



**LAUNCESTON CITY COUNCIL**

# **COUNCIL MINUTES**

**COUNCIL MEETING  
TUESDAY 11 JUNE 2013**

# LAUNCESTON CITY COUNCIL

COUNCIL MINUTES

Tuesday 11 June 2013

---

Notice is hereby given that the Ordinary Meeting of the Launceston City Council will be held at the Council Chambers -

Date: 11 June 2013

Time: 1.00 pm

---

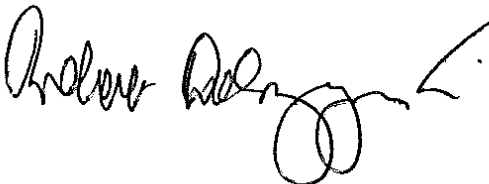
## Section 65 Certificate of Qualified Advice

### Background

Section 65 of the Local Government Act 1993 requires the General Manager to certify that any advice, information or recommendation given to council is provided by a person with appropriate qualifications or experience.

### Declaration

I certify that persons with appropriate qualifications and experience have provided the advice, information and recommendations given to Council in the minutes items for this meeting.

A handwritten signature in black ink, appearing to read 'Robert Dobrzynski', with a stylized flourish at the end.

**Robert Dobrzynski**  
General Manager

---

# LAUNCESTON CITY COUNCIL

COUNCIL MINUTES

Tuesday 11 June 2013

---

**Present: Alderman**

**A M van Zetten (Mayor)  
J D Ball (Deputy Mayor)  
A L Waddle  
A C Peck  
R L McKendrick  
R J Sands  
I S Norton  
R I Soward  
D H McKenzie  
J G Cox  
D C Gibson**

**In Attendance:**

**Mr R S Dobrzynski (General Manager)  
Ms L Jackson (Acting Corporate Secretary)  
Mr D Gray (Committee Clerk/Admin Officer)  
Mrs L Hilkmann (Committee Clerk/Admin Officer)**

**Apologies: Alderman**

**R L Armitage**

---

# LAUNCESTON CITY COUNCIL

COUNCIL MINUTES

Tuesday 11 June 2013

---

## ORDER OF BUSINESS

Item No	Item	Page No
1	OPENING OF MEETING - IN ATTENDANCE AND APOLOGIES	1
2	DECLARATION OF PECUNIARY INTERESTS	1
3	CONFIRMATION OF MINUTES	1
4	DEPUTATION	1
5	ANSWERS FROM PREVIOUS PUBLIC AND ALDERMEN'S QUESTION TIME	2
6	PUBLIC QUESTION TIME	4
6.1	Mr Denis Parker - Council's Policy on concrete batching plans	4
7	ANNOUNCEMENTS BY THE MAYOR	5
7.1	Mayor's Announcements	5
8	ALDERMEN'S/DELEGATES' REPORTS	7
8.1	Ald Peck - No Cityprom Board Meeting	7
8.2	Ald McKendirck - Franklin House	8
8.3	Ald Ball - Future Notice of Motion regarding Heritage buildings in Launceston	9
8.4	Ald Waddle - Mobile Towers in Tasmania	10
9	QUESTIONS BY ALDERMEN	11
9.1	Ald Ball - Mr Denis Barker's public question to Council	11
9.2	Ald Waddle - Lilydale Markets	12

---

# LAUNCESTON CITY COUNCIL

## COUNCIL MINUTES

Tuesday 11 June 2013

---

Item No	Item	Page No
10	<b>COMMITTEE REPORTS</b>	13
10.1	Pedestrian & Bike Committee Meeting 21 May 2013	13
10.2	Strategic Planning and Policy Committee Meeting - 3 June 2013	14
12	<b>PLANNING AUTHORITY</b>	15
12.1	444,448 and 450 Lilydale Road, Underwood - Operate a Level 2 Quarry	15
12.2	304, 306, 308 & 310 Penquite Road, Norwood - Consolidate two titles; Demolish two sheds and two dwellings; Construct and use twenty one multiple dwellings and convert existing church into four multiple dwellings	21
14	<b>DEVELOPMENT SERVICES</b>	34
14.1	Event Incentive - Tour of Tasmania	34
15	<b>FACILITY MANAGEMENT AND GOVERNANCE SERVICES</b>	36
15.1	Annual Plan 2012/13 - Progress Report - period ending 31 March 2013	36
15.2	Launceston Aquatic Fees and Charges 2013 2014	38
16	<b>QUEEN VICTORIA MUSEUM AND ART GALLERY (No Reports)</b>	
17	<b>INFRASTRUCTURE SERVICES (No Reports)</b>	
18	<b>CORPORATE SERVICES (No Reports)</b>	
19	<b>GENERAL MANAGER</b>	47
19.1	ALGA National General Assembly - Form View on Motions Submitted	47
20	<b>URGENT BUSINESS</b>	48

---

# LAUNCESTON CITY COUNCIL

COUNCIL MINUTES

Tuesday 11 June 2013

---

<b>Item No</b>	<b>Item</b>	<b>Page No</b>
21	WORKSHOP REPORT(S)	48
22	INFORMATION / MATTERS REQUIRING FURTHER ACTION	48
22.1	Information / matters requiring further action	48
23	ADVICE OF FUTURE NOTICES OF MOTION	49
24	REPORTS BY THE MAYOR	49
25	REPORTS BY THE GENERAL MANAGER	49
26	CLOSED COUNCIL ITEM(S)	49
26.1	Report from General Manager's Contract and Performance Review Committee	50
27	MEETING CLOSURE	51

---

**1 OPENING OF MEETING - IN ATTENDANCE AND APOLOGIES**

The Mayor opened the meeting at 1pm. Noted the apology of Ald Armitage.

**2 DECLARATION OF PECUNIARY INTERESTS**

Nil

**3 CONFIRMATION OF MINUTES****RECOMMENDATION:**

1. That the Minutes of the meeting of the Launceston City Council held on 27 May 2013 be confirmed as a true and correct record subject to an amendment on page 50, item 14.2 to read:

"Alderman D H McKenzie FOR VOTE" instead of "Alderman D H McKenzie AGAINST VOTE".

**RESOLUTION: (1):**

Moved Alderman I S Norton, seconded Alderman D C Gibson.

That the Recommendation be adopted.

**CARRIED UNANIMOUSLY 11:0**

**4 DEPUTATION**

Nil

---

## 5 ANSWERS FROM PREVIOUS PUBLIC AND ALDERMEN'S QUESTION TIME

Meeting Date and Item No.	File No.	Question	Answer	Officer Responsible
27 May 2013	6.1	<p>Mr Frank Nott - Planning Scheme 11.4.1.6 - Front Fences</p> <p>This question relates to Olive Street and is in 3 parts:</p> <p>(a) Would Council as a matter of urgency replace damaged or missing signage at the intersection?</p> <p>(b) Would Council look at traffic implications from removing the roundabout and replacing with a Give Way T Junction?</p> <p>(c) In the interests of consistency at intersections along Olive Street there are 3 different scenarios when travelling north:</p> <ul style="list-style-type: none"> <li>• Belhaven - Give Way (New Roundabout Federally funded)</li> <li>• Hart Street - Right of Way</li> <li>• Dalwood Street - Roundabout</li> </ul> <p>Would Council review this and take this into consideration for any traffic changes?</p>	<p>Response provided at meeting:</p> <p>This question was taken on notice.</p> <p>Response provided by Harry Galea (Director Infrastructure Services):</p> <p>Council staff completed repairs on Wednesday 29 May.</p> <p>Commitments have been provided to further investigate the traffic issue.</p> <p>The matter will be discussed at the Launceston Traffic Committee.</p>	Harry Galea



Meeting Date and Item No.	File No.	Question	Answer	Officer Responsible
27 May 2013	9.1	<p>Aldermen's Question:</p> <p>Alderman J D Ball asked:</p> <p>As part of the Motion I moved on the Family Friendly City Motion, we also had the City Migration Policy development and would like to know the progress on this?</p>	<p>Response provided at meeting:</p> <p>This question was taken on notice</p> <p>Response provided by Michael Stretton (Director Development Services):</p> <p>The Notice of Motion calls for the Council to explore the development of a targeted marketing/migration strategy. At this stage staff are continuing to undertake background research for the development of a draft strategy.</p>	Michael Stretton

## 6 PUBLIC QUESTION TIME

### 6.1 Mr Denis Parker - Council's Policy on concrete batching plans

#### Public Question:

- On the 15<sup>th</sup> of April I wrote to the Environmental Health Officer seeking information on Council Policy on concrete batching plans and then on the 12<sup>th</sup> of May. I wrote another letter about the noise and dust at the concrete batching plant located at 77-79 Lilydale Road.

I have not received a reply to either of my letters. When can I expect a reply?

The Mayor replied on behalf of Mr M Stretton (Director Development Services) - apologies to Mr Parker and the matter will be looked into and a reply sent within a day or two.

---

## 7 ANNOUNCEMENTS BY THE MAYOR

### 7.1 Mayor's Announcements

FILE NO: SF2375

---

#### Tuesday 28 May

- Attended ABC Unveiling of Plaque for Reconciliation Week

#### Thursday 30 May

- Officiated at private citizenship ceremony at Town Hall
- Attended Heritage Awards at QVMAG

#### Friday 31 May

- Attended Community Forum re; Establishing the "Launceston Digital Media Hub"
- Attended Alternative State Budget Briefing
- Officiated at QVMAG Unveiling of three portraits donated by Mrs Ruth Burrows

#### Saturday 1 June

- Officiated at Inner Wheel District A80 Changeover Dinner

#### Sunday 2 June

- Attended Royal Commonwealth Society (Northern Tas Branch) Inc - Queen's Birthday Celebration

#### Wednesday 5 June

- Attended 2013-14 Community Information Session on proposed Budget
- Attended Theatre North Premiere of Frankenstein by Nick Dear

#### Thursday 6 June

- Attended Gearing Up Expo - Table 8 Cricket Match at Tailrace
- Attended Scotch Oakburn Senior School Production of Disco Inferno

#### Friday 7 June

- Officiated at "Billycarts & Wheelchairs" - 75 Years of St Giles

#### Saturday 8 June

- Presented trophy at Launceston Competitions at Earl Arts Centre

#### Sunday 9 June

- Attended Boer War Commemorative Day at City Park
-

## **7.1 Mayor's Announcements...(Cont'd)**

---

**The Mayor further added:**

- **Noted Northern Tasmanian Development was successful in gaining 2.5 million from the RDA Funding for the Mountain Bike Route. Congratulated NTD on their work and noted it as a fantastic achievement for the Tasmanian region.**
  - **Friday 31 May - attended the unveiling of the three portraits donated by Mrs Ruth Burrows at the QVMAG. Noted Ald Gibson's attendance and acknowledged Ruth Burrows' connection with the Barnes Family whom donated a greater portion of Cataract Gorge grounds for the people of Launceston to enjoy.**
  - **Attended the Royal Commonwealth Society Northern Tasmanian Branch Queen's Birthday celebration. Passed on their thanks to the General Manager and Martin Spillane for all the work and support provided by Council.**
  - **Acknowledged the disappointing attendance at Council's proposed budget session but did note the work and input of people involved in the proposed budget process.**
  - **Officiated at the Billycarts and Wheelchairs exhibition celebrating St Giles' 75 years of service to the community. Noted the attendance of Ald Gibson and Ald Armitage and hailed it as a fantastic and moving exhibition.**
  - **Saturday night attended the presentation of trophies for the Launceston Competitions at Earl Arts Centre. Noted the fantastic jobs of the ladies in the committee and encourage continued support.**
  - **Invited to ceremonial sitting to see Simon Brown become the new magistrate for Launceston.**
  - **Positive news regarding the new dog tags. Thanked staff for their work involved with the new tags and is delighted with all the positive feedback received.**
-

## 8 ALDERMEN'S/DELEGATES' REPORTS

### 8.1 Ald Peck - No Cityprom Board Meeting

Alderman A C Peck reported:

- Advised that there was no Cityprom Board Meeting held therefore nothing to report at this Council meeting.
-

## 8.2 Ald McKendirck - Franklin House

Alderman R L McKendrick reported:

- Noted it has been a reasonable month in visitors to Franklin House, particularly within school groups - 238 school children.
  - Acknowledged that support for heritage buildings within Tasmania is needed as all are running at a deficit due to maintenance costs. Noted that funding provided by the National Trust goes primarily to office overheads, not the upkeep of the buildings themselves. Alderman McKendrick raised this as an important issue as it directly relates to the promotion of our state. Once again the hours volunteers contribute to Franklin House were acknowledged and Alderman McKendrick encouraged anyone who would like to volunteer to phone Hillary at Franklin House.
-

**8.3 Ald Ball - Future Notice of Motion regarding Heritage buildings in Launceston**

**Alderman J D Ball reported:**

- **In response to Alderman McKendrick's report, spoke with Dianne Snowden from the Tasmanian Heritage committee regarding setting up a meeting between the Tasmanian Heritage Committee, the Heritage Advisory Committee and the Local Government Association of Tasmania to submit a future Notice of Motion regarding heritage properties in Tasmania**
  - **Invited to present at the Creative Catalyst Project event on Friday. Acknowledged the possibility of gaining a digital hub or digital presence within our State. Noted the attendance of Professor Henry Du who is in charge of the Human Interface Technology Laboratory in Launceston. Noted the professor's achievements both academically and commercially as well as the achievements of Professor Stuart Smith, another notable attendee.**
-

## 8.4 Ald Waddle - Mobile Towers in Tasmania

Alderman A L Waddle reported:

- Received a letter back from Senator Steven Conroy regarding the Mobile Towers in Tasmania. Will also write another letter to Minister David O'Bourne.
-



## 9 QUESTIONS BY ALDERMEN

### 9.1 Ald Ball - Mr Denis Barker's public question to Council

**Aldermen's Question: Alderman J D Ball asked:**

- **Regarding Mr Baker's previous question on the concrete batching plant, was there a subsequent DA submitted regarding the concrete batching plant on Lilydale Road? If so what are the details for it? If not, can we check that all conditions have been complied with particularly where the bays are currently situated and what the initial noise levels are?**

**This question was taken on notice.**

---

## 9.2 Ald Waddle - Lilydale Markets

**Aldermen's Question: Alderman A L Waddle asked:**

- **Lilydale Market is now a monthly event in the memorial hall, do they have a contract?**

**This question was taken on notice**

---

## 10 COMMITTEE REPORTS

### 10.1 Pedestrian & Bike Committee Meeting 21 May 2013

**FILE NO:** SF0618

**AUTHOR:** Julie Tyres (Administration Officer - Road Assets)

**DIRECTOR:** Harry Galea (Director Infrastructure Services)

---

#### **DECISION STATEMENT:**

To receive and consider reports from the Pedestrian & Bike Committee.

#### **RECOMMENDATION:**

That the Pedestrian & Bike Committee at its meeting held on 21 May 2013 recommends that Council endorse the 'Draft Bike Strategy' as being suitable for community consultation.

---

**Mr H Galea (Director Infrastructure Services) was in attendance to answer questions of Council in respect of Agenda Item 10.1.**

**DECISION: 11/06/2013**

**RESOLUTION: (1):**

**Moved Alderman D H McKenzie, seconded Alderman R I Soward.**

**That the Recommendation be adopted.**

**CARRIED UNANIMOUSLY 11:0**

---

**10.2 Strategic Planning and Policy Committee Meeting - 3 June 2013****FILE NO:** SF4401**AUTHOR:** Daniel Gray (Committee Clerk / Administration Officer)**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

---

**DECISION STATEMENT:**

To receive and consider a report from the Strategic Planning and Policy Committee

**RECOMMENDATION:**

That the report from the Strategic Planning and Policy Committee meeting held on 3 June 2013 be received.

---

**Mr R Dobrzynski (General Manager) was in attendance to answer questions of Council in respect of Agenda Item 10.2.**

**DECISION:** 11/06/2013**RESOLUTION:** (1):**Moved Alderman J D Ball, seconded Alderman A C Peck.****That the Recommendation be adopted.****CARRIED UNANIMOUSLY 11:0**

---

Under the provisions of the Land Use Planning and Approvals Act 1993, Council acts as a Planning Authority in regard to items 12.1 - 12.2.

## 12 PLANNING AUTHORITY

### 12.1 444,448 and 450 Lilydale Road, Underwood - Operate a Level 2 Quarry

**FILE NO:** DA0003/2013

**AUTHOR:** Julia Allen (Town Planner)

**DIRECTOR:** Michael Stretton (Director Development Services)

---

#### **DECISION STATEMENT:**

To consider an application to operate a level 2 activity quarry at 444, 450 and 480 Lilydale Road, Underwood. The quarry will extract, crush and screen up to 75 000 cubic metres of dolerite per annum.

#### **PREVIOUS COUNCIL CONSIDERATION:**

The Council considered this matter at its meeting on Monday 27 May 2013 and resolved that the matter be deferred until the next meeting of Council.

#### **RECOMMENDATION:**

That Council approves DA0003/2013 to operate a Level 2 Activity Quarry at 444, 448 and 450 Lilydale Road, Underwood, subject to the following conditions:

##### **1. ENDORSED PLANS**

The development must be carried out as shown on the endorsed plans and documentation to the satisfaction of the Planning Authority.

##### **2. EPA PERMIT REQUIREMENTS**

The person responsible for the activity must comply with the conditions contained in Schedule 2 of Permit Part B , which the Board of the Environment Protection Authority (EPA) has required the planning authority to include in the permit, pursuant to Section 25(5) of the Environmental Management and Pollution Control Act 1994.

##### **3. ROAD INFRASTRUCTURE REQUIREMENTS**

Prior to the use commencing, the following road works must be completed:

---

**12.1 444,448 and 450 Lilydale Road, Underwood - Operate a Level 2 Quarry...(Cont'd)**

---

- a) Channelised right turn lane is to be provided. The right turn lane is to be designed so that the taper extends beyond the crest to the south in order to mitigate issues associated with sight distance over the crest as outlined in the Traffic Impact Assessment, titled *Proposed Access Launceston Quarry Approx. 443 Lilydale Main Road*, by Terry Eaton dated December 2012 (TIA); and
  - b) The access marked as 'Access Road Quarry 2' as shown in the Traffic Assessment shall have a gate locked closed at all times and shall only be used by vehicles in case when 'Access Road Quarry 1' is inaccessible due maintenance or other activity; and
  - c) Passenger cars shall be allowed to turn right out of the property using the main entrance (i.e Access Road Quarry 2). However heavy vehicles (whether loaded or not) shall be prohibited from turn right unless a vehicle with a flashing light, and in constant 2-way communication with the turning vehicle, is situated 200m south of the main entrances and advises the heavy vehicle driver when it is safe to exit; and
  - d) 'Trucks Entering' warning signs with appropriate distance plates must be provided either side of the access as outlined in the TIA; and
  - e) The developer shall undertake road works in accordance with a permit to be issued by the Department of Infrastructure, Energy and Resources (DIER) that generally includes:
    - Clearing the vegetation and keeping such vegetation clear, whether on private property or in the state road reserve, over the area to provide a straight line sight distance of 250m measured from 5m from the centre line of the nearest trafficable lane toward the south side of the entrance.
    - Moving the existing gate to be further recessed to a distance 30m measured from the edge of the nearest trafficable lane. The area between the sealed road and the gate shall be sealed with asphalt and kept in a 'fit-for-purpose' condition. The gate shall open into the property and
    - Construction of a right hand turn lane in the state public highway with the taper starting near the driveway of #421/425 and the full width lane been at least 70m long.
  - f) The access is to be constructed to DIER standards. This includes sealing of the access to the property boundary and installation of driveable headwalls. The access is also to be constructed to a width that allows two-way traffic flow; and
-

**12.1 444,448 and 450 Lilydale Road, Underwood - Operate a Level 2 Quarry...(Cont'd)**

---

- g) An asphalt seal is to be provided 20m either side of the access on Lilydale Road; and
- h) An Access Works Permit is to be obtained from DIER prior to the works commencing within the state road reserve.

**4. CARPARKING REQUIREMENTS**

- a) Prior to the use commencing, a scaled car parking plan must be submitted showing:
    - i) the access strips and manoeuvring and circulation spaces;
    - ii) all access strips onto the site from the roads;
    - iii) location of all car parking and loading and unloading spaces;
    - iv) details of the dimensions, grades and surface treatments for car parking spaces, loading and unloading areas, access strips, and manoeuvring and circulation spaces; and
    - v) location of visual amenity design considerations.
  - b) The plan is to be consistent with Australian Standards 2890. Once approved, the plan will be endorsed and form part of the permit.
  - c) Prior to the use commencing, areas set aside for parking vehicles, loading and unloading and access lanes as shown on the endorsed plans must:
    - i) Be designed to comply with Australian Standard AS 2890;
    - ii) Be properly constructed to such levels that they can be used in accordance with the plans,
    - iii) Be surfaced with in an all weather surface,
    - iv) Be drained to Councils requirements,
    - v) Be line-marked or otherwise delineated to indicate each car space and access lanes,
    - vi) Be provided with a barrier as the Planning Authority may approve, of sufficient height to prevent the passage of vehicles other than from approved crossovers, and to prevent vehicles causing damage to landscape areas;
    - vii) Where necessary, have exterior lights that are installed in such positions as to effectively illuminate all pathways, car parking areas and porch areas,
    - viii) Have appropriate signage to direct visitors to the car parking area
-

**12.1 444,448 and 450 Lilydale Road, Underwood - Operate a Level 2 Quarry...(Cont'd)**

---

- d) Parking areas and access lanes must be kept available for these purposes at all times.

**5. VISUAL IMPACT - VEGETATION BUFFER**

To minimise the visual impact of the development, the following is required:

- a) Vegetation clearance is only permitted to what is required to carry out the development; and
- b) Vegetation is to be retained and maintained, especially in the following areas:
  - i) Retention as a screen the existing vegetation on the edges of the quarry boundaries including the Eucalyptus amydalina trees;
  - ii) Retention of a shoulder in the south east corner created by the natural surface and bushland on the southern face of the benches as quarrying proceeds;
  - iii) Progressive revegetation in accordance with the recommendations of the Development Proposal and Environmental Management Plan dated November 2012 by John Miedecke & Partners Pty Ltd
  - vi) Retention of a vegetation buffer of a minimum of 20 metres wide along the Lilydale Road frontage. Prior to the commencement of the development, at least 3 rows of local native species are to be planted to supplement the existing vegetation. These species are to be a combination of shrub and trees species.

**6. VISUAL IMPACT - QUARRY OPERATIONS AND INFRASTRUCTURE**

- a) The siting of onsite infrastructure and sequencing of the quarrying operation are to be done to minimise the visual impact of the development in accordance with the Final Development Proposal and Environmental Management Plan dated November 2012 by John Miedecke & Partners Pty Ltd.
- b) All external cladding and roofing of the building(s) hereby permitted must be of a non-reflective nature and must be finished in muted colours to the satisfaction to the Planning Authority.

**7. LAPSING OF PERMIT**

This permit lapses after a period of two years from the date of granting of this permit if the use or development has not substantially commenced within that period.

---



## 12.1 444,448 and 450 Lilydale Road, Underwood - Operate a Level 2 Quarry...(Cont'd)

---

### Notes

#### Other Approvals

- A. *This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences.*
- (a) *Building permit*
  - (b) *DIER Access Works Permit*

#### Objections to Proposal

- B. *This permit has no effect until the expiry of the period for the lodgement of an appeal against the granting of the permit or, if an appeal is lodged, until ten days after the appeal has been determined by the Resource Management and Planning Appeal Tribunal.*

#### Appeal Provisions

- C. *Attention is directed to Sections 61 and 62 of the Land Use Planning and Approvals Act 1993 (as amended) which relate to appeals. These provisions should be consulted directly, but the following provides a guide as to their content:*

*A planning appeal may be instituted by lodging a notice of appeal with the Clerk of the Resource Management and Planning Appeal Tribunal.*

*A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.*

#### Permit Commencement.

- D. *This permit takes effect 14 days after the date of Council's notice of determination or at such time as any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing.*
-

12.1 444,448 and 450 Lilydale Road, Underwood - Operate a Level 2 Quarry...(Cont'd)

---

The Mayor announced that Council was acting as a Planning Authority.

Mr M Stretton (Director Development Services) was in attendance to answer questions of Council in respect of Agenda Item 12.1.

**DECISION: 11/06/2013**

**RESOLUTION: (1):**

Moved Alderman D H McKenzie, seconded Alderman J G Cox.

That the Recommendation be adopted.

**CARRIED UNANIMOUSLY 10:1**

**FOR VOTE - Ald A M van Zetten, Ald I S Norton, Ald R J Sands, Ald D C Gibson, Ald A L Waddle, Ald J G Cox, Ald R L McKendrick, Ald R I Soward, Ald A C Peck, Ald D H McKenzie**

**AGAINST VOTE - Ald J D Ball**

**ABSENT/DID NOT VOTE - Ald R L Armitage**

---

**12.2 304, 306, 308 & 310 Penquite Road, Norwood - Consolidate two titles; Demolish two sheds and two dwellings; Construct and use twenty one multiple dwellings and convert existing church into four multiple dwellings**

**FILE NO:** DA0033/2013

**AUTHOR:** Pip Glover (Town Planner)

**DIRECTOR:** Michael Stretton (Director Development Services)

---

**DECISION STATEMENT:**

To consider a development application to consolidate two titles; demolish two sheds and two dwellings; construct and use twenty one multiple dwellings and convert an existing church into four multiple dwellings, undertake modifications to the site levels and vehicle access.

**PREVIOUS COUNCIL CONSIDERATION:**

- Item 11.1 Council Meeting 25 July 2011, Decision - Resolved to initiate draft Amendment 169 to the Launceston Planning Scheme 1996 and approve DA0183/2010. The Tasmanian Planning Commission subsequently refused DA0183/2010.

**RECOMMENDATION:**

That the Council approves DA0033/2013 for consolidation of two titles; demolition of two sheds and two dwellings; construction and use of twenty one multiple dwellings and converting an existing church into four multiple dwellings, modifications to the site levels and vehicle access at 304, 306, 308 & 310 Penquite Road, Norwood subject to the following conditions:

**1. ENDORSED PLANS**

The use and development must be carried out as shown on the Endorsed Plans and described in the endorsed documents to the satisfaction of the Planning Authority.

**2. AMENDED PLAN REQUIRED**

Before the building permit is issued, amended plans to the satisfaction of the planning authority must be submitted and approved by the planning authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and two copies must be provided.

---

**12.2 304, 306, 308 & 310 Penquite Road, Norwood - Consolidate two titles; Demolish two sheds and two dwellings; Construct and use twenty one multiple dwellings and convert existing church into four multiple dwellings...(Cont'd)**

---

The plans must be modified as follows:

Pedestrian Access and Internal Road

- (a) A continuous footpath from the pedestrian gate on the frontage around one side of the internal loop road which is:
  - a minimum of 1.5 metre wide,
  - compliant with the separation requirements set out in Table E6.5 of the Car Parking and Sustainable Transport Code of the planning scheme
  - visually differentiated from the loop road and the driveways from the loop road to the parking areas/garages ie contrasting pavement colours or surface treatment or material type,
  - contains crossing points perpendicular to the direction of traffic movement where necessary,
  - handrails where differences in level exceed 1.00 metre or pose a hazard to people
- (b) Provision of hand rails and wheel stops in parking areas where differences in level exceed 1.00 metre or pose a hazard to vehicles or people,
- (c) Provision of signage to indicate the direction of traffic flow around the loop road,
- (d) Any consequential changes required as a result of points above.

Privacy Screens

- (a) The window of Bedroom 2 of Townhouse 13 is to be fitted with obscure glazing below 1.7m from floor level or a permanent screen erected which has a maximum of 25% transparency.
- (b) Townhouses 13, 15 and 21 require the northern side of the deck to be fitted with a 1.8m high privacy screen.
- (c) Townhouse 20 requires the south western side of the deck to be fitted with a 1.8m high privacy screen.
- (d) Townhouses 24 and 25 require the northern side of the second floor decks to be fitted with a 1.2m high frosted glass balustrade.

All privacy screens must be:

- (a) Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels; and
  - (b) Permanent, fixed and durable.
-

**12.2 304, 306, 308 & 310 Penquite Road, Norwood - Consolidate two titles; Demolish two sheds and two dwellings; Construct and use twenty one multiple dwellings and convert existing church into four multiple dwellings...(Cont'd)**

---

**3. LEGAL TITLE**

All development and use associated with the proposal must be confined to the legal title of the subject land except for the construction of the approved accessway from Penquite Road.

**4. HOURS OF CONSTRUCTION**

Construction works may be carried out between the hours of 7am to 6pm Monday to Friday and 8am to 5pm Saturday and no works on Sunday or public holidays.

**5. DEMOLITION**

The developer must protect property and services which are to either remain on or adjacent to the site from interference or damage and erect dust screens as necessary.

**6. REMOVAL OF WASTE**

All waste materials produced must be removed from the site and disposed of in accordance with the relevant Australian Standards, Acts and in such a manner as to avoid nuisance, pollution or loss of amenity to the surrounding area. Waste materials should not be disposed of by burning unless approved by the Planning Authority.

**7. CONSTRUCTION WASTE**

All waste materials produced must be removed from the site and disposed of in accordance with the relevant Australian Standards, Acts and in such a manner as to avoid nuisance, pollution or loss of amenity to the surrounding area. Waste materials should not be disposed of by burning unless approved by the Planning Authority.

**8. REMOVAL OF ASBESTOS**

Asbestos removal is to be in accordance with The Code of Practice for the Safe Removal of Asbestos [NOHSC:2002(1988)] Also, a *Notice Of Intention To Remove Asbestos* as required by Workplace Health and Safety Regulations 1998 Division 9 should be made to; Director Workplace Standards

**9. EXTERIOR AND SECURITY LIGHTING**

Exterior Lighting and Security lighting must be designed, baffled and located in accordance with Australian Standard AS4282-1997 "Control of the obtrusive effects of outdoor lighting" such that no direct light is emitted outside the boundaries of the subject land.

---

**12.2 304, 306, 308 & 310 Penquite Road, Norwood - Consolidate two titles; Demolish two sheds and two dwellings; Construct and use twenty one multiple dwellings and convert existing church into four multiple dwellings...(Cont'd)**

---

**10. NUISANCE**

During operation of this use, the best practicable means shall be taken to prevent nuisance or annoyance to any person not associated with the use. Air, noise and water pollution matters may be subject to provisions of the Environmental Management & Pollution Control Act 1994 and Regulations there under.

**11. AIR CONDITIONERS AND HEAT PUMPS**

All air conditioners and heat pumps (including compressors) are to be located in a manner so they do not cause a noise nuisance.

**12. SITE LANDSCAPING PLAN**

Before the Building Permit is issued and the commencement of works, a landscape plan must be prepared by a suitably qualified Landscape Architect or competent person and submitted to Planning Authority. The plan must be drawn to scale and two copies provided. The plan must show the following details:

- (a) Further consideration and discussion with Council's Parks & Recreation department is required for the inclusion of vegetation.

Once approved by the Planning Authority, the plan will be endorsed and will form part of the permit. The landscaping must be installed in accordance with the endorsed plan and;

- (a) Be installed within 3 months from the completion of the building works.
- (b) Be maintained as part of the development. It must not be removed, destroyed or lopped without the written consent of the Planning Authority.

**13. MULTIPLE DWELLINGS - FENCING**

All side and rear boundaries, behind the building line, must be provided with a new, solid (ie no gaps) fence to provide full privacy between each dwelling and adjoining neighbours. The fence must be constructed to a height of at least 1.8m when measured from the highest finished level on either side of the common boundaries at the developers cost.

**14. WASTE DISPOSAL BINS - DOMESTIC**

An area on the subject land must be set aside for the purpose of a waste disposal/collection bin and must meet the following:

---

**12.2 304, 306, 308 & 310 Penquite Road, Norwood - Consolidate two titles; Demolish two sheds and two dwellings; Construct and use twenty one multiple dwellings and convert existing church into four multiple dwellings...(Cont'd)**

---

- (a) Both exterior individual and common storage areas must be screen fenced so as not to be visible from any public road or thoroughfare.
- (b) Located in a convenient position that allows ease of access from the dwelling and moving the bin to the internal road on collection days.
- (c) The waste bin area must be provided prior to the commencement of the use permitted by this permit, maintained and used to the satisfaction of the Council and must not be used for any other purpose.

**15. GARBAGE COLLECTION**

Prior to the occupation of the use a private arrangements must be entered into for garbage and recycling collection from within the site. The agreement must specify the following:

- (a) type of vehicle used
- (b) proposed times of collection
- (c) location of bins for collection where they will not obstruct driveway traffic
- (d) the number of bins to be collected.

Individual wheelie bins must not be collected from within the Penquite Road reserve. Details of the agreement must be provided to the Council.

**16. PUBLIC, COMMUNAL AND PRIVATE AREAS**

Prior to the sealing of the strata plan, a plan must be submitted to Council in accordance with the site plan identifying public, communal and private areas.

**17. DAMAGE TO COUNCIL INFRASTRUCTURE**

The developer is liable for all costs associated with damage to Council infrastructure resulting from non-compliance with the conditions of the Planning Permit and any bylaw or legislation relevant to the development activity on the site. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, bylaws and legislation relevant to the development activity on the site.

**18. SOIL AND WATER MANAGEMENT WORKS**

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites.

---

**12.2 304, 306, 308 & 310 Penquite Road, Norwood - Consolidate two titles; Demolish two sheds and two dwellings; Construct and use twenty one multiple dwellings and convert existing church into four multiple dwellings...(Cont'd)**

---

No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant.

The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

**19. ADHESION OF TITLES**

Prior to the issue of Certificates of Occupancy for the development, Volume 19533 folio 3, Volume 19533 folio 4, Volume 125946 folio 1 and Volume 125946 folio 2 must be consolidated or adhered in title under the Local Government (Building and Miscellaneous Provisions) Act 1993.

Prior to the adhesion being endorsed the provision of a single stormwater connection point located so as to drain the lowest part of the lot with all other stormwater connections removed at the main. Where connections are installed in the kerb, these are to be removed and the kerb and channel reinstated to match the existing construction.

Application for stormwater connection is to be made on the approved form and accompanied by the requisite fee. The developer must nominate the contractor who will perform the work to install the new connection and remove all redundant connections. All work is to be carried out in accordance with the Council standard drawings.

**20. SUBMISSION AND APPROVAL OF PLANS**

Prior to the commencement of works, detailed plans and specifications shall be submitted to the Director Infrastructure Services for approval. Such plans and specifications shall:

- (a) Include all infrastructure works required by the permit or shown in the endorsed plans and specifications including:
    - i) Electricity infrastructure including street lighting.
    - ii) Communications infrastructure and evidence of compliance with the 'fibre-ready' requirements of National Broadband Network.
-



**12.2 304, 306, 308 & 310 Penquite Road, Norwood - Consolidate two titles; Demolish two sheds and two dwellings; Construct and use twenty one multiple dwellings and convert existing church into four multiple dwellings...(Cont'd)**

---

- iii) Evidence of assessment by TasGas Networks re provision of reticulated gas network.
- (b) Be prepared strictly in accordance with the Council's Subdivision – Design & Administration Guidelines applicable at the date of approval of the plans.
- (c) Be prepared by a suitably qualified and experienced engineer or engineering consultancy.
- (d) Be accompanied by:
  - i) an estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
  - ii) a fee of 1.5% of the public works estimate (or a minimum of \$250). Such fee covers assessment of the plans and specifications, audit inspections and practical completion & final inspections.

**21. CONSTRUCTION OF WORKS**

Private and public infrastructure works must be constructed in accordance with plans and specifications approved by the Director Infrastructure Services. Design and installation of traffic control devices (line marking and signage) is subject to final approval by the Department of Infrastructure, Energy and Resources.

The required infrastructure works must be as shown in the application documents and endorsed plans and modified by the approval of the detailed engineering drawings and specifications. Works must include:

- (a) Line marking including:
    - i) Provision of a 2.5 metre right hand turn slot into Station Road from Penquite Road not less than 5.5 metres long plus the necessary taper,
    - ii) Provision of a 2.5 metre wide 'S2 treatment' median to facilitate the right hand turn into the development site from Penquite Road,
    - iii) Provision of a pedestrian refuge with pedestrian kerb ramps either side of Penquite Road at the northern end of the 'S2 treatment' median located so as not to inhibit turning manoeuvres for the existing dwellings along this section of Penquite Road,
    - iv) Provision of a north bound and south bound lane not less than 3.5 metres wide for the extent of turning lanes/'S2 treatment' median,
    - v) All necessary line marking and signage.
    - vi) The designer shall contact Council's Infrastructure Services Department prior to undertaking any design work.
-

**12.2 304, 306, 308 & 310 Penquite Road, Norwood - Consolidate two titles; Demolish two sheds and two dwellings; Construct and use twenty one multiple dwellings and convert existing church into four multiple dwellings...(Cont'd)**

---

(b) Roadworks including:

- i) All necessary pavement construction, kerb realignment and associated works to facilitate the provision of a) above.

**22. VEHICULAR CROSSING PERMIT REQUIRED**

A new vehicular crossover will be required to service this development. All unused crossovers and driveways are to be removed prior to the occupation of the development. The construction of the new crossover and driveway and removal of the unused crossover and driveway is to be at the applicant's expense.

No work shall be undertaken to construct the new vehicular crossing or to remove the existing driveway outside the property boundary without the prior approval of the works by the Council's Infrastructure Services Directorate. An application for such work must be lodged on the approved form (available from the Customer Service Centre).

The new crossing must be constructed to Council standards by a contractor registered under the by-law to perform such work. The work shall include all necessary alterations to other services including lowering/raising pit levels and/or relocation of services. Permission to alter such service must be obtained from the relevant authority (eg Ben Lomond Water, Telstra, Aurora, etc).

**23. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE**

All minor works in (or requiring the occupation of) the road reserve are to be undertaken by, or under the supervision of a tradesman/contractor who is registered with Council as a 'Registered Contractor'.

Prior to commencing any works the applicant must prepare a detailed Traffic Management Plan specifying the following:

- (a) The nature and the duration of the occupation and may include the placement of skips, building materials or scaffolding in the road reserve and time restrictions for the works,
  - (b) The traffic management works that are to be employed to provide for the continued safe use of the road reserve by pedestrians and vehicles,
  - (c) Any temporary works required to maintain the serviceability of the road or footpath,
  - (d) Any remedial works required to repair damage to the road reserve resulting from the occupation.
-

**12.2 304, 306, 308 & 310 Penquite Road, Norwood - Consolidate two titles; Demolish two sheds and two dwellings; Construct and use twenty one multiple dwellings and convert existing church into four multiple dwellings...(Cont'd)**

---

The Traffic Management Plan must be prepared in accordance with the relevant Australian Standard, codes of practice and guidelines. A copy of the Traffic Management Plan must be maintained on the site. Where the works are undertaken in the Central Activities Area, on Arterial Roads or within shopping centre precincts the Traffic Management Plan is to be submitted to the Infrastructure Services Directorate for approval two weeks prior to the scheduled commencement of the works. No works shall commence until the Traffic Management Plan has been approved.

**24. CONSTRUCTION OF RETAINING WALLS**

All retaining walls, irrespective of height, located within 1.5 metres of the property boundaries are to be designed and certified by a suitably qualified person. The design shall have regard to the installation of fencing atop the retaining wall and other imposed loading in addition to site conditions on adjoining properties.

**25. CONSTRUCTION OF CAR PARKING AND ACCESS AREAS**

The development shall not be occupied until the access lanes, vehicle parking areas, landscape areas and other infrastructure works as shown in the endorsed plans and documents are constructed. The construction shall be undertaken by a suitably experienced contractor and shall comply with the following:

- (i) Car parking spaces and manoeuvring areas to **Australian Standard AS 2890.1 Off-street Car Parking** and **AS 2890.2 Off-street Commercial Vehicle Facilities**
  - (ii) Areas to be used by vehicles shall have an impervious surface (asphalt, bituminous seal, concrete or square edged pavers) constructed on a base as recommended by the manufacturers of the impervious surface.
  - (iii) Stormwater discharged from the impervious areas (including vehicle areas, paving and building roofed areas) shall be connected into an underground stormwater drainage system which shall discharge directly to the Council underground public network. Kerbs, channels or spoon drains shall be constructed along the low side of paved and vehicle areas to collect and divert overland stormwater flow into the stormwater drainage system.
  - (iv) Exterior lighting to illuminate pathways and car parking areas shall be controlled by a sensor and shielded to prevent direct light being emitted outside the site.
  - (v) Measures must be undertaken to prevent damage by vehicles to fences or landscaped areas.
  - (vi) Parking areas and access lanes must be kept available for these purposes at all times.
-

**12.2 304, 306, 308 & 310 Penquite Road, Norwood - Consolidate two titles; Demolish two sheds and two dwellings; Construct and use twenty one multiple dwellings and convert existing church into four multiple dwellings...(Cont'd)**

---

**26. GEOTECHNICAL REQUIREMENTS**

The design of the proposal including retaining walls, buildings and drainage and the construction works are to be consistent with the recommendations of the Geoton Pty Ltd Geotechnical Report for 304 - 312 Penquite Road, Norwood dated 31<sup>st</sup> July 2009. Where the design or works are not consistent, a supplementary report must be submitted that demonstrates that there will not be an increased landslip risk. Where required, a copy of the supplementary report must be submitted to Council before the works proceed. Deviation from the approved plans may require further approval.

**27. BEN LOMOND WATER**

The development is expected to comply with Ben Lomond Water Certificate of Consent Number BLWDA 13-030, which is attached to this permit.

**28. LAPSING OF PERMIT**

This permit lapses after a period of two years from the date of granting of this permit if the use or development has not substantially commenced within that period.

Notes

Other Approvals

A. *This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences:*

- (a) *Building permit*
  - (b) *Plumbing permit*
-

**12.2 304, 306, 308 & 310 Penquite Road, Norwood - Consolidate two titles; Demolish two sheds and two dwellings; Construct and use twenty one multiple dwellings and convert existing church into four multiple dwellings...(Cont'd)**

---

### Restrictive Covenants

B. *The granting of this permit takes no account of any covenants applicable to the land that contradict the Launceston Planning Scheme. The permit holder and any other interested party, should make their own enquires as to whether the proposed development is effected, restricted or prohibited by any such covenant.*

*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

### Access for People with a Disability

C. *This permit does not ensure compliance with the Disability Discrimination Act, furthermore the developer may be liable to complaints under the said Act. The applicant is directed to Australian Standard 1428 Parts 1 - 4 for technical direction on how to cater for people with disabilities.*

### Objections to Proposal

D. *This permit has no effect until the expiry of the period for the lodgement of an appeal against the granting of the permit or, if an appeal is lodged, until ten days after the appeal has been determined by the Resource Management and Planning Appeal Tribunal.*

### Appeal Provisions

E. *Attention is directed to Sections 61 and 62 of the Land Use Planning and Approvals Act 1993 (as amended) which relate to appeals. These provisions should be consulted directly, but the following provides a guide as to their content:*

*A planning appeal may be instituted by lodging a notice of appeal with the Clerk of the Resource Management and Planning Appeal Tribunal.*

*A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.*

---

**12.2 304, 306, 308 & 310 Penquite Road, Norwood - Consolidate two titles; Demolish two sheds and two dwellings; Construct and use twenty one multiple dwellings and convert existing church into four multiple dwellings...(Cont'd)**

---

Permit Commencement.

G. *This permit takes effect 14 days after the date of Council's notice of determination or at such time as any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing.*

---

**Brian Edmunds spoke against the item.**

**Emily Sanzaro spoke against the item.**

**Chris Sanzaro spoke against the item.**

**Jim Woolston spoke to the item.**

**Mat Clark spoke to the item.**

**Lyle McCarthy spoke against the item.**

**Mr M Stretton (Director Development Services) and Ms Pip Glover (Town Planner) were in attendance to answer questions of Council in respect of Agenda Item 12.2.**

---

12.2 304, 306, 308 & 310 Penquite Road, Norwood - Consolidate two titles; Demolish two sheds and two dwellings; Construct and use twenty one multiple dwellings and convert existing church into four multiple dwellings...(Cont'd)

---

**DECISION: 11/06/2013**

**RESOLUTION: (1):**

**Moved Alderman R L McKendrick, seconded Alderman R J Sands.**

**That the Council refuses DA0033/2013 for consolidation of two titles; demolition of two sheds and two dwellings; construction and use of twenty one multiple dwellings and converting an existing church into four multiple dwellings, modifications to the site levels and vehicle access at 304, 306, 308 & 310 Penquite Road, Norwood for the following reasons:**

- 1. The building heights do not respect the prevailing neighbourhood character as required under clause 10.4.2.4 (P2) and would result in a loss of amenity caused by overlooking of adjacent dwellings under clause 10.4.2.8 (P1); and**
- 2. The proposal constitutes an over-development of the site and as such the discretion sought for private open space under clause 10.4.2.9 (P1) is not justified.**

**RESOLUTION: (2):**

**Moved Alderman A C Peck, seconded Alderman R I Soward.**

**That an extension of time of 3 minutes be granted to Alderman J D Ball.**

**CARRIED UNANIMOUSLY 11:0**

**THE SUBSTANTIVE MOTION (RES 1) WAS PUT AND CARRIED 10:1**

**FOR VOTE - Ald A M van Zetten, Ald A L Waddle, Ald R L McKendrick, Ald J D Ball, Ald R I Soward, Ald I S Norton, Ald R J Sands, Ald A C Peck, Ald J G Cox, Ald D C Gibson**

**AGAINST VOTE - Ald D H McKenzie**

**ABSENT. DID NOT VOTE - Ald R L Armitage**

**The Mayor announced that Council was no longer acting as a Planning Authority.**

---

**DIRECTORATE MINUTES ITEMS****14 DEVELOPMENT SERVICES****14.1 Event Incentive - Tour of Tasmania****FILE NO:** SF5892**AUTHOR:** Angie Walsh (Grants & Sponsorship Officer)**DIRECTOR:** Michael Stretton (Director Development Services)

---

**DECISION STATEMENT:**

To respond to a request from Australian Cycling Federation Inc., (Cycling Australia) for 3 year event incentive funding.

**PREVIOUS COUNCIL CONSIDERATION:**

Council Item 14.2 – 29 April 2013 - To respond to a request from Australian Cycling Federation Inc., (Cycling Australia) for 3 year event incentive funding. Decision: That the item be deferred to the next Strategic Planning and Policy Committee meeting.

SPPC Item 4.2 - 20 May 2013 - To consider a request from Australian Cycling Federation Inc., (Cycling Australia) for 3 year event incentive funding.

**RECOMMENDATION:**

That Council provide event incentive funding for the Tour of Tasmania 'Launceston Stage' to be held in Launceston in October 2013, 2014 & 2015 as follows:

1. \$20,000 from the 2012/2013 financial year budget (\$15,000 direct event incentive sponsorship and a maximum of \$5,000 in-kind support for relevant permits, implementation of Traffic Management Plan including road closures, infrastructure and all associated management);
  2. Pre-commit event incentive funding of \$20,000 (\$15,000 direct event incentive sponsorship and a maximum of \$5,000 in-kind support for relevant permits, implementation of Traffic Management Plan including road closures, infrastructure and all associated management) from the 2013/2014 & 2014/2015 financial year budgets; and
  3. Further negotiations will be undertaken with the event organisers to agree on a final criterium course for the event.
-



## 14.1 Event Incentive - Tour of Tasmania...(Cont'd)

---

Mr M Stretton (Director Development Services) was in attendance to answer questions of Council in respect of Agenda Item 14.1.

Ald R J Sands withdrew from the meeting at 2:25pm.

Ald R J Sands returned the meeting at 2:31pm.

**DECISION:** 11/06/2013

**RESOLUTION:** (1):

Moved Alderman R L McKendrick, seconded Alderman R J Sands.

That subject to approval by the Council of an endorsed route, Council provide event incentive funding for the Tour of Tasmania 'Launceston Stage' to be held in Launceston in October 2013 as follows:

1. \$20,000 from the 2012/2013 financial year budget (\$15,000 direct event incentive sponsorship and a maximum of \$5,000 in-kind support for relevant permits, implementation of Traffic Management Plan including road closures, infrastructure and all associated management);
2. Further negotiations will be undertaken with the event organisers to agree on a final criterium course for the event.

**CARRIED UNANIMOUSLY 11:0**

---

## 15 FACILITY MANAGEMENT AND GOVERNANCE SERVICES

### 15.1 Annual Plan 2012/13 - Progress Report - period ending 31 March 2013

**FILE NO:** SF5760 / SF5652

**AUTHOR:** Pepper Griffiths (Corporate Planning Administration Officer)

**DIRECTOR:** Rod Sweetnam (Director Facility Management and Governance Services)

---

#### **DECISION STATEMENT:**

To receive the report on Council's Annual Plan 2012/13 for the period ending 31 March 2013.

#### **PREVIOUS COUNCIL CONSIDERATION:**

Item 19.1 - Council - 25 June 2012 - *Adopted the Launceston City Council Annual Plan 2012/13.*

Item 15.1 - Council - 26 November 2012 - *Received report on the progress of Council's Annual Plan 2012/13 Actions, for the period ending 30 September 2012.*

Item 15.1 - Council - 12 March 2013 - *Received report on the progress of Council's Annual Plan 2012/13 Actions, for the period ending 31 December 2012.*

#### **RECOMMENDATION:**

That the Council:

1. Receives the following progress report against actions for the Annual Plan 2012/13, relating to the period ending 31 March 2013:

	<b>Actions</b>
Not Started	0
In Progress (0%-25% complete)	1
In Progress (26% - 50% complete)	16
In Progress (51%+ complete)	41
Completed	11
Deferred	3
<b>Total</b>	<b>72</b>

---

**15.1 Annual Plan 2012/13 - Progress Report - period ending 31 March 2013...(Cont'd)**

2. Defers the following projects for the reasons and period as identified below:

Action	Reasons
Investigate short term options to revitalise the CBD <i>(see page 4 of Progress Report - distributed electronically)</i>	Deferred pending the outcome of the Greater Launceston Plan.
Research a Tourism Volunteer and Ambassador program for the Launceston Airport. <i>(see page 18 of separate report - distributed electronically)</i>	Deferred until 2013/14 while the business plan for the Launceston Travel and Information Centre is reviewed.
Seek feedback and input from the community into a revised Municipal Emergency Management (MEM) risk register. <i>(see page 46 of Progress Report - distributed electronically)</i>	Deferred to 2013/14 year due to advice from the State Government that risk assessments would have to follow their format. The format has not eventuated.

**Mr M Skirving (Acting Director Facility Management and Governance Services) was in attendance to answer questions of Council in respect of Agenda Item 15.1.**

**DECISION: 11/06/2013**

**RESOLUTION: (1):**

**Moved Alderman R L McKendrick, seconded Alderman R J Sands.**

**That the Recommendation be adopted.**

**CARRIED UNANIMOUSLY 11:0**

## 15.2 Launceston Aquatic Fees and Charges 2013 2014

**FILE NO:** SF5674

**AUTHOR:** Melissa Carlton, Launceston Aquatic Centre Manager

**DIRECTOR:** Rod Sweetnam, Facility Management and Governance Services

---

### **DECISION STATEMENT:**

To consider the 2013 2014 proposed fees and charges for Launceston Aquatic. This decision requires an absolute majority of Council.

### **PREVIOUS COUNCIL CONSIDERATION:**

NA

### **RECOMMENDATION:**

That pursuant to Section 205 of the Local Government Act, Council adopts the fees and charges for Launceston Aquatic for the 2013 2014 financial year as set out below effective from 1 July 2013 with exception of Learn- to-Swim to take effect from 1 January 2014.

---

## Launceston Aquatic

			2013/14
Line	Details	GST Status	Proposed GST Inclusive
	<b>Casual Entry</b>		
279	<b>Leisure Entry</b>		
280	Adult	Taxable	\$6.50
281	Child	Taxable	\$4.90
282	Infant (Under 2)	Taxable	\$0.00
283	Toddler (2-4)	Taxable	\$3.00
	Toddler and supervisor	Taxable	\$5.50
284	Family	Taxable	\$18.00
285	Concession	Taxable	\$4.90
286	Non-Swim/Spectator/supervisor	Taxable	\$2.50
287	<b>Water Slide</b>		
288	1 Ride	Taxable	\$1.00
289	4 Pack	Taxable	\$4.00
290	8 Pack	Taxable	\$6.00
291	16 Pack	Taxable	\$10.00
292	<b>Premium Visit</b>		
293	Premium Visit - Adult	Taxable	\$11.30
294	Premium Visit - Concession	Taxable	\$8.50
295	Upgrade Premium - Adult	Taxable	\$4.80
296	Upgrade Premium - Concession	Taxable	\$3.60
297	<b>Aquarobics Classes (inc Leisure Entry)</b>		-
298	Aquarobics	Taxable	\$12.00
299	Concession Aqua Classes	Taxable	\$9.00
301	<b>Supervised Pool Parties</b>		-
302	Deposit	Taxable	
303	Per Head	Taxable	\$4.00
304	Booking Fee	Taxable	\$60.00

Multi Visit Passes			
305	<b>Multi Visit Passes</b>		
306	Adult 10 Pass	Taxable	\$50.00
307	Adult 20 Pass	Taxable	\$90.00
308	Child 10 Pass	Taxable	\$37.00
309	Child 20 Pass	Taxable	\$68.00
310	Concession 10 Pass	Taxable	\$37.00
311	Concession 20 Pass	Taxable	\$68.00
312	Family 5 Pass	Taxable	\$72.00
313	Family 10 Pass	Taxable	\$126.00
314	<b>LCC Passes</b>		
315	Adult 10 Pass	Taxable	\$40.00
316	Adult 20 Pass	Taxable	\$72.00
317	Child 10 Pass	Taxable	\$30.00
318	Child 20 Pass	Taxable	\$54.00
319	Concession 10 Pass	Taxable	\$30.00
320	Concession 20 Pass	Taxable	\$54.00
321	Family 5 Pass	Taxable	\$58.00
322	Family 10 Pass	Taxable	\$100.00
323	<b>Premium Pass (does not include Aquatic Group Exercise)</b>		
324	Adult 10 Pass	Taxable	\$85.00
325	Adult 20 Pass	Taxable	\$158.00
326	Concession 10 Pass	Taxable	\$64.00
327	Concession 20 Pass	Taxable	\$119.00
328	Seniors 10 Pass	Taxable	\$52.00
329	<b>Aquarobics Classes</b>		-
330	Adult 10 Aquarobics Pass	Taxable	\$96.00
331	Adult 20 Aquarobics Pass	Taxable	No longer offered
332	<b>Membership Multi-Visit Upgrade Packs</b>		-
333	<b>Leisure Membership Aqua Fitness</b>		-
334	Single Upgrade	Taxable	\$5.00
335	10 Pack	Taxable	\$40.00
336	20 Pack	Taxable	No longer offered
337	<b>A straight 25% discount applies to Multi Visit Passes for Concession Card Holders</b>	Taxable	

<b>Multi Visit Passes</b>			
338	Miscellaneous		
339	Fitness Instructor	Taxable	\$46.80
340	Cash Handling - 5% of Gross Turnover.	Taxable	5.00%
341	User Group Access Card	Taxable	\$5.20
342	Replacement Card Fee	Taxable	\$15.00
343	Parent Access Card	Taxable	\$21.00
344	Photocopying	Taxable	\$0.30
<b>Memberships</b>			
	<b>Leisure Membership</b>		
346	3 Month	Taxable	\$144.00
347	12 Month	Taxable	\$541.00
348	Direct Debit (fortnightly)	Taxable	\$23.00
	<b>Premium Membership</b>		
350	3 Month	Taxable	\$187.00
351	12 Month	Taxable	\$617.00
352	Direct Debit (fortnightly)	Taxable	\$25.00
353	DD Admin Fee	Taxable	\$33.00
354	Early DD Cancellation Fee	Taxable	\$33.00
	<b>Membership Services</b>		
356	Suspension Fee per week	Taxable	\$2.50

<b>Aquatic Education</b>			
	<b>Aquatic Education - Term Program (per class)</b>		
358	LTS After School Program - per class	Taxable	\$15.00
359	LTS Morning Program - per class	Taxable	\$15.00
360	Casual LTS Entry Adult/Child - per class	Taxable	\$15.00
361	Private Instruction (Adult) - per class	Taxable	\$45.00
362	Private LTS Lesson (Child) - per class	Taxable	\$35.00
	<b>Aquatic Education - Holiday Programs (per class)</b>		
364	Holiday Stroke Clinics (45min sessions)	Taxable	\$10.40
365	September holidays (per class)	Taxable	\$10.40
366	Summer Holidays (per class)	Taxable	\$10.40
367	Swimming Instructor Fee (per hour)	Taxable	\$46.80
	<b>Aquatic Education - Education Department Swimming &amp; Water Safety</b>		
369	Instructor (per class)	Taxable	\$5.30
370	Without Instructor (per class)	Taxable	\$2.70
	<b>Aquatic Education - Aquatic Programs (per class)</b>		
372	Junior Pool Life Saving Squad (jnr PLSS) Registration Fee	Taxable	\$31.20
373	Pool Life Saving Squad (Snr PLSS)	Taxable	\$7.80
374	Pool Life Saving Squad (Snr PLSS) Registration Fee	Taxable	\$31.20
375	Junior Program Attendance	Taxable	\$5.20
376	Junior Program Registration	Taxable	\$31.20
377	Adult Program Attendance	Taxable	\$7.80
378	Adult Program Registration	Taxable	\$31.20
379	Senior /Over 55 Program Attendance	Taxable	\$5.20
380	Senior /Over 55 Program Registration	Taxable	\$31.20



<b>Facility Hire</b>			
	<b>Competition Pool</b>		-
393	<b>Standard Rates (per hour)</b>		
394	Competition Pool - 50m lane hire	Taxable	\$65.00
395	Competition Pool - 25m lane hire (short course mode)	Taxable	\$33.00
396	50m Pool Hire - 8 Lanes Exclusive Use	Taxable	\$390.00
397	Short Course - 8 Lanes Exclusive Use	Taxable	\$195.00
398	<b>Seasonal Hire (per Hour)</b>		
399	50m lane hire	Taxable	\$55.00
400	25m Lane Hire	Taxable	\$28.00
401	50m Pool Hire - 8 Lanes Exclusive Use	Taxable	\$332.00
402	Short Course - 8 Lanes Exclusive Use	Taxable	\$165.00
403	<b>Off Peak Seasonal Hire (per hour)</b>		
404	50m lane hire	Taxable	\$52.00
405	25m Lane Hire	Taxable	\$26.00
406	50m Pool Hire - 8 Lanes Exclusive Use	Taxable	\$312.00
407	Short Course - 8 Lanes Exclusive Use	Taxable	\$156.00
408	<b>Annual Hire (per hour)</b>		
409	Competition Pool - 50m lane hire	Taxable	\$49.00
410	Competition Pool - 25m lane hire (short course mode)	Taxable	\$25.00
411	Long Course Exclusive	Taxable	\$293.00
412	Short Course Exclusive	Taxable	\$147.00
413	<b>Off Peak Annual Hire Rates (per hour)</b>		
414	Competition Pool - 50m lane hire	Taxable	\$46.00
415	Competition Pool - 25m lane hire (short course mode)	Taxable	\$23.00
416	Long Course Exclusive	Taxable	\$273.00
417	Short Course Exclusive	Taxable	\$138.00

<b>Carnivals &amp; Events (per hour)</b>			
419	<b>Schools</b>		
420	Outdoor Carnival	Taxable	\$94.00
421	Learn to Swim Pool Carnival	Taxable	\$52.00
422	Short Course Carnival	Taxable	\$174.00
423	Long Course Carnival	Taxable	\$306.00
	<b>Launceston Aquatic User Groups (seasonal and annual)</b>		
425	Outdoor Carnival	Taxable	\$94.00
426	Short Course Carnival	Taxable	\$174.00
427	Long Course Carnival	Taxable	\$306.00
	<b>State and National Level</b>		
429	Off Peak Carnival (after 4.00pm on weekends)	Taxable	\$276.00
430	Short Course Carnival	Taxable	\$222.00
431	Long Course Carnival	Taxable	\$384.00
432	After Hours Short Course Carnival Package	Taxable	\$312.00
433	After Hours Short Long Carnival Package	Taxable	\$450.00
	<b>Event Services</b>		
435	Recording Room	Taxable	-
436	Carnivals/Events Planning Service	Taxable	\$50.00
437	Daily Parking Permit	Taxable	\$10.00
	<b>Programs Pool (per Hour)</b>		
	<b>Standard Hire</b>		
440	Programs Pool Hire (exclusive use)	Taxable	\$81.00
441	Programs Pool Hire 2/3	Taxable	\$41.00
	<b>Seasonal Hire</b>		
443	Programs Pool Hire	Taxable	\$73.00
444	Programs Pool Hire 2/3	Taxable	\$37.00
	<b>Annual Hire</b>		
446	Programs Pool Hire (exclusive use)	Taxable	\$65.00
447	Programs Pool 2/3 (shared use)	Taxable	\$33.00
448	Programs Pool 1/3 (shared use)	Taxable	\$22.00

## Outdoor Pool

450	<b>Standard Hire (Per Hour)</b>		
451	Outdoor 25m Pool Lane Hire	Taxable	\$28.00
452	Outdoor Pool - 5 Lanes Exclusive Use	Taxable	\$112.00
453	Waterslide - During public hours	Taxable	\$42.00
454	Waterslide - Outside public water slide hours (staff extra)	Taxable	\$63.00
455	Outdoor Pool Diving Exclusive use	Taxable	\$80.00
456	Outdoor Leisure Pool	Taxable	\$150.00
	<b>Room Hire (Per Hour)</b>		
	<b>Studio</b>		
459	Peak	Taxable	\$44.00
460	Off-Peak	Taxable	\$38.00
461	Daily Rate	Taxable	\$183.00
462	Half Day	Taxable	\$95.00
	<b>Leisure Package</b>		
464	2 Hours After Hours Use - Outdoor	Taxable	\$1,422.00
465	2 Hours After Hours Use - Indoor	Taxable	\$1,350.00
466	2 Hours After Hours Use - Deluxe	Taxable	\$2,740.00
	<b>Extras</b>		
	<b>2 Hours</b>		
469	Waterslike + Operator	Taxable	\$124.80
470	Longrunner + Operator	Taxable	\$117.50
471	Inflatable + Operator	Taxable	\$100.00
	<b>Group Hire</b>		
473	Group Child Packages	Taxable	\$4.20
474	Group Adult Packages	Taxable	\$5.20
475	School Rec Swims	Taxable	\$4.20
476	Group Swim Water Slide (Super Splash) - per hour	Taxable	\$41.60
	<b>Misc</b>		-
	<b>Additional Charges (per hour fee)</b>		-
479	Cleaning	Taxable	\$33.00
	<b>Sporting Equipment (per hour)</b>		
481	Goals	Taxable	\$34.00
	<b>Storage (per square metre)</b>	Taxable	\$87.00

Mr M Skirving (Acting Director Facility Management and Governance Services) was in attendance to answer questions of Council in respect of Agenda Item 15.2.

**DECISION: 11/06/2013**

**RESOLUTION: (1):**

Moved Alderman R J Sands, seconded Alderman D H McKenzie.

That the Recommendation be adopted.

**CARRIED UNANIMOUSLY AND BY IMPLICATION AN ABSOLUTE MAJORITY 11:0**

---

**19 GENERAL MANAGER****19.1 ALGA National General Assembly - Form View on Motions Submitted****FILE NO:** SF0325**AUTHOR:** Louise Foster (Manager Corporate Strategy)**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

---

**DECISION STATEMENT:**

To consider and form a view on the ALGA Motions for the Association's General Assembly Meeting scheduled for 16 - 19 June 2013.

**PREVIOUS COUNCIL CONSIDERATION:**

N/A

**RECOMMENDATION:**

That in respect of the motions listed in the attached table (ECM document number 2944830), Council adopts the motions as presented with Council's view to be conveyed through the Mayor and General Manager.

---

**Mr R Dobrzynski (General Manager) was in attendance to answer questions of Council in respect of Agenda Item 19.1.**

**DECISION:** 11/06/2013**RESOLUTION: (1):****Moved Alderman J D Ball, seconded Alderman R I Soward.****That the Recommendation be adopted.****CARRIED UNANIMOUSLY 11:0**

---

**20 URGENT BUSINESS**

Nil

**21 WORKSHOP REPORT(S)**

Nil

**22 INFORMATION / MATTERS REQUIRING FURTHER ACTION**

**22.1 Information / matters requiring further action**

**FILE NO:** SF3168

**AUTHOR:** Leisa Hilkmann (Committee Clerk / Administration Officer)

---

This report outlines requests for information by Aldermen when a report or agenda item will be put before Council or a memorandum circulated to Aldermen.

It will be updated each Agenda, with items removed when a report has been given.

---

**The report was noted.**

---

**23 ADVICE OF FUTURE NOTICES OF MOTION**

Nil

**24 REPORTS BY THE MAYOR**

Nil

**25 REPORTS BY THE GENERAL MANAGER**

Nil

**26 CLOSED COUNCIL ITEM(S)****RECOMMENDATION:**

That pursuant to the provisions of Regulation 15(2) of the Local Government (Meeting Procedures) Regulations 2005, Council move into Closed Session to discuss the item nominated as a Closed Session item, for the following reason:

(a) as it concerns personnel matters.

**DECISION: 11/06/2013**

**RESOLUTION: (1):**

Moved Alderman R I Soward, seconded Alderman D H McKenzie.

That the Recommendation be adopted.

**CARRIED UNANIMOUSLY AND BY IMPLICATION AN ABSOLUTE MAJORITY 11:0**

Council moved into Closed Session at 2.48pm.  
The Mayor adjourned the meeting at 2.48pm.  
The Mayor reconvened the Meeting at 3.00pm.

---

**26.1 Report from General Manager's Contract and Performance Review Committee**

**FILE NO:** SF5695/PO0136

**AUTHOR:** Mayor Albert van Zetten (Chair of General Manager's Contract and Performance Review Committee)

---

**DECISION STATEMENT:**

To consider a report from the General Manager's Contract and Performance Review Committee.

**PREVIOUS COUNCIL CONSIDERATION:**

N/A

**CLOSED RECOMMENDATION(S):**

That the report be received.

---

**This item was dealt with in Closed Council.**

---



**DECISION:** 11/06/2013

**RESOLUTION:** (1):

Moved Alderman R L McKendrick, seconded Alderman R I Soward.

That Council move out of Closed Session and endorse those decisions taken while in Closed Session.

**CARRIED UNANIMOUSLY 11:0**

Council moved out of Closed Session at 3.40pm.

## 27 MEETING CLOSURE

The Mayor closed the meeting at 3.42pm.

---