



LAUNCESTON CITY COUNCIL

COUNCIL AGENDA

**COUNCIL MEETING
MONDAY 23 JUNE 2014**

LAUNCESTON CITY COUNCIL

COUNCIL AGENDA

Monday 23 June 2014

Notice is hereby given that the Ordinary Meeting of the Launceston City Council will be held at the Council Chambers -

Date:

Time: 1.00 pm

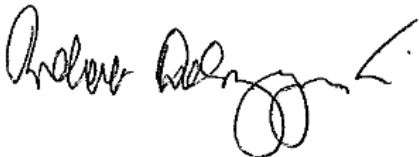
Section 65 Certificate of Qualified Advice

Background

Section 65 of the Local Government Act 1993 requires the General Manager to certify that any advice, information or recommendation given to council is provided by a person with appropriate qualifications or experience.

Declaration

I certify that persons with appropriate qualifications and experience have provided the advice, information and recommendations given to Council in the agenda items for this meeting.



Robert Dobrzynski
General Manager

LAUNCESTON CITY COUNCIL

COUNCIL AGENDA

Monday 23 June 2014

ORDER OF BUSINESS

Item No	Item	Page No
1	OPENING OF MEETING - IN ATTENDANCE AND APOLOGIES	1
2	DECLARATION OF PECUNIARY INTERESTS	1
3	CONFIRMATION OF MINUTES	1
4	DEPUTATION	1
5	ANSWERS FROM PREVIOUS PUBLIC AND ALDERMEN'S QUESTION TIME	1
6	PUBLIC QUESTION TIME	1
8	ANNOUNCEMENTS BY THE MAYOR	2
8.1	Mayor's Announcements	2
9	ALDERMEN'S/DELEGATES' REPORTS	3
10	QUESTIONS BY ALDERMEN	3
11	COMMITTEE REPORTS	4
11.1	Pedestrian & Bike Committee Meeting - 3 June 2014	4
11.2	Cataract Gorge Advisory Committee Report 4 June 2014	6
12	PETITIONS	8
13	NOTICES OF MOTION - FOR CONSIDERATION	9
13.1	Notice of Motion - Alderman Armitage - Health Services Northern Tasmania	9
15	FACILITIES MANAGEMENT	12
15.1	Super Tuesday Parking Trial Agenda Item	12

LAUNCESTON CITY COUNCIL

COUNCIL AGENDA

Monday 23 June 2014

17	INFRASTRUCTURE SERVICES	15
17.1	Proposed Street Names - Jinglers Drive, Bevel Court and Ebba Place	15
17.2	Concessional Entry to Council's Waste Disposal Facilities	19
17.3	Reimagining Cataract Gorge - Project Brief	25
18	CORPORATE SERVICES	32
18.1	TasWater - Owners Representatives Briefing Frequency	32
19	GENERAL MANAGER	35
19.1	Coat of Arms and LCC logo - Request for use in publication	35
19.2	Macquarie House Innovation Hub Project	37
20	URGENT BUSINESS	41
21	INFORMATION / MATTERS REQUIRING FURTHER ACTION	41
22	CLOSED COUNCIL ITEM(S)	42
22.1	Leave of Absence Application - Alderman	42
22.2	Report from General Manager's Contract and Performance Review Committee	43
22.3	Personnel Matter	44
23	MEETING CLOSURE	45

1 OPENING OF MEETING - IN ATTENDANCE AND APOLOGIES

2 DECLARATION OF PECUNIARY INTERESTS

3 CONFIRMATION OF MINUTES

RECOMMENDATION:

1. That the Minutes of the meeting of the Launceston City Council held on 10 June 2014 be confirmed as a true and correct record.
2. That the Minutes of the meeting of the Launceston City Council held on 10 June 2014 in closed session be confirmed as a true and correct record.

4 DEPUTATION

Nil

5 ANSWERS FROM PREVIOUS PUBLIC AND ALDERMEN'S QUESTION TIME

Nil

6 PUBLIC QUESTION TIME

8 ANNOUNCEMENTS BY THE MAYOR

8.1 Mayor's Announcements

FILE NO: SF2375

Friday 13 June

Attended official opening of Lola Greeno: Cultural Jewels, Living Treasures Exhibition (QVMAG)

Saturday 14 June

Officiated at Harvest Market launch of new public toilet
Officiated at Launceston Ten Pre-Race Dinner event
Attended Tassie Hawks Official Gala Dinner

Monday 16 June

Officiated at Rotary Club of Central Launceston meeting

Wednesday 18 June

Attended forum re; Federal Budget/Implications for UTAS

Thursday 19 June

Attended Staff Recognition & Farewell Function (Remount Road)

Friday 20 June

Attended Legal Aid Commission of Tasmania event

Saturday 21 June

Attended Moonbeam Gala event

9 ALDERMEN'S/DELEGATES' REPORTS

10 QUESTIONS BY ALDERMEN

11 COMMITTEE REPORTS**11.1 Pedestrian & Bike Committee Meeting - 3 June 2014****FILE NO:** SF0618**AUTHOR:** Julie Tyres (Administration Officer - Road Assets)**DIRECTOR:** Harry Galea (Director Infrastructure Services)

DECISION STATEMENT:

To receive and consider reports from the Pedestrian & Bike Committee.

RECOMMENDATION:

That the Council receive the report from the Pedestrian & Bike Committee Meeting held on 3 June 2014.

REPORT:

- Joint meeting between Pedestrian & Bike Committee, TBUG (Tamar Bike User Group), DIER and West Tamar Council representatives re on-road and off-road infrastructure issues between West Tamar Council and LCC being organised.
 - Pedestrian & Bike Committee to look at innovative ways to address the vulnerable road user issues between Trevallyn Rd and the Margaret St intersection with a focus on pedestrian safety and crossing points.
 - Pedestrian & Bike Committee to request briefing from City Heart Project Manager on how the PBC might be involved in consultation on the strategy.
 - Pedestrian & Bike Committee to follow-up with the Tasmanian Turf Club re the Inveresk Rocherlea Trail project and ongoing discussion regarding issues involving the dam and attendant bridge work required.
-

11.1 Pedestrian & Bike Committee Meeting - 3 June 2014...(Cont'd)

- The use and issues around Zebra Crossings to be re-examined by the Pedestrian & Bike Committee in the lead-up to the GLP work on the City Heart project in particular.

ECONOMIC IMPACT:

The increasing use of non-motorised transport, such as bikes and walking, will provide a net positive economic benefit.

ENVIRONMENTAL IMPACT:

Promoting travel by bicycle reduces the negative impacts of motorized transport and the use of finite fuel resources.

SOCIAL IMPACT:

Increasing opportunities for travel by bicycle will improve access to employment, schools and other services.

STRATEGIC DOCUMENT REFERENCE:

Goals that are considered relevant from the Cycling Strategy are:

- Goal 2.1 - Facilitate a sustainable approach to enhance access to and within the municipality.
- Goal 3.4 - Provide and promote safe city environment.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Harry Galea: Director Infrastructure Services

11.2 Cataract Gorge Advisory Committee Report 4 June 2014**FILE NO:** SF0839**AUTHOR:** Andrew Smith (Parks and Recreation Manager)**DIRECTOR:** Harry Galea (Director Infrastructure Services)

DECISION STATEMENT:

To receive and consider a report from the Cataract Gorge Advisory Committee.

RECOMMENDATION:

That the Council receive the report from the Cataract Gorge Advisory Committee meeting held on 4 June 2014.

REPORT:

1. Cataract Gorge Project Brief
The reimagining Cataract Gorge Project brief was reviewed by the committee with few amendments as outlined in a separate report to Council at this meeting. The changes in the brief included references to:
 - documenting a strategic report rather than architectural blueprint
 - to include two additional stakeholders
 - seeking comment from the Cataract Gorge Advisory Committee at relevant hold points
 2. Stone Shelter Design Update
The plans were readvertised on the 25 May 2014 with a closing date of the 3 June 2014 with no representations. GHD will be finalising the assessment.
 3. Signage
Council officers presented the concept of the new information sign. Committee discussed and endorsed the concept.
 4. Basin Car Park Design
An updated plan was presented showing the new line markings and parking signs which will soon be installed.
-

11.2 Cataract Gorge Advisory Committee Report 4 June 2014...(Cont'd)

ECONOMIC IMPACT:

N/A

ENVIRONMENTAL IMPACT:

N/A

SOCIAL IMPACT:

N/A

STRATEGIC DOCUMENT REFERENCE:

N/A

BUDGET & FINANCIAL ASPECTS:

Nil

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Harry Galea: Director Infrastructure Services

12 PETITIONS

Nil

COUNCIL AGENDA

Monday 23 June 2014

13 NOTICES OF MOTION - FOR CONSIDERATION

13.1 Notice of Motion - Alderman Armitage - Health Services Northern Tasmania

FILE NO: SF5547 / SF0125

AUTHOR: Alderman Armitage

GENERAL MANAGER: Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To consider a Notice of Motion from Alderman Armitage

PREVIOUS COUNCIL CONSIDERATION:

N/A

RECOMMENDATION:

That the Mayor write to the Health Minister Michael Ferguson and the State Government to express the Council's serious concern that changes may be made reducing the current 3 THO structure to 1 THO that could in turn negatively affect the delivery of health services in Northern Tasmania. The Council further request confirmation that northern health and the Launceston General Hospital will retain its autonomy and not be penalised for its efficiencies.

REPORT:

Background information provided by Alderman Armitage:

I have concerns that the combination of the Integrity report on the Royal Hobart Hospital and North West Regional Hospital problems, the \$27 million Federal cut in health funding, the Commission on Delivery of Health Services in Tasmania report, and the report by health policy analyst Martyn Goddard may create a perfect storm for the state government and that they will not be able to resist making serious structural changes to appear responsive.

It is important to note that the Commission on Delivery of Health Services in Tasmania report did not suggest structural change at this time.

13.1 Notice of Motion - Alderman Armitage - Health Services Northern Tasmania...(Cont'd)

The report states “while ensuring the most appropriate structure and configuration of a health system and its methods of service delivery is undoubtedly important, we are of the view that implementing major structural changes in response to perceived deficiencies will not provide a cure all, particularly when underlying issues of governance remain unaddressed. Footnote 84 *As noted in the final report of the mid Staffordshire NHS Foundation Trust Public Inquiry “system or structural change is not only destabilising but it can be counterproductive in giving the appearance of addressing concerns rapidly while in fact doing nothing about the really difficult issues which will require long term consistent management”*. It is partly for this reason that we are not recommending another round of structural change at this time. However, we have identified several governance issues within Tasmania’s health system, many of them longstanding which require resolution.”

Obviously some changes do need to occur, and with collaboration between the three THOs there are savings to be made. The THO structures came into effect on July 1, 2012 and reforming such a complex structure after only 2 years is likely to add confusion and disruption with no guarantee of positive outcome or efficiency.

THO North is generally doing very well, meeting most KPIs and they have a plan in place to meet those they are not currently meeting.

So, why would we put this all at risk by placing all under one THO or back under DHHS.

When the Launceston General Hospital was under DHHS they were not delivering a balanced budget or achieving the same outcomes that they are now. By all accounts, under the current THO system, the LGH is doing very well.

Unfortunately if you combine services, history tells us resources will go to where the problems are. No one is saying that savings can’t be made by collaboration, particularly in the areas of payroll, IT and perhaps HR, but it is essential that each region retains its autonomy. It is also essential that communities and clinicians have a say in how their hospitals are run.

A local hospital network or THO with clinician and consumer input, devolves the decision making process to the locals rather than having it prescribed by a distant bureaucracy. Local clinicians are community representatives and are best informed as to the needs of their community as well as how and where to provide it.

This is not about being parochial, this is about local responsiveness to local need and accepting that there is an appropriate role for statewide and planned service delivery models including collaboration and communication.

COUNCIL AGENDA

Monday 23 June 2014

13.1 Notice of Motion - Alderman Armitage - Health Services Northern Tasmania...(Cont'd)

The State naturally falls into three population centres and each has significantly different challenges in healthcare delivery, so it is therefore imperative that we have a local model in the south, a local model in the north west and a local model in the north.

Officer Comments

For determination by Council no comment required.

STRATEGIC DOCUMENT REFERENCE:

N/A

BUDGET & FINANCIAL ASPECTS:

N/A

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Robert Dobrzynski: General Manager

COUNCIL AGENDA

Monday 23 June 2014

DIRECTORATE AGENDA ITEMS

15 FACILITIES MANAGEMENT

15.1 Super Tuesday Parking Trial Agenda Item

FILE NO: SF0530

AUTHOR: Andrew Frost (Manager Parking Operations and Carr Villa Memorial Park)

DIRECTOR: Rod Sweetnam (Director Facilities Management)

DECISION STATEMENT:

To obtain approval to conduct a trial for free parking in the multi-storey car parks managed by Launceston City Council (LCC).

PREVIOUS COUNCIL CONSIDERATION:

Strategic Planning and Policy Workshop 16 June 2014

RECOMMENDATION:

1. That Council trials free parking between 1.00pm and 6.00pm each Tuesday afternoon in the Paterson East, West and Elizabeth Street car parks for three months commencing 01 July 2014.
 2. That Cityprom be encouraged to promote retailing activities in the city to encourage visitation to the CBD shopping precinct and capitalise on this LCC initiative; and
 3. That Council undertake an advertising campaign to promote to the public and business operators this initiative and the already existing discounted parking options provided by Council in the Central Business District (CBD).
-

REPORT:

Approaches have been made to Council from representatives of Cityprom to investigate parking initiatives to increase motorist visitations to the CBD. Council officers have investigated a number of options and, in consultation with representatives from Cityprom, recommend that free parking be trialled in the off street multi-storey car parks on Tuesday afternoon for three months from 1 July 2014. The hours the free parking should operate are between 1.00pm - 6.00pm. Evidence indicates this is traditionally the quietest period for motorists visiting the CBD during a normal week.

15.1 Super Tuesday Parking Trial Agenda Item...(Cont'd)

The advantages of this trial are that it is simple to implement and it can be evaluated against data from corresponding periods to ascertain its effectiveness. The disadvantage of the trial is that it will cost LCC \$33,000 in foregone revenue.

Cityprom have verbally agreed to promote retailing activities in the city to encourage visitors to the CBD shopping precinct and capitalise on the LCC initiative of providing free parking in the City.

Council will provide support for the trial by contributing \$3,000 in funds towards advertising this parking initiative and the discounted parking that are already in place as follows:

- Free parking for pensioners who reside in the Launceston City municipality (3 hours per week);
- A free parenting facility at the Paterson West car park;
- The FREE Tiger Bus;
- Free parking 3.30pm – 5.30pm (daily) in the multi-storey car parks;
- Free parking on Saturday afternoons in most on street parking spaces;
- Free parking on Sundays and Public Holidays (on street parking);
- Free motorcycle parking in CBD.; and

For all of the above, costs and forgone revenue equate to approximately \$1 million.

Council will also forgo approximately \$33,000 in revenue for the Super Tuesday Parking Trial initiative. All current parking initiatives will be continued during the trial.

ECONOMIC IMPACT:

This trial may have a positive economic impact if it attracts more visitors to the CBD.

ENVIRONMENTAL IMPACT:

This trial will not have an adverse environmental impact.

SOCIAL IMPACT:

This trial will not have an adverse social impact.

15.1 Super Tuesday Parking Trial Agenda Item...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

N/A

BUDGET & FINANCIAL ASPECTS:

This trial will include an advertising expense of approximately \$3,000 and foregone revenue of approximately \$33,000.


The Director Corporate Services:

The council at its last meeting adopted the Statutory Estimates for the year ending 30 June 2015. Additional revenue from other areas or operational savings will need to be made to accommodate this proposal.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Rod Sweetnam: Director Facilities Management

COUNCIL AGENDA

Monday 23 June 2014

17 INFRASTRUCTURE SERVICES

17.1 Proposed Street Names - Jinglers Drive, Bevel Court and Ebba Place

FILE NO: DA0225/2013; DA0422/2013; SF0621

AUTHOR: Sonia Smith (Engineering Officer - Development)

DIRECTOR: Harry Galea (Director Infrastructure Services)

DECISION STATEMENT:

To approve three new street names for urban streets in Kings Meadows.

PREVIOUS COUNCIL CONSIDERATION:

Council Item 17.4 - 10 June 2014

Council deferred item to clarify and confirm sole use of the name Jinglers Drive.

RECOMMENDATION:

That pursuant to the provisions of the *Local Government (Highways) Act 1982* and *Survey Co-ordination Act 1944* Council resolves to approve:

1. The name Jinglers Drive for the new urban road off Techno Park Drive
 2. The name Bevel Court for the new urban road off Jinglers Drive
 3. The name Ebba Place for the new urban road off Jinglers Drive
-

REPORT:

Council issued two permits for the subdivision of land to the south of the land identified as Techno Park in multiple stages. The two permits have been enacted concurrently and result in the construction of three new streets.

The developer has proposed the name Jinglers Drive for the new street off Techno Park Drive given the proximity to Jinglers Creek and the unnamed creek which flows through the site, discharging to Jinglers Creek.

The developer has proposed the name Bevel Court for the new cul de sac off Jinglers Drive, serving 15 lots.

17.1 Proposed Street Names - Jinglers Drive, Bevel Court and Ebba Place...(Cont'd)

The developer has proposed the name Ebba Place for the cul de sac in Stage 2 which provides frontage to 6 lots. The proposed name is to recognise a former employee who has undertaken civil design work on many projects within Launceston, including this current subdivision.

Infrastructure Services have completed the appropriate due diligence with the neighbouring councils, the Nomenclature Board and internal comparison with existing street names to minimise any confusion between the new street names and existing street names. There are no streets within Launceston that uses the word "Jinglers" or similar sounding name.

ECONOMIC IMPACT:

This decision has no economic impact.

ENVIRONMENTAL IMPACT:

This decision has no environmental impact.

SOCIAL IMPACT:

This decision has no social impact.

STRATEGIC DOCUMENT REFERENCE:

The goal within Council's Strategic Plan (2008-2013) which is considered relevant is:

Goal 2.1 - Facilitate a sustainable approach to enhanced access to and within the municipality

BUDGET & FINANCIAL ASPECTS:

N/A

17.1 Proposed Street Names - Jinglers Drive, Bevel Court and Ebba Place...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.

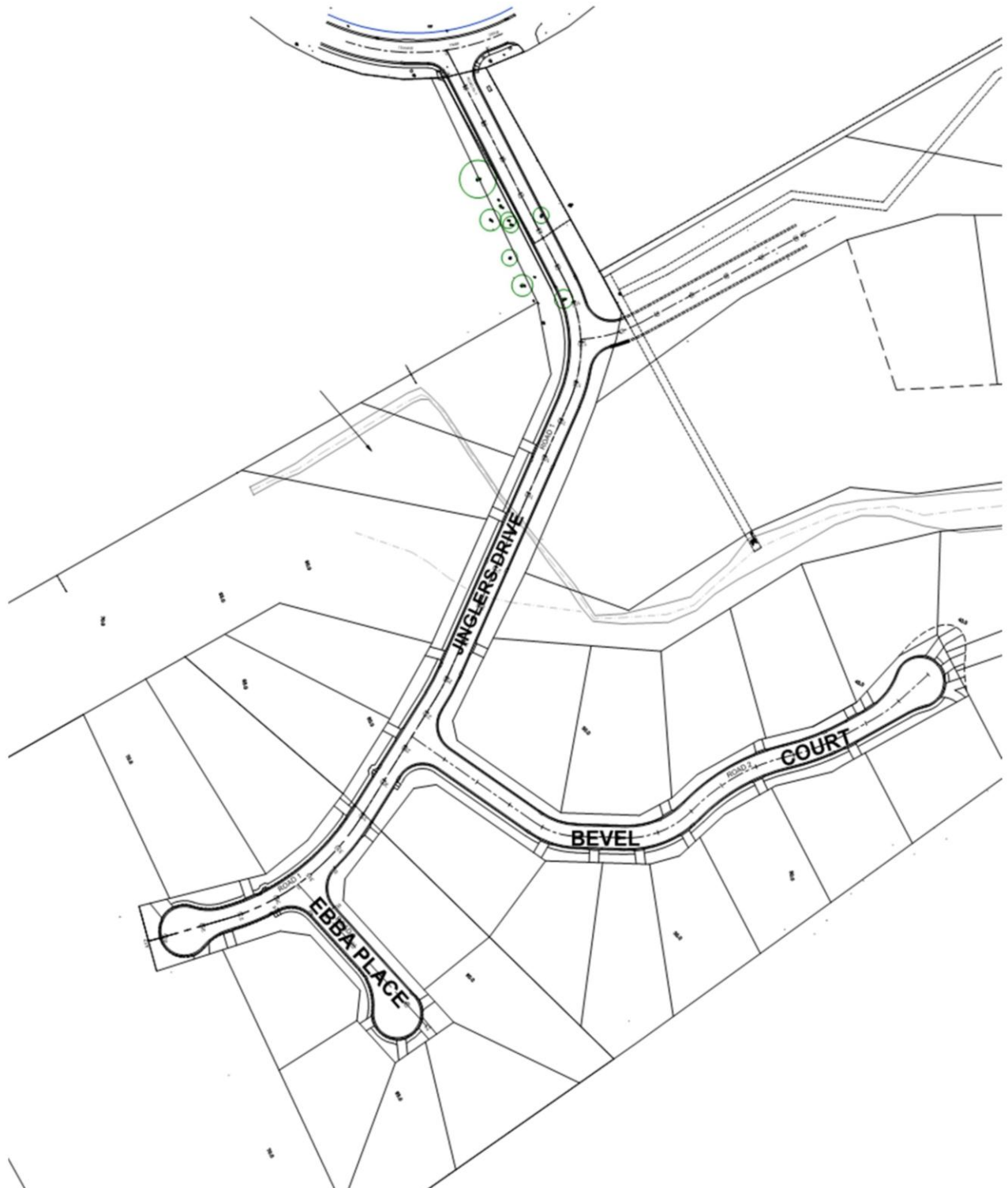


Harry Galea: Director Infrastructure Services

ATTACHMENTS:

1. Location plan: Proposed road names - Jinglers Drive, Bevel Court and Ebba Place
-

Location plan: Jinglers Drive, Bevel Court and Ebba Place



17.2 Concessional Entry to Council's Waste Disposal Facilities

FILE NO: SF0628

AUTHOR: Regan East (Waste Management Officer) & Michelle Ogulin (Senior Waste Management Officer)

DIRECTOR: Harry Galea (Director Infrastructure Services)

DECISION STATEMENT:

To determine the value of concessions to approved charitable organisations for waste disposal to the Launceston Waste Centre for the 2014/15 financial year.

PREVIOUS COUNCIL CONSIDERATION:

Item 17.2 - Council meeting 24 June 2013 - to determine the value of concessions for 2013/2014

RECOMMENDATION:

That Council, in respect of clause 4(e) of the 'Concessional Entry to Council's Waste Disposal Facilities' policy (12-PI-014), approves the organisations and concessional entry values for the financial year 2014/15, as shown in Table 1.

Table 1: 2014/15 recommended concessional entry values

Organisation name	2014/15 recommendation
Cancer Council of Tasmania	\$50
Connections Op Shop Inc.	\$400
Door of Hope Christian Church	\$500
Launceston Benevolent Society Inc.	\$500
Launceston City Mission	\$20,050
Launceston Legacy Inc.	\$100
Lions Club of Kings Meadows	\$120
Many Hands (Door of Hope Christian Church)	Nil
New Horizons Club Inc.	\$100
Northern Occupational Support Services - Bluegum	\$1,400
Northern Suburbs Community Centre Inc.	\$300
PCYC	\$120

17.2 Concessional Entry to Council's Waste Disposal Facilities...(Cont'd)

Organisation name	2014/15 recommendation
RSPCA Tasmania (Launceston Branch)	\$800
Salvos Store	\$2,620
The Salvation Army Property Trust (Launceston)	\$50
Self Help Workplace	\$3,400
St Michaels Association	\$300
St Vincent de Paul Society	\$4,000
Veterans Support Group	\$500
Worldview Centre for Intercultural Studies	\$50
	\$500
TOTAL	\$35,620

REPORT:

Introduction:

This is the fifth year that Council has advertised and received applications for *Concessional Entry to Waste Disposal Facilities*. Advertisements were placed in the Examiner newspaper every Saturday for four consecutive weeks from 12 April 2014 to 3 May 2014. Application forms were also forwarded to approved 2013/2014 concessional entry holders. The application period was open for four weeks.

The proposed budget amount for 2014/15 is \$35,628 and is decreased from \$41,000 in 2013/14. Council is currently in an environment where there is a need to reduce operational expenditure and it is reasonable that this program has been decreased compared to previous years. However, the budget allocation still provides significant financial benefit to those organisations that applied based on their average spend over the preceding years.

17.2 Concessional Entry to Council's Waste Disposal Facilities...(Cont'd)

Policy Details:

The policy requires organisations to meet tests in order to be deemed "charitable" and to be considered for a subsidy to offset their waste disposal charges at the Launceston Waste Centre. The "charitable" test can be satisfied in one of two ways – either by providing an ATO Exemption Certificate or by proving community and charitable benefit. Table 2 shows the applications received together with their nominated subsidy. Each of the charities listed meets the "charitable" test required by Council.

The assessment was completed by the City Services Supervisor, Barry Pickett, the Waste Management Officer, Regan East, and endorsed by the Community Grants Committee on 2 June 2014.

Application Assessment:

The first step in the assessment was confirming each organisation's "charitable" status against the two 'tests'. The policy automatically accepts organisations where an *ATO Exemption Certificate* is provided. This certificate also has to comply with the "public benevolent institution" classification. Organisations claiming the alternative test are required to provide proof of community good and community benefit. All organisations must be non-government. Additionally, the Australian Charities and Not-for-profits Commission (www.acnc.gov.au) was used to verify the status of several organisations.

Table 2 shows the value of each applicant's claim in previous years and the recommended amount for financial year 2014/15.

The Committee considered the reasonableness of the claims for financial year 2014/15 based on the previous history of the organisation, the percentage of approved claim used in 2013/14 and in previous years, and the description of the charitable activity proposed for the coming year. Given that the value of the total claims exceeded the proposed budget, and to ensure that the total budget limit is not exceeded, it was necessary for the Committee to recommend a reduction where the claims significantly differed from the value of waste disposed in the 13/14 year (based on claims processed as at 25 March 2014) and in the preceding years. The results of this assessment are shown in Table 2.

17.2 Concessional Entry to Council's Waste Disposal Facilities...(Cont'd)

Table 2: Results of 14/15 concessional entry assessment

Organisation Name	2011/12 actual expenditure	2012/13 actual expenditure	2013/14 YTD expenditure (to 25 March 2014)	2014/15 request	Average spend 11/12-13/14	2014/15 recommendation
Anglicare Tasmania Inc.	\$852	\$806	\$124	No application	\$594	N/A
Cancer Council of Tasmania	\$16	\$117	\$12	\$150	\$49	\$50
Connections Op Shop Inc.	\$451	\$349	\$397	\$500	\$399	\$400
Door of Hope Christian Church * (see note)	\$282	\$499	\$525	\$600	\$435	\$500
Fusion Home Support	\$524	\$728	\$349	No application	\$534	N/A
Launceston Benevolent Society Inc	\$374	\$577	\$505	\$800	\$485	\$500
Launceston City Mission	\$15,052	\$19,738	\$19,070	\$22,000	\$17,954	\$20,050
Launceston Legacy Inc	\$119	\$92	\$79	\$250	\$96	\$100
Lions Club of Kings Meadows	\$151	\$88	\$99	\$120	\$113	\$120
Many Hands (Door of Hope Christian Church) * (see note)	No application	No application	\$186	\$350	\$62	Nil
New Horizons Club Inc.	\$70	\$67	\$97	\$150	\$78	\$150
Northern Occupational Support Service - Bluegum	\$2,119	\$1,538	\$1,070	\$2,500	\$1,576	\$1,400
Northern Suburbs Community Centre Inc.	No application	No application	No application	\$300	\$0	\$300
PCYC	\$86	\$114	\$132	\$1,400	\$111	\$120
RSPCA Tasmania (Launceston Branch)	\$1,089	\$959	\$610	\$1,200	\$886	\$800
Salvos Store	\$3,542	\$2,258	\$2,062	\$4,200	\$2,621	\$2,620
The Salvation Army Property Trust (Launceston)	No application	No application	\$26	\$200	\$9	\$50
Second Bite	No application	No application	\$12	No application	\$4	N/A

* NOTE: The application from Door of Hope Christian Church has been merged with Many Hands (Door of Hope) as the applications are from the same organisation and only one application per organisation is permitted as per the Council policy (12-PI-014).

17.2 Concessional Entry to Council's Waste Disposal Facilities...(Cont'd)

Organisation Name	2011/12 actual expenditure	2012/13 actual expenditure	2013/14 YTD expenditure (to 25 March 2014)	2014/15 request	Average spend 11/12-13/14	2014/15 recommendation
Self Help Workplace	\$3,501	\$3,837	\$2,726	\$3,800	\$3,355	\$3,400
St Michael's Association	\$105	\$1,775	\$263	\$1,000	\$714	\$360
St Vincent de Paul Society	\$3,875	\$4,208	\$3,332	\$4,500	\$3,805	\$4,000
Veterans Support Group	\$500	\$443	\$513	\$550	\$486	\$500
Worldview Centre for Intercultural Studies	\$96	\$11	\$12	\$200	\$40	\$50
Zions Hill Community Care Inc.	\$508	\$178	\$174	\$500	\$286	\$200
TOTAL	\$33,314	\$38,382	\$32,376	\$45,270		\$36,620

The value recommended reflects the proposed 2014/15 budget. The Committee accepted that the value of the concession between groups would vary significantly – given that the size of the candidate organisations varied from small to very large and that the benevolent activities would also vary as widely.

ECONOMIC IMPACT:

No impact is expected to the broader community.

ENVIRONMENTAL IMPACT:

N/A

SOCIAL IMPACT:

The policy treats concessions to charitable organisations as a Community Service Obligation. The fabric of the community is enhanced by the charitable and benevolent work of these organisations.

STRATEGIC DOCUMENT REFERENCE:

The goal within Council's Strategic Plan (2008-2013) which is considered relevant is within Priority Area 3: Social & Economic Environment – *Promoting a healthy, prosperous and positive community.*

17.2 Concessional Entry to Council's Waste Disposal Facilities...(Cont'd)

BUDGET & FINANCIAL ASPECTS:

The draft budget for 2014/15 provides an allowance of \$35,628.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Harry Galea: Director Infrastructure Services

COUNCIL AGENDA

Monday 23 June 2014

17.3 Reimagining Cataract Gorge - Project Brief

FILE NO: SF0839

AUTHOR: Andrew Smith (Parks & Recreation Manager)

DIRECTOR: Harry Galea (Director Infrastructure Services)

DECISION STATEMENT:

To consider a project brief for a review of the Cataract Gorge Reserve facilities.

RECOMMENDATION:

That the Council endorse the project brief "Reimagining Cataract Gorge" (reference ECM doc 3208719) for developing a strategic report on improvements to the Cataract Gorge Reserve and adjacent reserves.

REPORT:

The State Government promised \$200,000 during the 2014 election to make the Cataract Gorge "event ready" and realise the full potential of the reserve.

The Project Brief ([Attachment 1](#)) has been developed from an earlier version prepared in consultation with Tourism Northern Tasmania and it includes the changes recommended by the Cataract Gorge Advisory Committee at its meeting held on 4 June 2014.

The brief identifies three key outcomes for the project:

1. a consultative process to better understand the future needs and aspirations for the Gorge for both residents and visitors;
2. an agreed community vision to guide any development within the reserve and;
3. a strategic report to enable the vision to be realised.

The study area will include the Cliff Grounds, First Basin, Duck Reach, Trevallyn Reserve and the Trevallyn Dam area.

17.3 Reimagining Cataract Gorge - Project Brief...(Cont'd)

The brief outlines a comprehensive process for community engagement with key hold points for formal consideration by Council prior to further progress on the project. The funding is to be provided over a three year time frame and the project brief provides for this staged approach. A key deliverable is getting the reserve ready for future public events suitable for the location.

ECONOMIC IMPACT:

The project will have a positive economic impact by furthering the potential for the Reserve to contribute to the local economy.

ENVIRONMENTAL IMPACT:

The project should have positive environmental impact as any structural changes will be guided by the Cataract Gorge Conservation Plan.

SOCIAL IMPACT:

The project should have a positive social impact by ensuring the community and tourist aspiration for the site are realised.

STRATEGIC DOCUMENT REFERENCE:

Launceston Community Plan Preferred Future Seven: A Prosperous Economy, Strategy Four - continuing to develop & promote the Cataract Gorge as a tourism icon.

BUDGET & FINANCIAL ASPECTS:

The State Government have committed \$200,000 in funding over 3 years.

17.3 Reimagining Cataract Gorge - Project Brief...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Harry Galea: Director Infrastructure Services

ATTACHMENTS:

1. Project Brief "Reimagining Cataract Gorge"
-

Attachment 1.

Project Brief: Reimagining Cataract Gorge

The Tasmanian State Government will provide funding for the Launceston community to realise the 21st Century potential of Cataract Gorge

Purpose of Project

Perhaps the most unique natural feature of Launceston – Cataract Gorge is also the emotional centre of the city for many residents and an astounding discovery for visitors. Recent sporting events and proposed music events have recast the spotlight once again upon the potential of the Gorge for locals and visitors alike.

The Tasmanian State Government has committed funding to realize a renewed vision for the Gorge and an ‘architectural’ approach in planning for developments in this significant and much loved place. This vision needs to recognise that it is a place which has a long history, lasting memories, natural beauty and opportunities to bring new life to the city and region.

A transparent community consultation, feasibility and design process will be undertaken, the project delivery team being a collaboratively of the Launceston City Council, Tourism Northern Tasmania and Parks & Wildlife. This group will involve the community, key public and business stakeholders. This collective, transparent decision making approach is essential in ensuring the character and values of the Gorge are enhanced, while still aligned to the community’s expectations.

For the purposes of this project, the definition of ‘the Gorge’ study area includes; Cliff Grounds, First Basin, Duck Reach, Trevallyn Reserve and Trevallyn Dam reserve areas. This is to ensure the project appreciates not only the overlap of these areas with regard to use, but also the flow-on effect changes in one area can have upon neighbouring reserves.

The project itself has the parameter of focusing on key outcomes:

1. A consultative process to better understand the future needs and aspirations for the Gorge of both residents and visitors to Launceston
2. An agreed vision and terms of reference to guide developments within the Gorge areas
3. A strategic report to enable the agreed vision to be realised.

Background to Development in ‘the Gorge’

The Cataract Gorge has had a long history of community engagement going back at least to the original the 1995 Management Plan. This was then followed by the 2004 Visitor Facilities Project which included extensive marketing research and public consultation. This project included the development of an integrated Facility Development, Interpretation and Business Plan which resulted in the reconstruction of the swimming pool infrastructure, redevelopment of the Café, Basin Car park, new entrance pathway, deck and inclinator. More recently in 2008 a Conservation Management Plan was prepared for the entire Reserve which included extensive

public consultation. This was followed by the development of the Basin Volunteer Centre and establishment of the Cataract Gorge Volunteer Service. In 2011 a feasibility report was prepared by a consultant on the potential for a permanent stage and site suitability assessment for holding major events in the Gorge.

A progression of moderate facility upgrades and improvements over the years have enhanced the functional uses of the Cataract Gorge, but have also created the need review and refresh the vision for the site.

Providing residents and visitors with more engaging ways to enjoy the Gorge will lead to improved social and economic returns to the city, via improved access to key areas of the reserve, more events being held in First Basin and other locations, night-time activity and installations, improved walking and cycling trails and better recreational and soft adventure facilities.

Improved facilities and increased event activity in the Gorge will aid in increasing the length of time visitors stay in the city, generating much needed additional revenues for the hospitality, retail and tourism sectors.

Stakeholder Reference Group & Project Team

A collaborative approach is needed to drive future developments in the Gorge, allowing for greater community ownership and responsibility in directing developments in this the heart of the city.

Given the varied ownership of the reserve areas and the emotive ownership of the Gorge by Launceston residents it is proposed a Stakeholder Reference Group be formed to validate the project team's efforts in delivering upon the project outcomes.

Stakeholder Reference Group would include representation from:

- Cataract Gorge Advisory Committee
- Tourism Northern Tasmania
- Parks & Wildlife
- City prom
- Launceston Chamber of Commerce
- Dept. of Sports & Recreation
- Friends of Trevallyn Reserve
- Cataract Gorge Protection Association Inc
- Department of Economic Development
- Hydro Tasmania
- Aboriginal Community

The project team charged with delivering the project outcomes would include:

- Chairperson - Director Infrastructure Services, Launceston City Council
- Launceston City Council officers responsible for Tourism and the Gorge
- Tourism Northern Tasmania CEO
- Parks & Wildlife Regional Manager

Key Stages of Project

1. Defining the scope of the Project
Core activity:
-

- Establishment of project team to deliver project outcomes
 - Validation of Project Brief, project geographical boundaries, funding and resources
 - Identification of Stakeholder Reference Group membership
 - Initial workshop with Stakeholder Reference Group to confirm the scope of the project
2. Consulting with community and visitors regarding their aspirations
Core activity:
- Procurement of research agency for stages 2,4 and 6 (see table attached)
 - Definition of research approaches and delivery for each stage
 - Community engagement via local media
 - Activation of research processes
 - Delivery of research findings to inform next steps
3. Establishing a draft vision and terms of reference for developments within the Gorge
Core activity:
- Procurement of planning consultancy to guide process
 - Confirmation of vision with Stakeholder Reference Group & Cataract Gorge Advisory Committee
 - Draft vision and terms of reference established – ready for community testing.
4. Consulting with community and visitors to validate vision
- Community engagement via local media
 - Activation of community consultation processes
 - Delivery of feedback and findings to validate vision and terms of reference
5. Defining a blue-print for future core facilities with the Gorge
- Defining a process to seek and select creative interpretations of developments in the Gorge
 - Commissioning city architects /planning agencies to develop creative concepts
 - Project team to shortlist concepts for community consultation
 - Advice on shortlist concepts to be sort from Cataract Gorge Advisory Committee
- ***HOLD POINT - EMC (and then SPPC) review shortlisted concepts before community consultation***
6. Consulting with community and visitors to confirm the ideal future
- Community engagement via local media
 - Activation of community 'judging process' and consultation
 - Delivery of feedback and findings to determine the preferred creative concept for blue-print
7. Confirmation of Strategic Report and inclusion in future planning regarding the Gorge, and within the Greater Launceston Plan
- Advice on final report to be sort from Cataract Gorge Advisory Committee
- ***HOLD POINT - Council to approve Strategic Report prior to implementation***
-

8. Implementation phase commenced
 - Detail design and tendering to Launceston City Council processes
 - Project team to review progress at construction hold points

Project Timeline

Stage	2013/14 (Q4)	2014/15 (Q1)	(Q2)	(Q3)	(Q4)	2015/16 (Q1)	(Q2)	(Q3)
1. Defining the scope of the Project								
2. Consulting with community and visitors								
3. Draft vision and terms of reference								
4. Consulting with community and visitors								
5. Defining a blue-print for core facilities								
6. Consulting with community and visitors								
7. Confirmation of Strategic Report								
8. Implementation of Vision								

Project/Policy Budget

Prior to scoping the project further, budget allocations are pending. Noting State Government funding is committed at \$200,000 and allocated as follows:

	2013/14	2014/15	2015/16	2016/17 onward
Project 1 Public Event 'ready' project		\$50,000	----	
Project 2 Vision and Planning	\$30,000	----	----	
Implementation of Vision		\$60,000 (stage 1)	\$60,000 (stage 2)	Stages 3 +
PROGRESSIVE TOTAL	\$30,000	\$140,000	\$200,000	To be determined

18 CORPORATE SERVICES**18.1 TasWater - Owners Representatives Briefing Frequency****FILE NO:** SF5335 / SF5153**AUTHOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider a suggestion to reduce the frequency of regional meetings.

PREVIOUS COUNCIL CONSIDERATION:

N/A

RECOMMENDATION:

That the Council support the change from quarterly to half yearly meetings as suggested by TasWater.

REPORT:

The attached letter has been received by the Council. TasWater is a corporation with a board that is responsible for its operation and performance. The opportunity exists to receive information and consult with Councils as required. The reduction in the meeting frequency seems appropriate.

ECONOMIC IMPACT:

N/A

ENVIRONMENTAL IMPACT:

N/A

SOCIAL IMPACT:

N/A

18.1 TasWater - Owners Representatives Briefing Frequency...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

N/A

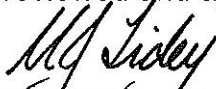
BUDGET & FINANCIAL ASPECTS:

N/A

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Michael Tidey: Director Corporate Services

ATTACHMENTS:

1. Correspondence from TasWater
-

TasWater

TW ref: 14/33173

20 May 2014

Mayor Albert van Zetten
 Launceston City Council
 PO Box 396
 Launceston TAS 7250

FILE No.	SF5335 / SF5153		
EO	OD	Box	
RCV'D 21 MAY 2014		LCC	
Doc No.			
Action Officer	Noted	Replied	
A. van Zetten			

Dear Mayor van Zetten

Pursuant to rule 6.2(a)(i) of the Constitution TasWater must hold two general meetings each year.

In addition, section 23.1 of the Shareholders Letter of Expectations adopted by the Owners on 16 May 2013 requires that the corporation hold quarterly briefing meetings with Owners Representatives in each region, "unless a region requests fewer meetings or elects to join with another region".

At the Owners Representatives Quarterly Briefing held at Moonah on 16 May 2014, the southern Councils proposed that in the future our state-wide meetings include an expanded briefing on matters which would normally be reported on a quarterly basis, and that regional briefings occur twice a year.

Under the proposal from the southern Councils TasWater would continue to provide written reports to Owners on a quarterly basis, and Owners would of course continue to be able to raise any queries with TasWater directly.

The proposal outlined above would ensure that Owners continue to receive relevant information and have the opportunity to question TasWater on its performance, but would minimize the time commitment from Owner Representatives and Council senior executives.

It would be appreciated if the northern and north western Owners representatives could advise if they endorse the change proposed by southern Councils.

Yours sincerely



Miles Hampton
 Chairman

COUNCIL AGENDA

Monday 23 June 2014

19 GENERAL MANAGER

19.1 Coat of Arms and LCC logo - Request for use in publication

FILE NO: SF0156

AUTHOR: Elizabeth Clark (Civic Affairs Coordinator)

GENERAL MANAGER: Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To determine a request to use Council's Coat of Arms and Logo.

PREVIOUS COUNCIL CONSIDERATION:

N/A

RECOMMENDATION:

That approval be given to Dr Carol Freeman to use the Launceston City Council Coat of Arms and the current LCC logo in a revision of the publication "Paper Tiger."

REPORT:

Dr Carol Freeman has requested use of the Launceston City Council Coat of Arms and logo in a revision of her 2010 publication "Paper Tiger - a visual history of the Thylacine". Council's Coat of Arms and logo were not depicted in the first book.

"Paper Tiger - how pictures shaped the Thylacine" will be published by 40° South in 2014.

Section 336 of the Local Government act 1993 states:

1. A council may adopt arms in the form of a badge, crest or flag or a combination of these.
2. A council may display and use the arms in any manner it thinks fit.
3. A person must not use or display the arms of a council without its approval.

It is recommended that Council approves the request to use the Coat of Arms and current logo.

19.1 Coat of Arms and LCC logo - Request for use in publication...(Cont'd)

ECONOMIC IMPACT:

Consideration contained in Report.

ENVIRONMENTAL IMPACT:

Consideration contained in Report.

SOCIAL IMPACT:

Consideration contained in Report.

STRATEGIC DOCUMENT REFERENCE:

LOCAL GOVERNMENT ACT 1993 - SECT 336

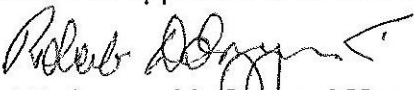
BUDGET & FINANCIAL ASPECTS:

N/A

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Robert Dobrzynski: General Manager

19.2 Macquarie House Innovation Hub Project**FILE NO:** SF5992 / SF2307**GENERAL MANAGER:** Robert Dobrzynski

DECISION STATEMENT:

To consider authorising the General Manager to provide in-principle approval to the Macquarie House Innovation Hub Sub-Committee for the lease of Macquarie House in order to facilitate an application for the Macquarie House Innovation Hub Project to the Commonwealth Government seeking \$3m of funding for the upgrade of Macquarie House and provision of co-working space, professional development and access to high-specification technology.

PREVIOUS COUNCIL CONSIDERATION:

SPPC Deputation - 16 June 2014.

RECOMMENDATION:

That the Council authorises through delegated authority the General Manager to provide in-principle agreement of the Council subject to complying with all necessary legislative requirements, to the Macquarie House Innovation Hub Sub-Committee for a proposal to lease the property known as Macquarie House, in order to facilitate a submission for funding to the Commonwealth by the Sub-Committee, subject to:

- i) Any final consideration of a lease by the Council being contingent on meeting all necessary statutory requirements and the application for funding by the Sub-Committee being successful.
 - ii) The Council approving the proposed governance and management arrangements relating to the Macquarie House Innovation Hub Project.
 - iii) The project funding from the Commonwealth being granted to the Council to manage.
 - iv) The Council approving final design of works on Macquarie House and managing all project works.
-

19.2 Macquarie House Innovation Hub Project...(Cont'd)

- v) The provision of a business case for the project which clearly establishes the demand for and viability of the Macquarie House Innovation Hub.
-

REPORT:

At the Strategic Planning and Policy Committee Meeting held on Monday 16 June 2014 the Council received a deputation from Mr James Riggall and Mr Ian Wright the Chair of the Macquarie House Innovation Hub Sub-Committee. The deputation presented the Innovation Hub Project to Aldermen.

Aldermen would be aware that Macquarie House is in the ownership of Launceston City Council. In order for the Sub-Committee to present an application for funding to the Commonwealth Department of Infrastructure and Regional Development seeking \$3m to refurbish Macquarie House and equip the building, the Council must at the least indicate in-principle support that it will provide a lease of Macquarie House to the Project Governance Group, subject to meeting criteria.

The first step of receiving Commonwealth grant funding involves a value for money and risk assessment by the Commonwealth in relation to the project. It is unlikely the project will pass even a preliminary assessment in terms of value for money and risk assessment if the Council has not indicated its preparedness to seriously consider the provision of a long term lease for the Macquarie House Project site through the provision of in-principle agreement. It would be anticipated that the in-principle agreement provided by the Council should be subject to the project passing the value for money assessment and the establishment of governance arrangements to the satisfaction of the Council. It would also be anticipated that the in-principle agreement would be subject to the Council retaining project management control over the proposed refurbishment of Macquarie House, to ensure the historic integrity of the building is maintained in any works undertaken. This project management control would extend to approval of the design of any works proposed.

The General Manager has consistently indicated to the Sub-Committee members that whilst, following an earlier presentation to an SPPC meeting by Mr James Riggall, the Council expressed views that the project had significant potential, ultimately the viability of the project would rely entirely on the provision of a comprehensive business case.

In order that Alderman may be able to determine the viability of this project utilising an important Council asset such as Macquarie House, the business case provided by the Sub-Committee should incorporate the following elements:

19.2 Macquarie House Innovation Hub Project...(Cont'd)

- A clearly demonstrated indication of demand for the services provided by the project, including commitments to hire space that may be relied upon to verify demand.
- A clear indication of all costs and revenues both from a recurrent and capital maintenance component associated with the annual operation of the project.
- An indication of cash flow arrangements from start-up, growth and maturity phases of the project.
- A clear indication of governance arrangements relating to how decisions will be made and the facility will be managed in the interests of the community.
- A clear risk management assessment to establish the risk profile of the project in its early, middle and late stages.

A draft business case was assessed by the General Manager in late May and comments were provided back to the Sub-Committee regarding a number of areas that required significant work to ensure the efficacy of any document presented. Given the importance of this project, utilising a significant community asset owned by the Council and the potential that any failure to meet recurrent costs may run the risk that the Council is compelled to intervene financially, prompted the General Manager to seek external advice on the draft business case presented. Advice provided by Ruddicks was also forwarded to the Sub-Committee for their attention in redrafting the business plan.

At the time of preparing this report, I have not as yet received a revised business plan from the Macquarie House Innovation Sub-Committee. However I am aware that the Sub-Committee is required to respond to the value for money assessment requirements for information by June 30th, 2014. Accordingly, in the event that the Council does not provide delegated authority to the General Manager in the manner sought in the recommendation at the June 23rd Council Meeting, there will be no further opportunity for the Council to formally indicate its in-principle support to the provision of the lease for Macquarie House in order to facilitate the Sub-Committee meeting the information requirements of the value for money assessment from the Commonwealth to enable the project proposal to proceed.

I shall advise Aldermen of further information received subsequent to the preparation of this report. I shall also have available for Aldermen an assessment of any revised business case proposition from the Sub-Committee by Ruddicks.

This matter is placed for consideration by the Council.

19.2 Macquarie House Innovation Hub Project...(Cont'd)

ECONOMIC IMPACT:

Consideration contained in Report

ENVIRONMENTAL IMPACT:

N/A

SOCIAL IMPACT:

N/A

STRATEGIC DOCUMENT REFERENCE:

Priority Area: 2 Built Environment.

Goals: Managing and enhancing Council and community assets, including buildings, roads and other above and below ground infrastructure.

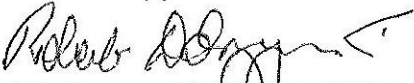
BUDGET & FINANCIAL ASPECTS:

N/A

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Robert Dobrzynski: General Manager

20 URGENT BUSINESS

That Council pursuant to Clause 8(6) of the Local Government (Meeting Procedures) Regulations 2005,

21 INFORMATION / MATTERS REQUIRING FURTHER ACTION

Nil

COUNCIL AGENDA

Monday 23 June 2014

22 CLOSED COUNCIL ITEM(S)

22.1 Leave of Absence Application - Alderman

FILE NO: SF4240

AUTHOR: Liz Lynch (Administration Officer General Manager)

GENERAL MANAGER: Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To seek leave of absence from Council for an Alderman pursuant to S39 of Local Government (Meeting Procedures) Regulations 2005.

PREVIOUS COUNCIL CONSIDERATION:

N/A

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with Section 15(2)(i) of the Local Government (Meeting Procedures) Regulations 2005, which permits the meeting to be closed to the public for business relating to the following: -

(i) as it concerns, application by an elected member for leave of absence.

THIS ITEM WILL BE DEALT WITH IN CLOSED COUNCIL

COUNCIL AGENDA

Monday 23 June 2014

22.2 Report from General Manager's Contract and Performance Review Committee

FILE NO: SF5695/POS0136

AUTHOR: Mayor Albert van Zetten (Chair of General Manager's Contract and Performance Review Committee)

GENERAL MANAGER: Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To consider a report from the General Manager's Contract and Performance Review Committee.

PREVIOUS COUNCIL CONSIDERATION:

N/A

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with Section 15(2)(a) of the Local Government (Meeting Procedures) Regulations 2005, which permits the meeting to be closed to the public for business relating to the following: -

(a) as it concerns personnel matters.

THIS ITEM WILL BE DEALT WITH IN CLOSED COUNCIL

COUNCIL AGENDA

Monday 23 June 2014

22.3 Personnel Matter

FILE NO: SF5547

AUTHOR: Alderman Ted Sands

MAYOR: Albert van Zetten

DECISION STATEMENT:

To consider a Notice of Motion by Alderman Sands.

PREVIOUS COUNCIL CONSIDERATION:

N/A

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with Section 15(2)(a) of the Local Government (Meeting Procedures) Regulations 2005, which permits the meeting to be closed to the public for business relating to the following: -

(a) as it concerns personnel matters.

THIS ITEM WILL BE DEALT WITH IN CLOSED COUNCIL

23 MEETING CLOSURE
