Taxable	\$289.00
Short Course Carnival	Taxable	\$206.00
Long Course Carnival	Taxable	\$406.00
After Hours Short Course Carnival Package	Taxable	\$329.00
After Hours Long Carnival Package	Taxable	\$466.00
Event Services		
Daily Parking Permit	Taxable	\$10.00
Programs Pool (per Hour)		
Standard Hire		
Programs Pool Hire (exclusive use)	Taxable	\$88.00
Programs Pool Hire 2/3	Taxable	\$44.00
Seasonal Hire		
Programs Pool Hire	Taxable	\$80.00
Programs Pool Hire 2/3	Taxable	\$40.00
Annual Hire		
Programs Pool Hire (exclusive use)	Taxable	\$66.00
Programs Pool 2/3 (shared use)	Taxable	\$33.00
Programs Pool 1/3 (shared use)	Taxable	\$23.00

Details	GST Status	2014/15 GST Inclusive
Outdoor Pool		
Standard Hire (Per Hour)		
Outdoor 25m Pool Lane Hire	Taxable	\$29.00
Outdoor Pool - 5 Lanes Exclusive Use	Taxable	\$117.00
Waterslide - During public hours	Taxable	\$44.00
Waterslide - Outside public water slide hours (staff extra)	Taxable	\$69.00
Outdoor Pool Diving Exclusive use	Taxable	\$70.00
Outdoor Leisure Pool	Taxable	\$153.00
Room Hire (Per Hour)		
Studio		
Peak	Taxable	\$44.00
Off-Peak	Taxable	\$38.00
Daily Rate	Taxable	\$183.00
Half Day	Taxable	\$95.00
Leisure Package		
2 Hours After Hours Use - Outdoor	Taxable	\$1,479.00

Details	GST Status	2014/15 GST Inclusive
2 Hours After Hours Use - Indoor	Taxable	\$1,404.00
2 Hours After Hours Use - Deluxe	Taxable	\$2,850.00
Extras		
2 Hours		
Group Hire		
Group Child Packages	Taxable	\$4.30
Group Adult Packages	Taxable	\$5.40
School Rec Swims	Taxable	\$4.30
Miscellaneous		
Additional Charges (per hour fee)		
Cleaning	Taxable	\$34.00
Storage (per square metre)	Taxable	\$90.00

Details	GST Status	2014/15 GST Inclusive
FINANCE		
Surcharge - Credit Card Payments	Where Applicable	0.50%
LEGAL AND SECRETARIAT		
Purchase of Extract from Council Agenda Reports available to the Public	Taxable	\$5 per extract + 20cents per page
Supply of copy of Council Meeting Recording (on CD)	Non Taxable	\$11.00
INFRASTRUCTURE		
Plan Checking & Inspections		
1.5% of the value of the public works for plan checking, construction audit inspection and practical completion and final inspections	GST Exempt (Div 81)	1.50%
Reinspections - per hour	Taxable	\$118.00
Stormwater Connections		
To public main - 100mm/150mm	Taxable	\$810.00
Inspection only - to public main, pit or kerb	Taxable	\$130.00
GIS Data Processing - per hour	Taxable	\$135.00
GIS Data Extraction, Manipulation and Cartography - per hour	Taxable	\$124.00
Reproduction of Paper Prints/Digital Images (per page)		
<i>External Customers</i>		
A4	Taxable	\$7.00
A3	Taxable	\$12.00
A2	Taxable	\$15.00
A1	Taxable	\$18.00
A0	Taxable	\$24.00
>A0	Taxable	\$29.00
Planning Scheme Maps. Full set A1 hard copy paper maps (PDFs available for free on LCC website)	Taxable	\$540.00
Laminating		
<i>External Customers</i>		
A4	Taxable	\$5.00
A3	Taxable	\$7.00

Details	GST Status	2014/15 GST Inclusive
A2	Taxable	\$11.00
A1	Taxable	\$14.00
A0	Taxable	\$21.00
>A0	Taxable	\$26.00

Details	GST Status	2014/15 GST Inclusive
Launceston Waste Transfer Station		
Includes domestic vehicles, domestic vehicles taking trailers and small trucks that are less than 3.0 tonne Gross Vehicle Mass/Gross Combination Mass (GVM/GCM) only, disposing of household garbage, concrete/rubble, clean fill, green waste, wood, metal, plastics, etc. Does not include any vehicles transporting controlled waste. All vehicles greater than 3.0 tonnes GVM/GSM must be weighed over the weighbridge.		
Car/Wagon/Dual Cab Ute Includes \$0.80 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$8.00
Ute/van/single axle trailer (covered) Includes \$1.60 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$14.00
Ute/van/single axle trailer (uncovered) Includes \$1.60 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$20.00
Tandem axle trailer/small truck (up to 3.0 T GVM) (covered) Includes \$3.20 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$24.00
Tandem axle trailer/small truck (up to 3.0 T GVM) (uncovered) Includes \$3.20 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$32.00
Motor Vehicle Bodies (min charge \$85.00) Includes \$5.00 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$100.00
Lilydale and Nunamara Waste Transfer Stations		
Car/Wagon	Taxable	\$8.00
Ute/Van/Single Axle Trailer	Taxable	\$14.00
Tandem Axle Trailer	Taxable	\$24.00
Tyres		
Car / Motorcycle Tyres - each	Taxable	\$6.00
Light Truck / 4WD Tyres - each	Taxable	\$6.00
Truck Tyres - each	Taxable	\$25.00
Large Tyres - each	Taxable	\$37.00

Details	GST Status	2014/15 GST Inclusive
Domestic & Trade Waste		

Details	GST Status	2014/15 GST Inclusive
Vehicles greater than 3.0 tonne GVM/GCM and/or skip bins/bulk bins disposing of household garbage, concrete, green waste, wood, metal, plastics etc.)		
General Waste (compacted or loose, \$17.50 minimum charge - 0.25t) - per tonne Includes Regional Waste Levy of \$5.00 per tonne or part thereof. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$79.00
Skip Bin/Bulk Bin (\$17.50 minimum charge - 0.25t) - per tonne Includes Regional Waste Levy of \$5.00 per tonne or part thereof. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$79.00
Concrete Rubble - (\$17.50 minimum charge - 0.25t) - per tonne Includes Regional Waste Levy of \$5.00 per tonne or part thereof. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$79.00
Shredded Tyres (\$17.50 min charge - 0.25t) Includes Regional Waste Levy of \$5.00 per tonne or part thereof. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$79.00
Clean fill - per tonne	Taxable	\$5.00
Controlled Waste/Controlled Burials		
Medical - (Minimum charge - 0.5t) - tonne Includes Regional Waste Levy of \$5.00 per tonne or part thereof. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$137.00
Asbestos - (minimum charge - 0.5t) per tonne Includes Regional Waste Levy of \$5.00 per tonne or part thereof. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$137.00
General Controlled Waste - (min charge - 0.5t) per tonne Includes Regional Waste Levy of \$5.00 per tonne or part thereof. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$137.00

Details	GST Status	2014/15 GST Inclusive
Quarantine - (minimum charge - 0.5t) per tonne Includes Regional Waste Levy of \$5.00 per tonne or part thereof. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$137.00
Disposal by burial - (i.e. documents)(minimum charge - 0.5t) per tonne Includes Regional Waste Levy of \$5.00 per tonne or part thereof. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$137.00
Low level contamination (Level 2) - per tonne Includes Regional Waste Levy of \$5.00 per tonne or part thereof. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	\$137.00

Details	GST Status	2014/15 GST Inclusive
Special excavation - (\$900.00 min charge - 4 hrs) per hour	Taxable	\$239.00
Special treatments (cost + 50%)	Taxable	Cost + 50%
Dallas Tag		
Initial Tag provided (1 only)	Taxable	-
Additional Replacement Cost per tag	Taxable	\$46.00
Miscellaneous		
After Hours Access Agreement Fee	Taxable	\$435.00
Water Charge per kilolitre (charged on maximum capacity of truck)	Taxable	\$2.30
Charge for delivery which is not weighed or reported	Taxable	\$1,659.00
Public Weighbridge Charge	Taxable	\$17.00
Kerbside Collection Service		
Change allocated bin size (Fee plus difference of annual waste charge)	GST Exempt (Div 81)	\$34.00
Empty a wheelie bin after one days notification - Urban	GST Exempt (Div 81)	\$23.00
Empty a wheelie bin after one days notification - Rural	GST Exempt (Div 81)	\$44.00
Safe custody fee to collect (next day) store and return a wheelie bin on request (per property)	GST Exempt (Div 81)	\$23.00
Cost to Replace 85 litre bin	GST Exempt (Div 81)	\$66.00
Cost to Replace 140 litre bin	GST Exempt (Div 81)	\$71.00
Cost to Replace 240 litre bin	GST Exempt (Div 81)	\$77.00
Large prepaid garbage bags for special collection area	GST Exempt (Div 81)	\$2.40
PARKS AND RECREATION		
Halls		
Community - regular and non regular - per hour	Taxable	\$6.00
Community - regular and non regular - Bond for Key	Non Taxable	\$55.00

Details	GST Status	2014/15 GST Inclusive
Commercial - regular hire (eg dance and martial arts classes) - per hour	Taxable	\$8.00
Commercial - non regular hire (eg one off events) - per hour	Taxable	\$36.00
Commercial - regular and non regular hire - Bond	Non Taxable	\$500.00
Store Room - Ravenswood Community Centre - per annum	Taxable	\$70.00
Offices - Ravenswood Community Centre - per annum for all 3 stores	Taxable	\$281.00
Store Room - Windmill Hill (No 1&2) - per user per week	Taxable	\$2.00
Store Room - St Catherine's (No 1,2,4,5,6 & 7) - per user per week	Taxable	\$2.00
Store Room - St Catherine's (No 3) - per user per week	Taxable	\$2.00
Store Room - Soldiers Memorial Hall (No 1) - per user per week	Taxable	\$2.00
Store Room - Rocherlea Lockers (1,2,3 & 4) - per user per week	Taxable	\$2.00
Definitions		
Community - Not for profit organisations such as church groups and special interest clubs. Regular hire means booking occurs periodically or a regular cycle such as weekly or monthly		
Commercial - regular: Cyclic, regular bookings eg weekly, monthly. Fees are collected by the hirer from attendees for the privilege of classes, training recreational pursuit and other services.		
Commercial - non regular: Hire by non community group for the purpose of profit generation, any commercial venture, eg facility used as a retail outlet.		
Malls (Civic Square, Brisbane Mall, Quadrant)		
Survey, Membership Drives (Community groups/charities no charge)	Taxable	\$7.00

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Details	GST Status	2014/15 GST Inclusive
Raffles - ticket sales (Community groups/charities no charge)	Taxable	\$7.00
Raffles with car/boat	Taxable	\$28.00
Sports Grounds		
Training Fee		
2 hour sessions (minimum) - per session	Taxable	\$29.00
If training exceeds 2 hours, additional charge per hour	Taxable	\$15.00
Half and Full Day Use		
Half Day Fee - 5 hour sessions (minimum)	Taxable	\$56.00
Sessions: up to midday OR from midday onwards (Calculations assume 10 hour day) Can also be used for a night time session of up to 5 hours)		
Full Day Fee	Taxable	\$113.00
10 hour sessions and above in one day. Does not include a night time session		

Details	GST Status	2014/15 GST Inclusive
Junior Sport - a 50% subsidy for ground hire charges only. Subsidy does not apply to associated infrastructure such as kiosks or change rooms		
Ancillary Sports Ground Fees		
Change rooms - Churchill Park, Youngtown Oval, Rocherlea & Burns St - per hire	Taxable	\$43.00
Kiosk - Churchill Park & Rocherlea Rec Ground per hire	Taxable	\$43.00
Umpires Rooms - Churchill Park - per hire	Taxable	\$43.00
First Aid Room - Churchill Park - per hire	Taxable	\$14.00
Toilets additional - Churchill Park	Non Taxable	-
North Field Meeting Room - Churchill Park - Regular - per hire	Taxable	\$10.00
North Field Meeting Room - Churchill Park - Casual - per hire	Taxable	\$25.00
Function Room and Kitchen - Churchill Park - full day hire	Taxable	\$286.00
Function Room and Kitchen - Churchill Park - half day or night time hire	Taxable	\$143.00
Function Room and Kitchen - Bond (no alcohol)	Non Taxable	\$55.00
Function Room & Kitchen - Bond (alcohol)	Non Taxable	\$500.00
Office - Churchill Park - NTSJA (inc power) - per annum	Taxable	\$288.00
Office - Churchill Park - TSA (inc power)	Taxable	\$144.00
NTSJA and TSA - Function Room - preferred tenant rate per hire	Taxable	\$64.00
No subsidy available for Function room.		
Sports Ground Lighting		
Rocherlea Rec Ground - per hour	Taxable	\$2.00
Youngtown Oval - per hour	Taxable	\$14.00
Royal Park - per hour	Taxable	\$9.30
Churchill Park - per hour	Taxable	\$14.00
Reserves		
(Note: The following are reserve hire fees only and does not include additional costs that may be incurred by the hirer, eg marquee and stage fee, power, etc.)		
Category of Turf		
A - up to 100m2 - Non commercial rate - per day	Taxable	\$64.00
A - up to 100m2 - Commercial rate - per day	Taxable	\$126.00
B - 101m2 to 400m2 - Non commercial rate - per day	Taxable	\$254.00

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Details	GST Status	2014/15 GST Inclusive
B - 101m2 to 400m2 - Commercial rate - per day	Taxable	\$506.00
C - 400m2 and over - Non commercial rate - per day	Taxable	\$376.00
C - 400m2 and over - Commercial rate - per day	Taxable	\$750.00

Details	GST Status	2014/15 GST Inclusive
Half day or night fees up to and including 5 hours @ 50% of the above. Applies to all parks and reserves. Measurement of areas is indicative only and will only rely on a system of honesty and self regulation by users. Reserve fees do not include additional costs that may be incurred by the hirer, eg marquees and stage fees, power, etc		
Marquees and Tents (any built structure e.g. stages)		
Non Commercial Large - any built structure over 5x6metres erected per event - for all tents per event	Taxable	\$547.00
Commercial Large - any built structure over 5x6metres erected per event - per tent per event	Taxable	\$547.00
Non Commercial Medium - any built structure over 3x3meters and up to 5x6metres erected per event - for all tents per event	Taxable	\$210.10
Commercial Medium - any built structure over 3x3meters and up to 5x6metres erected per event - per tent per event	Taxable	\$210.10
Non Commercial Small - any built structure that is up to 3x3meters - for all tents per event	Taxable	\$75.00
Commercial Small - any built structure that is up to 3x3meters - per tent per event	Taxable	\$75.00
Park fees still to apply on non event days. If there are marquees or tents which are community in nature in a commercial event (eg service clubs) then they will be treated as non commercial tents. If there are marquees or tents deemed commercial in a community event then commercial fees will apply to those marquees or tents. The price to be charged for all non commercial tents, building structures per event is the price of the largest tent, building structure.		
Circus Fee		
Per day for all circus tents, marquees, caravans and built structures. Park fee and power is additional.	Taxable	\$687.00
Circus Bond	Non Taxable	\$1,250.00
Miscellaneous		
Caravan (no discounted rates) - per day	Taxable	\$80.00
Caravan Bond	Non Taxable	\$110.00
Skydiving (Royal Park) - per half hour use of ground	Taxable	\$35.00
Ice Cream Cart - per week	Taxable	\$35.00
Jumping Castle in reserves as commercial operation - per hire	Taxable	\$147.00
Jumping Castle in reserves as part of a larger park hire - per hire	Taxable	\$73.00

Details	GST Status	2014/15 GST Inclusive
Mountain Bike Events - half day up to and inc 5 hours - per hire	Taxable	\$73.00

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Details	GST Status	2014/15 GST Inclusive
Mountain Bike Events - full day 5 hours and above - per hire	Taxable	\$147.00
Mountain Bike Training - 2 hour sessions	Taxable	\$15.00
Reserves Outdoor Fitness Classe Licence e.g. Boot Camp - per annum	Taxable	\$199.00
Sports fields Outdoor Fitness Classe Licence e.g. Boot Camp - 2 hour sessions	Taxable	\$15.00
Additional toilet cleaning - events	Taxable	\$58.00
Organised children's activities, e.g. face painting, magicians with a fee for services - per hire per day	Taxable	\$14.00
Road Safety Centre - per hire	Taxable	\$26.00
Road Safety Centre - Bond	Non Taxable	\$50.00
Kings Bridge Cottage - 1 person, linen provided - per week	Taxable	\$242.00
Kings Bridge Cottage - second person, linen provided- per week	Taxable	\$124.00
Kings Bridge Cottage - 10% deposit required on booking, balance payable on arrival		
Myrtle Park Overnight Camping Fee - Per Site / Family	Taxable	\$6.00
QUEEN VICTORIA MUSEUM AND ART GALLERY		
Planetarium Entry		
Adults	GST Free	\$6.00
Children	GST Free	\$4.00
Family	GST Free	\$16.00
Special Exhibitions		
Entry to Special Exhibitions - varies according to each individual exhibition	GST Free	-
Education		
General group booking fee (scheduling, booked room access) per group	GST Free	\$10.00
Visit with Education Officer - per child	GST Free	\$3.00
Visit without Education Officer - no charge	GST Free	-
Visit with Education Officer plus activity - per child	GST Free	\$5.00
Guided tour by expert - per child	GST Free	\$4.00
Guided tour by expert plus activity - per child	GST Free	\$6.00
Use of education room facility, own materials - per child	GST Free	\$2.00
Use of education room facility with materials provided - per child	GST Free	\$4.00
School Holiday Program POA (concessions available)	GST Free	-
Animal Loans - per animal loan	GST Free	\$9.00
Fees by negotiation	GST Free	-

Details	GST Status	2014/15 GST Inclusive
Playgroup	GST Free	\$8.00
Playgroup - Friends	GST Free	\$7.20
Guest Speakers - Schools		
Promotional talk to staff assembly - QVMAG marketing	GST Free	-
Talk on specific subject to assembly, large group	GST Free	\$83.00
Talk on specific subject to class groups (min)	GST Free	\$42.00
or per child	GST Free	\$2.00
Consultancy Fees/Research Projects/Judging Fees/Service Enquiries		
Project Leader/Consultant (qualified) per day	Taxable	\$400.00
(per hour)	Taxable	\$75.00

Details	GST Status	2014/15 GST Inclusive
Researcher/Field team leader (per day)	Taxable	\$250.00
(per hour)	Taxable	\$47.00
Field Assistant (per day)	Taxable	\$203.00
Supply of Scientific Data		
Legal Statements	Taxable	\$100.00
Conservation quotes for insurance	Taxable	\$100.00
Fauna identification for legal purposes	Taxable	\$100.00
Fee to be doubled if statement required within 24 hours	Taxable	-
Workshops		
Govt/Corporate per day	Taxable	\$396.00
Concession per day	Taxable	\$198.00
Travel		
Travel time (per hour)	GST Free	\$62.00
Travel charged at Council set rate or 35 cents per kilometre	GST Free	-
Accommodation charged at Council rates	GST Free	-
Commissioned Photography		
(conditions apply)		-
Hourly Rate	GST Free	\$54.00
Quotes can be provided on request.	GST Free	-
Museum Documents and Collection Objects		
Photographs of these may be purchased and if printed for commercial purposes will incur an additional publishing fee at the current rate.	Taxable	-
Graphics / Photography		
Per hour	Taxable	\$44.00

Details	GST Status	2014/15 GST Inclusive
Materials and processing additional, charged at cost plus 100%	Taxable	Cost + 100%
Photography		
Prints		
10 x 15 cm	Taxable	\$7.00
15 x 20 cm	Taxable	\$12.00
20 x 30 cm	Taxable	\$18.00
30 x 45 cm	Taxable	\$43.00
Scanned Images from QVMAG Collection - Pro Scans		
First Scan	Taxable	\$11.00
Second to fourth scan inclusive	Taxable	\$10.00
Fifth and subsequent scans	Taxable	\$7.00
Scanned images from QVMAG Collection - High Resolution Scans		
First Scan	Taxable	\$30.00
Second to fourth scan inclusive	Taxable	\$24.00
Fifth and subsequent scans	Taxable	\$18.00
Storage media (each 700mB CD)	Taxable	\$4.00
Laboratory Drum scans - price on application	Taxable	POA
20 x 25cm Inkjet Prints and proofs from digital files	Taxable	\$12.00
First colour transparency of image in QVMAG collection	Taxable	\$59.00
Additional colour transparencies of image in QVMAG collection	Taxable	\$36.00

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Details	GST Status	2014/15 GST Inclusive
10 x 13cm transparencies and 35 mm slides of images from QVMAG collection - price on application	Taxable	POA
Permission Fees		
Urgent requests incur 100% surcharge		
Book Illustration:		
Within Text - Print run less than 1000	Taxable	\$32.00
Within text- print run 1000 or more	Taxable	\$65.00
Book jacket/cover:		
Print run less than 1000	Taxable	\$97.00
Print run 1000 or more	Taxable	\$130.00
Flyer/Brochure	Taxable	\$32.00
Merchandise (Greeting cards, Calendars etc)	Taxable	\$216.00
Film and television rights - Price on Application	Taxable	POA
(TV News - no charge)	Non Taxable	-
Large prints (A3 and larger), limited editions and wall charts (non-advertising):	Taxable	\$81.00

Details	GST Status	2014/15 GST Inclusive
Educational text books, scholarly publications, any print run	Taxable	\$32.00
Advertising - Price on Application	Taxable	POA
Unpublished Reports to Government Agency	Taxable	\$5.00
Fees for books apply to one edition only. For each subsequent edition a fee of 50% of the original payment is levied.		
Prices quoted are for use in Australia only. World rights may be purchased at double prices listed.		
Large orders may involve a reduction in fees.		
Inveresk Meeting Room		
Half Day	Taxable	\$333.00
Full Day and Evening	Taxable	\$416.00
Inveresk Auditorium		
Half Day	Taxable	\$346.00
Full Day and Evening	Taxable	\$454.00
Inveresk Learning Centre		
Half Day	Taxable	\$162.00
Full Day and Evening	Taxable	\$227.00
Inveresk Foyer/Phenomena Factory		
Evenings	Taxable	\$550.00
Inveresk Foyer/Phenomena Factory and Courtyard		
Evenings	Taxable	\$950.00
Inveresk Temporary Gallery		
Per Day or Evening	Taxable	\$1,082.00
Royal Park Meeting Room		
Half Day	Taxable	\$95.00
Full Day and Evening	Taxable	\$166.00
Royal Park Creativity Centre		
Half Day	Taxable	\$214.00
Full Day and Evening	Taxable	\$321.00

Details	GST Status	2014/15 GST Inclusive
Royal Park Gallery 2		
Monday to Friday (Full Day or Evening)	Taxable	\$830.00
Saturday (Full Day or Evening)	Taxable	\$1,070.00
Sunday/Public Holiday (Full Day or Evening)	Taxable	\$1,190.00
Inveresk and Royal Park Out of Hours Staffing Costs		
After 5.30pm to midnight - 1 staff member	Taxable	\$57.00
After midnight - 1 staff member	Taxable	\$114.00
Public Holidays - 1 staff member	Taxable	\$64.00
Between 6.00am and 10.00am - 1 Staff Member	Taxable	\$36.00

REPORT:

Introduction

The level of fees is a key element in Council's financial strategy and has a significant impact on the required rating levels. The following table is taken from the 2014 Statutory Estimates.

	2014 \$'000	2013 \$'000
Revenues		
Rates and Charges	57,189	55,802
Fees and Charges	18,572	17,532
Grants - Revenue	4,343	6,449
Interest - Operations	2,690	2,948
Other	5,763	5,374
Operating Revenue	<u>88,557</u>	<u>88,105</u>

Fees and charges represent 21% (19.9% 2013) of the current year budgeted operating revenue.

Principles

The review of fees for 2015 has been predicated on the same principles as in previous years.

- The real value of fees should be maintained overtime; must increase annually by at least the consumer price index.
 - In the context of this budget a general baseline of 3% has been applied.
- Fees and charges should be commercially appropriate.
 - Competitive in the market (not subsidised by rates).
 - Provide an adequate business return.

18.1 Council Fees - 2014/15 Financial Year...(Cont'd)

- Fees and charges that relate to services provided should be cost reflective.
- Fee concessions should be provided in a consistent and strategic context.
 - Targeted provision of concession.
 - Appropriate relativity between full and concessional fees.
- Structure fees with payment incentives rather than payment penalties (where appropriate).
- Structure fees to assist with the achievement of strategic customer outcomes and behaviours.
- Continued simplification and consolidation of fees wherever possible.
- The appropriate setting of fees is an important way in which the Launceston City Council can obtain a wider contribution to regional facilities.

While a baseline of 3% is above the current consumer price index, it is essential in the context of the Council's current budget and the underlying operating deficit that every effort is made to maintain and increase fee revenue so as not to increase the reliance on rate revenue.

An explanation of the varying GST Status' is as follows:

GST Exempt (Div 81)	Excluded from GST by Division 81
GST Free	Represents a taxable supply under the GST Act, GST is applicable
Mixed	Currently only Waste Centre Entry Fee is mixed - part is subject to GST and part is exempt under Division 81
Non Taxable	Beyond the scope of GST Act eg payment of bond
Taxable	Supply is specifically GST Free under the GST Act

Specific Comments

The line references below refer to the attached schedule. The schedule shows the amount and the percentage change, with increases of more than 4% shown in bold text. Fees have been rounded, where appropriate, to the dollar or ten cents.

18.1 Council Fees - 2014/15 Financial Year...(Cont'd)

Development Services

Building Services (lines 1 to 55)

Budget Extract	Budget 2014 \$'000
Building Fees	245
Plumbing Fees	275
Plan Review and Extensions	256

Revenue varies with economic activity. Current trends are that while there is a softening in activity the fee revenue is broadly in line with budget estimates.

Planning Services (lines 56 to 87)

Budget Extract	Budget 2014 \$'000
Subdivision Plan	85
Development Advertising & Signs	130
Development Applications	330
Request Amendment	20

Similarly to Building and Plumbing Fees, revenue from Planning Fees varies with economic activity actual results are currently projected to be slightly less than the budget estimates. Fees have generally been set to increase around 4%.

18.1 Council Fees - 2014/15 Financial Year...(Cont'd)

Environmental Services (lines 88 to 128)

Budget Extract	Budget 2014 \$'000
Septic Tanks	4
Health Infringements	5
Immunisation	45
Food/Public Health	11
General Licences	154

Fees, subject to rounding, have generally moved in line with 4%. Current trends are that revenue from Septic Tanks and Health Infringements will be slightly down and Immunisation and General Licences slightly up.

By Laws (lines 129 to 177)

Budget Extract	Budget 2014 \$'000
Dog Licences	185
Outdoor Dining	33
Front of Shop Modules	2

Fees, subject to rounding, have generally moved in line with 4%. Current trends are that revenue is in line with budget estimates. An annual fee for the renewal of portable signs permits has been introduced.

Community Development (line 178))

18.1 Council Fees - 2014/15 Financial Year...(Cont'd)

Facilities Management and Governance Services

Parking (lines 179 to 225)

Budget Extract	Budget 2014 \$'000
Off Street	2,520
On Street	2,119

Carr Villa Cemetery and Crematorium (lines 226 to 281)

Budget Extract	Budget 2014 \$'000
Cremations	209
Plaques and Vases	84
Preservation of Ashes	161
Burials	250
Plaques and Vases	84
Pre-Purchase of Land	46

The Carr Villa Cemetery and Crematorium is operating a significant operating deficit (\$0.35m) with annual capital funding requirements of \$0.12m. Thus this regional non-core operation is costing Launceston ratepayers approximately \$0.475m per annum. Significant fee increases are proposed for a number of years to reduce this deficit.

Lilydale Cemetery (lines 282 to 295)

Fees are consistent with those charges at Carr Villa.

18.1 Council Fees - 2014/15 Financial Year...(Cont'd)

Launceston Aquatic (lines 296 to 476)

Budget Extract	Budget 2014 \$'000
Aquatic	
Membership and Passes	300
Admissions	797
Aquatic Education	728
Programs	44
Facility Hire	312
Health and Fitness	
Membership	81
Programs	175

Aurora Stadium and Inveresk Precinct

Budget Extract	Budget 2014 \$'000
Inveresk Precinct	13
Aurora Stadium	72

Fees are determined by YPIPA.

Corporate Services

Finance (Line 499) - Possible New Fee - Credit Card Surcharge

The Council incurs significant costs (merchant fees) related to the use of credit cards to pay for rates and other charges.

The Council has not as yet determined whether to apply a credit card surcharge and so the proposed fee of 0.50 percent has been set on the basis of "if applied". The direct cost to the Council is 0.47 percent. This provides the Council with the flexibility to consider this during the year.

The cost of merchant fees is estimated to be \$60,000 for the 2013/14 financial year.

18.1 Council Fees - 2014/15 Financial Year...(Cont'd)

Three Tasmanian Councils that have fees use percentage rates from 0.65 percent to 1.00 percent. Although not widely used interstate where applied fees ranged from 0.40 percent to 1.00 percent.

Legal and Secretariat (Lines 500 - 501)

Incidental costs associated with the provision of copies of agendas and meeting recording (Lines 499 to 500).

Infrastructure Services

Incidental costs associated with the provision of services and information (Lines 502 to 539).

Waste Centre and Transfer Stations (Lines 540 to 589)

Waste Transfer Station

Budget Extract	Budget 2014 \$'000
Nunamara	3
Lilydale	11

Launceston Waste Centre

Budget Extract	Budget 2014 \$'000
Daily Takings	721
Collection Contract #1	2,060
Collection Contract #2	885
Other Trade	989

Council should note that a further report in the second quarter 2014/2015 will be presented for approval to allow implementation of a weight based fee system and moving to sustainable fees for commercial customers over 2 years and domestic customers over 8 years.

18.1 Council Fees - 2014/15 Financial Year...(Cont'd)

Parks and Recreation (lines 590 to 685)

The cost of administering and collecting some of the Parks and Recreation Fees exceeds the revenue received.

Fee increases in line with the baseline index of 4% with the exception of sportsground lighting which has also increased significantly to reflect the improved service and the cost of providing the facility.

Queen Victoria Museum and Art Gallery (lines 686 to 807)

Budget Extract	Budget 2014 \$'000
Fees	83

Fee increases in line with the baseline index of 4%.

ECONOMIC IMPACT:

The net economic impact to the community is considered to be marginal as expenditure is switched to cover the increased fees. However, there is some impact as discretionary expenditure is switched to cover these fees.

ENVIRONMENTAL IMPACT:

The extent to which some fee changes impact behaviour through reduction in waste disposal or increased use of public transport, there is likely to be a positive environmental impact.

18.1 Council Fees - 2014/15 Financial Year...(Cont'd)

SOCIAL IMPACT:

The impact on household's budgets has the potential to have some impact but this is considered to be marginal given the spread of the impact of fees across the broader community.

STRATEGIC DOCUMENT REFERENCE:

Priority Area 5: Governance Services

Goal: Engaging our community and delivering responsible management.

5.4: Ensure the City is managed in a financially sustainable manner.

BUDGET & FINANCIAL ASPECTS:

As per report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Michael Tidey; Director Corporate Services

ATTACHMENTS:

1. Proposed Fees (distributed separately)
-

18.2 Proposed 2014/15 Budget**FILE NO:** SF6082**AUTHOR:** Paul Gimpl (Manager Finance)**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

The Council considers the approval of the release for public comment of the 2014/15 proposed budget.

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 7 April 2014 - *Draft Budget presented*

RECOMMENDATION:

That Council -

1. Approves the release of the attached 2014/15 Proposed Statutory Estimates including the proposed budget.
 2. Invites submissions from the community on the 2014/15 proposed budget.
 3. Determines to close the submissions period at 12.00 noon on 9 May 2014.
 4. Determines to consider submissions at its SPPC meeting on 19 May 2014.
 5. Determines to set aside time on 19 May 2014 at the SPPC meeting to receive any presentations in support of written submissions.
 6. Notes that the Council meeting of 10 June 2014 is the intended date on which the rate will be set.
-

REPORT:

The Council has determined to initiate a community consultation process prior to the final determination of the annual budget and rating resolution. This process involves the Council formally proposing a budget to the community for comment.

The proposed Statutory Estimates document includes the budget and supporting information. The recommendation is to authorise the release of this document to the community for the consultation period.

18.2 Proposed 2014/15 Budget...(Cont'd)

The proposed structure of the community information and consultation process is:

- | | |
|---------------|--|
| 28 April 2014 | Council resolves to approve the release of the proposed statutory estimates for comment.
Two week period for comment. |
| 9 May 2014 | Submissions close at 12.00 noon. |
| 19 May 2014 | Submissions to be presented to aldermen for consideration. |
| 10 June 2014 | Council formally adopts the 2014/2015 budget.
Council determines rating resolution. |

In previous years a public information session has been held at the Town Hall however attendance at these meetings has been low. Given the process conducted during January and February and the opportunity to comment on the proposed budget the meeting has been discontinued.

ECONOMIC IMPACT:

Council has a significant economic impact in the region through its revenue raising and spending.

ENVIRONMENTAL IMPACT:

The budget contains specific projects and ongoing programs to improve environmental outcomes.

SOCIAL IMPACT:

The budget contains specific projects and ongoing programs to improve social outcomes.

STRATEGIC DOCUMENT REFERENCE:

Priority Area 5: Governance Services
5.4 Ensure the City is managed in a financially sustainable manner

18.2 Proposed 2014/15 Budget...(Cont'd)

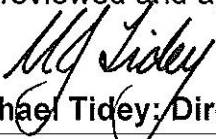
BUDGET & FINANCIAL ASPECTS:

As per the estimates.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Michael Tidey, Director Corporate Services

ATTACHMENTS:

1. Proposed Statutory Estimates (distributed separately)
-

20 URGENT BUSINESS

That Council pursuant to Clause 8(6) of the Local Government (Meeting Procedures) Regulations 2005,

21 INFORMATION / MATTERS REQUIRING FURTHER ACTION

Nil

22 CLOSED COUNCIL ITEM(S)**22.1 Report Launceston Aquatic Centre****FILE NO:** SF5963**AUTHOR:** Rod Sweetnam (Director Facilities Management) and Paul Gimpl (Manager Finance)**DIRECTOR:** Rod Sweetnam (Director Facilities Management)

DECISION STATEMENT:

To inform council of actions taken, and to reaffirm a pricing structure.

PREVIOUS COUNCIL CONSIDERATION:

N/A

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with Section 15(2)(h) of the Local Government (Meeting Procedures) Regulations 2005, which permits the meeting to be closed to the public for business relating to the following: -

- (c) contracts for the supply and purchase of goods or services;
 - (h) as it concerns matters relating to actual or possible litigation taken by or involving Council or an employee of Council.
-

THIS ITEM IS TO BE DEALT WITH IN CLOSED COUNCIL.

23 MEETING CLOSURE
